

**VILLAGE OF LINCOLNWOOD
REGULAR MEETING OF THE PARK AND RECREATION BOARD
MEETING MINUTES
GERALD C. TURRY VILLAGE BOARD ROOM
TUESDAY, AUGUST 12, 2025**

Call to Order

Chairperson Tucker called the meeting of the Park and Recreation Board to order at 6:15 P.M. Tuesday, August 12, 2025, in the Gerald C. Turry Village Board Room of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Roll Call

On roll call by Kim Voulgarakis, the following were:

Present: Chairperson Tucker, Commissioners Grossman, Malca, Shaw, Frank

Absent: Commissioners Lovering, Tomacic

Also present: Director of Parks and Recreation Karen Hawk, Assistant Director of Parks and Recreation Michelle Artis, Recreation Supervisor Alex Tagle, Trustee Diaz Herrera, and Management Analyst Elijah Bebora.

Approval of Minutes

The minutes of the June 10, 2025 Park and Recreation Board meeting were presented for Park Board approval.

Commissioner Malca moved to approve the minutes of the June 10, 2025, Park and Recreation Board meeting. The motion was seconded by Commissioner Shaw. On roll call, the minutes were approved unanimously.

Public Forum

None.

Old Business

None.

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Public Forum

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Old Business

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New Business

Chairperson Tucker introduced and welcomed the Park and Recreation Board's new appointees Commissioner Mike Grossman and Commissioner Annie Frank.

Village of Lincolnwood Parks and Recreation ADA Transition Report. Chairperson Tucker turned it over to Assistant Director of Parks and Recreation Michelle Artis.

Presenters: Assistant Director of Parks and Recreation Michelle Artis

Background:

- In 2024, Accessibility Consultation and Training Services, Inc. completed an Americans with Disabilities Act (ADA) Transition Report for the Parks and Recreation Department.
- Per ADA requirements a plan is required to be completed and reviewed every ten years. The report outlines barriers and necessary improvement efforts for parks, facilities, events and communications.

ADA Transition Plan Report:

- Presentation focused on park system due to the Village conducting a Feasibility Study for construction of new recreation center and renovating/rebuilding the aquatic center. The report identified issues that create barriers to accessible routes and usage for individuals with disabilities.
- State and local government and all its departments fall under the Title II section of the ADA. Agencies must provide programs and services in an integrated setting and are required to make reasonable modifications.
- Barriers found throughout the parks differed, however many were consistent in each location. Some issues can be addressed in-house and others may require outside contractors.
- Issues were categorized per barrier by priority, one being the highest and four being the lowest. Issues were found in each of the thirteen parks, with six parks identified with a high priority rating.

Financials

- Projected cost as of 2024 (when the report was conducted/completed) was \$359,205.

Recommendation

- Address the barriers with upcoming park renovations in 2025 and 2026 at Proesel and Goebelt Parks.
- Provide regular maintenance to playground surfaces; routinely inspect picnic table and trash receptacle locations.
- Address issues that can be completed internally/by staff.
- Review report with Public Works to determine 10-year plan to address barriers.

Park and Recreation Board Discussion:

- Around the park, the picnic tables and the garbage cans get moved around by rentals and general use of the park. People can pick up picnic tables and move to where they see fit.
- Is this something Public Works would make sure to say these are the designated areas and make sure they stay there, so if it gets moved the tables are not bolted down?
- We know the tables will not be moved back.
- Picnic tables being more of a concern being moved off of a path or accessible path than would a garbage can.
- Intend to install concrete pads and to place the picnic tables on the concrete pad. Try to make sure that it is in a shaded area.
- Picnic tables that we have now are quite heavy, and we hoped it would mitigate them being moved around.
- Possibility of bolting it down if we install a concrete pad.
- Are these all items that are going to bring us compliant with the ADA regulations.

Director's Report

Director of Parks and Recreation Karen Hawk - Thank you to everyone that volunteered and attended Lincolnwood Fest. It was another successful event, and the Village is planning to renew our agreement with SEM moving forward. We have an Eagle Scout who will be completing a ground level planting at the north entrance to Flowers Park off of the Valley Line Trail. These plantings will enhance the space that was cleared of dead vegetation and still allow for a view into the park from the path. Coming up, the bid document for Goebelt Park will be released this week with construction anticipated to commence in Fall of 2025 and be completed in Spring of 2026. Next, Proesel Park bid documents will be released this fall with construction anticipated to commence in Spring of 2026. Staff will report back to the Park and Recreation Board in October regarding program impacts that will occur due to construction in Proesel Park.

Staff Reports

Assistant Director of Parks and Recreation Michelle Artis - Rossi Park was closed to remove and replace the planters due to overgrown tree roots. The new planters were installed 1-2 feet on three of the sides from the original footprint to resolve the issue. Additional work was completed at Springfield Park with the removal of split and dead branches across four trees and the removal and replacement of woodchips at G.G. Rowell Park with treatments to prevent insect infestations. Public Works and Parks & Recreation Assistant Directors are acquiring quotes per Park and Recreation Board request regarding weed management at Village parks to present at the September meeting which will go to the Village Board for a recommendation.

Recreation Supervisor Alex Tagle - (presenting on behalf of Recreation Supervisor Kandice Newton) Summer camp has been going great and there is only one week remaining. The next upcoming event is Touch-a-Truck on Sunday, September 14th. This year it will be held at District 1860 and we will have a band along with a couple of restaurants. Finally, Trunk-or-Treat is right around the corner, and will be held on Sunday, October 26th from 3:00 P.M. to 5:00 P.M. If you are interested in having a trunk, please let Kandice know.

Recreation Supervisor Alex Tagle - (presenting on behalf of Recreation Supervisor Julie Glowacki) The Cubs game last week was great, and the summer specialty camps are wrapping up. Starting in October, we are adding a new adult fitness class on Thursday evenings.

Recreation Supervisor Alex Tagle - Pool post-season starts next week, and the last day of the season is Labor Day, September 1st; shout-out to our amazing aquatics staff.

Chairperson's Report

Chairperson Tucker - I just want to say Thank You for all of the hard work this summer, for Lincolnwood Fest and all of the hours put into it. Thank you very much.

Commissioner's report

Commissioner Malca- Fest was one of the best musically in years, didn't realize Lincolnwood could pull off such an event. Every year it gets better.

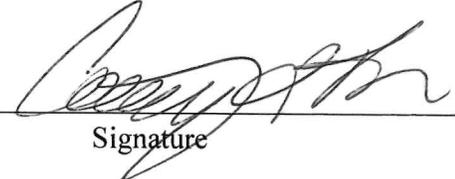
Commissioner Frank - Pool has been running wonderfully; extending lap swim hours and opening pool at 11 A.M.

Adjournment

At 6:47 P.M., Chairperson Tucker called for adjournment of the Park and Recreation Board meeting.

Commissioner Malca moved to adjourn, seconded by Commissioner Shaw. The meeting was adjourned by roll call.

Park Board Minutes prepared by Kim Voulgarakis

Park and Recreation Board Chairperson:  
Signature Date