

**VILLAGE OF LINCOLNWOOD  
REGULAR MEETING OF THE PARK AND RECREATION BOARD  
MEETING MINUTES  
GERALD C. TURRY VILLAGE BOARD ROOM  
TUESDAY, OCTOBER 14, 2025**

**Call to Order**

Chairperson Tucker called the meeting of the Park and Recreation Board to order at 6:15 P.M. Tuesday, October 14, 2025, in the Gerald C. Turry Village Board Room of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

**Roll Call**

On roll call by Kim Voulgarakis, the following were:

Present: Chairperson Tucker, Commissioners Lovering, Shaw, Frank, Tomacic, Malca, Grossman

Absent:

Also present: Director of Parks and Recreation Karen Hawk, Assistant Director of Parks and Recreation Michelle Artis, Recreation Supervisor Kandice Newton and Trustee Diaz Herrera.

**Approval of Minutes**

The minutes of the September 9, 2025, Park and Recreation Board meeting were presented for Park Board approval.

Commissioner Malca moved to approve the minutes of the September 9, 2025, Park and Recreation Board meeting. The motion was seconded by Commissioner Lovering. On roll call, the minutes were approved unanimously.

**Public Forum**

None

**Old Business**

None

**New Business**

2026 Proposed Park and Recreation Board Meeting Schedule

Presenter: Director of Parks and Recreation Karen Hawk

*Background:*

- Park and Recreation Board meetings have been scheduled for the second Tuesday of each month.
- Park and Recreation Board members are considering moving the regularly scheduled meeting to the third Monday of each month at 6pm beginning in 2026.

*Park and Recreation Board Discussion:*

- So, if we're not going to meet in January or February is this going to off put some issues that may come up.
- Correct we can convene a meeting if necessary. Staff are getting proposals together to have presented before that 2-month period to be discussed.

Commissioner Frank motioned to move to approve the 2026 Park and Recreation Board meeting dates. The motion was seconded by Commissioner Malca.

Upon Roll Call, the results were:

AYES: Commissioners, Frank, Lovering, Shaw, Malca, Grossman, Chairperson Tucker

NAYS: None

ABSENT: None

ABSTAIN: Tomacic

The motion passed.

2025 Summer Camp Annual Report

Presenter: Recreation Supervisor Kandice Newton

*Program Overview:*

- Parks and Recreation offered three three-week summer camp sessions, along with the option to register per week.

*Park and Recreation Board Discussion:*

- Quick question on the negative feedback regarding the 11% negative feedback
- Most of the comments were about surface under the tent and the crafts not coming home
- Elaborated on the resolution of the negative feedback
- What do you think the increase in registration is from
- Questioned why the drop off in Last Hurrah registration
- We had to limited offering due to the bus needing to return to school district needs. We are budgeting for field trips everyday so we can take more kids and have the bus company available for that.
- Registration was limited due to limited staff with kids going back earlier to school, so we had to limit the number of participants

- Commented on reasoning why registration is different – kids got out of school so late last year that this year it could have contributed to the increase too

### Proesel Park Program Impacts

Presenter: Director of Parks and Recreation Karen Hawk

#### *Background:*

- The Village was awarded an Open Space Land Acquisition and Development (OSLAD) grant in 2025 for the renovation of the south end of Proesel Park.
- The project includes:
  - Renovation of the basketball courts, sand volleyball courts, inline skate court, tennis courts and the pedestrian paths.
  - Installation of a universally accessible playground with pour-in-place surfacing.
  - Installation of two dedicated pickleball courts
- The entire south end of the park will be closed due to the extensive scope of the project.

#### *Park and Recreation Board Discussion:*

- This is a really large project is it going to be in stages or all at once
- The construction manager hasn't been hired for the project and we will know once that person is hired.
- Will there be drainage or similar issues addressed?
- There is some drainage that will need to be addressed.
- We are going to lose most of the park for a whole summer
- This was part of the Master Plan.
- There have been discussions about the south end of Proesel Park, the playground was the only renovation completed and that was done in 2018. The basketball, tennis, and inline skate courts, as well as the sand volleyball court were completed in 2001 with OSLAD funding. The timing with the Pratt Ave construction was nothing we could foresee with the timeframe of the required completion of the project
- The project is expected to be substantially complete in November, will this effect Turkey Trot?
- This will have no impact on Turkey Trot with the way it's setup and the only impact will be some parking spaces on the street. Next year is the 50th so it will be running no matter what. This is our premier park and these renovations will make it significantly better.
- Will there be no work on the Shelter but it's enclosed in the fencing.
- There will be construction of the paths so that will impact the shelter area and that is why it will be included in the fencing.
- I think it's a great project and I look forward to it.
- When is the pool construction going to occur?

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## **Director's Report**

Director of Parks and Recreation Karen Hawk – We are holding a conceptual design meeting for a recreation center and aquatic center on Thursday that everyone should attend. This is for potential construction. We want community feedback. E-bikes, motorized scooters – traffic commission meeting.

## **Staff Reports**

Recreation Supervisor Kandice Newton - (presenting on behalf of Recreation Supervisor Alex Tagle) Park Patrol staff will finish their season on October 31. The Turkey Trot 5k/10K race and walk will be Sunday, November 23 and staff are looking for volunteers for the event. Anyone interested in volunteering for the event can reach out to Alex or Kandice. After Turkey Trot the department's next event will be Lincolnwood Lights on Thursday, December 4.

Recreation Supervisor Kandice Newton - (presenting on behalf of Recreation Julie Glowacki) Diwali is a new event offering this year. It is this upcoming Saturday October 18, and we are looking for more registrations. The next new event being offered this year is Dia de los Muertos, known as Day of the Dead, that will be on Saturday, November 1. Another new offering is Senior Bingo, and it is a hit. The next one is Friday, November 7. Last but not least is the 49th Annual Turkey Trot later in November on the 23rd and it is halfway sold out.

Recreation Supervisor Kandice Newton – The Annual Trunk-or-Treat event is coming up on October 26, and we are completely full with trunks. This December we will have a new offering called Santa's Workshop and planning and prepping are underway. Santa's Workshop will be held on December 13. Also in December is Winter Break Camp, registration is open and prepping for the camp has begun.

Assistant Director of Parks and Recreation Michelle Artis- During the September 9<sup>th</sup> meeting it was mentioned that a new ADA compliant picnic table would be added to Kenneth Park to complete the renovations, it was delivered, installed, and it looks great. Also, in September G.G. Rowell Park basketball courts were painted along with the backboards, and new netting was installed. At Proesel Park two new dugout benches were installed, one for the home team and one for the away team. Each bench is 15 feet long, providing ample seating for teams. Currently, Flowers Park has an ongoing project underway. Public Works Parks division has removed the fencing along the east side of the park from the basketball courts to the south entrance of the park and are in the process of cleaning up the treelined area along where the fence was located. On the northeast end of Flowers Park another Eagle Scout project was completed. In August, Sophie Gardner completed planting native Illinois plants and trees at the northeast entrance. The newest project was completed by Robert Martel, who designed, built, painted, and installed two wooden benches at the northeast entrance just off the Valley Line Trail. There's a bench on each side of the walkway into the park. If you haven't been by there, it's highly recommended.

