

LINCOLNWOOD PARKS & RECREATION BOARD MEETING
Tuesday, July 14, 2015, 7:00 pm
Lincolnwood Village Hall – Council Chambers

AGENDA

- I. Call to Order
- II. Approval of Minutes of June 9, 2015 meeting
- III. Audience Participation
- IV. Old Business
 - a. Winter-Spring Program Report presentation
- V. New Business
 - a. Naming of Field #3 with scoreboard purchase
 - b. Proesel Park Tennis Fence Bid Recommendation
 - c. Grossinger company picnic request
- VI. Chairperson's Report
- VII. Commissioners' Report
- VIII. Director's Report
- IX. Recreation Staff Reports
- X. Adjournment

Posted: July 10, 2015



Lincolnwood Park and Recreation Board Meeting

Lincolnwood Village Hall – Council Chambers

June 9, 2015

DRAFT MINUTES

CALL TO ORDER

The meeting was called to order at 7:01 P.M.

PRESENT AT MEETING

Park Board Members: Reese Gratch, Laura Tomacic, Art Lovering, Grace Diaz Herrera, Sarah Hardin (arrival 7:15pm), Victor Shaw, Amy Kaniff

Parks and Recreation Department Staff: Katie Gamroth, Melissa Rimdzius

Audience: Trustee Spino

APPROVAL OF MINUTES

Tomacic- Correction of May 12, 2015 minutes, Laura has been a park board member for 4.5 years, not 1.5 years.

On motion, Tomacic/Shaw to approve corrected meeting minutes of the May 12, 2015. 6-0, motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

A. Thank you note from Decatur Classic School

B. Email/Letter from Judith Snyder and Village Staff Response

Gratch- Summarized the information provided and mentioned that staff are continuing communication to look at how to fix issues brought up in the park. Also mentioned the park playground replacement budget and the process when going to bid for renovations, base bid is the playground and alternates are adding if the project comes in under budget. As the playgrounds to be renovated are getting larger the budget has not allowed for alternates to be added. Repair and safety needs will continue to be addressed. In the fall the board will review the strategic plan and set priorities or re-set as needed. Board will visit each park and share feedback.

Lovering- The concerns brought forward are ligament and there are reasonable suggestions within Jude's email. What about a citizen neighbor for each park? They are there most and experience the park regularly. It would be advantageous for us to have park "watch dogs". Can we solicit to neighbors asking for concerns and ideas? Have them be extra eyes on our parks

Tomacic- Think she has some valid points

C. Email from resident Carlos Camacho re: Soccer Field Rentals

Gratch- Summarized the letter provided

Gamroth- Noted that Jan Hincapie had responded with a phone call to Mr. Camacho to address the concerns mentioned in the letter. Noting staff had not received complaints in the past about park usage. Park Patrol has been watching the park during the weekend rentals and the Superintendent of Parks had stopped by and not seen any issues, just a busy day in the park.

Tomacic- Is this regarding the shelter?

Gratch- No specifics. Public park

Lovering- Interpretation is subjective based on the way things are written. Uncertain of how the connection between "undesirable element" and soccer, and robberies in the area. Public Park is for all members of the public. It might be wise for staff to have park/shelter rental information available online. The issue might be congestion in the park due to heavy usage. Perhaps in the future looking to parking in the neighborhood, residential permits. From a realtors perspective, doesn't living near a park increase value? Jan did a nice job responding.

D. Email from resident Brad Fox re: Soccer Field Rentals

E. Email chain from resident and former contractor, Frank Sacks Regarding Proesel Park tennis courts

Gratch- Frank is concerned with the expense for the tennis courts and where the money is going.

Gamroth- Bid is currently open from June 4, 2015- June 18, 2015

Gratch- The resurfacing of the courts will be looked at in the fall with the strategic plan and consideration for all needs. Communication will likely continue. Unless there is grant money, Proesel Park will be addressed in phases.

OLD BUSINESS

NEW BUSINESS

A. Approval of a Resolution to Authorize the Village Manager to Execute an Interlocal Agreement with the Region VIII Education Service Center and The Interlocal Purchase System (TIPS) for Membership in a national purchasing cooperative

Gamroth- Purchasing cooperative that permits the purchase of capital-intensive products. This is a free program, and need to have a resolution approved to join the purchasing agreement.

Lovering- This will result in a savings of dollars or efforts?

Gamroth- Both. Will be used when looking into the purchase of items.

Hardin- Basically a group that got together to save us time on research and pricing

Shaw- Sourced locally?

Gamroth- No, I do not believe so

Lovering- Looks to be a National program

Hardin- Do we still have a choice if we wanted to support local business?

Gamroth – Yes, we can purchase from TIPS when in Village best interest

Lovering – Does Tim Wiberg know of this organization?

Gamroth – I cannot speak to his knowledge of the organization. This was presented to Jan to through IAPD membership. We have done joint agreements in the past, but I cannot speak to the organization it was through

Hardin-What is the cost of the membership

Gamroth- Free

Lovering- Agreement vetted by the Village attorney, sounds like a good idea but we want to be sure it goes through the process.

Gamroth-Yes, we will go through the process

Shaw- What is the term of the agreement?

Gamroth – Ongoing, renewed annually

On motion, Hardin/Lovering to approve a Resolution to Authorize the Village Manager to Execute an Interlocal Agreement with the Region VIII Education Service Center and The Interlocal Purchase System (TIPS) for Membership in a national purchasing cooperative . 6-0-1, motion passed.

B. Approval of a Resolution Awarding a Partial Bid for the Purchase of Shade Structures for the Proesel Park Family Aquatic Center from Birdair, Incorporated in the Amount of \$13,442.26

Gamroth-Overview of shade structure bid process. This is just the purchase of the umbrellas, staff is working with the Public Works department for the installation

Gratch- Do we have experience with this company?

Gamroth – They bid on the first bid, with the Kenneth Company, who was awarded the Funbrellas

Herrera- Is that total for the Kenneth Company with installation? The three numbers do not equal the total amount at the bottom

Gamroth- That was taken right from the bid

Gratch- They did not fill in a separate installation price

Hardin- We are going to be short a 23 foot square umbrella since we do not have the money for it. Where was this going to go?

Gamroth- The concession stand. Staff are looking into other solutions

Hardin – Couldn't we go with another 1*?

Gamroth – The pricing is for the fabric umbrella to fit the structure that is already in place

Lovering- Interesting to see pricing tripled in one category. Wonder if it was proper understanding of the bid

Note: In the bid process price is the determining factor., not location. However, if two vendors submit the same price and one is local, staff would recommend going with the local vendor.

On motion, Hardin/Lovering to approve a Resolution Awarding a Partial Bid for the Purchase of Shade Structures for the Proesel Park Family Aquatic Center from Birdair, Incorporated in the Amount of \$13,442.26. 7-0 motion passed

C. Consideration of a Request from Jodi Gassel, 6500 Nokomis Avenue to have a Company Picnic for 100-150 people for PHH Home Loans (a non-resident company) on Thursday, August 20 from Noon – 4:00pm, utilizing the shelter, two softball fields and two sand volleyball courts

Gamroth-Want to start the discussion of is it ok to have a resident rent the shelter for a larger non-resident party. Staff is looking for direction on how to proceed

Gratch- What is the history in terms of rentals in cases such as this?

Gamroth- This one in particular was brought to light because of the size of the rental

Lovering- Didn't we have a company request last summer? Is the size comparable?

Gamroth- That was a resident company and the event was larger

Lovering- Shelter seems fine, baseball season will be going on then, and am leary of the volleyball courts since they seem to be constantly used in the evening

Hardin- The rental is from Noon -4:00pm

Lovering- How would we monitor the volleyball court use? Park Patrol?

Hardin – I say yes based on Arts points. What considerations do we make? Non-peak time vs. peak time, resident vs. non-resident guests

Lovering- Are concerts in the park done?

Gamroth- Yes

Tomacic- I have no problem with it

Hardin- This particular one is fine

Gratch – Should be a discussion on policy down the line, so we are not considering each one

Hardin- Seems hard to police. This resident choose to be honest about the purpose for the rental.

Totally restricting invites might cause the issue.

Gratch- Staff is seeking feedback, no motion to make as there are many parts to this request. If requests continue to increase we will go through the process on making a policy.

Tomacic- I would not be in favor of this if it were during the weekend due to congestion. The timing of this is fine

Hardin- This is bringing in money at a non-peak time

Note: Renter cancelled this picnic after approval was granted.

CHAIRPERSON'S REPORT

Gratch- Welcome new Board Members. There will be an orientation for new members. Thank you for joining us, we are happy to have you on board

COMMISSIONERS' REPORTS - None

DIRECTOR'S REPORT

Gratch- Any questions?

Lovering – Nice recap of the fitness equipment for the park. This is a really nice donation. Jan mentioned the naming policy, if it is permanent in the ground is it okay to name? We will need to re-read the policy

The Name of the area is the Global Fitness Spot. The sign says "In Memory of Madeline Horwitz Boccuzzi", so isn't named after her. However, the spirit of the policy was to allow the naming of amenities in parks and facilities, just not parks.

Gratch- If the board would please re-read the policy and request to name the scoreboard as it will be up for approval on the next meeting

Lovering- Are we naming the field or the scoreboard?

Reese- Looks as if we are installing a scoreboard and naming the field Alan Chapman Field

Hardin- Who is proposing

Gratch- Friends of Alan Chapman

Hardin- The policy that camp up a few years ago states that we are not able to name something permanently there?

Gratch – It is not that specific. Policy came about since there are a limited number of parks. The discussion of what types of places can be names and what parks can be named after.

Hardin- Is this a facility? then we are not renaming a park

Gratch- I would like to review the minutes from the meetings and have them included in the packet

Lovering- Questions about the associates proposing this

Gratch- It is a friend of the man, I hope they will come and speak to provide Board more information to understand the purpose and scope

STAFF REPORTS

A. SUPERINTENDENT OF RECREATION – GAMROTH

As noted in report

B. SUPERINTENDENT OF PARKS AND FACILITIES - STACHEWICZ

Gratch- With the O'Brien concerns we should have that at the top of the order for repairs

Gamroth- Chris and Ashely have looked at the park and are working on a plan to address the park

Gratch- This should be listed on the inspection

C. COMMUNITY CENTER PROGRAM SUPERVISOR - RIMDZIUS

As noted in report

D. COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING

As noted in report

E. YOUTH PROGRAMS COORDINATOR - FLETCHER

As noted in report

BOARD QUESTION

Lovering- Do we have any more information about the Lincolnwood Fest? It is only a month away and is it moving along?

Gamroth- The fest has added a car show to Sunday morning activities, not the same car show that has been used in years past. The webpage is up

Gratch- Are the Friends keeping staff updated?

Gamroth- Staff have been in communication with the Friends and have been working to get information to the group as they request it

ADJOURNMENT

Meeting adjourned at 7:46 P.M.

Park Board Minutes prepared by: Melissa Rimdzius, Community Center Program Supervisor

Park and Recreation Board President:

Signature

Date

Lincolnwood Parks & Recreation

MEMORANDUM

TO: Members of the Park and Recreation Board
Trustee Spino, Liaison

FROM: Jan Peterson Hincapie, Director of Parks and Recreation

DATE: July 10, 2015

In May I met with the Mayor regarding a request that he received from a colleague to name a baseball/softball field after a former resident. Alan Chapman was an accomplished athlete and an alumnus of Lincolnwood schools. A group of his friends would like to honor him by purchasing a scoreboard for field #3 in Proesel Park with an advertising banner, naming the field Alan Chapman field.

In 2012 the Park and Recreation Board received a request to name a park after a former resident. As a result of the request a subcommittee was developed to discuss, research and evaluate the current policy for park naming. The subcommittee was made up of Board Members, Barbara Pabst and Reese Gratch along with staff liaison, Dan Malartsik.

The original policy governing the naming of park facilities was developed in 1994 and modified in 1999. The subcommittee recommended and the Board approved a modified policy in 2012. I have attached the packet that was presented to the Village Board in 2012. .

The Village would benefit from the gift of a scoreboard. Lincolnwood Baseball could use for their games and on occasion, for special competitions it could be used for adult softball. The cost of the scoreboard is approximately \$5000, including the scoreboard, electrical and installation. Staff has researched options for the purchase of the scoreboard.

The field would be identified as Alan Chapman field in our publicity and on the scoreboard. No other signage is proposed. Should you have any questions, I am happy to answer them at the meeting.

Request For Board Action

REFERRED TO BOARD: April 17, 2012

AGENDA ITEM NO: 8

ORIGINATING DEPARTMENT: Parks and Recreation

SUBJECT: Consideration of a Recommendation by the Park and Recreation Board to Approve a Resolution to Adopt a New Policy for the Naming of Park Land, Buildings and Facilities

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Park Naming Sub-committee was formed at the February, 2011 Park and Recreation Board Meeting with the goal to analyze and review the Department's Park Naming Policy. The sub-committee was comprised of Demerise Gratch, Park Board Chairperson and Barb Pabst, Park Board Member. Staff liaison was Dan Malartsik, the then Superintendent of Parks and Facilities.

The current policy, approved in 1999, allows the Park and Recreation Board to recommend the naming of a park to be named for an individual only when all of the established criteria have been met. Criteria for the naming of parks are divided into two categories: philanthropic and monetary. The criteria for philanthropic designation are:

- A. An individual, organization or business that has contributed significantly to improving the quality of life for the citizens of Lincolnwood, the State of Illinois, or the United States, and
- B. If the individual was a park commissioner or a member of the corporate authority, he/she shall have been retired from public service for a minimum of five years, or is deceased, and
- C. A six month waiting period shall have lapsed before the Park and Recreation Board may consider designating a park or park component, and
- D. A unanimous vote of the Park and Recreation Board must be received at two regularly scheduled consecutive board meetings.

The criteria for monetary designation are:

- A. A significant contribution is made to the Park and Recreation Board, and
- B. Items (C) and (D) above have been accomplished.

Parks and Recreation staff gathered information and park naming policies from ten different agencies. A summary matrix is attached. The sub-committee members received copies of the policies and information from each agency. The sub-committee had three meetings to review and discuss the information.

Four out of the ten agencies surveyed do not allow park naming after an individual and discourage the idea. The other six agencies allow naming, but have very extensive policies and most require exceptional contributions from the person whose name would be used. The committee felt that most of the policies were unclear and had the potential of resulting in controversy.

The sub-committee recommendation was presented to the Park and Recreation Board in April, 2011 and required further discussion after being presented to the Village Board in October, 2011. The Park and Recreation Board did a thorough review of the Policy again at their April, 2012 meeting and is presenting their recommendation for approval.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Proposed Park Naming Policy
3. Survey Matrix
4. Revised 1999 and original 1994 Park Naming Policies
5. Draft minutes of the April, 2012 Park and Recreation Board meeting minutes

RECOMMENDED MOTION:

Move to approve the recommendation of the Park and Recreation Board to approve a resolution adopting a new Policy for the Naming of Park Land, Buildings and Facilities.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2012-_____

A RESOLUTION APPROVING A REVISED POLICY FOR THE NAMING OF PARK LAND, BUILDINGS AND FACILITIES

WHEREAS, the Village is a home rule municipality in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, in 1994, the Village President and Board of Trustees approved a policy for the naming of parks and park facilities in the Village (*Park Naming Policy*), which Park Naming Policy was revised in 1999 pursuant to the approval of the President and Board of Trustees; and

WHEREAS, the Parks and Recreation Board has reviewed the current Park Naming Policy and the similar policies of neighboring municipalities and park districts, and has recommended that the President and Board of Trustees consider and adopt further revisions to the Park Naming Policy (*Revised Park Naming Policy*); and

WHEREAS, the Village President and Board of Trustees have determined that the adoption of the Revised Park Naming Policy, as provided in this Resolution, will serve and be in the best interests of the Village and its residents;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF REVISED PARK NAMING POLICY. The Revised Park Naming Policy shall be, and is hereby, approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of _____, 2012.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2012.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2012

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

	<p>Village of Lincolnwood Policy</p> <p>Park Land, Building, & Facility Naming</p>	<p>Effective Date: 1994</p> <p>Revision Dates: 1999, 2012</p>
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Purpose:

To establish a systematic and consistent approach for the official naming or renaming of park land, buildings, and facilities. Examples of park land include, but are not limited to: mini-parks, neighborhood parks, community parks and bikeways. .

It is the objective of the Village of Lincolnwood:

1. To ensure that park land, buildings, and facilities are easily identified and located.
2. To ensure that names of park land, buildings and facilities will engender a strong public image and have public support.

Policy:

It is the responsibility of the Park Board to recommend to the Village Board names for park land, buildings, and facilities, or when appropriate, to change the existing name of park land, buildings, and facilities of the Village

It is the policy of the Village of Lincolnwood to reserve the right to name or rename park land, buildings, and facilities in a manner that best serves the interest of the community and ensures a worthy and enduring legacy for the Village’s parks and recreation system.

- A. Park land may be named after streets, geographical locations, events, or concepts (e.g. Peace, Unity, Diversity).
- B. Park land may not be named after individuals.
- C. The Park Board may solicit public input on park land, building and facility names through public meetings or other means.
- D. The Park Board may hold public contests for the naming of park land, buildings and facilities. Such contests shall also be subject to the policies outlined above and are advisory, and are not binding.
- E. Renaming of existing park land, buildings and facilities is discouraged, except to rename park land, buildings, and facilities that are named after an individual whose character is or was such that continued use of the individual’s name for park land, buildings and facilities is not in the best interest of the Village.
- F. Park land, buildings and facilities will be named only after discussion by the Park Board and then a waiting period of not less than sixty days. A supermajority vote is required of the Park Board and Village Board to name park land, buildings and facilities or to change the name of park land, buildings and facilities of the Village.

2011 Park Naming Survey

Agencies	Individual Naming	Requirements	Vote Required
Deerfield Park District	Yes	Exceptional contributions and/or services to the district	Majority vote
Des Plaines Park District	No	They have two parks named after individuals 30-40 years ago. They do not name parks after individuals anymore.	N/A
Glencoe Park District	Yes	Only with significant financial donation	4/5 affirmative vote
Glenview Park District	Yes	Retired or deceased officials, donation, property, or deceased local and/or national heroes	Majority vote
Highland Park District	Yes	Exceptional contributions and/or services to the district Individuals must be deceased or retired from service for at least 3 years to be considered	4/5 affirmative vote
Morton Grove Park District	No	All parks are named after the neighborhood they are in or street they are on.	N/A
Mt. Prospect Park District	No	Two parks were named years ago, but they do not have a naming policy and discourage it.	N/A
Niles Park District	No	They do not have a written policy, but they stay away from naming parks. All parks are generally named based on attributes of the park	Majority vote
Skokie Park District	Yes	Exceptional contributions and/or services to the district	Majority vote
Vernon Hills Park District	Yes	Commissioners must have a minimum of 25 years on the Board for consideration.	Unanimous

LINCOLNWOOD PARKS AND RECREATION BOARD

Policy on Naming Components of Parks & Park Buildings

(Approved by Parks & Recreation Board May 11, 1999)

The Lincolnwood Parks and Recreation Board may recommend to the Village Trustees that a portion of a park, park building or rooms in a park building be named for an individual only when one or two of the following criteria have been met:

Philanthropic Designation:

- a. An individual, organization or business that has contributed significantly to improving the quality of life for the citizens of Lincolnwood, the State of Illinois, or the United States, and
- b. If the individual was a park commissioner or a member of the corporate authority, he/she shall have been retired from public service for a minimum of five years, or is deceased, and
- c. A six month waiting period shall have lapsed before the Parks and Recreation Board may consider designating a park or park component, and
- d. A unanimous vote of the Parks and Recreation Board must be received at two regularly scheduled consecutive board meetings.

Monetary Designation:

- a. A significant contribution is made to the Parks and Recreation Board, and
- b. Items (c) and (d) above have been accomplished.

LINCOLNWOOD PARKS AND RECREATION BOARD

Policy on Naming of Parks & Park Buildings

(Approved October 20, 1994)

The Lincolnwood Parks and Recreation Board may recommend to the Village Trustees that a park, portions of a park, park building or rooms in a park building be named for an individual only when all of either items one or two of the following criteria have been met:

1. Philanthropic Designation:

- A. An individual that has contributed significantly to improving the quality of life for the citizens of Lincolnwood, the State of Illinois, or the United States, and
- B. If the individual was a park commissioner or member of the corporate authority, he/she shall have been retired from public service for a minimum of five years or has been deceased, and
- C. A six month waiting period shall have lapsed before the Parks and Recreation board may consider designating a park or park component, and
- D. A unanimous vote of the Parks and Recreation Board must be received at two regularly scheduled consecutive board meetings.

2. Monetary Designation:

- A. A significant donation is made to the Parks and Recreation Board, and
- B. The individual has been endorsed by at least two (2) percent of the registered voters of the Village of Lincolnwood (based upon the most recent census date) on a petition that indicates the site being considered renamed and addresses the merits of the individual, and
- C. A six month waiting period shall have lapsed before the Parks and Recreation Board may consider designating a park or park component, and
- D. A unanimous vote of the Parks and Recreation Board must be received at two regularly scheduled consecutive board meetings.



Lincolnwood Parks and Recreation Board Meeting

Lincolnwood Village Hall – Council Chambers

April 10, 2012

Draft Minutes

CALL TO ORDER

The meeting was called to order at 7:33 P.M.

PRESENT AT MEETING

Park Board Members: Demerise Gratch, Gail Ito, Art Lovering, Judith Snyder, Laura Tomacic, Barbra Pabst (Pabst and Tomacic arrived at 8:15 pm.)

Parks and Recreation Department Staff: Jan Hincapie, Jan Springer, Andrew Thurman, Katie Smith

Village Board Liaison: John Swanson

Audience: David Spector, 3924 W. Arthur Avenue, Suzanne Franklin, HIAS Chicago, 216 W. Jackson Blvd, Suite 700, Chicago

APPROVAL OF MINUTES

On motion, Snyder/Lovering to approve the regular meeting minutes of March 13, 2012 meeting. 4-0, motion passed.

AUDIENCE PARTICIPATION

Suzanne Franklin thanked staff for their efforts on the tree planting at Channel Runne and support of the June 21 celebration. Working with Village staff on signage for the Freedom Grove, which will be made of natural stone and contain a non-denominational quote. Ms. Franklin shared the two possible quotes and the Park Board really liked the quotes.

Lovering – need to make sure the new trees are properly watered once they are planted.

OLD BUSINESS

A. Review of the Draft Park Renaming Policy

Lovering reviewed policy, providing comments to make the document clearer.

Snyder – Under E, does renaming of an existing park mean removing a name? Perhaps add the word “removing” for clarity.

Ito – Suggest using numbers under the purpose and letters under policy for clarity.

Lovering – Date needs to be changed at the top of the page and the term park should be “park land” at the top and throughout the document.

Thurman – Shared attorney review comments which will be incorporated into the revised document.

- Under policy A, what is a concept? This term is vague. Will add examples including unity, independence and centennial to help clarify.
- Under policy E, will make changes per attorney review.
- Under policy F, will add “by Park Board” after discussion; the word “should” will be replaced with “will” in the first sentence.

Gratch – Is everyone comfortable with the 60 day waiting period?

Ito – In the past, this waiting period was used to allow people time to digest information and look at the situation more objectively.

Lovering – 60 days was a reflection period, a communication period; time to let things settle.

Ito – 60 days is better than 30 days if we are going to keep a waiting period in the policy.

Hincapie – An item can also be tabled.

Reese – Will keep in the 60 day waiting period.

On motion, Ito/Pabst to recommend approval of park renaming policy as amended. 6-0, motion passed.

B. Review of the 2012-2015 Draft Strategic Plan

Hincapie presented the revised document. Will change the date on page 5.

Ito – 2.2 should read, “Identify and develop programs addressing needs from Multicultural Task Force.” Under 3 add “Explore partnership to increase programs meeting diverse needs.” 1.4 should be more specific with the number of parks to be renovated over a certain time period; needs to be measurable.

On motion, Snyder/Ito to recommend approval of 2012-2015 Strategic Plan as amended. 6-0, motion passed.

NEW BUSINESS

A. Approval of an Ordinance Waiving the Competitive Bid Requirements and Accepting the Construction Management Proposal from Gewalt Hamilton, Inc. for Channel Runne Phase II Construction in an Amount Not to Exceed \$24,000.

Hincapie explained that the money for this portion of the project is not included in the grant. The total amount was negotiated down by staff.

Lovering – Will this project interfere with the HIAS event?

Hincapie – No, the work will be taking place on the other end of Channel Runne and we have notified the engineer and construction company that they cannot access the site at the other end.

Ito – Signage needs to be clear for bikers on the path during construction.

On motion, Ito/Lovering to recommend approval of an ordinance waiving the competitive bid requirements and accepting the construction management proposal from Gewalt Hamilton, Inc. for Channel Runne Phase II construction in an amount not to exceed \$24,000. 4-0, motion passed.

B. Approval of an Ordinance Waiving the Competitive Bid Requirements and Accepting the Rider for Construction Management Services from Land Design Collaborative, Inc. for Channel Runne Phase II Construction in an Amount Not to Exceed \$16,000.

On motion, Ito/Lovering to recommend approval of an ordinance waiving the competitive bid requirements and accepting the rider for construction management services from Land Design Collaborative, Inc. for Channel Runne Phase II construction in an amount not to exceed \$16,000. 4-0, motion passed.

C. Approval of an Ordinance Renaming Channel Runne Park to Lincolnwood Centennial Park

Gratch – Will be voting under the existing policy since the revised policy has not gone before the Village Board. Will need unanimous votes at two consecutive board meetings for the change to take effect.

Hincapie – Feedback from residents and elected officials is that no one knows the park belongs to Lincolnwood. By adding Lincolnwood to the name, this will help identify the parks as a Lincolnwood asset. The sign will be placed at Touhy/McCormick.

Trustee Swanson – It is within policy to vote tonight.

On motion, Tomacic/Lovering to recommend approval of an ordinance renaming Channel Runne Park to Lincolnwood Centennial Park. 6-0, motion passed.

DIRECTOR'S REPORT

Thanked staff for covering over her vacation and unexpected absence.

- ITEP Grants – Village Board recommended the overpass over Lincoln Avenue at the Union Pacific Railway and Phase III of Channel Runne Park for grant applications. The Village Board has shown great support for the Parks and Recreation Department projects.
- Bike Paths – We continue to move forward with both projects. A public hearing will be held at the May 8, 2012 Parks and Recreation Board Meeting. Residents around each path will receive notification of the public hearing so the board can hear feedback about the projects.
- Multicultural Task Force – Chairperson Beryl Herman has approximately six committee members. First meeting will be at 6pm on May 8, 2012.

RECREATION STAFF REPORTS

A. SUPERINTENDENT OF RECREATION – JAN SPRINGER

Constant Contact emails have been generated for the brick campaign. Participated in a webinar focused on customer service. Presenter was a former Disney employee with extensive customer service background. This is very timely with the summer season right around the corner.

B. SUPERINTENDENT OF PARKS AND FACILITIES – ANDY THURMAN

Have two pool managers this summer. Attended an IRMA round table covering independent contractor agreements. Electrical engineer has been on site preparing for the field lighting project.

C. COMMUNITY CENTER PROGRAM SUPERVISOR, KATIE SMITH

Spring break programs were successful despite parents registering their children late for the program. Several new field trip locations were enjoyed which will be revisited by our campers this summer.

D. COMMUNITY OUTREACH COORDINATOR, GENELLE IOCCA

As noted in report.

E. YOUTH PROGRAMS COORDINATOR, MELANIE UNTERFRANZ

As noted in report.

ADJOURNMENT

On motion, Snyder/Ito to adjourn the meeting at 8:38 P.M.

Park Board Minutes prepared by: Jan Springer, Superintendent of Recreation

Parks and Recreation Board President:

Signature

Date

Request For Board Action

REFERRED TO BOARD: July 21, 2015

AGENDA ITEM NO:

ORIGINATING DEPARTMENT: Parks and Recreation

SUBJECT: Approval of a Recommendation by the Park and Recreation Board to Award the Base Bid for the Removal and Replacement of Tennis Court Fencing for the Proesel Park Tennis Courts in the Amount of \$47,568 and for the Alternate in the Amount of \$4,455, Replacing the Windscreens, to Tru-Link Fence, of Melrose Park, Illinois

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Proesel Park Tennis Court fence is in dire need of replacement. The fence poles are coming out of the ground due to thermal expansion and contraction of the concrete, thus lifting the fence 4-8 inches above the playing surface. To avoid balls from rolling off the court and ending up outside the fence, Public Works has installed wire around the perimeter. The condition of the fence impacts the experience for the users, as well causing a safety hazard and not being aesthetically pleasing.

The project was bid out earlier in the summer and one bid was received from Tru-Link Fence. One bid was received from Tru-Link Fence. The bid was rejected so staff could bid the project out again in hopes of getting more than one competitive bid. The bid specifications were modified to include black vinyl fencing for the second bid process to match some of the other fences in the park.

The second Invitation to Bid was advertised in the paper on June 4, 2015. Bid packets were also sent to 12 vendors. The bid documents requested a unit price bid for the removal and replacement of fencing with two alternates. Alternate one was the painting of the tennis courts and alternate two was the installation of new windscreens. On June 18, 2015 the Village opened one sealed bid for the project. Staff has reviewed the bid and recommends awarding the bid to Tru-Link Fence of Melrose Park, Illinois in the amount of \$52,023, accepting alternate one for the replacement of the windscreens.

Company Name	Black Vinyl Fence	Painting	Windscreens	Total
Tru-Link Fence	\$47,568	N/A	\$4,455	\$52,023

FINANCIAL IMPACT:

There is budgeted \$55,000 in Fiscal Year 2015/2016 Park Maintenance Recreation Equipment in the Parks and Recreation Department budget.

DOCUMENTS ATTACHED:

1. Proposed Resolution with Contract
2. Bid Documents
3. Unapproved Minutes of the July 14, 2015 Park Board Meeting

RECOMMENDED MOTION:

Move to approve a Resolution to Award a Bid for the Removal and Replacement of Proesel Park Tennis Court Fencing in the Amount of \$52,023_to Tru-Link Fence, of Melrose Park, Illinois in an amount not to exceed \$52,023.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2015-_____

A RESOLUTION APPROVING THE AWARD OF A CONTRACT TO TRU-LINK FENCE, OF MELROSE PARK, ILLINOIS, FOR THE REMOVAL AND REPLACEMENT OF THE PROESEL PARK TENNIS COURT FENCING AND THE REPLACEMENT OF WINDSCREENS

WHEREAS, the Village sought bids for the award of a contract for the removal and replacement of the tennis court fence at Proesel Park ("*Contract*"); and

WHEREAS, the Village received one bid for the removal and replacement of the tennis court fence; and

WHEREAS, Tru-Link Fence, of Melrose Park, Illinois ("*Tru-Link*"), was the low responsible and responsive bidder of the firms that submitted bid packages to the Village for the Contract; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to enter into the Contract with Tru-Link;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF CONTRACT. The Contract by and between the Village and Tru-Link is hereby approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF CONTRACT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Contract upon receipt by the Village Clerk of at least one original copy of the Contract executed by Tru-Link; provided, however, that if the executed copy of the Contract is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this 21ST day of July, 2015.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this 21st day of July, 2015.

Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2015

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

CONTRACT

VILLAGE OF LINCOLNWOOD

CONTRACT/PROPOSAL FOR THE
REMOVAL AND REPLACEMENT OF THE PROESEL PARK TENNIS COURT FENCING

Full Name of Bidder TIZU - LINK FENCE ("Bidder")
Principal Office Address 5009 W. LAKE ST, MELROSE PARK, IL. 60160
Local Office Address SAME
Contact Person MARK HAVEMANN Telephone Number 847-749-7197

TO: Village of Lincolnwood ("Village")
6900 N. Lincoln Avenue
Lincolnwood, Illinois 60712
Attention: Chris Stachewicz
Superintendent of Parks and Facilities

Bidder warrants and represents that Bidder has carefully examined the Work Site described below and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. NONE [if none, write "NONE"], which are securely stapled to the end of this Contract/Proposal.

1. Work Proposal

A. Contract and Work. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall, at its sole cost and expense, provide, perform, and complete, in the manner specified and described, and upon the terms and conditions set forth, in this Contract/Proposal and the Village's written notification of acceptance in the form included in this bound set of documents, all of the following, all of which is herein referred to as the "Work":

1. Labor, Equipment, Materials, and Supplies. Provide, perform, and complete, in the manner specified and described in this Contract/Proposal, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary for the removal and replacement of the fencing around the tennis courts, and, if directed by the Village, the painting of the tennis courts and/or the installation of wind screens around such tennis courts, all at Henry A. Proesel Park, 7030 North Lincoln Avenue, Lincolnwood, Illinois ("Work Site");
2. Permits. Procure and furnish all permits, licenses, and other governmental approvals and authorizations necessary in connection therewith;

3. Bonds and Insurance. Procure and furnish all bonds and all insurance certificates and policies of insurance specified in this Contract/Proposal;
4. Taxes. Pay all applicable federal, state, and local taxes;
5. Miscellaneous. Do all other things required of Bidder by this Contract/Proposal; and
6. Quality. Provide, perform, and complete all of the foregoing in a proper and workmanlike manner, consistent with the standards of recognized professional firms in performing Work of a similar nature, in full compliance with, and as required by or pursuant, to this Contract/Proposal, and with the greatest economy, efficiency, and expedition consistent therewith, with only new, undamaged, and first quality equipment, materials, and supplies.

B. Performance Standards. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that all Work shall be fully provided, performed, and completed in accordance with the specifications attached hereto and by this reference made a part of this Contract/Proposal.

C. Responsibility for Damage or Loss. Bidder proposes, and agrees, that Bidder shall be responsible and liable for, and shall promptly and without charge to Village repair or replace, any damage done to, and any loss or injury suffered by, the Village, the Work, the Work Site, or other property or persons as a result of the Work.

D. Inspection/Testing/Rejection. Village shall have the right to inspect all or any part of the Work and to reject all or any part of the Work that is, in Village's judgment, defective or damaged or that in any way fails to conform strictly to the requirements of this Contract/Proposal and the Village, without limiting its other rights or remedies, may require correction or replacement at Bidder's cost, perform or have performed all Work necessary to complete or correct all or any part of the Work that is defective, damaged, or nonconforming and charge Bidder with any excess cost incurred thereby, or cancel all or any part of any order or this Contract/Proposal. Work so rejected may be returned or held at Bidder's expense and risk.

PRICE (in writing): FOUR THOUSAND FOUR HUNDRED FIFTY FIVE Dollars and NO Cents

PRICE (in figures): \$ 4,455.00 Dollars and — Cents

2. Contract Price Proposal

If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth below.

A. SCHEDULE OF PRICES

1. Lump Sum: Removal and Replacement of Fencing.

For providing, performing, and completing all fencing removal and replacement Work, the total Contract Price of:

TOTAL CONTRACT PRICE (in writing): THIRTY NINE THOUSAND ONE HUNDRED TWENTY THREE AND Dollars and — Cents

TOTAL CONTRACT PRICE (in figures):

\$ 39,123.00 Dollars and — Cents

2. Alternate Bid Item: Painting of Tennis Courts.

For providing, performing, and completing all tennis court painting Work, the price of:

PRICE (in writing): NO BID Dollars and — Cents

PRICE (in figures): _____ Dollars and — Cents

3. Alternate Bid Item: Installation of Wind Screens.

For providing, performing, and completing all wind screen installation Work, the price of:

B. BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

1. All prices stated in the Schedule of Prices are firm and shall not be subject to escalation or change;
2. The Village is not subject to state or local sales, use, and excise taxes, that no such taxes are included in the Schedule of Prices, and that all claim or right to claim any additional compensation by reason of the payment of any such tax is hereby waived and released; and
3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work are included in the Schedule of Prices.

C. TIME OF PAYMENT

It is expressly understood and agreed that all payments shall be made in accordance with the following schedule:

May 26, 2015 Project begins
June 5, 2015 Project completed
June 12, 2015 all invoices delivered

All payments may be subject to deduction or setoff by reason of any failure of Bidder to perform under this Contract/Proposal. Each payment shall include Bidder's certification of the value of, and partial or final waivers of lien covering, all Work for which payment is then requested and Bidder's certification that all prior payments have been properly applied to the payment or reimbursement of the costs with respect to which they were paid.

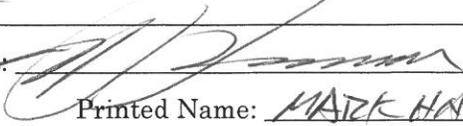
3. Contract Time Proposal

If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall commence the Work within 10 days following the Village's acceptance of this Contract/Proposal provided Bidder shall have furnished to the Village all bonds and all insurance certificates specified in this Contract/Proposal ("**Commencement Date**"). If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall perform the Work diligently and continuously and shall complete the Work not later than June 5, 2015 ("**Time of**

Bidder's Status: ILLINOIS Corporation (State) Partnership (State) Individual Proprietor

Bidder's Name: TIRU - LINK FENCE

Doing Business As (if different): _____

Signature of Bidder or Authorized Agent: 

(corporate seal)
(if corporation)

Printed Name: MARK HAVEMAN

Title/Position: SENIOR COMMERCIAL ESTIMATOR

Bidder's Business Address: 5009 W. LAKEST
MELROSE PARK, IL. 60160

Bidder's Business Telephone: 847-568-9300 Facsimile: 847-568-9600

If a Corporation or Partnership, list all Officers or Partners:

NAME	TITLE	ADDRESS
JOHN BELLI	PRESIDENT	33 W 401 Roosevelt Rd W. Chicago, IL 60185
—	—	—
—	—	—
—	—	—



Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Tru-Link Fence
33W401 Roosevelt Road
West Chicago, IL 60185

SURETY:

(Name, legal status and principal place of business)

The Ohio Casualty Insurance Company
62 Maple Avenue
Keene, NH 03431

Mailing Address for Notices

The Ohio Casualty Insurance Company
Attention: Surety Claims Department
1001 4th Avenue, Suite 1700
Seattle, WA 98154

OWNER:

(Name, legal status and address)

Village of Lincolnwood (Village Administrator)
6900 N. Lincoln Ave.,
Lincolnwood, IL 60712

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: 10%

PROJECT:

(Name, location or address, and Project number, if any)

Removal and replacement of the Proesel Park Tennis Courts Fencing

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this _____ day of _____


(Witness)

Tru-Link Fence 33W401 Roosevelt Road West Chicago, IL 60185

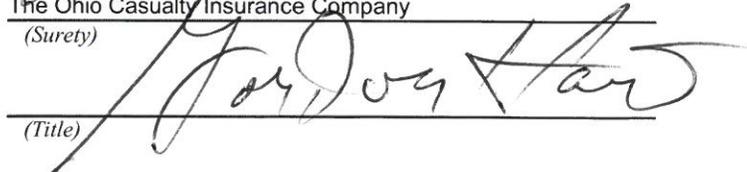
(Principal)

(Seal)


(Title) PRESIDENT

The Ohio Casualty Insurance Company

(Surety)


(Title)

(Witness)

SUPPLEMENTAL INFORMATION FOR THE BOND SERVICE CENTER

Contractor: Tru-Link Fence 33W401 Roosevelt Road West Chicago, IL 60185

Obligee: Village of Lincolnwood, 6900 N. Lincoln Ave, Lincolnwood IL, 60712

Contract Description: Removal and replacement of the Proesel Park Tennis Courts fencing

Estimated Contract Price: \$55,000.00

Bid Date: 4-27-2015

Completion Time: _____

Liquidated Damages: _____

Maintenance Term: _____

Scope (and Amount) of work to be sublet on this project: _____

Work on Hand (Exclusive of this bid): _____

Remarks: _____

POWER OF ATTORNEY

The Ohio Casualty Insurance Company

Bond Number: _____

Principal: Tru-Link Fence 33W401 Roosevelt Road West Chicago, IL 60185

Agency Name: Valley Insurance Agency Inc.

Obligee: Village of Lincolnwood, 6900 N. Lincoln Ave, Lincolnwood IL, 60712

Agent Code: **120752**

Know All Men by These Presents: That The Ohio Casualty Insurance Company, pursuant to the authority granted by Article IV, Section 12 of the Code of Regulations and By-Laws of The Ohio Casualty Insurance Company, do hereby nominate, constitute and appoint: Bonnie Allison, Gordon Hard, Drake C. Kelly of Geneva, Illinois its true and lawful agent(s) and attorney(ies)-in-fact, to make, execute, seal and deliver for and on its behalf as surety, and as its act and deed **any and all** BONDS, UNDERTAKINGS, and RECOGNIZANCES, excluding, however, any bond(s) or undertaking(s) guaranteeing the payment of notes and interest thereon.

And the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Company, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of said Company at their administrative offices in Keene, New Hampshire, in their own proper persons. The authority granted hereunder supersedes any previous authority heretofore granted the above named attorney(ies)-in-fact.

In WITNESS WHEREOF, the undersigned officer of the said The Ohio Casualty Insurance Company has hereunto subscribed his name and affixed the Corporate Seal of said Company this 18th day of November, 2013.



David M. Carey

David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA
COUNTY OF MONTGOMERY

On this 18th day of November, 2013 before the subscriber, a Notary Public of the State of Pennsylvania, in and for the County of Montgomery, duly commissioned and qualified, came David M. Carey, Assistant Secretary of The Ohio Casualty Insurance Company, to me personally known to be the individual and officer described in, and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn deposes and says that he is the officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and the said Corporate Seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal at the City of Plymouth Meeting, State of Pennsylvania, the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notarial Seal
Teresa Pastella, Notary Public
Plymouth Twp., Montgomery County
My Commission Expires March 28, 2017
Member, Pennsylvania Association of Notaries

Teresa Pastella

Notary Public in and for County of Montgomery, State of Pennsylvania
My Commission expires March 28, 2017

This power of attorney is granted under and by authority of Article IV, Section 12 of the By-Laws of The Ohio Casualty Insurance Company, extracts from which read:

ARTICLE IV - Officers: Section 12. Power of Attorney.

Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bond, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary.

Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

This certificate and the above power of attorney may be signed by facsimile or mechanically reproduced signatures under and by authority of the following vote of the board of directors of The Ohio Casualty Insurance Company effective on the 15th day of February, 2011:

VOTED that the facsimile or mechanically reproduced signature of any assistant secretary of the company, wherever appearing upon a certified copy of any power of attorney issued by the company in connection with surety bonds, shall be valid and binding upon the company with the same force and effect as though manually affixed.

CERTIFICATE

I, the undersigned Assistant Secretary of The Ohio Casualty Insurance Company, do hereby certify that the foregoing power of attorney, the referenced By-Laws of the Company and the above resolution of their Board of Directors are true and correct copies and are in full force and effect on this date.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Company this 22nd day of April, 2015.



Gregory W. Davenport

Gregory W. Davenport, Assistant Secretary

Tru-Link Fence

& Products Company Since 1952
 5440 West Touhy Ave * Skokie, IL 60077
 (847) 568-9300 * Fax (847) 568-9600

**PROPOSAL AND
ACCEPTANCE**

Attn: Chris

Proposal submitted to: Village of Lincolnwood		Phone: 847-677-9740	Date: 12.18.14
Street: 6900 N. Lincoln Ave.		Fax:	Job Phone:
City, State and Zip Code: Lincolnwood, IL 60710		Job Name: Tennis Court Fence Replacement	
Email: cstachewicz@lwd.org	Date of Plans	Job Location: Same	

We hereby submit specifications and estimates:

Item	Description	Approx. Quantity	Unit	Unit Price	Total
1	Take down and haul away 540' of 10' high chain link fence pulling the posts and footings. Furnish and install 540' of new 10' high galvanized chain link fence using 9 gauge 2" mesh fabric, 1-5/8" OD top, one middle, and bottom rail bracing, 3" OD line posts (8' or less apart), 12 - 4" OD end, corner, and gate terminal posts, 2 - 4' wide single swing type gates, and 1 - 12' wide double swing type gate. All posts in 12"x48' deep cylindrical concrete footings. All posts and bracing to be SS40 industrial grade fence pipe...				
	Total cost complete...				\$39,123.00
	Alternate: Same as above only All Black vinyl clad chain link fence system with 8 gauge (9 gauge steel core wire) fused-bonded fabric...				
	Total cost complete...				\$47,568.00
	Alternate: Furnish and install 9' high PolyPro tennis court wind-screening with vents..... Total \$8.25 per/lin/ft. Furnish and install 3 - pair of net posts in sleeves in concrete footings sufficient in size to stabilize...				
	Total cost complete... Note: Removal and re-installation of the existing wind screen per Village in the event it is decided to be reused.				\$8,078.00

Prices good for 30 Days

Quoted price is based on the current market conditions. We reserve the right to adjust this quote based on market conditions at the time material is ordered and delivered to the job site.

Exclusions: Bonds, permits, licenses, and fees

Work performed on a regular time basis per our current certificate of insurance

Payment to be made as follows: N/30

55,641 \$

OWNER MUST OBTAIN ALL PERMITS.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner, on a regular time basis according to standard practices. Any alternation or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.
 Customer here by assumes full responsibility for the location of the line upon which fence materials are to be installed and locate any and all private cable to include sprinkler systems, electric, septic fields, gas lines, grills, lighting, etc. Tru-Link Fence to Call J.U.L.I.E.

Authorized Signature:

Mark Havemann

Mark Havemann - Commercial Sales

Cell: 847-749-7197

Tru-Link Fence

Note: We may withdraw this proposal if not accepted within 30 days.

I, THE UNDERSIGNED, HEREBY AGREE THAT IN THE EVENT OF DEFAULT IN THE PAYMENT OF ANY AMOUNT DUE, AND IF THIS ACCOUNT IS PLACED IN THE HANDS OF AN AGENCY OR ATTORNEY FOR COLLECTION OR LEGAL ACTION, TO PAY AN ADDITIONAL CHARGE EQUAL TO THE COST OF COLLECTIONS INCLUDING AGENCY AND ATTORNEY FEES AND COURT COSTS INCURRED AND PERMITTED BY LAWS GOVERNING THESE TRANSACTIONS. ALL PAST DUE ACCOUNTS WILL BE CHARGED AT THE RATE OF 1.5% ON UNPAID MONTHLY BALANCE.



6900 N. McCormick Blvd.
Lincolnwood, IL 60712

June 25, 2015

Village of Lincolnwood
Parks and Recreation Department
Attn: Jan Hincapie
6900 N. Lincoln Ave.
Lincolnwood, IL 60712

Dear Ms. Hincapie:

I am writing to request that the Village of Lincolnwood allow Grossinger AutoGroup to host its 2nd annual company picnic at Proesel Park. We are excited about this event and furthermore thrilled about the possibility of having it in Lincolnwood again. The requested date for the picnic is Sunday, September 20, 2015. The event will be from 1:00pm to 4:00pm and it will be open to Grossinger employees and their family members to come and enjoy the beautiful facilities that Proesel Park has to offer.

Below is a listing of the items that we are requesting:

- Permit for 300 occupants at Proesel Park Shelter
- Permit for a DJ
- Permit for a bounce house
- Permission to bring extra large grills
- Use of the sand volleyball courts, baseball/softball diamonds, basketball courts, teen play area, children's playground area, pergola sitting area, and picnic facilities
- Use of the large 50 gallon camp coolers for beverages
- Street parking to accommodate the employees and their family members.

Additionally, since we want to be transparent with the objective of this picnic, we would like to remit the following activities for your consideration:

- Friendly games of tug-of-war, softball / baseball, volleyball, basketball, musical chairs, sack races, horseshoes
- Music entertainment provided by the DJ.
- Free food and non-alcoholic beverages

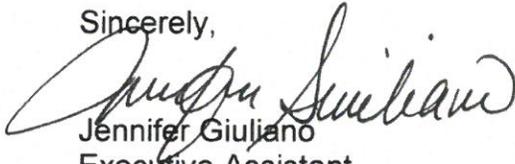
We are family owned, family operated and a family orientated company which nothing would enforce this concept better than being able to have a picnic in our own

"backyard". We look forward to hosting our 2nd annual employee picnic at Proesel Park and to working with your office to ensure a safe and fun environment for our employees and their family members.

I would greatly appreciate it if you could notify me of any additional fees for clean-up and other items that Grossinger may incur for the rental of the park and shelter at your earliest convenience.

Please feel free to contact me with any questions or concerns at 847.745.4222 or jgiuliano@grossinger.com.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jennifer Giuliano".

Jennifer Giuliano
Executive Assistant
Grossinger AutoGroup

Lincolnwood Parks & Recreation

Superintendent of Recreation

Katie Smith Gamroth

July 2015

kgamroth@lwd.org

Social Club

The Social Club enjoyed the cooler weather this June. We were fortunate to have a beautiful sunny day for the Shoreline Architectural tour. The group of nine boarded at Navy Pier and floated around the city to see all of the wonderful unique buildings that Chicago has. This July, the group is hoping for the same cooperative weather for a trip to the Morton Arboretum and on the Chicago Film Tour.

Lincolnwood Program Guides

With the early return to school for District 74, staff needed to plan activities to start earlier in August than in years past. That being said, the brochure needed to be out early for registration. Staffed worked hard and were able to complete the brochure two weeks early! Residents will be receiving the brochure the week of July 20.

Turkey Trot

Planning has begun for the 39th Annual Lincolnwood Turkey Trot! In person registration will open once the fall brochure hits mailboxes. Staff again will be using Active.com for online registration. Online registration will be open for all runners starting the week of July 20. Promotion for the race has started. Along with the brochure, race "Save the Date" cards are being sent out to encourage early registration.

Staff is currently receiving quotes for timing services, and plans to confirm with a timing company in the upcoming weeks. New this year, race medals will be given out to division winners instead of trophies. Staff made this change due to the challenge in mailing out trophies when not picked up from the office. The smaller size will save on postage and will add a fresh look to the race.

Winter/Spring Program Report

See attached



MEMORANDUM

TO: Jan Hincapie, Director of Parks and Recreation
FROM: Katie Smith Gamroth, Superintendent of Recreation
DATE: June 30, 2015
SUBJECT: 2015 Winter/Spring Program Report

This report outlines participation numbers and revenues/expenses for recreation programs offered December, 2014 – May, 2015, as presented in the Winter/Spring program brochure. The report includes the following program areas:

- Special Events
- Tot/Youth
- Club Kid Afterschool Program
- Birthday Party Packages
- Exercise, Fitness and Health
- Adult Programs
- Dance
- Tennis Instruction
- Cooperative Youth Programs with School District #219
- Senior Programs

Special Events

The Daddy Daughter Dance is an event that Lincolnwood has put on for many years. The past two years of running the dance, staff had seen a decline in numbers. The 2015 numbers jumped up by about 30%. This year's event was once again held at Monastero's Ristorante on February 6 from 6-9pm. Monastero's provided a buffet style meal with kid-friendly food for the daughters and healthy choices for dads. The DJ led the attendees in fun dance games. New this year was a theme to the event, "Sweet Moments" with a candy buffet to the event that the girls (and dads!) got to visit throughout the night. A keepsake magnetic picture frame was given to all of the girls to use to frame a picture of their choice from the photo booth. Two tables were also set up in the lobby with bracelet and necklace crafts.

Staff Recommendations: *There were a few instances of dads leaving the banquet hall to go to the restaurant bar; staff would like to send out an email to all registered participants as a reminder to stay in the banquet hall for the duration of the evening to supervise their girls. Staff will also post signage at the registration table and at each dinner table explaining the crafts and activities that will be going on for the evening to avoid any confusion.*

Program	Ages	# of Participants	Revenue
Daddy Daughter Dance	Grades K-6	52 Dads, 55 Daughters	\$3,990
TOTAL		107	\$3,990
TOTAL EXPENSES			\$4,033
NET INCOME			(\$43)

New in 2015 staff introduced a Mom/Son Bingo night at the Lincolnwood Firehouse. This event was created from the requests of Lincolnwood residents that thought it would be nice to have a Mom/Son event similar to the Daddy Daughter Dance. Moms and sons had a pizza dinner and played numerous games of bingo on the apparatus floor in the Lincolnwood Fire Department.

Staff Recommendations: Mom/Son bingo was a brand new event that was added on after the brochure went out. To have had a group of 25 participate with only using social media, constant contacts, and in-office flyers was encouraging. Staff would like to continue this event in 2016 and promote earlier in the brochure.

Program	Ages	# of Participants	Revenue
Mon/Son Bingo	4-12 years	25	\$201
TOTAL		25	\$201
TOTAL EXPENSES			\$107
NET INCOME			\$94

Tot/Youth Programming

Youth afterschool programs remain popular for the 5-12 year old age group. Classes held immediately following school dismissal at Todd Hall and Rutledge Hall are the most popular.

Staff Recommendations: Staff is looking into classes that would fit the non-athletic population (ie. sewing, fashion design, theater, etc.) New art classes will be offered in the Fall. Staff is also considering running an extra day of basketball instead of Lil' Pint Soccer since that seems to be the most popular class.

Program	Ages	# of Participants	Revenue
Tea for Two: Winter Party	4-10 years	0	\$0
Basketball at Todd Hall-session 1	Grades K-2	13	\$954
Basketball at Todd Hall-session 2	Grades K-2	14	\$1,026
Lil' Pint Soccer	Grades K-2	6	\$318
Games Galore-extended	Grades K-2	10	\$450
Basketball at Todd Hall-extended	Grades K-2	7	\$315
Soc-Key	Grades K-2	12	\$772
Sportsmania	Grades K-3	9	\$648
Lil' Cubbies	Grades K-3	10	\$704.25
Karate-session 1	Grades K-5	14	\$980
Robotics Adventures	Grades 1-2	9	\$1,203
Watercolor Art-session 1	Grades 1-5	5	\$600
Watercolor Art-session 2	Grades 1-5	0	0
Karate-session 2	Grades 1-5	14	\$908
Kids First Afterschool Sports	Grades 1-5	3	\$225

Kids First Saturday Morning Sports	Grades 1-8	0	0
Basketball at Rutledge-session 1	Grades 3-5	14	\$1,008
Basketball at Rutledge-session 2	Grades 3-5	14	\$1,008
Basketball at Rutledge-extended	Grades 3-5	12	\$432
Saturday Morning Sports	Grades 5-8	200	\$0
Friday Night Open Gym	Grades 5-8	200	\$0
TOTAL		566	\$11,551.25
TOTAL EXPENSES			\$1,900.00
NET INCOME			\$9,651.25

Club Kid

Club Kid had a total of 45 registered for the 2014-2015 school year. This program is held at Rutledge Hall and continues to be strong, providing much-needed care for working families.

Staff Recommendations: Continue offering Club Kid at Rutledge Hall. Continue to offer additional drop in care on half days.

School	Monday	Tuesday	Wednesday	Thursday	Friday
Todd Hall	11	16	12	15	8
Rutledge Hall	16	13	13	14	12
TOTAL	27	29	25	29	20

Participants are given the option of registering for one – five days per week. Registration breakdown by number of days per week is outlined below.

1 Day	2 Days	3 Days	4 Days	5 Days	Add/Flex	Total
4	12	8	7	14	--	45
\$1,975	\$69,222.92	\$9,459.34	\$13,301	\$29,750	\$2,687.70	\$69,222.92
TOTAL EXPENSES						\$41,628.62
NET INCOME						*\$27,594.30

*Revenue and expense totals are for the school year

Birthday Party Packages

This program has grown this past year. All of the parties are held at the Community Center. Parents can choose from seven party themes or can work with the Youth Programs Coordinator to customize a unique party of their choice.

Staff Recommendations: Continue offering birthday party packages, researching and adding new themes to remain current.

Month	# of Parties	Party Themes	Revenue
September	1	Lego/Star Wars Party	\$225
October	1	Lego Party	\$240
Nov/Dec	2	Craft/Lego Party	\$550
January	1	Princess/Frozen Party	\$235
February	3	Dance/Indoor Playground/Princess Parties	\$825
March	2	Lego/Indoor Playground Parties	\$525

April/May	1	Craft/Dance Party	\$235
TOTAL	11		\$2,835
TOTAL EXPENSES			\$966.57
NET INCOME			\$1,868.43

Exercise, Fitness and Health

The department has had much success with the Zumba and RIPPED programs. Staff is trying to maximize the Community Center usage by offering more classes for active adults during the daytime hours when the facility is available.

Staff Recommendations: Continue adjusting the fitness schedule in the Community Center to free up space during optimal fitness class times. Look into offering another section of the popular RIPPED class.

Program	Ages	# of Participants	Revenue
Peace Yoga – Session I	16 years+	12	\$1,271.10
Peace Yoga – Session II	16 years+	9	\$970.00
Zumba Plus Strength – Session I	16 years+	7	\$508.00
Zumba Plus Strength – Session II	16 years+	10	\$588.00
Zumba Plus Toning – Session I	16 years+	11	\$679.22
Zumba Plus Toning – Session II	16 years+	4	\$298.00
Zumba Combo Pack – Session I	16 years+	5	\$608.53
Zumba Combo Pack – Session II	16 years+	1	\$116.00
R.I.P.P.E.D. (Tuesday) – Session I	16 years+	2	\$142.00
R.I.P.P.E.D. (Tuesday) – Session II	16 years+	7	\$521.00
R.I.P.P.E.D. (Thursday) – Session I	16 years+	2	\$126.00
R.I.P.P.E.D. (Thursday) – Session II	16 years+	3	\$189.00
R.I.P.P.E.D. Combo Pack – Session I	16 years+	13	\$1,769.00
R.I.P.P.E.D. Combo Pack – Session II	16 years+	13	\$1,740.00
Mindful Cardio, Strengthen + Stretch - Session I	18 years+	0 - CANCELLED	\$0.00
Mindful Cardio, Strengthen + Stretch - Session II	18 years+	0 - CANCELLED	\$0.00
Drop-In Revenue - Zumba and R.I.P.P.E.D. I	16 years+	40	\$460.00
Drop-In Revenue - Zumba and R.I.P.P.E.D. II	16 years+	57	\$627.00
TOTAL		196	\$10,612.85
		TOTAL EXPENSES	\$6,916.70
		NET INCOME	\$3,696.15

Adult Programs

New in 2015 staff offered programming for adults over the age of 21. Events were craft based with a sponsored beer or wine tasting.

Staff Recommendations: Continue offering adult events that are not fitness based to adults to reach a new program market.

Program	Ages	# of Participants	Revenue
Painting and Wine Tasting	21 years+	24	\$832.00
Craft Beer Tasting and Etching	21 years+	11	\$225.00
Sunday Morning Health and Wellness	21 years+	0	\$0
TOTAL		35	\$1,057.00
TOTAL EXPENSES		\$776.13	
NET INCOME/LOSS		\$280.87	

"Juzz" Dance

The Juzz Dance program started in the Community Center this past fall. Having had much success for a first time program on a relatively slow rental night, staff continued to offer the program throughout the winter/spring months. The program is for adults over age 21 and features ballroom dance instruction with open dance throughout the night in a social atmosphere. Attendance numbers were low during the bitter winter months but we saw growth during the spring.

Staff Recommendations: Continue offering Juzz Dance on Friday evenings in the Community Center.

Program	Ages	# of Participants	Revenue
January	21 years+	434	\$4,340.00
February	21 years+	259	\$2,590.00
March	21 years+	274	\$2,740.00
April	21 years+	197	\$1,970.00
May	21 years+	222	\$2,220.00
TOTAL		1,386	\$13,860.00
TOTAL EXPENSES		\$9,702.00	
NET INCOME/LOSS		\$4,158.00	

Tennis Programs

This was the second winter/spring working with E-Town tennis. Due to the previous year's low enrollment in the winter months, lessons were only offered for youth and adults starting in April. E-Town Tennis was able to accommodate one family during the winter months for lessons in Evanston. Total class offerings were condensed from 35 to 15 for youth through adult in Lincolnwood. Of those offered, three classes ran in April.

Staff Recommendations: Staff continued with E-Town into the summer months to grow the program. Continue to run outdoor tennis through E-Town during the fall, spring, and summer months.

Program	Ages	# of Participants	Revenue
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Winter Session One	7-10 Years	2	\$90
Winter Session Two	7-10 years	3	\$205
Spring Youth	7-10	13	\$1,562
Spring Adult	16+	1	\$210
TOTAL		19	\$2,067
		TOTAL EXPENSES	\$1,446.90
		NET INCOME	\$620.10

Cooperative Youth Programs (CSL)

The Central Suburban League is comprised of Skokie and Morton Grove Park Districts and Lincolnwood Parks and Recreation Department. This winter The Village participated in the CSL Boys Basketball League. Working in cooperation with Skokie Park District and Niles North High School, we promoted Swim America with registration taken at Skokie Park District. Morton Grove and Niles West High School cooperatively offer Youth Gymnastics. Promotion was done through our winter/spring brochure for this program with registration being accepted at Morton Grove Park District.

Staff Recommendations: Continue offering cooperative programs allowing Lincolnwood children to participate with a larger group of area athletes.

Program	Ages	# of Participants	Revenue
Swim America	Non-Swimmer - Competitive	68	0
TOTAL		68	
		TOTAL EXPENSES	0
		NET INCOME	\$0

Senior Programs

The Lincolnwood Social Club currently has 86 members. Of those, 40 are Lincolnwood residents and 46 are non-residents. We have seen a decrease in senior participation this past winter, and staff attributes that to the extreme cold temperatures and high snowfall. Programs consisted of higher ticket items such as Broadway shows downtown Chicago, smaller theater performances in Evanston, lunches, holiday parties and Bingo. This past March staff opted to replace the St. Patrick’s Day party with a trip down to the Irish Heritage Museum for the St. Patrick’s Celebration. Eight people participated in the trip downtown and as a group and had a nice time, all said and done the group decided it would be best to switch back to the holiday party with food and entertainment at the Community Center.

Staff Recommendations: Continue offering a wide variety of programs, including low and no cost options to meet the needs of all of our members and area seniors. Staff will continue to offer holiday parties but will look into new types of entertainment to draw the larger crowd.

Program	# of Participants	Revenue	Program	# of Participants	Revenue
Lunch Bunch-	8	\$0	City Style Lunch -	11	\$165

Grazianos			Fireside		
Bingo – January	0	\$0	First Wives Club	9	\$1,035
City-Style Lunch – Ann Sather	12	\$180	Lunch Bunch – Wholly Frijoles	4	\$0
AARP	6	\$0	Love on Paper	4	\$60
No Way to Treat a Lady	5	\$480	City Style Lunch Bunch 676	13	\$195
Lunch Bunch – Uncle Julio’s	7	\$0	Lunch Bunch – LongHorn Steakhouse	9	\$0
Bingo - February	7	\$70	Games and Lunch	0	\$0
Valentine’s Day Party	25	\$375	AARP	7	\$0
West Side Story	6	\$730	Anything Goes	12	\$960
City Style Lunch – Chicago Brauhaus	9	\$135	City Style Lunch – Mack’s Golden	9	\$135
Movie and Lunch	0	\$0	Bingo	6	\$60
AARP	2	\$0	Lunch Bunch- Noodles	3	\$0
Games and Bunch	0	\$0	Fireman’s Lunch	41	\$0
St. Pats Celebration	8	\$160	Hedda!	10	\$800
Drop In Senior Exercise Program					\$585
TOTAL				483	\$5,540
SPONSORSHIP TOTAL					\$2,000
TOTAL REVENUE					\$7,540
TOTAL EXPENSES					\$7,539
NET INCOME					\$1.00

Winter Participation and Revenue/Expense Totals

As noted below, our largest revenue-generating programs are Club Kid, Tot/Youth and Exercise, Jazz Dance, Fitness and Health. Areas we have designated for growth are Birthday Party Packages, Tennis and Outdoor Adventure Recreation. Senior and Cooperative Youth Programs are budgeted to break even; Special Events are budgeted at a loss for the 2013-14 fiscal year.

Program Area	# of Participants	Revenue	Expenses	Net Income
Special Events	132	\$4,191.00	\$4,140.00	\$51.00
Tot/Youth Programs	566	\$11,551.25	\$1,900.00	\$9,651.25
Club Kid	45	\$69,222.92	\$41,628.62	\$27,594.30
Birthday Party Packages	11	\$2,835.00	\$966.57	\$1,868.43
Exercise, Fitness and Health	196	\$10,612.85	\$6,916.70	\$3,696.15
Adult Programs	35	\$1,057.00	\$776.13	\$280.87
Jazz Dance	1,386	\$13,860.00	\$9,702.00	\$4,158.00
Tennis Programs	19	\$2,067.00	\$1,446.90	\$620.10
Cooperative Youth Programs	68	\$0	\$0	\$353.36
Senior Programs	483	\$7,540.00	\$7,539.00	\$1.00
WINTER/SPRING SUMMARY	2,940	\$122,937.02	\$75,015.92	\$47,921.10

**Revenue and expense totals are for the school year*

Lincolnwood Parks & Recreation

Superintendent of Parks and Facilities

Chris Stachewicz

July 2015

cstachewicz@lwd.org

O'Brien Park

Staff has met with Elanar Construction Company to look at additional improvements that Elanar can complete in the park in lieu of replacing the sculpture. Staff believes this arrangement of additional work will be the best for the park and the working relationship with Elanar.

Proesel Park Family Aquatic Center

The month of June was unexpectedly cool and rainy, which resulted in low attendance numbers. The management team took advantage of this down-time and ran extra trainings with pool staff. Trainings were not only on pool safety procedures, but overall Aquatic Center issues including cleanliness of the facilities.

During the month of June 2015 we had 8,874 scans into Proesel Park Family Aquatics Center. This is down from 13,722 in June 2014. The daily admissions are also down from last summer: June 2014 saw daily admissions of \$24,194 and June 2015 came in at \$17,094.

The average high temperature for the month of June was just below 77.9 degrees. June also brought 16 days of rain fall and seven days with the high below 70 degrees. The unseasonably low temperatures and the amount of rainy days have played a large role in the lower attendance and revenue for the month.

The June theme night, 'noodle night', was rained out on June 12. The event was rescheduled for July 3, with only one person bringing in their own noodle. Our upcoming theme night is 'movie night' on July 17. We will be showing *Surf's Up* in the green space next to the concession stand.

Swim lessons started on June 17. Staff is working well with the number of participants we have and are accommodating those coming in late to the program. The temperatures again have been a struggle in June, but staff has been able to make the best of it.

The swim team hosted their first home meet June 17 at 4pm. We have five home meets, which includes the championship meet on July 22.

Lincolnwood Baseball Association

The Lincolnwood Baseball Association is starting to slow down. A few games have been added on midseason due to the many rainouts. The games have been added on during the weekends; because of this, our fields are being used more frequently than in the past years.

Office Operations

The office is in full summer mode and continues to be busy with swim lessons and pick-a-week camp registrations. Julie has done a great job training and working with our seasonal clerk, Suzie. Both have done a great job of providing great customer service to our patrons.

Park Patrol

Park Patrol continues to check all of our parks every night, along with assisting with special events and rentals. Park Patrol has been monitoring and assisting with a young group of boys who have been problematic to the parks and Aquatic Center. The administrative staff has been made aware of this and is working with Lincolnwood Police to assist in any further instances.

Inspections

The park inspection report for June is attached.

Playground Inspection Report Summary

Date(s) of Inspection: June 20, 2015
Inspector: Chris Stachewicz

Hazard Ranking System

- #1 – Condition should be corrected immediately, hazard level high
- #2 – Condition should be corrected as soon as possible, hazard level low
- #3 – Condition is aesthetic, brings the appearance of the park down
- #4 – ASTM Standard, will be fixed when the park is remodeled

PROESEL PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Replace basketball net
#3	PW		Clean play structures

KENNETH PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#	PW		Add more wood chips

KILDARE PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Replace basketball net

GOEBELT PARK (Equipment new 2007)

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Replace basketball net
#2	PW		Add wood chips

O'BRIEN PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Remove broken picnic tables
#3	PW		Replace broken basketball hoop
#2	PW		Cut back tree over play structure

ROSSI PARK (Equipment New 2009)

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Repaint water fountain
#3	PW		Repair basketball net

COLUMBIA PARK (Equipment New 2006)

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#2	PW		Add wood chips

CENTRAL PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Replace wind screens
#3	PW		Paint water fountain
#2	PW		Add wood chips

DRAKE PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Replace basketball net
#2	PW		Add wood chips

SPRINGFIELD PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Paint water fountain
#3	PW		Remove dead tree

G.G. ROWELL PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Paint drinking fountain
#2	PW		Remove graffiti

FLOWERS PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#2	PW		Repair tennis courts
#3	PW		Paint drinking fountain
#3	PW		Repair wind screen

CENTENNIAL PARK

<u>Rank</u>	<u>Reported</u>	<u>Fixed</u>	<u>Description</u>
#3	PW		Pick up trash around theater and channel
#3	PW		Empty trash cans
#2	PW		Remove graffiti

Lincolnwood Parks & Recreation

Community Center Program Supervisor

Melissa Rimdzius

July 2015

mrimdzius@lwd.org

Community Center

Four rentals are booked in July totaling \$1715 (three large room and one small room). The Community Center remains busy weekday evenings with the Lincolnwood Youth Strings practices on Tuesday and Thursday, fitness programs Monday through Thursday, and Jazz Dance on Friday each week. The facility is closed to private rentals during the weekend of Independence Day and Lincolnwood Fest, hosting only the Jazz Dance program and a Lincolnwood Orchestra practice.

Skateboarding Lessons

The first Lincolnwood Skateboarding Lesson program is set to begin on July 14 at Springfield Park Skate Spot. Seven children, ages six through ten, are currently enrolled in this introductory class that will take place over four weeks.

Community Programs

Community Park Play Dates - New

Thursday morning Community Park Play Dates are well underway, with five remaining sessions. The goal of this new program is to provide structured recreational activities for residents in their neighborhood parks, while also introducing participants to parks throughout the community. Each program is planned by "The Fun Crew" (A Camp Site Supervisor and 1-2 Camp Counselors) and consists of active group games and an outdoor craft for children and caregivers. Thus far, the Fun Crew has led games and craft projects at Centennial Park, M. Lester Flowers Park, and Kenneth Park, with participation between nine and fifteen children each day.

July 18 – Springfield Park
Superhero Capes



July 25 – M. Lester Flowers Park
Springy Spiral Snakes



July 2 – Kenneth Park
Pipe Cleaner & Paint Fireworks

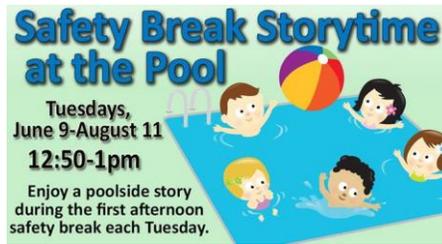


Events with the Lincolnwood Library

In partnership with the Lincolnwood Library, the Parks and Recreation Department is providing three, new programs this summer: Storytime in the Park, Safety Break Storytime at the Pool, and the Summer Book Cart.

The events have been marketed via social media (Parks and Recreation page and Library page) and email blasts, an example of promotional pieces are below ([link](#)).

We have seen great participation in each of these new initiatives, which are scheduled to continue through August 11. At the conclusion of the summer, staff will meet with Lincolnwood Library staff to evaluate the programs, and a summary will be provided in the September Report.



Adult Fitness

The Parks & Recreation Department offered a combination of ongoing and new programs this summer, including Zumba, R.I.P.P.E.D., Nia, and Peace Yoga. The summer session of fitness classes began in late-May and will run through late-August. A summary of enrollment is included below.

Class	Summer 2015
Sunday Zumba	9
Monday Yoga	7
Tuesday RIPPED	11
Wednesday Zumba	5
Thursday Morning Nia	6
Thursday RIPPED	2
Sunday/Wednesday Combo	4
Tuesday/Thursday Combo	7
Total	51

Summer Camp/ACA

We are already in week 5 of summer camp! Campers attending five days per week have enjoyed several field trips to Chicago and suburban destinations, such as Sunshine Arts & Crafts, Lincoln Park Zoo, Laser Quest, Chicago Children’s Museum, Comedy Sportz, Glencoe Beach, Vertical Endeavors, and Six Flags Great America. Camper who attend three days per week have enjoyed field trips to Kohl Children’s Museum and Peggy Notebaert Nature Museum, as well as on-site enrichment programs provided by Mad Science, Tu Ritmo Dance Studio, and Kidworks Theatre. Our team is now gearing up for the start of the second camp session on Monday, July 13 and the annual Camp Family Picnic at Proesel Park on Wednesday, July 15.

Below is a break down per camp (*as of 7/9/2015 at 7am*) including both the full session registration and Pick-a-Week. Overall, full session registration decreased by 7% and Pick-a-Week registration increased by 15%.

Day Camp Program	Session 1		Session 2		Pick-a-Week	
	2014	2015	2014	2015	2014	2015
Prairie Dogs	26	19	20	26	37	31
Prairie Dogs Overtime	6	7	7	9	41	19
Little Lincolns	59	21	37	24	88	97
Camp Potawatomie	37	43	42	61	87	146
Rutledge Rockets	38	38	43	46	112	153
Adventure Camp	22	13	22	24	132	93
Camp 74	40	45	N/A	N/A	N/A	N/A
Warm-Ups	11	9	5	10	22	41
Overtime	22	23	32	38	72	98
Leader in Training	0	2	3	0	N/A	N/A
TOTAL	261	220	232	238	591	678

Lincolnwood Parks & Recreation

Community Center Program Supervisor

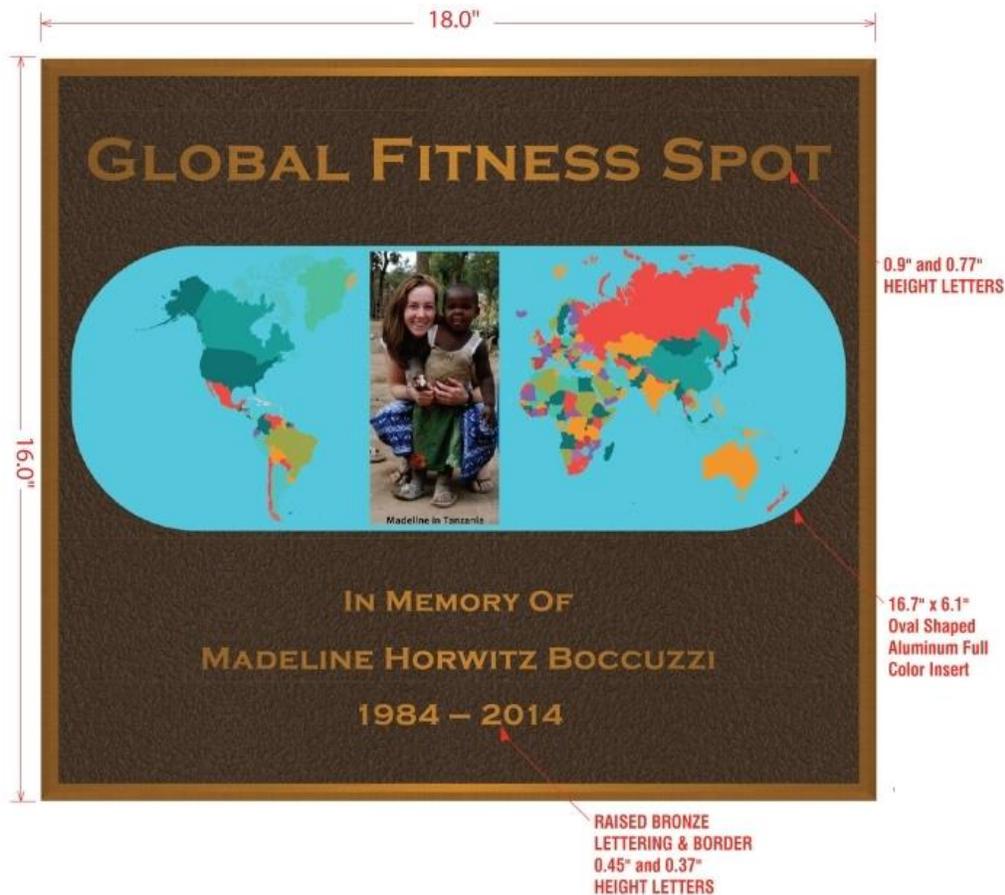
Linda Vering

July 2015

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Global Fitness Spot Memorial

The bronze memorial to honor former resident Madeline Horwitz Bocuzzi has been designed and sent out for production. This bronze plaque will be mounted onto a rock and placed in Proesel Park in the new Global Fitness Spot area.



Nextdoor.com

Along with all the other social media outlets that I post all of our event information to, I have now started posting events to Nextdoor.com, which will be another great way to reach residents regarding upcoming Community Park Play Dates, concerts, etc.

Summer Concert Series in Full Swing



In June, we welcomed four great bands to Proesel Park: The Wind Gypsys, The StingRays, Johnny Russler & The Beach Bum Band, and Final Say. Attendance for the concerts has been largely dependent on the weather. We had a great turnout for the first two bands, which both had great weather. Although the last two bands had cold and wet weather, the attendees who braved the weather had a great time and expressed their gratitude for a great event. We are hoping that the weather in July will be more cooperative for our final three concerts of the summer.

Email Marketing

The following targeted emails were created and sent to promote various programs/events in June:

- Community Park Playdate – Flowers Park
- Summer Concert Series – Final Say
- Summer Concert Series – Johnny Russler & The Beach Bum Band
- Summer Concert Series – The StingRays
- Summer Concert Series – The Wind Gypsys
- Summer Day Camp Promotion
- Parks and Recreation Update

Sponsorship

We have sponsorship agreements with NorthShore University HealthSystem, Liberty Bank, and Country Financial to sponsor various special events throughout the year. I have also spoken with Meatheads about a possible partnership.

Liberty Bank	<ul style="list-style-type: none">• Johnny Russler & the Beach Bum Band Concert
Country Financial	<ul style="list-style-type: none">• ABBA Salute Concert• Camp Family Picnic
Loeber Motors	<ul style="list-style-type: none">• Lincolnwood International Soccer Academy• Turkey Trot
NorthShore University HealthSystem	<ul style="list-style-type: none">• ABBA Salute Concert • Final Say Concert• Luau Night at Proesel Park Family Aquatic Center• Movie in the Park in Centennial Park• Pumpkins in Proesel Park Halloween Event• Turkey Trot

Lincolnwood Parks & Recreation

Youth Programs Coordinator

Aryn Fletcher

July 2015

afletcher@lwd.org

Softball:

The weather has slowly improved as the summer has gone on; to date our teams have played four games each. Staff were creative with the rescheduling of the many rainouts in June. With the hopes of no more rainouts, the regular season will finish August 23 with the championships being August 30.

Proesel Park Family Aquatic Center

Staff is finishing up paperwork for seasonal Aquatic Center staff. A procedure has been put in place to help make the process run more smoothly.

Staff is preparing for movie night at the pool. This event takes place on Friday, July 17 7-9PM. *Surfs Up* will be playing in the concession area.

The Summer Concert Series and Movie in the Park

The Lincolnwood Summer Concert Series has been going very well so far this summer. There are three more concerts this month:

- ABBA Salute on July 9 with the 180° Obstacle Challenge
- Just South of Heave on July 16 with an Inflatable T-Ball Game
- Royal Castle Moonwalk and finally, Midwest Dueling Pianos on July 30 with the Wrecking Ball Interactive Game.

The Summer series will end on August 6 with a movie in the park. The movie will be *Back to the Future* and will take place in Centennial Park starting at dusk.

Lincolnwood International Soccer Academy

The Village of Lincolnwood is excited to be starting its own soccer league. We currently have 20 kids registered for the soccer camp that will be running the week of August 3-7. The Academy will continue into the fall with practices running on Mondays and Thursdays and games running on Saturday mornings through the middle of November.