



Lincolnwood Park and Recreation Board Meeting
Lincolnwood Village Hall – Council Chambers
April 11, 2017

CALL TO ORDER

The meeting was called to order at 7:04 P.M.

PRESENT AT MEETING

Park Board Members: Sarah Hardin, Laura Tomacic, Grace Diaz Herrera, Amy Kaniff
Parks and Recreation Department Staff: Laura McCarty, Katie Gamroth, Melissa Rimdzius
Village Board Liaison: Jennifer Spino
Village Staff:
Audience:

APPROVAL OF MINUTES

On motion Kaniff/Tomacic approve the meeting minutes of the February 14, 2017. 4-0, motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

OLD BUSINESS

A. Presentation of the 2016 Turkey Trot Report

Gamroth- Presentation of the 2016 Turkey Trot Report

Board Discussion:

- Comments on the 2016 apparel bid and the vendor's inability to fulfill the order
- Congratulates staff on a wonderful event

Rimdzius- Provides information regarding the termination of the 2016 apparel bid contract

B. Presentation of 2016 Fall Program Report

Gamroth- Presentation of 2016 Fall Program Report

Board Discussion:

- Inquires if non-residents are welcome to register for soccer
- Comments on new gyms in the area, questions if that could also be a factor in lower fitness participation
- Questions what the AARP program is

Gamroth- Confirms that non-residents are welcome to register for soccer

Gamroth- Mentions that fitness trends have cycles and that current programs may be cycling out which would could lead to lower participation. Confirms that the department will continue to try new programs with the considerations for the limitations in the Community Center.

Gamroth- Informs board that AARP is a defensive driving class held in the Community Center approximately eight times a year. Taught by AARP, members and non-members are able to register for a two day class that for most will result in a discount on insurance

NEW BUSINESS

A. Approval of a Resolution Awarding the Bid for Staff and Participant Apparel

Gamroth- Provides overview of bid process

Board Discussion:

- Notes Aquatic Center correction on slide
- Appreciates that Sunburst Sportswear came through for us last year
- Comments on importance of trust level

On motion Tomacic/Diaz-Herrera to approve a Recommendation to Adopt a Resolution to Award a Bid for the Provision of Apparel to Sunburst Sportswear of Glendale Heights, Illinois. 4-0, motion passed

B. Approval of Amendment to Alltown Bus Service Inc., camp bus contract

Gamroth- Provides overview of Alltown Bus Service Inc., contract

Board Discussion:

- Questions if staff has been happy with service over the past few years

Gamroth- Confirms there has been a nice working relationship with Alltown and that in 2018 the Village will go out to bid again

On motion Kaniff/Tomacic to approve a Recommendation to Adopt a Resolution Approving a Second Amendment to the Contract for Department of Parks and Recreation Bus Services with Alltown Bus Services Inc., of Skokie, IL. 4-0, motion passed.

C. Discussion on Establishing Hours of Operation for the New Recreation Paths

McCarty- Would like gather feedback on establishing hours of operation for the new recreation paths. Skokie, currently does not have hours on their extension but are looking to mirror their park hours. Typically there is a dusk mandate, light until dark or an actual time in place for path operations with the need being to deter people from using the paths when it is dark out. Looking at Proesel Park we have hours from 6am – 11pm and at the smaller parks from 5am – 9pm.

Board Discussion:

- Questions path hours to the south
- Comments on how the paths are very dark without light
- Notes that it is a commuter path and people will be using it for transportation, and many bikes will have their own light
- Looking to prevent people from inappropriate use and being loud
- Agrees that 5am is appropriate, but 11pm seems late
- Questions why the call boxes are not working

McCarty: Confirms she has been unable to find any hours posted to the south, which leads her to believe they do not have any. Notes the reason for the hours is strictly safety and will ultimately give the police something to enforce.

Hardin: Suggests 10pm as a closing time and between now and the next meeting would like the board to talk to residents and gather their feedback

Rimdzius: Informs board the call boxes have been bagged up to due to the 911 transition and Village staff are working to get those back up

CHAIRPERSON'S REPORT –

COMMISSIONERS' REPORTS –

DIRECTOR'S REPORT –

McCarty: Notes April is a busy month with special events:

- First Egg Hunt hosted by Parks and Recreation, previously held by FOP, on April 8. Very successful event with approximately 350 in attendance
- Thursday, April 20 is Mom/Son Bingo at the Fire Department
- Tuesday, April 25 is Coffee with the Clergy in Council Chambers
- Sunday, April 30 is the inaugural Best Friends Walk in Centennial Park, giving our residents the opportunity to bring their dog out to participate in an event
- Go Lincolnwood is the new health and wellness initiative that will officially kick off in June. Looking to promote fitness and health by walking for 30 minutes a day

Hardin: Questions if there is an online log for Go Lincolnwood

McCarty: Confirms there is no online log, participants can stop in the office and pick up a copy or download one from our website

STAFF REPORTS

A. SUPERINTENDENT OF RECREATION – GAMROTH

Gamroth: Provides camp staffing update

B. SUPERINTENDENT OF PARKS AND FACILITIES – RIMDZIUS

Rimdzius- Provides update on G.G. Rowell Park

- Kids Around The World removed the playground on Monday, April 10
- Security fencing and preparation for the installation of the new equipment started today, Tuesday April 11.
- Estimated delivery of equipment is tomorrow, Wednesday, April 12
- With an estimated completion date of Friday, April 21

Rimdzius: Informs board that the prototype parent/child swing combo that Landscape Structures was creating is not a true parent/child swing. Staff is now looking to order one from the original manufacturer.

Rimdzius: Updates board on Springfield park and the post work that needs to be completed. Notes that the group that is installing G.G. Rowell will be completing the work at Springfield

Board Discussion:

- Questions if there have been any complaints from residents
- Impressed with how quickly the installation is being done

Rimdzius: Confirms no complaints have come into the office, just have heard some standard questions more curiosity

Rimdzius: Gives an Aquatic Center hiring update, confirms we are still in need of lifeguards and an Aquatic Center Coordinator. Notes lifeguards need to be 16 years of age, as the 15 year olds that have been hired in the past are not able to work all areas of the pool

C. **RECREATION SUPERVISOR – ANTOSZ**

As noted in report

D. **COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING**

As noted in report

E. **YOUTH PROGRAMS COORDINATOR - FLETCHER**

As noted in report

ADJOURNMENT

Meeting adjourned at 8:15 P.M.

Park Board Minutes prepared by: Katie Gamroth, Superintendent of Recreation

Park and Recreation Board President:


Signature

6-13-17
Date

