



**Village of Lincolnwood
Parks and Recreation**

**Board Meeting
Tuesday, October 12, 2021
7:00pm**

Agenda

- I. Call to Order
- II. Assignment of a Temporary Presiding Officer
- III. Approval of the Minutes from the June 8, 2021 Parks and Recreation Board Meeting
- IV. Audience Participation and Letters/Notes/Emails from the Public
- V. Old Business
- VI. New Business
 - A. Recommendation of an Ordinance Waiving Enforcement of Section 10-2-36(A) of the Municipal Code of Lincolnwood for the Sale of Beer and Wine at Maine-Niles Association of Special Recreation Trivia Night
 - B. Recommendation of a Resolution Approving the Closure of a Portion of Lincoln Avenue on Sunday, November 21, 2021 between the hours of 7 A.M. to 11 A.M. for the Annual Turkey Trot Race
 - C. Summer Program Report
- VII. Chairperson's Report
- VIII. Commissioners' Reports
- IX. Director's Report
- X. Staff Reports
- XI. Adjournment

Posted: October 8, 2021



**Village of Lincolnwood
Parks and Recreation**

**Board Meeting
Tuesday, June 8, 2021
7:00pm**

**Council Chambers
Lincolnwood Village Hall – 6900 North Lincoln Avenue**

DRAFT MINUTES

I. CALL TO ORDER

Audisho: The meeting was called to order at 7:02PM. Oral declaration read regarding virtual meetings.

PRESENT AT THE MEETING

Park Board Chairperson: Christina Audisho

Park Board Commissioners Present: Erin Oleniczak, Victor Shaw, Laura Tomacic, Courtney Tucker

Village Board Liaison: Atour Sargon

Parks and Recreation Department Staff: Dan Schimmel, Anna Koperski-Walsh

II. APPROVAL OF MINUTES OF THE May 11, 2021 BOARD MEETING.

On motion Tucker/Oleniczak approve the meeting minutes of the June 8, 2021 Parks and Recreation Board meeting. 5-0, motion passed.

AYES: Audisho, Oleniczak, Shaw, Tomacic, Tucker

NAYS: None

III. AUDIENCE PARTICIPATION AND LETTERS/NOTES/EMAILS FROM THE PUBLIC

Emails from the public is attached in Appendix A of meeting minutes.

Koperski-Walsh: Additional discussion regarding pool comments will be addressed in the staff update.

IV. OLD BUSINESS

No old business.

V. NEW BUSINESS

A. Winter Spring Program Report

Koperski-Walsh: Presents information from memo included in the Board Packet.

Board Discussion:

- Comment that the parks look full and alive again.
- Inquiry on if masks will continue to be required in all park programs.
- Inquiry on if the day camps are outdoors and the guidance is updated, and if the children will be required to wear a mask.
- Comment that the Village has taken conservative action regarding COVID and should still make sure programs are following the guidelines.
- Comment that we can't rush into changes and there are still children not vaccinated.
- Statement that they will follow up with staff on changes once the new guidance is made available.
- Statement that they are looking for the guidance from IDPH, IDCEO, and IRMA updates on the guidelines and will reach out to the staff next week to discuss.
- Comment that the schools are no longer required to wear masks outdoors outside of school hours.
- Two comments that if IDPH, CDC and the science lifts mask restrictions they would like to see the mask restrictions removed for summer day camp.
- Statement that there is a need to ensure that staff are safe if any mask policies change.
- Comment that children under 12 are not able to be vaccinated. We need to wait for the science and guidance before we make any changes.

Koperski-Walsh:

- States that we have not made a final determination on mask updates for all program areas. The Phase 5 guidelines currently indicate that masks are required in day camps, childcares, and schools
- Shares that patrons will not be required show proof of vaccination to attend programming.
- States program participants are provided mask breaks and have the ability to take the mask off when physically distancing.
- Comment that if guidelines change regarding masking outdoors, the staff will discuss the updated guidelines before making any changes.
- Statement that the Village will follow the guidelines and won't do anything the guidelines oppose to doing.
- States that our insurance provider, IRMA, has not given us any guidelines regarding removing mask mandates.
- Statement that the Department will continue to evaluate and communicate the mask policies.

- Statement that some families may not be comfortable with the changes and we need to make sure that we communicate to those currently enrolled are communicated with before any changes are put in place.
- Shares that the Village wants to ensure all staff and program participants are safe.

Schimmel:

- Comments that we will communicate any changes and ensure everyone in our programs are knowledgeable of the changes.

B. Farmer's Market/Food Truck Discussion

Shimmel:

- States that Chairperson Audisho and Commissioner Oleniczak requested to have a discussion regarding a Farmer's Market and Food Trucks.
- Shares information regarding municipal code for Food Trucks.

Board Discussion:

- Comment that this is an update regarding the food truck discussion.
- Statement that there are interested Food Truck vendors that would like to attend the summer concert series.
- Comment that an interested vendor is interested in attending the summer concert series.
- Statement that they have discussed Food Trucks with community and they have indicated they are interested in having them.
- Statement that after communicating with a few Food Truck vendor, they indicated that they would waive their initial fee during year one and there is no minimum purchase requirement.
- Inquiry on what the process would be to move forward with having Food Truck vendors.
- Comment on having a new concessionaire and the potential of lost revenue if food trucks are allowed.
- Inquiry if the Food Truck will be giving any profits back to the Parks and Recreation Department. If so, an additional inquiry on who would be tracking the Food Truck revenue.
- Comment that one Food Truck vendor would give back some revenue back to the Parks and Recreation Department.
- Statement that they don't want to take away any potential revenue to the Village.
- Comment that they love the idea of food trucks but doesn't want to take away from the existing concessionaire.
- Statement that they have seen positive things come out of Food Trucks.
- Statement that they would like to learn about the Village staffs thoughts and opinions of Food Trucks.
- Comment that the Food Truck would give additional menu options. Freddie's has delicious food, but it is limited in their menu.
- Inquiry on the Farmers Market and a past discussion regarding a French Market.

- Inquiry on the process and next steps to set up Food Trucks.
- Inquiry if Freddie's would be available on concert nights.
- Inquiry if it's possible for Freddie's to move closer to the concert venue.
- Comment that it would be great to have a similar experience to Ravinia.
- Statement that community members request to have iced tea and ice coffee drinks at Freddie's.
- Comment that it is good to know that Freddie's is willing to expand and provide more menu items.
- Agreement with comment from Schimmel regarding a Food Truck Event.
- Comment that there was a Farmers Market in the past and Commissioner Tomacic has a little more information to share.
- Statement that about five years ago there was a Farmers Market in conjunction with the concert series. The Farmers Market was not as prosperous as they hoped it to be and vendors were struggled. There was criticism on the selection and produce. Overall it was not very popular.
- Statement that if Freddie's is willing to have a special menu for concerts in the park, it would be very welcomed.
- Comment that there is a Farmer's Market in St. John Lutheran's parking lot and they struggle having success.
- Comment that Edgebrook, Evanston, and North Park have successful Farmers Markets and would like to see one in Lincolnwood.
- Inquiry on having a Farmers Market on school grounds.
- Shares that they had a shared interest in having a Farmers Market on the school grounds with the School District. The Facilities Committee would have to review the process before being approved.
- Statement that they are aware Edgebrook struggles with their Farmers Market and expresses concern for competing with an already difficult market.
- Inquiry if there is a company that could be hired to be brought in to run a Farmers Market.
- Comment that even though other neighboring communities have Farmers Markets, they would like to see one in Lincolnwood.
- Comment that Freddie's is a good solution to having food at the summer concert series.
- Statement that they are interested in having a Farmers Market on a weekend morning and at the School District.
- Statement that a Farmers Market in the fall may be an option.
- States that if a community member is interested in helping with a Farmers Market or has knowledge of, they are encouraged to share their input.

Koperski-Walsh:

- Shares that the French Market was brought up in discussion around Lincolnwood Fest. Recalls that the French Market was set up by an outside vendor.
- Shares that Freddie's has been a very responsible contractor. They have shared that they can add items to the menu upon request and are willing to be flexible.
- Comments that we could request Freddie's to have a special menu for nights when

we have concert in the park.

- Shares that Freddie's will be open during concert nights and all special events through September.
- Shares that Freddie's is located directly behind the tent where the concert is held.
- Comments that we can request Freddie's to put together food packages for the evening similar to Ravinia.
- Inquires if there are any requested menu items from Freddie's.
- Inquires if the Board is looking to enhance the concert series with Food Trucks and Farmers Markets.
- Shares that based on experience, communities often want Farmers Markets on weekends, but it is difficult to find vendors because they are often committed elsewhere.

Schimmel:

- Shares that some of the processes around having Food Trucks involves licenses and municipal code.
- Comments that it is great to have food trucks at special events and as a special event, but we have to go through the process properly and on a consistent basis.
- Shares concern regarding conflict with Freddie's.
- Shares that Food Trucks need to be discussed further with the Village Manager before moving forward.
- Shares that Buffalo Grove has a fairly successful farmers market due to good visibility, volunteers, and parking.
- Comments that a Farmers Market in Lincolnwood would compete with parking for the concert and the aquatic center if on the same night of the concert series.
- Comments that additional research would be needed on how organizations are successful with their Farmers Markets.
- Shares that successful Farmers Markets are run by a large group of volunteers and the Parks and Recreation Department doesn't have the capacity to do it alone.

VI. CHAIRPERSON'S REPORT

Audisho:

- Will be reaching out to Anna regarding food and Food Trucks for the summer concert series.
- Glad that Freddie's is open to providing more than what they are already providing.
- Encourages more signage around the park regarding the summer concert series and menu items.
- States that earlier comments were read from the community and will be following up with staff next week.
- Comment on Friday's announcement regarding masking and will follow up with staff regarding changes.
- Welcome's Dan as Interim Director of Parks and Recreation.

VII. COMMISSIONERS' REPORTS

Oleniczak:

- Shares gratitude towards Dan for assisting in the role of Interim Director of Parks and Recreation.
- Comments that they have been pleased with their experience at the pool this summer.
- Comments on the quality of food at Freddie's this summer and that Freddie's is looking for additional staffing.
- Shares that community members are looking forward to Friday and moving to Phase 5.
- Shares that they would like to see the reservations and timeslots to be removed for the Aquatic Center.
- Comments that they would like to see the campers use the pool daily and outdoor mask policies be removed.
- Shares that we should follow the science and not go above and beyond what IDPH and CDC.

Audisho: States that they will personally follow up next week with staff regarding the updates on Friday.

VIII. DIRECTOR'S REPORT

Schimmel:

- Shares that it's been a great opportunity to serve the Lincolnwood community.
- Shares that the staff will come up with a solution to any updates on the guidelines.
- States the staff will approach problem solving in a way that they can say "yes".
- Comment that Melissa and the Village Manager have outlined a number of projects for them while with the Village, including pool painting and Lincolnwood Fest.

IX. STAFF REPORTS

Koperski-Walsh:

- Welcome's Dan and his expertise to the team.
- Honor Walk and Run to Remember was not as successful as our other runs, but it was well received by those who participated. Donations for pins were received from the Young Marines, American Legion, and Homelight.
- The Memorial Day Ceremony at Madeleine's Garden was very successful due in part to all of the staff and volunteers help. It was great to be able to host the event in person.
- The aquatic center season pass sales are stronger than originally anticipated. Resident passes are behind sales from prior years, but it is anticipated that it will change once things open up more. Non-resident passes are sold out.
- Concerts and movies in the park will resume this year. Two Sunday children's concert have been added this year.
- Camp started today. The traditional camp is sold out but there spots available in specialty camps. This year, some of the children will go to the schools when there

is inclement weather. The Department is very excited about this new arrangement and hope to continue it in future years.

X. ADJOURNMENT

Meeting adjourned at 8:20PM

Motion to adjourn: Tucker/Oleniczak

AYES: Audisho, Oleniczak, Shaw, Tomacic, Tucker

NAYS: None

Park Board Minutes prepared by Anna Koperski-Walsh, Superintendent of Parks and Recreation.

Park and Recreation Board Chairperson: _____
Signature Date

APPENDIX A:

Email received on June 8, 2021

I'm writing to urge Parks & Recreation to follow the science and return to normal operations after the state's long-planned move into Phase 5 on Friday, June 11th.

Regarding the camp programs, there is no reason the children should be wearing masks outside, particularly in these temperatures. Follow the science - and the latest CDC recommendations - and ditch the outdoor mask requirement for Lincolnwood's Day Camp. Many families will stay away unless and until you do, as there is no legitimate reason to subject the children to these measures at this stage. We would also love to see programs offered for children entering grades 6-8, and the return of outdoor field trips!

Regarding the pool, I understand that the pool currently intends to discard the reservations system & reduced capacity limits, but that it perhaps intends to retain the time slots system - purportedly to allow "cleaning" in between said time slots. If that's accurate, it's incredibly impractical. Asking families to pack up their stuff and children for a hiatus and then return poses a pretty significant inconvenience, as any parent can attest. The pool has always needed to do a better job keeping up with cleaning, and this year is no different than any other. I urge you to return the pool to its normal, pre-pandemic operating hours, and to clean throughout the day as needed, as it always should have been doing. There is no need to clear the pool to maintain a clean environment. Rather, dedicated cleaning staff should be continually cleaning in this and every year. Our family has (HAPPILY!) been to the pool multiple times since its reopening, and if the locker rooms and bathrooms have been cleaner it's only marginally so, and I would attribute that to the reduced capacity limits more than anything. Everyone is so happy to have our community facilities finally reopened; please keep them so and don't close them periodically throughout the day at a great inconvenience to families when the same goal (cleanliness) can be accomplished better & more rationally throughout the day.

Finally, I want to offer big kudos for the changes to the concessions at the pool. Freddie's is a welcome addition! The food is significantly improved, and the folks working for Freddie's are very nice and striving hard to provide terrific food & a cheerful demeanor. Thank you for this welcome change!

Best,

Myra Foutris

Email received on June 8, 2021

To Whom It May Concern-

Thank you so much to the parks and recreation board for opening the pool this year and making sure that our community would have access to this excellent form of recreation and exercise. As the state continues to move in a positive direction and with the anticipated opening of the state at full capacity on friday, I wanted to write to urge the board to open the pool at full capacity as soon as possible. Living in the midwest, we know that this beautiful weather is fleeting, and I hope that community members as well as members of the Proesel Park Aquatic Center will be able to take full advantage of the pool as soon as possible. I would also like to urge the board to open the pool without the restrictions of time slots. These designated time slots are difficult for families with small children as they would have to pack up their children and belongings and exit the pool for a period of time before being able to re-enter. Many of these families also take advantage of the other great programs through the parks and recs and may have short windows of time to enjoy the pool.

Thank you for your consideration and for continuing to offer excellent programming for the community.

Sincerely,

Keri Vietti

Email received on June 8, 2021

I wanted to reach out to you regarding the Pool restrictions, specifically what happens after June 11 when we move into Phase 5. I have a few questions/concerns that I'd like to share:

- 1. It's my understanding that the reservation system will go away, but the time blocks will still remain for cleaning. How will the pool handle non-members who paid to visit the pool? Will they take their names down and let them back in? That seems like a horrible headache for the girls working the counter, and not fair to people who pay to come to the pool. What cleaning procedures are happening at the pool during those time blocks that could not be done while people are there? If it's chair cleaning, how is the pool cleaning the chairs of folks who leave mid-time block and then new people who arrive mid-time block and sit in those chairs? Studies have only proved that the virus stays alive on surfaces -- not that you can catch it from touching those surfaces. If it's bathroom cleaning, couldn't we simply put signs up at the bathroom doors that say " Bathroom is being cleaned"?*
- 2. Will the summer camp now be allowed to visit the pool more than once a week? If there are no capacity limits, I would think that the camp could go back to using the grass field on the northeast corner of the pool and swim a few times each week (if not every day).*

- 3. Camp is over at 3:30, and many parents would like to bring their kids to the pool after camp and before dinner, but the time slot at that time ends at 4:00, thus making it impossible for families to cool off after camp. Please reopen that time slot- parents of swimteam kids have said that the rest of the pool is wide open with lifeguards sitting there with nobody in the pool? Why can't we let people swim in the other areas during swimteam?*

Please consider making changes regarding the three points I've made above. The community would be VERY appreciative!



MEMORANDUM

TO: Parks and Recreation Board

FROM: Anna Koperski-Walsh, Superintendent of Parks and Recreation

DATE: October 12, 2021

SUBJECT: Recommendation of an Ordinance Waiving Enforcement of Section 10-2-36(A) of the Municipal Code of Lincolnwood for the Sale of Beer and Wine at Maine-Niles Association of Special Recreation Trivia Night

Background

Maine-Niles Association of Special Recreation (M-NASR), a non-for profit foundation, is holding a Trivia Craze fundraising event at the Community Center on Saturday, January 15, 2022. Beer and wine will be sold at the event to raise money for scholarship funds.

Chapter 10, Article 2, Section 36(A) of the Village Code states that no alcoholic beverages shall at any time be sold or distributed for any tangible consideration in or about the Community Center. Approval of this Ordinance will waive the enforcement of this portion of the Village Code. The organizers of this event will be required to obtain local and State liquor licenses, appropriate insurance.

This same request has been approved in the past by the Village Board for the Special Education (SEED) Foundation and the Golf School District 67 Foundation Trivia Night Fundraiser, which are also not-for profit foundations. This is the fifth time M-NASR will hold this event at the Community Center.

Recommended Action

Move to approve Recommendation of an Ordinance Waiving Enforcement of Section 10-2-36(A) of the Municipal Code of Lincolnwood for the Sale of Beer and Wine at Maine-Niles Association of Special Recreation Trivia Night.



MEMORANDUM

TO: Parks and Recreation Board

FROM: Anna Koperski-Walsh, Superintendent of Parks and Recreation

DATE: October 12, 2021

SUBJECT: Recommendation of a Resolution Approving the Closure of a Portion of Lincoln Avenue on Sunday, November 21, 2021 between the hours of 7 A.M. to 11 A.M. for the Annual Turkey Trot Race

Background

The 45th Annual Turkey Trot Race for runners and walkers will be held on Sunday, November 21, 2021. Participants run or walk the 5K or 10K race on the streets of Lincolnwood. A section of the race route is on Lincoln Avenue, which is a State Road controlled by the Illinois Department of Transportation (IDOT). IDOT requires a local government body to pass and submit a resolution accepting responsibility for the closing of the street.

The section to be closed is from Kostner Avenue to Pratt Avenue on the west side of the road. The Police Department will barricade the road and re-route traffic to a single lane on the east side of Lincoln Avenue. This is the same route used in previous years.

Recommended Action

Move to approve a Recommendation of a Resolution Approving the Closure of a Portion of Lincoln Avenue on Sunday, November 21, 2021 between the hours of 7 A.M. to 11 A.M. for the Annual Turkey Trot Race.



MEMORANDUM

TO: Parks and Recreation Board

FROM: Anna Koperski-Walsh, Superintendent of Parks and Recreation

DATE: October 12, 2021

SUBJECT: Summer 2021 Program Report

This report outlines the number of participants, revenues, and expenses related to recreation programs, facilities, and events offered from June through August of 2021. The majority of the programs were offered in one session from the week of June 7 through August 14 and were held outside within Proesel Park. A handful of the programs, in particular the STEM specialty camps and craft classes, were held indoors at the community center. The programs and activities offered during the summer 2021 session can be categorized in the following areas:

- Youth and Tot Programs
- Racquet Sports
- Specialty Camps
- Adult Programs
- Field and Facility Rentals
- Special Events

YOUTH AND TOT PROGRAMS

Traditionally, there are only a few youth and tot programs offered in the summer months, as the park is busy with summer day camp. This year, the summer day camp was reduced in size due to COVID-19, allowing for more space in the park. The demand for youth and tot programs has grown and the community is looking for more opportunities to keep their kids active and busy. Overall, the summer youth and tot programs were successful and the majority of the classes ran at either capacity or near capacity. Based on past surveys and community feedback, four new programs were offered on weekends for toddler aged children. The new programs had interest but only two of the classes ran due to low attendance. This could be a result of limited exposure and lack of availability due to busy summer weekends.

Activity	# of Classes	# of Participants	Total
Youth Athletic Programs	12	115	\$15,262.00
Youth Non-Athletic Programs	2	6	\$878.00
Toddler Programs	3	31	\$3,321.00
Total Revenue			\$19,461.00
Total Expenses			\$13,530.00
Total Net (31%)			\$5,931.00

***Future Considerations:** The Department will continue to use the feedback provided by the community to offer new and innovative programs for the future. Many of the contractors currently working with the Village have been offering youth and tot programs for over a year and have developed a positive relationship with the community. In the fall, the Department plans to offer many of the new programs from the summer and find new contractors to work with to build the program portfolio.*

RACQUET SPORTS

The tennis program through E-Town Tennis was offered for two sessions and boosted a significant amount of interest from summer day camp participants. Children would be transported to and from day camp for the lessons by day camp staff. As a result the weekday, two days per week option, was more popular than the Saturday option. Due to the lack of interest on Saturdays, the Saturday classes weren't able to run during the Summer 2 session.

Session	# of Classes	# of Participants	Total
Summer 1	3	20	\$2,924.00
Summer 2	2	16	\$2,312.00
Total Revenue			\$5,236.00
Total Expenses			\$3,437.20
Total Net (34%)			\$1,798.80

***Future Considerations:** Mid-summer, E-Town Tennis announced that after the summer 2021 sessions they will no longer be offering recreational youth lessons with Lincolnwood and all of Chicagoland area. The Department is searching for a new contractor to offer tennis lessons for both adults and youth starting in the spring of 2022. The overall growth in the number of tennis programs hasn't grown much over since 2018 with the exception of the Saturday lessons offered starting in the Spring of 2021. The Department anticipates that with a new contractor, the number of tennis program offerings will increase and provide more opportunities for community members to enjoy the sport.*

SPECIALTY CAMPS

It is no secret that the pandemic has changed the way Parks and Recreation does business. The summer day camp program had waiting lists for each week of camp and limited age groups, but there still was an ever growing need for quality programming. To meet the needs for day camp programming, the Department offered over forty specialty half-day camps. Of the forty specialty camps offered, twenty of them ran. Some of the most popular specialty camps were theme park engineering, soccer, volleyball, and lil' dribblers.

Session	# of Classes	# of Participants	Total
STEM Camps	7	46	\$8,197.00
Sports Camps	12	173	\$20,200.00
Dance Camps	1	8	\$1,352.00
Total Revenue			\$29,749.00
Total Expenses			\$17,485.16
Total Net (41%)			\$12,263.84

Future Considerations: Specialty camps were introduced this summer due to a need within the community. Even though it is anticipated that next summer the traditional summer day camp will likely go back to normal participation rates, the Department plans to continue to offer the specialty camps. An alternate location may need to be determined due to space issues within Proesel Park and the Community Center.

ADULT PROGRAMS

The Adult programs did not see much fluctuation throughout the past year. With the exception of Peace Yoga, all of the programs were held outdoors. The move to outdoors was done initially as a result of the pandemic, but the program participants have voiced they prefer the programs to be held outdoors in the warmer months. This year, the Men's Softball League was able to run a full season abbreviated season in 2020. Overall, the adult programs have maintained their popularity through the past year and many of the same participants season after season.

Category	# of Classes	# of Participants	Total
Adult Fitness	3	14	\$2,049.00
Senior Fitness	2	16	\$741.00
Men's Softball	1	8 Teams	\$6,200.00
Total Revenue			\$8,990.00
Total Expenses			\$6,320.00
Total Net (30%)			\$2,670.00

Future Considerations: The Department is looking to add more adult programs for the spring of 2022. Programs in consideration are volleyball tournaments, additional men's softball leagues, tennis, and more fitness classes. Depending on the COVID restrictions in place, the Senior Social Club that was on hiatus since March of 2020, will resume in the fall and winter months.

FIELD AND FACILITY RENTALS

Field and facility rentals were at near normal rates during the summer of 2021. One of the regular soccer renters didn't return this year, but other renters booked similar field times as in past year. For the second year in a row, Madraigos Midwest held a softball tournament on a Sunday in August. Due to fewer COVID-19 restrictions than last year, the softball tournament was twice as large as it was in 2020. Depending on the weather, it is anticipated that field rentals will be strong through October and early

November. Like the field rentals, the shelter and community rentals were steady throughout the summer, with an average of two rentals each per weekend. In August when the indoor mask mandate went into effect, the number of community center rentals slightly declined but the shelter and tent rentals increased. Overall, the park was busy with field and shelter rentals throughout the summer and will likely continue into fall. Lastly, it is important to mention that the total expenses are minimal as the majority of support is from full-time Parks and Recreation staff and the overall net helps maintain the Community Center.

Category	# of Rentals	Total
Field Rentals	6	\$8,405.00
Shelter and Tent Rentals	27	\$7,113.00
Community Center Rentals	13	\$7,174.00
Total Revenue		\$22,269.00
Total Expenses		\$2,275.00
Total Net (30%)		\$20,417.00

***Future Considerations:** The Department will continue to offer rentals for outdoor facilities through October and into November pending weather. There is consideration to purchase a third tent that would be located near the shelter for summer day camp. If the tent were to be purchased, it could generate additional revenue for weekend and evening rentals. The relationship with Madraigos Midwest and the Department is strong and it is anticipated to be maintained throughout the years to come.*

SPECIAL EVENTS

Despite having to cancel the majority of the summer special events in 2020, only one event was cancelled in 2021 and a few new events were added. The community welcomed the return of the Thursday night concert series, movie series, and the addition of the Sunday kid concert series. Despite the Memorial Day parade being cancelled, the Memorial Day Ceremony took place at Madeleine’s Garden. The weather was near perfect for the ceremony and was very well attended. In lieu of cancelling the parade, community members could register for a free walking event, Honor Walk to Remember, while enjoying flags posted along the Valley Line Trail and parks.

MEMORIAL DAY EVENTS



SUMMER CONCERT SERIES



CHILDREN CONCERT SERIES



MOVIES IN THE PARK



PROGRAM EVALUATIONS AND SURVEY

The Department has sent out program surveys at the end of each session since October 2020. The survey responses are often limited as only thirty individuals participated this summer. About one-third of the survey responses indicated they participated in the programs in the past, and the other two-thirds were from word of mouth or social media. Overall, the participants were very satisfied with the programs offered, registration process, schedule, and program content. More than 80% of the surveyed indicated they are very likely or likely to register for similar programs again. As a result of the responses received, the Department will look at ways to improve current offerings, add additional days and times, and look for new opportunities.

Example Survey Responses:

- *Love the hot shots instructors! They are so great and remember the kids.*
- *Overall just think Lincolnwood has minimal services for my needs and think other park districts are doing more for families.*
- *Keep the outdoor summer concerts and don't cut back.*
- *More programs for younger kids age 5 and under.*
- *How about a Zumba gold for seniors in the early evening at 5:30 p.m.?*
- *I wish there are more times to choose from. But I also understand that would require a lot more staff and drastically reducing class sizes. There were just a lot of other programs we wish to participate in but couldn't due to time conflicts.*

CONCLUSION

Overall, the summer session was successful and a little more 'normal' than last summer. The COVID-19 pandemic still poses challenges to programming but the Department continues to adapt, adjust, and grow with each challenge. During the fall session, the Department plans to offer all of the traditional special events as done in the past and continue to provide many of the popular youth and adult programs.