Return to COTW Memo

VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
6:15 P.M., JULY 19, 2016

AGENDA

I) Call to Order

II) Roll Call

III) Minutes

1) Committee of the Whole Meeting – June 7, 2016

2) Committee of the Whole Meeting – June 21, 2016

3) Committee of the Whole Meeting – July 6, 2016

IV) Regular Business

1) Discussion Concerning a Proposed Senior Housing Development at 7373 N. Cicero Avenue (6:15 – 6:45 p.m.)

2) Discussion Concerning the Proposed Revised Comprehensive Plan (6:45 – 7:30 p.m.)

V) Public Comment

VI) Adjournment

DATE POSTED: July 15, 2016

VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
JUNE 7, 2016

DRAFT

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:15 PM, Tuesday, June 7, 2016 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:
PRESENT: President Turry, Trustees Bass, Cope, Elster, Klatzco, Spino
ABSENT: Trustee Patel

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroshius, Assistant Village manager; Amanda Pazdan, Management Analyst; Steve McNellis, Director of Community Development; Charles Greenstein, Village Treasurer; Robert LaMantia, Police Chief; Charles Meyer, Assistant to the Village Manager.

Approval of Minutes

Minutes of the May 17, 2016 Committee of the Whole meeting were distributed in advance of the meeting and were examined. Trustee Elster moved to approve the minutes. Trustee Bass had a correction which will be made. Trustee Spino seconded the motion to approve the minutes as amended. The motion passed with a Voice Vote.

Regular Business

1. **Discussion Concerning Video Gaming**

This item was introduced by Mr. Wiberg.

Current Status

*Public meeting at May 17 Committee of the Whole
- Publicized in May/June edition of the newsletter

*Public meeting scheduled for September 6 Committee of the Whole
*EDC considered video gaming at its May 25 meeting

- Recommended that the Village maintain current prohibition on video gaming

*School District 74 Board discussed video gaming at its June 2 meeting

- Took no formal stance; indicated that if the Village Board ultimately allows it they would desire no facilities close to the school campus

Potential Regulations Existing in Illinois Communities

*Limiting the number of gaming terminals in the Village
*Limiting gaming to certain Liquor License classes
*Limiting gaming to certain zoning districts
*Allowing gaming only through a Special Use process
*Require facilities to comply with specific requirements, i.e. service of food, hours of operation, floor area requirements, etc.
*Distance requirements from schools, parks, etc.

Board Direction Being Sought

*Should the Village opt-in to video gaming?
*If so – what types of regulations should be created:

- Limit the number of facilities?
- Only allow them in stand-alone facilities? (i.e. not in existing restaurants)
- Implement site distance requirements for facilities – away from schools, parks, etc?
- Only allow them as Special Use?
- Other?

A map was exhibited of, Northern Illinois cities that allow video gaming (900 state-wide).
Could the Board reach a decision before the scheduled September 6 meeting?

Discussion ensued….the unanimous consensus was to keep the current prohibition.

Mr. Lev addressed the Board as a representative of the petitioner (Laredo Hospitality).

2. **Demonstration of PublicStuff's New Citizen Request Management System**

This item was presented by Mr. Petroshius using Power Point.

Current CRM System

*Implemented in 2005
*Accessible on Village Website
*Allows 24/7 Service Request Submittals

- Residents and Staff
- Automated routing
- Requests submitted 2005 to present – 26,398

*No significant software improvements

- Outdated user interface

- Not mobile friendly
- Basic reporting functions for staff

CRM Consortium Workgroup

*14 members of the GIS Consortium
*Goals
- Improve service delivery
- Benchmark service request response times
- Compare best practices
- Identify potential opportunities for shared services

*A unified CRM System could achieve the goals
*Following Request for Proposals, selected PublicStuff

PublicStuff

*Owned by Accela
*CRM Workgroup negotiated pricing - $3,800
- 24% Discount

*Fresh, new, easy to use appearance
*Automated routing
*Mobile-friendly
*Map depicting service request status
- Requests submitted by others displayed

*Enhanced reporting and functionality for staff
*Mobile app
- Attach photos and use cell phone GPS to identify request location

Photos of mobile screens were exhibited

Project Timeline

*June 7 – Receive feedback from Village Board
*June 13 – PublicStuff available on website
*June 24 – Mobile app available on:
- Apple App Store
- Google Play
- Blackberry World

Discussion and questions ensued with clarification from Mr. Petroshius.
Resident Elena Gherety addressed the Board.

3. **Discussion Concerning a Recommended Moratorium on New Warehouse and Self-Storage Facilities**

Warehouse/Self-Storage Uses on Commercial Arterial Roadways

*No Sales Tax generated
*Do not generate lively activity associated with commercial streets
*Buildings have limited design interest
*Self-storage uses located behind fences and gates

Moratorium Proposal

*One year time frame
*Apply to property used for establishment of new uses that are primarily warehouse and self-storage
*Limit to property in MB Manufacturing and Business and O, Office Zoning Districts that front on one of four major arterial roadways including: Cicero, Devon, Lincoln and Touhy

Various renderings of Zoning within the Village were exhibited.

Requested Action

*Consensus to refer to the Plan Commission

- One year moratorium
- Property used for establishment of new primarily warehouse and self-storage uses
- MB and O zoned property that fronts one of four major arterial roadways, including: Cicero, Devon, Lincoln and Touch

*The Plan Commission would hold a Public Hearing on a Moratorium and make a recommendation t the Village Board
Discussion ensued.
Consensus was to refer the item to the Plan Commission.

Adjournment to Closed Session

At 7:05 PM Trustee Elster made a motion to adjourn the Committee of the Whole to Closed Session for discussion of employment matters 2 (c) (1) The motion was seconded by Trustee Klatzco.

Upon Roll Call the Results were:
AYES: Trustees, Spino, Klatzco, Elster, Cope, Bass
NAYS: None The motion passed.

Reconvention

At 7:20 President Turry reconvened Committee of the Whole.

Adjournment

At 7:21 PM Trustee Cope moved to adjourn Committee of the Whole, seconded by Trustee Elster. The motion passed with a Voice Vote

Respectfully Submitted,

Beryl Herman
Village Clerk

VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
JUNE 21, 2016

DRAFT

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:15 PM, Tuesday, June 21, 2016 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:
PRESENT: President Turry, Trustees Bass, Cope, Elster, Klatzco, Patel, Spino
ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroshius, Assistant Village manager; Amanda Pazdan, Management Analyst; Steve McNellis, Director of Community Development; Charles Greenstein, Village Treasurer; Robert LaMantia, Police Chief; Charles Meyer, Assistant to the Village Manager; Laura McCarty, Director of Parks and Recreation; Ashley Engelmann, Public Works Director; Andrew Letson, Assistant Public Works Director.

Regular Business

1. **Discussion Concerning Potential Changes to the Village's Engineering Regulations**

This item was presented by Mrs. Engelmann and Village Engineer, Jim Amelio.

Background

*Christopher B. Burke Engineering, Ltd. (CBBEL) hired in 2014
*Reviewed Village Codes
*Provided Recommendations

Chapter 12 Water and Sewers

*12-2-1(C) Village Water Main Connection Required

- Add language to clarify the way a typical water main connection should be constructed for Residential and Commercial water services.

Construction detail was developed by CBBEL and is currently being used

*12-12-14 Manner of Filling Trenches

- Require that stone be used under paved or landscaped areas, which is in line with Illinois Department of Transportation standards

The current Village Code allows for existing material to be used as trench backfill

A diagram was presented.

*12-4-5 Footing Drains

- All sump pumps must discharge a minimum of 5' from the property line and not towards adjacent buildings

Current Village Code does not specify minimum distance of discharge from the property line

*12-4-6 Downspouts

- Downspouts shall discharge toward the front or rear of the property and shall not discharge towards adjacent buildings

Current Code does not allow downspouts to be connected to the sewer, but does not address location of discharge.

*12-4-7 Residential Drainage Systems

- Residential drainage systems, such as a pop-up shall discharge a minimum of 5' from the property line and not towards adjacent buildings

Modify existing requirement to include a minimum distance for discharge and a drywell. Engineering best practice.

*12-6-2 Definitions One Hundred Year Frequency Storm

- A design storm that has a 1% probability of being equaled or exceeded on a yearly basis, as defined by the Illinois State Water Survey

Updated definition per the Illinois State Water Survey

*12-6-2 Definitions Two Year Frequency Storm

- A design storm that has a 50% probability of being equaled or exceeded on a yearly basis, as defined by the Illinois State Water Survey

Updated definition per the Illinois State Water Survey

*12-6-6-7 Method of Discharge, 12-6-6-8 Excessive Release Rate Fee and 12-6-6-9 Restrictor Design and Size

- Eliminate the 3-inch minimum restrictor size requirement and the fee for excessive release rate

Allow smaller restrictor sizes. Engineering acceptable standards

Chapter 15 Zoning Code

*15-4-11 and 15-4-12 Bulk Regulation Tables

- Define how to calculate the top of Curb (T/C) elevation. Used to determine the allowable Finished Floor (F/F) elevation of a residential home.

Currently not defined

Changing Drainage Patterns

*Establish requirements regarding changes in elevations to the pervious portions of properties.
*Clarify which projects will require a permit

- Construction of new homes or buildings
- New garages or accessory structures of 500 sq. ft. or more
- Underground swimming pools
- Additions to existing structures of 500 sq. ft. or more
- Landscaping that changes the grade of the site
- Projects that require a foundation
- Land disturbing activity in a floodplain
- Land disturbing activity equal to, or gran than one acre
- Demolition of any building or structure

*Prohibit changes that would affect the natural drainage pattern

Chapter 6 Public Parks, Ways and Properties

*6-1-5(d) Include language that requires that the driveway approach is a minimum distance of 10 feet from a parkway tree

- Current Code requires that driveway approaches must be located as to avoid parkway trees

Staff Direction Requested

*Staff is seeking direction regarding the recommended Village Code updates
*Staff will work with the Village Attorney to draft an Ordinance for review by the Village Board.

Discussion ensued throughout regarding, among other things, sending to CORB, landscaping and parkway trees. Clarification was provided by Mrs. Engelmann and Mr. Amelio.
Staff will craft language for the Village Attorney.

2. **Discussion Concerning the Recommended Parks and Recreation Department Strategic Plan**

This item was presented by Mrs. McCarty.

Background

*Original plan was developed in 2005 and was a 10 year plan
*Update of that plan provided in 2006
*In 2008, a strategic planning process was held and facilitated by an outside consultant
*A new plan developed for fiscal years 2009-2012, spanning three years versus 10 years
*Plan was updated internally in 2012 and a new plan was developed for fiscal years 2012-2015
*Plan updated again in 2016 for upcoming three fiscal years

Process

*Met with Parks and Recreation Staff
*Reviewed status of current initiatives
*Brainstormed new objectives
*Conducted strategic planning session with Parks and Recreation Board
*Parks and Recreation Board approved new plan at May board meeting

Focus of the Plan
Includes Four Primary Goals/Initiatives

*Under each Goal/Initiative there are anywhere between five -15 objectives
*Each objective has been assigned to a Parks and Recreation staff member, with a fiscal year targeted for completion
*Ultimately these objectives become personal goals for staff that are tied to the Department vision and big picture

First Goal – Maintain and Develop Parks to Meet the Needs of Residents and Program Users

Objective Examples Include:

- Implementing Playground equipment replacement plan
- Developing a plan to promote recreational use of new bike path
- Developing a plan to incorporate park history signage and kiosks at outdoor parks
- Evaluating overall aquatic policies, procedures and operations

Second Goal – Plan, Implement and Evaluate Quality Recreation Programs and Services to Meet the Needs of Lincolnwood and Area Program Users

Objective Examples Include:

- Continue to work closely with District 74
- Explore cooperative programming options with bordering park districts

- Plan and implement a minimum of three new program/events with each seasonal brochure
- Plan and implement an annual dog walk at Centennial Park

Third Goal – Strengthen and Improve Community and Regional Public Relations and Publicity Efforts

Objective Examples Include:

- Develop and implement department wide marketing plan
- Identify locations throughout the Village in which signage can be consistently displayed about upcoming programs and events
- Create a new Parks and Recreation Department logo

Fourth Goal – Supplement the Capital Budget through the use of Grants

Objective Examples Include:

- Research and apply for grant for renovation of Proesel Park playground
- Stay aware of Federal and State Grants

Summary

*Improve programming an services
*Establish vision for the community
*Establish vision, goals and objectives for the department for the next three fiscal years
*Increase awareness and branding of the Parks and Recreation Department within the Village of Lincolnwood

Future Considerations and Park Board Feedback

*Work with an outside consultant when updating the plan the next time around
*Update Department vision statement
*Create new initiatives/goals and objectives
*Add customer service focused goal
*Conduct community survey

This item will appear on tonight's Consent Agenda for approval by the Board.

Adjournment

At 7:30PM Trustee Bass moved to adjourn Committee of the Whole, seconded by Trustee Cope. The motion passed with a Voice Vote.

Respectfully Submitted,

Beryl Herman
Village Clerk

VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
JULY 6, 2016

DRAFT

Call to Order

President Turry called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 7:05 PM, Tuesday, July 6, 2016 in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:
PRESENT: President Turry, Trustees Patel, Spino, Elster, Cope, Bass, Klatzco
ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager; Steve Mc Nellis, Director of Community Development

Regular Business

None

Adjournment to Closed Session

At 7:06 PM Trustee Elster made a motion to adjourn the Committee of the Whole to Closed Session for discussion of probable or imminent litigation 2 (c) (11) The motion was seconded by Trustee Cope.

Upon Roll Call the Results were:
AYES: Trustees Klatzco, Bass, Cope, Elster, Spino, Patel
NAYS: None

Reconvention

At 7:46 PM President Turry reconvened Committee of the Whole.

Adjournment

At 7:47 PM Trustee Patel moved to adjourn Committee of the Whole, seconded by Trustee Cope.

The motion passed with a Voice Vote

Respectfully Submitted,

Beryl Herman
Village Clerk

Return to COTW Memo

MEMORANDUM

TO: President Turry and Members of the Village Board

FROM: Timothy C. Wiberg, Village Manager

DATE: July 15, 2016

SUBJECT: **July 19 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **6:15 p.m.** on Tuesday evening. Dinner will be available in the Village Hall Board Conference Room beginning at 5:30 p.m. Please find below a summary of the items for discussion:

1) **Discussion Concerning a Proposed Senior Housing Development at 7373 N. Cicero Avenue (6:15 – 6:45 p.m.)**

Staff has had several meetings with RJ Development, Olympia, Washington, concerning their interest in this site (the former Puig Publishing site) to develop a senior housing development. Staff has informed them of the current zoning for the site (Office), which permits assisted living as a Special Use. Attached is a memorandum from the Community Development Director summarizing staff's concerns with this proposal, along with concept plans for the western part of the site, bordering on Cicero. Representatives of the developer will be present on Tuesday evening to present their plan and to obtain input from the Village Board.

2) **Discussion Concerning the Proposed Revised Comprehensive Plan (6:45 – 7:30 p.m.)**

For the past year, community members have been working with consultant Houseal Lavigne, to update the Village's Comprehensive Plan. Public Hearings have been held with the Plan Commission and the Commission has recommended approval the new plan. Attached is a memorandum from the Development Manager providing a summary of the key components of the new plan. Board input on the proposed plan will be sought on Tuesday evening.

If you should have any questions concerning these matters, please feel free to contact me.

MEMORANDUM

TO: Timothy Wiberg, Village Manager

FROM: Steve McNellis, Community Development Director

DATE: July 19, 2016

SUBJECT: Proposed Redevelopment of Publications International Ltd. Property at 7373 North Cicero Avenue

Background

Publications International, Ltd.(PIL), a publisher of consumer periodicals, books, and educational products is leaving their long-time facility at 7373 North Cicero Avenue, which has been occupied since the late 1960s. Mr. Louis Puig, owner of PIL, has marketed this property for sale and received interest for a memory care (assisted living) facility that is the subject of Tuesday night's Committee of the Whole discussion. The 2.83-acre PIL property is zoned O-1, Office, and spans an area that fronts Cicero Avenue to the west and a Commonwealth Edison right-of-way that fronts Lincoln Avenue to the east. The PIL property maintains vehicular access on Cicero Avenue and a driveway leading across the Commonwealth Edison right-of-way to Lincoln Avenue. Mr. Puig has an agreement with Commonwealth Edison allowing vehicles to be parked on a portion of the Commonwealth Edison right-of-way (increasing available property to over five acres).

Discussion

The proposal for this property encompasses two parts, involving the demolition and removal of the entire existing building. On the western 1.88 acres of the site a proposed memory care assisted living facility would be constructed. The remaining one acre to the east would be marketed for sale. The assisted living proposal is from RJ Development of Olympia, Washington, who are interested in developing a three-story facility with indoor parking on the first floor.

Planning/Zoning Considerations

In reviewing the merits of this proposal, Staff recommends the Board consider the following:

1. **Updated Comprehensive Plan -** This plan suggests this parcel should redevelop with a mixture of local/corridor commercial uses, along with the office/light industrial use types existing in this area. Residential is not envisioned for this area. The updated Comprehensive Plan further envisions the creation of a solid commercial base at the corner

of Cicero and Touhy Avenues, with commercial uses developing north on Cicero Avenue. The recent Hyatt Place Hotel proposal further strengthens Cicero Avenue as a commercial corridor north of Touhy Avenue. In addition, the updated Comprehensive Plan ultimately envisions no residential land use in the area bordered by Touhy Avenue, Cicero Avenue, Lincoln Avenue, and the Village's north municipal boundary.

2. **Lack of Spinoff Economic Development** - assisted living facilities, unlike other multi-family residential development, typically do not provide a boost to the local business economy. The reason is there is generally a cafeteria or meal plan provided to residents of assisted living facilities, whereas residents of condominiums or apartments may be more likely to utilize local dining options. In addition, retail purchasing by residents of assisted living facilities is generally more incidental, as there is often limited space for personal effects.
3. **Existing Senior-focused Residential** - The Village has already provided a large number of assisted and independent living senior care units in the form of the 383-unit Carrington of Lincolnwood and approximately 250-unit Lincolnwood Place developments.
4. **Demographic Shift** - Additional senior care units in the Village would continue to skew the age demographic higher in the Village, potentially limiting efforts to draw more restaurants and commercial development to the area, as the Village moves further from the desired age demographic of many regional and national commercial entities.
5. **Non Sales-Tax Producing** – Similar to the recent discussion on the negative aspects of storage or warehouse facilities on prime commercial arterial roadways in the Village, a residential development would also provide no sales tax in a commercial corridor where greater revenues for the Village would be expected.
6. **Phased Development** – As proposed, this site would be developed in two phases, with the western portion presumably developed shortly after Village approvals, but with the fate of the eastern part of the property unknown as it awaits a purchaser. The most attractive part of this property is the western portion, as it fronts directly on Cicero Avenue, while the eastern portion is separated from Lincoln Avenue by Commonwealth Edison property and high-tension lines. There are pitfalls to this type of development, as was evidenced by the sale and development of that part of the Bell & Howell property which became the former Dominick's (now Planet Fitness). The remainder of the Bell & Howell site remained vacant for years, and the site as a whole lost the flexibility for larger commercial developments, as two-thirds of the site was cut-off from frontage along the main commercial corridor of McCormick Boulevard.

Staff recommends the Village Board take into account the above-noted concerns when considering whether or not this proposal should be referred. While the proposed memory care assisted living facility has an attractive building design and layout, a residential use in this location would likely not be the highest and best use, nor the most appropriate use of this property, in the context of Village priorities.

Documents Attached

1. Request Letter
2. Location Map
3. Conceptual Site Plan
4. Conceptual Front Elevation (Cicero Avenue)
5. Conceptual Alternate Front Elevation (Cicero Avenue)
6. Conceptual Side Elevation

Return to COTW Memo

July 13, 2016

Mayor Turry
Board of Trustees
Village of Lincolnwood

RE: Consideration of Memory Care Proposal at 7373 N. Cicero Ave, Lincolnwood, IL 60712

Mayor Turry and Board of Trustees,

RJ Development is in discussions with the owner of the above referenced property to purchase approximately 2 acres to build a memory care facility for those afflicted with Alzheimer's and other related dementias. RJ Development (www.rjdevelopment.com) is a seniors housing specialized development group, working with Koelsch Communities out of Olympia, WA (www.koelschseniorcommunities.com), to develop and build a 3 story, 80 bed memory care facility at this location. The existing parcel at this location contains a large building on approximately 5.26 acres, of which we are proposing to purchase 2 acres along Cicero Ave for our project. The existing building on site will be demolished and the owner will retain the remaining acreage and offer it for sale for an approved/appropriate use to be approved by the Village with a future application.

We have researched the Lincolnwood market using industry standard demographic and demand estimates and, while we are aware there is another seniors housing group in development on the other side of the Village for senior living units, we have identified a need for additional memory care beds in your community. We are currently under construction on 4 other facilities in the Chicagoland area, including Northbrook, Bloomingdale, Glen Ellyn and Arlington Heights. We are proposing to make our development applications to the Village of Lincolnwood for this project within the next 6-8 weeks and start construction in the summer of 2017.

Please accept this letter as our request for your consideration of this proposal. Attached to this letter for your review is a more detailed operational statement for our proposed use. We have also submitted a draft site plan and colored artist renderings. We look forward to discussing this project with you.

Sincerely,

Jeff Yates
Partner and Vice President
RJ Development, LLC
(360) 918-6037
jeff@rjdevelopment.com

LINCOLNWOOD MEMORY CARE OPERATIONAL STATEMENT

Proposed Project Site Address: 7373 N. Cicero Ave, Lincolnwood, IL 60712

The proposed Lincolnwood Memory Care Community is an approximately 72,788 square foot, three-story building with 60 units and accommodations for 80 residents, and will be located at 7373 N. Cicero Ave in Lincolnwood, IL. The site provides excellent access to many surrounding basic community services utilized by the families of future residents, including restaurants, shopping and daily traffic patterns.

The existing use of the property is warehouse. We are proposing to remove the existing building and subdivide the parcel into two separate parcels. We would then purchase one 2-acre parcel and the remainder of the land will be sold by the current owner to another user for a future approved/appropriate use.

The proposed project is complementary transition use to the existing surrounding uses. The parcel to the north is multi story condominiums, the parcel to the south is warehouse, across the street to the west and the east is commercial uses with residential single family behind it. The site is bound by N. Cicero Ave on the west and Lincoln Ave on the east.

The Community will be open 24 hours per day once the first resident is admitted and will employ between 30 and 40 employees once the Community fills up and stabilizes. Maximum employee count at any given time will be about 20. A licensed nurse will be on site 24 hours per day for direct supervision and care of the residents and staff. The proposed use is a dedicated, purpose-built memory care community to care for assisted living residents that have memory loss/impairments, such as Alzheimer's and other forms of dementia. Care is provided for activities of daily living such as toileting, bathing, medication, activities, dining, etc. The programming is centered on increasing the quality of life for the residents while engaging their mental capacity to communicate and interact with their families as well as possible.

Daily visitors to the Community will be family members visiting their loved ones, vendors occasionally delivering food and other supplies, and potential resident family members as they search for a place to help care for their loved one. The residents of this community will not drive a vehicle.

The Community will be a locked Community complying with the International Building Code for this type of occupancy. Each exit will have a delayed egress exit system that opens upon the activation of the fire alarm. Each exterior door will also have a magnetic lock that is also attached to the fire alarm system. These security features help protect the residents and are one of the main reasons they choose to live in our Community.

In keeping with the architecture of the surrounding areas, the building has been designed to create a peaceful residential environment with traditional Midwest architectural features

LINCOLNWOOD MEMORY CARE OPERATIONAL STATEMENT

Proposed Project Site Address: 7373 N. Cicero Ave, Lincolnwood, IL 60712

designed in a way to blend in with the surrounding community. The building provides an inviting entryway with an area for drop off. The floor plan has been designed in such a way to give interest and relief to the building's exterior as well as incorporate a central courtyard on the second and third floors where residents will have access to the outside.

Material and finishes such as brick and hardi siding have been selected to look similar to the exterior elements of newer structures in this area. The color scheme of the project will be designed to evoke a sense of welcoming and well-being. The building footprint allows landscaped areas adjacent to the building which provides a beautiful environment. The perimeter of the site will be lined with landscaping consisting of various trees, bushes, and other plantings. We approach landscaping, not from a minimum code basis, but from an inviting environment perspective. The front yard will have lush landscaping with externally illuminated monument signage on a wall of brick with limestone columns. All signage will conform to all applicable Village of Lincolnwood codes.

The proposed Lincolnwood Memory Care Community will be operated by Koelsch Communities (KC). KC is owned by the Koelsch family and together they have over five decades of experience operating senior communities. Their tradition began in 1958 with the simple philosophy, "Treat all people with the respect they deserve and the special attention they may need." Coupled with wise business acumen and a keen sense of stewardship, this philosophy has endured, and KC remains one of the leading independently-owned Seniors Housing operators on the West Coast. KC takes seriously its strong commitment to hands-on leadership, outstanding customer service, and overall resident satisfaction. In addition to building the first non-nursing Assisted Living community in Washington State in 1971, KC built its first stand-alone Memory Care community in 1993 in Victorville, California. Since that time, KC has developed an effective approach to constructing and operating stand-alone Memory Care communities. The proposed Lincolnwood Memory Care Community has been exclusively designed to care for residents with Alzheimer's disease and other dementias. KC has proven time and again to successfully achieve and maintain stabilized occupancy.

The proposed Lincolnwood Memory Care Community's services will set it apart from other communities. A custom-tailored service for each resident will add a much needed, and often requested, facet to Memory Care. KC provides residents with services extending beyond traditional levels of care, allowing most to stay in familiar surroundings. With the partnership of a registered Dietician, food is prepared for special diets.

In a secured environment, the Respite Care program will provide a compassionate, social and stimulating surrounding for the residents allowing caregivers the time they need away from their

LINCOLNWOOD MEMORY CARE OPERATIONAL STATEMENT

Proposed Project Site Address: 7373 N. Cicero Ave, Lincolnwood, IL 60712

daily responsibilities. The short-stay respite program will allow residents to receive all services available to full-time residents, including nutritious meals and snacks, 24-hour on-site licensed nurses, and a full activities program. KC's Hourly Care service will offer caregivers a well-deserved break from their day-to-day responsibilities. In a secure, homelike environment, KC's highly trained staff will care for the residents allowing caregiver's time for relaxation, appointments, or unexpected events.

Although Lincolnwood has a healthy population of seniors aging in place, Lincolnwood also boasts a strong adult child population. These adult children are grounded in Lincolnwood because of access to job opportunities and a good standard of living. Because memory care is so need driven, the adult children population is increasingly more relevant in the demand equation since it is typically the adult children that make the decision of where their senior relative with memory care needs will ultimately be placed for care. Our independent demand studies reveal that there is currently a large need for additional memory care beds in the Lincolnwood area. Given the rapid growth of the disease among seniors, advances of medical technology identifying the disease earlier in life, and the ever increasing population of baby boomer seniors, the demand for memory care will continue to rise at alarming rates for the next several decades.

The proposed Lincolnwood Memory Care Community is an approximately 72,788 square foot, multi-story building with 60 units and accommodations for 80 residents. The unit mix will include both private and semi-private rooms each with a bathroom, closet space, and furniture necessary to create a warm and comfortable environment for each resident. Each room will be equipped with state-of-the-art motion sensor technology which will be utilized at night to monitor the health and well-being of each resident. The property will include a central courtyard on the second and third floors to allow residents an area to walk and be outside. The building will also include two nurse stations designed to accommodate the ever changing needs of the residents, and, additionally, a beauty salon, two living rooms, two dining rooms, two pianos, and a commercial kitchen to supply gourmet food to each resident three times per day.

In addition to the valuable community medical service this project will provide, this project will also create around 40 professional medical related jobs. The primary work shift will be from 7 am to 7 pm to include breakfast, lunch, and dinner times. Workers will be employed for activities, dietary, administration, nursing, maintenance, marketing, housekeeping, transportation, and receptionist duties. The bus driver will be available to take residents to doctor visits and various community activities since they cannot drive themselves.

The peak visitation hours are between 8:00 am and 5:00 pm on weekdays and weekends, in addition to a small rush of visitors on weekdays after normal business hours. Based on

LINCOLNWOOD MEMORY CARE OPERATIONAL STATEMENT

Proposed Project Site Address: 7373 N. Cicero Ave, Lincolnwood, IL 60712

experience, the total required parking spaces needed for a memory care community is much less than is required for traditional assisted living. The community will be equipped with AED equipment and an emergency back-up generator. Furthermore, the community will employ licensed nurses on site 24 hours per day to meet the needs and care of the residents.

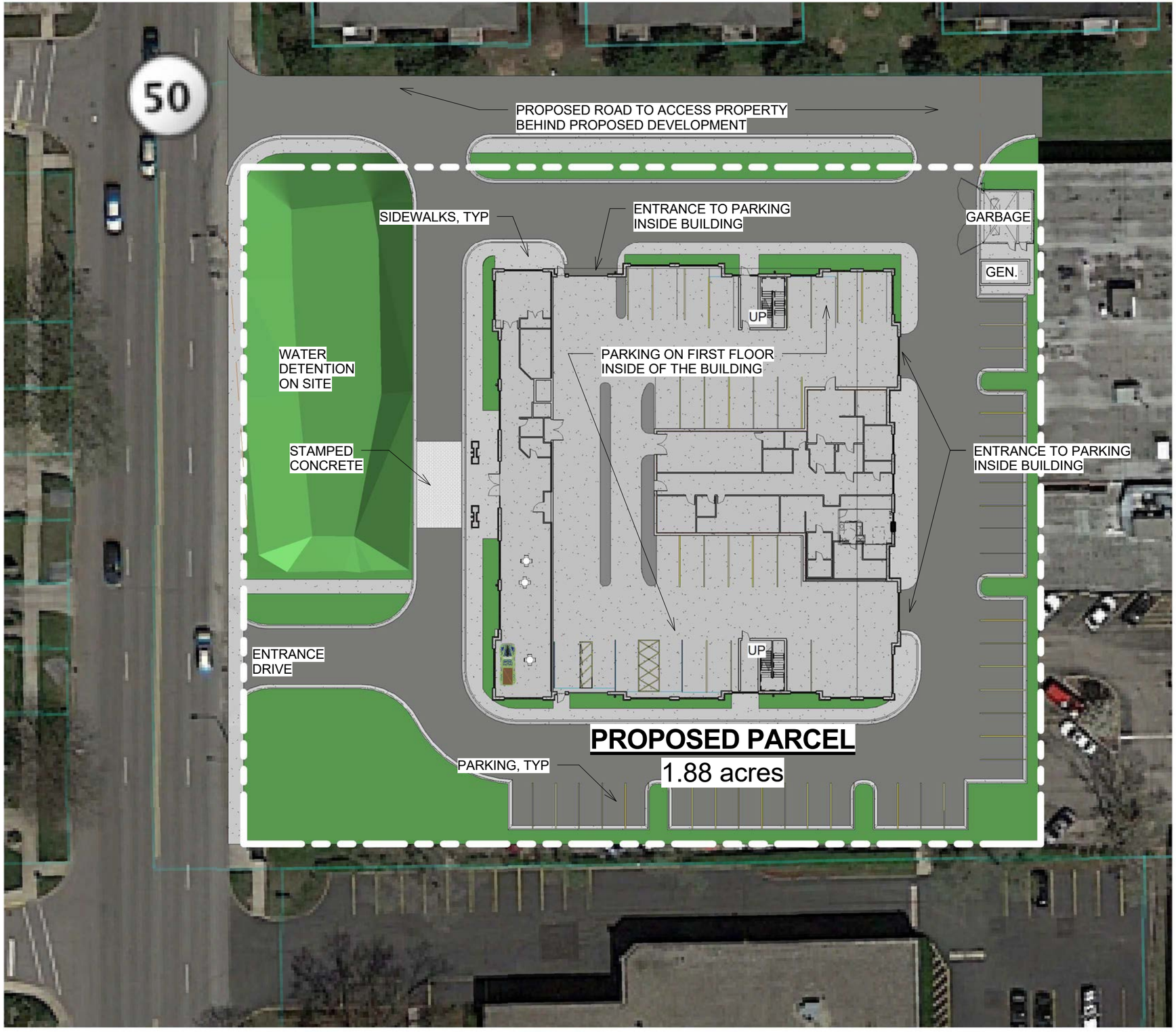
GIS consortium MapOffice™

7373 Cicero Avenue (PIL Building)



Map created on July 15, 2016
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1 CONCEPT SITE PLAN
1" = 40'-0"

PROPOSED MEMORY CARE:
- 60 UNITS
- 80 BEDS OF CARE

HEIGHT:
3 STORIES (PROPOSED 44'-0")

FIRST FLOOR:
PARKING, LOBBY, ACTIVITY ROOM, ADMIN OFFICES, KITCHEN, LAUNDRY, STORAGE
- PARKING SQ FT = 16,153
- HEATED SQ FT = 9,525
- TOTAL SQ FT = 25,678

SECOND FLOOR:
RESIDENT ROOMS AND RESIDENT COMMON AREAS
- HEATED SQ FT = 21,816

THIRD FLOOR:
RESIDENT ROOMS AND RESIDENT COMMON AREAS.
- HEATED SQ FT = 22,864

TOTAL HEATED SQ FT = 54,205
TOTAL PARKING SQ FT = 16,153

RJ DEVELOPMENT
Est. 2006
SENIORS HOUSING DELIVERED

PROPOSED 3 STORY
MEMORY CARE
LINCOLNWOOD, IL

07/07/16

CONCEPT SITE PLAN

Drawn by: RJ

Scale: 1" = 40'-0"

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MEMORANDUM

TO: Timothy Wiberg, Village Manager

FROM: Aaron N. Cook, AICP
Development Manager

DATE: July 15, 2016

SUBJECT: **New Comprehensive Plan**

Background

In 2015, the Village's Comprehensive Plan Committee worked with Houseal Lavigne Associates, an award-winning planning consultant firm, in preparing an updated Comprehensive Plan for the Village. Comprehensive Plans typically are updated every 15-20 years. The Village's current Comprehensive Plan was adopted in 2001 and amended in 2006 to incorporate the Lincoln Avenue Plan. The purpose of Comprehensive Plans is to guide future decision making, especially in areas of land use and development.

The Comprehensive Plan Committee was led in its work by Chairman Eisterhold with the following additional members: Jim Persino; Demerise Gratch; Scott Anderson; Kathy O'Brien; Claude Petit; Mark Collens; Jesal Patel; and Lincolnwood Chamber of Commerce Executive Director Jackie Boland.

The Comprehensive Plan Committee recommended to the Plan Commission adoption of the new Plan. Under state law, a Public Hearing before the Plan Commission is required prior to adoption of the new plan. Beginning in January 2016, the Plan Commission conducted these public hearings and has forwarded its recommendation on the new plan.

Enclosed is a copy of the proposed Comprehensive Plan.

Deliberation

The Plan Commission began their deliberation at their January 27, 2016 meeting. The Public Hearing was continued to April 13, 2016 and concluded on May 25, 2016. During these Public Hearings, the Plan Commission discussed specific areas in the Plan including; aesthetics (*the Land Use Plan Residential Area Goal to require offset garage facades was recommended to be removed by the Plan Commission*), grant funding, alley vacation and parking, and multi-family housing in specific Zoning Districts (*additional consideration was to be given to the appropriateness of this recommendation*).

Below is a listing of several key recommendations of the new Comprehensive Plan:

- **Multi-Family Redevelopment** (Plan Section 5, Residential Area Goal 1) – The new Comprehensive Plan calls for amendments to the Zoning Code to allow for quality multi-family redevelopment within and adjacent to commercial corridors as part of a larger economic development vision. The Comprehensive Plan also recommends amending the Zoning Code to allow for appropriate residential development as a component of mixed-use project along commercial corridors.
- **Residential Development** (Plan Section 5, Residential Area Goal 1) - The Comprehensive Plan encourages the development of senior housing throughout Lincolnwood, especially near commercial areas that provide access to necessary goods and services. The Plan also encourages vehicular access from public streets be required so as to allow for the eventual vacation of public alleys over time.
- **Commercial Development** (Plan Section 5, Commercial Area Goal 2) - The new Comprehensive Plan encourages the market-driven acquisition and redevelopment of residential lots adjacent to Lincoln Avenue commercial uses in order to create more viable commercial blocks. The new Plan also calls for support of redevelopment of obsolete or non-viable commercial lots along Lincoln Avenue to multi-family or townhouse uses that enhance housing variety and create a more appropriate transition to existing neighborhoods.
- **Pedestrian Mobility** (Plan Section 6, Bicycle & Pedestrian Mobility Goal 1) – Establish a long-term sidewalk infill program.
- **Public Transportation** (Plan Section 6, Transit Goal 1) – Amend zoning regulations to reference PACE's Design Review Assistance for Transit (DRAFT) program for development projects abutting bus transit alignments.
- **Parks** (Plan Section 7, Parks & Open Spaces Goal 1) – Monitor and potentially acquire, where appropriate, properties adjacent to existing parks to accommodate park expansion.
- **Parks** (Plan Section 7, Parks & Open Spaces Goal 2) – Establish formal agreements with School District 74 for the shared use of indoor and outdoor recreational facilities.

Documents Attached

1. Draft Comprehensive Plan

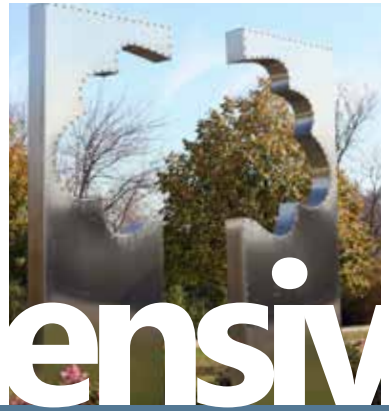
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Comprehensive Plan

Village of Lincolnwood, IL
June 2016

HOUSEAL LAVIGNE

DRAFT
for Public Review

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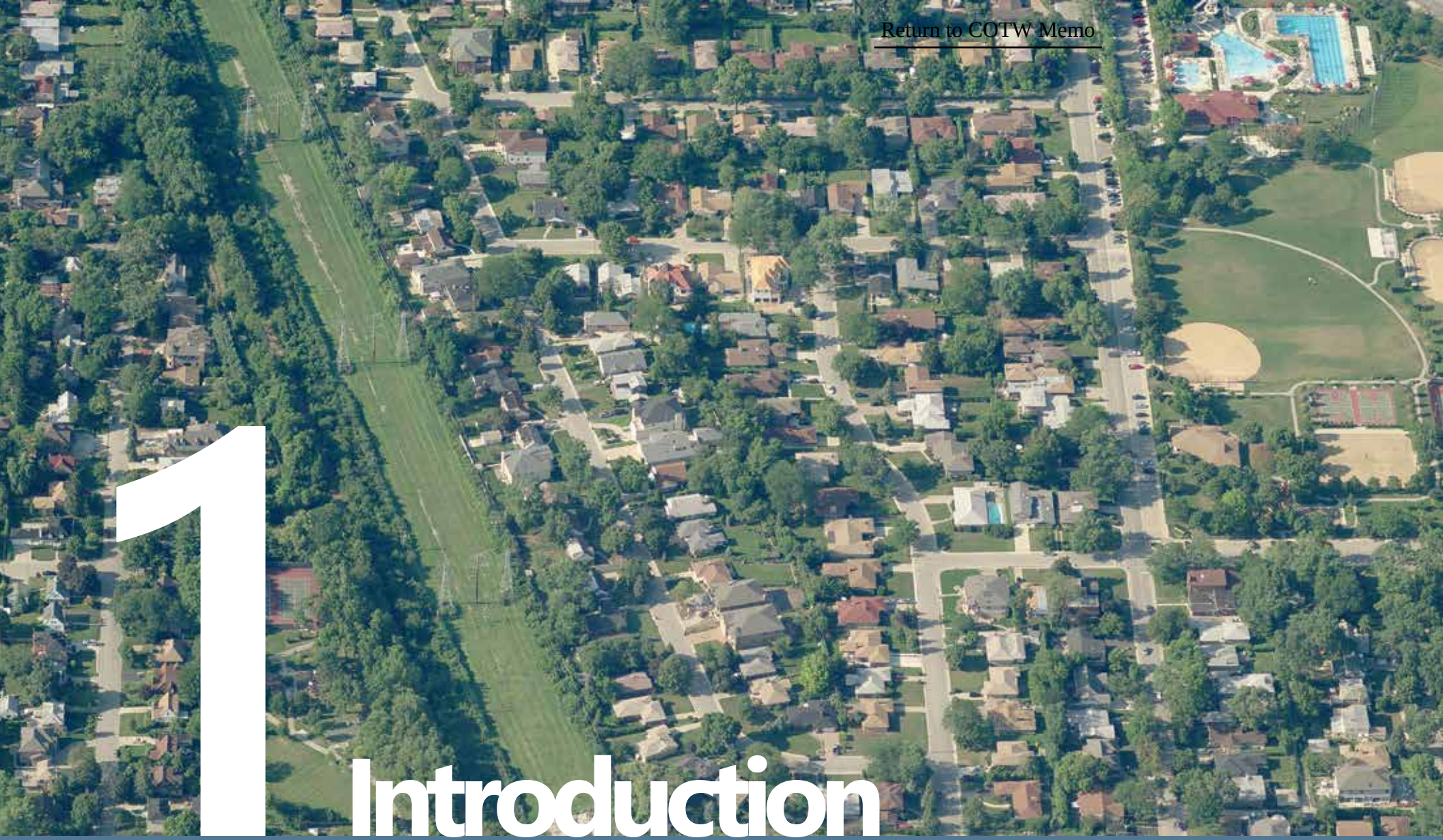
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Prepared by

HOUSEAL LAVIGNE ASSOCIATES

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1 Introduction

4 Purpose of the Comprehensive Plan

4 Planning Process

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The Village of Lincolnwood is a central Chicago suburb located in the heart of the Chicago Metropolitan Area. Nestled between the City of Chicago and various northern Chicago municipalities, Lincolnwood has reached full build-out, placing emphasis on internal growth. In March of 2015, the Village initiated a 12 month process to develop a new Comprehensive Plan that would help guide reinvestment within the community and ensure the continued high quality of life in Lincolnwood. The Plan will establish a community vision, providing recommendations and policy regarding land use and development; residential neighborhoods; commercial and industrial areas; transportation and mobility; recreation, open space, and environmental features; and community facilities.

Purpose of the Comprehensive Plan

A Comprehensive Plan offers guidance for growth, development, and physical improvement within a municipality. The document is reflective of the local community, utilizing community input to identify a vision for the future supported by all key stakeholders. Based on foundational analysis, the Comprehensive Plan is able to identify tangible actions that can be enacted to achieve this vision.

At its most basic, a Comprehensive Plan is a "how-to" guide, assisting with land use patterns, neighborhood cohesiveness, business growth, mobility and accessibility, maintenance of community facilities, and management of parks and recreational opportunities. Opportunities were provided for residents to voice their opinions, provide feedback, and share ideas. Both in-person events and online tools were employed throughout the planning process to gather invaluable public opinion, ensuring the Comprehensive Plan is representative of the community it serves.

Planning Process

The planning process was designed to collect community input, review existing conditions, establish a clear vision, and generate recommendations and strategies for the Village moving forward. The process included five separate steps, aimed at developing the plan over a 12 month period. Overall, the process was structured around the collection of community input through various outreach opportunities, helping to ensure the Comprehensive Plan is applicable to the community it serves.

The planning process included the following five steps:

Step 1:
Project Initiation & Outreach

Step 2:
Existing Conditions Analysis

Step 3:
Community Vision, Goals & Objectives

Step 4:
Community-Wide Plans & Policies

Step 5:
Plan Documents & Adoption

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2 Community Profile

6 Regional Settings

7 Community History

8 Past Plans, Studies & Reports

11 Demographics

14 Existing Land Use

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The community profile establishes a baseline understanding of the Village of Lincolnwood, creating a foundation for the recommendations and strategies of the Comprehensive Plan. This includes an overview of the Village's regional setting, history, past planning efforts, demographics, land use, development regulations, transportation, parks system, and community facilities. This information defines a background for the community and outlines current existing conditions, ensuring that the Comprehensive Plan is readily applicable to Lincolnwood today and in the future.

Regional Setting

The Village of Lincolnwood is a community of approximately 12,500 residents located in Cook County, Northern Illinois, at the heart of the Chicago Metropolitan Region. Lincolnwood is comprised of 2.69 square miles nestled within the City of Chicago's diverse neighborhoods as one of the first communities directly north of Chicago. Lincolnwood is bordered by Chicago to the east and south and the Village of Skokie to the north and west.

Lincolnwood's location provides direct access to the City of Chicago and greater Chicago region. Interstate 94, the Edens Expressway, runs north to south through the west side of the community, connecting the Village to other municipalities in the region, central Chicago, and O'Hare International Airport. In addition, the Chicago Transit Authority (CTA) operates a variety of transit options connecting Lincolnwood with Downtown Chicago and numerous Chicago neighborhoods. Closely knit into the urban fabric of Chicago, Lincolnwood offers a suburban community in an urban setting.



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Lincolnwood in 1999. Source: U.S. Geological Survey

Community History

That land that would become Lincolnwood was originally home to Potawatomi Native Americans, who were forced to vacate the land due to the Indian Boundary Treaty of 1816. The region was settled by farmers in the 1840s and 1850s, most prominently German immigrants George Proesel, whose grandson would become the Village's mayor in the 1930s, and Johann Tess, for whom the Village would be named during the 1800s and early 1900s.

With abundant land, the area saw steady growth as an agrarian community. The Halfway House Saloon was the community's first commercial development, built in 1873. Further population growth was spurred by the completion of a Chicago & North Western Railway station in adjacent Niles Center (now Skokie) in 1891 and the North Shore Channel in 1909. With additional saloons and taverns developing, 359 residents incorporated as the Village of Tessville in 1911, giving the community power to grant liquor licenses. The Village remained largely rural until the extension of an electric rail service to Niles Center in the mid-1920s.

During the American Prohibition, the Village of Tessville gained a reputation as a haven for drinking and gambling, with numerous speakeasies popping up in the community. This image would persist until the efforts of Henry A. Proesel, George Proesel's grandson and the Village's longest-serving president. Proesel coordinated with the federal government to hire the entire unemployed workforce in Tessville for a public works project, planting over approximately 10,000 elm trees on Village streets. In 1934 Proesel helped pass a liquor license law which limited the number of licenses allowable within the municipality. This would become a model for other communities across the nation. Perhaps his most lasting action, in 1936 Proesel changed the Village's name to Lincolnwood.

Through the 1950s Lincolnwood was able to reduce taxes by fostering growth of industry and commercial uses, bringing in major companies like Bell & Howell. The Village saw significant population growth with the opening of the Edens Expressway (I-94) in 1951. The community's population grew rapidly, from just over 3,000 in 1950 to almost 13,000 in 1970. In the late 1900s Lincolnwood accomplished many firsts in terms of elected representation, including Madeleine Grant becoming the Village's first female president in 1993 and Peter Moy becoming the first Asian American to serve as a mayor in Illinois in 2000.

Past Plans, Studies & Reports

Past plans, studies, and reports represent efforts conducted by the Village and other local bodies that will help guide the recommendations of the Lincolnwood Comprehensive Plan. In many cases, the issues and opportunities addressed in previous planning efforts are still relevant today and can assist with development of new strategies for the community. Where appropriate, the Comprehensive Plan will integrate or build upon the recommendations of previous plans and provide a broader context for coordinated decision making.

Northeast Industrial District Redevelopment Plan and Project (1996)

The Northeast Industrial District Redevelopment Plan and Project outlines the details of establishing a tax increment financing (TIF) redevelopment project area for a northeast industrial district, including various parcels north of Pratt Avenue and east of Hamlin Avenue. The plan aimed to encourage reinvestment in the district as an important economic base, recommending improvements to public infrastructure, rehabilitation of aging facilities, utility improvements, and necessary land acquisition. The document enabled the establishment of the Northeast Industrial District TIF. Implementation of recommendations included the construction of the Northeast Parkway and extension of North Central Park Avenue to improve circulation and provide better access on the site.

Lincolnwood Vision 2020 (1997)

The Lincolnwood Vision 2020 established a strategic plan for the Village's future through the year 2020. The planning process included extensive community outreach to create a vision for the Village guided by residents, businesses, officials, and community stakeholders. Focusing on six key elements, the plan outlines future trends and recommendations to guide municipal decision making. The six key focus areas include:

- Education
- Government
- Community Diversity
- Community Development
- Economic Development
- The Environment

Touhy-Lawndale District Redevelopment Plan and Project (1998)

The Touhy-Lawndale District Redevelopment Plan and Project outlines the details of establishing a TIF redevelopment project area for the site southeast of the intersection of Touhy Avenue and Lawndale Avenue. The plan recommended redevelopment of the two structures on the site into a single planned commercial or special use. The document enabled the establishment of the Touhy-Lawndale TIF district. General recommendations of the plan were implemented, with the site currently containing a Lowe's Home Improvement store.

Northeast Business Park Improvement Plan (2000)

As a follow-up to the establishment of the Northeast Industrial and Touhy-Lawndale TIF Districts, the Northeast Business Park Improvement Plan was developed. The Plan unified the entire area bounded by Pratt Avenue, McCormick Boulevard, Touhy Avenue, and Hamlin Avenue, with the exception of residential uses along Hamlin Avenue, as the Northeast Business Park. Identified improvements include street circulation projects, expanded employee parking, short-term truck parking, coordinate landscape treatments, façade upgrades, and lighting treatments, and gateway signage.

Lincoln Avenue Corridor Plan (2005)

The Lincoln Avenue Corridor Plan provides analysis and recommendations to benefit the Lincoln Avenue Corridor and create a lively, attractive main street within the community. The plan reviews similar municipalities in the area and establishes a vision for reinvestment and redevelopment along Lincoln Avenue. The document further focuses on three overarching concepts for the corridor:

- Changes to land use to establish three business districts at major intersections along Lincoln Avenue
- Enhancements to the public right-of-way to improve public safety and foster a strong sense of place
- Creation of development regulations which will regulate the shape and force of new structures, based in neo-traditional planning and new urbanism concepts

Though the plan has not yet been entirely implemented, a Lincoln Avenue overlay zoning district was established.

Lincolnwood Comprehensive Plan (2006)

The Village's previous comprehensive plan was adopted in 2001, with subsequent amendments made in 2006. The plan provides land use and development recommendations, focusing on a review of development regulations and specific focus areas to be addressed within the Village. Many of these focus areas have been addressed in separate plans and reports, both prior to and after the development of the 2001 Comprehensive Plan.

Lincolnwood Bikeway Plan (2006)

The Bikeway Plan provides specific recommendations for establishing a thorough and dedicated bikeway in Lincolnwood. The Plan emphasized that Lincolnwood is in a central position to contribute to a larger regional bicycle system linked to paths in Chicago and Skokie. This included general guidelines for development of bicycle infrastructure and identification of potential on-street and off-street bicycle routes.

Lincoln Avenue Streetscape Master Plan (2009)

The Lincoln Avenue Streetscape Master Plan was completed as a follow-up to the Lincoln Avenue Corridor Plan, providing specific streetscape improvements and visualizations based on recommendations of the Corridor Plan. Improvements focus on a road diet, curb bump-outs, bike lanes, and other measures to slow down cars and increase pedestrian safety. In addition, landscaped medians, entry monuments, and other pedestrian amenities were identified to aid with improving the physical appearance of the corridor.

Comprehensive Parks and Recreation Master Plan (2011)

The Comprehensive Parks and Recreation Master Plan was established to inventory, analyze, and provide recommendations for all elements of the Parks and Recreation Department. The Plan offers recommendations to continue high quality programs and services and maximize recreational opportunities for residents while managing the fiscal constraints of the department. The close focus of the Plan allows for park-by-park specific recommendations for improved maintenance and programming, and the development of various scenarios and options for creation of new parks and facilities. Individual recommendations of the implementation plan are prioritized on a schedule extending from 2011 to 2021.

Lincolnwood Parks and Recreation Department Strategic Plan 2012-2015 (2011)

The Lincolnwood Parks and Recreation Department Strategic Plan establishes a vision, goals, and objectives for the department between the years 2012 and 2015. The Plan was part of a series of strategic and long term plans developed to provide guidance for the department. Specific objectives were included in the plan, with responsibility attached to members of the department and a fiscal year targeted for completion. Given Lincolnwood's size and position relative to neighboring communities, implementation largely focused on improved programming and services.

Lincoln-Touhy TIF Redevelopment Plan (2011)

Prior to the termination of the Lincoln-Touhy TIF in 2015, improvements in its bounadries were guided by the 201 Lincoln-Touhy TIF Redevelopment Plan. This TIF Redevelopment Plan was completed as part of establishing the Lincoln-Touhy TIF District, which included parcels around the intersection of Lincoln Avenue and Touhy Avenue. The Plan demonstrated the need for redevelopment and improvement in the area, noting issues within the district, citing supporting policy from the 2006 Comprehensive Plan, and providing specific cost estimates and action steps for improvements. The main focus of the Lincoln-Touhy TIF District is the redevelopment of the Purple Hotel site.

Devon Avenue Corridor-Technical Assistance Panel Report (2013)

The Devon Avenue Corridor-Technical Assistance Panel Report was a joint planning effort initiated by the City of Chicago and Village of Lincolnwood, completed by the Urban Land Institute (ULI). The report identifies recent concerns with the Devon Avenue Corridor following the closing of anchor retailers in the area. Further, the split between Lincolnwood on the north and Chicago on the south creates additional challenges in the area. The plan identifies preferred land uses, including specific types of retailers that could benefit the local market, streetscape improvements, and parking options.

Lincolnwood Strategic Plan Report 2014-2016 (2014)

The Lincolnwood Strategic Plan Report provides a vision with specific core values and goals for the Village between the years 2014 and 2016. The Strategic Plan offers direction for Village staff and elected officials to help with important decision making and policy choices. The expressed core values help define areas of emphasis within the Village, including:

- Education
- Diversity
- Business Development
- Integration of Neighborhoods
- Parks and Open Space
- Sound/Professional Government
- Customer Service

Devon-Lincoln TIF Redevelopment Plan (2014)

The Devon-Lincoln TIF Redevelopment Plan was completed as part of establishing the Devon-Lincoln TIF District. This area includes, with a few exceptions, parcels adjacent to and contained within the triangle formed by Devon Avenue, Lincoln Avenue, and Proesel Avenue as well as parcels north of Devon Avenue from Lincoln Avenue to McCormick Boulevard. The Plan demonstrates the need for redevelopment and improvement in the area, noting issues within the district, citing supporting policy from the 2006 Comprehensive Plan, and providing specific cost estimates and action steps for improvements. The main focus of the Devon-Lincoln TIF District will be commercial uses along the two corridors.

Demographics

The following summarizes and highlights existing and projected demographic, housing, and employment data for the Village of Lincolnwood. This information provides context for existing conditions and helps to inform the planning process moving forward.

Demographic Characteristics

The Village of Lincolnwood's population is stable and projected to grow slightly over the next several years. The Village is also getting older with the median age projected to continue to increase to 47 in 2020 up from 45 in 2010. While the 65 and older population is projected to experience the largest increase, the 25 to 44 year old age cohort is expected to grow as well. This is a key segment of the population in that it represents households with children which is a positive indication of the stability of the community and its future. While the County is also aging, it is doing so at a slower rate and has a projected median age of 37, ten years less than that of Lincolnwood.

Median household income continues to increase. Currently at $89,720 it is expected to increase to $104,723 by 2020. This is considerably higher than that of Cook County at $53,284 and $60,807 respectively. Growth is projected in all upper end income groups above $100,000.

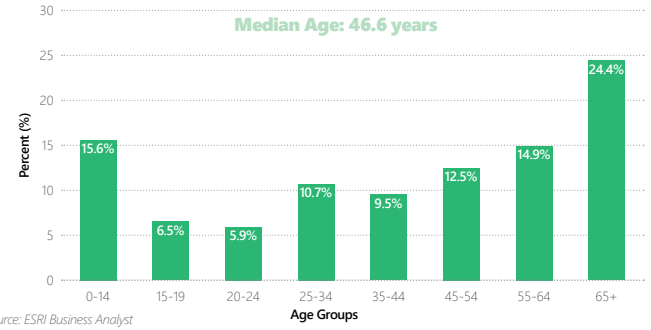
The Village is currently and projected to continue to be largely white (as defined by the US Census), while there is continued growth in the Asian population which will account for approximately one-third of the total poulation by 2020. The White population is generally comparable to that of Cook County, but other segments align much differently. Most notably, Lincolnwood's black population accounts for only 1% of the population versus 23% for Cook County; the Hispanic population represents 25% of the County population but only 7% of Lincolnwood. The Asian population in particular represents the largest disparity, being four times greater in terms of total population in Lincolnwood versus the rest of Cook County.

It should be noted that the racial and ethnic categories discussed are defined by the U.S. Census. Per the U.S. Census definition, those individuals who identify themselves as "Hispanic" (which is an ethnicity) also identify with a racial category such as "White" or "Black." As such, the Hispanic category cannot be added to the sum of the racial categories.

The combination of unique demographic characteristics including the increasing presence of young families, seniors, diversity of ethnicities, and higher incomes should be embraced by the Village. These characteristics can be leveraged in terms of future housing and commercial opportunities as well as services and programming.

Age Distribution (2015)

Lincolnwood



Source: ESRI Business Analyst

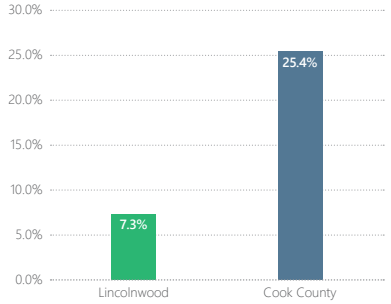
Demographic Summary (2010-2020)

	2010	2015	2020
Lincolnwood			
Population	12,590	12,576	12,601
Households	4,341	4,330	4,339
Median Household Income	--	$89,720	$104,723

Source: ESRI Business Analyst; Chicago Metropolitan Agency for Planning; Houseal Lavigne Associates
Median household income data unavailable for 2010

Hispanic Population (2015)

Lincolnwood & Cook County



Source: ESRI Business Analyst

Racial Composition (2015)

Lincolnwood



Source: ESRI Business Analyst

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Housing

There are approximately 4,639 housing units in Lincolnwood with the most common being an owner occupied detached single-family home. Over 75% of homes in the Village are single-family detached and more than 87% of all units (including multi-family) are owner occupied. Just 13% of the Village's housing is rental. This is a much higher home ownership than Cook County which currently has about a 50% ownership rate.

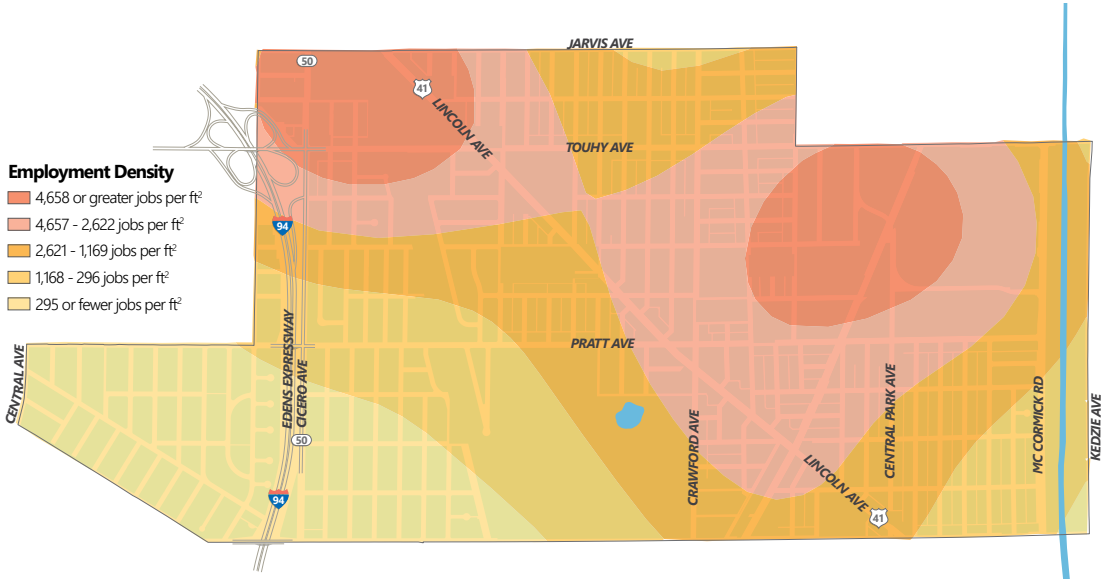
During the early 2000's, the Village experienced some reinvestment in the housing stock through tear-downs of older single-family homes. While the Village had 26 single-family building permits issued in 2004 that number dropped to zero in 2010 as a result of the downturn in the economy and the real estate market. Recently, the number of permits issued for new single-family homes has begun to increase with a total of 7 being issued in 2014. Although those figures are well behind that of the early 2000's it is an indication that the housing market is improving. Still, only 5% of the total housing stock was constructed in the past 15 years.

While the housing stock is older, with nearly 75% having been built before 1970, most homes are well maintained. The Village does have a variety of single family product available although there is less availability in the single-family attached (townhomes, rowhomes) and newer multi-family. Over 100 building permits have been issued for single-family homes in the past 10 years.

Given the Village's location proximate to the City of Chicago, access to mass transit, major arterials, quality schools, and other assets, it is generally well positioned to attract young professionals. On the other end of the spectrum, the Village and the market area's population is aging. During the public outreach process, many older residents stated that they continue to live in single-family attached homes, in part by choice, but also due to the lack of available alternative housing options. There may be an opportunity for the Village to accommodate additional attached housing and multi-family (both for-sale and rental) catering to both the younger and older segments of the market.

Employment

Lincolnwood has a strong employment base given its relatively limited geography and resident population. According to the latest data available there are approximately 9,000 primary jobs (positions that are the jobholders primary source of income) based in the Village. In 2008 the Village, like most of the region, suffered a loss in total employment as businesses closed, reduced staff, or consolidated. While there has been recovery and some segments such as Healthcare are experiencing continued growth, losses in other jobs such as manufacturing continue to languish.



The Village's diverse economic base, which includes retail, restaurants and entertainment, as well as industrial and manufacturing businesses, accounts for a range of employment options not found in other communities. The Village should continue to support and encourage this business mix to ensure a diversified tax base, business retention and attraction, maintain a daytime population to support retail and restaurant uses, and position the Village as a destination for new residents.

Currently, most jobs located in Lincolnwood are held by individuals from outside of the community and the majority of Lincolnwood residents are employed in the City of Chicago and surrounding areas. Only 221 individuals both live and work in Lincolnwood, while each day over 5,000 residents leave the Village for work and approximately 8,700 non-residents commute to the Village for work.

Total Employment (2007-2011)

Lincolnwood

	2007 Count	2008 Count	2009 Count	2010 Count	2011 Count
Total Primary Jobs	9,863	9,820	8,876	9,072	9,001
	Share	**Share**	**Share**	**Share**	**Share**
Agriculture, Forestry, Fishing and Hunting	0.1%	0.1%	0.1%	0.2%	0.1%
Mining, Quarrying, and Oil and Gas Extraction	0.0%	0.1%	0.0%	0.0%	0.0%
Utilities	0.0%	0.0%	0.0%	0.1%	0.0%
Construction	2.2%	2.3%	2.7%	2.3%	2.1%
Manufacturing	14.0%	13.2%	11.5%	11.4%	12.2%
Wholesale Trade	4.9%	5.2%	5.1%	4.7%	5.5%
Retail Trade	15.7%	17.4%	17.0%	19.4%	18.4%
Transportation and Warehousing	0.8%	1.2%	1.3%	0.8%	1.1%
Information	6.4%	6.5%	6.7%	6.7%	4.5%
Finance and Insurance	4.2%	2.3%	2.3%	2.0%	2.2%
Real Estate and Rental and Leasing	1.9%	1.5%	1.6%	1.5%	1.7%
Professional, Scientific, and Technical Services	6.6%	6.4%	6.5%	6.4%	6.2%
Management of Companies and Enterprises	0.2%	0.1%	0.1%	0.1%	0.1%
Administration & Support, Waste Management and Remediation	18.9%	18.3%	19.1%	18.8%	19.6%
Educational Services	3.9%	4.0%	2.1%	3.9%	3.7%
Health Care and Social Assistance	6.8%	8.1%	10.9%	11.8%	12.8%
Arts, Entertainment, and Recreation	1.0%	1.0%	1.0%	1.1%	1.2%
Accommodation and Food Services	7.6%	7.6%	7.4%	3.9%	4.5%
Other Services (excluding Public Administration)	3.7%	3.5%	3.6%	3.8%	3.0%
Public Administration	1.1%	1.0%	1.0%	1.1%	1.1%

Source: U.S. Census "On the Map"; Houseal Lavigne Associates

Inflow/Outflow Job Counts (2011)

Lincolnwood



Existing Land Use

Land use within the Village of Lincolnwood has been categorized into 9 land use designations, including a variety of uses, structures, and development types. All parcels within the Village's municipal boundary have been inventoried and reviewed using a combination of existing data and field reconnaissance.

Residential

Single Family Detached: Single-family detached residential is a land use type of free-standing residential dwellings. The single-family residential areas of the Village include a wide range of lot sizes and housing types. Homes in the community range from modest, smaller, post WWII homes to very large, newer homes that reflect the trend toward maximizing allowed building height, floor area, and lot coverage.

Single Family Attached: Single-family attached residential are single-family homes which share a common wall. Examples of this could include side-by-side duplexes, townhomes and rowhomes. Single-family attached are primarily located along Pratt Avenue east of the abandoned rail corridor.

Multi-Family: Multi-family residential is a land use that contains multiple residential dwellings in the same building. Examples include duplexes, apartments and condominiums. As it relates to land use, senior housing is considered multi-family. Multi-family uses are found along the Village's busier corridors, where they help transition between commercial uses and higher volumes of traffic, to quieter traditional neighborhoods.

Commercial

General/Corridor Commercial. General/corridor commercial uses provide employment opportunities and goods to primarily serve the daily needs of Lincolnwood residents, however their positioning along busy regional roadways makes them well positioned to serve a larger market. Most of these uses are found along Lincoln Avenue, Devon Avenue, and Touhy Avenue. These corridors offer the visibility and access desired by office and commercial businesses, including banks, restaurants, professional offices, convenience retail, salons, car washes, cleaners and service stations. (One exception to this is the Urhausen Greenhouses nursery located at Prairie Road and Lunt Avenue.) General/corridor commercial uses in the Village are located in both multi-tenant and standalone buildings, and generally provide parking onsite.

Regional Commercial. Regional commercial areas consist of uses, parcels, and areas that rely on the ability to draw a customer base from the larger region. These uses are primarily situated in two locations given proximity to the Edens Expressway and the City of Chicago: around the Lincolnwood Town Center, an enclosed regional shopping mall in the northeast corner of the Village, and the area near the Touhy Avenue/ Edens Expressway interchange, including the former "Purple Hotel" property. These areas consist of large shopping centers, big box development, auto dealers, and higher intensity office.

Light Industrial/ Business Park

Industrial land uses are those involved in the manufacture or distribution of goods to businesses (rather than the general public). There are three large general areas of industrial land uses in the Village, each located adjacent to an abandoned rail corridor. The largest concentration of light industrial uses is the Lincolnwood Business Park, located south and west of Lincolnwood Town Center.

Public/Semi-Public

Public/Semi-Public land uses include publicly and privately owned facilities such as Village-owned facilities, schools and religious institutions. These uses are found throughout the Village and are typically located based on their need to serve their constituents, members, or targeted population.

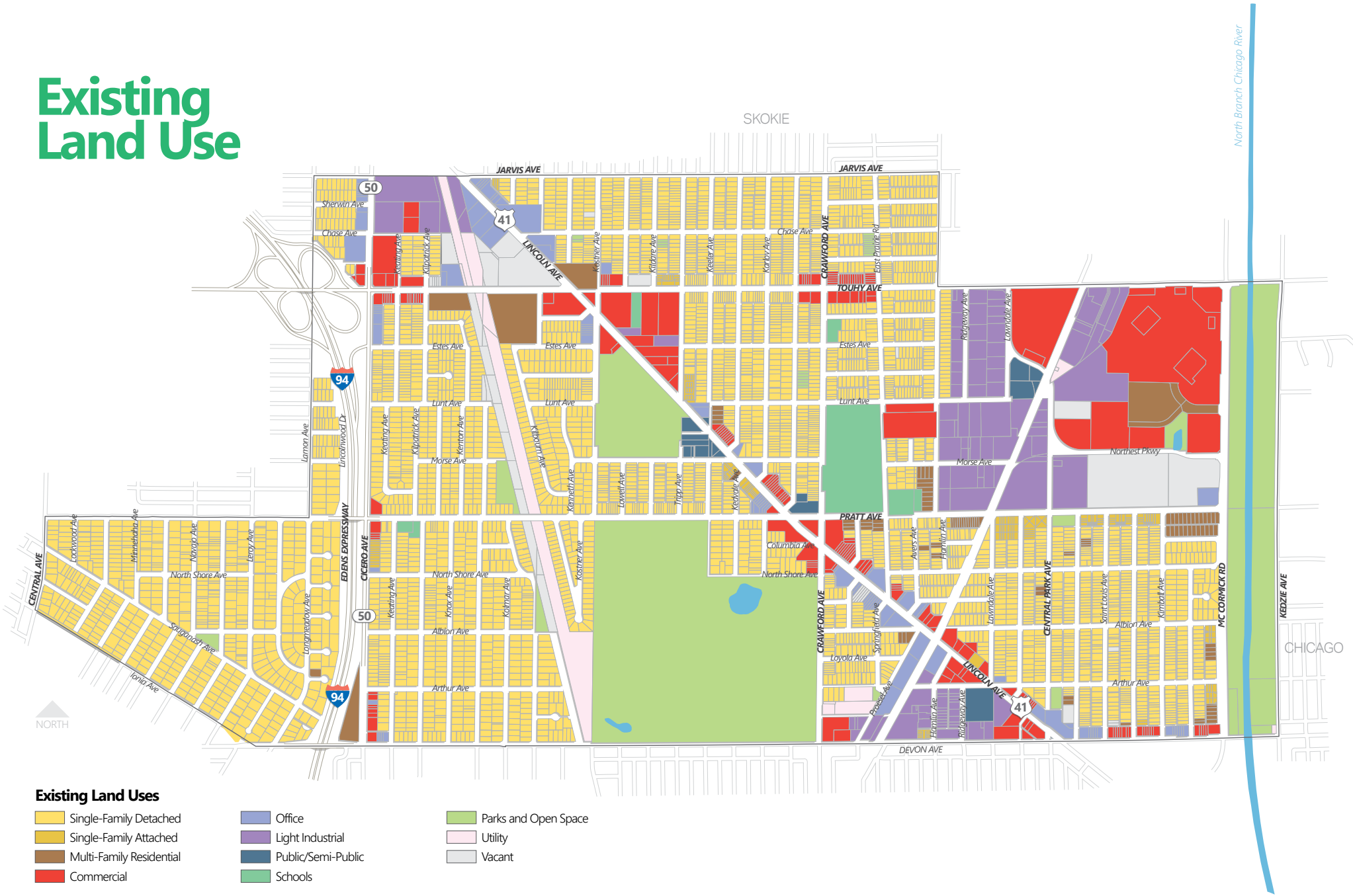
Parks/Open Spaces

Parks/Open Spaces land uses include public or privately owned sites used for parks and recreational purposes, or lands intentionally preserved in a natural state. These land uses are located throughout the Village and range in size and purpose, from small tot-lots, to Henry A. Proesel Park. The Bryn Mawr Country Club is also classified as parks and open space.

Utilities

Utilities are the structures, facilities, parcels, and corridors that accommodate necessary infrastructure. Utilities may be publicly or privately owned and are located throughout the Village based on service needs.

Existing Land Use



Existing Land Uses

- Single-Family Detached
- Single-Family Attached
- Multi-Family Residential
- Commercial
- Office
- Light Industrial
- Public/Semi-Public
- Schools
- Parks and Open Space
- Utility
- Vacant

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Issues and Opportunities

Analysis of the Village's existing land use has identified several characteristics in Lincolnwood that present either challenges or opportunities for future investment. Given the importance of land use, these provided a basis on which further analysis of the community has been established and helped guide recommendations for land use and development in Lincolnwood. Issues related to existing land uses include:

Teardowns and resulting neighborhood character. Throughout the 1990's and 2000's, Lincolnwood experienced residential reinvestment as developers consolidated lots and built larger homes. This represents a positive trend in terms of housing value and quality. However, it also poses challenges related to maintaining a consistent community character and resulting "leftover" lots between teardowns that cannot be redeveloped.

Isolated residential areas. There are several areas in Lincolnwood where awkward block configurations along Lincoln Avenue or surrounding land uses isolate some residential areas. These areas may experience disinvestment over time and should be considered for other land uses that create commercial or employment opportunities.

Industrial/residential buffers. Several industrial properties abut residential areas or front on the same street as homes. Creating an appropriate buffer will be important in order to maintain the long-term attractiveness of these homes.

Reinvestment in strong residential building stock. Lincolnwood's neighborhoods are generally in good condition, with only a few cases of poor maintenance. These are typically associated with rental properties or vacant structures. This has a profound impact on the street character and aesthetics of several neighborhoods.

Small lots on commercial corridors. Lincolnwood's commercial corridor (Lincoln, Touhy, Devon and Cicero) have a typical lot depth of 110-125'. This makes it difficult to accommodate all the required components of site design (i.e. parking, landscaping, sidewalks, etc.) As a result, several sites have "shoehorned" these elements onto the site, often creating additional challenges related to site access, circulation, or safety. In some areas, there are opportunities for commercial lot expansion, while others, such as Touhy Avenue, are more tightly constrained by surrounding residences.

Multi-family maintenance. Many multi-family properties in Lincolnwood are well-kept and attractive. However, others are showing signs of neglect and disrepair. This could be a significant barrier in attracting young families and providing quality housing for the aging population.

Purple Hotel site and context. The site of the former Purple Hotel is currently under review for a development plan. Emerging recommendations of the Comprehensive Plan should be considered during plan review, and surrounding roadways and development should aim to maximize the potential of the site and its possible benefits to the rest of the community.

Awkward block configurations along Lincoln Avenue. The diagonal alignment of Lincoln Avenue creates awkward block intersections with side streets. These often result in meandering alleys, inefficient commercial layouts, and isolated residential lots.

Vacated rail corridors. The Village has two vacated rail corridors that run through the community from north to south. These represent an opportunity for trail connections, local circulators, or active land uses that could support existing development.



3 Community Outreach

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Comprehensive Plan Citizen Committee

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Community workshop

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On-Line questionnaires

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Public outreach is an invaluable step in the planning process which enables engagement with residents, business owners, city staff, elected officials, and key stakeholders. Through public events and outreach tools, the Lincolnwood community is able to provide their input, thoughts, ideas, concerns, and feedback, helping to guide the development of the Comprehensive Plan. Issues and opportunities identified by community members will directly impact goals, objectives, and recommendations of the document. This document summarizes and provides analysis of public outreach efforts conducted as part of the Lincolnwood Comprehensive Plan.

To best engage Lincolnwood residents and stakeholders, the following outreach opportunities were provided:

- Community Workshop
- Online Questionnaires
- sMap-Online mapping tool

Comprehensive Plan Citizen Committee

The Comprehensive Plan Citizen Committee (CPCC) was established as the first line of public engagement to help guide the comprehensive planning process. Consisting of dedicated community members, the CPCC first met on March 12, 2015 at the kick-off meeting. This event provided an early opportunity for City Staff, the CPCC, and members of the consultant team to discuss issues and opportunities facing the Village. The CPCC continued to aid with development of the plan through review of plan recommendations and interim documents, ensuring that the final plan document is a direct reflection of the community it will serve.

Community Workshop

On April 9, 2015, members of the Lincolnwood community participated in a Community Workshop which took place at Village Hall beginning at 7:00 p.m. The workshop included an exercise designed to facilitate discussion and collect public opinion from a local perspective. First, those in attendance were asked to identify five issues that are most important to the Village of Lincolnwood. Participants were then broken into groups and asked to form a "vision" for Lincolnwood, coming up with solutions to identified issues and envisioning a preferred "future" for the Village. Each group was given a large map of the Village and colored markers, enabling them to graphically draw their ideas directly on the map. The following is a summary of the thoughts, comments, and opinions voiced during both parts of the Community Workshop exercise.

Issues & Concerns

Residents discussed a wide range of issues; however, many comments centered on a group of related themes. Though not representing the full extent of issues identified, the following is a summary of the central themes most commonly discussed as important elements for the Comprehensive Plan to address:

Empty Commercial Sites

Participants consistently emphasized the numerous empty commercial sites within Lincolnwood as a central issue. A large amount of discussion was given to the Purple Hotel site and the importance of repurposing this site, amongst others. Community members felt that these large lots create an image of vacancy and emptiness which negatively affects the Village and local market power. These sites also represent a loss in potential tax revenue while taking up space that could be put to better use. Respondents called for greater focus on the timely development and repurposing of these sites to benefit the local community.

Business Retention & Attraction

Closely linked to the prevalence of empty commercial sites, residents identified business retention and attraction as an important issue. Participants felt that commercial areas throughout the Village had trouble retaining businesses and attracting new, high quality companies to Lincolnwood. Larger lots, such as the Purple Hotel site, the vacant Dominick's site, or the vacant lots between Pratt Avenue and Northeast Parkway, were regularly identified, but respondents also noted other areas with similar issues. Some community members argued that the failure to maintain and attract businesses in Lincolnwood is shifting the local tax burden to residential uses. New business development, especially high quality and locally demanded commercial options, were desired to ensure a healthy and balanced tax base.

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Aging Infrastructure

Workshop attendees highlighted a variety of infrastructure issues, largely discussing areas where infrastructure was aging and needed improvement or replacement. Infrastructure issues included the poor appearance and maintenance of transportation corridors, stormwater and flooding issues, and numerous streetscaping concerns. In addition, the general inconsistency of infrastructure quality between different areas was acknowledged. Also widely discussed was water quality within the Village. Some residents expressed concerns about maintaining the long-term supply and quality of water from the City of Chicago.

Streetscape Character

As a large component of infrastructure, participants emphasized the Village's streetscape character as a specific concern. Issues focused on two elements of local streetscaping. First, respondents noted a number of maintenance issues, such as aging street signs or low safety, which create an unfavorable image of the Village. Residents felt that new or improved streetscaping would help counter this image and create larger market appeal for commercial properties within the area. Second, participants hoped for greater accessibility and mobility for both pedestrians and bicycles. This includes a call for trails and paths, bike lanes, medians and other pedestrian safety features, and overall greater consistency in the maintenance and appearance of streetscape facilities.

Property Maintenance

Both commercial and residential property within Lincolnwood was noted as being poorly maintained, which creates an unfavorable outward appearance. Participants suggested that a review of regulations and more strict application of local ordinances may help ensure the Village maintains a high quality of commercial and housing stock. Maintenance of commercial areas was closely linked to attracting new businesses. Similarly, many felt that ensuring residential areas are of a high quality and well maintained will strengthen the local market demand and encourage renewed investment.

Parking & Transportation

Residents noted difficult limitations on parking throughout Lincolnwood, with particular emphasis on the difficulties of finding overnight parking in certain residential neighborhoods. Respondents mentioned that it was often difficult to find parking within the Village beyond the large commercial parking lots. Some felt that parking restrictions, especially on-street parking regulations, are too strict, and penalties and fines are too severe. Other residents were concerned about individuals not from the local neighborhood parking on streets overnight or for extended periods of time. Related to parking issues, a number of workshop attendees called for greater public transportation options and expanded bus schedules and routes, with the particular goal of connecting Lincolnwood to larger Chicago transit options.

Image & Identity

Residents generally felt that the local image and identity of Lincolnwood is an important issue. Participants discussed various limitations that a poor image can place on business development, reinvestment, and as a result, community services. Respondents believed that a new image and united identity for the Village will help establish a clear direction for the community, Village staff, and officials. In addition, the development of an outward, visual identity and appeal for Lincolnwood can help bring new economic development and improve the local quality of life. Residents also identified Edens Expressway overpasses as an opportunity for community identifiers.

Vision for the Future

In developing their vision for the future of Lincolnwood, each group was given a packet including suggested topics for discussion. Using these categories, residents were able to provide both notes and graphic visuals of their vision for the Village. The following are improvements and projects identified in the workshop, categorized according to the suggested topics.

These lists represent the cumulative input provided by all groups.

Transportation

- Enforce line of sight regulation
- Enforce commercial vehicle regulations
- Place speed bumps near parks
- Conduct a traffic study for the area west of I-94
- Address after school traffic on major arterial and residential routes
- Address traffic backups on Cicero as you exit I-94
- Create bike lanes along main roads, especially Devon between McCormick and Lincoln
- Educate residents of bike safety and rules of the road regarding bicycle transportation
- Add public transportation around Devon which brings people to and from Edgebrook
- Introduce greater public transportation, especially bus routes, to the east side south of Touhy that connects to other modes of transportation, such as the Metra or CTA (Jefferson Park)
- Introduce or permit more parking at Springfield Park
- Coordinate traffic signals and turn arrows to create efficient mobility through and within the Village
- Implement the Lincoln Avenue Plan
- Add dedicated pedestrian and bicycle pathways along the utility rights-of-way running north to south through Lincolnwood
- Make improvements to ensure that all sidewalks are connected and complete, especially adding a sidewalk on the west side of Crawford from Devon to Pratt
- Add sidewalks on all sides of the Bryn Mawr Country Club and Golf Course

Parks, Open Space & Environmental Features

- Construct an indoor community rec center including an indoor pool, potentially located at Proesel Park
- Collaborate with the school district to enhance recreation
- Plan for greater stormwater management and reduce flooding throughout the Village
- Add lighting in Centennial Park
- Add picnic areas in Centennial Park
- Find land for a roller blade park
- Continue upkeep and safety at all parks

Residential Areas

- Create downsizing opportunities for Village residents who become “empty-nesters,” not located on a main arterial
- Introduce new multi-family housing to serve a wide range of residents
- Do not allow overnight parking or commercial vehicle parking in residential areas
- Review the bulk standards ordinance
- Encourage more redevelopment of aging housing stock
- Introduce affordable housing
- Develop the vacant site between Pratt Avenue and Northeast Parkway for Senior residential living

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Community Facilities

- Redevelop or repurpose empty commercial sites located within Lincolnwood
- Consider the expansion or creation of a new school to handle an increased population as a result of new multi-family residential uses
- Construct a Magnet School
- Construct a High School
- Increase police activity and presence and ensure greater enforcement of driving regulations
- Host community events to draw people to the Village and create new connections
- Host community events at the library
- Foster greater public awareness and engagement
- Work to generate stronger community participation and help the community understand all aspects of change within the Village, such as the positive aspects of Section 8 or affordable housing.
- Limit use of the pool by non-residents
- Attract a Mosque to the Village for prayer services

Commercial Areas

- Work to invigorate all commercial areas
- Create a themed planned development, such as an improv theater surrounded by dining
- Redevelop Lincolnwood Town Center and the adjacent properties to create new desirable stores and housing
- Repurpose and redevelop the Purple Hotel site at a more efficient pace
- Consider attracting a drive-thru Peet's Coffee or Starbucks
- Need for a hotel
- Need for a grocery store
- Consider consolidating parking to a single lot in commercial areas
- Attract and retain commercial uses, especially retail
- Review the permit process for remodeling and construction
- Review and take action on a Town Center concept, given the conflict with the Skokie Development
- Redevelop the industrial area west of Lincolnwood Town Center as a commercial use or development
- Attract more restaurants to the area

Online Questionnaires

Online questionnaires were made available to residents and business owners in Lincolnwood through the Comprehensive Plan's project website (which can be accessed through the City's website). These surveys created an outlet for residents to provide additional feedback, as well as providing an alternative form of involvement for those unable to attend the community workshop. Two questionnaires were prepared, one for residents and community members and a separate questionnaire geared toward business owners and operators.

Resident Questionnaire

The resident questionnaire received 288 responses from residents in the Lincolnwood community. Respondents demonstrated the diversity of the Village, including equal shares of new residents (one to five years in Lincolnwood), long term residents (ten to twenty years in Lincolnwood), and those who have called Lincolnwood home for most of their lives (30 or more years in Lincolnwood). The majority of respondents are between the age of 35 and 54 (60% of respondents) and have a strong education background, with over 80% having received at least a bachelor's degree and 48% of respondents having completed some post graduate education.

When asked to identify advantages and disadvantages to Lincolnwood, responses were generally positive. Of the options provided, no single choice was listed as a disadvantage by the majority of participants, indicating that no single element of the Village is consistently seen as a major issue. The largest disadvantages were identified as taxes (30.00% of responses), mass transit options (20.87% of responses), and access to regional transportation (13.78%). By comparison, the largest advantages were location (78.26% of response), residential neighborhoods (64.66% of responses), and schools (57.66% of responses).

Village services were also seen positively, with the majority of services thought to be in good condition. The top services were identified as fire protection (82.47% of responses), police protection (79.84% of responses), and water quality (79.60% of responses). Only a few services were seen as being in poor condition, mainly storm water drainage (36.90% of responses) and sidewalks (22.76% of responses).

The majority of Lincolnwood residents are satisfied with the overall quality of life in Lincolnwood, with just over 25% being very satisfied. Over 50% of respondents believe the quality of life has remained the same over the past ten years, while just over 20% claimed it had gotten somewhat worse. The largest threats to quality of life were identified as poorly maintained and vacant properties, traffic flow and congestion, infrastructure, and development regulations and policies. Overall, 52.50% of participants believe the Village will remain the same in the next five years.

A majority of respondents felt the current housing stock is in good condition; however, most believe it will not see improvement in the coming years. Participants were strongly in support of additional residential development, particularly single family homes, but also townhomes and condominiums. Apartments were the most frequently cited as the type of new development residents do not want in Lincolnwood, followed by gas stations and industrial uses. In regards to non-residential development, participants greatly favored new retail stores and restaurants, as well as entertainment uses and mixed use developments that may include residential options. Many noted they do not want to see additional banks, liquor stores, or bars in the Village.

Lincolnwood's location and access, schools, and neighborhoods were identified as the Village's top strengths. Conversely, development and growth potential, commercial and shopping areas, and taxes were noted as top three weaknesses. Respondents emphasized development and growth potential, schools, and commercial and shopping areas as the three most important priorities for the comprehensive plan to address.

Business Questionnaire

The business questionnaire received 20 responses from members of the Lincolnwood business community, largely comprised of non-residents whose businesses have been in the community for over 10 years. The smaller number of responses, especially when compared to the resident questionnaire, limits the applicability of the survey. While trends established by the business questionnaire are not applicable to the entire Lincolnwood business community, findings were consistent with other outreach efforts.

Overall, respondents to the business questionnaire were supportive of Lincolnwood, with no major issues or threats to local business noted. Some participants did feel that Lincolnwood can be unfriendly to businesses, particularly new ones. Emphasis was given to the need for new commercial uses, especially retail, restaurants, and entertainment, that would help build a stronger business community and reduce taxes within Lincolnwood.

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4 Vision for Lincolnwood

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The vision statement describes the desired characteristics of Lincolnwood after successful adoption of the Comprehensive Plan. It is intended to capture input received from the community and reflect the collective vision of all Lincolnwood residents. The vision statement is written as a retrospective from the year 2030, which describes changes and improvements in the community since adoption of the Comprehensive Plan, articulating what the Village could be 15 years into the future.

In 2030…

The Village of Lincolnwood is a thriving community that offers suburban living in a more urbanized environment. Residents drawn to Lincolnwood's high quality of life have created a diverse community that consists of different cultures and background. Local schools, parks and trails, neighborhoods, shopping areas, and employment centers have made Lincolnwood welcoming to families and individuals of all ages and from all walks of life.

Lincoln Avenue remains the spine of the community, stitching together eastern and western neighborhoods of Lincolnwood in a vibrant, mixed use, and pedestrian-oriented corridor. Along the corridor residents can enjoy shopping and dining and visit the Lincolnwood Public Library. At the Lincolnwood Civic Campus residents gather for unique events and activities, stay active in Proesel Park, or enjoy a summer day at the Family Aquatic Center.

At the northern end of Lincoln Avenue, the previous Purple Hotel site has emerged as a creative multi-use area that provides a unique space for citizens to gather. Featuring a new hotel, grocery store, shops, and restaurants, the area attracts residents and visitors from across the northern suburbs. The combination of attractive outdoor areas with places to shop and dine has created a unique public space where residents complete errands, meet friends, and spend time. The site now stands as a major anchor for the Village and a focal point for the community.

The Lincolnwood Town Center has also continued to prosper as a regional shopping center. Roadway enhancements to Capitol Drive and Central Park Avenue have improved truck routes within the Northeast Business Park while protecting adjacent neighborhoods from negative impacts. New sidewalks, landscaped areas, benches, light fixtures, and other amenities support local businesses and employers in providing an inviting and attractive district where individuals enjoy working and shopping.

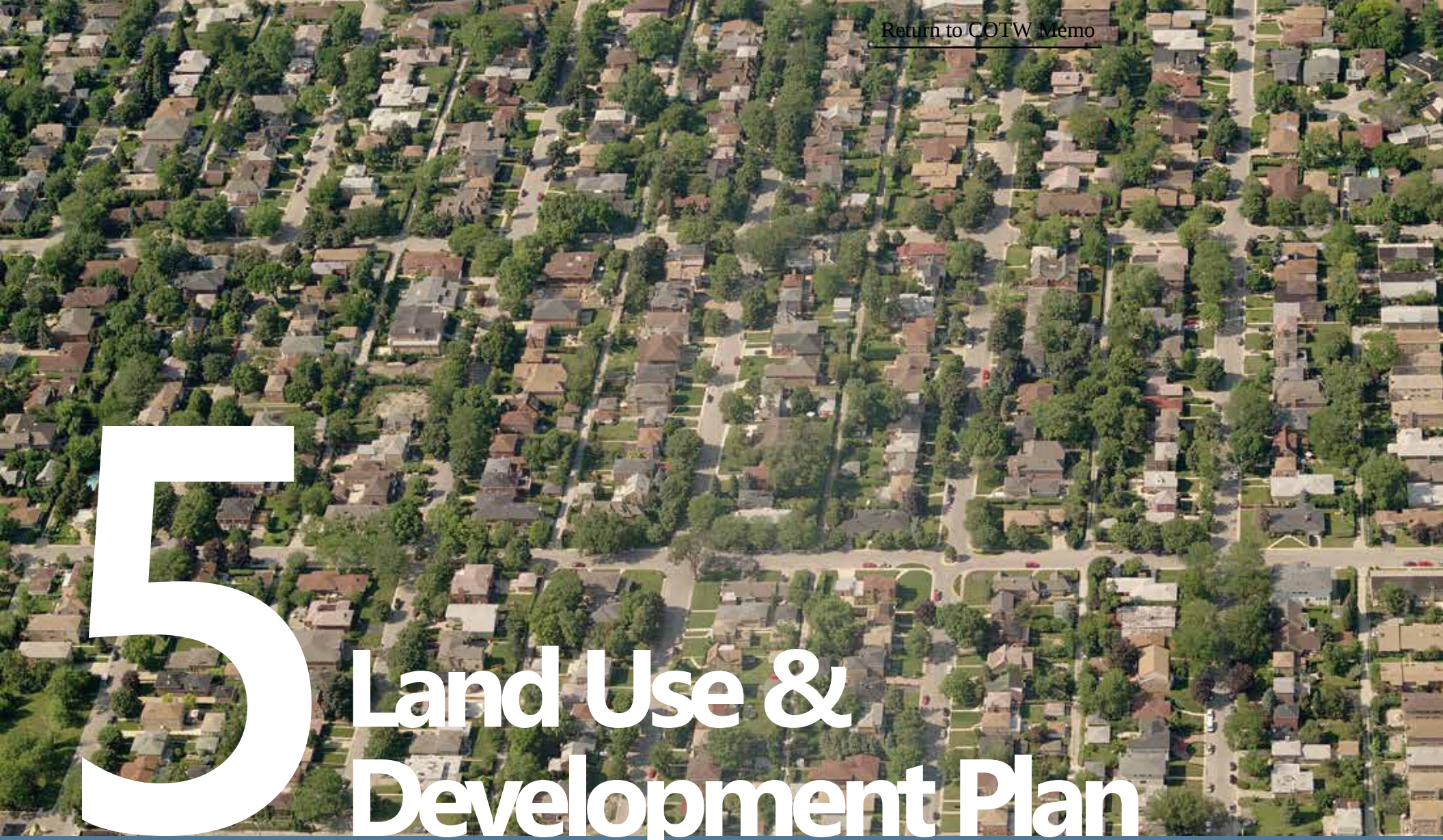
Lincolnwood's major roadways continue to define the Village, establishing an efficient network for transportation. These corridors act as major gateways to the community, connecting travelers to key destinations and local businesses. Cyclists and pedestrians are able to move safely through the Village along new trails developed in the vacated rail corridors, which connect residents to parks, schools, and other popular local and regional destinations.

The Village's neighborhoods have remained a vital component of Lincolnwood, offering a range of high quality housing. Continued investment has improved the character of local neighborhoods, boasting attractive homes surrounded by beautiful tree canopies. The development of new housing has provided options for young professionals, new families, and aging residents to move to and remain in the community.

From Lincolnwood's neighborhoods, residents can access all areas of the community using the local system of trails and parks. The conversion of vacant rail corridors has helped tie together parks, schools, and neighborhoods in a network of local trails and pathways. Well-maintained parks and trails have encouraged residents to stay active and healthy while connections to adjacent trail systems have positioned Lincolnwood at the center of a regional trail network.

Since adoption of the Comprehensive Plan, implementation efforts have enabled the Lincolnwood community to flourish. The Village's balance of charming neighborhoods, unique regional shopping centers and local businesses continue to attract diverse residents looking for a suburban lifestyle near the City of Chicago. Overall, Lincolnwood residents are proud of their community, and excited about the future to come.

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5 Land Use & Development Plan

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Land Use Plan

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Goals, Objectives & Policies

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The Land Use recommendations of the Comprehensive Plan are driven significantly by the established land use pattern and the context of existing development, along with the Village's zoning and development regulations. The existing land use pattern of the Village of Lincolnwood reflects a mature, established community with relatively few vacant parcels within Lincolnwood's corporate limits.

Land Use Plan

The Land Use Plan builds upon the existing land uses and development patterns within the Village and is intended to promote and accommodate investment, development, and redevelopment that protects and enhances Lincolnwood's existing neighborhoods, strengthens its commercial areas, protects industrial areas and employment centers, and enhances the Village's network of community amenities. Where appropriate, the Land Use Plan suggests land use transitions and changes to address existing land use conflicts that have arisen as the community has matured.

It should be emphasized that the Land Use Plan is a general guide for growth and development within the Village and provides a foundation for further decision-making. The Land Use Plan is NOT a site development plan with rigid and finite recommendations. While it is a sufficiently detailed to provides specific guidance on land use decisions, it is also intended to be flexible to accommodate unique circumstances and the consideration of creative approaches to development that are consistent with the overall policies and guidelines in the Comprehensive Plan.

Residential

Single Family Detached: The single-family detached residential homes and neighborhoods are a defining characteristic of Lincolnwood and, while two flats are scattered throughout Single Family Detached areas, detached dwellings should continue to predominate.

Single Family Attached: Single-family attached areas include duplexes and townhomes. These are primarily located along Pratt Avenue east of the vacated rail corridor. In addition to areas designated as Single Family Attached, the Village should consider appropriate redevelopment in some locations, allowing new attached single family homes to help transition between single family detached areas and commercial and industrial uses.

Multi-Family: Multi-family uses are found along the Village's busier corridors, where they help transition between commercial uses and higher volumes of traffic, to quieter traditional neighborhoods. In addition to those identified on the Land Use Plan, the Village should consider, on a case-by-case basis, opportunities for transitional multi-family development to help diversify the community's housing stock and separate single family areas from more intense uses. This could include traditional apartments or condominiums, senior housing, or multi-family residences as a component of mixed-use development.

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Commercial

General/Corridor Commercial: Most of these uses are found along Lincoln Avenue, Devon Avenue, and Touhy Avenue. These corridors offer the visibility and access desired by office and commercial businesses, including banks, restaurants, professional offices, convenience retail, salons, cleaners and service stations. General/corridor commercial uses in the Village are located in both multi-tenant and standalone buildings, and generally provide parking onsite. In all of these areas, the Village should consider, on a case-by-case basis, the inclusion of traditional mixed-use development with commercial services on the ground floor and office or residential uses above, where such a program can adequately accommodate parking, screening, and other important site design components. The Village should also consider allowing transition of some of these areas to multi-family or townhouse development, as site constraints and market potential may not warrant some blocks being sustained for commercial uses.

Regional Commercial: These uses are primarily situated in two locations given proximity to the Edens Expressway and the City of Chicago: around the Lincolnwood Town Center, an enclosed regional shopping mall in the northeast corner of the Village, and the area near the Touhy Avenue/ Edens Expressway interchange, including the former "Purple Hotel" property. These areas consist of large shopping centers, hotels, big box development, auto dealers, and higher intensity office. A key site for Lincolnwood is the former Dominick's grocery store on McCormick Boulevard, which was approved in 2015 for use as a multi-tenant commercial shopping center.

Light Industrial/ Business Park

There are three large general areas of industrial land uses in the Village, each located adjacent to a vacated rail corridor. The largest concentration of light industrial uses is the Lincolnwood Business Park, located south and west of Lincolnwood Town Center. The Village adopted the Lincolnwood Business Park Retail Analysis & Feasibility Report in 2010, which called for the preservation of the employment centers located immediately west of the Town Center, and it still carries relevant recommendations going forward.

Public/ Semi-Public

Public/Semi-Public land uses include publicly and privately owned facilities such as Village-owned facilities, schools and religious institutions. These uses are found throughout the Village and are typically located based on their need to serve their constituents, members, or targeted population. Goals, objective and policies relating to public and semi-public land uses will be discussed in a subsequent chapter of the Comprehensive Plan.

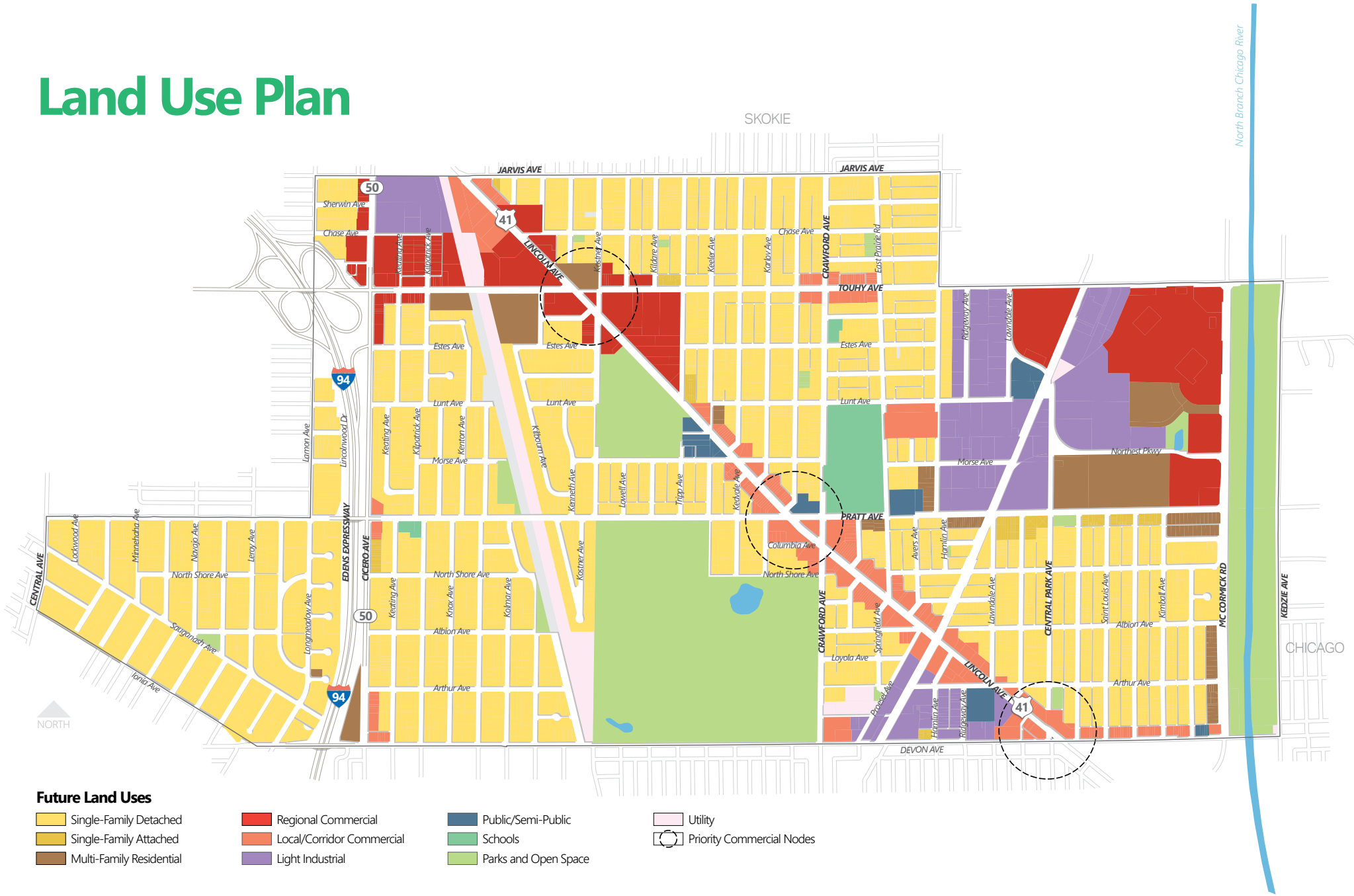
Parks/ Open Spaces

Parks/Open Spaces as a land use are public or privately owned areas used for parks and recreational uses, or lands intentionally preserved in a natural state. These land uses are located throughout the Village and range in size and purpose, from small tot-lots, to Henry A. Proesel Park. The Bryn Mawr Country Club is also classified as parks and open space. Goals, objective and policies relating to parks and open space will be discussed in a subsequent chapter of the Comprehensive Plan.

Utilities

Utilities are the structures, facilities, parcels, and corridors that accommodate necessary infrastructure. Utilities may be publicly or privately owned and are located throughout the Village based on service needs. Utilities are identified as a separate land use in the Land Use Plan, and it is anticipated they will remain active.

Land Use Plan



Future Land Uses

- Single-Family Detached
- Single-Family Attached
- Multi-Family Residential
- Regional Commercial
- Local/Corridor Commercial
- Light Industrial
- Public/Semi-Public
- Schools
- Parks and Open Space
- Utility
- Priority Commercial Nodes

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Goals, Objectives & Policies

Residential Area Goal 1

Ensure that Lincolnwood remains an attractive place for people to live through market-responsive and well-maintained housing.

Objectives and Policies

As teardowns occur, encourage developers to purchase existing properties in such a manner that there are not small "leftover" lots between larger teardown lots.

Lincolnwood's trend of residential lot consolidation and redevelopment, or "tear-downs," has resulted in some older lots isolated between newer, larger homes. These older lots will likely deteriorate over time as they lack the market competitiveness for resale and rehabilitation. As future tear-downs occur, the Village should establish incentives to encourage developers to pursue properties in such a way that isolated older lots will not remain as redevelopment occurs over time.

Amend the Village's zoning map to allow for quality multi-family redevelopment within and adjacent to commercial corridors as part of a larger economic development vision. (See Commercial Objective 2.1.)

To establish a greater transition from commercial to residential uses, the Village should amend zoning regulations to allow the development of multi-family and townhome residential options between commercial roads and adjacent single family neighborhoods. This could include stand-alone residential buildings or residential units as the upper-floor component of mixed-use development. As a part of development review, the Village should maintain regulatory approval authority based on a proposal's ability to mitigate parking, traffic, and physical impacts on nearby residential blocks.

Strictly enforce maintenance requirements for multi-family buildings, especially those owned by absentee landlords.

In some cases, multi-family buildings in Lincolnwood are not as well maintained as surrounding residential development. Many of these multi-family buildings are owned by landlords living outside the community, which increases the likelihood of poor maintenance. The Village should strictly enforce maintenance requirements for multi-family, placing a higher emphasis on buildings with non-owner-occupied units.

Amend the Village's zoning ordinance to allow for appropriate residential development as a component of mixed-use projects along commercial corridors.

The Village's zoning ordinance and map designate several corridors as commercial areas. The ordinance should be amended to allow for upper-floor residences as a special use on a case-by-case basis in the "B" Business Districts. Approval of a proposed mixed-use project should consider the following criteria:

- Appropriate on-site parking capacity and access;
- Scaling and massing that minimizes impacts on adjacent neighborhoods;
- Buffering and landscaping against surrounding neighborhoods;
- Adequate infrastructure capacity;
- Alignment with other adopted plans; and
- Input from nearby residents.

Adopt and enforce maintenance standards for single-family rental properties or vacant housing structures.

Lincolnwood's quality schools and services make it an attractive place for families to rent single-family housing. As the same time, while Lincolnwood's neighborhoods remains generally stable, there are some examples of residential vacancy resulting from the recent recession. The Village should adopt and enforce maintenance standards for rental homes or vacant properties to ensure that surrounding properties are not negatively impacted. Fines for non-compliant maintenance should be structured to encourage resolutions to issues through refunds or rebates for improvements that lead to compliance, rather than being seen simply as a revenue source for the Village or hardship for the property owner.





Encourage the development of senior housing throughout Lincolnwood, especially near commercial areas that provide access to necessary goods and services.

The Village's aging population will create a higher demand for senior housing options within Lincolnwood, which allow residents to "age in place" and remain in the community. The development of senior housing should be encouraged throughout Lincolnwood, with an emphasis on locations that best meet the needs of older residents. Transitional areas between single-family neighborhoods and commercial areas are best suited to provide seniors with easy and safe access to necessary goods and services.

Encouraged land-locked residential blocks on Keating Avenue and Kilpatrick Avenue to transition to uses compatible with surrounding development.

North of Touhy Avenue, Keating Avenue and Kilpatrick Avenue include small residential blocks that are entirely surrounded by commercial or industrial development. This neighborhood is isolated and is unlikely to sustain itself over time due to the nature of surrounding uses. This areas could transition in one of two ways, depending on market viability for different uses. It could become light industrial, acting as an extension of the industrial area north of Chase Avenue. It could also transition to regional commercial, filling in the gap between the Purple Hotel site and the Touhy/ Edens Expressway interchange.

Individual development proposals in this area should be assessed based on their ability to establish the long-term use of the remaining transitional blocks and preserve the potential for a planned development area with cohesive access and character.

In blocks where alleys exist, require new residential development to provide vehicular access from the public street so that alleys can be vacated over time.

Over the past several decades, the Village has vacated several residential alleys due to maintenance costs and public safety concerns. However, alleys that remain are the only means of access to residential lots with rear garages. As redevelopment occurs over time, new residential lots should provide access from the public street. This will allow the Village to vacate additional alleys once rear garage access is no longer required.

Residential Area Goal 2

Sustain and improve the aesthetic character of Lincolnwood's neighborhoods.

Objectives and Policies

Establish a residential pattern book to guide the design of infill housing related to bulk and scale, massing, and architectural detail.

The Village's zoning regulations provide standards for basic bulk, setback, and height characteristics. However, recent tear-downs demonstrate a vast range of forms and design character that are out of character with existing development and each other. To address this, the Village should establish a residential pattern book to guide the design of residential infill housing, ensuring that existing and future development is compatible in terms of bulk and scale, massing, and architectural detail.

Modify design standards for front yard circular driveways in order to minimize the visual impacts on neighborhood character.

Section 7.13 of the Village's zoning ordinance includes regulations for residential circular driveways. These current regulations focus on the width of the drive. However, the Village should adopt additional regulations related to landscaping and curb cuts. These could include requirements for a minimum green area and landscaping between the circular drive and public right-of-way, an adequate minimum distance between curb cuts to accommodate one car length, and a maximum total curb cut width to ensure excessive paving does not occur. This will ensure that driveways are properly screened and the visual appeal of the neighborhood is not impacted.

Plant new street trees throughout the Village, prioritizing blocks with little or no tree cover.

Many residential blocks lack tree cover in the public right-of-way. Building upon the existing tree planting program aimed at eliminating the emerald ash borer, the Village should establish a residential tree planting program through which residents could request parkway trees in the public right-of-way in front of their properties. The Village could also purchase trees in bulk and resell them to residents who would like to plant new trees on their private property.

Commercial Area Goal 1

Maximize the benefit of existing businesses and potential commercial investment sites throughout Lincolnwood.

Objectives and Policies

Monitor the status of the Purple Hotel redevelopment plan, and work with IDOT on improvements on Lincoln Avenue and Touhy Avenue to maximize access to the site.

The former Purple Hotel property is a key development opportunity in the community which could have significant impacts on surrounding uses. As development proposals are reviewed by Village staff and elected and appointed officials, special consideration should be given to impacts on local traffic circulation, Lincoln Avenue and Touhy Avenue (under the jurisdiction of IDOT), Pace bus transit services, bicycle and pedestrian circulation, and surrounding land uses.

Utilize the approval process for the Purple Hotel site as an opportunity to maximize public benefits related to open spaces, walkability, and design character.

The size of former Purple Hotel property provides the potential for active development as well as public amenities that would benefit tenants and Village-wide residents. The Village should use the Planned Development approval process to maximize opportunities for useable public open space, pedestrian connections to surrounding blocks, bicycle and transit access, and iconic architectural and urban design elements. Plan approval should also encourage the integration of several uses on the site, including commercial development and a hotel that take advantage of the property's unique and advantageous location. Residential uses could be considered, so long as consideration is given to the impacts on community services and the vitality of the commercial environment.

Continue to implement the Lincolnwood Business Park Retail Analysis and Feasibility Report in order to improve existing businesses and attract new development to the Town Center area.

The Lincolnwood Business Park remains the Village's most important employment center, including most of Lincolnwood's largest redevelopment opportunities. The Village should continue to implement the recommendations of the Lincolnwood Business Park Retail Analysis and Feasibility Report. Efforts should focus on improving existing businesses and attracting new development to opportunities sites in the Town Center Area as Lincolnwood's central district for economic activity.

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Market the success of the Village's facade improvement program and encourage greater participation among business owners.

Commercial development on Lincolnwood's corridors has occurred over the past several decades. As a result, there is a great variety of façade designs. The Village should continue to market its façade improvement program to encourage exterior rehabilitation. The program should include standards related to materials, design elements, signs, and other characteristics, and allow for an appropriate level of flexibility when appropriate.

As parking lot improvements are made, work with property owners to improve parking lots in a way that best meets community objectives.

Parking lots are a prominent feature of much of the commercial development in Lincolnwood. They are often unscreened, and in some cases, poorly maintained. As improvements are made to existing parking lots, the Village should require conformance with current regulations for parking lot screening and landscaping, particularly along the Village's major commercial corridors. However, in some cases, the Village should allow relief from these regulations where parking capacity, circulation, and access management are a higher priority than development character.

Commercial Area Goal 2

Support the creation and development of viable commercial nodes along the Village's primary corridors.

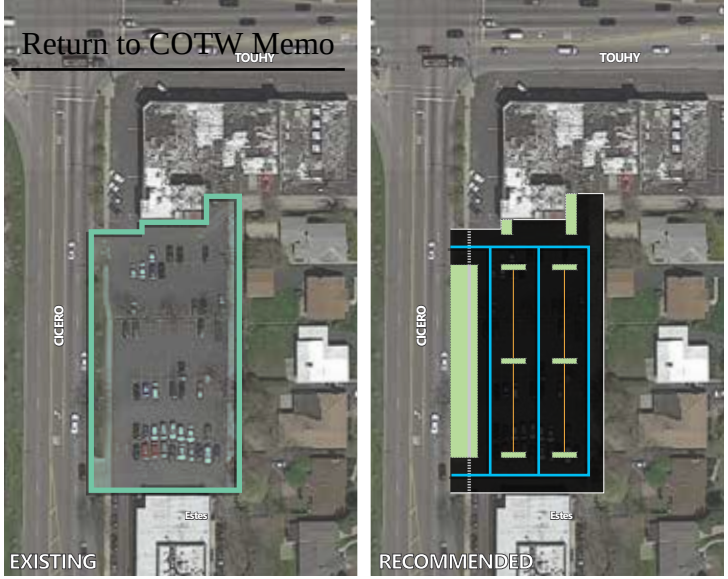
Objectives and Policies

Encourage the market-driven acquisition and redevelopment of residential lots adjacent to Lincoln Avenue commercial uses in order to create more viable commercial blocks.

Lincoln Avenue is currently an auto-oriented corridor, yet many of the commercial lots along it have traditional depths of 120'-125'. These lots cannot appropriately accommodate the parking necessary to support businesses, and lack the space necessary for buffers against adjacent neighborhoods.

The Village should work with residential property owners and potential developers to encourage the market acquisition of residential lots in order to expand the footprint of commercial development sites. This should result in the greater management of access, parking capacity, and screening. It should also create more vibrant commercial nodes at key points along Lincoln Avenue.

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Support the redevelopment of obsolete or non-viable commercial lots along Lincoln Avenue to multi-family or townhouse uses that enhance housing variety and create a more appropriate transition to existing neighborhoods.

Vacant commercial spaces could be a symptom of a lack of market demand, physical development constraints, or both. If vacancy persists as older commercial spaces cannot remain competitive against new commercial development, the Village should encourage, on a case-by-case basis, the transition of portions of Lincoln Avenue to multi-family or townhouse development. This will expand housing choice in the Village, and further reinforce viable commercial nodes on Lincoln Avenue.

Encourage the use of obsolete or vacant commercial properties as opportunities for parking that supports nearby commerce.

There are several vacant commercial buildings or underutilized sites along Lincoln Avenue. These sites provide the opportunity for parking that would support active and viable businesses. The Village should encourage property owners to seek shared parking agreements or acquisition in order to increase the overall parking capacity along Lincoln Avenue.

Commercial Area Goal 3

Improve vehicular access and safety to commercial sites on Lincoln, Touhy, Devon and Cicero.

Objectives and Policies

Prohibit back-out parking on to major roadways.

Shallow lot depths and the incremental widening of major streets over time has resulted in private parking lots that require patrons to back out onto the public street in order to exit the lot. This increases the likelihood of vehicular accidents and eliminates the pedestrian network on that portion of a block. The Village should prohibit back-out parking on to major roadways, shifting parking lot access to side streets or cross-access agreements with adjacent property owners.

Allow businesses to improve and utilize alleys where it yields more on-site parking spaces or improved circulation.

Several commercial corridors are backed by public alleys that are typically considered reserved for direct access to private lots. However, given the site constraints along Lincolnwood' commercial corridors, these alleys could be used to accommodate on-site circulation to parking areas. This would free up additional space for parking rather than circulation. Where this is implemented, the alley should continue to provide general access to other surrounding development.

Limit vehicular access from major streets, instead relying on side streets and alleys for parking ingress and egress.

Excessive curb cuts along Lincolnwood's major commercial corridors decrease traffic flow and create numerous points of conflict between pedestrians and automobiles. Where appropriate, the Village should work with developers to limit curb cut access from major streets. Access to and from parking areas should instead be provided from side streets, alleys, and cross-access agreements with adjacent commercial lots.

Encourage vehicular cross-access between adjacent commercial parking lots.

There are several instances in Lincolnwood where adjacent commercial parking lots are separated by a barrier, resulting in excessive curb cuts and poor on-site circulation. The Village should encourage commercial cross-access between parking lots. This would enhance access to multiple businesses, potentially increase on-site parking capacity, and reduce the number of required curb cuts along a block.



To the extent possible, eliminate excess curb cuts or curb cuts that are unnecessarily wide.

Excessive curb cuts reduce the safety and flow of major commercial corridors. The Village should work with property owners to eliminate excess curb cuts and reduce the width of unnecessarily wide curb cuts. This is likely to be more feasible as cross-access agreements and access management from side streets and alleys are implemented.

Industrial Area Goal 1

Minimize the impacts of industrial development on surrounding land uses.

Objectives and Policies

Continue to strictly enforce truck traffic bans in all residential areas.

Truck traffic in Lincolnwood should be closely regulated to reduce potential impacts in residential areas such as congestion, noise, and vibration. The Village should continue to strictly enforce truck traffic bans in all residential areas and coordinate with industrial tenants to address truck traffic concerns.

Improve the aesthetics of industrial properties that face residential areas or open spaces.

Industrial uses in Lincolnwood are sometimes adjacent to or across the street from residential areas or open spaces. The Village should amend Section 6.16 of the zoning ordinance to require improvements that would enhance the aesthetic character of industrial sites. The most appropriate improvements may vary from site to site, but could include decorative fencing and screening, parking lot landscaping, and building facade enhancements.



Industrial Area Goal 2

Enhance the operations of existing industrial areas, and identify opportunities for new industrial development.

Objectives and Policies

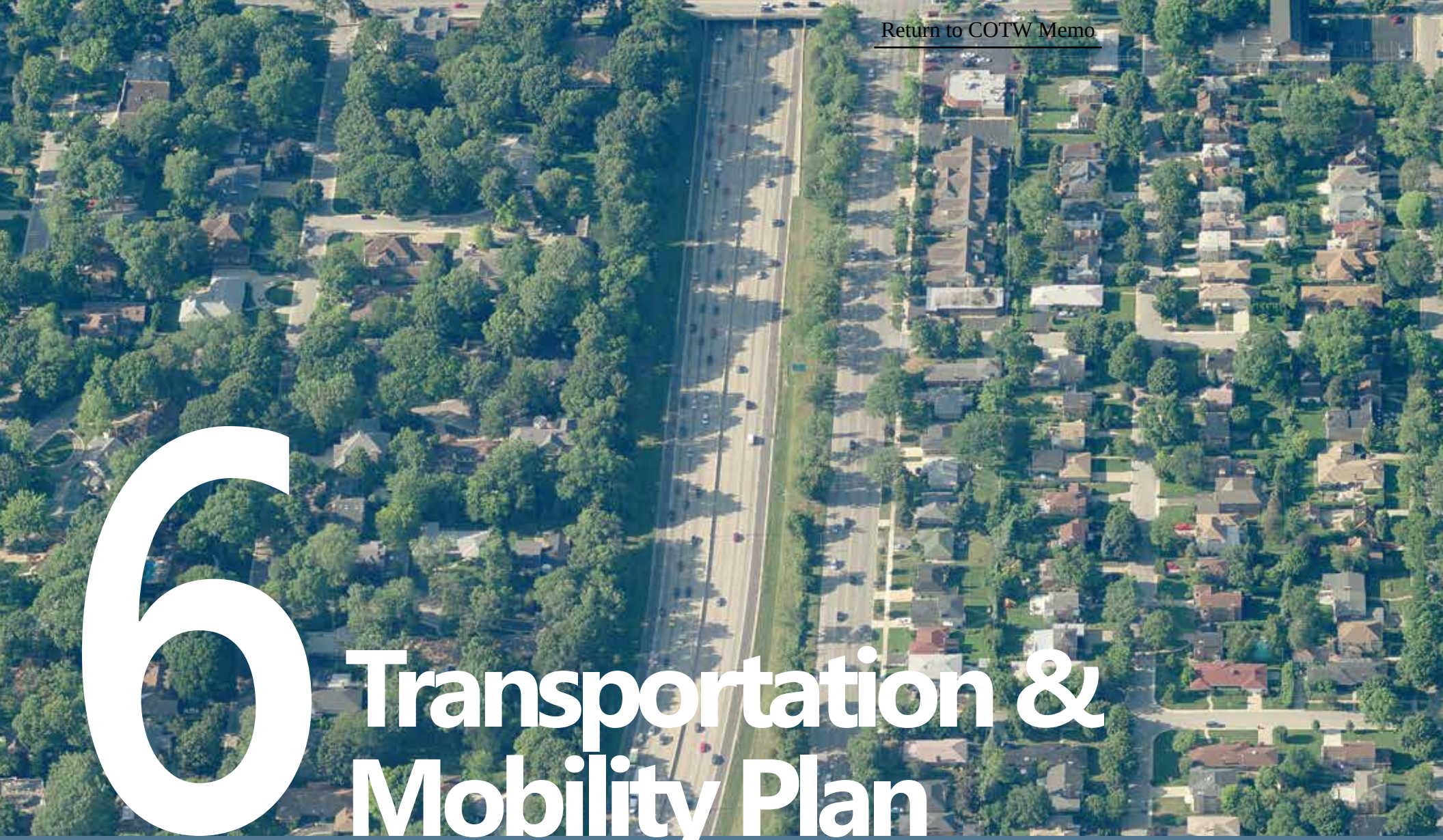
Encourage and support local property owners to improve Capitol Drive for public truck traffic and provide an industrial circulator road between the end of Capitol Drive and Central Park Avenue.

Capitol Drive is a private road with access only from Touhy Avenue. The Village should work with local property owners to gain jurisdictional control of Capitol Drive, and explore alternative for increasing industrial circulation in this portion of the Village. One option for doing so would be to extend Capitol Drive southwest to Central Park Avenue. An alternative would be to create a roadway connection directly between Central Park Avenue and the Lincolnwood Town Center circulator road. Capitol Drive could then be extended to intersect this new roadway.

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6 Transportation & Mobility Plan

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Lincolnwood is served by a multi-layered system of roadways, bike lanes, sidewalks, and transit lines. Collectively, these provide access to local goods and services, jobs, parks, and community services. They also provide access to and from surrounding communities and other portions of the Chicago region. This chapter of the Comprehensive Plan presents goals, objectives, and policies related to the community's roads, sidewalks, trails, and transit services. Given the fact that several primary roads are under the jurisdiction of the Illinois Department of Transportation (IDOT) and the Cook County Department of Transportation and Highways, and bus transit service is under the purview of Pace Suburban Bus and the Chicago Transit Authority (CTA), many of the recommendations of this chapter will require collaboration with these or other agencies.

Existing Transportation Network

Roadway Network

Lincolnwood's roadway network supports many roles within the community, including local and regional vehicular mobility and access to commercial areas, neighborhoods, and employment. This section summarizes the key characteristics of the roadway network.

Roadway Classification

The roadway network in Lincolnwood is classified by IDOT according to a hierarchy that balances regional connectivity and local mobility. Classifications include the following.

Interstates: I-94 runs north-south through the western portion of the community and provides efficient access to Downtown Chicago, the northern suburbs, and Wisconsin. One interchange is available in Lincolnwood at Touhy Avenue, with another one nearby in Chicago at Peterson Avenue.

Principal Arterials: Cicero Avenue (IL 50), McCormick Boulevard, and Touhy Avenue west of Cicero are principal arterials that provide efficient mobility through Lincolnwood. These three principal arterials connects to Chicago on the south and Skokie on the north. IDOT has jurisdiction over these roadways and maintains them.

Minor Arterials: Devon Avenue, Touhy Avenue east of Cicero Avenue, Lincoln Avenue (US 41), Central Avenue, and Crawford Avenue are classified as minor arterials. These provide connections to surrounding communities, but also offer more frequent traffic control and access to local land uses than principal arterials. Devon Avenue, Touhy Avenue, Central Avenue, and Lincoln Avenue are maintained by IDOT. Crawford Avenue is maintained by Cook County.

Major Collectors: Pratt Avenue and Hamlin Avenue (south of Touhy Avenue) are classified as major collectors. These provide direct access to local streets and connect to arterials. Both roadways are under the jurisdiction of the Village.

Local Streets: Local streets include all remaining roadways in the Village. These generally host residential land uses and provide access to individual lots.

Private Streets

There are three small segments of private roads in Lincolnwood. They include Capitol Drive, Cherry Lane, and portions of Chase Avenue.

Planned Improvements

Given the built-out nature of Lincolnwood, there is little likelihood that major changes to the roadway network will occur. Most improvements will likely be modifications to existing roadways. The only programmed improvement in IDOT's FY 2016-2021 Multi-Year Highway Improvement Program is the Touhy Avenue/Hamlin Avenue traffic signal installation, roadway channelization, and land acquisition. The estimated cost of the project is $835,000, with implementation to take place between 2017 and 2021.

Transit Service

Transit service in Lincolnwood is provided by Pace Suburban Bus and the Chicago Transit Authority (CTA). (It should be noted that CTA routes that operate in Lincolnwood primarily serve the City of Chicago, though the Village benefits from access to these routes at bus transit terminals.) The alignment of bus routes, frequency and times of service, bus stop facilities, and information is subject to Pace Suburban Bus and the CTA. Bus transit routes that serve Lincolnwood include:

- Pace Route 210-Lincoln Avenue originates at the Lincolnwood Town Center, then heads south on McCormick to Lincoln, north on Lincoln, and up to Glenview. Average daily weekday ridership in April 2015 was 386 riders.
- Pace Route 225-Central-Howard originates at the Jefferson Park Transit Center (CTA Blue Line, Metra Union Pacific Northwest Line) and runs along the west side of Lincolnwood on Central Avenue. It runs north to Howard Street then terminates at Harlem and Oakton in Niles. Average daily weekday ridership in April 2015 was 163 riders.
- Pace Route 226-Oakton originates at the Jefferson Park Transit Center and runs along the west side of Lincolnwood on Central Avenue. However, during portions of its service period, the route diverts on Pratt Avenue, LeClaire Avenue, and Touhy Avenue. It then continues northwest through Niles, Des Plaines, and Rosemont. Average daily weekday ridership in April 2015 was 708 riders.
- Pace Route 290-Touhy Avenue links the Cumberland Blue Line and Howard Red Line stations. In Lincolnwood, it diverts into the Lincolnwood Town Center to serve the multi-route transit center. Average daily weekday ridership in April 2015 was 3,253 riders.
- CTA Route 54A-North Cicero/Skokie Boulevard operates between the Skokie Yellow Line station and the Jefferson Park Transit Center .
- CTA Route 82-Kimball/Homan originates at the Lincolnwood Town Center and takes McCormick/Kimball south to 31st in Chicago.
- CTA Route 96-Lunt originates at the Kedzie/Devon bus transit center and follows McCormick Boulevard, Touhy Avenue and Lunt Avenue to the Morse Red Line station.

Bus Transit Vision

Pace's long-term service model is guided by its Vision 2020 Plan. The Plan describes a regional service model that includes line-haul service and/or Arterial Rapid Transit (ART) services on transit arterials, enhanced regional and community transit facilities, technology upgrades to increase efficiency and performance, and local transit services that maximize ridership and mobility. In the Vision 2020 Plan, Lincoln Avenue, Touhy Avenue, and Niles Center Road/Central Avenue are envisioned as line-haul arterials, implying that they could be considered for ART service in the future. Further study by Pace identified Touhy Avenue as a medium-term ART corridor. Lincolnwood Town Center is envisioned as a community transportation center, meaning it will continue to serve as a transfer point or terminus for multiple bus routes.

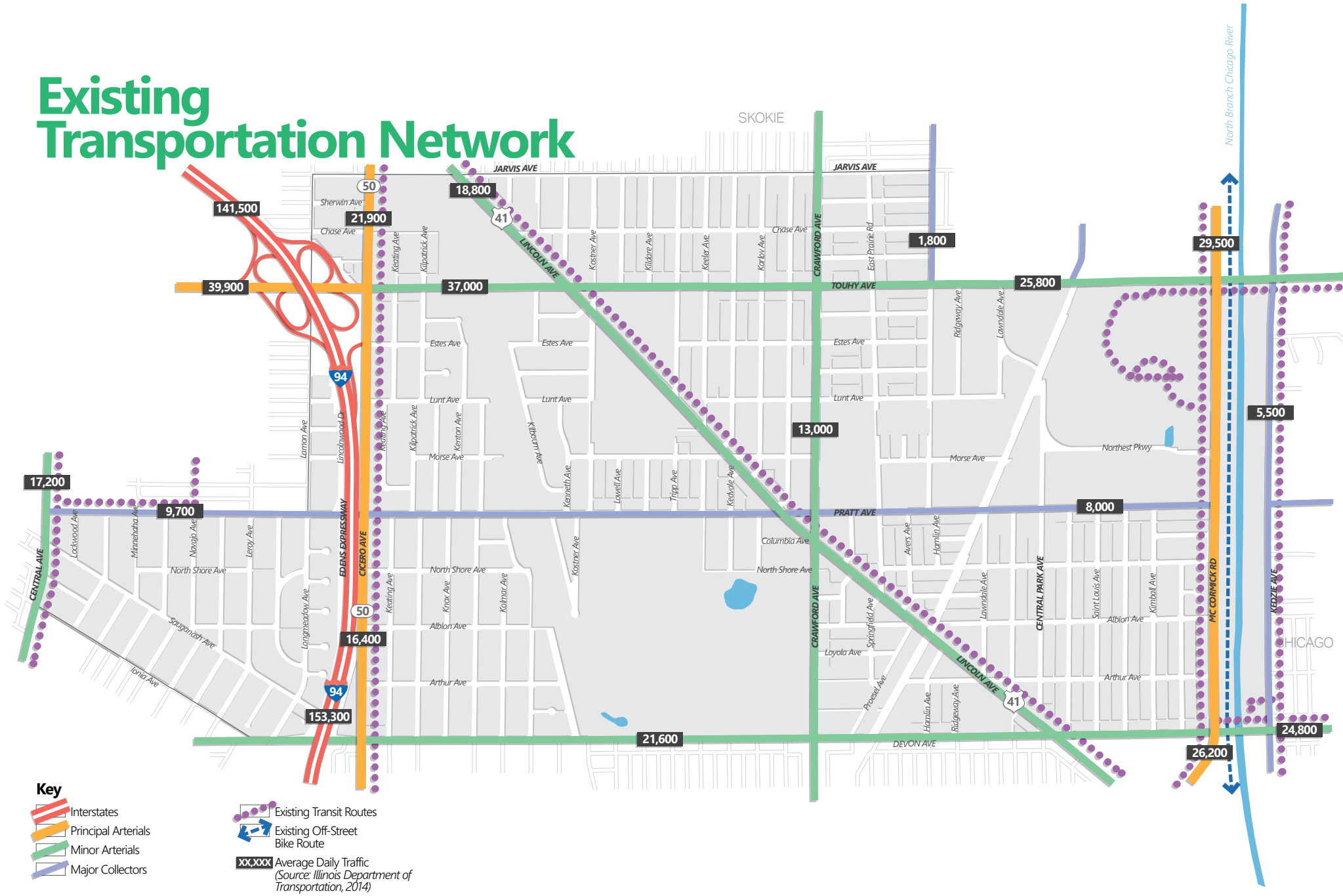
In addition to the public transit services described above, Lincolnwood is served by local taxi services and car-share services such as Uber.

Bicycle & Pedestrian Network

The traditional block pattern in Lincolnwood provide the foundation for a highly walkable and bicycle-friendly community. Most neighborhoods have sidewalks on at least one side of a street, and neighborhood traffic patterns support safe on-street bicycle use. However, the greatest challenge to bicycle and pedestrian mobility in Lincolnwood are along arterial and collector streets. Many of these streets lack adequate crosswalks or signage for pedestrians, and force pedestrians to walk in close proximity to vehicles moving at relatively high speeds.

Long-term improvements to the bicycle network are guided by the 2006 Bikeway Plan. The Plan identifies strategies to improve connections to regional trail networks in surrounding communities and establishes standards related to on-street routes, off-street routes, signage, and intersection design.

Existing Transportation Network



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Goals, Objectives & Policies

Vehicular Traffic & Circulation Goal 1

Ensure that Lincolnwood's local roadway network provides safe and efficient mobility to destinations throughout the Village.

Objectives and Policies

Continue to monitor and enforce truck traffic restrictions in residential areas adjacent to industrial or commercial development.

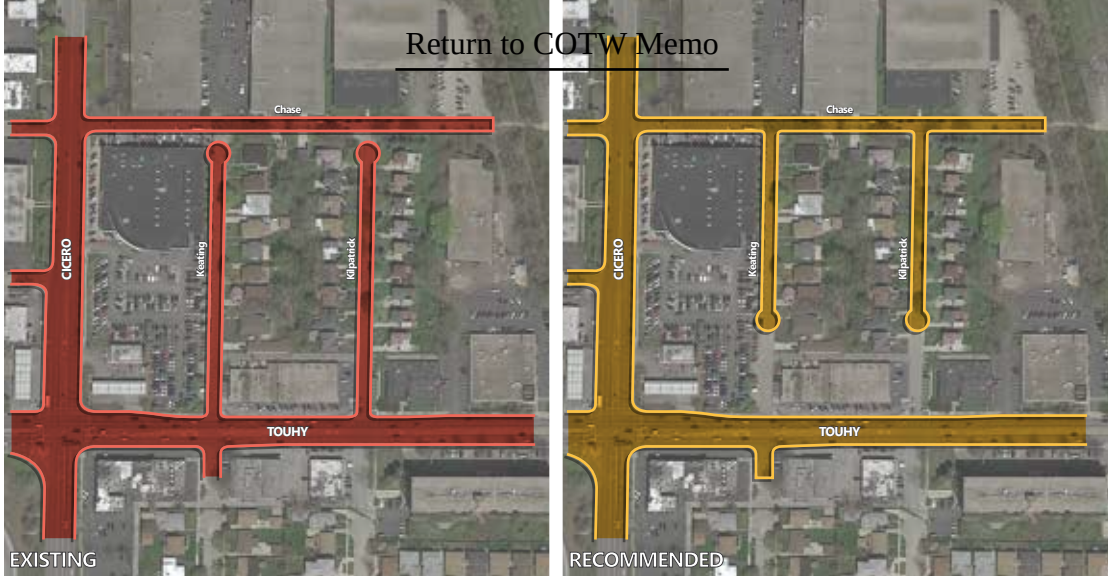
Truck traffic in Lincolnwood should be restricted to routes that serve industrial and commercial development, reducing the potential of congestion, light, and noise impacts in residential areas. The Village should continue to monitor and enforce truck traffic restrictions in neighborhoods, particularly those adjacent to industrial and commercial development. The Village should also coordinate with existing and future industrial users to address related truck traffic concerns.

Install stop signs at intersecting residential streets where bike lanes and transit routes are implemented.

Several intersections of local streets lack any type of signed traffic control. However, on local streets that host bus transit or designated bike lanes, stop signs are installed for intersecting streets. As new bike routes are established, stop signs should be installed on intersecting streets to prioritize efficient and safe multi-modal traffic flow.

Remove access points to vacated alleys.

The Village has proactively vacated many alleys over the past several decades. However, in some cases, curb cuts from the public street still exist. The Village should reconstruct the curbs and reseed parkways to remove the obsolete cub cuts to the former alleys.



Dedicate Chase Avenue (east of Cicero Avenue) as a public street and upgrade the street to Village standards.

Chase Avenue east of Cicero Avenue is a private street serving industrial land uses. The Village should work with local property owners to ensure the street is maintained at standards that will support future industrial or commercial growth. This could be done through a construction and maintenance agreement or through a formal jurisdictional acquisition that would result in Village ownership of the roadway. However, any action taken should consider long-term commercial tenant access to any sites reliant upon Chase Avenue.

Lower the speed of traffic on Lincolnwood's neighborhood streets.

The character and safety of Lincolnwood's neighborhoods is one of the community's greatest assets. These can be compromised by vehicles using local streets as an alternative to congested arterial roadways. In order to minimize the impacts of such traffic, the Village should assess the need for and implement local traffic-calming techniques. The appropriate technique for a given location will be dependent upon on traffic volume, available right-of-way and other factors. However, solutions could include speed humps, traffic circles, or the installation of new stop signs along residential streets.

Modify the local circulation pattern of Chase Avenue, Keating Avenue, and Kilpatrick Avenue as the area north of Touhy transitions from residential uses to commercial or office/industrial uses.

Transition of the residential area northeast of Touhy and Cicero to commercial or industrial land use will require modifications to the existing roadways. Modifications will depend on the future use of this area. If a mix of commercial and industrial uses is preferred, the Keating Avenue and Kilpatrick Avenue cul-de-sacs should be reversed, with access from Chase Avenue. If there is market support for regional commercial development, Keating and Kilpatrick could be entirely vacated in order to create a larger site that could accommodate its own internal circulation.





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Vehicular Traffic & Circulation Goal 2

Improve the efficiency and operations of the Village's major corridors.

Objectives and Policies

Identify opportunities where the rear portions of blocks with commercial frontage or underutilized commercial lots can be used for additional parking.

Small commercial lots in Lincolnwood struggle to provide adequate parking. The Village should work with commercial property owners and adjacent residential property owners to identify opportunities for market acquisition in order to create private commercial parking areas.

Where feasible, install diagonal parking and intersection bump outs on streets that intersect commercial streets.

Portions of some side streets closest to commercial corridors are wide enough to accommodate on-street diagonal parking for businesses. The Village should explore the feasibility of this configuration along its commercial corridors, limiting commercial parking to the portion of the block between the primary commercial street and rear commercial lot line to prevent traffic and aesthetic impacts on nearby neighborhoods.

Where feasible, convert awkward intersecting street segments to parking areas.

Lincoln Avenue's diagonal alignment creates a number of awkward intersections at unconventional angles. These intersections can be dangerous for both pedestrians and vehicles and limit the viability of nearby properties. Where feasible, the Village should convert roadway segments to commercial parking, eliminating access to Lincoln Avenue and rerouting local traffic to single intersection.

Continue to use development review and approval as a means of ensuring that large development projects provide logical connections to surrounding streets.

There are opportunities for larger redevelopments in Lincolnwood that are likely to have a significant impacts on transportation and mobility in the community. The Village should continue to use Planned Development review to ensure they provide logical connections to surrounding streets, internal circulation, parking management, and traffic management to surrounding streets.

Continue to work with Cook County and IDOT to coordinate traffic management technologies to maximize efficiency in Lincolnwood and throughout the regional roadway network.

Major roadways in the Village are part of a regional roadway network which serves not just Lincolnwood but other surrounding municipalities. On McCormick Boulevard, Touhy Avenue, Devon Avenue, Cicero Avenue and Lincoln Avenue, the Village should continue to coordinate traffic management technologies with Cook County and IDOT, aiming to maximize the efficiency of roadways in Lincolnwood as part of a local and regional network.

Expand parking opportunities in the Northeast Business Park through the installation of additional surface lots and/or the addition of angle parking along the public streets under the Village's jurisdiction.

Several industrial tenants in the area in and around the Northeast Business Park are in need of additional parking. The Village currently maintains two municipal parking lots in this area. The Village should work with property owners to identify opportunities for additional surface parking opportunities, built and maintained either by the Village or the property owner for shared use by multiple tenants. The Village should also install on-street diagonal parking where roadway cross-section dimensions and traffic patterns make it feasible.

Bicycle & Pedestrian Mobility Goal 1

Create a comprehensive pedestrian network that connects residents to destinations throughout the Village and maximizes safety along and across major traffic corridors.

Objectives and Policies

Establish a long-term sidewalk infill program.

The presence, location, and condition of sidewalks varies throughout Lincolnwood's neighborhoods and commercial areas. The Village should establish a long-term sidewalk infill program to manage and prioritize improvements to the sidewalk network. This program should continue to include an annual review process to monitor the condition of existing sidewalks, repair or replace segments as necessary, and install new sidewalks on blocks where they don't exist. It should also include a program for residents to report disrepair and request improvements.

Work with IDOT and Cook County to implement pedestrian crossing improvements.

Major roadway corridors in Lincolnwood can be barriers to walkability and pedestrian mobility between different parts of the community. The Village should work with IDOT and Cook County to implement pedestrian crossing improvements that include best practices for pedestrian safety. Crossing improvements should be made along Devon Avenue, Pratt Avenue, Touhy Avenue, Cicero Avenue, Crawford Avenue, McCormick Boulevard, and Lincoln Avenue, and could include pedestrian refuge islands, pedestrian crossing signals, and adjustments to signal phasing.

Where feasible, provide pedestrian pass-throughs to future bike trail corridors from residential cul-de-sacs and adjacent parks.

Future trails will enhance mobility throughout Lincolnwood, though access from only intersecting arterials is inadequate. Where feasible, neighborhood access points should be provided at local streets that end at the vacated rail corridors. Existing parks should also provide direct connection to the new trails. This could occur through breaks in fencing or through alignment of the trail to be integrated with the park design.

Where possible, shorten pedestrian crossing distances through crosswalk configurations that are perpendicular to traffic flow.

Due to the diagonal alignment of Lincoln Avenue, several pedestrian crossings cross the roadway at an angle that lengthens the crossing distance. Where feasible, the Village should work with IDOT to reconfigure pedestrian crossings to be more perpendicular to traffic flow and utilize existing medians, or install new ones, as pedestrian refuge islands.

Bicycle & Pedestrian Mobility Goal 2

Establish a bicycle network throughout the community with connections to the broader regional trail system.

Objectives and Policies

Continue to implement the 2006 Bikeway Plan.

The Village's 2006 Bikeway Plan demonstrates the community's commitment to bicycle mobility. The Village should continue to implement the Bikeway Plan, including on-street bike lanes, marked shared lanes, or posted bike routes connection to regional trails on Longmeadow Ave, and Minnehaha Ave.

Complete the conversion of the Village's two rail corridors into dedicated bike trails.

Two vacated rail corridors represent unique opportunities to establish off-street bike trails within the Village, offering readily available land which can link Village neighborhoods, commercial areas, and regional bike networks. The Village is proactively taking steps to acquire and convert these rail corridors to bike trails. The Village should continue to work with IDOT, Cook County, and adjacent municipalities to ensure the resulting trails maximize local and regional mobility, and should continue to seek grant funding to install the trail and related amenities, including lighting, signage, fountains, furniture, etc.

Amend zoning regulations to require a ratio of on-site bicycle parking for commercial properties based upon the required amount of vehicular parking.

Lincolnwood lacks the bicycle parking amenities necessary to support increased bicycle use in the community. The Village should amend zoning regulations to require a ratio of on-site bicycle parking for commercial properties based upon the required amount of vehicular parking. The Village could also develop incentives that encourage property owners or tenants to include other bicycle amenities, such as repair stations, showers, and storage lockers.

Work with IDOT and Cook County to implement bicycle crossing improvements where designated trails and bike lanes cross major roadways.

New designated trails and bike lanes will intersect a number of major roadways in Lincolnwood. The Village should work with IDOT and Cook County to implement bicycle crossing improvements at these locations to ensure safe connectivity across Lincolnwood. Improvements could include user-activated warning signals, highly visible crossings, and vehicular warning signs. Such improvements should also be installed on arterials or collectors under the jurisdiction of the Village.

Work with local service providers to develop an education and awareness program for bicycle use.

In order to maximize investment in bicycle infrastructure, the Village should work with School Districts 74 and 219, the Lincolnwood Public Library, IDOT, Cook County, and other partners to support local education for safe driving and bicycling. This program could include print materials, on-line resources, and safety training.

Transit Goal 1

Enhance transit connections to destinations within and outside of Lincolnwood.

Objectives and Policies

Coordinate with regional transportation organizations to ensure that, as roadway improvements are implemented, appropriate considerations are given to transit infrastructure.

Roadway improvements present a significant opportunity to accommodate transit infrastructure needs in Lincolnwood. The Village should work with IDOT, Cook County, Pace, and CTA to ensure roadway projects include necessary transit improvements. Appropriate considerations should be given to transit infrastructure, signal technologies, facilities, and passenger waiting amenities.

Continue to coordinate with Pace and CTA to assess potential service improvements in Lincolnwood that would benefit local residents.

Changing demographics and local land use could shift transit demand in and around Lincolnwood. The Village should coordinate with CTA and Pace to ensure that bus transit offers residents access to destinations both within and outside the community. The Village should also work with CTA and Pace to keep them aware of significant developments that could potentially shift ridership demand or travel patterns.

Work with Pace to assess the viability of local or subregional transit circulator service.

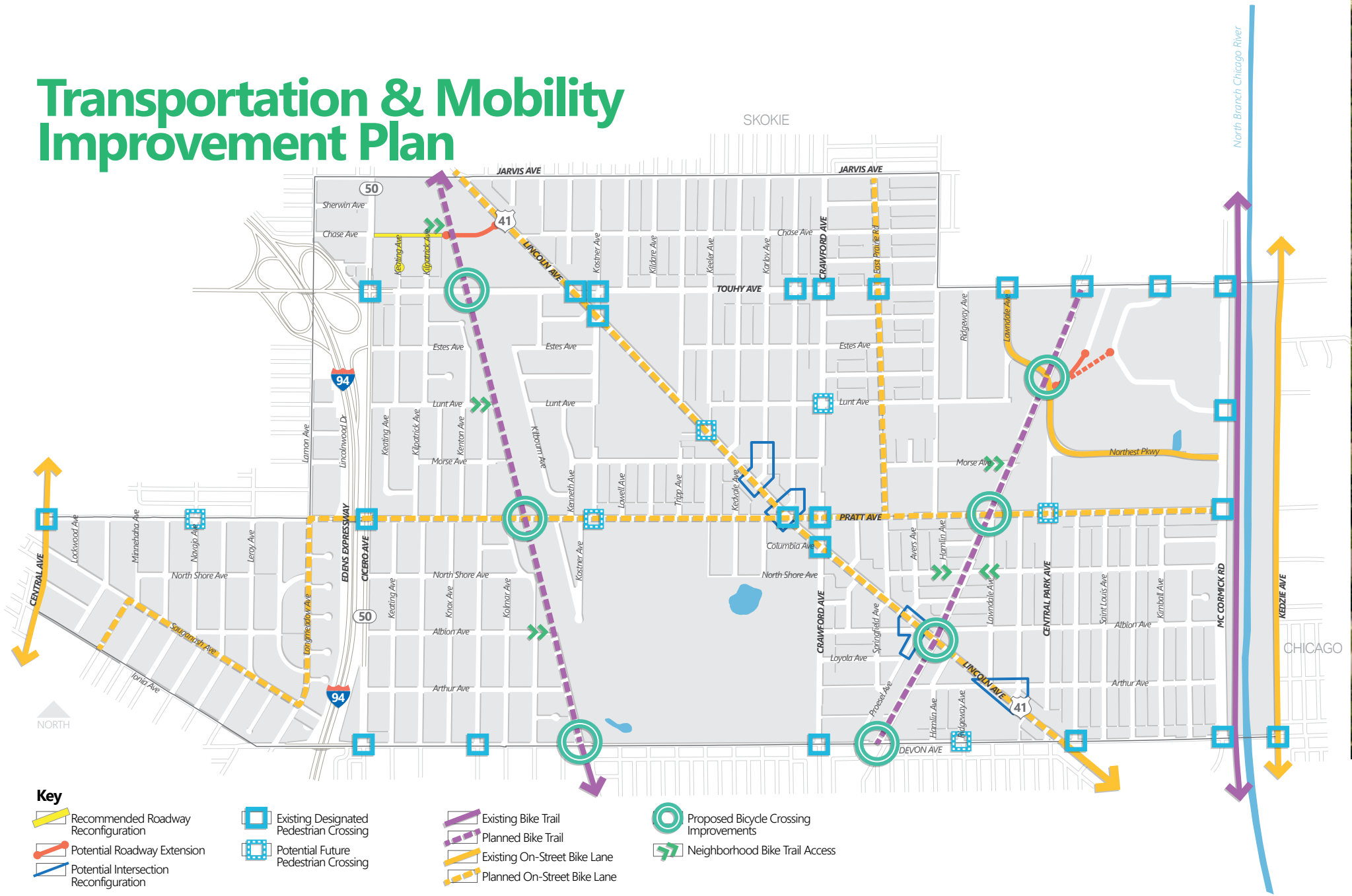
In addition to its fixed line-haul bus routes, Pace works with municipalities to establish locally-subsidized circulator routes. These routes utilize Pace vehicles and fill in "gaps" between line-haul routes and local transit destinations. The Village should work with Pace to explore the viability of such a service on Lincolnwood.

Amend zoning regulations to reference Pace's Design Review Assistance for Transit (DRAFT) program for development projects abutting bus transit alignments.

Pace's DRAFT program provides technical review and assistance for projects that could impact bus transit, helping to ensure that new developments support both local and regional transit mobility. The Village should amend zoning regulations to reference this program, encouraging developers to use DRAFT for development projects abutting bus transit alignments in Lincolnwood or requiring Planned Development review and approval.

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Transportation & Mobility Improvement Plan



Key

- Recommended Roadway Reconfiguration
- Potential Roadway Extension
- Potential Intersection Reconfiguration
- Existing Designated Pedestrian Crossing
- Potential Future Pedestrian Crossing
- Existing Bike Trail
- Planned Bike Trail
- Existing On-Street Bike Lane
- Planned On-Street Bike Lane
- Proposed Bicycle Crossing Improvements
- Neighborhood Bike Trail Access

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Lincolnwood is a built-out community with an established land use and development pattern. As such, there is little opportunity for significant changes to the parks and open space system in the Village. However, there are several actions that can be taken to ensure that existing parks continue to serve the needs of Lincolnwood residents, and future investment provides opportunities for new open spaces while minimizing impacts on natural features. This section of the Comprehensive Plan presents policies and recommendations relevant to parks, open space, and natural features.

Existing Parks & Open Spaces

This section highlights the Village's existing parks and open spaces. The information was obtained through field inventories undertaken by the Consultant in spring 2015 and information collected from the Village of Lincolnwood.

Village of Lincolnwood Parks & Recreation Department. The Village of Lincolnwood operates the Parks & Recreation Department, which is staffed by five full-time employees and over 250 part-time, seasonal employees. With limited available land to expand parks and open space, the Department focuses on programming at its existing parks and open spaces and has a goal of "providing a wide range of programs for individuals of all ages, abilities, interests, and cultures in the areas of sports, trips, after-school, camps, teens, adults, seniors, aquatic activities, and special events."

Based on categories established by the National Recreation and Parks Association (NRPA), Lincolnwood has four mini parks, seven neighborhood parks, and two community parks. These parks are well-distributed throughout the Village, and as a result, the majority of residents find themselves within walking distance (1/4 – 1/2 mile) of the nearest park. The total acreage of these parks is 74.4 acres, including the fields maintained by School District 74. (This does not include the Bryn Mawr Golf Club, trail corridors, cemeteries, and unused open space on the east side of the North Shore Channel.) This acreage falls short of NRPA's standard of 10 acres of parkland for every 1,000 residents. (Lincolnwood's current population is approximately 12,600 people meaning NRPA's recommended area of parkland would be 126 acres.) However, compared to similar communities that are older and built-out, Lincolnwood is providing a high level of service related to both the total amount of parkland and access from local neighborhoods.

Community Parks, Facilities & Special Use Open Space

Proesel Park. Proesel Park is the centerpiece of the Lincolnwood parks system. It is home to baseball/softball diamonds, two full basketball courts, a teen play area, children's playground area, picnic facilities, pergola sitting area, three lighted tennis courts, in-line skating rink, outdoor ice skating rink, and two volleyball courts. It also houses the Family Aquatics Center, Community Center and Frida Proesel Shelter, and abuts the Village's municipal complex.

Lincolnwood Centennial Park. This linear park defines the eastern edge of Lincolnwood, running one mile in length on the east side of McCormick Boulevard between Touhy Avenue and Devon along the North Shore Channel. Centennial Park includes the portion on the west side of the North Shore Channel, and features dog-friendly passive uses and amenities including sculptures, a walking / jogging path, an outdoor amphitheater, an area for small craft access to the channel, a nine-hole disc golf course, and a stage that doubles as a fishing platform. With the exception of The Stadium at Devon and Kedzie, the open space along the east side of the channel is unused.

Aquatic Center. Located in Proesel Park, the Aquatic Center features a membership-access outdoor pool complete with an open swim area, lap lanes, and diving boards. The Center also offers indoor and outdoor event rental space as well as locker rooms.

Community Center. The Lincoln-



wood Community Center provides a gathering space with the capacity to host 248 persons. Residents may rent out the Community Center for special events for a fee.

Bryn Mawr Country Club. Bryn Mawr Country Club was developed in the 1920's and has experienced several recent renovations to the clubhouse facility. Most recently, the lower level was renovated to include new locker rooms, elevators, and other modern amenities. The country club occupies approximately 133 acres in the southern portion of the Village.

New Light Cemetery. New Light Cemetery occupies 2.5 acres adjacent to the Lincolnwood School campus.

Cook County Forest Preserves. Lincolnwood is less than 3 miles north of the Cook County Forest Preserve's LaBagh Woods, and less than 2.5 miles northeast of the Preserve's Edgebrook Woods. While these woods are not included within the Village boundary, Lincolnwood residents benefit from the Preserves' proximity. However, existing physical barriers such as Highway 14, Highway 50 and I-94 make the County-maintained open spaces difficult to access. The Forest Preserve properties are supported by Cook County residents and have passive or low-intensity amenities such as trails, picnic areas, and flexible space for ball fields or open recreation.

Existing Environmental Features

Despite being a built-out community, there are several key environmental considerations in Lincolnwood. They include the following:

North Shore Channel. The North Shore Channel is the north branch of the Chicago River between the City of Chicago and its outlet to Lake Michigan in Wilmette. The channel is lined with trees and lies within a 100-year floodplain, the only FEMA-designated floodplain in the Village.

Tree Population. Tree coverage in Lincolnwood varies. In some neighborhoods, trees on both private properties and in the public parkway enhance the character of the area. The Village owns and maintains over 7,000 trees in the public realm. The Village's parks and open spaces support a significant tree population that enhances the character of the community. The Public Works Department manages a tree program that maintains existing trees, replaces trees removed from the public right-of-way, and pays 50% of the cost for new trees requested by residents.

Localized Flooding. While the only FEMA-designated 100-year floodplain exists along the North Shore Channel, several neighborhoods have experienced flooding during heavy rain events. This is the result of additional stormwater created by urban development, and infrastructure that cannot move the volume of water created by recent storms.

I-94 Corridor. According to IDOT, I-94 carries an average of about 157,000 vehicles through Lincolnwood each day. This traffic has significant impacts on adjacent neighborhoods, especially in areas where the interstate is at a grade similar to that of surrounding local streets. Significant noise and light pollution were observed during field reconnaissance.

O'Hare International Airport Air Traffic Noise. O'Hare International Airport's northern runway begins about 7.5 miles west of I-94/Touhy Avenue interchange. Several residents and businesses experience noise due to the approach of large commercial aircraft. However, the Village is outside of the official noise impact contours that were established as part of the O'Hare runway expansion project.

Goals, Objectives & Policies

The recommendations in this section are guided by several factors, including public input received throughout the planning process, ongoing efforts to implement adopted plans, and the community's desire to be more sustainable.

Parks & Open Spaces Goal 1

Continue to provide high-quality and modern parks and open spaces to residents of Lincolnwood.

Objectives and Policies

Continue to support the Playground Replacement Program, prioritizing playgrounds that are not accessible or are experiencing disrepair.

The Parks and Recreation Department sets aside a regular budget item for upgrades to or replacement of playground equipment under its Playground Replacement Program. The Department should continue to do this in the future, and should prioritize improvements to playground equipment based on observed safety concerns, accessibility for all residents, the age and condition of equipment, and location in the Village.

Continue to implement the 2011 Comprehensive Parks and Recreation Master Plan.

The Comprehensive Parks and Recreation Master Plan provides a range of recommendations aimed at improving facilities and programs. The focus of this plan has allowed for highly specific action items aimed at individual parks and facilities. The Village should continue to implement these action items in accordance with the prioritization schedule established by the Plan. A review of the implementation plan should also be completed in 2016, five years since the Plan's adoption, to assess changes in the community and new factors that may alter the importance of various projects.

Continue to monitor national and regional trends in playground amenities, and modify capital programs and design standards to integrate state-of-the-art facilities and equipment.

As playground equipment is updated through the Playground Replacement Program, new amenities should be state-of-the-art and bring local playgrounds to not only regional, but national standards. The Village should review materials from organizations such as the National Recreation and Parks Association or the National Program for Playground Safety, as well as regional municipalities with recent state-of-the-art improvements.

Continue to monitor local demographics, and modify parks and open space programming to reflect the evolving needs of Lincolnwood's diverse population.

Lincolnwood's aging population, influx of younger families, and diversity could place new demands on parks and open space programming. Existing programming should be regularly reviewed so that new services are introduced to meet the demands of emerging or underserved populations. In addition, a community survey should be conducted on a regular basis to evaluate the needs and desires of Lincolnwood residents.

Monitor the availability of properties adjacent to existing parks, and where appropriate, acquire such property to accommodate park expansion.

Lincolnwood's built-out development pattern constrains the ability to create new parks and open spaces. However, opportunities to expand existing parks may arise over time as properties become available for purchase. The Department should identify parks for potential expansion and establish a master plan based on the incremental availability of adjacent land. The Department should also monitor the availability of adjacent properties and, where possible, work with property owners to establish the right of first refusal should they become available.

Parks & Open Spaces Goal 2

Enhance multi-modal access to Lincolnwood's parks and open spaces from surrounding commercial and residential areas.

Objectives and Policies

Establish formal agreements with School District 74 for the shared use of indoor and outdoor recreational facilities.

The facilities of School District 74 are an important community asset, centrally located within the Village and closely tied to adjacent residential areas. The district's outdoor areas and indoor gymnasiums represent a significant amenity for residents. The Village should continue to coordinate with the School District to provide the shared use of indoor and outdoor recreational spaces outside of school hours of operation. This could include after-school programs, sports leagues, and community events.

Coordinate with the Forest Preserves District of Cook County, IDOT, CTA and Pace to enhance sidewalk, trail, and transit access to Forest Preserve properties west and southwest of Lincolnwood.

Portions of Lincolnwood are located less than one mile from Forest Preserves District of Cook County properties, including LaBagh Woods, Forest Glen Woods, and Edgebrook Woods. These spaces provide an opportunity for Lincolnwood residents to access additional open space. Coordinating with the Forest Preserve District, the City of Chicago, and IDOT, the Village should establish safe multi-modal routes for residents to access nearby Forest Preserve properties. Efforts could include sidewalk enhancements, designated routes, and wayfinding signage. In addition, new transit options could be coordinated with CTA and Pace leaving from key sites within the Village.

Utilize the Planned Unit Development approval process to integrate quality, usable open spaces into larger development and redevelopment throughout the Village.

There are several key redevelopment sites in Lincolnwood that are large enough to accommodate open space as a component of the overall development program. As part of the Planned Unit Development approval process, the Village should work with developers to integrate usable open spaces as part of new developments. These spaces should be accessible to and provide amenities for the general public.

Environmental Features Goal 1

Sustain important environmental elements that help define Lincolnwood's character.

Objectives and Policies

Work closely with the City of Chicago to enforce littering and dumping regulations along Centennial Park.

Centennial Park, along with the open space east of the North Shore Channel, is an amenity shared with the City of Chicago to the east. The west side is actively used by Lincolnwood as Centennial Park, however, the east side is more isolated and is not actively used, making it more susceptible to trash dumping. Though it is technically within Lincolnwood's boundary, the Village should work with the City of Chicago to monitor illegal dumping on the east side of the channel.

Continue to support the Village's Tree Replacement Program, and establish benchmarks for the tree population on a block-by-block basis.

The Tree Replacement Program provides a 50/50 cost share where the Village and the property owner share the cost of tree replacement within the public right-of-way. This program should be continued and encouraged to facilitate creation of a consistent tree canopy in Lincolnwood. The Village should conduct an inventory of existing parkway trees on a block-by-block basis, targeting tree replacement in areas with sparse tree canopies. Benchmarks should be established for tree species to ensure that newly planted trees provide diversity and resiliency from disease and infestation.

Implement a tree planting program along Lincoln Avenue, Devon Avenue, Pratt Avenue, Touhy Avenue, Cicero Avenue, Crawford Avenue, and McCormick Boulevard.

Major roadways in Lincolnwood lack parkway trees that would enhance appearance and character. The Village should coordinate with IDOT and Cook County to assess existing trees along all major roadways. This should include a program for planting and replacing trees, including suggested species and guidelines for placement.

Environmental Features Goal 2

Mitigate the impacts of environmental factors on development throughout Lincolnwood.

Objectives and Policies

Support residents and businesses in reducing local stormwater runoff and flooding.

Stormwater runoff from residential and commercial uses has created an increased demand on the stormwater system resulting in intermittent flooding. The Village should establish a residential stormwater mitigation program to provide residents with methods to reduce stormwater runoff. This program should include technical summaries, product information, and potential funding or development incentives for rain barrels, permeable hardscaping, and other best management practices. The Village should also work with commercial property owners to identify techniques for on-site stormwater management. Such techniques could include parking lots or dry basins specifically engineered to receive and hold runoff during significant weather events.

Identify and implement strategic infrastructure upgrades that would increase stormwater capacity and overcome physical barriers to the transmission of water.

The Lincolnwood stormwater system is not currently prepared to handle increased stormwater runoff from residential uses. In particular, the existing system does not include the infrastructure for transmission of stormwater from west to east across I-94, resulting in some flooding in the neighborhoods to the west of the highway. The Village has conducted studies to identify necessary engineering solutions to address this issue. However, implementation will require significant capital funding. The Village should pursue grant funding to address neighborhood flooding issues, and identify municipal funding that may be necessary to serve as a match for grant funding or implement related improvements not eligible under grants.

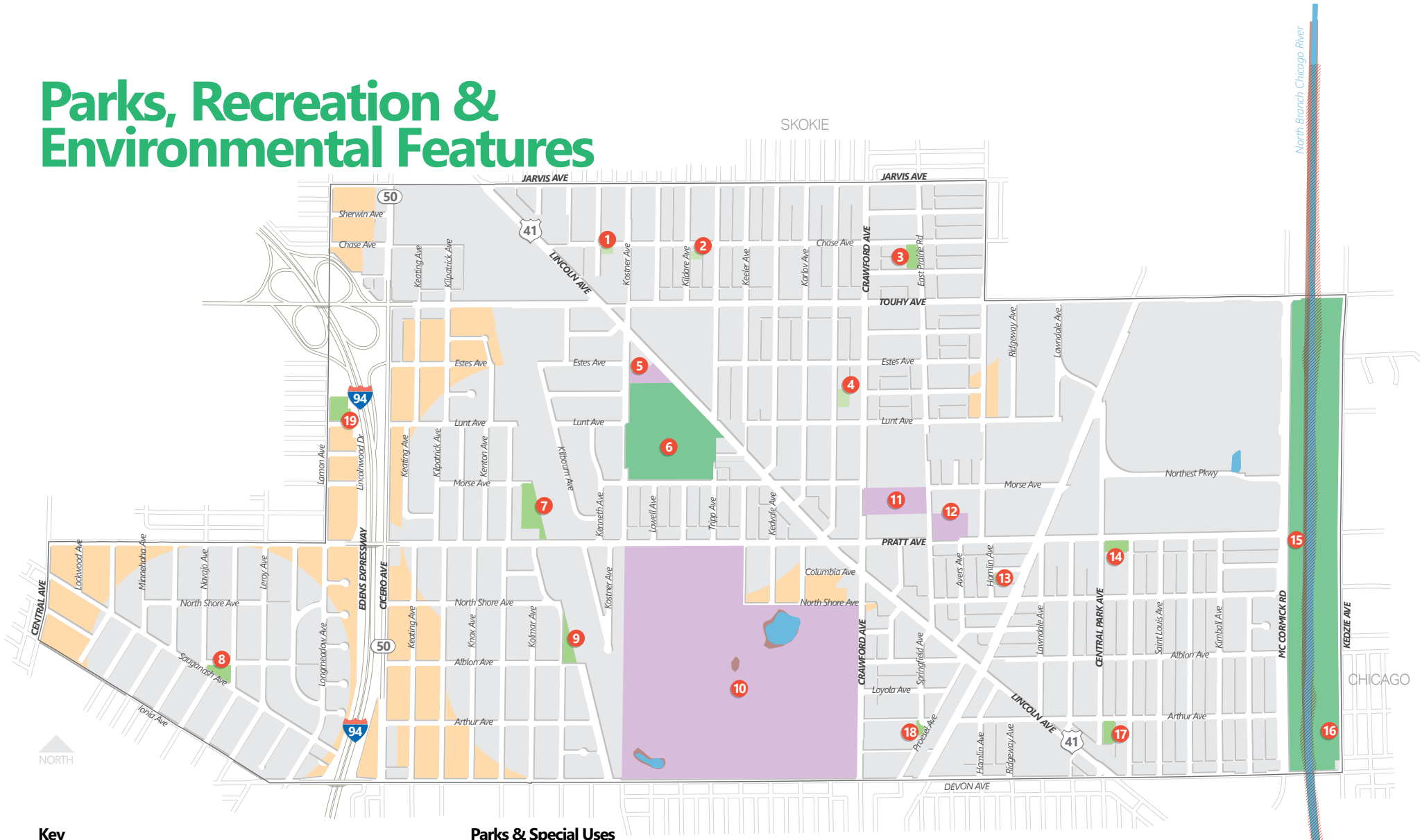
Utilize Village-owned open spaces as short-term detention areas for surrounding development.

Addressing local stormwater concerns may require long term implementation of infrastructure improvements. However, as a short-term solution, the Village should utilized open spaces for necessary detention of stormwater. Potential open spaces should be reviewed to ensure short-term detention is viable given existing programming, topography, and other factors.

Identify municipal funding or outside grants to support window upgrades to minimize the impacts of O'Hare International Airport air traffic noise.

The Village frequently experiences air traffic related noise given Lincolnwood's proximity to O'Hare International Airport. The Village should identify potential funding to support window upgrades and sound insulation to minimize air traffic noise and related impacts. While other grants do exist, Lincolnwood is situated outside of O'Hare's official noise contour impact area, which may limit some potential funding opportunities. The Village should consider establishing a revolving loan program to maintain property values and residential marketability.

Parks, Recreation & Environmental Features



Key

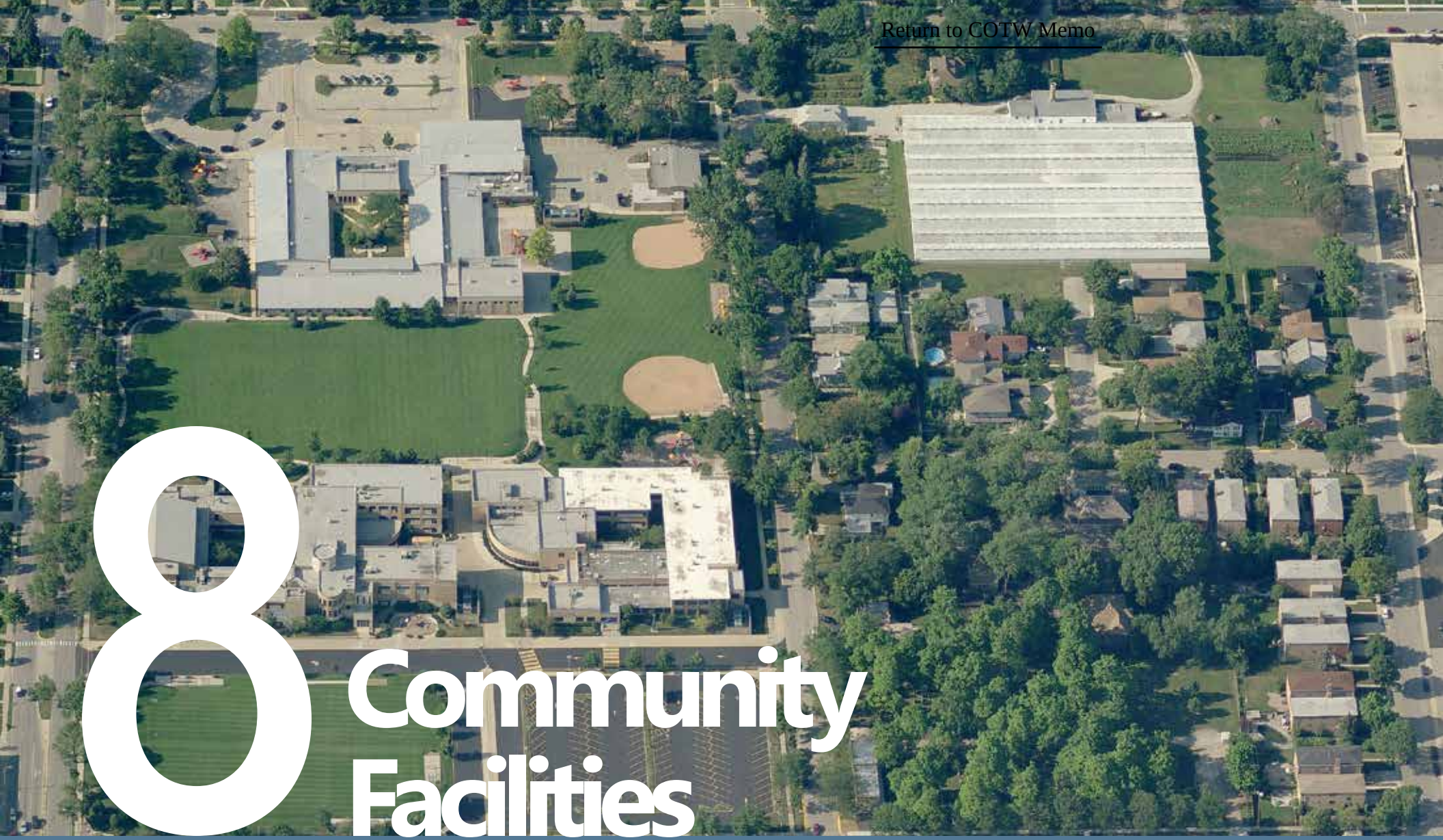
- Mini Parks
- Neighborhood Parks
- Community Parks
- Special Use
- 100-Year Floodplain
- Wetlands
- Underserved Residential Areas

Parks & Special Uses

1. Kenneth Park
2. Kildare Park
3. Charles L. O'Brien Park
4. Richard R. Rossi Park
5. Proesel Park Family Aquatic Center
6. Henry A. Proesel Park
7. M. Lester Flowers Park
8. G.G. Rowell Park
9. Arthur M. Goebelt Park
10. Bryn Mawr Country Club
11. SD 74 Fields
12. New Light Cemetery
13. Columbia Park
14. Drake Park
15. Lincolnwood Centennial Park
16. The Stadium at Devon and Kedzie
17. Central Park
18. Springfield Park
19. Pohatan Park (Skokie Park District)

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8 Community Facilities

58 Existing Community Facilities

60 Goals, Objectives & Policies

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Local development in Lincolnwood is served by a number of entities that provide critical infrastructure and services for residents and businesses. These services support land uses, provide a high quality of life, and sustain the community's attractiveness as a place for residents and businesses to invest.

This section of the Comprehensive Plan presents goals, objectives, and policies for community facilities. It should be noted that several of the services discussed in this section are outside of the purview of the Village of Lincolnwood as a governing body. As a result, implementation of these recommendations may require collaboration among agencies and various forms of local government.

Existing Community Facilities

This section highlights the Village's existing community facilities and services provided by a number of entities or forms of local government. The information was obtained through field inventories undertaken by the Consultant in spring 2015 and information collected from the Village of Lincolnwood and other service providers.

Village of Lincolnwood. The Village of Lincolnwood's Village Hall is located in the Municipal Complex at 6900 N. Lincoln Ave. There are no future renovation plans for the Municipal Complex since it was recently redone. The Municipal Complex houses Village Hall and the departments of Administration, Community Development, Finance, Fire and Police. The facility is also used for Village Board meetings, voting and other special events. As mentioned in the Open Space & Environmental Features chapter of the Comprehensive Plan, the Parks & Recreation Department of the Village of Lincolnwood maintains the Community Center.

Police Department. Police Protection in the Village of Lincolnwood is provided by the Lincolnwood Police Department, which operates out of the Municipal Complex in the Police Station at 6900 N. Lincoln Ave. The Department is comprised of 33 full-time police officers and 12 staff members. Despite recent trends, the Police Department indicated that the greatest perceived threat to public safety in Lincolnwood is burglary and theft. The Department has no future plans for expansion or redevelopment of facilities within the next ten years.

Fire Department. Lincolnwood is the only municipality in the State of Illinois to privately contract its fire protection and paramedic services. Despite being a contracted service, fire protection services in the Village are referred to as the Fire Department, operating out of Fire Station 15 at 6900 N Lincoln Avenue. The Department has plans to renovate its existing Fire Station 15 building. Renovations over the next five years will include remodeling the bathroom, painting the interior of the building, window upgrades, a new boiler and generator, and upgrades to the Police/Fire training room. A new ambulance substation is being installed as part of an approved development in the 4500 block of Pratt. The existing location of Fire Station 15 and size of the station are well suited to staff and community needs. The Fire Department is concerned about issues of flooding, as well as Lincolnwood's aging population. If residential development is to incorporate more senior homes/assisted living units, the Fire Department anticipates an increase in ambulance usage.

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Public Works Department. The Public Works Department is responsible for maintenance of the Village's streets, vehicles, parks, public buildings, trees, alleys, water system, sewer system, and more. The Department, located at 7001 North Lawndale Avenue, is organized into five divisions including: Administration, Vehicle Maintenance, Parks & Building Maintenance, Streets Maintenance, and Water & Sewer Maintenance. During winter, all the divisions work together to remove snow and ice from local roadways.

Under the purview of Public Works is stormwater management. Community members voiced a concern about flooding issues in some neighborhoods within the Village of Lincolnwood. Historically, much of Lincolnwood was developed with minimal regulations regarding lot coverage. As a result, some neighborhoods struggle with excessive stormwater runoff and localized flooding.

Parks and Recreation Department. The Parks and Recreation Department provides facilities and programs aimed at promoting healthy and enjoyable lifestyles in Lincolnwood. Recommendations related to parks and recreation are included in Chapter 9 of the Comprehensive Plan.

Lincolnwood Public Library. The Lincolnwood Public Library, located at 4000 W Pratt Avenue, is operated by a separate Library District whose mission is "...to enhance the quality of life in Lincolnwood by creating and sustaining a sense of place for residents; bringing the community together in order to celebrate its diversity; offering individuals a welcoming gateway to knowledge and discovery; and fulfilling residents' desire for cultural and recreational activities."

The Library District's boundaries are coterminous with those of the Village. In 2012, the District drafted a Strategic Plan as a way to increase membership after discovering that only 30% of Lincolnwood residents held a library card. Shifting the focus to marketing the District as a resource of community space, the Library identified several needed improvements. The Library will undertake a major interior renovation in 2016. The District identified spatial constraints with its current site and building, noting that an expansion of the facility would require purchasing adjacent property since the existing structure cannot support a second floor without a major retrofit.

Representatives from the District stated that greater transit, bicycle and pedestrian access would enhance use of the Library. Also, the Library would benefit from a faster fiber optic internet connection similar to that already implemented by the Village.

School District 74. School District 74 provides elementary and middle school education for residents of Lincolnwood. (The District's boundaries are coterminous with those of the Village.) The campus is located at 6950 North E. Prairie Road and includes four buildings; Todd Hall (Pre-Kindergarten through 2nd Grades), Rutledge Hall (3rd-5th Grades), Lincoln Hall (6th-8th Grades), and the District's Administration Building. The District enrollment in 2013 was 1,239 students. In 2014, the District established a Strategic Plan to lead it through upcoming capital improvements. In 2015, initial capital improvements were made to some facilities. In 2016, a major capital renovation is planned for Lincoln Hall that will include increased security and mobility, STEM curriculum and large group instruction spaces, instructional renovations, and renovation to common elements.

School District #219. Lincolnwood residents attend Niles West High School, one of three high schools operated by School District 219. Niles West High school is located approximately 1.5 miles northwest of Lincolnwood in Skokie. As such, the District does not maintain any facilities in Lincolnwood but provides bus service for students who live in the Village.

Oakton Community College (District 535). With primary facilities in Des Plaines and Skokie, and satellite facilities in various locations throughout the northern suburbs, Oakton Community College offers a variety of associate degree and certification programs in 80 areas of study. The college also offers non-credit continuing education, adult education, or general wellness courses. Residents of Lincolnwood are eligible for in-district tuition at Oakton Community College.

Niles Township Government. Although its facilities are physically located in Skokie, IL, the Township of Niles offers critical services that are accessible by residents of Lincolnwood, Skokie, Golf, and sections of Morton Grove, Niles and Glenview. These services include an emergency food pantry, general assistance to direct people to special services, passport aid and other assessor services.

Community Events. The Village of Lincolnwood takes pride in its diversity and uses community events and various programs to promote this attribute. A sample of the community-wide events hosted across the Village of Lincolnwood include: Movies in the Park; the 5k Turkey Trot; the annual Holiday Tree Lighting Ceremony; Luau Night at the Aquatic Center; the Family Fun Fest and Classic Car Show; and Shake, Rattles and Roll.

Communities of Faith. Lincolnwood's diversity is reflected in its range of faith-based institutions. These institutions are a resource in reaching out to residents and strengthening the sense of community. Faith-based facilities are located throughout Lincolnwood.

Goals, Objectives & Policies

The following goals, objectives and policies are based on public input gathered throughout the planning process, existing conditions, future plans for community facilities, and the community's desire to sustain high quality services and amenities.

Community Facilities Goal 1

Sustain access to high-quality services that provide Lincolnwood residents and businesses with the support necessary for investment in the community.

Objectives and Policies

Expand and improve local bicycle and pedestrian facilities, prioritizing areas around destinations often used by senior citizens, youth, and other residents.

The pedestrian system in Lincolnwood should provide safe routes to important community facilities and points of interest. Locations such as the Municipal Complex, Lincolnwood Library, and the school campus generate regular traffic from a full range of residents, including senior citizens and young students. The blocks surrounding these locations should be the highest priority for pedestrian and bicycle network improvements. These could include the replacement of poorly maintained sidewalks, enhanced signage and vehicular warnings of the presence of bicyclists and pedestrians, and clearly marked on-site connections to building entries.

Support the Library District and School District in procuring high-speed fiber optic telecommunications services.

High-speed fiber optic telecommunications services were identified by local service providers as a shortcoming in their existing and facilities. The Village should support access to such infrastructure for the Lincolnwood Public Library and School District 74. Support could include advocacy or joint grant pursuits to support funding for telecommunications improvements.

Continue to keep Lincolnwood safe.

Lincolnwood citizens enjoy a high level of service from their police and fire departments. The Village should continue to invest in tools to sustain Lincolnwood's reputation within the region. Annual capital improvement programs should be reviewed to ensure they integrate state-of-the art fleet vehicles, technologies, and other elements. The Village should also continue to support collaboration with adjacent communities to track crime patterns and implement preventative measures.

Work with IDOT to improve pedestrian crossings at intersections between Lincoln Avenue, Pratt Avenue and Crawford Avenue adjacent to the Lincolnwood Library and school campus.

The Lincolnwood Library and the Lincolnwood school campus are important community destinations. While these facilities benefit from a central location in the Village, they are surrounded by three of the busiest roadways in Lincolnwood. The Village should coordinate with IDOT to update these crossings in order to increase safety and support non-motorized accessibility. Improvements could include pedestrian refuge islands, pedestrian activated timers, and textured crosswalks.

Community Facilities Goal 2
Improve the performance of municipal infrastructure.

Objectives and Policies

Encourage the use of stormwater management and filtration techniques on residential lots.

Recent housing development includes larger homes, wider driveways, and other characteristics that increase the amount of runoff during rain events. This can result in localized flooding where it hadn't previously occurred. Residential stormwater management and filtration techniques, such as permeable pavers, rain barrels, and rain gardens, should be encouraged to help reduce demand on municipal stormwater infrastructure. The Village should establish programs to incentivize stormwater management and develop informational materials to inform residents of these techniques and their benefits.

Establish a short- and long-term capital improvement strategy for addressing localized flooding in flood-prone neighborhoods.

Flooding has been noted in various residential areas throughout Lincolnwood, particularly the neighborhood west of I-94, due to infrastructure limitations. The Village should review all neighborhoods to establish short- and long-term capital improvements necessary for flood-prone areas. Strategies should be established to prioritize improvements to address existing flooding issues while mitigating future impacts.

Coordinate with IDOT and Cook County to implement local infrastructure modernization as arterial roadway improvements are made.

Village infrastructure runs under most of the arterial streets in the Village. These streets are typically under the jurisdiction of IDOT or Cook County. As these entities undertake improvements to their roadways, the Village should coordinate to modernize underground infrastructure. This could reduce the overall cost of infrastructure maintenance.

Community Facilities Goal 3
Foster collaboration and engagement among Village government, other agecies and forms of local government, and the Lincolnwood community.

Objectives and Policies

Support ongoing coordination among local service providers to maximize both the effectiveness and efficiency of public services.

Community facilities and service providers such as School Districts 74 and 219, the Lincolnwood Library, and Village departments should continue to coordinate services and facilities. The Village should support and help facilitate cooperation, encouraging separate providers to work together on community projects, share resources, and establish long term plans for maintenance and improvement of community facilities.

Continue to utilize multiple service provider networks to maintain open communication with Lincolnwood residents and businesses.

Lincolnwood's existing service providers have pre-established networks of communication that are vital to keeping residents and businesses informed. The Village should utilize these avenues to maintain regular communication with citizens, including both the distribution of news specific to the community, as well as information about upcoming events and activities to become involved in. Similarly, these lines of communication should be central to efforts to survey and receive feedback from residents and businesses.

Continue to work with other service providers to establish a central calendar of community events that is easily accessible to all residents.

With so many activities provided by so many entities, residents may find information confusing or inconsistent. The Village should work with other service providers to establish a central resource of information for residents regarding activities, events, and opportunities to be involved in the community.

Work with service providers whose district boundaries go beyond those of the Village to ensure Lincolnwood residents enjoy a high level of access and quality of service.

The service areas of several service providers in Lincolnwood go beyond the Village's municipal border. The Village should coordinate with these service providers to ensure Lincolnwood residents are receiving an equitable level of access to facilities and services, regardless of where these services are actually provided. This could include coordination with surrounding municipalities to ensure bike trails and pedestrian networks extend to such facilities.

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Community Facilities



Key

- Government Services
- Education
- Utilities
- Public Parking

Community Facilities

1. Municipal Complex
2. Lincolnwood Library
3. School District 74 Campus
4. Village Public Works
5. Water Tower
6. Water Treatment Facility
7. Post Office
8. Municipal Parking Lots



9 Implementation

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64 Jurisdictional Cooperation & Participation

65 Amending Development Regulations

65 Multi-Year Capital Improvement Program

65 Regular Updates

65 Maintain Public Communication

66 Potential Funding Sources

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The Lincolnwood Comprehensive Plan provides recommendations, strategies, and policies that should be implemented over the next 10 to 20 years. To realize its vision, the Village must take a proactive role with support and participation from a variety of partners. This chapter highlights the key actions and funding sources that will enable the Lincolnwood community to put the plan into action.

Day-to-Day Use

The Lincolnwood Comprehensive Plan should be put to use on a day-to-day basis, acting as the Village's official policy guide for land use, development, and reinvestment. The Plan should be regularly consulted by Village staff, the Board of Trustees, and other boards and commissions in review and evaluation for future investment. Further, the various community facilities and service providers in Lincolnwood should use the Plan to assess how facilities, infrastructure, and programming align with broader community objectives. The Village should meet with department heads, important Village staff, and key individuals in the community to explain the purpose and benefits of the Lincolnwood Comprehensive Plan.

To support the day-to-day use of the Plan, the Village should:

- Make copies of the Plan available online for free, provide hard copies at the Village Hall, and have a copy on file at the Lincolnwood Public Library for reference;
- Provide assistance to the public that explains the Plan and its relationship to private and public development projects and other civic proposals;
- Assist the Boards of Trustees and various boards and commissions in the day-to-day administration, interpretation, and application of the Plan;
- Provide a Lincolnwood Comprehensive Plan orientation for newly elected or appointed officials;
- Maintain a list of emerging trends, issues, or needs which may be the subject of amendments to the Lincolnwood Comprehensive Plan.

Jurisdictional Cooperation & Participation

For the Lincolnwood Comprehensive Plan to be successful there must be strong leadership from the Village and dedicated participation from other local and regional agencies, organizations, community groups, and the private sectors. The Village should assume a leadership role in collaborating with other organizations to implement the Lincolnwood Comprehensive Plan and improve the quality of life in Lincolnwood.

Partners should include, amongst others:

- Lincolnwood Public Library District
- Lincolnwood School District 74
- Niles Township High School District 219
- Private education providers
- Cook County
- Forest Preserves District of Cook County
- Illinois Department of Transportation
- Northwest Municipal Conference (NWMC)
- Business and development community
- Community stakeholders

Amending Development Regulations

While the Lincolnwood Comprehensive Plan provides a vision and direction for the community, the Village's development regulations are the primary tool for implementation of the Plan. Following adoption of the Lincolnwood Comprehensive Plan, the Village should review the current zoning ordinance and related ordinances to ensure that regulations reflect current Village policy and the objectives of the Lincolnwood community. Amendments to development regulations and standards should consider complementary programs and incentives that can be used to achieve the community's vision.

Multi-Year Capital Improvement Program

Recommendations of the Lincolnwood Comprehensive Plan will require capital investments by the Village. To support implementation of these recommendations and appropriately budget for improvements, Lincolnwood should review its multi-year Capital Improvement Program (CIP) to ensure that investments support objectives articulated in the Comprehensive Plan.

Regular Updates

The Lincolnwood Comprehensive Plan is not a static document. As new issues arise or community desires change in the future that are beyond the focus of the existing plan, updates should be made to the Comprehensive Plan to meet these changing conditions. Although a proposal to amend the Plan can be brought forth by petition at any time, the Village should initiate review of the Plan at least every three to five years. Ideally, this review should coincide with preparation of the Village's budget and future Capital Improvement Plans as well as the preparation of an annual action agenda. Routine examination of the Plan will help ensure that the planning program remains relevant to community needs and aspirations.

Maintain Public Communication

The planning process for the Lincolnwood Comprehensive Plan has facilitated a considerable amount of public outreach and communication, keeping residents involved and informed of the plan's development. Members of the Lincolnwood community were able to stay involved through outreach events, a project website, interactive outreach tools, newsletters, and other traditional media. This is an important step in educating the community about the relevance of planning and the Village's role in defining its future. Building on these efforts, the Village should ensure that the Plan's major recommendations and overall "vision" are conveyed to the entire community. This should include regular updates, coverage of major milestones, and additional opportunities for residents to voice their opinion.

The Village should continue to use established networks to ensure that community members can communicate with the Village and receive information about local planning and development. In addition, the Village should work to provide accessible materials both online and in print that simplify and explain regular civic functions. This could include informational materials that provide guidance on applying for zoning, building, subdivision, or other development related permits and approvals.

The Village should also conduct regular surveys with residents and business owners. These could include surveys at regular intervals that monitor changes in opinion over time, or special surveys that solicit local opinions about specific issues. These could be conducted through e-blasts, water bill mailings, materials distributed through school students, or ballot questionnaires.

Potential Funding Sources

The following is a list of potential funding sources that the Village could pursue to fund implementation of the Lincolnwood Comprehensive Plan. These programs are organized by funding category, which include:

- General Economic Development
- Transportation & Infrastructure
- Parks, Trails & Open Spaces

General Economic Development

Tax Increment Finance (TIF)

The purpose of TIF funding is to incentivize and attract desired development within key redevelopment areas. TIF dollars can typically be used for infrastructure, streetscaping, public improvements, land assemblage, and offsetting the cost of development.

TIF utilizes future property tax revenues generated within a designated area or district, to pay for improvements and further incentivize continued reinvestment. As the Equalized Assessed Value (EAV) of properties within a TIF district increases, the incremental growth in property tax over the base year that the TIF was established is reinvested in that area. Local officials may then issue bonds to undertake other financial obligations based on the growth in new revenue.

Over the life of a TIF district, existing taxing bodies receive the same level of tax revenue as in the base year. Provisions exist for schools to receive additional revenue. The maximum life of a TIF district in the State of Illinois is 23 years, although a district can be extended beyond that horizon through authorization from the State Legislature.

The Village currently has three TIF districts:

- Lincoln-Touhy TIF
- Northeast Industrial District TIF
- Devon-Lincoln TIF

Business Development District (BDD)

Authorized by Division 74.3 of the Municipal Code of the State of Illinois, a municipality may designate, after public hearings, an areas as a Business Development District (BDD). A BDD would allow the Village to levy up to an additional 1% retailers occupation tax, 1% hotel tax, and 1% sales tax within a designated district. Similar to a TIF district, a BDD has a maximum life of 23 years. BDD legislation also permits municipalities to utilize tax revenue growth that has been generated by BDD properties to fund improvements in the district.

Business district designation empowers a municipality to carry out a business district development or redevelopment plan through the following actions:

- Review all development and redevelopment proposals for eligible projects using BDD funding to improve property
- Acquire, manage, convey, or otherwise dispose of real and personal property acquired pursuant to the provisions of a development or redevelopment plan
- Enter into contracts with any public or private agency or person.
- Apply for and accept capital grants and loans from the federal government and the State of Illinois for business district development and redevelopment
- Borrow funds as it may be deemed necessary for the purpose of business district development and redevelopment, and in this connection, issue such obligation or revenue bonds as it shall be deemed necessary, subject to applicable statutory limitations
- Sell, lease, trade, or improve such real property as may be acquired in connection with business district development or redevelopment plans
- Expend such public funds as may be necessary for the planning, execution, and implementation of the business district plans
- Create a Business District Development and Redevelopment Commission to act as an agent for the municipality for the purpose of business district development and redevelopment

BDD funds can be used for infrastructure improvements, public improvements, site acquisition, and land assemblage.

Special Service Area (SSA)

A Special Service Area (SSA) provides a means of funding improvements and programs within a designated area. In an SSA, a small percentage is added to property taxes within the defined service area. The revenue received from this additional levy is channeled back into projects and programs benefiting those properties. An SSA can be rejected if 51% of the property owners and electors within a designated area object.

SSA funded projects can include such things as district marketing and advertising assistance, promotional activities and special events, streetscape and signage improvements, and property maintenance services. SSA's can also be used to fund various incentives and tools such as small business loan funds or façade improvement programs.

Incubators

Business incubators provide low-cost space and specialized support to small companies. Such services might include administrative consulting, access to office equipment and training, and assisting in accessing credit. Incubators are typically owned by public entities such as municipalities or economic development agencies who then subsidize rents and services with grants. In addition to job creation and generating activity, the goal is to facilitate growth and expansion of startup businesses within an area.

Sales Tax Rebate

A sales tax rebate is a tool typically used by municipalities to incentivize business to locate to a site or area. The rebate is offered as a percentage of the annual sales tax revenue generated by the establishment and is often tied to benchmarks such that as sales volume increases, so too does the proportion of the rebate. Sales tax rebate percentages can range from 1% to 100% and are dependent on the goals and objectives of the local municipality. Sales tax rebates have proven effective in attracting new businesses and encouraging redevelopment and renovation.

Tax Abatement

A property tax abatement is a versatile tool that can be applied to address a wide range of community issues. Property tax abatements are typically used as an incentive to attract business and revitalize the local economy. In the State of Illinois, municipalities and other taxing districts can abate any portion of the tax that they individually levy on a property. The period of tax abatement on a given property can be no longer than 10 years and the total combined sum of abated taxes for all taxing districts cannot exceed $4 million over that period. A taxing district can administer the abatement by one of two methods: 1) lowering the tax rate; or 2) initiating a property tax freeze where the property is taxed based on a pre-development assessed value.

In some circumstances municipalities can also petition the County to lower a property's assessment. For example, a commercial property could be assessed at a percentage equivalent to that of a residential property. This is an effective means of lowering a property tax bill; however, it should be noted that this method impacts all taxing districts and not just the district making the request.

Payment in Lieu of Taxes (PILOT)

Payment in Lieu of Taxes (PILOT) is a tool similar to tax abatement. The Village can use PILOT to reduce the property tax burden of a desired business for a predetermined period. In this instance, the Village and property owners will agree to the annual payment of a set fee in place of property taxes. Payments are generally made in the form of a fixed sum, but they may also be paid as a percentage of the income generated by a property.

In addition, PILOT can be a means of reducing the fiscal impact on the Village of a nonprofit, institutional use, or other non-taxpaying entity located on a key site. While such uses can be desirable as activity generators, they can also negatively impact municipal services because they do not pay taxes. Provisions can be made to offset that negative impact by allowing the Village to be compensated for at least a portion of the revenue that would otherwise be collected in the form of property tax.

Transportation & Infrastructure

In December 2015 the Fixing America's Surface Transportation (FAST) Act, a five-year transportation reauthorization bill, was established. The FAST Act replaces the Moving Ahead for Progress in the 21st Century (MAP-21) Act, which expired in October 2015 and was extended three times. The FAST Act aims to improve infrastructure, provide long-term certainty and increased flexibility for government, streamline approval processes, and encourage innovation to make the surface transportation system safer and more efficient.

The FAST Act continues funding for numerous programs previously funded through MAP-21. Given the recent passage of the FAST Act, it is still uncertain how changes in Federal policy will ultimately impact existing funding programs. The Village should stay informed of the status of these programs and new funding sources that may be introduced in the near future as a result of the FAST Act.

The following are grant programs covered under the FAST Act that could be utilized by the Village to make enhancements to local transportation infrastructure.

Illinois Transportation Enhancement Program (ITEP)

The Illinois Department of Transportation (IDOT) administers the Illinois Transportation Enhancement Program (ITEP) and has funded projects including bicycle and pedestrian facilities, streetscaping, landscaping, historic preservation, and projects that control or remove outdoor advertising. In the past, federal reimbursement has been available for up to 50% of the costs of right-of-way and easement acquisition and 80% of the costs for preliminary engineering, utility relocations, construction engineering, and construction costs.

Safe Routes to Schools (SRTS)

The SRTS program provides funding for the planning, design, and construction of infrastructure related projects that will substantially improve the ability of students to walk and bike to school, including:

- Sidewalk improvements;
- Traffic calming and speed reduction improvements;
- Pedestrian and bicycle-crossing improvements;
- On-street bicycle facilities
- Off-street bicycle and pedestrian facilities;
- Secure bicycle parking system; and,
- Traffic diversion improvements in the vicinity of schools

Congestion Mitigation & Air Quality Improvement Program (CMAQ)

The Chicago Metropolitan Agency for Planning (CMAP) is the administrator of Congestion Mitigation & Air Quality Improvement (CMAQ) program funds for the northeastern Illinois region. CMAP has supported a wide range of projects through the CMAQ program including improvements to the bicycle facilities, transit facilities, intersections, sidewalk improvements, and signal timing, Funds have also been used to make transportation improvements to eliminate traffic bottlenecks, limit desired emissions, and to create promotional campaigns to enhance use of transit and bicycles. As a result of changes made to the program under the recently adopted FAST Act, vehicle-to-infrastructure technology projects will also be eligible for CMAQ funding.

Surface Transportation Block Grant Program (STBGP)

STBGP funds are allocated to coordinating regional councils to be used for roadway and roadway related items. Projects in this funding category require a local sponsor and are selected based on a ranking scale that takes into account the regional benefits provided by the project among other factors. STBGP funds may be used for a variety of project types including roadway rehabilitation, reconstruction and restoration, widening and adding lanes; intersection improvements, traffic signage improvements, and green infrastructure funding.

Surface Transportation Program (STP) Set-Aside

STP Set-Aside is a sub-program of the Surface Transportation Block Grant Program, which provides funding for non-motorized transportation projects. Projects range from on-street bike facilities to multi-use paths and sidewalk infill programs to Safe Routes to School projects. STP Set-Aside funds are administered by the Chicago Metropolitan Agency for Planning (CMAP) through a formal application process.

Parks, Trails & Open Spaces

Illinois Department of Natural Resources (IDNR)

The Illinois Department of Natural Resources (IDNR) administers several grants-in-aid programs to help municipalities and other local agencies provide a number of public outdoor recreational areas and facilities. The programs operate on a cost reimbursement basis to a government or non-for-profit organization. Local governments can receive one grant per program per year, with no restrictions on the number of local governments that can be funded for a given location. IDNR grants are organized into three major categories: Open Space Land Acquisition and Development (OSLAD); Boat Access Area Development (BAAD); and the Illinois Trails Grants Program.

Open Space Land Acquisition & Development (OSLAD)

The OSLAD program awards up to 50% of project costs up to a maximum of $750,000 for acquisition and $400,000 for development / renovation of recreational facilities such as playgrounds, outdoor nature interpretive areas, campgrounds and fishing piers, park roads and paths, and beaches. IDNR administers five grant programs to provide financial assistance for the acquisition, development, and maintenance of trails that are used for public recreation uses.

Land & Water Conservation Fund (LWCF)

The federal Land & Water Conservation Fund program (LWCF) is a program with similar objectives to the OSLAD program that is also managed by IDNR. LWCF grants are available to municipalities, counties, and school districts to be used for outdoor recreation projects. Projects require a 50% match. All funded projects are taken under perpetuity by the National Park Service and must only be used for outdoor recreational purposes.

Illinois Bicycle Path Program

The Illinois Bicycle Path Program is a grants program administered by IDNR that provides funding assistance up to 50% to acquire and develop land for public bicycle path purposes. Funded by a percentage of vehicle title fees, maximum grants awards are limited to $200,000

Recreational Trails Program (RTP)

The Recreational Trails Program is a federally funded grant program for trail-related land acquisition, development, or restoration. The grants are awarded based on the results of a competitive scoring process and the application's suitability under MAP-21. A minimum 20% match is required by the applicant. Grants are to be used for motorized or non-motorized trail development, renovation, and / or preservation. All projects must be maintained for 25 years. Eligible applicants include municipalities, counties, schools, non-profits, and for-profit businesses.

ComEd Green Region Program

Openlands has partnered with ComEd to administer the ComEd Green Region Program. Recognizing that open space is a crucial element of the quality of life, the ComEd program awards grants for municipal efforts to plan for, protect, and improve open land in ComEd's service area of northern Illinois. The grants, of up to $10,000 each, support existing open space projects that focus on conservation, preservation, and improvements to local parks and recreation resources. Grant recipients can use Green Region grants in combination with other funding sources to cover a portion of the expenses associated with developing and /

Return to VB Agenda

VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
7:30 P.M., JULY 19, 2016

AGENDA

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Approval of Minutes

1. Village Board Minutes – June 7, 2016

V. Warrant Approval

VI. Village President's Report

1. 2016 Lincolnwood Fest
2. Electronic Recycling and Shredding Event
3. Appointment of Mario Rizzoti to the Human Relations Commission
4. Swearing in of Police Officers Ericson Masini and Pardeep Deol
5. Police Officer of the Year Detective Eric Gronlund

VII. Consent Agenda (If any one wishes to speak to any matter on the Consent Agenda, a Speaker's Request Form must be completed, presented to the Village Clerk, and the matter will be removed from the Consent Agenda and added to Regular Business.)

1. Approval of an Ordinance Waiving Competitive Bidding and Approving Agreements for License and Land Management Software in the amount of $77,080 (Appears on the Consent Agenda Because it is a Routine Function of Government)

2. Approval of a Resolution Adopting a Two-Year Collective Bargaining Agreement with the Illinois Fraternal Order of Police Labor Council (Appears on the Consent Agenda Because it is a Routine Function of Government)

3. Approval of an Ordinance in Case #PC-06-16 to Approve a Special Use and Certain Variations of the Zoning Code to Permit a New Retail Building and Off-Street Parking Area at 3701 West Touhy Avenue (Appears on the Consent Agenda Because it was Approved at a Previous Village Board Meeting)

4. Approval of an Ordinance in Case #PC-11-16 to Approve a Moratorium on the Establishment of any New Businesses that are Primarily Warehouse or Self-Storage Uses on Certain Commercial Arterial Roadways in Certain Commercial Zoning Districts (Appears on the Consent Agenda Because it was Approved Unanimously by a Recommending Body)

5. Approval of a Resolution Approving a Participating Addendum for the Purchase of Small Hand and Power Tools Through the NASPO ValuePoint Cooperative Purchasing Organization (Appears on the Consent Agenda Because it is a Routine Function of Government)

VIII. Regular Business

6. Consideration of an Ordinance in Case #PC-07-16 to Approve a Special Use and Certain Variations of the Zoning Code Needed to Allow an Expansion of an Existing Off-Street Parking Area at 3550 West Pratt Avenue

7. Consideration of a Recommendation by the Plan Commission in Case #PC-08-16 to Approve an Amendment to Section 3.13 of the Zoning Code to Revise Fence Regulations for Residential Properties Abutting Public Recreation Paths and/or Commonwealth Edison Utility Rights-of-Way

8. Consideration of a Recommendation by the Plan Commission Concerning Case #PC-09-16 Regarding Text Amendments to the B-3 Village Center Planned Development (PD) District, Related to Fast-Food Restaurants with Drive-Through Facilities and Additional Use Standards for Business and Office Districts Related to All Drive-Through Facilities

9. Consideration of a Resolution Approving the First Amendment to the Intergovernmental Agreement Concerning Tax Increment Financing Within the Village

10. Public Hearing to Consider the Following Items Pertaining to Fiscal Year 2016-2017: A)Approval of the Annual Appropriation Ordinance for Fiscal Year 2016-2017 B) Approval of the Certificate of Estimated Revenues by Source for Fiscal Year 2016-2017

IX. Manager's Report

X. Board, Commission, and Committee Reports

XI. Village Clerk's Report

XII. Trustee Reports

XIII. Public Forum

XIV. *Closed Session*

A Closed Session is Requested to Discuss the Purchase of Property 2(c)(5)

XV. Adjournment

DATE POSTED: July 15, 2016

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, RCN Channel 49, and online at Lincolnwood.tv at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at lwdtv.org or on the Lincolnwood Mobile App.

VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
JUNE 21, 2016

DRAFT

Call to Order

President Turry called the Regular Meeting of the Lincolnwood Board of Trustees to order at 7:35 P.M., Tuesday, June 21, 2016, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the flag of our country.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:
PRESENT: President Turry, Trustees Bass, Cope, Patel, Elster, Spino, Klatzco
ABSENT: None

A quorum was present. Also present: Timothy Wiberg, Village Manager; Douglas Petroshius, Assistant Village Manager; Charles Meyer, Assistant to the Village Manager; Steven Elrod, Village Attorney; Steve McNellis, Director of Community Development; Laura McCarty, Director of Parks and Recreation; Amanda Pazdan, Management Analyst; Charles Greenstein, Village Treasurer.

Approval of Minutes

The minutes of the June 7, 2016 Village Board Meeting were distributed and examined in advance. Trustee Elster moved to approve the minutes as presented. The motion was seconded by Trustee Klatzco.

The motion passed by Voice Vote.

Warrant Approval

Trustee Elster moved to approve warrants in the amount of $755,353.98. The motion was seconded by Trustee Spino.

Upon a Roll Call by the Village Clerk the results were:
AYES: Trustees Spino, Klatzco, Elster, Cope, Patel, Bass
NAYS: None The motion passed.

Village President's Report

1. **Misericordia Home Candy Days Thank You**

President Turry offered thanks from Misericordia to the Lincolnwood Fire Department, Mr. Wiberg and Alex Ward representing Republic Bank

2. **Proclamation Regarding Parks and Recreation Month**

President Turry read the proclamation proclaiming the month of July as Parks and Recreation Month in the Village of Lincolnwood. Laura McCarty, Parks and Recreation Director, accepted the Proclamation.

3. Honoring Cardiac Responders

Chief LaMantia spoke, thanking the police officers who assisted in a lifesaving event. Fire Chief Hansen spoke thanking the First Responders and recognizing Paul Grant for his participation in the event. The patient survived this incident and offered his thanks to all for their heroic actions.

4. **Madeleine Grant Volunteer of the Year Recognition**

This presentation to Paul Eisterhold was made by Paul Grant, Georjean Hlepas Nickell, and Madeleine and Paul Grant's daughters, Maura Neuendank and Elizabeth Keno.
Mr. Eisterhold spoke of his devotion to the community and thanked all for the honor.

5. Special Award for Paul Eisterhold

President Turry presented this award "Pillar of the Community" to Mr. Eisterhold.

He spoke of the numerous committees and commissions in the Village which have benefitted from Mr. Eisterhold's participation.

6. **Human Relations Commission Person of the Year Award**

Paul Kramer of the Human Relations Commission presented this award to Dr. Jean Weiss, Lincoln Hall Principal. Mr. Kramer read one of the letters of recommendation which were received nominating Dr. Weiss for her devotion to the celebration of diversity in the District 74 community.

7. Proclamation Regarding Student Achievers

President Turry read the proclamation which included the fact that 35 graduates from the local high schools were Lincolnwood residents who have qualified to be designated as 2016 Illinois State Scholars.

The Village of Lincolnwood acknowledges our state scholars for this outstanding achievement and recognizes them as 2016 Lincolnwood Student Achievers. President Turry proclaimed June 21, 2016 as Lincolnwood Student Achievers Day.

8. Student Achievers Awards

Presented by President Turry, Trustee Cope and Alex Ward of Republic Bank.

Christopher Baba	Natalia Bafia	Zamaan Bagban
Elias Bennett	Patrick Chan	Jacqueline Chis

Valerie Chuy	Reem Darwish	Kaylie Dyer
Anam Furrukh	Faith Geraghty	Hashim Ghalib
Emma Greene	Nicole Ieremciuc	Jensy Joseph
Tawfic Khoury	Bao Tran Le	Jae Won Lee
Ameera Lodhi	Suha Mohiuddin	Michaela Morales
Matea Nikolic	Anastasia Papanastou	Barry Ruderman
Antonia Schmidt	Joshua Shimabukuro	Kate Silber
Cindy Son	Jamie Suh	Ligia Veliciu
Laura Volpe	Emily Voss	Daniel Weiss
Kristen Younan	Laura Younan	

8. Chamber of Commerce Madeleine Grant Scholarship Award

This award was presented by a representative of the Chamber of Commerce to Jamie Suh and Jared Turrel who were not in attendance.

9. Top Male and Female Student Achievers

These awards were presented by Erum Ahmed of Liberty Bank to Reem Darwish and Daniel Weiss.

President Turry introduced the Consent Agenda which was presented by PowerPoint as follows:

1. **Approval of a Recommendation by the Parks and Recreation Board to Approve a Resolution Adopting the Parks and Recreation Department Strategic Plan covering Fiscal Years 2016-17, 2017-18 and 2018-19**

2. **Approval of an Ordinance in Case #ZB-05-16 to Approve a Wall Sign Variation on the South Building Elevation and Deny a Wall Sign Variation on the West Building Elevation for the Property Located at 6540 North Lincoln Avenue**

3. **Approval of an Ordinance Concerning Case #PC-05-16 Regarding Sign Regulations Associated with Collective Parking Agreements**

Trustee Klatzco moved to approve the Consent Agenda as presented. The motion was seconded by Trustee Cope.

Upon Roll Call the Results were:
AYES: Trustees Klatzco, Cope, Spino, Elster, Patel, Bass
NAYS**:** None The motion passed

Regular Business

4. Consideration of a Recommendation by the Plan Commission in Case #PC-06-16, to Approve a Special Use and Certain Variations of the Zoning Code to Permit a New Retail Building and Off-Street Parking Area at 3701 West Touhy Avenue

This item was presented by Mr. McNellis using PowerPoint.

Background

Subject Property
*M-B Manufacturing and Business District and Retail Overlay Zone ("MBROZ)
- First redevelopment under new MBROZ District established in 2013

*25,424 square foot lot
*Existing building to be demolished
*4,500 square foot building

Development Review Team
*Convened on April 27, 2016
*Comments incorporated into plans or PC recommendations

Renderings and aerial views were presented.

Requested Action

*Special Use to allow off-street parking in front of building
*Variation to allow less than minimum perimeter landscape for off-street parking
*Variation to allow less than minimum interior landscape for off-street parking

Special Use

Permit off-street parking area in front of a building Section 7.06(5)
- Petitioner proposes parking between the building and N. Lawndale Avenue with building setback to the west

Requested Variation

Minimum perimeter landscape for off-street parking lots (Section 6.14)
- Petitioner proposes less than minimum 8 feet width:
  - North Perimeter area – 7.06 feet (Blue Muffin Arrowwood Viburnum)
  - East Perimeter area – 7.36 feet (With Eastern Redcedar)
  - South Perimeter area – 3.71 feet (with Eastern Redcedar)

Requested Variation

Minimum interior landscape for off- street parking lots
- Petitioner proposes landscape islands substandard in size (see rendering)

- Petitioner proposes 8 feet perimeter landscape area east of off-street parking, in lieu of 9 feet wide landscape island at end of parking (see rendering)

- Petitioner proposes sign landscape area at monument sign, in lieu of 9 feet wide landscape island at end of parking (see rendering)

Plan Commission Deliberations

June 15 – Public Hearing Held

*PC deliberated on traffic movements in and out of site

- Concern with eastbound Touhy Avenue turning south and conflict with customers exiting property
- PC concluded restrictions on traffic movements would not eliminate traffic and circulation problems

*Testimony from representative of property adjacent to south

- Inquired about impact from construction and landscape along south property line
- Ultimately, PC satisfied with Petitioner's efforts to minimize impacts

Plan Commission Recommendation

Plan Commission by 7-0 Vote, Recommends Approval of the Special Use and Variations subject to:

- Granting to Village a utility easement for combined sewer if determined no such easement exists
- Submitting a Security Plan for Police Chief approval prior to issuance of Certificate of Occupancy
- Prior to occupancy, installing Fire Department Knox Box

Requested Action

*Special Use – to allow off-street parking in front of building

*Variation – to allow less than minimum perimeter landscape for off-street

*Variation – to allow less than minimum interior landscape for off-street parking

There were no questions or discussion.

Trustee Patel moved to direct the attorney to prepare an Ordinance for adoption at the July 19 Village Board. Trustee Bass seconded the motion.

Upon Roll Call the Results were:
AYES: Trustees Patel, Bass, Spino, Klatzco, Cope, Elster
NAYS: None The motion passed

5. Consideration of a Recommendation by the Plan Commission in Case #PC-07-16, to Approve a Special Use and Certain Variations of the Zoning Code Needed to Allow an Expansion of an Existing Off-Street Parking Area at 3550 West Pratt Avenue

This item was presented by Mr. McNellis using PowerPoint.

Background

*Subject Property
- Improved with industrial building, off street parking to north, south(front) and west of building
- Front off-street parking accessed from Pratt Avenue

*Property Enhancement Program (PEP) Grant
- Granted in 2004 and included parking lot turnaround, six off-street parking spaces and landscaping
- Response to Village improvements of N. Central Park Avenue which included elimination of access from parking lot

Requested Action

*Special Use – to allow off-street parking in front of building
*Variation – to allow less than minimum perimeter landscape for off street parking
*Variation – to allow less than minimum interior landscape for off-street parking

Special Use

*Permit off-street parking area in front of a building (Section 7.06(5))
- Petitioner proposes expanding parking lot by 6,000 square feet, resulting in additional 14 parking spaces
- Existing lot is non-conforming

Aerial views and photos of the property were exhibited.

Requested Variation

*Minimum perimeter landscape for off-street parking lots
- Petitioner proposes continuation of landscape screening hedge along Pratt Avenue
- No landscape screening hedge proposed along N. Central Park Avenue frontage

Additional renderings were presented.

Requested Variation

*Minimum interior landscape for off-street parking lots (Section 6.14)
- Petitioner proposes waiver of interior landscape island requirements to maximize parking

Plan Commission Deliberations

*ATF indicated need for expanded parking due to increased employment
- Desire to reduce parking on streets

*PC discussed waiver for landscape screening between parking and N. Central Park Avenue
- ATF indicated parking lot faces business parking lot and dead end street, not residential
- PC desired screening on N. Central Park Avenue-Proposed extending hedge from Pratt Avenue north 20 feet

Plan Commission Recommendation

*Plan Commission, by 6 – 1 Vote, Recommends Approval of Special Ue and Variations subject to:

- Landscape hedge to be installed along west edge of expanded parking area from Pratt Avenue hedge row north approximately 20 feet

Requested Action

*Special Use – to allow off-street parking in front of building
*Variation – to allow less than minimum perimeter landscape for off-street parking
*Variation – to allow less than minimum interior landscape for off-street parking

Ignazio Garcia addressed the Board representing the petitioner.

Discussion ensued regarding pervious and impervious paving for the parking lot.

Trustee Cope moved to direct preparation of an Ordinance consistent with the Plan Commission recommendation, adding the use of permeable pavers in the area where grass currently grows, for adoption at the July 19 Village Board. Trustee Bass seconded the motion.

Upon Roll Call the Results were:
AYES: Trustees Cope, Bass, Patel, Klatzco, Spino, Elster
NAYS: None The motion passed

6. Consideration of a Recommendation by the Zoning Board of Appeals (ZBA) in Case #ZB-04-16 to Adopt an Ordinance Granting a Front Yard Setback Major Variation for a Second Floor Addition at 6440 North Leroy Avenue

This item was presented by Mr. McNellis using PowerPoint.

Variation Requested

*Building Setback Variation (Section 4.11)

- Required minimum Front Yard Setback
- Second floor addition to a single-family home above a garage
- Proposed to match existing setback of 24 feet 11 inches, rather than Code-required 25 foot setback
- Encroachment of one inch
- Defined as Major Variation per Village Code

Minor Variation

*Side Yard Setback Variation (Section 4.11)

- Petitioner originally proposed to match existing non-conforming structure side yard set-back of 5 feet 6 inches for second story garage addition and two-story addition extending west from the garage.
- Code-required minimum 7 feet 6 inch set-back
- Code authorizes review of Minor Variations by Zoning Officer, not Zooning Board of Appeals
- Zoning Officer approved Minor Variation for second floor addition above existing garage and denied Minor Variation for two story addition in the side yard
- Petitioner subsequently revised plans. Two story addition in side yard complies with 7.5 foot setback

Plans and elevation renderings were presented.

ZBA Deliberations

*Public Hearing Held on May 18, 2016
*Front Yard Setback Variation Consideration

- Petitioner indicated addition designed to maintain integrity of existing house and property
- Neighbor at 6430 Leroy Avenue (south) objected to variation. Primary concern – setback of two-story addition (Minor Variation) in side yard
- ZBA discussed differences between Major Variation and Minor Variation process
- ZBA did not believe Front Yard Setback Variation to be detrimental to public welfare or injurious to other properties in the area
    - Two story setback request later denied by the Zoning Officer.

Representing the Petitioner, Architect Cristian Gansari addressed the Board

Some discussion ensued.

Trustee Patel moved to adopt an Ordinance, Trustee Klatzco seconded the motion.

Upon Roll Call the Results were:
AYES: Trustees Klatzco, Patel, Bass, Cope, Elster, Spino
NAYS: None The motion passed

Manager's Report

Mr. Wiberg announced the next in the Sumer Concert series for next Thursday night at 7PM in Proesel Park.

Mr. Wiberg stated that he had received word of an IDOT shut down….all projects will be halted which may impact our bike paths

Board and Commissions Report

None

Village Clerk's Report

None

Trustees Reports

None

Public Forum

None

Adjournment To Closed Session

At 10:10 P.M., Trustee Klatzco moved to adjourn the Village Board Meeting to Closed Session for purpose of discussion of Employment matters Section 2(c)(2).

The motion was seconded by Trustee Patel.

Upon Roll Call the Results were
AYES: Trustees Spino, Patel, Elster, Klatzco, Cope Bass
NAYS: None The motion passed

Reconvention

At 10:16 PM President Turry reconvened the Village Board meeting.

Adjournment
At 10:17 PM Trustee Cope moved to adjourn, seconded by Trustee Bass.

The motion passed with a Voice Vote

Respectfully Submitted,

Beryl Herman
Village Clerk

Return to VB Agenda

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: July 15, 2016

The following are the totals for the List of Bills being presented at the July 19th Village Board meeting.

7/19/2016	54,144.58
7/19/2016	156,801.32
7/19/2016	42,653.56
7/19/2016	4,005.18
7/19/2016	112,539.84
7/19/2016	299,976.94
7/19/2016	115,103.83
7/19/2016	353,918.24
Total	$ 1,139,143.49

Accounts Payable

To Be Paid Proof List

User: korlich
Printed: 06/23/2016 - 4:42PM
Batch: 00100.07.2016

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
American Express				
AMEREXP				
31083061016	6/16/2016	72.78	0.00	07/19/2016
101-350-512-5799 Other materials & supplies				CVS/Batteries
31083061016	6/16/2016	50.56	0.00	07/19/2016
101-350-512-5799 Other materials & supplies				Walgreens/Batteries
31083061016	6/16/2016	188.97	0.00	07/19/2016
101-350-512-5799 Other materials & supplies				Battery Junction/Batteries
31083061016	6/16/2016	202.87	0.00	07/19/2016
101-350-512-5799 Other materials & supplies				GFS Store/Pans, Oven Mitts,Cutting Boards
31083061016	6/16/2016	1,305.00	0.00	07/19/2016
101-350-512-5570 Professional associations				NFPA/Annual Subscription
31083061016	6/16/2016	60.04	0.00	07/19/2016
101-350-512-5799 Other materials & supplies				Uline/Screen Protectors for Laptops
31083061016	6/16/2016	18.27	0.00	07/19/2016
101-350-512-5480 R&M - vehicles				Keiner Plaza/Conference Lunch
31083061016	6/16/2016	8.28	0.00	07/19/2016
101-350-512-5480 R&M - vehicles				Hyatt Regency/Conference Meal
31083061016	6/16/2016	9.35	0.00	07/19/2016
101-350-512-5480 R&M - vehicles				Planet Sub/Conference Meal
31083061016 Total:		1,916.12		
31158061016	6/10/2016	-153.66	0.00	07/19/2016
101-000-210-2650 Contractor Permits Payable				Cancellation of Logmein.Com
31158061016	6/10/2016	-45.01	0.00	07/19/2016
101-250-511-6530 Equipment - data processing				Refund/Tax Paid on iPad Cases
31158061016	6/10/2016	-15.00	0.00	07/19/2016
660-620-519-5730 Program supplies				Refund/Tax Paid on iPad Cases
31158061016	6/10/2016	254.85	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-250-511-5580 Telephone				Comcast/Village Hall Internet
31158061016	6/10/2016	104.85	0.00	07/19/2016
660-610-519-5580 Telephone				Comcast/Pump House Internet
31158061016	6/10/2016	147.85	0.00	07/19/2016
660-610-519-5580 Telephone				Comcast/Public Works Internet
31158061016	6/10/2016	164.99	0.00	07/19/2016
660-620-519-5730 Program supplies				Zagg/iPad Cases
31158061016	6/10/2016	494.97	0.00	07/19/2016
101-250-511-6530 Equipment - data processing				Zagg/iPad Cases
31158061016	6/10/2016	203.10	0.00	07/19/2016
101-200-511-5850 Purchased transportation				Expedia/Airfare for Accela Conference
31158061016	6/10/2016	108.09	0.00	07/19/2016
101-200-511-5850 Purchased transportation				Spirit Airlines/Airfare for Accela Conference
31158061016	6/10/2016	4.00	0.00	07/19/2016
101-200-511-5850 Purchased transportation				Expedia/Airfare for Accela Conference
31158061016	6/10/2016	884.45	0.00	07/19/2016
205-560-515-5640 Computer supplies				Rackspace/Hosting Service for Parks & Recreation
31158061016 Total:		2,153.48		
31190061016	5/10/2016	520.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Chicago Sky/Camp Field Trip
31190061016	5/26/2016	-7.17	0.00	07/19/2016
205-504-515-5510 Advertising				Refund/VistaPrint
31190061016	5/11/2016	150.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Pump It Up/Camp Field Trip
31190061016	5/11/2016	150.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Pump It Up/Camp Field Trip
31190061016	5/11/2016	150.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Pump It Up/Camp Field Trip
31190061016	5/11/2016	150.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Pump It Up/Camp Field Trip
31190061016	5/11/2016	50.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Putting Edge/Camp Field Trip
31190061016	5/11/2016	50.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Putting Edge/Camp Field Trip
31190061016	5/12/2016	35.75	0.00	07/19/2016
205-560-515-5730 Program supplies				Amazon/Pool Program Supplies
31190061016	5/12/2016	149.97	0.00	07/19/2016

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
205-560-515-5730 Program supplies				Amazon/Pool Program Supplies
31190061016	5/13/2016	600.00	0.00	07/19/2016
205-500-515-5570 Professional associations				NPRA/Membership Dues
31190061016	5/13/2016	57.63	0.00	07/19/2016
205-560-515-5730 Program supplies				Amazon/Program Supplies
31190061016	5/13/2016	57.00	0.00	07/19/2016
205-560-515-5690 Merchandise for resale				Amazon/Merchandise for Resale
31190061016	5/13/2016	48.00	0.00	07/19/2016
205-560-515-5730 Program supplies				Amazon/Pool Training Supplies
31190061016	5/13/2016	32.66	0.00	07/19/2016
205-560-515-5700 Office supplies				Amazon/Pool Office Supplies
31190061016	5/17/2016	139.99	0.00	07/19/2016
205-560-515-5730 Program supplies				Amazon/Pool Program Supplies
31190061016	5/17/2016	27.97	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Amazon/Pool Toilet Paper Dispensers
31190061016	5/25/2016	177.50	0.00	07/19/2016
205-560-515-5560 Printing & copying services				FastSigns/Welcome Signage
31190061016	5/25/2016	122.00	0.00	07/19/2016
205-504-515-5510 Advertising				VistaPrint/Signs for Concerts
31190061016	5/25/2016	432.00	0.00	07/19/2016
205-570-515-5270 Purchased program services				Light Opera Works/Senior Trip
31190061016	5/25/2016	377.00	0.00	07/19/2016
205-570-515-5270 Purchased program services				Drury Lane/Senior Trip
31190061016	5/25/2016	350.00	0.00	07/19/2016
205-509-515-5270 Purchased program services				Chgo Area Runners Assoc./Turkey Trot 2016
31190061016	5/25/2016	100.00	0.00	07/19/2016
205-570-515-5270 Purchased program services				Lake Geneva Cruise Line/Senior Trip
31190061016	5/26/2016	175.00	0.00	07/19/2016
205-560-515-5590 Training				American Red Cross/Pool Staff
31190061016	5/26/2016	328.00	0.00	07/19/2016
205-560-515-5730 Program supplies				Amazon/Pool Front Desk TV
31190061016	5/26/2016	18.42	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Amazon/Pool Toilet Paper Dispensers
31190061016	5/26/2016	2,120.25	0.00	07/19/2016
205-530-515-5730 Program supplies				Ecanopy/Tent for Proesel Park
31190061016	5/26/2016	2,120.25	0.00	07/19/2016
205-530-515-5730 Program supplies				Ecanopy/Tent for Proesel Park
31190061016	5/26/2016	2,120.25	0.00	07/19/2016
205-530-515-5730 Program supplies				Ecanopy/Tent for Proesel Park

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
31190061016	5/27/2016	60.09	0.00	07/19/2016
205-560-515-5730 Program supplies				Amazon/Pool TV Wall Mount
31190061016	5/29/2016	39.99	0.00	07/19/2016
205-560-515-5730 Program supplies				Amazon/Pool Goggles
31190061016	5/29/2016	4.99	0.00	07/19/2016
205-560-515-5690 Merchandise for resale				Amazon/Pool Merchandise
31190061016	5/29/2016	21.99	0.00	07/19/2016
205-560-515-5690 Merchandise for resale				Amazon/Pool Merchandise
31190061016	5/29/2016	11.99	0.00	07/19/2016
205-560-515-5730 Program supplies				Amazon/Pool TV Supplies
31190061016	5/31/2016	20.00	0.00	07/19/2016
205-560-515-5560 Printing & copying services				Facebook/Promotion for Summer Emp.
31190061016	6/1/2016	55.26	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Amazon/Pool Toilet Paper Dispensers
31190061016	6/1/2016	36.84	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Amazon/Pool Toilet Paper Dispensers
31190061016	6/1/2016	421.50	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Bornquist/Pool Filter Room Part
31190061016	6/1/2016	2,690.65	0.00	07/19/2016
205-560-515-5730 Program supplies				Original Waterman/Staff Uniforms
31190061016	6/2/2016	636.00	0.00	07/19/2016
205-504-515-5270 Purchased program services				The Fun Ones/Concert in the Park
31190061016	6/2/2016	302.00	0.00	07/19/2016
205-570-515-5270 Purchased program services				Chicago Trolley/Senior Trip
31190061016	6/2/2016	62.74	0.00	07/19/2016
205-500-515-5700 Office supplies				Amazon/P&R Office Toner
31190061016	6/3/2016	59.70	0.00	07/19/2016
205-560-515-5690 Merchandise for resale				Walmart/Pool Merchandise
31190061016	6/3/2016	30.32	0.00	07/19/2016
205-563-515-5649 Supplies				Walmart/Pool Merchandise
31190061016	6/3/2016	83.52	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Walmart/Pool Merchandise
31190061016	6/3/2016	31.72	0.00	07/19/2016
205-560-515-5700 Office supplies				Walmart/Pool Merchandise
31190061016	6/3/2016	99.76	0.00	07/19/2016
205-560-515-5730 Program supplies				PSG Inc./Program Supplies
31190061016	6/6/2016	31.35	0.00	07/19/2016
205-500-515-5725 Credit card charges				Plug N Pay
31190061016	6/2/2016	68.46	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
205-560-515-5730 Program supplies				Amazon/Pool Supplies
31190061016	6/6/2016	210.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				WhirlyBall/Adv Camp Field Trip
31190061016	6/7/2016	100.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Pump It Up/Camp Field Trip
31190061016	6/7/2016	180.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Elk Grove PD/Camp Field Trip
31190061016	6/7/2016	180.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Elk Grove PD/Camp Field Trip
31190061016	6/7/2016	1,008.00	0.00	07/19/2016
205-500-515-5599 Other contractual				Constant Contact/Marketing
31190061016	6/9/2016	50.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Salt Lake PD/Camp Field Trip
31190061016	6/9/2016	295.39	0.00	07/19/2016
205-530-515-5270 Purchased program services				Brunswick Zone/Camp Field Trip
31190061016	6/9/2016	237.66	0.00	07/19/2016
205-530-515-5270 Purchased program services				Brunswick Zone/Camp Field Trip
31190061016	6/9/2016	876.00	0.00	07/19/2016
205-504-515-5270 Purchased program services				The Fun Ones/Concert in the Park
31190061016	6/9/2016	70.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				LegoLand/Camp Field Trip
31190061016 Total:		18,778.39		
31208061016	6/10/2016	90.00	0.00	07/19/2016
101-240-517-5810 Conference & meeting registrat				ICSC Conference Registration
31208061016 Total:		90.00		
32008061016	6/10/2016	-167.08	0.00	07/19/2016
101-200-511-5830 Lodging				Refund/Hotel Deposit for ILCMA Conference
32008061016	6/10/2016	199.17	0.00	07/19/2016
101-200-511-5840 Meals				Jimmy Johns/Team Leadership Meeting Lunch
32008061016	6/10/2016	54.00	0.00	07/19/2016
101-100-511-5799 Other materials & supplies				Ashland Addison Florist/Flowers J. Jaeger
32008061016	6/10/2016	345.00	0.00	07/19/2016
101-200-511-5810 Conference & meeting registrat				NIU/ILCMA Conference Registration
32008061016 Total:		431.09		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
32115061016	6/10/2016	117.19	0.00	07/19/2016
101-100-511-5799 Other materials & supplies				123 Award.com/Plaque
32115061016 Total:		117.19		
American Express Total:		23,486.27		
Bank of America, Business Card				
BANKOFAM				
0423060816	6/8/2016	156.80	0.00	07/19/2016
101-300-512-5830 Lodging				Crowne Plaza Hotel/Lodging
0423060816	6/8/2016	19.61	0.00	07/19/2016
101-300-512-5410 R&M - communications equipm				Fellowes/Repair Part for Shredder
0423060816	6/8/2016	776.31	0.00	07/19/2016
101-300-512-5830 Lodging				Club Quarters/Lodging
0423060816	6/8/2016	250.00	0.00	07/19/2016
101-300-512-5640 Computer supplies				Zebra Technologies/Repair Thermal Printer
0423060816	6/8/2016	437.02	0.00	07/19/2016
101-300-512-5700 Office supplies				Shoplet/Office Supplies
0423060816	6/8/2016	18.97	0.00	07/19/2016
101-300-512-5730 Program supplies				Lincoln Cafe/Fire & Police Commissioner Meeting Lunch
0423060816	6/8/2016	20.97	0.00	07/19/2016
101-300-512-5730 Program supplies				Lincoln Cafe/Fire & Police Commissioner Meeting Lunch
0423060816	6/8/2016	18.97	0.00	07/19/2016
101-300-512-5730 Program supplies				Lincoln Cafe/Fire & Police Commissioner Meeting Lunch
0423060816	6/8/2016	76.56	0.00	07/19/2016
101-300-512-5730 Program supplies				FedEx/Laminate Crime Maps
0423060816	6/8/2016	25.00	0.00	07/19/2016
101-300-512-5730 Program supplies				McDonalds/Puchase Card for Prisoner Meals
0423060816	6/8/2016	18.97	0.00	07/19/2016
101-300-512-5730 Program supplies				Lincoln Cafe/Fire & Police Commissioner Meeting Dinner
0423060816 Total:		1,819.18		
1582060816	5/13/2016	1.80	0.00	07/19/2016
205-560-515-5700 Office supplies				Lettering Delights/Fonts for Pool Flyers
1582060816	5/24/2016	64.91	0.00	07/19/2016
205-560-515-5730 Program supplies				Lowe's/Pool Safety Equipment

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
1582060816	5/24/2016	82.74	0.00	07/19/2016
205-560-515-5730 Program supplies				Walmart/Pool Supplies
1582060816	5/25/2016	40.00	0.00	07/19/2016
101-200-511-5599 Other contractual				ARCPoint Labs/Employee Screenings
1582060816	6/2/2016	190.00	0.00	07/19/2016
205-560-515-5590 Training				Safe Food Handlers/Employee Training
1582060816	6/3/2016	52.61	0.00	07/19/2016
205-560-515-5645 Concessions & food				Walmart/Staff Orientation Supplies
1582060816 Total:		432.06		
6205060816	5/25/2016	52.66	0.00	07/19/2016
205-530-515-5590 Training				Walmart/Training Supplies
6205060816	5/26/2016	37.80	0.00	07/19/2016
205-530-515-5590 Training				Walmart/Training Supplies
6205060816	5/27/2016	305.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Legoland-Field Trip
6205060816	5/27/2016	114.80	0.00	07/19/2016
205-530-515-5270 Purchased program services				Brunswick Zone-Field Trip
6205060816	6/2/2016	60.65	0.00	07/19/2016
205-530-515-5645 Concessions & food				Daily Snack
6205060816	6/3/2016	20.00	0.00	07/19/2016
205-530-515-5645 Concessions & food				Little Ceasar's/Pizza
6205060816	6/6/2016	2.58	0.00	07/19/2016
205-530-515-5730 Program supplies				Mariano's/Program Supplies
6205060816 Total:		593.49		
7130060816	5/10/2016	143.25	0.00	07/19/2016
101-100-511-5840 Meals				Inkhead/Safety Mugs for PW Employees
7130060816	5/23/2016	31.00	0.00	07/19/2016
101-400-511-5820 Local mileage, parking & tolls				203 N LaSalle/Parking for Meeting
7130060816	5/11/2016	9.76	0.00	07/19/2016
101-420-511-5730 Program supplies				Walmart/Air Fresheners for PD
7130060816	6/1/2016	9.56	0.00	07/19/2016
101-100-511-5840 Meals				Mariano's/Sodas & Juice for Board Meeting
7130060816	5/17/2016	26.50	0.00	07/19/2016
101-100-511-5840 Meals				Mariano's/Soda & Cookies for Board Meeting
7130060816	6/7/2016	39.00	0.00	07/19/2016
101-100-511-5840 Meals				Mariano's/Sodas & Cookies for Board Meeting

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
7130060816	5/17/2016	8.74	0.00	07/19/2016
101-100-511-5840 Meals				Lincoln Cafe/Dinner for Village Board Meeting
7130060816	6/2/2016	241.50	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Morton Grove Supply Co/Water Heater for Shelter
7130060816	6/3/2016	579.32	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Columbia Pipe/Water Heaters for Shelter
7130060816 Total:		1,088.63		
7868060816	5/5/2016	50.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Bensenville Park District/Camp Deposit
7868060816	5/6/2016	150.00	0.00	07/19/2016
205-560-515-5270 Purchased program services				Barefoot Hawaiian/Pool Family Night
7868060816	5/10/2016	60.19	0.00	07/19/2016
205-570-515-5645 Concessions & food				Jewel/Senior Tea
7868060816	5/11/2016	100.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Sunshine Arts & Crafts/Camp Deposit
7868060816	5/18/2016	161.14	0.00	07/19/2016
205-571-515-5730 Program supplies				Ricoh/Monthly Copier Maintenance for Community Ctr
7868060816	5/18/2016	38.91	0.00	07/19/2016
205-570-515-5645 Concessions & food				The Pick/Senior Lunch
7868060816	5/19/2016	86.00	0.00	07/19/2016
205-530-515-5645 Concessions & food				Jimmy John's/CampTraining
7868060816	5/20/2016	34.30	0.00	07/19/2016
205-530-515-5645 Concessions & food				Lou Malnati's/Camp Training
7868060816	5/21/2016	30.98	0.00	07/19/2016
205-530-515-5645 Concessions & food				Einstein Bros. Bagels/Supervisor Training
7868060816	6/1/2016	133.00	0.00	07/19/2016
205-530-515-5270 Purchased program services				Jump Zone/CampTraining
7868060816 Total:		844.52		
8334060816	5/22/2016	40.00	0.00	07/19/2016
101-210-511-5820 Local mileage, parking & tolls				IPass Auto Replenishment
8334060816	5/10/2016	27.74	0.00	07/19/2016
101-200-511-5840 Meals				Jimmy John's/Finance Meeting
8334060816	5/31/2016	315.00	0.00	07/19/2016
101-210-511-5570 Professional associations				IL CPA Society/ICPAS Membership

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
8334060816 Total:		382.74		
Bank of America, Business		5,160.62		
Call One				
CALLONE				
1129134	6/15/2016	1,088.30	0.00	07/19/2016
101-210-511-5580 Telephone				Telephone Service/May
1129134 Total:		1,088.30		
1129135	6/15/2016	548.28	0.00	07/19/2016
660-610-519-5580 Telephone				Telephone Service/May
1129135 Total:		548.28		
1129136	6/15/2016	323.06	0.00	07/19/2016
101-210-511-5580 Telephone				Telephone Service/May
1129136 Total:		323.06		
1129137	6/15/2016	37.05	0.00	07/19/2016
101-210-511-5580 Telephone				Telephone Service/May
1129137 Total:		37.05		
1129138	6/15/2016	305.50	0.00	07/19/2016
660-610-519-5580 Telephone				Telephone Service/May
1129138 Total:		305.50		
1129140	6/15/2016	55.84	0.00	07/19/2016
660-610-519-5580 Telephone				Telephone Service/May
1129140 Total:		55.84		
1129141	6/15/2016	42.04	0.00	07/19/2016
660-610-519-5580 Telephone				Telephone Service/May

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
1129141 Total:		42.04		
1129143	6/15/2016	593.31	0.00	07/19/2016
101-210-511-5580 Telephone				Telephone Service/May
1129143 Total:		593.31		
1129144	6/15/2016	213.00	0.00	07/19/2016
101-210-511-5580 Telephone				Telephone Service/May
1129144	6/15/2016	50.00	0.00	07/19/2016
101-000-210-2650 Contractor Permits Payable				Telephone Service/May
1129144 Total:		263.00		
Call One Total:		3,256.38		
Commonwealth Edison				
COMED				
1011026306	6/15/2016	1,440.32	0.00	07/19/2016
101-440-513-5785 Utilities - public way				Metered Street Lights/5/6/16-6/6/16
1011026306 Total:		1,440.32		
5103171049	6/15/2016	5,705.07	0.00	07/19/2016
101-440-513-5785 Utilities - public way				Master Account/Street Lighting 5/9/16-6/8/16
5103171049	6/15/2016	137.15	0.00	07/19/2016
660-620-519-5785 Utilities - public way				Master Account/Street Lighting 5/9/16-6/8/16
5103171049 Total:		5,842.22		
Commonwealth Edison To		7,282.54		
Groot Recycling & Waste Services				
GROOT				
14151686	6/1/2016	3,054.63	0.00	07/19/2016
101-440-514-5230 Garbage & recycling				Multi Family Pickup/#1231-001

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
14151686 Total:		3,054.63		
Groot Recycling & Waste S		3,054.63		
Home Depot Credit Services				
HOMEDEPO				
4134052716	5/20/2016	24.86	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Sand Paper for PD
4134052716	4/14/2016	27.47	0.00	07/19/2016
101-350-512-5480 R&M - vehicles				Socket for Ambulance # 7
4134052716	5/16/2016	13.85	0.00	07/19/2016
205-571-515-5535 Facility rental				Downspouts for Community Center
4134052716	4/14/2016	-2.50	0.00	07/19/2016
101-350-512-5480 R&M - vehicles				Refund/SalesTax Charged
4134052716	5/17/2016	221.18	0.00	07/19/2016
101-440-513-5730 Program supplies				Pump for Streets
4134052716 Total:		284.86		
Home Depot Credit Servic		284.86		
Nicor Gas				
NICOR				
14-36-84-0000	6/10/2016	198.83	0.00	07/19/2016
205-430-515-5780 Utilities - government buildin				Gas/Community Ctr/5/6/16-6/8/16
14-36-84-0000 Total:		198.83		
21-46-84-00003	6/14/2016	127.95	0.00	07/19/2016
205-430-515-5780 Utilities - government buildin				Gas/Pool 5/6/16-6/8/16
21-46-84-00003 Total:		127.95		
Nicor Gas Total:		326.78		
North Suburban Employee Benefit Cooperative				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
NSUBDENT				
MAY2016	6/22/2016	10,412.00	0.00	07/19/2016
102-000-210-2028 Dental insurance premium with				Employee Dental/May
MAY2016 Total:		10,412.00		
North Suburban Employee		10,412.00		
United States Postal Service				
USPOSTAL				
PB060616	6/16/2016	797.78	0.00	07/19/2016
101-210-511-5720 Postage				Pitney Bowes Postage
PB060616	6/16/2016	5.58	0.00	07/19/2016
205-500-515-5720 Postage				Pitney Bowes Postage
PB060616	6/16/2016	77.14	0.00	07/19/2016
660-610-519-5720 Postage				Pitney Bowes Postage
PB060616 Total:		880.50		
United States Postal Servic		880.50		
Report Total:		54,144.58		

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
303 Taxi				
303				
32346	6/1/2016	15.00	0.00	07/19/2016
205-570-515-5280 Subsidized taxi program				Taxi Coupons/Seniors
32346 Total:		15.00		
303 Taxi Total:		15.00		
Advocate Occupational Health				
ADVOCA				
616109	6/7/2016	114.00	0.00	07/19/2016
101-200-511-5599 Other contractual				Drug Screening
616109 Total:		114.00		
Advocate Occupational He		114.00		
Air One Equipment				
AIRONE				
113586	6/13/2016	285.00	0.00	07/19/2016
101-350-512-5430 R&M - Fire & EMS equipmen				SCBA Hydrotest
113586 Total:		285.00		
113715	6/15/2016	184.90	0.00	07/19/2016
101-350-512-5730 Program supplies				Car Charger for Gas Meter

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
113715 Total:		184.90		
Air One Equipment Total:		469.90		
Airgas USA LLC				
AIRGAS				
9052046185	6/2/2016	281.37	0.00	07/19/2016
101-350-512-5660 EMS supplies				Oxygen for Ambulances
9052046185 Total:		281.37		
9936418875	5/31/2016	224.55	0.00	07/19/2016
101-350-512-5660 EMS supplies				Oxygen Cylinders for Ambulances
9936418875 Total:		224.55		
Airgas USA LLC Total:		505.92		
Ali, Laith				
ALILAIT				
REF061316LA	6/13/2016	1,114.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund Overtime Camp
REF061316LA Total:		1,114.00		
Ali, Laith Total:		1,114.00		
Amazon				
AMAZON				
025986353726	5/21/2016	98.24	0.00	07/19/2016
101-350-512-5770 Training supplies				Training Supplies/HDMI Adapter Converter
025986353726 Total:		98.24		
045037861317	5/24/2016	23.98	0.00	07/19/2016
101-200-511-5700 Office supplies				Office Supplies/Yoga Power Charger

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
045037861317 Total:		23.98		
054687880179	6/1/2016	38.08	0.00	07/19/2016
660-620-519-5730 Program supplies				IT Supplies/Memory Cards
054687880179 Total:		38.08		
071208425148	5/31/2016	40.48	0.00	07/19/2016
101-350-512-5730 Program supplies				Program Supplies/Anti Glare Screens
071208425148 Total:		40.48		
081717332491	5/24/2016	42.43	0.00	07/19/2016
101-200-511-5799 Other materials & supplies				Office Supplies/Batteries for Mics
081717332491 Total:		42.43		
238492133890	6/9/2016	72.69	0.00	07/19/2016
101-250-511-6530 Equipment - data processing				IT Supplies/Barracuda Hard Drive
238492133890 Total:		72.69		
Amazon Total:		315.90		
American Charge Service				
AMERCHAR				
98528	5/25/2016	12.00	0.00	07/19/2016
205-570-515-5280 Subsidized taxi program				Taxi Coupons/Seniors
98528 Total:		12.00		
American Charge Service T		12.00		
Avalon Petroleum				
AVALON				
017140	6/13/2016	660.99	0.00	07/19/2016
101-350-512-5670 Fuel				Diesel Fuel Usage/Fire Dept
017140	6/13/2016	649.06	0.00	07/19/2016

Invoice Number / Account Number		Invoice Date	Amount	Quantity	Payment Date / Description
101-440-513-5670 Fuel					Diesel Fuel Usage/PW Street Maint
017140		6/13/2016	210.57	0.00	07/19/2016
205-430-515-5670 Fuel					Diesel Fuel Usage/Park Maint
017140		6/13/2016	184.98	0.00	07/19/2016
660-620-519-5670 Fuel					Diesel Fuel Usage/Water
	017140 Total:		1,705.60		
459728		6/13/2016	2,364.13	0.00	07/19/2016
101-300-512-5670 Fuel					Fuel Usage/Police Dept
459728		6/13/2016	104.69	0.00	07/19/2016
101-350-512-5670 Fuel					Fuel Usage/Fire Dept
459728		6/13/2016	61.11	0.00	07/19/2016
101-410-511-5670 Fuel					Fuel Usage/PW Vehicle Maint
459728		6/13/2016	155.82	0.00	07/19/2016
101-420-511-5670 Fuel					Fuel Usage/PW Buildings
459728		6/13/2016	325.77	0.00	07/19/2016
101-440-513-5670 Fuel					Fuel Usage/PW Street Maint
459728		6/13/2016	594.07	0.00	07/19/2016
205-430-515-5670 Fuel					Fuel Usage/Park Maint
459728		6/13/2016	516.41	0.00	07/19/2016
660-620-519-5670 Fuel					Fuel Usage/Water
	459728 Total:		4,122.00		
	Avalon Petroleum Total:		5,827.60		
AVI Systems, Inc.					
AVISYST					
88424858		5/31/2016	9,914.44	0.00	07/19/2016
205-571-515-5535 Facility rental					A/V Equipment Installation
	88424858 Total:		9,914.44		
	AVI Systems, Inc. Total:		9,914.44		
Business Only Broadband					
BUSONLY					

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
71918	7/1/2016	250.00	0.00	07/19/2016
101-250-511-5580 Telephone				Back-up Connection/Internet Access
71918 Total:		250.00		
71919	7/1/2016	250.00	0.00	07/19/2016
101-250-511-5580 Telephone				Wireless Alarm Internet Access
71919 Total:		250.00		
Business Only Broadband		500.00		
Chicago Metropolitan Fire Prevention Co. CHGOMETR				
133059	6/9/2016	825.80	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Annual Fire Extinguisher Sevice/Fire
133059 Total:		825.80		
133060	6/9/2016	831.70	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Annual Fire Extinguisher Sevice/Public Works
133060 Total:		831.70		
133061	6/9/2016	124.85	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Annual Fire Extinguisher Sevice/Police Dept
133061 Total:		124.85		
133062	6/9/2016	218.20	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Annual Fire Extinguisher Sevice/Community Center
133062 Total:		218.20		
Chicago Metropolitan Fire		2,000.55		
Christopher Burke Engineering CHRISTB				
129792	6/16/2016	3,185.03	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
220-000-511-5340 Engineering				Devon Ave Streetscape Phase 1
129792 Total:		3,185.03		
Christopher Burke Enginee		3,185.03		
Classic Design Awards				
CLASSICD				
161175	6/20/2016	62.10	0.00	07/19/2016
101-100-511-5799 Other materials & supplies				Name Plates/Plan Commission & Public Works
161175 Total:		62.10		
Classic Design Awards Tot		62.10		
ClientFirst Consulting Group, LLC				
CLIENTFI				
6489	5/31/2016	9,667.50	0.00	07/19/2016
101-250-511-5320 Consulting				IT Support
6489 Total:		9,667.50		
6490	5/31/2016	895.00	0.00	07/19/2016
101-250-511-5320 Consulting				IT Management
6490 Total:		895.00		
6492	5/31/2016	42.50	0.00	07/19/2016
101-000-210-2650 Contractor Permits Payable				Community Development Projects
6492 Total:		42.50		
6493	5/31/2016	560.00	0.00	07/19/2016
101-250-511-6530 Equipment - data processing				Council Chambers Upgrade
6493 Total:		560.00		
6494	5/31/2016	612.50	0.00	07/19/2016
215-000-512-5410 R&M - communications equipm				Dispatch/CADS Consolidation

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
6494 Total:		612.50		
6495	5/31/2016	340.00	0.00	07/19/2016
101-250-511-5330 Data processing				Network Improvements
6495 Total:		340.00		
6496	5/31/2016	805.00	0.00	07/19/2016
205-560-515-5640 Computer supplies				Non-Resident Pool Pass
6496 Total:		805.00		
6497	5/31/2016	201.25	0.00	07/19/2016
101-250-511-6530 Equipment - data processing				PD Firewall
6497 Total:		201.25		
6498	5/31/2016	2,422.50	0.00	07/19/2016
205-560-515-5640 Computer supplies				Pool Set-up
6498 Total:		2,422.50		
6499	5/31/2016	1,890.71	0.00	07/19/2016
660-620-519-5320 Consulting				Public Works
6499 Total:		1,890.71		
6500	5/31/2016	7,805.00	0.00	07/19/2016
217-000-561-6100 Land acquisition & improveme				Public Works to Pump House Inter-Bldg Fiber
6500 Total:		7,805.00		
ClientFirst Consulting Gro		25,241.96		
Dell Marketing, L.P				
DELLMARK				
XJXNDXP78	6/9/2016	2,207.78	0.00	07/19/2016
660-610-519-5330 Data processing				Tablet for Water Meter Reading System

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
XJXNDXP78 Total:		2,207.78		
Dell Marketing, L.P Total:		2,207.78		
Dimitrivski, Pance				
DIMITRIV				
061016	6/14/2016	40.00	0.00	07/19/2016
101-000-410-4201 License - passenger car				Refund/2016-2017 Vehicle Sticker
061016 Total:		40.00		
Dimitrivski, Pance Total:		40.00		
EC Link				
ECLINK				
11996	6/11/2016	105.00	0.00	07/19/2016
101-250-511-5340 Maintenance Agreement Expen				Custom Icon Development
11996 Total:		105.00		
EC Link Total:		105.00		
General Code, LLC				
GENERAL				
BILL00021179	6/13/2016	2,588.94	0.00	07/19/2016
101-110-511-5550 Ordinance codification				Supplement No. 26 Updates to Code
BILL00021179 Total:		2,588.94		
General Code, LLC Total:		2,588.94		
Great Lakes Coca Cola Distribution				
GREATLAC				
739204051	6/15/2016	54.92	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-210-511-5700 Office supplies				Pop for Public Works Pop Machine
739204051 Total:		54.92		
Great Lakes Coca Cola Dis		54.92		
Grossman, Emily				
GROSSEMI				
REF062016EG	6/20/2016	65.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund/Swim Pass
REF062016EG Total:		65.00		
Grossman, Emily Total:		65.00		
Halogen				
HALOGEN				
00486952	6/8/2016	245.00	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Pool Equipment/Filter Room
00486952 Total:		245.00		
00486953	6/8/2016	5,194.00	0.00	07/19/2016
205-560-515-5630 Chemicals - swimming pool				Pool Chemicals
00486953 Total:		5,194.00		
Halogen Total:		5,439.00		
Haseen, Sana				
HASEEN				
REF061516SH	6/15/2016	46.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund/Tot Swim
REF061516SH Total:		46.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Haseen, Sana Total:		46.00		
IL Municipal Retirement Fund				
ZZIMRF				
062016	6/20/2016	34,716.69	0.00	07/19/2016
102-000-210-2023 Employee IMRF withholding				Employer Contribution/June 2016
062016	6/20/2016	14,496.82	0.00	07/19/2016
102-000-210-2023 Employee IMRF withholding				Employee Contribution/June 2016
062016 Total:		49,213.51		
IL Municipal Retirement F		49,213.51		
Impact Networking, LLC				
IMPACT				
670541	6/13/2016	19.50	0.00	07/19/2016
101-210-511-5440 R&M - office equipment				Shipping fees/Copier C454E/Police Dept
670541 Total:		19.50		
672669	6/17/2016	19.50	0.00	07/19/2016
101-210-511-5440 R&M - office equipment				Shipping fees/Copier C454E/Police Dept
672669 Total:		19.50		
Impact Networking, LLC T		39.00		
Litz, Rebecca				
LITZR				
REF061616RL	6/16/2016	51.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund/Parent-Tot Swim
REF061616RL Total:		51.00		
Litz, Rebecca Total:		51.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Lowe's Business Acc/GECF				
LOWES				
08820	6/17/2016	8.40	0.00	07/19/2016
101-350-512-5799 Other materials & supplies				Hose Adaptor, De-greaser
08820 Total:		8.40		
Lowe's Business Acc/GEC		8.40		
Martin, James				
MARTJAME				
REF061416JM	6/14/2016	504.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund/Overtime Camp
REF061416JM Total:		504.00		
Martin, James Total:		504.00		
NAEMSE				
NAEMSE				
300000766	9/9/2015	90.00	0.00	07/19/2016
101-350-512-5570 Professional associations				Membership for Dawson
300000766 Total:		90.00		
NAEMSE Total:		90.00		
Paul Conway Shields				
PAULCONW				
0386401-IN	6/13/2016	198.06	0.00	07/19/2016
101-350-512-5665 Firefighting supplies				Helmet Shields
0386401-IN Total:		198.06		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Paul Conway Shields Total		198.06		
PEP Boys				
PEPBOYS				
04791054091	6/9/2016	130.00	0.00	07/19/2016
101-350-512-5740 Repair parts				Car Batteries/A7
04791054091 Total:		130.00		
PEP Boys Total:		130.00		
Pitney Bowes				
PITNEYBO				
3100257494	6/4/2016	262.26	0.00	07/19/2016
101-210-511-5440 R&M - office equipment				Rental Fees/May 30 thru Jun 29, 2016
3100257494 Total:		262.26		
Pitney Bowes Total:		262.26		
Regional Emergency Dispatch				
REGIONAL				
222-17-05	4/15/2016	12,667.59	0.00	07/19/2016
101-350-512-5599 Other contractual				May 2016 Dues
222-17-05 Total:		12,667.59		
222-17-07	6/15/2016	12,667.59	0.00	07/19/2016
101-350-512-5599 Other contractual				July 2016 Dues
222-17-07 Total:		12,667.59		
Regional Emergency Dispa		25,335.18		
Solid Waste Agency of Northern Cook County				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
SOLIDWA				
5391	7/1/2016	17,951.89	0.00	07/19/2016
101-440-514-5230 Garbage & recycling				FY 2016 / O & M Costs/August
5391 Total:		17,951.89		
Solid Waste Agency of Nor		17,951.89		
The Faucet Shoppe				
THEFAUCE				
47143	6/1/2016	1,026.30	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Faucets and Drains/Shelter
47143 Total:		1,026.30		
47190	6/3/2016	289.90	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Automatic Flusher/Shelter
47190 Total:		289.90		
The Faucet Shoppe Total:		1,316.20		
Tru Link Fence				
TRULNKM				
39927	5/30/2016	151.54	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Fence Material for Pool
39927 Total:		151.54		
Tru Link Fence Total:		151.54		
Wirfs Industries				
WIRFS				
30801	6/14/2016	1,216.19	0.00	07/19/2016
101-350-512-5480 R&M - vehicles				Repairs & Pump Test E15

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
30801 Total:		1,216.19		
Wirfs Industries Total:		1,216.19		
Zoll Medical Corporation GPO				
ZOLLMEDC				
2388347	6/10/2016	509.05	0.00	07/19/2016
101-350-512-5660 EMS supplies				SPO2 Cables
2388347 Total:		509.05		
Zoll Medical Corporation G		509.05		
Report Total:		156,801.32		

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
Andy Pollina & Sons, Inc.				
ANDYPOLL				
1671	6/26/2016	183.50	0.00	07/19/2016
101-000-410-4399 Other charges for services				Mow Lawn/7250 Keystone
1671 Total:		183.50		
1753	6/26/2016	160.00	0.00	07/19/2016
101-000-410-4399 Other charges for services				Mow Lawn/4000 Morse
1753 Total:		160.00		
Andy Pollina & Sons, Inc.		343.50		
ARRP Trucking & Hauling Inc				
ARRP				
20942	5/31/2016	1,482.00	0.00	07/19/2016
660-620-519-5599 Other contractual				6 Loads of Dirt Hauled Out
20942 Total:		1,482.00		
ARRP Trucking & Hauling		1,482.00		
Ashraf, Maria				
ASHRAF				
REF062316MA	6/23/2016	46.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund/Parent-Tot Swim

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
REF062316MA Total:		46.00		
Ashraf, Maria Total:		46.00		
Bantz, Meredith				
BANTZM				
REF60916MB	6/9/2016	85.50	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund/Swim Lessons
REF60916MB Total:		85.50		
Bantz, Meredith Total:		85.50		
Batteries Plus LLC				
BATT				
890-252211	6/16/2016	30.92	0.00	07/19/2016
660-620-519-5405 R&M - buildings				Flashlight Batteries/Shops
890-252211 Total:		30.92		
Batteries Plus LLC Total:		30.92		
Best Quality Cleaning, Inc.				
BESTQU				
15377	6/20/2016	2,813.34	0.00	07/19/2016
101-420-511-5240 Janitorial				Cleaning Service/June2016
15377	6/20/2016	416.66	0.00	07/19/2016
205-571-515-5240 Janitorial				Cleaning Service/June2016
15377 Total:		3,230.00		
Best Quality Cleaning, Inc.		3,230.00		
Campos, Blanca				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
CAMPOSBL				
REF061416BC	6/14/2016	540.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund/CC & Patio rental
REF061416BC Total:		540.00		
Campos, Blanca Total:		540.00		
Case Lots, Inc.				
CASELOTS				
013710	6/6/2016	68.85	0.00	07/19/2016
101-420-511-5730 Program supplies				Hand Soap for Shelter/Air Freshener for Buildings
013710	6/6/2016	153.80	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Hand Soap for Shelter/Air Freshener for Buildings
013710 Total:		222.65		
Case Lots, Inc. Total:		222.65		
Chicago Metropolitan Agency for Planning				
CHGOMET				
FY2017-139	6/10/2016	475.01	0.00	07/19/2016
101-100-511-5540 Intergovernmental fees & dues				CMAP FY 2017 Local Contribution
FY2017-139 Total:		475.01		
Chicago Metropolitan Age		475.01		
City Welding Sales & Services				
CITYWELD				
42834	5/6/2016	61.28	0.00	07/19/2016
660-620-519-5730 Program supplies				2 Tanks of CO2 for Water
42834 Total:		61.28		
43104	6/1/2016	73.00	0.00	07/19/2016
101-410-511-5730 Program supplies				Inner Cover Lens/Shop

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
43104 Total:		73.00		
City Welding Sales & Serv		134.28		
Dallas Midwest				
DALLASMI				
EC080961-OFM	6/15/2016	3,159.00	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Desks/PW Staff
EC080961-OFM Total:		3,159.00		
EC080961-TDQ	6/6/2016	233.00	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Chair/PW Clerk
EC080961-TDQ Total:		233.00		
Dallas Midwest Total:		3,392.00		
Douglas Truck Parts				
DOUGTK				
16210	5/31/2016	14.45	0.00	07/19/2016
101-410-511-5730 Program supplies				Clamp Set for PW Shop
16210 Total:		14.45		
16872	6/20/2016	156.21	0.00	07/19/2016
101-300-512-5480 R&M - vehicles				Brake Clean, Orifice Tube/Police Dept
16872 Total:		156.21		
Douglas Truck Parts Total:		170.66		
Febus, Veronica				
FEBUSVER				
REF062316VF	6/23/2016	285.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund/CC Rental

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
REF062316VF Total:		285.00		
Febus, Veronica Total:		285.00		
Golf Mill Ford				
GOLFMILL				
398374P	6/11/2016	143.66	0.00	07/19/2016
101-440-513-5480 R&M - vehicles				Manifold for Truck #26
398374P Total:		143.66		
399158P	6/14/2016	13.72	0.00	07/19/2016
101-440-513-5480 R&M - vehicles				Kit for Truck #26
399158P Total:		13.72		
399316P	6/15/2016	23.08	0.00	07/19/2016
101-440-513-5480 R&M - vehicles				Seal for Truck #26
399316P Total:		23.08		
399331P	6/16/2016	235.08	0.00	07/19/2016
101-350-512-5480 R&M - vehicles				Hose, Hose Assembly for Ambulance # 6
399331P Total:		235.08		
399483P	6/18/2016	154.33	0.00	07/19/2016
101-350-512-5480 R&M - vehicles				Hose Assembly for Ambulance # 6
399483P Total:		154.33		
Golf Mill Ford Total:		569.87		
Hersh, Deborah				
HERSHDEB				
REF062316DH	6/23/2016	140.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund/Overtime Fees

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
REF062316DH Total:		140.00		
Hersh, Deborah Total:		140.00		
Interstate Billing Service, Inc				
INTERBIL				
3002258886	4/13/2016	73.08	0.00	07/19/2016
101-440-513-5480 R&M - vehicles				Glass Door
3002258886 Total:		73.08		
Interstate Billing Service, I		73.08		
Johnstone Supply				
JOHNSTON				
1003258A	6/20/2016	179.50	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Thermostat for Police Dept
1003258A Total:		179.50		
Johnstone Supply Total:		179.50		
Maine-Niles Association of Special Recreation				
MNASR				
16-091	6/16/2016	73.09	0.00	07/19/2016
205-580-515-5270 Purchased program services				Inclusion Services/Day Camp
16-091 Total:		73.09		
Maine-Niles Association o		73.09		
Malnati Organization				
MALNATI				
E216288	6/24/2016	260.85	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-100-511-5840 Meals				Dinner/Village Board Meeting 6/21/16
E216288 Total:		260.85		
Malnati Organization Total		260.85		
Martin Implement Sales Inc				
MARTINIM				
P00661	6/8/2016	1,079.14	0.00	07/19/2016
205-430-515-5480 R&M - vehicles				Manual/Tractor #4
P00661 Total:		1,079.14		
Martin Implement Sales In		1,079.14		
McKenna Automotive				
MCKENNA				
20121456	6/15/2016	554.28	0.00	07/19/2016
101-440-513-5480 R&M - vehicles				Hydraulic Hose for Truck #1
20121456 Total:		554.28		
McKenna Automotive Tota		554.28		
Meade Electric Company Inc				
MEADELEC				
673682	6/15/2016	7,367.59	0.00	07/19/2016
101-440-513-5290 Street lights & traffic signal				Street Lighting Relocation/Lincoln & Fitch
673682 Total:		7,367.59		
Meade Electric Company I		7,367.59		
Menini Cartage Inc				
MENICRT				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
46747	6/8/2016	1,438.58	0.00	07/19/2016
101-440-513-5760 Street materials - aggregate				Gravel for Alleys
46747 Total:		1,438.58		
Menini Cartage Inc Total:		1,438.58		
Metal Options Exchange Corp.				
METALOP				
22506-SI1001103	6/13/2016	1,086.79	0.00	07/19/2016
101-410-511-5730 Program supplies				Metal Sheets/Shop
22506-SI1001103 Total:		1,086.79		
Metal Options Exchange C		1,086.79		
Midwest Ground Covers				
MIDWES				
D609781	6/7/2016	4,231.20	0.00	07/19/2016
101-440-513-5680 Landscaping supplies				Plants/Touhy-Crawford Medians
D609781 Total:		4,231.20		
Midwest Ground Covers To		4,231.20		
Midwest Industrial Lighting				
MIDWESTL				
112755	6/16/2016	1,590.48	0.00	07/19/2016
205-430-515-5730 Program supplies				Light Bulbs/Promenade
112755 Total:		1,590.48		
Midwest Industrial Lightin		1,590.48		
Midwest Meter Inc				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
MIDWESTM				
0078731-IN	6/14/2016	564.11	0.00	07/19/2016
660-620-519-5796 Water system repair parts				Coupling, Bolt Set & Meter Base
0078731-IN Total:		564.11		
0078923-IN	6/20/2016	2,409.64	0.00	07/19/2016
660-620-519-5796 Water system repair parts				Coupling, Bolt Set & Meter Base
0078923-IN Total:		2,409.64		
Midwest Meter Inc Total:		2,973.75		
NAPA				
NAPA				
219028	6/9/2016	114.24	0.00	07/19/2016
101-440-513-5480 R&M - vehicles				Connectors
219028 Total:		114.24		
220735	6/21/2016	22.98	0.00	07/19/2016
101-350-512-5480 R&M - vehicles				Halogen Capsule for Ambulance #6
220735 Total:		22.98		
NAPA Total:		137.22		
Northwest Municipal Conference				
NWMNCCON				
10050	6/23/2016	150.00	0.00	07/19/2016
101-100-511-5840 Meals				NWMC Annual Banquet Dinner/Turry, Patel
10050 Total:		150.00		
Northwest Municipal Conf		150.00		
Orange Crush LLC				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
ORANGCRH				
6223	6/15/2016	518.42	0.00	07/19/2016
213-000-561-5490 R&M Road Repairs				Mod Surface
6223 Total:		518.42		
6574	6/17/2016	381.34	0.00	07/19/2016
213-000-561-5490 R&M Road Repairs				Mod Surface
6574 Total:		381.34		
6774	6/20/2016	168.00	0.00	07/19/2016
213-000-561-5490 R&M Road Repairs				Mod Surface
6774 Total:		168.00		
Orange Crush LLC Total:		1,067.76		
PPG Architectural Finishes				
PPGAR				
944403069060	6/7/2016	1,520.40	0.00	07/19/2016
101-440-513-5745 Small tools				Yellow Paint
944403069060 Total:		1,520.40		
PPG Architectural Finishes		1,520.40		
Pressl, Lance				
PRESSL				
REF061416LP	6/14/2016	803.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund/Camp
REF061416LP Total:		803.00		
Pressl, Lance Total:		803.00		
Raynor Door Co				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
RAYNOR				
16-03752	5/31/2016	513.85	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Labor/PW Garage Door
16-03752 Total:		513.85		
Raynor Door Co Total:		513.85		
Ron, Kevin				
RONKEVIN				
16-4402	4/19/2016	110.00	0.00	07/19/2016
101-400-511-5210 Animal control				Animal Control Services
16-4402 Total:		110.00		
Ron, Kevin Total:		110.00		
Russo Power Equipment				
RUSSO				
3179492	5/31/2016	10.80	0.00	07/19/2016
101-440-513-5480 R&M - vehicles				Bushing/Streets
3179492 Total:		10.80		
3211985	6/10/2016	49.73	0.00	07/19/2016
205-430-515-5480 R&M - vehicles				Coil/Riding Mower #2
3211985 Total:		49.73		
3211989	6/10/2016	16.46	0.00	07/19/2016
205-430-515-5480 R&M - vehicles				Switch/Riding Mower #2
3211989 Total:		16.46		
3246134	6/22/2016	931.86	0.00	07/19/2016
101-440-513-5745 Small tools				Chainsaw, Blades, Grease,Ear Muffs/Streets
3246134 Total:		931.86		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	Russo Power Equipment T	1,008.85		
Sargon, Peter				
SARGONPE				
REF062016	6/20/2016	33.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund/Account Balance
	REF062016 Total:	33.00		
	Sargon, Peter Total:	33.00		
Suburban Laboratories, Inc.				
SUBURB				
134294	5/18/2016	120.00	0.00	07/19/2016
660-620-519-5320 Consulting				Coliform Testing & disinfectant by Products
	134294 Total:	120.00		
	Suburban Laboratories, Inc	120.00		
Tri-R System Incorporated				
TRI-RSYS				
004262	6/20/2016	700.00	0.00	07/19/2016
660-620-519-5490 R&M - water system equipmen				Point Controller Service Call/Pump House
	004262 Total:	700.00		
	Tri-R System Incorporated	700.00		
Vollmar Clay Products Company				
VOLLMER				
170132	6/8/2016	320.00	0.00	07/19/2016
660-620-519-5796 Water system repair parts				PVC Bands

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
170132 Total:		320.00		
Vollmar Clay Products Com		320.00		
West Side Tractor Sales				
WESTSIDE				
S34251	5/24/2016	2,802.62	0.00	07/19/2016
205-430-515-5480 R&M - vehicles				Tie Rod/Tractor #9
S34251 Total:		2,802.62		
West Side Tractor Sales To		2,802.62		
Westmont Auto Parts				
WESTMONT				
12822	6/14/2016	272.62	0.00	07/19/2016
101-350-512-5480 R&M - vehicles				Brake Boost/Ambulance #6
12822 Total:		272.62		
Westmont Auto Parts Total		272.62		
Work' N Gear, LLC				
WRKNGEAR				
HA62772	6/6/2016	339.94	0.00	07/19/2016
101-410-511-5070 Uniform allowance				Clothing Allowance/PW-Eastman
HA62772 Total:		339.94		
HA62930	6/13/2016	164.98	0.00	07/19/2016
101-440-513-5070 Uniform allowance				Clothing Allowance/PW-Vega
HA62930 Total:		164.98		
HA62937	6/13/2016	117.84	0.00	07/19/2016
101-440-513-5070 Uniform allowance				Clothing Allowance/PW-Montalvo

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
HA62937	6/13/2016	112.98	0.00	07/19/2016
205-430-515-5070 Uniform allowance				Clothing Allowance/PW-Montalvo
HA62937 Total:		230.82		
HA62938	6/13/2016	187.91	0.00	07/19/2016
205-430-515-5070 Uniform allowance				Clothing Allowance/PW-Resendiz
HA62938 Total:		187.91		
HA62939	6/13/2016	24.99	0.00	07/19/2016
205-430-515-5070 Uniform allowance				Clothing Allowance/PW-Resendiz
HA62939 Total:		24.99		
HA62940	6/13/2016	37.88	0.00	07/19/2016
205-430-515-5070 Uniform allowance				Clothing Allowance/PW-Resendiz
HA62940 Total:		37.88		
HA62941	6/13/2016	52.00	0.00	07/19/2016
205-430-515-5070 Uniform allowance				Clothing Allowance/PW-Oleg
HA62941 Total:		52.00		
Work' N Gear, LLC Total:		1,038.52		
Report Total:		42,653.56		

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
GFOA				
GFOA				
6282016	6/28/2016	330.00	0.00	07/19/2016
101-210-511-5730 Program supplies				GFOA Distinguished Budget Presentation/ Application Fee
6282016 Total:		330.00		
GFOA Total:		330.00		
Home Depot Credit Services				
HOMEDEPO				
029290	6/29/2016	19.90	0.00	07/19/2016
101-350-512-5799 Other materials & supplies				Electrical Tape
029290 Total:		19.90		
Home Depot Credit Servic		19.90		
Lowe's Business Acc/GECF				
LOWES				
01055	6/3/2016	78.52	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation
01055 Total:		78.52		
01070	6/3/2016	62.40	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
01070 Total:		62.40		
01083	6/3/2016	194.58	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation
01083 Total:		194.58		
01124	6/3/2016	75.22	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation
01124 Total:		75.22		
01143	6/3/2016	12.80	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation
01143 Total:		12.80		
01206	6/4/2016	14.97	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation
01206 Total:		14.97		
01510	6/13/2016	35.77	0.00	07/19/2016
205-560-515-5405 R&M - buildings				American Flag Hanging Supplies/Pool
01510 Total:		35.77		
01576	6/16/2016	24.60	0.00	07/19/2016
205-560-515-5730 Program supplies				Sign Flag Hanging Materials/Pool
01576 Total:		24.60		
01577	6/16/2016	88.52	0.00	07/19/2016
205-430-515-5680 Landscaping supplies				Mulch & Landscaping Material
01577 Total:		88.52		
01982	6/1/2016	26.62	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation
01982 Total:		26.62		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
02016	5/26/2016	20.65	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Electrical Parts/Shelter Renovation
02016 Total:		20.65		
02085	5/27/2016	87.72	0.00	07/19/2016
205-430-515-5730 Program supplies				Janitorial Supplies/Shelter
02085	6/10/2016	13.37	0.00	07/19/2016
205-430-515-5730 Program supplies				Keys/Shelter
02085 Total:		101.09		
02097	5/27/2016	16.86	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation
02097 Total:		16.86		
02127	5/27/2016	52.18	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation
02127 Total:		52.18		
02159	5/28/2016	188.20	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation
02159 Total:		188.20		
02316	6/13/2016	2.34	0.00	07/19/2016
101-440-513-5480 R&M - vehicles				Hole Plugs for Truck #26
02316 Total:		2.34		
02385	6/14/2016	11.37	0.00	07/19/2016
205-430-515-5480 R&M - vehicles				Nipples. Elbows for Riding Mower #1
02385 Total:		11.37		
02410	6/14/2016	26.04	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Clamps/Pool
02410 Total:		26.04		
02411	6/14/2016	5.61	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
205-430-515-5730 Program supplies				Keys/Shelter
02411 Total:		5.61		
02491	6/1/2016	100.99	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation
02491 Total:		100.99		
02492	6/1/2016	354.47	0.00	07/19/2016
205-560-515-5730 Program supplies				Janitorial & Electrical Supplies/Pool
02492 Total:		354.47		
02496	6/1/2016	29.86	0.00	07/19/2016
205-560-515-5730 Program supplies				Janitorial Supplies/Pool
02496 Total:		29.86		
02505	6/15/2016	136.63	0.00	07/19/2016
205-430-515-5680 Landscaping supplies				Plastic Stakes/Proesel Park
02505 Total:		136.63		
02538	6/1/2016	36.99	0.00	07/19/2016
205-560-515-5730 Program supplies				Janitorial Supplies/Pool
02538 Total:		36.99		
02554	6/2/2016	80.79	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation
02554 Total:		80.79		
02586	6/2/2016	21.34	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Maintenance Supplies/Shelter Renovation
02586 Total:		21.34		
02631	6/16/2016	53.37	0.00	07/19/2016
101-440-513-5730 Program supplies				Couplings, Plugs/Street

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
02631 Total:		53.37		
02644	5/23/2016	265.50	0.00	07/19/2016
205-563-515-5649 Supplies				Blinds & Cleaning Supplies/Concession Stand
02644 Total:		265.50		
02702	6/17/2016	14.88	0.00	07/19/2016
660-620-519-5730 Program supplies				Tape, DuctTape/Water
02702 Total:		14.88		
02724	6/6/2016	24.42	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Screws & Angles/Pool
02724 Total:		24.42		
02963	5/26/2016	25.01	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Electrical Parts/Shelter Renovation
02963 Total:		25.01		
08051	6/29/2016	5.29	0.00	07/19/2016
101-350-512-5799 Other materials & supplies				Spray Paint
08051 Total:		5.29		
08943	6/21/2016	116.10	0.00	07/19/2016
101-350-512-5799 Other materials & supplies				Shower Curtains, Scrub Brushes, Light Bulbs
08943 Total:		116.10		
Lowe's Business Acc/GEC		2,303.98		
Sam's Club				
SAMSCL				
003109	6/16/2016	64.17	0.00	07/19/2016
205-530-515-5645 Concessions & food				DayC Concession-Ice Cream & Snacks

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
003109 Total:		64.17		
004238	6/23/2016	23.52	0.00	07/19/2016
101-300-512-5730 Program supplies				Water/Commission Meetings
004238 Total:		23.52		
007084	6/8/2016	275.76	0.00	07/19/2016
205-530-515-5645 Concessions & food				DayC Concession-Snacks
007084 Total:		275.76		
008819	6/23/2016	297.84	0.00	07/19/2016
205-530-515-5645 Concessions & food				DayC Concession-Ice Cream & Snacks
008819 Total:		297.84		
Sam's Club Total:		661.29		
United States Postal Service				
USPOSTAL				
PB062816	6/28/2016	243.37	0.00	07/19/2016
101-210-511-5720 Postage				Pitney Bowes Postage
PB062816	6/28/2016	8.79	0.00	07/19/2016
205-500-515-5720 Postage				Pitney Bowes Postage
PB062816	6/28/2016	437.85	0.00	07/19/2016
660-610-519-5720 Postage				Pitney Bowes Postage
PB062816 Total:		690.01		
United States Postal Servic		690.01		
Report Total:		4,005.18		

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Accela Inc. #774375				
ACCELA				
INV33439	6/23/2016	891.37	0.00	07/19/2016
101-250-511-5340 Maintenance Agreement Expen				Inventory Control/Maintenance
INV33439	6/23/2016	891.37	0.00	07/19/2016
660-610-519-5340 Maintenance Agreement Expen				Inventory Control/Maintenance
INV33439 Total:		1,782.74		
Accela Inc. #774375 Total:		1,782.74		
Accelerated Rehabilitation Centers				
ACCELERA				
4740	6/24/2016	605.72	0.00	07/19/2016
101-240-517-5399 Other professional services				Ergonomics Training
4740	6/24/2016	454.28	0.00	07/19/2016
660-620-519-5399 Other professional services				Ergonomics Training
4740 Total:		1,060.00		
Accelerated Rehabilitation		1,060.00		
Air One Equipment				
AIRONE				
113978	6/24/2016	1,870.00	0.00	07/19/2016
101-350-512-5430 R&M - Fire & EMS equipmen				Fit Testing

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
113978 Total:		1,870.00		
114012	6/24/2016	141.95	0.00	07/19/2016
101-350-512-5430 R&M - Fire & EMS equipmen				SCBA Repairs
114012 Total:		141.95		
Air One Equipment Total:		2,011.95		
Anderson Lock				
ANDERSON				
623336	6/27/2016	4.00	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Lever Connection/Police Dept
623336 Total:		4.00		
913790	6/27/2016	544.05	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Digital Access Control Satin Repair/Police Dept
913790 Total:		544.05		
Anderson Lock Total:		548.05		
Artistic Engraving Co.				
ARTISTIC				
10294	5/10/2016	405.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Honor Guard & Detective Badges
10294 Total:		405.00		
Artistic Engraving Co. Tota		405.00		
Bornquist Inc				
BORNQUIS				
5388770	6/23/2016	331.50	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Replacement Sump Pump/Pool

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
5388770 Total:		331.50		
Bornquist Inc Total:		331.50		
Buck Brothers, Inc.				
BUCK				
82597	6/8/2016	30.00	0.00	07/19/2016
205-430-515-5480 R&M - vehicles				Ball joint/Tractor # 8
82597 Total:		30.00		
82781	6/9/2016	171.00	0.00	07/19/2016
205-430-515-5480 R&M - vehicles				Ball joint/Tractor # 1
82781 Total:		171.00		
Buck Brothers, Inc. Total:		201.00		
Carbonneau, Claire				
CARBONNE				
REIM063016CC	6/30/2016	25.67	0.00	07/19/2016
101-300-512-5820 Local mileage, parking & tolls				Reimburse/Personal Auto Use
REIM063016CC	6/30/2016	45.00	0.00	07/19/2016
101-300-512-5840 Meals				Reimburse/Meals
REIM063016CC Total:		70.67		
Carbonneau, Claire Total:		70.67		
Case Lots, Inc.				
CASELOTS				
14013	6/20/2016	2,514.05	0.00	07/19/2016
101-420-511-5730 Program supplies				Multi Fold Towels, Soap, Garbage Bags, Pine Sol/Village H
14013 Total:		2,514.05		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
14142	6/23/2016	307.60	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Pink Soap/Shelter
14142 Total:		307.60		
Case Lots, Inc. Total:		2,821.65		
City Welding Sales & Services				
CITYWELD				
43421	6/13/2016	27.70	0.00	07/19/2016
101-410-511-5730 Program supplies				Torch,Tip Cleaner/Shop
43421 Total:		27.70		
City Welding Sales & Serv		27.70		
ClientFirst Consulting Group, LLC				
CLIENTFI				
6491	5/31/2016	2,130.00	0.00	07/19/2016
101-250-511-6530 Equipment - data processing				Budget Spreadsheets/Upgrade FY16
6491 Total:		2,130.00		
ClientFirst Consulting Gro		2,130.00		
Department of the Treasury				
DEPTTREA				
062716	6/27/2016	49.91	0.00	07/19/2016
102-000-210-2027 Health insurance premium with				PCORI Fees for 2016 Qualifying RHS Participants
062716 Total:		49.91		
Department of the Treasury		49.91		
E Town Tennis				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
ETOWN				
6282016	6/28/2016	3,082.10	0.00	07/19/2016
205-550-515-5270 Purchased program services				Camp Lessons, Youth Lessons, Adult Lessons
6282016 Total:		3,082.10		
E Town Tennis Total:		3,082.10		
Emcor Services Team Mechanical Inc				
EMCOR				
3052269	6/9/2016	1,103.00	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Labor/PW Air Conditioner
3052269 Total:		1,103.00		
3052282	6/9/2016	1,420.00	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Labor & Material/Replace Control Board/PW
3052282 Total:		1,420.00		
3052283	6/9/2016	2,640.00	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Labor & Material/Replace Condenser Fan Motor/PW
3052283 Total:		2,640.00		
3052284	6/9/2016	4,080.00	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Labor & Material/Replace Blower/ PD
3052284 Total:		4,080.00		
Emcor Services Team Mec		9,243.00		
Fedex				
FEDEX				
5-457-11920	6/22/2016	8.52	0.00	07/19/2016
205-430-515-5730 Program supplies				Shipping/Parks Grand
5-457-11920 Total:		8.52		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Fedex Total:		8.52		
First Advantage Occ Health Svcs				
FIRSTADV				
2525731605	5/31/2016	10.00	0.00	07/19/2016
101-200-511-5599 Other contractual				Admin Fee
2525731605 Total:		10.00		
First Advantage Occ Health		10.00		
Galls Incorporated				
GALLS				
005539933	6/13/2016	98.00	0.00	07/19/2016
101-300-512-5070 Uniform allowance				Misc Uniform Items/Miura
005539933 Total:		98.00		
Galls Incorporated Total:		98.00		
Gewalt Hamilton Associates Inc				
GEWALT				
003.000-000	6/17/2016	3,917.51	0.00	07/19/2016
454-000-561-5340 Engineering				Commonwealth Edison Trail
003.000-000 Total:		3,917.51		
9232.000-246	6/17/2016	226.00	0.00	07/19/2016
101-290-511-5942 PW Building Engineer Costs				General Consulting
9232.000-246 Total:		226.00		
9232.378-12	6/17/2016	368.00	0.00	07/19/2016
213-000-561-5340 Engineering				Street Lights Year 4
9232.378-12 Total:		368.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
9232.380-1	6/17/2016	644.50	0.00	07/19/2016
213-000-561-5340 Engineering				Street Lights Year 5
9232.380-1 Total:		644.50		
Gewalt Hamilton Associate		5,156.01		
Golden West Industrial Supply				
GOLDEN				
2076191	6/14/2016	406.99	0.00	07/19/2016
101-350-512-5770 Training supplies				LED Lights, Sockets
2076191 Total:		406.99		
Golden West Industrial Sup		406.99		
Gordon, Jeffrey				
GORDONJE				
REIM063016JG	6/30/2016	20.07	0.00	07/19/2016
101-300-512-5820 Local mileage, parking & tolls				Reimburse/Personal Auto Use
REIM063016JG	6/30/2016	45.00	0.00	07/19/2016
101-300-512-5840 Meals				Reimburse/Meals
REIM063016JG Total:		65.07		
Gordon, Jeffrey Total:		65.07		
Got Laundry Chicago?, Inc.				
GOTLAUND				
288349	3/31/2016	43.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Dry Clean Cell Blankets
288349 Total:		43.00		
288673	4/7/2016	37.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Dry Clean Cell Blankets

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
288673 Total:		37.00		
289391	4/24/2016	19.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Dry Clean Cell Blankets
289391 Total:		19.00		
289531	5/5/2016	13.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Dry Clean Cell Blankets
289531 Total:		13.00		
289568	4/27/2016	13.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Dry Clean Cell Blankets
289568 Total:		13.00		
290228	5/11/2016	13.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Dry Clean Cell Blankets
290228 Total:		13.00		
290450	5/11/2016	19.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Dry Clean Cell Blankets
290450 Total:		19.00		
290695	5/24/2016	13.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Dry Clean Cell Blankets
290695 Total:		13.00		
291104	6/1/2016	37.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Dry Clean Cell Blankets
291104 Total:		37.00		
291432	6/8/2016	13.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Dry Clean Cell Blankets
291432 Total:		13.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
291751	6/16/2016	19.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Dry Clean Cell Blankets
291751 Total:		19.00		
Got Laundry Chicago?, Inc		239.00		
Grainger				
GRAINGER				
9125442070	5/31/2016	87.96	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Compressor Belt/Pool
9125442070 Total:		87.96		
9125442088	5/31/2016	38.74	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Compressor Belt/Pool
9125442088 Total:		38.74		
9126413047	6/1/2016	239.65	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Four Soap Dispensers/Pool
9126413047 Total:		239.65		
9128854362	6/3/2016	355.75	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Water Heater/Shelter Renovation
9128854362 Total:		355.75		
9128854370	6/3/2016	115.40	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Two Soap Dispensers/Pool
9128854370 Total:		115.40		
9151756534	6/27/2016	80.05	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Paper Towel Dispenser/Police Dept
9151756534 Total:		80.05		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Grainger Total:		917.55		
Heritage Crystal Clean, LLC				
HERITAGE				
14071016	6/1/2016	94.29	0.00	07/19/2016
101-440-513-5480 R&M - vehicles				Anti Freeze & 50/50/PW Trucks
14071016	6/1/2016	94.29	0.00	07/19/2016
660-620-519-5480 R&M - vehicles				Anti Freeze & 50/50/PW Trucks
14071016	6/1/2016	94.29	0.00	07/19/2016
205-430-515-5480 R&M - vehicles				Anti Freeze & 50/50/PW Trucks
14071016 Total:		282.87		
Heritage Crystal Clean, LL		282.87		
HMO Healthcare Service Corporation				
HMO				
HMOJUL16	6/16/2016	11,144.24	0.00	07/19/2016
102-000-210-2027 Health insurance premium with				Employee HMO Insurance-July 2016
HMOJUL16 Total:		11,144.24		
HMO Healthcare Service C		11,144.24		
Illinois EPA				
ILEPA				
06242016	6/27/2016	5,000.00	0.00	07/19/2016
660-620-519-5320 Consulting				Annual NPDES Permit Fee 2016-2017
06242016 Total:		5,000.00		
Illinois EPA Total:		5,000.00		
Illinois EPA				
ILLEPA				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
062416	6/24/2016	1,000.00	0.00	07/19/2016
660-620-519-5320 Consulting				Annual NPDES Permit Fee/Stormwater
062416 Total:		1,000.00		
Illinois EPA Total:		1,000.00		
Illinois State Police-Bureau of Identification				
ILSTPOL				
ILSP062416	6/24/2016	3,000.00	0.00	07/19/2016
101-200-511-5599 Other contractual				Background Checks
ILSP062416 Total:		3,000.00		
Illinois State Police-Bureau		3,000.00		
Infinisource				
INFINI				
767701	6/10/2016	62.14	0.00	07/19/2016
101-400-511-5440 R&M - office equipment				Monthly Maintenance/Time Clock
767701	6/10/2016	66.92	0.00	07/19/2016
205-530-515-5730 Program supplies				Monthly Maintenance/Time Clock
767701	6/10/2016	198.37	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Monthly Maintenance/Time Clock
767701 Total:		327.43		
Infinisource Total:		327.43		
Law Enforcement Training LLC				
LAENFOR				
LETLLC062016	6/21/2016	1,650.00	0.00	07/19/2016
101-300-512-5399 Other professional services				Court Smart Legal Training Program
LETLLC062016 Total:		1,650.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Law Enforcement Training		1,650.00		
Liponi Foundation				
LIPONI				
LP062716GO	6/27/2016	200.00	0.00	07/19/2016
205-580-515-5270 Purchased program services				Mini Golf Outing Sponsor
LP062716GO Total:		200.00		
Liponi Foundation Total:		200.00		
Lund Industries				
LUNDIND				
85620	6/10/2016	106.58	0.00	07/19/2016
101-300-512-5480 R&M - vehicles				Replace Halogen Lamps/Emergency Light Bar
85620 Total:		106.58		
85621	6/10/2016	262.50	0.00	07/19/2016
101-300-512-5480 R&M - vehicles				Install Camera Microphone Cable
85621 Total:		262.50		
Lund Industries Total:		369.08		
Madison National Life				
MADISON				
1216123	6/20/2016	151.29	0.00	07/19/2016
101-200-511-5150 Insurance - group life & AD&D				July 2016
1216123	6/20/2016	133.55	0.00	07/19/2016
101-210-511-5150 Insurance - group life & AD&D				July 2016
1216123	6/20/2016	99.18	0.00	07/19/2016
101-240-517-5150 Insurance - group life & AD&D				July 2016
1216123	6/20/2016	621.47	0.00	07/19/2016
101-300-512-5150 Insurance - group life & AD&D				July 2016
1216123	6/20/2016	17.02	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-350-512-5150 Insurance - group life & AD&D				July 2016
1216123	6/20/2016	64.71	0.00	07/19/2016
101-400-511-5150 Insurance - group life & AD&D				July 2016
1216123	6/20/2016	35.16	0.00	07/19/2016
101-410-511-5150 Insurance - group life & AD&D				July 2016
1216123	6/20/2016	95.74	0.00	07/19/2016
101-440-513-5150 Insurance - group life & AD&D				July 2016
1216123	6/20/2016	57.79	0.00	07/19/2016
205-430-515-5150 Insurance - group life & AD&D				July 2016
1216123	6/20/2016	72.95	0.00	07/19/2016
205-500-515-5150 Insurance - group life & AD&D				July 2016
1216123	6/20/2016	94.44	0.00	07/19/2016
660-620-519-5150 Insurance - group life & AD&D				July 2016
1216123 Total:		1,443.30		
Madison National Life Tot		1,443.30		
Malnati Organization				
MALNATI				
E216938	6/28/2016	247.80	0.00	07/19/2016
101-100-511-5840 Meals				Dinner Village Board Meeting 6/28/16
E216938 Total:		247.80		
Malnati Organization Total		247.80		
Northern Illinois Police Alarm System				
NTILPALS				
11010	6/14/2016	17.50	0.00	07/19/2016
101-300-512-5580 Telephone				Language Line Usage/Spanish Translator
11010 Total:		17.50		
Northern Illinois Police Al		17.50		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Orange Crush LLC				
ORANGCRH				
6810	6/21/2016	280.50	0.00	07/19/2016
213-000-561-5490 R&M Road Repairs				Sand Mix
6810 Total:		280.50		
6866	6/21/2016	432.65	0.00	07/19/2016
213-000-561-5490 R&M Road Repairs				Sand Mix
6866 Total:		432.65		
Orange Crush LLC Total:		713.15		
PPG Architectural Finishes				
PPGAR				
944402083627	6/16/2016	1,013.60	0.00	07/19/2016
101-440-513-5745 Small tools				Yellow Paint
944402083627 Total:		1,013.60		
PPG Architectural Finishes		1,013.60		
QSR Awards & Engravings, Inc.				
QSRAWARD				
9858	5/19/2016	209.00	0.00	07/19/2016
101-300-512-5730 Program supplies				Award Plaque/Human Relations Commssion
9858 Total:		209.00		
QSR Awards & Engravings		209.00		
Quinlan Security Systems				
QUINLANS				
18722	7/1/2016	1,753.01	0.00	07/19/2016
101-250-511-5340 Maintenance Agreement Expen				Service/Maintenance Agreement
18722	7/1/2016	1,753.00	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
660-610-519-5340 Maintenance Agreement Expen				Service/Maintenance Agreement
18722 Total:		3,506.01		
Quinlan Security Systems T		3,506.01		
Real View, LLC				
REALVIEW				
ASP060916	6/9/2016	3,600.00	0.00	07/19/2016
101-250-511-6530 Equipment - data processing				ASP Software License
ASP060916 Total:		3,600.00		
Real View, LLC Total:		3,600.00		
Robbins, Salomon & Patt, LTD				
RS&PLTD				
201249	6/9/2016	727.50	0.00	07/19/2016
101-230-511-5399 Other professional services				Municipal Prosecution/Traffic
201249 Total:		727.50		
201250	6/9/2016	1,365.00	0.00	07/19/2016
101-230-511-5399 Other professional services				Adjudicative Hearings
201250 Total:		1,365.00		
Robbins, Salomon & Patt,		2,092.50		
Streicher's				
STREICH				
I1212279	6/6/2016	133.00	0.00	07/19/2016
101-300-512-5730 Program supplies				NIPAS Equipment/Kieca
I1212279 Total:		133.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Streicher's Total:		133.00		
Tyler Technologies				
TYLERTE				
030-1022	5/31/2016	21,377.50	0.00	07/19/2016
215-000-512-5599 Other contractual				Records Management System/Annual Maintenance 16-17
030-1022	5/31/2016	21,377.50	0.00	07/19/2016
101-250-511-5340 Maintenance Agreement Expen				Records Management System/Annual Maintenance 16-17
030-1022 Total:		42,755.00		
Tyler Technologies Total:		42,755.00		
VCG Uniform				
VCGUNIFO				
15916	6/13/2016	181.00	0.00	07/19/2016
101-300-512-5070 Uniform allowance				Uniform Allowance/Han
15916 Total:		181.00		
15917	6/13/2016	51.50	0.00	07/19/2016
101-300-512-5070 Uniform allowance				Uniform Allowance/Falson
15917 Total:		51.50		
15918	6/13/2016	2,602.95	0.00	07/19/2016
101-300-512-5730 Program supplies				Uniforms/Bike Unit Officers
15918 Total:		2,602.95		
15919	6/13/2016	77.00	0.00	07/19/2016
101-300-512-5070 Uniform allowance				Uniform Allowance/Raypole
15919 Total:		77.00		
VCG Uniform Total:		2,912.45		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Welding Supply Inc.				
WELDINGS				
897072	6/30/2016	6.36	0.00	07/19/2016
205-571-515-5730 Program supplies				Helium Tank/July Rental
897072	6/30/2016	6.36	0.00	07/19/2016
101-350-512-5730 Program supplies				ArgonTank/July Rental
897072 Total:		12.72		
Welding Supply Inc. Total:		12.72		
Work' N Gear, LLC				
WRKNGEAR				
HA63320	6/20/2016	243.78	0.00	07/19/2016
101-440-513-5070 Uniform allowance				Clothing Allowance/Romero
HA63320 Total:		243.78		
Work' N Gear, LLC Total:		243.78		
Report Total:		112,539.84		

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 07/12/2016 - 11:51AM
Batch: 00105.07.2016

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
Alltown Bus Service				
ALLTOWN				
7062016	6/30/2016	3,286.22	0.00	07/19/2016
205-530-515-5721 Transportation				June Camp Daily transportation
7062016	6/30/2016	4,459.87	0.00	07/19/2016
205-530-515-5721 Transportation				June Camp Charer transportation
7062016	6/30/2016	255.25	0.00	07/19/2016
205-562-515-5270 Purchased program services				Swim Team Charter transportation
7062016 Total:		8,001.34		
Alltown Bus Service Total:		8,001.34		
Alpha Baking Company				
ALPHABAK				
055166993H	6/3/2016	152.92	0.00	07/19/2016
205-563-515-5645 Concessions & food				Food for Concessions
055166993H Total:		152.92		
160055166024	6/14/2016	152.62	0.00	07/19/2016
205-563-515-5645 Concessions & food				Food for Concessions
160055166024 Total:		152.62		
160055175002	6/23/2016	139.90	0.00	07/19/2016
205-563-515-5645 Concessions & food				Food for Concessions
160055175002 Total:		139.90		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
160055180002	6/28/2016	150.70	0.00	07/19/2016
205-563-515-5645 Concessions & food				Food for Concessions
160055180002 Total:		150.70		
Alpha Baking Company To		596.14		
American First Aid Services				
AFAS INC				
37352	6/6/2016	63.50	0.00	07/19/2016
205-500-515-5700 Office supplies				First aid supplies
37352 Total:		63.50		
37383	6/6/2016	295.40	0.00	07/19/2016
205-500-515-5700 Office supplies				First aid supplies
37383 Total:		295.40		
37388	6/6/2016	25.75	0.00	07/19/2016
205-500-515-5700 Office supplies				First aid supplies
37388 Total:		25.75		
American First Aid Service		384.65		
American Red Cross Health & Safety Services				
AMERRED				
10457659	6/8/2016	140.00	0.00	07/19/2016
205-560-515-5590 Training				Lifeguarding class for pool
10457659 Total:		140.00		
American Red Cross Healt		140.00		
Arena Sports USA, Inc.				
ARENASPO				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
1609136	5/25/2016	4,554.45	0.00	07/19/2016
205-530-515-5730 Program supplies				Day Camp Camper Attire
1609136	5/25/2016	464.00	0.00	07/19/2016
101-400-511-5730 Program supplies				PW Seasonal attire
1609136 Total:		5,018.45		
Arena Sports USA, Inc. To		5,018.45		
Christopher Burke Engineering				
CHRISTB				
130024	7/5/2016	4,623.13	0.00	07/19/2016
220-000-511-5340 Engineering				Devon Avenue Streetscape Phase I
130024 Total:		4,623.13		
Christopher Burke Enginee		4,623.13		
Classic Design Awards				
CLASSICD				
161247	6/30/2016	44.50	0.00	07/19/2016
101-100-511-5799 Other materials & supplies				Name plates for Accountant
161247 Total:		44.50		
Classic Design Awards Tot		44.50		
D'Original Juzz Dance Group				
DORIGINA				
06302016	6/30/2016	1,785.00	0.00	07/19/2016
205-504-515-5270 Purchased program services				June 2016 Collected Drop In
06302016 Total:		1,785.00		
6292016	6/30/2016	2,212.00	0.00	07/19/2016
205-504-515-5270 Purchased program services				May 2016 Collected Drop In

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
6292016 Total:		2,212.00		
D'Original Juzz Dance Gro		3,997.00		
Emcor Services Team Mechanical Inc				
EMCOR				
3052270	6/27/2016	661.00	0.00	07/19/2016
205-571-515-5535 Facility rental				Community Center A/C repairs
3052270 Total:		661.00		
3052550	6/27/2016	2,167.50	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Heater repairs for pool
3052550 Total:		2,167.50		
3052551	6/9/2016	445.00	0.00	07/19/2016
205-571-515-5535 Facility rental				Community Center A/C repairs
3052551 Total:		445.00		
Emcor Services Team Mec		3,273.50		
Eterno Attorney at Law, David				
ETERNO				
11769	7/4/2016	787.50	0.00	07/19/2016
101-230-511-5399 Other professional services				Adjudication Hearing Officer - June
11769 Total:		787.50		
Eterno Attorney at Law, D		787.50		
Global Equipment Company				
GLOBALEQ				
109635001	6/20/2016	373.99	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Baby changing table for Shelter

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
109635001 Total:		373.99		
Global Equipment Compan		373.99		
Great Lakes Coca Cola Distribution				
GREATLAC				
1493201983	6/29/2016	169.68	0.00	07/19/2016
101-210-511-5700 Office supplies				Pop for Police Dept pop machine
1493201983 Total:		169.68		
736203686	6/28/2016	285.36	0.00	07/19/2016
101-210-511-5700 Office supplies				Pop for Police Dept pop machine
736203686 Total:		285.36		
738204066	6/1/2016	594.14	0.00	07/19/2016
205-563-515-5645 Concessions & food				Inital delivery and set up for concessions
738204066 Total:		594.14		
738204067	6/1/2016	-75.00	0.00	07/19/2016
205-563-515-5645 Concessions & food				Inital delivery and set up for concessions
738204067 Total:		-75.00		
738204068	6/1/2016	150.00	0.00	07/19/2016
205-563-515-5645 Concessions & food				Inital delivery and set up for concessions
738204068 Total:		150.00		
739204053	6/15/2016	945.00	0.00	07/19/2016
205-563-515-5645 Concessions & food				Product delivery
739204053 Total:		945.00		
Great Lakes Coca Cola Dis		2,069.18		

Halogen

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
HALOGEN				
486583	6/4/2016	11.80	0.00	07/19/2016
205-560-515-5630 Chemicals - swimming pool				Pool reagent refill
486583 Total:		11.80		
487112	6/9/2016	77.50	0.00	07/19/2016
205-560-515-5630 Chemicals - swimming pool				Pool valve assembly
487112 Total:		77.50		
487113	6/9/2016	743.10	0.00	07/19/2016
205-560-515-5630 Chemicals - swimming pool				Pool chemicals
487113 Total:		743.10		
487264	6/10/2016	155.00	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Pool valve assembly
487264 Total:		155.00		
487265	6/10/2016	5,500.00	0.00	07/19/2016
205-560-515-6599 EQUIPMENT- POOL				Pool vacuum replacement
487265 Total:		5,500.00		
488211	6/22/2016	40.54	0.00	07/19/2016
205-560-515-5630 Chemicals - swimming pool				Pool reagent and test materials
488211 Total:		40.54		
488484	6/24/2016	5,194.00	0.00	07/19/2016
205-560-515-5630 Chemicals - swimming pool				Pool chemicals
488484 Total:		5,194.00		
488859	6/29/2016	87.00	0.00	07/19/2016
205-560-515-5630 Chemicals - swimming pool				Pool chemicals
488859 Total:		87.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Halogen Total:		11,808.94		
Home Depot Credit Services				
HOMEDEPO				
006131	7/6/2016	21.94	0.00	07/19/2016
101-350-512-5799 Other materials & supplies				Friction tape
006131 Total:		21.94		
Home Depot Credit Servic		21.94		
Hoving Pit Stop				
HOVING				
135150	6/9/2016	93.00	0.00	07/19/2016
205-430-515-5730 Program supplies				Weekly service - Centennial Park
135150 Total:		93.00		
135151	6/9/2016	466.00	0.00	07/19/2016
205-430-515-5730 Program supplies				Weekly service - Proesel Park
135151 Total:		466.00		
Hoving Pit Stop Total:		559.00		
IRMA				
IRMA				
SALES0015298	6/30/2016	1,079.96	0.00	07/19/2016
101-210-511-5260 Liability insurance				June Deductible
SALES0015298 Total:		1,079.96		
SALES0015334	6/30/2016	3,213.80	0.00	07/19/2016
101-210-511-5260 Liability insurance				June Optional Deductible
SALES0015334 Total:		3,213.80		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
IRMA Total:		4,293.76		
Johnstone Supply				
JOHNSTON				
1005172A	6/20/2016	6.75	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Pool thermometers
1005172A Total:		6.75		
Johnstone Supply Total:		6.75		
Lowe's Business Acc/GECF				
LOWES				
2035	6/30/2016	94.05	0.00	07/19/2016
205-563-515-5649 Supplies				Concession Stand Step Ladder
2035 Total:		94.05		
2839	6/28/2016	56.52	0.00	07/19/2016
205-563-515-5405 Repairs and Maint. Building				Concession stand cleaning supplies
2839 Total:		56.52		
2860	6/28/2016	79.74	0.00	07/19/2016
205-560-515-5405 R&M - buildings				Shower Heads
2860 Total:		79.74		
3629	6/22/2016	91.66	0.00	07/19/2016
205-563-515-5405 Repairs and Maint. Building				Concession stand maintenance supplies
3629 Total:		91.66		
Lowe's Business Acc/GEC		321.97		
Merel, Annie				
MEREL				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
062416	6/24/2016	1,021.60	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund classes
062416 Total:		1,021.60		
Merel, Annie Total:		1,021.60		
MGP, Inc.				
MGPINC				
3123	6/30/2016	883.09	0.00	07/19/2016
101-250-511-5599 Other contractual				GISC Staffing - June
3123	6/30/2016	883.09	0.00	07/19/2016
101-000-210-2650 Contractor Permits Payable				GISC Staffing - June
3123	6/30/2016	1,766.19	0.00	07/19/2016
660-620-519-5599 Other contractual				GISC Staffing - June
3123	6/30/2016	275.00	0.00	07/19/2016
101-250-511-5599 Other contractual				GISC Staffing - June
3123 Total:		3,807.37		
MGP, Inc. Total:		3,807.37		
Paramedic Services of Illinois				
PARAMEDI				
4820	7/1/2016	231,150.15	0.00	07/19/2016
101-350-512-5220 Fire protection				Services rendered month ended 7/31/2016
4820 Total:		231,150.15		
Paramedic Services of Illin		231,150.15		
Personnel Strategies, LLC				
PERSONNE				
062516	6/25/2016	1,000.00	0.00	07/19/2016
101-200-511-5599 Other contractual				Pre-employment screening assessment

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
062516 Total:		1,000.00		
Personnel Strategies, LLC		1,000.00		
Prairie Material Sales Inc				
PRAIRIEM				
886714240	5/27/2016	367.00	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Concrete - Shelter renovation
886714240 Total:		367.00		
Prairie Material Sales Inc T		367.00		
Quatred Touchless Technologies				
QUATRED				
53829	6/17/2016	375.00	0.00	07/19/2016
101-250-511-5340 Maintenance Agreement Expen				Annual Maintenance
53829	6/17/2016	375.00	0.00	07/19/2016
660-610-519-5340 Maintenance Agreement Expen				Annual Maintenance
53829 Total:		750.00		
Quatred Touchless Technol		750.00		
Sorenson, Marcey				
SORENSON				
062816	6/28/2016	858.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund - Classes
062816 Total:		858.00		
Sorenson, Marcey Total:		858.00		
U.S. FoodService, Inc.				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
USFOODSE				
173376	6/25/2016	243.81	0.00	07/19/2016
205-563-515-5645 Concessions & food				Concession Stand Food
173376 Total:		243.81		
2423236	6/2/2016	2,847.26	0.00	07/19/2016
205-563-515-5645 Concessions & food				Concession Stand Food
2423236 Total:		2,847.26		
250059	6/28/2016	2,493.55	0.00	07/19/2016
205-563-515-5645 Concessions & food				Concession Stand Food
250059 Total:		2,493.55		
250060	6/28/2016	126.42	0.00	07/19/2016
205-563-515-5645 Concessions & food				Concession Stand Food
250060 Total:		126.42		
2683525	6/10/2016	1,198.64	0.00	07/19/2016
205-563-515-5645 Concessions & food				Concession Stand Food
2683525 Total:		1,198.64		
2727421	6/13/2016	1,522.03	0.00	07/19/2016
205-563-515-5645 Concessions & food				Concession Stand Food
2727421 Total:		1,522.03		
2909706	6/18/2016	1,757.38	0.00	07/19/2016
205-563-515-5645 Concessions & food				Concession Stand Food
2909706 Total:		1,757.38		
36886	6/21/2016	1,291.07	0.00	07/19/2016
205-563-515-5645 Concessions & food				Concession Stand Food
36886	6/22/2016	-78.95	0.00	07/19/2016
205-563-515-5645 Concessions & food				Concession Stand Food
36886 Total:		1,212.12		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
U.S. FoodService, Inc. Tot		11,401.21		
UPS				
UPS				
48TT5276	7/2/2016	8.98	0.00	07/19/2016
101-350-512-5720 Postage				Delivery fee
48TT5276 Total:		8.98		
UPS Total:		8.98		
Wells Fargo Vendor Fin Serv				
GECAPITA				
65092750	6/26/2016	232.43	0.00	07/19/2016
660-610-519-5340 Maintenance Agreement Expen				Copier - Public Works
65092750	6/26/2016	269.95	0.00	07/19/2016
205-500-515-5440 R&M - office equipment				Copier - Parks
65092750	6/26/2016	232.44	0.00	07/19/2016
101-000-210-2650 Contractor Permits Payable				Copier - Fire
65092750	6/26/2016	697.36	0.00	07/19/2016
101-210-511-5440 R&M - office equipment				Copier - Finance, PD
65092750 Total:		1,432.18		
Wells Fargo Vendor Fin Se		1,432.18		
Woodward Printing Services				
WOODWARD				
41497	6/30/2016	1,858.71	0.00	07/19/2016
101-100-511-5565 Village Newsletter				Conncections Newsletter - July/Aug
41497 Total:		1,858.71		
Woodward Printing Service		1,858.71		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

Report Total:	299,976.94

Return to VB Agenda

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 07/12/2016 - 11:10AM
Batch: 00106.07.2016

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
1-800-RADIATOR & A/C				
1-800RAD				
52629877	6/30/2016	115.00	0.00	07/19/2016
660-620-519-5480 R&M - vehicles				Radiator for Truck 4
52629877 Total:		115.00		
1-800-RADIATOR & A/C		115.00		
Anderson Lock				
ANDERSON				
914392	7/5/2016	17.29	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Lever connector for PD
914392 Total:		17.29		
Anderson Lock Total:		17.29		
Anderson Pest Solutions				
ANDERP				
3889181	7/1/2016	265.00	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Pest control services at Village Hall - July
3889181 Total:		265.00		
Anderson Pest Solutions To		265.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Arrow Road Construction Co				
ARROWROA				
58949MB	6/30/2016	957.61	0.00	07/19/2016
213-000-561-5490 R&M Road Repairs				UPM cold patch material for potholes
58949MB Total:		957.61		
Arrow Road Construction C		957.61		
ATTS Logistics				
ATTS				
ATT37022	7/6/2016	185.00	0.00	07/19/2016
660-610-519-5720 Postage				Shipping for MTU's
ATT37022 Total:		185.00		
ATTS Logistics Total:		185.00		
Back Flow Solutions Inc				
BFSINC				
1410	7/1/2016	688.60	0.00	07/19/2016
660-620-519-5399 Other professional services				Program management fee for backflow
1410 Total:		688.60		
Back Flow Solutions Inc T		688.60		
Bill's Plumbing & Sewer, Inc.				
BILLPL				
141089	6/17/2016	1,540.00	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Installation of water heaters at Shelter
141089 Total:		1,540.00		
141652rev	6/17/2016	7,800.15	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Bathroom installation at Shelter House

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
141652rev Total:		7,800.15		
Bill's Plumbing & Sewer, I		9,340.15		
Canon Solutions America, Inc				
CANONSOL				
988705145	7/2/2016	246.97	0.00	07/19/2016
101-210-511-5440 R&M - office equipment				Maintenance for copier - July
988705145 Total:		246.97		
Canon Solutions America,		246.97		
Cassidy Tire				
CASSIDYT				
5182849	6/24/2016	36.00	0.00	07/19/2016
205-430-515-5480 R&M - vehicles				Tires for golf cart
5182849 Total:		36.00		
Cassidy Tire Total:		36.00		
Emcor Services Team Mechanical Inc				
EMCOR				
3052589	6/30/2016	3,560.00	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Replace one 10 HP blower motor
3052589 Total:		3,560.00		
Emcor Services Team Mec		3,560.00		
Evanston Funeral & Cremation				
EVANSFUN				
114	6/1/2016	325.00	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-300-512-5599 Other contractual				Death investigation/body removal
114 Total:		325.00		
Evanston Funeral & Crema		325.00		
Galls Incorporated				
GALLS				
005618209	6/27/2016	402.12	0.00	07/19/2016
101-300-512-5070 Uniform allowance				Uniform items
005618209 Total:		402.12		
Galls Incorporated Total:		402.12		
Golf Mill Ford				
GOLFMILL				
399820P	6/24/2016	234.67	0.00	07/19/2016
660-620-519-5480 R&M - vehicles				Gasket, arm assembly for Truck
399820P Total:		234.67		
399847P	6/24/2016	53.82	0.00	07/19/2016
660-620-519-5480 R&M - vehicles				Gaskets, seals for Truck
399847P Total:		53.82		
399869P	6/24/2016	460.82	0.00	07/19/2016
660-620-519-5480 R&M - vehicles				Arm assembly for Truck
399869P Total:		460.82		
399872P	6/25/2016	19.92	0.00	07/19/2016
660-620-519-5480 R&M - vehicles				Gaskets for Truck
399872P Total:		19.92		
400014P	6/27/2016	1,339.03	0.00	07/19/2016
660-620-519-5480 R&M - vehicles				Gaskets, seals, bearing, nuts for Truck

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
400014P Total:		1,339.03		
400319P	7/5/2016	100.44	0.00	07/19/2016
660-620-519-5480 R&M - vehicles				Bolt, link, stud, nuts for Truck
400319P Total:		100.44		
Golf Mill Ford Total:		2,208.70		
JG Uniforms Inc				
JGUNIFOR				
3308	6/22/2016	174.80	0.00	07/19/2016
101-300-512-5070 Uniform allowance				Uniform allowance
3308 Total:		174.80		
JG Uniforms Inc Total:		174.80		
Johnstone Supply				
JOHNSTON				
1006234A	7/1/2016	744.00	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Exhaust fan for PD
1006234A Total:		744.00		
Johnstone Supply Total:		744.00		
KGI Landscaping Co				
KGILANDS				
222764	6/28/2016	1,125.00	0.00	07/19/2016
205-560-515-5270 Purchased program services				Landscaping for medians, pool and Village Hall
222764	6/28/2016	1,250.00	0.00	07/19/2016
205-430-515-5250 Contract Maintenance				Landscaping for medians, pool and Village Hall
222764	6/28/2016	2,125.00	0.00	07/19/2016
101-440-513-5250 Landscaping services				Landscaping for medians, pool and Village Hall

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
222764 Total:		4,500.00		
KGI Landscaping Co Total		4,500.00		
Landscape Concepts Management				
LANDSCAP				
108779	7/1/2016	2,835.00	0.00	07/19/2016
205-430-515-5250 Contract Maintenance				Landscaping maintenance for Centennial - July
108779 Total:		2,835.00		
Landscape Concepts Mana		2,835.00		
Martin Implement Sales Inc				
MARTINIM				
P01044	6/23/2016	83.45	0.00	07/19/2016
205-430-515-5480 R&M - vehicles				Ignition keys for Tractors
P01044 Total:		83.45		
Martin Implement Sales In		83.45		
Mc Cully, Kiel				
MCCULL				
16-6403	6/23/2016	45.00	0.00	07/19/2016
101-400-511-5210 Animal control				Animal control services
16-6403 Total:		45.00		
Mc Cully, Kiel Total:		45.00		
Midwest Ground Covers				
MIDWES				
1502220	6/29/2016	624.72	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-440-513-5680 Landscaping supplies				Plants for Touhy Crawford medians
1502220 Total:		624.72		
Midwest Ground Covers To		624.72		
Midwest Meter Inc				
MIDWESTM				
0079380-IN	7/5/2016	3,900.00	0.00	07/19/2016
660-610-519-5330 Data processing				Software for MTU programmer
0079380-IN Total:		3,900.00		
Midwest Meter Inc Total:		3,900.00		
NAPA				
NAPA				
221265	6/24/2016	19.28	0.00	07/19/2016
101-300-512-5480 R&M - vehicles				Filters for PD
221265 Total:		19.28		
221851	6/28/2016	12.98	0.00	07/19/2016
101-440-513-5480 R&M - vehicles				Thermostat for Truck 47
221851 Total:		12.98		
NAPA Total:		32.26		
New Pig Corporation				
NEWPIG				
21966192-00	6/27/2016	160.74	0.00	07/19/2016
101-440-513-5730 Program supplies				Rag bags for streets
21966192-00 Total:		160.74		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
New Pig Corporation Total		160.74		
Orange Crush LLC				
ORANGCRH				
8009	6/30/2016	599.25	0.00	07/19/2016
213-000-561-5490 R&M Road Repairs				Sand mix
8009 Total:		599.25		
Orange Crush LLC Total:		599.25		
Patten Industries				
PATTEN				
PM600256329	6/29/2016	420.00	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Maintenance for generators
PM600256329 Total:		420.00		
Patten Industries Total:		420.00		
Russo Power Equipment				
RUSSO				
3276297	7/5/2016	419.96	0.00	07/19/2016
205-430-515-5680 Landscaping supplies				Weed killer for Proesel Park
3276297 Total:		419.96		
3276298	7/5/2016	691.90	0.00	07/19/2016
205-430-515-5745 Small tools				Backpack Sprayer
3276298 Total:		691.90		
Russo Power Equipment T		1,111.86		
Saddis, Michael				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
SADDIS				
16-6404	6/24/2016	180.00	0.00	07/19/2016
101-400-511-5210 Animal control				Animal control services
16-6404 Total:		180.00		
Saddis, Michael Total:		180.00		
Schneider Electric				
SCHNEI				
4885789	6/24/2016	831.00	0.00	07/19/2016
101-400-511-5730 Program supplies				Weather services
4885789	6/24/2016	342.00	0.00	07/19/2016
101-250-511-5330 Data processing				Weather services
4885789 Total:		1,173.00		
Schneider Electric Total:		1,173.00		
Shore Galleries				
SHOREGAL				
7052016	7/5/2016	678.90	0.00	07/19/2016
101-300-512-5070 Uniform allowance				Uniform Allowance
7052016 Total:		678.90		
70520162	7/5/2016	82.98	0.00	07/19/2016
101-300-512-5070 Uniform allowance				Uniform Allowance
70520162 Total:		82.98		
Shore Galleries Total:		761.88		
Sievert Electric Service & Sales				
SIEVERTE				
S45983	6/28/2016	730.34	0.00	07/19/2016
660-620-519-5405 R&M - buildings				Repair to chain hoist

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
S45983 Total:		730.34		
Sievert Electric Service &		730.34		
Snap-On Industrial				
SNAPON				
ARV/29289600	6/15/2016	224.49	0.00	07/19/2016
101-410-511-5745 Small tools				Rachets and rebuild kits
ARV/29289600 Total:		224.49		
ARV/29333755	6/20/2016	18.09	0.00	07/19/2016
101-410-511-5745 Small tools				Spinner
ARV/29333755 Total:		18.09		
Snap-On Industrial Total:		242.58		
Standard Equipment Company				
STANDARD				
C14426	6/27/2016	116.40	0.00	07/19/2016
101-440-513-5480 R&M - vehicles				Dirt Shoe, runner short shoe for Sweeper
C14426 Total:		116.40		
Standard Equipment Comp		116.40		
Supply Works				
SUPPLYWO				
367332954	5/18/2016	6,709.46	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Partitions for Shelter House
367332954 Total:		6,709.46		
Supply Works Total:		6,709.46		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
The Faucet Shoppe				
THEFAUCE				
47633	7/1/2016	868.50	0.00	07/19/2016
205-430-515-5730 Program supplies				Push button for water fountain in Parks
47633 Total:		868.50		
The Faucet Shoppe Total:		868.50		
The Peace School				
THEPEACE				
715	6/2/2016	861.84	0.00	07/19/2016
205-503-515-5270 Purchased program services				Peace Yoga
715 Total:		861.84		
The Peace School Total:		861.84		
Trans Union Corp				
TRANSU				
06600569	6/25/2016	60.00	0.00	07/19/2016
101-300-512-5399 Other professional services				Monthly subscription fee
06600569 Total:		60.00		
06600573	6/25/2016	91.25	0.00	07/19/2016
101-300-512-5399 Other professional services				Credit checks on applicants
06600573 Total:		91.25		
Trans Union Corp Total:		151.25		
TransUnion Risk and Alternative				
TRANSUN				
556881163016	7/1/2016	85.75	0.00	07/19/2016
101-300-512-5399 Other professional services				Online investigative database

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
556881163016 Total:		85.75		
TransUnion Risk and Alter		85.75		
U.S. FoodService, Inc.				
USFOODSE				
372807	7/1/2016	1,329.68	0.00	07/19/2016
205-503-515-5645 Concessions & food				Concession Stand food
372807 Total:		1,329.68		
U.S. FoodService, Inc. Tot		1,329.68		
U-Line				
ULINE				
78189397	6/30/2016	412.75	0.00	07/19/2016
101-300-512-5730 Program supplies				Boxes & Poly tubing for Evidence Techs
78189397 Total:		412.75		
U-Line Total:		412.75		
Village of Lincolnwood, Police Pension Fund				
VOLPPF				
4th quarter2016	7/8/2016	67,635.12	0.00	07/19/2016
101-300-512-5140 Employer police pension				Motor fuel tax/Police Pension contribution
4th quarter2016 Total:		67,635.12		
Village of Lincolnwood, Po		67,635.12		
Westmont Auto Parts				
WESTMONT				
12952	6/24/2016	266.76	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-300-512-5480 R&M - vehicles				Filters for PD
12952 Total:		266.76		
Westmont Auto Parts Total		266.76		
Report Total:		115,103.83		

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 07/11/2016 - 3:47PM
Batch: 00107.07.2016

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				**Description**
Advocate Occupational Health				
ADVOCA				
616598	7/1/2016	319.00	0.00	07/19/2016
101-200-511-5599 Other contractual				Drug Screening
616598 Total:		319.00		
616599	7/1/2016	3,248.00	0.00	07/19/2016
101-200-511-5599 Other contractual				Drug Screening
616599 Total:		3,248.00		
619633	7/1/2016	56.00	0.00	07/19/2016
101-200-511-5599 Other contractual				Drug Screening
619633 Total:		56.00		
Advocate Occupational He		3,623.00		
Al's Cycle Shop				
ALCYCLES				
731768	7/7/2016	123.99	0.00	07/19/2016
205-508-515-5730 Program supplies				Park Patrol - back up bike maintenance
731768 Total:		123.99		
Al's Cycle Shop Total:		123.99		
Ansari, Faheem				

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
ANSARI				
160213	5/3/2016	1,000.00	0.00	07/19/2016
101-000-210-2620 Contractor bonds payable				Driveway Deposit refund
160213 Total:		1,000.00		
Ansari, Faheem Total:		1,000.00		
BlueTarp Credit Services				
BLUETARP				
64404932	5/31/2016	223.54	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Shelter Renovation
64404932 Total:		223.54		
64491146	6/16/2016	339.85	0.00	07/19/2016
205-430-515-6350 Park Construction & Improvem				Shelter Renovation
64491146 Total:		339.85		
BlueTarp Credit Services T		563.39		
Chicago Tribune				
CHGOTRIB				
PC10-16	6/16/2016	39.34	0.00	07/19/2016
101-210-511-5510 Advertising				Legal notice - 4320 Touhy
PC10-16 Total:		39.34		
Chicago Tribune Total:		39.34		
City of Chicago Dept of Water				
CTYOFCHI				
430883-430883	7/8/2016	107,206.68	0.00	07/19/2016
660-620-519-5790 Water purchases				Water - 5/10 thru 6/14

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
430883-430883 Total:		107,206.68		
430884-430884	7/8/2016	94,486.76	0.00	07/19/2016
660-620-519-5790 Water purchases				Water - 5/10 thru 6/14
430884-430884 Total:		94,486.76		
City of Chicago Dept of W		201,693.44		
Clark Baird Smith, LLP				
CLARKBAI				
7393	7/5/2016	1,722.50	0.00	07/19/2016
101-230-511-5399 Other professional services				Legal expenses for personnel matters
7393 Total:		1,722.50		
Clark Baird Smith, LLP To		1,722.50		
Conrad Polygraph, Inc.				
CONRAD				
2111	7/3/2016	800.00	0.00	07/19/2016
101-200-511-5599 Other contractual				Polygraph for Communications applicant
2111 Total:		800.00		
Conrad Polygraph, Inc. Tot		800.00		
Cretu, Isidor				
CRETU				
160315	5/16/2016	1,000.00	0.00	07/19/2016
101-000-210-2620 Contractor bonds payable				Refund - Driveway deposit
160315 Total:		1,000.00		
Cretu, Isidor Total:		1,000.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Daly, Kevin				
DALYK				
070616	7/6/2016	340.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund - Class
070616 Total:		340.00		
Daly, Kevin Total:		340.00		
Douglas Truck Parts				
DOUGTK				
17370	6/30/2016	280.84	0.00	07/19/2016
101-300-512-5480 R&M - vehicles				Gloves, oil, battery for PD
17370	6/30/2016	127.20	0.00	07/19/2016
101-410-511-5730 Program supplies				Gloves, oil, battery for PD
17370 Total:		408.04		
Douglas Truck Parts Total:		408.04		
FSCI Corporate Office				
FSCI				
2016.747	6/2/2016	705.00	0.00	07/19/2016
101-240-517-5399 Other professional services				Lincolnwood Library - Fire alarm
2016.747 Total:		705.00		
2016-1043R	6/30/2016	205.00	0.00	07/19/2016
101-240-517-5399 Other professional services				6600 Crawford - Fire alarm
2016-1043R Total:		205.00		
2016-851	6/16/2016	225.00	0.00	07/19/2016
101-240-517-5399 Other professional services				6637 Cicero - Fire Sprinkler
2016-851 Total:		225.00		
2016-859R	6/3/2016	440.00	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-240-517-5399 Other professional services				6600 Crawford - Sprinkler system
2016-859R Total:		440.00		
FSCI Corporate Office Tot		1,575.00		
Garvey, Diane				
GARVEY				
7072016	7/7/2016	481.00	0.00	07/19/2016
205-503-515-5270 Purchased program services				Sunday Zumba
7072016	7/7/2016	80.94	0.00	07/19/2016
205-503-515-5270 Purchased program services				Combo Pack
7072016	7/7/2016	14.00	0.00	07/19/2016
205-503-515-5270 Purchased program services				Drop-In
7072016	7/7/2016	242.90	0.00	07/19/2016
205-503-515-5270 Purchased program services				Tuesday RIPPED
7072016	7/7/2016	132.30	0.00	07/19/2016
205-503-515-5270 Purchased program services				Thursday RIPPED
7072016	7/7/2016	283.50	0.00	07/19/2016
205-503-515-5270 Purchased program services				Combo RIPPED
7072016	7/7/2016	191.10	0.00	07/19/2016
205-503-515-5270 Purchased program services				Drop-In
7072016 Total:		1,425.74		
Garvey, Diane Total:		1,425.74		
Health Endeavors				
HEALTHEN				
4868	6/20/2016	820.00	0.00	07/19/2016
101-200-511-5599 Other contractual				Annual Screenings - Police
4868 Total:		820.00		
4869	6/20/2016	880.00	0.00	07/19/2016
101-200-511-5599 Other contractual				Annual screenings - Public Works

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
4869 Total:		880.00		
4875	6/22/2016	550.00	0.00	07/19/2016
101-200-511-5599 Other contractual				Annual hearing screenings - Public Works
4875 Total:		550.00		
Health Endeavors Total:		2,250.00		
Ihmoud, Maritza				
IHMOUD				
150105	4/7/2015	3,000.00	0.00	07/19/2016
101-000-210-2620 Contractor bonds payable				Refund - Site Development deposit
150105 Total:		3,000.00		
Ihmoud, Maritza Total:		3,000.00		
Impact Networking, LLC				
IMPACT				
680310	7/6/2016	154.25	0.00	07/19/2016
660-610-519-5340 Maintenance Agreement Expen				Copier - Public Works
680310	7/6/2016	154.25	0.00	07/19/2016
205-500-515-5440 R&M - office equipment				Copier - Parks
680310	7/6/2016	154.25	0.00	07/19/2016
101-000-210-2650 Contractor Permits Payable				Copier - Fire
680310	7/6/2016	406.25	0.00	07/19/2016
101-210-511-5440 R&M - office equipment				Copier - Finance, Admin
680310 Total:		869.00		
Impact Networking, LLC T		869.00		
Izvanarie, Constantin				
IZVANARI				
062716	6/27/2016	657.36	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-000-210-2625 Zoning Case Deposits				Public Hearing Deposit refund
062716 Total:		657.36		
Izvanarie, Constantin Total		657.36		
Klepadlo, Ed				
KLEPADIO				
05/22-06/26	6/19/2016	432.00	0.00	07/19/2016
205-540-515-5615 Awards				Payment for umpiring services
05/22-06/26 Total:		432.00		
Klepadlo, Ed Total:		432.00		
Lauria, Justin				
LAURIAJ				
070816	7/8/2016	1,674.99	0.00	07/19/2016
101-300-512-5065 Tuition reimbursement				Educational assistance and books
070816 Total:		1,674.99		
Lauria, Justin Total:		1,674.99		
Lowe's Business Acc/GECF				
LOWES				
17153	7/5/2000	24.64	0.00	07/19/2016
205-430-515-5730 Program supplies				Bug stop
17153 Total:		24.64		
1837	7/1/2000	913.76	0.00	07/19/2016
205-430-515-5730 Program supplies				Picnic tables for Proesel
1837 Total:		913.76		
2063	6/30/2016	160.55	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-420-511-5405 R&M - buildings				Microwave for PW lunch room
2063 Total:		160.55		
2147		163.05	0.00	07/19/2016
205-430-515-5730 Program supplies				Drywall, stud, washers for Lincolnwood Fest
2147 Total:		163.05		
2174	7/1/2000	30.66	0.00	07/19/2016
205-430-515-5730 Program supplies				Studs for Lincolnwood Fest
2174 Total:		30.66		
2183	7/1/2016	94.78	0.00	07/19/2016
205-560-515-5730 Program supplies				Pool locker room cleaning supplies
2183 Total:		94.78		
2191	7/1/2016	26.28	0.00	07/19/2016
205-430-515-5730 Program supplies				Studs for Lincolnwood Fest
2191 Total:		26.28		
2363	6/23/2016	662.18	0.00	07/19/2016
101-440-513-5745 Small tools				Medium Tool chest
2363 Total:		662.18		
2481	7/5/2000	44.92	0.00	07/19/2016
205-430-515-5730 Program supplies				Sand bags for Lincolnwood Fest
2481 Total:		44.92		
2616	7/6/2016	17.04	0.00	07/19/2016
205-563-515-5649 Supplies				Concession stand cleaning supplies
2616 Total:		17.04		
2723	6/17/2000	60.06	0.00	07/19/2016
205-430-515-5730 Program supplies				Screw, bolt for Promenade

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
2723 Total:		60.06		
2744	6/17/2000	36.35	0.00	07/19/2016
205-430-515-5680 Landscaping supplies				Mulch and edger for Proesel
2744 Total:		36.35		
2958	6/29/2000	8.49	0.00	07/19/2016
101-420-511-5405 R&M - buildings				Glue for Parks Rec office
2958 Total:		8.49		
2965	6/20/2016	128.92	0.00	07/19/2016
660-620-519-5730 Program supplies				Bateries for Water
2965 Total:		128.92		
2993	6/29/2000	166.48	0.00	07/19/2016
660-620-519-5730 Program supplies				Blocks, concrete bags for Water
2993 Total:		166.48		
96472	6/23/2016	359.90	0.00	07/19/2016
101-440-513-5745 Small tools				Concrete mix, bit holder, exter for Streets
96472 Total:		359.90		
96473	6/26/2016	702.72	0.00	07/19/2016
101-440-513-5745 Small tools				Large tool chest
96473 Total:		702.72		
Lowe's Business Acc/GEC		3,600.78		
Maniscalco, Anthony				
MANISCAA				
05/22-06/26	6/19/2016	432.00	0.00	07/19/2016
205-540-515-5615 Awards				Payment for umpiring services

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
05/22-06/26 Total:		432.00		
Maniscalco, Anthony Total		432.00		
Marc Printing				
MARCP				
110387	6/17/2016	225.40	0.00	07/19/2016
660-610-519-5720 Postage				Mailing of water bills
110387 Total:		225.40		
Cyc3&Cyc4	7/11/2016	714.87	0.00	07/19/2016
660-610-519-5720 Postage				Mailing residential & commercial
Cyc3&Cyc4 Total:		714.87		
Marc Printing Total:		940.27		
Massih, Renata				
MASSIH				
070716	7/7/2016	454.00	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund Household Credit
070716 Total:		454.00		
Massih, Renata Total:		454.00		
North Suburban Employee Benefit				
NSEBENEF				
June,2016	7/6/2016	86,396.00	0.00	07/19/2016
102-000-210-2027 Health insurance premium with				Employee Health Insurance - June
June,2016 Total:		86,396.00		
North Suburban Employee		86,396.00		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Schwartz, Morrie				
SCHWARTM				
05/22-06/26	6/19/2016	468.00	0.00	07/19/2016
205-540-515-5615 Awards				Payment for umpiring
05/22-06/26	6/19/2016	111.00	0.00	07/19/2016
205-540-515-5615 Awards				Assignor fee
05/22-06/26 Total:		579.00		
Schwartz, Morrie Total:		579.00		
Sitelis, Maria				
SITELIS				
7072016	7/7/2016	98.00	0.00	07/19/2016
205-503-515-5270 Purchased program services				Wednesday Zumba
7072016	7/7/2016	91.16	0.00	07/19/2016
205-503-515-5270 Purchased program services				Combo Pack
7072016	7/7/2016	112.00	0.00	07/19/2016
205-503-515-5270 Purchased program services				Drop-In
7072016	7/7/2016	67.00	0.00	07/19/2016
205-503-515-5270 Purchased program services				Sunday Substitutes - May 8
7072016 Total:		368.16		
Sitelis, Maria Total:		368.16		
Stages Construction				
STAGES				
P151039	12/8/2015	2,660.45	0.00	07/19/2016
101-240-517-5570 Professional associations				Refund - Water meter and connection
P151039 Total:		2,660.45		
Stages Construction Total:		2,660.45		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
T.P.I. Building Code Consultants, Inc.				
TPI				
201606	6/30/2016	15,602.05	0.00	07/19/2016
101-240-517-5399 Other professional services				June - Plan review
201606	6/30/2016	10,821.00	0.00	07/19/2016
101-240-517-5399 Other professional services				June - In House
201606 Total:		26,423.05		
T.P.I. Building Code Cons		26,423.05		
Tasior, Beatriz				
TASIOR				
070716	7/7/2016	1,033.20	0.00	07/19/2016
205-000-210-2430 Parks and Recs Control Deposi				Refund - Classes
070716 Total:		1,033.20		
Tasior, Beatriz Total:		1,033.20		
Thompson Elevator Inspection Service, Inc.				
THOMPSO				
16-2169	6/29/2016	100.00	0.00	07/19/2016
101-240-517-5399 Other professional services				1 elevator plan review
16-2169 Total:		100.00		
16-2186	7/1/2016	100.00	0.00	07/19/2016
101-240-517-5399 Other professional services				1 elevator plan review
16-2186 Total:		100.00		
Thompson Elevator Inspec		200.00		
Total Administrative Serv Corp				
TASC				
IN820761	7/6/2016	65.00	0.00	07/19/2016

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
101-210-511-5195 Employee Benefit Expenses				Flex system report
IN820761 Total:		65.00		
Total Administrative Serv C		65.00		
Verizon Wireless				
VERIZON				
9767183566	6/16/2016	1,670.33	0.00	07/19/2016
101-210-511-5580 Telephone				May 17 thru Jun 16 cell phones
9767183566	6/16/2016	7.02	0.00	07/19/2016
205-508-515-5580 Telephone				May 17 thru Jun 16 cell phones
9767183566	6/16/2016	51.36	0.00	07/19/2016
205-520-515-5580 Telephone				May 17 thru Jun 16 cell phones
9767183566	6/16/2016	103.68	0.00	07/19/2016
205-530-515-5580 Telephone				May 17 thru Jun 16 cell phones
9767183566	6/16/2016	55.34	0.00	07/19/2016
205-560-515-5580 Telephone				May 17 thru Jun 16 cell phones
9767183566	6/16/2016	1.10	0.00	07/19/2016
205-550-515-5270 Purchased program services				May 17 thru Jun 16 cell phones
9767183566	6/16/2016	69.85	0.00	07/19/2016
101-000-210-2650 Contractor Permits Payable				May 17 thru Jun 16 cell phones
9767183566	6/16/2016	625.04	0.00	07/19/2016
660-610-519-5580 Telephone				May 17 thru Jun 16 cell phones
9767183566	6/16/2016	597.42	0.00	07/19/2016
101-250-511-5580 Telephone				May 17 thru Jun 16 cell phones
9767183566	6/16/2016	99.69	0.00	07/19/2016
101-400-511-5410 R&M - communications equipm				May 17 thru Jun 16 cell phones
9767183566 Total:		3,280.83		
9767876859	7/1/2016	90.10	0.00	07/19/2016
660-610-519-5580 Telephone				Machine to machine call service
9767876859 Total:		90.10		
Verizon Wireless Total:		3,370.93		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
Warehouse Direct				
WAREHOUS				
3083312-0	5/31/2016	302.65	0.00	07/19/2016
101-210-511-5700 Office supplies				Office supplies
3083312-0 Total:		302.65		
3083494-0	5/31/2016	128.43	0.00	07/19/2016
101-350-512-5700 Office supplies				Office supplies
3083494-0 Total:		128.43		
3088016-0	6/3/2016	100.40	0.00	07/19/2016
101-240-517-5700 Office supplies				Office supplies
3088016-0 Total:		100.40		
3088016-1	6/6/2016	17.89	0.00	07/19/2016
101-240-517-5700 Office supplies				Office supplies
3088016-1 Total:		17.89		
3092834-0	6/9/2016	603.79	0.00	07/19/2016
101-210-511-5700 Office supplies				Office supplies
3092834-0 Total:		603.79		
3093148-0	6/9/2016	120.59	0.00	07/19/2016
101-300-512-5730 Program supplies				Office supplies
3093148-0 Total:		120.59		
3093342-0	6/9/2016	75.44	0.00	07/19/2016
101-210-511-5700 Office supplies				Office supplies
3093342-0 Total:		75.44		
3100749-0	6/17/2016	483.91	0.00	07/19/2016
101-200-511-5700 Office supplies				Office supplies
3100749-0 Total:		483.91		

Invoice Number / Account Number	Invoice Date	Amount	Quantity	Payment Date / Description
3100750-0	6/16/2016	189.72	0.00	07/19/2016
101-350-512-5700 Office supplies				Office supplies
3100750-0 Total:		189.72		
3100751-0	6/17/2016	117.81	0.00	07/19/2016
101-300-512-5640 Computer supplies				Office supplies
3100751-0	6/17/2016	4.15	0.00	07/19/2016
101-300-512-5730 Program supplies				Office supplies
3100751-0 Total:		121.96		
3100752-0	6/17/2016	436.45	0.00	07/19/2016
101-210-511-5700 Office supplies				Office supplies
3100752-0 Total:		436.45		
3100752-1	6/20/2016	6.74	0.00	07/19/2016
101-210-511-5700 Office supplies				Office supplies
3100752-1 Total:		6.74		
3101567-0	6/17/2016	33.13	0.00	07/19/2016
101-400-511-5700 Office supplies				Office supplies
3101567-0 Total:		33.13		
3107823-0	6/24/2016	197.32	0.00	07/19/2016
101-400-511-5700 Office supplies				Office supplies
3107823-0 Total:		197.32		
3107926-0	6/24/2016	255.77	0.00	07/19/2016
101-210-511-5700 Office supplies				Office supplies
3107926-0 Total:		255.77		
3108424-0	6/27/2016	123.42	0.00	07/19/2016
101-400-511-5700 Office supplies				Office supplies
3108424-0 Total:		123.42		

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	Warehouse Direct Total:	3,197.61		
Wong, San				
WONGSA				
160309	5/17/2016	1,000.00	0.00	07/19/2016
101-000-210-2620 Contractor bonds payable				Refund - Driveway deposit
	160309 Total:	1,000.00		
	Wong, San Total:	1,000.00		
	Report Total:	353,918.24		

Mario Rizzotti

AWARD-WINNING DIRECTOR OF SALES

- **Top-ranked Director of Sales with a long standing history of sales success.** Recognized for contributions to record-setting sales figures, territory startup/expansion and new account development.
- **Proven ability to lead sales teams to achieve multimillion-dollar revenue gains.** Offer an in-depth understanding of the sales cycle process and remain focused on customer satisfaction throughout all stages.

EXPERTISE

- Sales Team Supervision
- Territory Management
- New Account Development
- Relationship Building
- Presentations & Proposals
- Closing Strategies
- Sales Training
- Lead Qualification

PROFESSIONAL EXPERIENCE

GET FRESH PRODUCE – BARTLETT, IL

Director of Sales – Specialty food division June 2015 to Present

Recruited to lead startup and manage sales of a 10-member team for a new Specialty Food division, within Tri-State area. Currently sales have doubled with a 300% growth from 2014 to 2015. Challenged to educate the full sales staff from selling only produce to sell also specialty foods.

Traveled to Italy to select products and increase my education on Italian ingredients, to then be used to educate sales staff on all the product lines brought back to USA.

Worked closely with buyers to educate them on specialty foods purchasing from overseas and to properly understand the product lines.

Results:

- Increased territory sales 300% from 2014 – 2015
- Introduced new product lines into the market, often closing sight-unseen sales of newly released products.
- Demonstrated an unwavering commitment to customer service, adding new customers on a monthly basis.

ACADEMIA BARILLA – BARILLA USA – BANNOCKBURN, IL

Director of sales Midwest region 2002 – May 2014

Started with an opportunity as a salesman for Chicago territory with a line of 30 products, and climbed all the way to Director of sales Midwest Territory.

Results:

- Ranked #1 sales manager in the country for 8 years in a row.
- Surpassed sales goals by an yearly average of 30%
- Fostered a robust, sustainable network of distributors leveraging strong listening, presentation and closing skills to optimize sales results despite previously dominant competitor advantage.

- Recognized for superior performance as top Italian Culinary specialist from 2009 – 2014
- Increased sales of company in the Midwest from $ 350,000 in 2004 , to $ 3.5 Million in 2013
- Directly worked with large Food service and retail account including Brinker, Brio restaurant group, Lettuce entertain you, Mariano's, Roundy's, Dominick's, and more

IRON CHEF AMERICA ,Food Network

Frequent Culinary judge of the popular Food Network tv show Iron Chef America. 2008 to present

Viewers Top 10 most liked Judges.

Judged several battle between the most popular like Battle of Mozzarella, Battle of Parmigiano Reggiano, Battle of Cream Cheese, Battle of Branzino, Battle of Rice, and many more.

RESTAURANT EXPERIENCES:

My history until 2001 was always rotating around restaurant industry from Dishwasher all the way up to General manager of renowned Chicago restaurants (Gordon Restaurant, Tuscany on Taylor, Rosebud on Rush)
Scheduling, menu consulting, and trained staff and increased sales of the front of the house, educating staff on how to upsell and how to please the patrons with simple tricks that would have the servers, to be considered servers and not servants....
Made staff be part of one big team and educate staff on how to work together on any single task.

EDUCATION

All education was done in Italy.

Istituto Tecnico Commerciale G. Filangieri, Italy (U.S. Equivalent of BS BA)

REFERENCE

Available Upon request

Request For Board Action

REFERRED TO BOARD: July 19, 2016 **AGENDA ITEM NO: 1**

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Approval of an Ordinance Waiving Competitive Bidding and Approving Agreements for License and Land Management Software in the amount of $77,080

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
Since 2003 the Village has utilized a software system known as Springbrook as the backbone for all financial and permitting services. Recently a company, known as Accela, purchased Springbrook. Based out of California, Accela has been designing and providing productivity and engagement software to governments for over 15 years, serving 2,200 communities worldwide. Accela also owns the Village's new service request system, PublicStuff. Accela's clients include half of America's largest cities. Accela is well known for premium software systems, specializing in licensing and permit processing whereas Springbrook is known for its financial software. Accela is in the process of integrating its software with Springbrook and PublicStuff as well as seven other software companies it purchased last year to become an enterprise system. An enterprise system is robust software that increases efficiency and controls costs through integrating software modules across departments, thus reducing the number of individual applications and manual interfaces. Springbrook provides the following financial and permitting modules for the Village:

Accounts Payable	Accounts Receivable	Budget Management	Inventory Control	Business Licensing
Building Permits & Inspections	Cash Management	Fixed Assets	General Ledger	Human Resources
Online Water Payments	Parking Tickets	Payroll	Purchase Orders	Water Customer Accounts/Billing

In July of 2015 the Village entered into an agreement to upgrade the Business Licensing and Building Permits and Inspections Springbrook modules. The upgrades would offer residents new online payment options for business licenses and building permits. The cost of these upgrades was $10,472. In late 2015 Accela informed its customers that it would be discontinuing enhancements to the business licensing and building permit modules and instead offer Accela's License and Land Management modules, thus cancelling the planned Springbrook upgrades for online payments. Following this news, staff reviewed the Accela Land and License Management modules to determine if the modules would meet the Village's needs. Further, staff and ClientFirst participated in product demonstrations of the Accela License and Land Management modules. At the conclusion of the product demonstrations, staff determined that Accela has a strong presence in the Community Development industry and offers robust, cloud based software that is superior to what the Village would have received through the aforementioned Springbrook upgrades and therefore the Accela License and Land Management modules were included in the Strategic Master Technology Plan and General Fund budget for fiscal year 2016-17.

The 2015 Springbrook upgrades would have only provided ability for residents to pay for permits and licenses online. The Accela Land and License Management Modules will offer the following additional benefits:

- Modernizes the building permit customer service experience and empower residents to apply for and receive a building permit online
    - Saves time for residents and staff with 24/7/365 online services
    - Keeps permit applicants up-to-date via email or can log into Village website to view permit or licensing status
    - Provides a one-stop-shop web portal to apply for renewals
    - Incorporates vehicle sticker data consisting of 9,500 vehicle licenses that are currently maintained in an Excel spreadsheet and require manual workflow into an automated, electronic workflow
- Enhances service delivery by automating planning, zoning reviews, permitting, inspection, and code enforcement plans, permitting applications, fee payment, scheduling inspections, and making inquiries or complaints
    - Reduces the reliance on paper through electronic plan reviews for zoning and permits
    - Defines the sequence of tasks to mimic existing department workflow
    - Assigns, schedule, and route plans, applications, cases, or jobs to the appropriate person
    - Manages payments, refunds, transfers, and voids from a central location
- Operates on cloud-based software that will eliminate the need for the Village to maintain its own server and reduce ClientFirst support time
    - Offers configurability and flexibility to meet current needs and future requirements
    - Software updates are automatically applied which helps prevent system errors, provides immediate access to product enhancements, and maintains compatibility with the latest applications (e.g. browsers, operating systems, etc.)
- Provide a robust, easy-to-use code enforcement module with Geographical Information System (GIS) integration
    - Complaints submitted, comments accept, or tips via the web, reducing call volume
    - Transition from using computer application on a laptop to an iPad app, reducing equipment replacement costs
- Enhances field inspections by replacing existing laptop-based building inspector workflow that requires many steps, with a tablet-based process that includes a building inspector mobile app and predictive workflow that will allow inspections to be completed more efficiently
    - Accelerates staff productivity by enabling them to manage cases and results for inspections and investigations using their mobile devices
    - Reduces inspection time allowing more inspections to be completed in a day
    - Transition from using computer application on a laptop to an iPad app, reducing equipment replacement costs
- Integrated with Accela's enterprise system including Springbrook and PublicStuff and reporting capability improvements

The following communities utilize the Accela Land and/or License Management Modules:

- Evanston, IL – Land and Licensing Management
- Shorewood, IL – Land and Licensing Management
- Elk Grove, IL – Land Management
- Franklin Park, IL – Land Management
- Bloomington, IL – Land Management
- Milwaukee, WI – Land and Licensing Management
- Madison, WI – Land and Licensing Management
- South Bend, IN – Land Management
- Mishawaka, IN – Land Management
- Indianapolis, IN – Licensing Management

Staff checked Accela's references for the Land and License Management modules and found the services to be satisfactory. The cost for the Land and License Management modules is $77,080. Of this amount $12,600 is for six cloud subscription licenses that will be paid to Accela and includes a negotiated discount of $1,728. The remaining $64,480 will be paid to Sidwell for implementation services of the Land and License Management modules and includes a negotiated discount $4,300. Based out of St. Charles, Illinois Sidwell is a company that is generally known for GIS services. Sidwell also specializes in software implementations and is an "Accela Value Added Reseller Partner". Accela Reseller Partners provide government agencies with additional channels to procure and deploy Accela solutions. Sidwell has deployed the Land and License Management modules for several other Accela clients. Although some of the software implementation will be performed remotely, there will be some need for onsite implementation and training. As a local Accela partner Sidwell offers more flexible scheduling and lower costs for travel when attending to onsite client needs as opposed to out-of-state implementation partners.

FINANCIAL IMPACT:

$48,500 is budgeted in the 2016-17 Fiscal Year General Fund Budget for this expense. The Village will apply a credit from Accela in the amount of $10,472 for the July 2015 project agreement for Springbrook upgrades. The Village receives $35,000 annually in Building Permit Technology Fee revenue that will cover the remaining $18,108 for this expense.

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Proposed Accela Contract
3. Proposed Sidwell Contract
4. Letter of Recommendation from ClientFirst

RECOMMENDED MOTION:

Move to approve an Ordinance waiving competitive bidding and approving agreements for license and land management software.

Return to VB Agenda

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2016-_____

AN ORDINANCE WAIVING COMPETITIVE BIDDING AND APPROVING AGREEMENTS FOR LICENSE AND LAND MANAGEMENT SOFTWARE

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2016.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2016

_____
Village Clerk

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2016- _____

AN ORDINANCE WAIVING COMPETITIVE BIDDING AND APPROVING AGREEMENTS FOR LICENSE AND LAND MANAGEMENT SOFTWARE

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village currently utilizes financial and governmental management software developed and maintained by Accela, Inc., of San Roman, California (***"Accela"***); and

WHEREAS, the Village now desires to acquire the requisite authorizations for use of the License and Land Management software modules developed by Accela (collectively, the ***"Modules"***); and

WHEREAS, the Village and Accela desire to enter into an agreement for the provision by Accela to the Village of all licenses and authorizations necessary for use of the Modules, for the annual price of $12,600 (***"License Agreement"***); and

WHEREAS, in order to implement the Modules, the Village desires to enter into an agreement with the Sidwell Company, of St. Charles, Illinois (***"Sidwell"***), for the provision of professional implementation services, in an amount not to exceed $64,480.00 (***"Services Agreement"***); and

WHEREAS, Sidwell specializes in software implementation for governmental units, and has specific experience in implementation of the Modules for several other governmental units that utilize Accela-developed software; and

WHEREAS, the Village President and Board of Trustees have determined that Sidwell is uniquely qualified to provide the professional services necessary for implementation of the Modules in an efficient and cost-effective manner; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to: (i) enter into the License Agreement with Accela; and (ii) waive competitive bidding to enter into the Services Agreement with Sidwell for provision of the implementation services necessary for the Modules, pursuant to Section 8-8-13 of the Municipal Code of Lincolnwood, as amended (***"Village Code"***);

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF LICENSE AGREEMENT. The License Agreement by and between the Village and Accela is hereby approved in substantially the form attached to this Ordinance as **Exhibit A**, and in a final form to be approved by the Village Manager and Village Attorney.

SECTION 3. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the professional implementation services for the Modules, and for the Services Agreement, are hereby waived in accordance with Section 8-8-13 of the Village Code and the home rule powers of the Village.

SECTION 4. APPROVAL OF SERVICES AGREEMENT. The Services Agreement by and between the Village and Sidwell is hereby approved in substantially the form attached to this Ordinance as **Exhibit B**, and in a final form to be approved by the Village Manager and Village Attorney.

SECTION 5. EXECUTION OF AGREEMENTS. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the License Agreement and the Services Agreement upon receipt by the Village Clerk of at least one original copy of each Agreement executed by Accela and Sidwell, respectively; provided, however, that if the executed copy of either Agreement is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest the unexecuted Agreement will, at the option of the President and Board of Trustees, be null and void.

SECTION 6. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 7. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, by a vote of two-thirds of the Board of Trustees, and approval and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of _____, 2016.

AYES: _____

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this _____ day of _____, 2016.

_____
Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2016

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

LICENSE AGREEMENT

EXHIBIT B

SERVICES AGREEMENT

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Return to VB Agenda

VILLAGE OF LINCOLNWOOD, IL

July 7, 2016

Frank Garguiolo
Business Development Executive
(716) 812-6442
fgarguiolo@accela.com



Products and Services

Annual Subscriptions					
Product Code	Product Name	Description	Qty	Sales Price	Total Price
SS10APFMSAS0001	Accela Civic Platform - Subscription User	Accela Civic Platform - Subscription User	6	$2,100.00	$12,600.00

Grand Total: USD$12,600.00

Accela Civic Platform Order Detail

General Information	
Customer Name	VILLAGE OF LINCOLNWOOD, IL
Customer Contact	Douglas Petroshius
Customer Address	, ,

Agreement Terms

Invoices will be sent out using the term start and end dates below:

Contract Term	12 Months
Term Start	08/01/2016
Term End	07/31/2017

Payment Terms

Payment Due	Net 30 days from invoice date
PO Required? (Y/N):	PO# *(If required)*

Terms

Contract Term	12 Months
Special Terms	Village may opt-out from the renewal by providing notice of non-renewal at least 30 days before commencement of the renewal term

This Order Form shows applications Client has subscribed to, the amount charged for each, and the cost for implementation services if applicable. Implementation services being purchased on this Order Form will be delivered based on a separate mutually agreed upon Statement of Work (SOW). By signing the Order Form, Client is agreeing to purchase these applications under the Accela Subscription Terms and Conditions agreement herein, any associated addenda in addition to any terms described in this agreement to be executed between Client and Vendor and to the prices contained herein. Pricing is based on standard contract. Deviations from standard contract terms may result in modified prices. Order Form assumes all products to be implemented under the scope of a single project. Client caused project delays or requests to implement modules separately may require a change order and additional services fees. Electronic Signatures and Copies of Documents: The parties agree that this Agreement and any other documents memorializing agreements between the parties may be executed and/or delivered by electronic means, including, without limitation, electronic signatures, images of signatures, or copies of original signatures or documents, and may be delivered by electronic mail, facsimile transmission, or other electronic or non-electronic means. All documents executed and/or delivered by electronic means shall have the same force and effect as an original, signed document, for all intents and purposes, including, without limitation, all applications of statutes of frauds, the best evidence rule, and any similar rules, statutes, regulations, or other principles of law. The party receiving a document signed and/or delivered by electronic means may rely on and use such electronic document to the same scope and extent as if it were the original, hard copy document duly executed by the other party.

Accounting Payable Contact Information

First Name:		Last Name:	
Title:			
Email Address:			
Phone Number:			

Signature Section

Vendor	DocuSigned by: Colin Samuels DC366CB763EE403...	Client	VILLAGE OF LINCOLNWOOD, IL
Signed By		Signed By	
Date	7/7/2016	Date	
Title	Assistant Corporate Secretary	Title	Assistant Village Manager
Name (Print)	Colin Samuels	Name (Print)	Douglas Petroshius

Additional Signatures (Optional)

Client	VILLAGE OF LINCOLNWOOD, IL	Client	VILLAGE OF LINCOLNWOOD, IL
Signed By		Signed By	
Name (Print)		Name (Print)	
Title		Title	
Date		Date	

DocuSign Envelope ID: F290C29B-024C-4F1F-987F-2DEFB0ABEDC8

ACCELA SUBSCRIPTION TERMS AND CONDITIONS

Version 52615a

As used herein, "Accela" refers to Accela, Inc. and "Customer" refers to the subscribing customer designated on the attached Order. Accela and Customer are collectively designated as the "Parties".

2. These Subscription Terms and Conditions ("Terms") are effective upon execution of the Order by Customer and are for the exclusive benefit of the Parties. Nothing herein will be construed to create any benefits, rights, or responsibilities in any other parties.

3. Customer's subscription term commences on the date Accela provides appropriate access credentials to Customer's designated technical contact, indicating that the application services identified in the Order ("Subscribed Services") are available for Customer's subscription use. Said date is Customer's "Service Date" for purposes of designating the start of any subscription term.

4. Subscription terms are twelve (12) calendar months in duration. At the end of Customer's subscription term or, if a multi-term subscription is indicated on the Order, the last of Customer's subscription terms, Customer's subscription will renew for an additional term. The per-unit pricing during said additional term will be the same as the prior term's annual fees unless Accela notifies Customer otherwise not less than sixty (60) calendar days prior to the end of said prior term. Any price increase will be effective at the start of the renewal term. No such price increase will exceed seven percent (7%) of the prior term's annual pricing. Customer may opt-out from said automatic renewal by providing written notice to Accela not less than sixty (60) calendar days prior to the Service Date anniversary which begins the renewal term. During said sixty-day period, Customer may decrease the number of users for which it has subscribed; said decrease will be effective during the next subscription term. Customer may not decrease its number of subscribed users at any other time during a subscription term. At any time during a subscription term, Customer may increase its number of subscribed users by submitting an order to Accela and paying the fees associated with the increase. Such fees will be calculated as the pro-rata remaining portion of the subscription term, rounded-up to the nearest full month.

5. In exchange for its use of the Subscribed Services, Customer will pay to Accela the amounts indicated in the Order. Said amounts are based on services purchased and not actual usage; payment obligations are non-cancelable and fees paid are non-refundable, except as otherwise specifically-provided herein. Unless otherwise stated, such fees do not include any taxes, levies, duties or similar governmental assessments of any nature, including but not limited to value-added, sales, use or withholding taxes, assessable by any local, state, provincial, federal or foreign jurisdiction ("Taxes"). Customer is responsible for paying all Taxes associated with its purchases hereunder. If Accela has the legal obligation to pay or collect Taxes for which Customer is responsible, the appropriate amount will be invoiced to and paid by Customer, unless Accela is provided with a valid tax exemption certificate authorized by the appropriate taxing authority. Accela is solely responsible for taxes assessable against it based on its income, property and employees.

6. The Subscribed Services are protected under the laws of the United States and the individual states and by international treaty provisions. Accela retains full ownership in the Subscribed Services and grants to Customer a limited, nonexclusive, nontransferable right to use the Subscribed Services, subject to the following terms and conditions: a) The Subscribed Services are provided for use only by Customer employees and to the extent of their duties for Customer, Customer's agents, contractors and officials; b) Customer may not make any form of derivative work from the Subscribed Services, although Customer is permitted to develop additional or alternative functionality for the Software using tools and/or techniques provided to Customer by Accela; c) Customer may not obscure, alter, or remove any confidentiality or proprietary rights notices; d) Customer may use the Subscribed Services only to process transactions relating to properties within both its own geographical and political boundaries and may not sell, rent, assign, lend, or share any of its rights hereunder; e) Customer is responsible for all activities conducted using its user credentials and for its users' compliance with the provisions of these Terms; and f) All rights not expressly granted to Customer are retained by Accela. Accela will make the Subscribed Services available to Customer pursuant to these Terms during a subscription term. Customer agrees that its purchases hereunder are neither contingent on the delivery of any future functionality or features nor dependent on any oral or written public comments made by Accela regarding future functionality or features.

7. Accela warrants that it has full power and authority to agree to these Terms and that, as of the effective date hereof, the Subscribed Services do not infringe on any existing intellectual property rights of any third party. If a third party claims that the Subscribed Services do infringe, Accela may, at its sole option, secure for Customer the right to continue using the Subscribed Services or modify the Subscribed Services so that these do not infringe. Accela will have the sole right to conduct the defense and will defend any legal action and conduct all negotiations for its settlement or compromise.

8. Accela has no obligation for any claim based upon a modified version of the Subscribed Services, where such modifications were not made or authorized by Accela, or the combination or operation of the Subscribed Services with any product, data, or apparatus not provided by Accela. Accela provides no warranty whatsoever for any third-party hardware or software products. If a third-party product is supplied by Accela, no support for any third party product is provided, unless an addendum is attached hereto, identifying the product and specifying the terms and conditions of any support. **Except as expressly set forth herein, Accela disclaims any and all express and implied warranties, including but not limited to warranties of merchantability and fitness for a particular purpose.**

9. The Subscribed Services will be hosted by Accela on Accela-owned equipment at a physically-secure commercial third-party hosting facility. Accela will perform system administration duties as required to maintain the service levels described below and to facilitate timely restoration of Customer's data and operations, if necessary, following unanticipated interruptions of the Subscribed Services. Accela will implement suitable network security measures to minimize the likelihood of unanticipated interruptions of the Subscribed Services.

10. Accela will endeavor to provide Customer with no less than twenty-four (24) hours' notice prior to Subscribed Services unavailability due to planned maintenance (other than during Accela's standard maintenance window between the hours of 9:00 PM [21:00] Thursday and 1:00 AM [1:00] Friday Pacific time); Accela will endeavor to provide as much notice as is practicable under the circumstances for updates and fixes which may be applied on a more urgent basis. Accela will provide five (5) business days' notice prior to any planned network, server hardware, operating environment, or database modifications of a material nature.

11. Excluding the foregoing events, Accela warrants that the Subscribed Services will be available no less than ninety-nine point nine percent (99.9%) of each calendar month. For each month during which the availability of the Subscribed Services does not achieve the established standard, Accela will provide a credit to Customer's account as calculated pursuant to Section 12 below, provided that the substandard availability is timely identified by Customer in writing, can be objectively verified, and the Subscribed Services are being used in live-production. Credits accumulated pursuant to this Section may be applied to additional Accela products and/or services, but will not be refunded to Customer.

12. The performance requirements for the Subscribed Services, excluding planned maintenance downtime, are below. Uptime is calculated on a calendar month basis as U=O/(M-P)*100, where U is Uptime, O is the amount of operational uptime for the Subscribed Services during a given month, M is the number of minutes in the month, and P is the number of minutes of planned downtime during the month. Credits are calculated on pro-rated monthly fees.

Uptime	*Credit*
≥99.9%	None
<99.9% but ≥99.0%	15%
<99.0% but ≥95.0%	35%
<95.0%	100%

13. In support of the Subscribed Services, Accela will provide Customer with a) a telephone number to contact the Customer Resource Center (CRC), Accela's live technical support facility, which is available from 4:00 a.m. until 6:00 p.m. Pacific time Monday through Friday, excluding Accela's observed holidays; b) one or more electronic mail addresses to which Customer may submit routine or non-critical support requests, which Accela will address during its regular business hours; and c) access to archived software updates and other technical information in Accela's online support databases, which are continuously available. Where support is needed to address non-functioning or seriously impaired Services and there is no reasonable workaround available, Accela will promptly respond to the support request and use commercially reasonable efforts to provide updates toward resolution of the issue.

14. The following are not covered by these Terms, but may be separately available at rates and on terms which may vary from those described herein: a) Services required due to misuse of the Subscribed Services; b) Services required by Customer to be performed by Accela outside of Accela's usual working hours; c) Services required due to external factors including, but not necessarily limited to, Customer's use of software or hardware not authorized by Accela; or d) Services required to resolve or work-around conditions which cannot be reproduced in Accela's support environment.

15. Customer warrants that it owns or has been authorized to provide the data to Accela. Customer retains full ownership of said data and grants to Accela a limited, nonexclusive, nontransferable license to use said data only to perform Accela's obligations in accordance with these Terms.

16. Throughout the term of the agreement, upon the request of Customer, Accela will provide Customer with:

(i) a copy of its data in a database dump file not more than once per calendar quarter, ;
(ii) an APO property conversion upload, not more than twice per annual term, and
(iii) a Crystal Report placement not more than ten (10) times per annual term.

Within thirty (30) calendar days following the end of its final Subscribed Services term ("End of Term"), Customer may request that Accela provide a complete copy of Customer's data and associated documents, as updated or modified by Customer's use of the Subscribed Services, in a database dump file format. Accela will comply in a timely manner with such request, provided that Customer a) pays all costs of and associated with such copying, as calculated at Accela's then-current time-and-materials rates; and b) pays any and all unpaid amounts due to Accela.

17. Subject to the limitations of Section 6, Customer may authorize access to the Subscribed Services by creating unique user names and passwords ("Logins") up to the number of users indicated in the Order.

18. Each Login must be assigned to a single individual and may not be shared or used by more than one such user. Customer may reassign any Login to another individual, provided that such reassignments do not circumvent the "single individual" requirement described in this Section.

19. Customer acknowledges that transmissions and processing of Customer's electronic communications are fundamental to Customer's use of the Subscribed Services. Customer further acknowledges that portions of such transmissions and processing may occur within various computer networks not owned or operated by Accela. Customer agrees that Accela is not responsible for any delays, losses, alterations, interceptions, or storage of its electronic communications which occur in computer networks not owned or operated by Accela.

20. Either party may end Customer's access to the Subscribed Services if the other materially breaches these Terms and, after receiving a written notice describing the circumstances of the default, fails to correct the breach within thirty (30) calendar days. Upon any termination for cause by Customer, Accela will refund any prepaid subscription fees covering the remainder of the subscription term after the effective date of termination.

21. "Disclosing Party" and "Recipient" refer respectively to the party which discloses information and the party to which information is disclosed in a given exchange. Either Accela or Customer may be deemed Disclosing Party or Recipient depending on the circumstances of a particular communication or transfer of information. "Confidential Information" means all disclosed information relating in whole or in part to non-public data, proprietary data compilations, computer source codes, compiled or object codes, scripted programming statements, byte codes, or data codes, entity-relation or workflow diagrams, financial records or information, client records or information, organizational or personnel information, business plans, or works-in-progress, even where such works, when completed, would not necessarily comprise Confidential Information. The foregoing listing is not intended by the Parties to be comprehensive, and any information which Disclosing Party marks or otherwise designates as "Confidential" or "Proprietary" will be deemed and treated as Confidential Information. Information which qualifies as "Confidential Information" may be presented to Recipient in oral, written, graphic, and/or machine-readable formats. Regardless of presentation format, such information will be deemed and treated as Confidential Information. Notwithstanding, the following specific classes of information are not "Confidential Information" within the meaning of this Section: a) information which is in Recipient's possession prior to disclosure by Disclosing Party; b) information which is available to Recipient from a third party without violation of this Section or Disclosing Party's intellectual property rights; c) information which is in the public domain at the time of disclosure by Disclosing Party, or which enters the public domain from a source other than Recipient after disclosure by Disclosing Party; d) information which is subpoenaed by governmental or judicial authority; and e) information subject to disclosure pursuant to a state's public records laws. Recipient will protect the confidentiality of Confidential Information using the same degree of care that it uses to protect its own information of similar importance, but will in any case use no less than a reasonable degree of care to protect Confidential Information. Recipient will not directly or indirectly disclose Confidential Information or any part thereof to any third party without Disclosing Party's advance express written authorization to do so. Recipient may disclose Confidential Information only to its employees or agents under its control and direction in the normal course of its business and only on a need-to-know basis. In responding to a request for Confidential Information, Recipient will cooperate with Disclosing Party, in a timely fashion and in a manner not inconsistent with applicable laws, to protect the Confidential Information to the fullest extent possible.

22. **ACCELA WILL, AT ALL TIMES DURING THE AGREEMENT, MAINTAIN APPROPRIATE INSURANCE COVERAGE. TO THE EXTENT NOT OFFSET BY ITS INSURANCE COVERAGE AND TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAWS, IN NO EVENT WILL ACCELA'S CUMULATIVE LIABILITY FOR ANY GENERAL, INCIDENTAL, SPECIAL, COMPENSATORY, OR PUNITIVE DAMAGES WHATSOEVER SUFFERED BY CUSTOMER OR ANY OTHER PERSON OR ENTITY EXCEED THE FEES PAID TO ACCELA BY CUSTOMER DURING THE TWELVE (12) CALENDAR MONTHS IMMEDIATELY**

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PRECEDING THE CIRCUMSTANCES WHICH GIVE RISE TO SUCH CLAIM(S) OF LIABILITY, EVEN IF ACCELA OR ITS AGENTS HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

23. If Accela is delayed in its performance of any obligation hereunder due to causes or effects beyond its control, Accela will give timely notice to Customer of such circumstances and will act in good faith to resume performance as soon as practicable.

24. Accela may assign its rights and obligations hereunder for purposes of financing or pursuant to corporate transactions involving the sale of all or substantially all of its stock or assets.

25. The Parties expressly disclaim any alternate terms and conditions accompanying drafts and/or purchase orders issued by Customer.

26. Section 5 will survive the End of Term for so long as is required to complete collection of unpaid amounts. The limitations and waivers described in Sections 8, 19, 22, and 27 will survive the End of Term. Section 12 will survive the End of Term for a period of thirty (30) calendar days. Section 16 will survive the End of Term for a period of thirty (30) calendar days or for so long as is required for Accela to complete its response to a Customer request made during said thirty-days period. Section 21 will survive the End of Term for a period of two (2) years. With the exceptions of the foregoing surviving sections, the remainder of these Terms will terminate at the End of Term.

27. If any particular provision of these Terms is determined to be invalid or unenforceable, that determination will not affect the other provisions, which will be construed in all respects as if the invalid or unenforceable provision were omitted. No extension, modification, or amendment of these Terms will be effective unless it is described in writing and signed by the Parties.

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VILLAGE OF LINCOLNWOOD
PROFESSIONAL SERVICES AGREEMENT

This **PROFESSIONAL SERVICES AGREEMENT** (***"Agreement"***) is dated as of the ____ day of _____, _____, and is by and between the **VILLAGE OF LINCOLNWOOD**, an Illinois home rule municipal corporation (***"Village"***), and the Consultant identified in Section 1.A of this Agreement.

IN CONSIDERATION OF the recitals and the mutual covenants and agreements set forth in this Agreement, and pursuant to the Village's statutory and home rule powers, the parties agree as follows:

SECTION 1. CONSULTANT.

A. Engagement of Consultant. The Village desires to engage the Consultant identified below to perform and to provide all necessary professional consulting services to perform the work in connection with the project identified below:

Consultant Name (*"Consultant"*):	**The Sidwell Company**
Address:	2570 Foxfield Road, Suite 300 St. Charles, IL 60174
Telephone No.:	630-549-1000
Email:	ncarpenter@sidwellco.com
Project Name/Description:	**Accela Implementation Professional Services**
Agreement Amount:	$ 64,480.00

B. Project Description. ***The Sidwell Company will provide implementation and configuration services for the Accela Civic Platform Best Practice Template's for Land and Licensing for the Village of Lincolnwood,*** as more fully described in the proposal attached to this Agreement as **Exhibit A** (***"Proposal"***).

C. Representations of Consultant. The Consultant represents that it is financially solvent, has the necessary financial resources, and is sufficiently experienced and competent to perform and complete the consulting services that are set forth in the Proposal (***"Services"***) in a manner consistent with the standards of professional practice by recognized consulting firms providing services of a similar nature.

SECTION 2. SCOPE OF SERVICES.

A. Retention of the Consultant. The Village retains the Consultant to perform, and the Consultant agrees to perform, the Services.

B. Services. The Consultant shall provide the Services pursuant to the terms and conditions of this Agreement.

C. Commencement; Time of Performance. The Consultant shall commence the Services immediately upon receipt of written notice from the Village that this Agreement has been fully executed by the Parties (***"Commencement Date"***). The Consultant shall diligently and continuously prosecute the Services until the completion of the Services or upon the termination of this Agreement by the Village, but in no event later than the date that is 180 days after the Commencement Date (***"Time of Performance"***). The Village may modify the Time of Performance at any time upon 15 days prior written notice to the Consultant. Delays caused by the Village shall extend the Time of Performance in equal proportion to the delay caused by the Village.

D. Reporting. The Consultant shall regularly report to the Village Manager, or his designee, regarding the progress of the Services during the term of this Agreement.

SECTION 3. COMPENSATION AND METHOD OF PAYMENT.

A. Agreement Amount. The total amount paid by the Village for the Services pursuant to this Agreement shall not exceed the amount identified as the Agreement Amount in Section 1.A of this Agreement. No claim for additional compensation shall be valid unless made in accordance with Sections 3.D or 3.E of this Agreement.

B. Invoices and Payment. The Consultant shall submit invoices in an approved format to the Village for costs incurred by the Consultant in performing the Services. The amount billed in each invoice for the Services shall be based solely upon the rates set forth in the Proposal. The Village shall pay to the Consultant the amount billed within 45 days after receiving such an invoice.

C. Records. The Consultant shall maintain records showing actual time devoted and costs incurred, and shall permit the Village to inspect and audit all data and records of the Consultant for work done pursuant to this Agreement. The records shall be made available to the Village at reasonable times during the term of this Agreement, and for one year after the termination of this Agreement.

D. Claim In Addition To Agreement Amount.

1. The Consultant shall provide written notice to the Village of any claim for additional compensation as a result of action taken by the Village, within 15 days after the occurrence of such action.

2. The Consultant acknowledges and agrees that: (a) the provision of written notice pursuant to Section 3.D.1 of this Agreement shall not be deemed or interpreted as entitling the Consultant to any additional compensation; and (b) any changes in the Agreement Amount shall be valid only upon written amendment pursuant to Section 8.A of this Agreement.

3. Regardless of the decision of the Village relative to a claim submitted by the Consultant, the Consultant shall proceed with all of the work required to complete the Services under this Agreement, as determined by the Village, without interruption.

E. Additional Services. The Consultant acknowledges and agrees that the Village shall not be liable for any costs incurred by the Consultant in connection with any services provided by the Consultant that are outside the scope of this Agreement (***"Additional Services"***), regardless of whether such Additional Services are requested or directed by the Village, except upon the prior written consent of the Village.

F. Taxes, Benefits, and Royalties. Each payment by the Village to the Consultant includes all applicable federal, state, and Village taxes of every kind and nature applicable to the Services, as well as all taxes, contributions, and premiums for unemployment insurance, old age or retirement benefits, pensions, annuities, or similar benefits, and all costs, royalties, and fees arising from the use on, or the incorporation into, the Services, of patented or copyrighted equipment, materials, supplies, tools, appliances, devices, processes, or inventions. All claims or rights to claim additional compensation by reason of the payment of any such tax, contribution, premium, cost, royalty, or fee are hereby waived and released by the Consultant.

G. Final Acceptance. The Services, or, if the Services are to be performed in separate phases, each phase of the Services, shall be considered complete on the date of final written acceptance by the Village of the Services or each phase of the Services, as the case may be, which acceptance shall not be unreasonably withheld or delayed.

SECTION 4. PERSONNEL; SUBCONTRACTORS.

A. Key Project Personnel. The Key Project Personnel identified in the Proposal shall be primarily responsible for carrying out the Services on behalf of the

Consultant. The Key Project Personnel shall not be changed without the Village's prior written approval.

B. Availability of Personnel. The Consultant shall provide all personnel necessary to complete the Services including, without limitation, any Key Project Personnel identified in this Agreement. The Consultant shall notify the Village as soon as practicable prior to terminating the employment of, reassigning, or receiving notice of the resignation of, any Key Project Personnel. The Consultant shall have no claim for damages and shall not bill the Village for additional time and materials charges as the result of any portion of the Services which must be duplicated or redone due to such termination or for any delay or extension of the Time of Performance as a result of any such termination, reassignment, or resignation.

C. Approval and Use of Subcontractors. The Consultant shall perform the Services with its own personnel and under the management, supervision, and control of its own organization unless otherwise approved in advance by the Village in writing. All subcontractors and subcontracts used by the Consultant shall be acceptable to, and approved in advance by, the Village. The Village's approval of any subcontractor or subcontract shall not relieve the Consultant of full responsibility and liability for the provision, performance, and completion of the Services as required by this Agreement. All Services performed under any subcontract shall be subject to all of the provisions of this Agreement in the same manner as if performed by employees of the Consultant. For purposes of this Agreement, the term "Consultant" shall be deemed also to refer to all subcontractors of the Consultant, and every subcontract shall include a provision binding the subcontractor to all provisions of this Agreement.

D. Removal of Personnel and Subcontractors. If any personnel or subcontractor fails to perform the Services in a manner satisfactory to the Village and consistent with commonly accepted professional practices, the Consultant shall immediately upon notice from the Village remove and replace such personnel or subcontractor. The Consultant shall have no claim for damages, for compensation in excess of the amount contained in this Agreement, or for a delay or extension of the Time of Performance as a result of any such removal or replacement.

SECTION 5. CONFIDENTIAL INFORMATION.

A. Confidential Information. The term ***"Confidential Information"*** shall mean information in the possession or under the control of the Village relating to the technical, business, or corporate affairs of the Village; Village property; user information, including, without limitation, any information pertaining to usage of the Village's computer system, including and without limitation, any information obtained from server logs or other records of electronic or machine readable form; and the existence of, and terms and conditions of, this Agreement. Village Confidential Information shall not include information that can be demonstrated: (1) to have been

rightfully in the possession of the Consultant from a source other than the Village prior to the time of disclosure of such information to the Consultant pursuant to this Agreement (***"Time of Disclosure"***); (2) to have been in the public domain prior to the Time of Disclosure; (3) to have become part of the public domain after the Time of Disclosure by a publication or by any other means except an unauthorized act or omission or breach of this Agreement on the part of the Consultant or the Village; or (4) to have been supplied to the Consultant after the Time of Disclosure without restriction by a third party who is under no obligation to the Village to maintain such information in confidence.

B. No Disclosure of Confidential Information by the Consultant. The Consultant acknowledges that it shall, in performing the Services for the Village under this Agreement, have access, or be directly or indirectly exposed, to Confidential Information. The Consultant shall hold confidential all Confidential Information and shall not disclose or use such Confidential Information without the express prior written consent of the Village. The Consultant shall use reasonable measures at least as strict as those the Consultant uses to protect its own confidential information. Such measures shall include, without limitation, requiring employees and subcontractors of the Consultant to execute a non-disclosure agreement before obtaining access to Confidential Information.

SECTION 6. STANDARD OF SERVICES AND INDEMNIFICATION.

A. Representation and Certification of Services. The Consultant represents and certifies that the Services shall be performed in accordance with the standards of professional practice, care, and diligence practiced by recognized consulting firms in performing services of a similar nature in existence at the Time of Performance. The representations and certifications expressed shall be in addition to any other representations and certifications expressed in this Agreement, or expressed or implied by law, which are hereby reserved unto the Village.

B. Indemnification. The Consultant shall, and does hereby agree to, indemnify, save harmless, and defend the Village against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of or in connection with the Consultant's performance of, or failure to perform, the Services or any part thereof, or any failure to meet the representations and certifications set forth in Section 6.A of this Agreement.

C. Insurance. The Consultant shall provide, at its sole cost and expense, liability insurance in the aggregate amount of $1,000,000, which insurance shall include, without limitation, protection for all activities associated with the Services. The insurance shall be for a minimum of $1,000,000 per occurrence for bodily injury and $1,000,000 per occurrence for property damage. The Consultant shall cause the Village to be named as an additional insured on the insurance policy described in this

Section 6.C. Not later than 10 days after the Commencement Date, the Consultant shall provide the Village with either: (a) a copy of the entire insurance policy; or (b) a Certificate of Insurance along with a letter from the broker issuing the insurance policy to the effect that the Certificate accurately reflects the contents of the insurance policy. The insurance coverages and limits set forth in this Section 6.C shall be deemed to be minimum coverages and limits, and shall not be construed in any way as a limitation on the Consultant's duty to carry adequate insurance or on the Consultant's liability for losses or damages under this Agreement.

D. No Personal Liability. No elected or appointed official or employee of the Village shall be personally liable, in law or in contract, to the Consultant as the result of the execution of this Agreement.

SECTION 7. CONSULTANT AGREEMENT GENERAL PROVISIONS.

A. Relationship of the Parties. The Consultant shall act as an independent contractor in providing and performing the Services. Nothing in, nor done pursuant to, this Agreement shall be construed: (1) to create the relationship of principal and agent, employer and employee, partners, or joint venturers between the Village and Consultant; or (2) to create any relationship between the Village and any subcontractor of the Consultant.

B. Conflict of Interest. The Consultant represents and certifies that, to the best of its knowledge: (1) no Village employee or agent is interested in the business of the Consultant or this Agreement; (2) as of the date of this Agreement, neither the Consultant nor any person employed or associated with the Consultant has any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement; and (3) neither the Consultant nor any person employed by or associated with the Consultant shall at any time during the term of this Agreement obtain or acquire any interest that would conflict in any manner or degree with the performance of the obligations under this Agreement.

C. No Collusion. The Consultant represents and certifies that the Consultant is not barred from contracting with a unit of state or local government as a result of: (1) a delinquency in the payment of any tax administered by the Illinois Department of Revenue, unless the Consultant is contesting, in accordance with the procedures established by the appropriate revenue act, its liability for the tax or the amount of the tax, as set forth in Section 11-42.1-1 *et seq*. of the Illinois Municipal Code, 65 ILCS 5/11-42.1-1 *et seq*.; or (2) a violation of either Section 33E-3 or Section 33E-4 of Article 33E of the Criminal Code of 1961, 720 ILCS 5/33E-1 *et seq*. The Consultant represents that the only persons, firms, or corporations interested in this Agreement as principals are those disclosed to the Village prior to the execution of this Agreement, and that this Agreement is made without collusion with any other person, firm, or corporation. If at any time it shall be found that the Consultant has,

in procuring this Agreement, colluded with any other person, firm, or corporation, then the Consultant shall be liable to the Village for all loss or damage that the Village may suffer, and this Agreement shall, at the Village's option, be null and void.

D. Termination. Notwithstanding any other provision hereof, the Village may terminate this Agreement at any time upon 15 days written notice to the Consultant. In the event that this Agreement is so terminated, the Consultant shall be paid for Services actually performed and reimbursable expenses actually incurred, if any, prior to termination, not exceeding the value of the Services completed, which shall be determined on the basis of the rates set forth in the Proposal.

E. Compliance With Laws and Grants.

1. Compliance with Laws. The Consultant shall give all notices, pay all fees, and take all other action that may be necessary to ensure that the Services are provided, performed, and completed in accordance with all required governmental permits, licenses, or other approvals and authorizations that may be required in connection with providing, performing, and completing the Services, and with all applicable statutes, ordinances, rules, and regulations, including, without limitation: any applicable prevailing wage laws; the Fair Labor Standards Act; any statutes regarding qualification to do business; any statutes requiring preference to laborers of specified classes; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification, including, without limitation, the Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101 *et seq*., and the Illinois Human Rights Act, 775 ILCS 5/1-101 *et seq*. The Consultant shall also comply with all conditions of any federal, state, or local grant received by the Village or the Consultant with respect to this Agreement or the Services. Further, the Consultant shall have a written sexual harassment policy in compliance with Section 2-105 of the Illinois Human Rights Act.

2. Liability for Noncompliance. The Consultant shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with the Consultant's, or any of its subcontractors, performance of, or failure to perform, the Services or any part thereof.

3. Required Provisions. Every provision of law required by law to be inserted into this Agreement shall be deemed to be inserted herein.

F. Default. If it should appear at any time that the Consultant has failed or refused to prosecute, or has delayed in the prosecution of, the Services with diligence at a rate that assures completion of the Services in full compliance with the requirements of this Agreement, or has otherwise failed, refused, or delayed to perform or satisfy the Services or any other requirement of this Agreement (***"Event***

of Default"), and fails to cure any such Event of Default within ten business days after the Consultant's receipt of written notice of such Event of Default from the Village, then the Village shall have the right, without prejudice to any other remedies provided by law or equity, to pursue any one or more of the following remedies:

1. Cure by Consultant. The Village may require the Consultant, within a reasonable time, to complete or correct all or any part of the Services that are the subject of the Event of Default; and to take any or all other action necessary to bring the Consultant and the Services into compliance with this Agreement.

2. Termination of Agreement by Village. The Village may terminate this Agreement without liability for further payment of amounts due or to become due under this Agreement after the effective date of termination.

3. Withholding of Payment by Village. The Village may withhold from any payment, whether or not previously approved, or may recover from the Consultant, any and all costs, including attorneys' fees and administrative expenses, incurred by the Village as the result of any Event of Default by the Consultant or as a result of actions taken by the Village in response to any Event of Default by the Consultant.

G. No Additional Obligation. The Parties acknowledge and agree that the Village is under no obligation under this Agreement or otherwise to negotiate or enter into any other or additional contracts or agreements with the Consultant or with any vendor solicited or recommended by the Consultant.

H. Village Board Authority. Notwithstanding any provision of this Agreement, any negotiations or agreements with, or representations by the Consultant to, vendors shall be subject to the approval of the Village Board. For purposes of this Section 7.H, "vendors" shall mean entities engaged in subcontracts for the provision of additional services directly to the Village. The Village shall not be liable to any vendor or third party for any agreements made by the Consultant without the knowledge and approval of the Village Board.

I. Mutual Cooperation. The Village agrees to cooperate with the Consultant in the performance of the Services, including meeting with the Consultant and providing the Consultant with such non-confidential information that the Village may have that may be relevant and helpful to the Consultant's performance of the Services. The Consultant agrees to cooperate with the Village in the performance and completion of the Services and with any other consultants engaged by the Village.

J. News Releases. The Consultant shall not issue any news releases, advertisements, or other public statements regarding the Services without the prior written consent of the Village Manager.

K. Ownership. Designs, drawings, plans, specifications, photos, reports, information, observations, calculations, notes, and any other documents, data, or information, in any form, prepared, collected, or received from the Village by the Consultant in connection with any or all of the Services to be performed under this Agreement (***"Documents"***) shall be and remain the exclusive property of the Village. At the Village's request, or upon termination of this Agreement, the Consultant shall cause the Documents to be promptly delivered to the Village.

L. GIS Data. The Village has developed digital map information through Geographic Information Systems Technology (***"GIS Data"***) concerning the real property located within the Village. If requested to do so by the Consultant, the Village agrees to supply the Consultant with a digital copy of the GIS Data, subject to the following conditions:

1. Limited Access to GIS Data. The GIS Data provided by the Village shall be limited to the scope of the Services that the Consultant is to provide for the Village;

2. Purpose of GIS Data. The Consultant shall limit its use of the GIS Data to its intended purpose of furtherance of the Services; and

3. Agreement with Respect to GIS Data. The Consultant does hereby acknowledge and agree that:

a. Trade Secrets of the Village. The GIS Data constitutes proprietary materials and trade secrets of the Village, and shall remain the property of the Village;

b. Consent of Village Required. The Consultant will not provide or make available the GIS Data in any form to anyone without the prior written consent of the Village Manager;

c. Supply to Village. At the request of the Village, the Consultant shall supply the Village with any and all information that may have been developed by the Consultant based on the GIS Data;

d. No Guarantee of Accuracy. The Village makes no guarantee as to the accuracy, completeness, or suitability of the GIS Data in regard to the Consultant's intended use thereof; and

e. Discontinuation of Use. At such time as the Services have been completed to the satisfaction of the Village, the Consultant shall cease its use of the GIS Data for any purpose whatsoever, and remove the GIS Data from all of the Consultant's databases, files, and records; and, upon request, an authorized representative of the Village shall be afforded sufficient access to the Consultant's premises and data

processing equipment to verify compliance by the Consultant with this Section 7.L.3.e.

SECTION 8. GENERAL PROVISIONS.

A. Amendment. No amendment or modification to this Agreement shall be effective until it is reduced to writing and approved and executed by the Village and the Broker in accordance with all applicable statutory procedures.

B. Assignment. This Agreement may not be assigned by the Village or by the Consultant without the prior written consent of the other party.

C. Binding Effect. The terms of this Agreement shall bind and inure to the benefit of the Village, the Consultant, and their agents, successors, and assigns.

D. Notice. All notices required or permitted to be given under this Agreement shall be in writing and shall be delivered (1) personally, (2) by a reputable overnight courier, or by (3) by certified mail, return receipt requested, and deposited in the U.S. Mail, postage prepaid. Unless otherwise expressly provided in this Agreement, notices shall be deemed received upon the earlier of: (a) actual receipt; (b) one business day after deposit with an overnight courier, as evidenced by a receipt of deposit; or (c) four business days following deposit in the U.S. mail, as evidenced by a return receipt. By notice complying with the requirements of this Section 8.D, each party shall have the right to change the address or the addressee, or both, for all future notices and communications to the other party, but no notice of a change of addressee or address shall be effective until actually received.

Notices and communications to the Village shall be addressed to, and delivered at, the following address:

Village of Lincolnwood
Village Hall
6900 North Lincoln Avenue.
Lincolnwood, Illinois 60712
Attention: Village Manager

With a copy to:

Holland & Knight LLP
131 S. Dearborn, 30th Floor
Chicago, Illinois 60603
Attention: Steven M. Elrod, Village Attorney

Notices and communications to the Consultant shall be addressed to, and delivered at, the following address:

The Sidwell Company

c/o Neal Carpenter
2570 Foxfield Road, Suite 300
St. Charles, IL 60174

With a copy to:

N/A
_____
_____
_____

E. Third Party Beneficiary. No claim as a third party beneficiary under this Agreement by any person, firm, or corporation shall be made or be valid against the Village.

F. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.

G. Time. Time is of the essence in the performance of all terms and provisions of this Agreement.

H. Calendar Days and Time. Unless otherwise provided in this Agreement, any reference in this Agreement to "day" or "days" shall mean calendar days and not business days. If the date for giving of any notice required to be given, or the performance of any obligation, under this Agreement falls on a Saturday, Sunday, or federal holiday, then the notice or obligation may be given or performed on the next business day after that Saturday, Sunday, or federal holiday.

I. Governing Laws. This Agreement shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois.

J. Authority to Execute.

1. The Village. The Village hereby warrants and represents to the Consultant that the persons executing this Agreement on its behalf have been properly authorized to do so by its corporate authorities.

2. The Consultant. The Consultant hereby warrants and represents to the Village that the persons executing this Agreement on its behalf have the full and complete right, power, and authority to enter into this Agreement and to agree to the terms, provisions, and conditions set forth in this Agreement and that all legal actions needed to authorize the execution, delivery, and performance of this Agreement have been taken.

K. Entire Agreement. This Agreement constitutes the entire agreement between the parties to this Agreement and supersedes all prior agreements and negotiations between the parties, whether written or oral, relating to the subject matter of this Agreement.

L. Waiver. Neither the Village nor the Consultant shall be under any obligation to exercise any of the rights granted to them in this Agreement except as it shall determine to be in its best interest from time to time. The failure of the Village or the Consultant to exercise at any time any such rights shall not be deemed or construed as a waiver of that right, nor shall the failure void or affect the Village's or the Consultant's right to enforce such rights or any other rights.

M. Consents. Unless otherwise provided in this Agreement, whenever the consent, permission, authorization, approval, acknowledgement, or similar indication of assent of any party to this Agreement, or of any duly authorized officer, employee, agent, or representative of any party to this Agreement, is required in this Agreement, the consent, permission, authorization, approval, acknowledgement, or similar indication of assent shall be in writing.

N. Grammatical Usage and Construction. In construing this Agreement, pronouns include all genders and the plural includes the singular and vice versa.

O. Interpretation. This Agreement shall be construed without regard to the identity of the party who drafted the various provisions of this Agreement. Moreover, each and every provision of this Agreement shall be construed as though all parties to this Agreement participated equally in the drafting of this Agreement. As a result of the foregoing, any rule or construction that a document is to be construed against the drafting party shall not be applicable to this Agreement.

P. Headings. The headings, titles, and captions in this Agreement have been inserted only for convenience and in no way define, limit, extend, or describe the scope or intent of this Agreement.

Q. Exhibits. Exhibits A through ___ attached to this Agreement are, by this reference, incorporated in and made a part of this Agreement. In the event of a conflict between an Exhibit and the text of this Agreement, the text of this Agreement shall control.

R. Rights Cumulative. Unless expressly provided to the contrary in this Agreement, each and every one of the rights, remedies, and benefits provided by this Agreement shall be cumulative and shall not be exclusive of any other rights, remedies, and benefits allowed by law.

S. Counterpart Execution. This Agreement may be executed in several counterparts, each of which, when executed, shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties have executed this Agreement this _____ day of _____, 201__.

ATTEST:

VILLAGE OF LINCOLNWOOD

By: _____
Beryl Herman,
Village Clerk

By: _____
Timothy C. Wiberg,
Village Manager

ATTEST:

CONSULTANT

By:_____

Title:_____

By: _____
Neal Carpenter,
President/CEO

EXHIBIT A

PROPOSAL

[TO BE PREPARED BY CONSULTANT AND ACCEPTABLE TO VILLAGE]

[SHALL INCLUDE SCHEDULE]

Return to VB Agenda

The Village of Lincolnwood, Illinois
Accela Implementation Professional Services

CONTRACT

The Sidwell Company
2570 Foxfield Road, Suite 300
St. Charles, Illinois 60174
630-549-1000 | www.sidwellco.com

Sidwell

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1. Scope of Work

Overview

This proposed implementation by Sidwell of the Accela products is designed specifically to meet the requirements and budget defined by the Village of Lincolnwood (Agency). Sidwell is proposing to utilize the Accela Best Practice Template Configuration Implementation Methodology, to promote a successful project that will meet the Agency's objectives. The following Statement of Work will detail how Sidwell will implement the software, including the major milestones and deliverables that will ensure your success.

Sidwell is committed to providing a superior solution and deployment of the Civic Platform, for the current and future needs of the Village of Lincolnwood. Sidwell will work with Agency staff to optimize Accela's portfolio of software, best practices, and customer experience to enable the Agency to successfully deploy the Civic Platform software in the Civic Cloud and meet its functionality, timing and cost requirements. This Statement of Work ("SOW") sets forth a scope and definition of the consulting/professional services, work and/or project (collectively, the "Services") to be provided by Sidwell to the Village of Lincolnwood.

Services Description

Purpose

The purpose of this document is to detail the specific activities, deliverables, roles and responsibilities, and acceptance criteria that comprise the implementation of the Civic Platform for the Agency, specifically Citizen Access and Civic Platform. Sidwell will provide professional services for implementation of the scope and products detailed in the Work Description section detailed henceforth.

Project Administration/Management

Sidwell will be assigning a dedicated Project Manager to the project. This individual, along with an Agency designated Project Manager, will serve as the authorized representatives of their respective organizations to direct activities on this project. It is the responsibility of these Project Managers to coordinate efforts and activities on the project to meet the projected delivery date, to control project costs, accomplish project objectives, and adjust this implementation plan as needed. Any changes to the implementation plan which effect cost, time frames, or products can only be approved by official correspondence signed by the project managers.

Project Timeline

It is assumed this project will kick-off in the Fall of 2016 and the term is expected to be three (3) to four (4) months.

Upon execution of this SOW, the parties will collaborate to determine a start date for Services to be rendered. Upon initiation of these Services, the assigned resources will work with the Agency to collaboratively define a high level, baseline project schedule. Sidwell will use the baseline project schedule to plan and schedule resource availability in order to complete the defined scope.

Given the fact that project schedules are working documents that change over the course of the project, Sidwell will work closely with Agency to update, monitor, agree, and communicate any modifications. Changes to the baseline project schedule may result in a change in resource availability.

Critical Success Factors

In order to successfully execute the services described herein, there are several critical success factors for the project that must be closely monitored and managed by the stakeholders. These factors are critical in setting expectations between the Agency and Sidwell, identifying and monitoring project risks, and promoting strong project communication.

- *Knowledge Transfer* – the Village of Lincolnwood staff can maximize their Accela learning experience through the online tutorials and course guides available through the Accela Success Community website. This self-directed learning approach will provide the Village of Lincolnwood staff with the needed knowledge to advise Sidwell what configuration changes are needed during project implementation.

  While we cannot guarantee specific expertise for Agency staff as a result of participating in the project, Sidwell will make all reasonable efforts to transfer knowledge to the Agency. It is critical that Agency personnel work with Sidwell in order to schedule all work in the best manner to facilitate knowledge transfer and resource availability.

- *Dedicated Agency Participation* – We fully understand that Agency staff members have daily responsibilities that will compete with the amount of time that can be dedicated to the implementation project. However, it is critical that the Agency acknowledges that its staff must be actively involved throughout the entire duration of Services as defined in the Project Plan. Sidwell will communicate insufficient participation of Agency and Sidwell resources to the project sponsor with real and potential impacts to the project timeline.

- *Delivery of Needed Information and Documentation*- In order to guarantee success and meet the timelines and costs described it will be essential that the Agency provide required documentation and information as requested by the delivery staff in timely manner. The expected information required is described in detail in each of the delivery sections. Failure to provide the required information

can result in an extension of the project timeline and/or an increase in the scope/cost of the proposed solution.

- *Implementation Methodology* – We offer a successful, proven, implementation methodology which is crucial to the project success. Accela's Civic Platform and customer base is a niche market and as such our implementation methodology may differ from other consulting firms and software packages. It is imperative to project success that the Agency is willing to adhere/adopt to the Methodology and tasks described in this Statement of Work.

Project Assumptions

- Agency and Sidwell will review their roles and responsibilities before work begins to ensure that Services can be satisfactorily completed.
- Changes or additions to scope, requested by the Agency may require a Change Order to reimburse Sidwell for the additional costs associated with the change.
- Agency will provide work space for the Delivery Team for work completed on Agency premises if onsite work is needed. We anticipate no more than 1 staff member onsite at any given time.
- Sidwell will implement the known features and functions that exist in the current Civic Platform version deployed in the Civic Cloud at the time of the contract signing. Should a new version of the Civic Platform become available during the project implementation, the Agency can request the enhanced features, but it may require a Change Order to reimburse Sidwell for the additional cost associated with the change or Agency can implement the enhancement after project go-live.
- Agency will maintain primary responsibility for the scheduling of Agency employees and facilities in support of project activities.
- Agency is responsible for proper desktop hardware/software/network preparation in accordance with Accela specifications.
- Agency is responsible to ensure agency participants have adequate hardware/software to successfully participate in online training (i.e. video and audio streaming).
- Agency will commit to the involvement of key resources and subject matter experts for ongoing participation in all project activities as defined in this SOW. The importance of Agency staff participation is imperative to the successful, and timely, implementation of the project deliverables.

Work Description

The following section describes the specific activities and tasks that will be executed to meet the business objectives and business requirements of the Agency. In support of the implementation effort as described above, Sidwell will provide the following detailed implementation services. For each deliverable, a description is provided as well as criteria for acceptance of the deliverable.

Implementation Services

Deliverable 1: Civic Platform Setup

Upon Contract signing, Sidwell will work with Accela to setup an environment in the Civic Cloud and load the Accela Best Practice Templates for land management and licensing management, which includes permits and inspections, code enforcement, planning and zoning, applications, licenses, and renewals into the configuration. Additionally, the environment will be licensed according to the Agency sales order form and will be subject to Accela's Subscription Terms and Conditions.

In terms of specific output, the following will be executed for this deliverable:

- URL's and login information for each environment

Specifically, Sidwell will perform the following tasks within the support environment:

- Verify that the Civic Platform is operational by using the valid credentials to log into the Agency's computing environment
- Setup the software licensing in the Accela cloud per the agreed to sales order form
- Install the Accela Land Management and Licensing Management Best Practices Template Configurations
- Setup the mobile applications gateway for use of field applications

Sidwell Responsibilities:

- Provide timely and appropriate responses to Agency's request for information
- Setup the Civic Platform in Accela's Civic Cloud
- Provide instructions on how to login/logout and view the loaded Best Practice Templates

Agency Responsibilities:

- Provide timely and appropriate responses to requests for information by Sidwell
- Arrange for the availability of appropriate Agency staff to assist with inquires and activities related to system installation, setup, testing, and quality assurance throughout the setup process
- Schedule appropriate Agency staff participants and meeting locations for activities

Acceptance Criteria:

- Confirmation of ability to log into the Civic Platform using the valid credentials

Deliverable 2: Set up of Best Practice Template Configuration

The Civic Platform subscription includes turn-key best practice configurations in the specific domains of Land Management and Licensing Management. These solutions include all of the record types listed below and other items needed to conduct government business such as data items, inspections and workflow.

Sidwell resources will set up Best Practice Templates for permits, planning, and code enforcement per the existing data sheets. The following is a list of permit, code enforcement, planning and zoning, and local licensing record types that are included:

Permitting and Inspections

Commercial Addition	Commercial Re-Roof	Residential Plumbing	Residential Pool-Spa
Commercial Alteration	Residential Addition	Residential Re-Roof	Temporary Sign
Commercial Demolition	Residential Alteration	Multi-Family Addition	Permanent Sign
Commercial New	Residential Demolition	Multi-Family Alteration	Grading
Commercial Electrical	Residential New	Multi-Family Demolition	Fence Permit
Commercial Mechanical	Residential Electrical	Multi-Family New	Solar Permit
Commercial Plumbing	Residential Mechanical	Commercial Pool-Spa	Street Cut
Right of Way			

Code Enforcement

Illegal Sign Violation	Abandoned Vehicle Violation	Working W/O Permit Violation	Home Occupation Violation
Animal Violation	Overgrown Weeds Violation	Garbage Service	Tree Violation
Graffiti Removal	Grading Violation	Junk on Property Violation	Sub-Standard Property Violation
Noise Nuisance	Illegal Occupancy Violation	Vacant Building Violation	Fence Violation

Planning and Zoning

Subdivision	Design Review	Pre-Application Meeting	Annexation
Preliminary Map	Variance	Appeal	General Plan Update
Final Map	Rezoning	Time Extension	Specific Plan
Planned Unit Development	Plan Amendment	Modification to Prior Approval	Zoning Text Amendment
Conditional Use	Home Occupation Permit	Confirmation Letter	Lot Line Adjustment
Revocable Permit	Site Plan – Major	Site Plan – Minor	Final Plat
Subdivision – Major	Subdivision - Minor	Preliminary Plat	

Local Licensing

Retail License with application and renewal	Amusement License with application and renewal	Home Occupation License with application and renewal	Marijuana Medical Center License with application and renewal
Restaurant License with application and renewal	Entertainment License with application and renewal	General Contractor License with application and renewal	Marijuana Medical Infused Product Mfg License with application and renewal
Nightclub-Bar License with application and renewal	Service License with application and renewal	Electrical Contractor License with application and renewal	Marijuana Medical Opt Prem Cultivation License with application and renewal

Wholesaler License with application and renewal	Hotel-Motel-Lodging License with application and renewal	Mechanical Contractor License with application and renewal	Marijuana Retail Infused Product Mfg License with application and renewal
Manufacturer License with application and renewal	Vehicle for Hire License with application and renewal	Plumbing Contractor License with application and renewal	Marijuana Retail Opt Prem Cultivation License with application and renewal
Professional License with application and renewal	Street Vendor License with application and renewal	Special Event Licenser License with application	Marijuana Retail Store License with application and renewal
Dog License with application and renewal	Garage –Yard Sale License		Marijuana Retail Testing Facility License with application and renewal

Specifically, Sidwell resources will:

- Log into the Agency environment to ensure the best practice configuration is successfully loaded and provide user credentials to Agency, in case Agency staff would like to view loaded configuration
- Provide the Agency with the Accela Best Practice Template Datasheet documents
- Turn off/disable the record types the Agency identifies from the provided datasheets that will not be used during the project implementation, both for Civic Platform and/or for Citizen Access
- Turn off/disable the data fields the Agency identifies from the provided datasheets that will not be used during the project implementation, both for Civic Platform and/or for Citizen Access

In terms of specific output, the following will be executed for this deliverable:

Sidwell Responsibilities:

- Provide timely and appropriate responses to Agency's request for information
- Verify the record types and data fields disabled in Agency environment, based on Agency feedback

Agency Responsibilities:

- Provide timely and appropriate responses to Sidwell's requests for information
- Arrange for the availability of appropriate Agency staff to read through the Accela Best Practice Template Datasheet documents. Agency staff must review the datasheet documents and indicate which record types and data fields the project team will disable/turnoff
- Agency staff must provide record type and data field feedback based on Sidwell and the Village of Lincolnwood agreed upon project plan timeline
- Schedule appropriate Agency staff participants and meeting locations for activities

Acceptance Criteria:

- Confirmation of turned off/disabled record types and data fields by logging into Civic Platform with valid credentials

Deliverable 3: Workflow/Gap Analysis

Sidwell will conduct an analysis of the Agency's current Land Management and Licensing workflows. We will visit with the Agency offices that have a vested interest in these workflows. The goal will be to follow the workflow process to develop a strong understanding of these processes to identify areas that may not be fully met by the introduction of the Accela Best Practice Templates. After the full review, we will produce a document identifying any gaps discovered between the Best Practice Templates and Agency workflows/needs.

Sidwell Responsibilities:

- Provide timely and appropriate responses to Agency's request for information
- Provide the Agency with the Accela Best Practice Template Datasheet documents
- Lead discussions and meetings to analyze and understand agency workflows
- Identify gaps between agency needs and Accela's Best Practice Templates

Agency Responsibilities:

- Provide timely and appropriate responses to Sidwell's requests for information
- Arrange for the availability of appropriate Agency staff to read through the Accela Best Practice Template Datasheet documents
- Arrange for the availability of appropriate Agency staff to participate in discussions and meetings
- Provide timely feedback and answers to questions

Acceptance Criteria:

- Completed workflow/gap analysis

Deliverable 4: Setup of Agency Users

Sidwell will set up Agency staff users based on the number of software licenses purchased. Sidwell will introduce and discuss the Accela BPT User Roles and Functions and the Agency will indicate which user group role each staff is to be assigned. For example, if Agency purchases 10 Land Management and Licensing Solution licenses, Sidwell will setup 10 named staff user login accounts.

In terms of specific output, the following will be executed for this deliverable:

Sidwell Responsibilities:

- Provide timely and appropriate responses to Agency's request for information
- Introduce and discuss the Accela BPT Roles and Functions
- Create named staff user login accounts and deliver account credentials to Agency

Agency Responsibilities:

- Provide timely and appropriate responses to Sidwell's requests for information
- Arrange for the availability of appropriate Agency staff to provide a list of Agency user accounts and indicate which user group role the user is to be assigned

Acceptance Criteria:

- Confirmation of staff user accounts are created by logging into Civic Platform with valid credentials

Deliverable 5: Workflow and Inspection Updates

Sidwell will provide updates to the existing workflow processes and inspection groups configured in the deployed Best Practice Templates necessary to support Agency needs. The number of changes will be based on the results of workflow/gap analysis. Workflow process updates include renaming, adding or removing a workflow task or workflow task status result. Inspection group updates include renaming, adding or removing inspection types, inspection status results, checklist items or checklist status results.

In terms of specific output, the following will be executed for this deliverable:

Sidwell Responsibilities:

- Provide timely and appropriate responses to Agency's request for information
- Update the workflow processes and/or inspection groups in the environment, based on the Agency feedback and results from the workflow/gap analysis
- Verify the updated workflow process and/or inspection groups in environment, based on Agency feedback

Agency Responsibilities:

- Provide timely and appropriate responses to Sidwell's requests for information
- Agency staff must provide a list of distinct workflow process and inspection group updates based on Sidwell and the Village of Lincolnwood agreed upon project plan timeline
- Agency staff must review and test all workflow processes and inspection groups configuration and provide feedback to Sidwell based on the agreed upon project plan timeline
- Schedule appropriate Agency staff participants and meeting locations for activities

Acceptance Criteria:

- Confirmation of distinct workflow process and inspection group updates by logging into Civic Platform with valid credentials.

Deliverable 6: Fee Schedule Configuration

Sidwell will configure new fee items in the Agency environment as identified in the workflow/gap analysis. These fees may be a flat fixed amount, a manually entered dollar amount or formula based. The formula fees can be based on any of the inherent fee formulas in the Civic Platform, including fees based on specific ranges or fees based on square footage of a building. Advanced fee item setup, such as automating a fee calculation using the advanced script engine logic is not included.

In terms of specific output, the following will be executed for this deliverable:

Sidwell Responsibilities:

- Provide timely and appropriate responses to Agency's request for information
- Configure new fee items as required based on Agency feedback and results from the workflow/gap analysis
- Verify the new fee items configured in environment, based on Agency feedback

Agency Responsibilities:

- Provide timely and appropriate responses to Sidwell's requests for information
- Agency staff must provide a list of the new fee items to Sidwell based on Sidwell and the Village of Lincolnwood agreed upon project plan timeline
- Agency staff must review and test all fee items configuration and provide feedback to Sidwell based on the agreed upon project plan timeline
- Schedule appropriate Agency staff participants and meeting locations for activities

Acceptance Criteria:

- Confirmation of configured fee items by logging into Civic Platform with valid credentials

Deliverable 7: New Data Fields Configuration

Sidwell will setup and configure new agency defined custom data fields based on the findings of the workflow/gap analysis and associate the data elements to specific record types to ensure information is tracked according to the Agency business processes. Sidwell will configure each new agency defined data field using one of nine (9) data types: text, date, y/n radio button, number, dropdown list, comment text area, time, money or checkbox.

In terms of specific output, the following will be executed for this deliverable:

Sidwell Responsibilities:

- Provide timely and appropriate responses to Agency's request for information
- Configure new agency defined data fields and associate the data elements to the specific record types, based on Agency feedback and the results of the workflow/gap analysis
- Verify the new agency defined data fields configured in environment, based on Agency feedback

Agency Responsibilities:

- Provide timely and appropriate responses to Sidwell's requests for information
- Agency staff must provide a list of the new agency defined data fields to Sidwell based on Sidwell and the Village of Lincolnwood agreed upon project plan timeline
- Agency staff must review and test all agency defined data fields configuration and provide feedback to Sidwell based on the agreed upon project plan timeline
- Schedule appropriate Agency staff participants and meeting locations for activities

Acceptance Criteria:

- Confirmation of configured agency data fields by logging into Civic Platform with valid credentials

Deliverable 8: New Record Type Configuration

Sidwell will configure new land management and/or license record types, not already represented in the Accela Best Practice Templates as required by the workflow/gap analysis. Sidwell will use the existing and updated record components, like workflow process, inspection groups, record status result, fee schedule, document status when configuring these new record types.

In terms of specific output, the following will be executed for this deliverable:

Sidwell Responsibilities:

- Provide timely and appropriate responses to Agency's request for information
- Configure new service record types using existing, preconfigured record components, such as workflow process, inspection group, record status result, fee schedule, based on Agency feedback and results from the workflow/gap analysis
- Verify the new service record types configured in environment, based on Agency feedback

Agency Responsibilities:

- Provide timely and appropriate responses to Sidwell's requests for information
- Arrange for the availability of appropriate Agency staff to read through the Accela Best Practice Template Datasheet documents
- Agency staff must provide a list of the new service record types to Sidwell based on Sidwell and the Village of Lincolnwood agreed upon project plan timeline
- Agency staff must review and test all service record type configuration and provide feedback to Sidwell based on the agreed upon project plan timeline
- Staff participants have successfully read and completed the recommended online course content
- Schedule appropriate Agency staff participants and meeting locations for activities

Acceptance Criteria:

- Confirmation of configured service record types by logging into Civic Platform with valid credentials

Deliverable 9: Citizen Access Configuration

This deliverable includes setup and configuration of the Agency municipal website branding and up to five (5) distinct updates to the citizen portal pages to make the pages more in line with the Agency processes per the best practice configurations. Distinct updates to the citizen portal pages include, adding a pageflow component, like attachments to an existing defined pageflow setup, updating the section instructional text with agency language, including descriptive help instructions for specific agency defined data fields, or updating the online disclaimer text. Each update to the citizen portals and sections are considered a single action change.

In terms of specific output, the following will be executed for this deliverable:

Sidwell Responsibilities:

- Provide timely and appropriate responses to Agency's request for information
- Setup Citizen Access branding by loading two (2) banner files provided by the Agency
- Configure up to five (5) distinct updates to the citizen portal pages, based on Agency feedback
- Verify the loaded citizen access branding, citizen portal pages and sections updated in environment, based on Agency feedback and workflow/gap analysis

Agency Responsibilities:

- Provide timely and appropriate responses to Sidwell's requests for information
- Provide website branding files, which include the top and side banner
- Arrange for the availability of appropriate Agency staff to review the branding on Citizen Access
- Agency staff must provide a list of distinct updates (up to 5) and supported payment vendor information based on Sidwell and the Village of Lincolnwood agreed upon project plan timeline
- Agency staff must review and test all Citizen Access configuration and provide feedback to Sidwell based on the agreed upon project plan timeline

Acceptance Criteria:

- Verify the operational Citizen Access functionality such as login/logout, the updated citizen portal pages and sections

Deliverable 10: Licensed Professional Data Upload

Sidwell will provide an initial, one-time load of the Agency reference licensed professional data set. This means, that upon go live and when the data is provided by the agency, staff will have an initial reference licensed professional data set loaded in the system ready for

use, with updates to that data handled by Agency staff using Accela screens. When changes occur regarding licensed professional information, such as name changes or a new address, staff would manually enter those changes directly within the solution. The Agency must provide the valid licensed professional data set in an acceptable tabular format. The conversion effort will occur a maximum of three (3) times.

Sidwell Responsibilities:

- Provide timely and appropriate responses to Agency's request for information
- Provide and explain the Accela Licensed Professional Conversion Guide document
- Convert the provided licensed professional data into Civic Platform, maximum of up to 3 times

Agency Responsibilities:

- Provide timely and appropriate responses to Sidwell's requests for information
- Arrange for the availability of appropriate Agency staff to review the Accela Licensed Professional Conversion Guide document
- Provide licensed professional data in acceptable tabular format
- Agency staff must review property data conversion and provide feedback to Sidwell based on the agreed upon project plan timeline
- Schedule appropriate Agency staff participants and meeting locations for activities

Acceptance Criteria:

- Successfully search for and retrieve loaded Licensed Professional information by logging into the Civic Platform with valid credentials

Deliverable 11: Express Historical Data Conversion

Sidwell will provide an initial, one-time load of the Agency historical, legacy transaction record types, such as completed permits. Sidwell will provide and explain the Accela Express Historical Data Conversion Document which details the data conversion process and data source format to assist the agency in providing acceptable source data to Sidwell. The conversion effort will occur a maximum of three (3) times.

In terms of specific output, the following will be executed for this deliverable:

- Historic completed permits will be converted into a single record in the Civic Platform called "Historic", with the following data populated when provided:
  - Base record information such as permit number, work description, date opened, date closed
  - Record based data items
  - Transactional property and people, including Addresses, Parcels, Owners, Licensed Professionals, and Contacts
  - Inspection History
  - Total invoiced, total paid, and balance

All other historic data is not converted, examples include reference people and property and relationships of those items to records, workflow and history, detailed fees and payment.

Sidwell Responsibilities:

- Provide timely and appropriate responses to Agency's request for information
- Provide and explain the Accela Express Historical Data Conversion Document
- Convert the agency provided tabular source data into Civic Platform, maximum of up to 3 times

Agency Responsibilities:

- Provide timely and appropriate responses to Sidwell's requests for information
- Arrange for the availability of appropriate Agency staff to review the Accela Express Historical Data Conversion document
- Provide historical data in acceptable tabular format
- In process permits and licenses are to be entered manually into Civic Platform or finished in current system before cut off of last conversion effort. Only completed and/or closed service and license records will be converted
- Agency staff must review and test historical transaction conversion in the Cloud Support environment and provide feedback to Sidwell based on the agreed upon project plan timeline
- Schedule appropriate Agency staff participants and meeting locations for activities

Acceptance Criteria:

- Historical data has been converted to Civic Platform in a single record type according to the Accela Express Historical Data Conversion Document

Deliverable 12: Civic Platform Training

The platform includes access to a large library of agency staff administrator and agency end user training materials in Accela's Success Community system, available online and self-paced, at no additional cost. Each agency staff user can request login credentials and gain access to the entire library of training materials which include video tutorials, how-to documents, administrator and end user guides. The online training content focuses on the administration, maintenance and augmentation of the Civic Platform configuration.

In terms of specific output, the following will be executed for this deliverable:

- Access to Accela Success Community online training content

Sidwell Responsibilities:

- Provide Agency the Accela Success Community website, provide instruction on how to register and login, along with how to search for and find the online training content

Agency Responsibilities:

- Select and provide the Accela Success Community website to the staff users who will require the online training content
- Ensure that users are proficient in using PC's as a prerequisite before accessing the online training content
- Ensure that users are familiar with use of standard Internet browsers as a prerequisite for the course
- Ensure that users have appropriate hardware/software for successfully viewing online video content
- Ensure that users are successfully reading and completing the recommended online course content throughout project implementation

Acceptance Criteria:

- Access Accela Success Community online training

Additional Implementation Services

Licensing Data Conversion

Sidwell will provide full data conversion services for the Village's Licensing data.

Specifically:

- 500 Contractor Licenses.
- 500 Business Licenses.
- 9200 Vehicle Licenses.

These conversion services will ensure the resulting records in the Accela system maintain all of their key data elements and are fully functional and 'Active' so they can be renewed as expected the next time they expire.

Sidwell will work closely with the Village to understand the existing data structure and identify the key data fields and map them to Accela's licensing data structure. The Village will be expected to provide the source data in a tabular format (i.e. Access or Excel) and provide timely feedback on the converted data.

The conversion process will be done a minimum of two (2) and a maximum of three (3) times. An initial conversion will be done to the Village's testing environment where feedback and acceptance testing can be done. If necessary changes will be implemented and a second conversion will be conducted to the testing environment. A final conversion will then be done at 'Go-Live' to the Village's production environment.

Electronic Document Review Configuration and Training

Sidwell will work with the Village to install, configure and test Accela's Electronic Document Review (EDR) System. This will provide the Village with a paperless system to review, markup and comment on all manner of regulatory documents.

Sidwell will then conduct remote training to ensure Village staff know how to use the EDR system in their daily workflows.

The Accela Electronic Document Review system has a dependency on Adobe Acrobat Pro. It is assumed that all Village users will have the same version of Acrobat Pro.

Integration with GIS and External APO

Sidwell will work in cooperation with the Village's GIS vendor MGP Inc. to integrate Accela with Esri-based GIS web services hosted by MGP. This will include cached map services that display inside Accela's GIS Map viewer.

It will also include dynamic map services that provide access to the Village's Address, Parcel and Owner (APO) information. Sidwell will configure Accela's External APO connector to allow user's direct access to this information so it doesn't have to be manually entered or maintained, leading to accurate and efficient workflows in Accela.

Custom Ad-hoc Reports for Permits and Inspections

In addition to the standard reports available to the Village from the Best Practice Templates Sidwell will create up to two (2) additional custom ad-hoc reports for the Village to more closely replicate existing reports. These may include but aren't necessarily limited to building permits and inspection reports.

Instructor-led Training

Your software subscription includes access to a large library of agency staff administrator and agency end user training materials in the Accela Success Community. Available on line and self-paced, at no additional cost, this includes training for Agency staff that focuses on the use, maintenance and further customization of your Accela Automation configuration.

In addition to these online training resources, Sidwell will provide 20 hours of remote supplementary training. This training will be tailored to Village needs but in general the following break-down applies:

- One and half (1 1/2) days of end-user training.
- One half (1/2) day of administrator training.
- One half (1/2) day of ad-hoc reporting training.

2. Project Fees

Implementation Cost Estimate

The following provides an overview of the estimated costs to implement and configure the Village's Land and Licensing functions.

Services Estimate – Initial Set-up Fee

Based on the Village of Lincolnwood's requirements as currently understood by Sidwell, we are providing the following pricing. Should additional or different requirements be identified during the project, which fall outside the range of the services described, additional fees may be incurred.

SIDWELL PROFESSIONAL SERVICES		FEE
Land and License Management Implementation Services - *Civic Platform Setup* - *Setup of Best Practice Template Configuration* - *Workflow/Gap Analysis* - *Setup of Agency Users* - *Workflow and Inspection Updates* - *Fee Schedule Configuration* - *New Data Fields Configuration* - *New Record Type Configuration* - *Citizen Access Configuration* - *Licensed Professional Data Upload* - *Express Historical Data Conversion* - *Civic Platform Training*		$39,440.00
Additional Implementation Services - *Licensing Data Conversion* - *Electronic Document Review Configuration and Training* - *Integration with GIS and External APO* - *Custom Ad-hoc Reports for Permits and Inspections* - *Instructor-led Training*		$25,040.00
Total		$64,480.00
Travel Expenses for On-site Training Initials:		$265.25/day

Notes and Assumptions

- *The above services estimates reflect information generally known to Sidwell supplied to Sidwell by the agency during initial discussions, and are based on Sidwell's interpretation of the work to be performed.*
- *All services are estimated to be provided remotely.*
- *It is assumed Sidwell will have access to publically accessible ArcGIS Server based web services containing properly formatted Address, Parcel and Owner information published by MGP.*
- *All training is supplementary in nature. It is assumed that Agency has completed the free training provided by Accela online*
- *Agency will provide appropriate fee schedule and information on the agency users for the system including the Agency organizational structure*
- *These costs do not include hardware or equipment.*
- *The Agency will have access to all components of Accela's Civic Platform, including Asset Management, however Sidwell is only proposing Land Management and Licensing configuration services.*

CLIENTFIRST TECHNOLOGY CONSULTING

OPTIMAL TECHNOLOGY GUIDANCE

July 12, 2016

Douglas Petroshius
Assistant Village Manager
Village of Lincolnwood
6900 N. Lincoln Ave.
Lincolnwood, IL 60712

Re: Procurement of Additional Accela Modules

Dear Mr. Petroshius,

For several years, a long-term goal of the Village's Strategic Master Technology Plan has been to provide citizens with further online payment options and to increase staff productivity through automated work flow. The procurement of Accela License and Land Management modules is a major step in reaching this goal.

In July, 2015, *CLIENTFIRST* wrote a recommendation letter supporting the upgrade of Springbrook's Business Licensing, Building Permits and Inspection modules as a step toward fulfilling the above goal. These modules were not implemented because of Accela's purchase of Springbrook and Accela's decision to discontinue the Springbrook modules in favor of Accela License and Land Management modules. We believe Accela's decision is a first step in the complete integration of the Springbrook and Accela Enterprise Resource Planning products.

CLIENTFIRST Best Practices for Application Management states:

> "When selecting new software in the future, the Village should consider efforts to limit the total number of software vendors, databases, and instances of hardware requirements whenever possible, thereby reducing or limiting the growth of different software vendors. This can also limit overall cost of ownership, support requirements, training and reporting needs while improving overall integration capabilities."

In summary, we believe that when an incumbent vendor's additional software modules meet the requirements of the Village, procurement, staff training, and utilization of those modules will be the lowest cost method of providing the additional application functionality to the Village.

In conjunction with Village staff, *CLIENTFIRST* personnel have reviewed the functionality of the recommended Accela modules and we agree that these modules will meet the Village's needs to provide additional services to citizens and improve staff productivity.

We also concur with the procurement of a third party to assist with the implementation. *CLIENTFIRST* Best Practices for Project Planning and Implementation recommends:

> "Obtain services of third-party project managers/subject-matter experts, as appropriate and/or cost beneficial."

In most cases, underutilization of software applications, which are productivity tools, occurs mostly due to insufficient training and knowledge of the application. We believe that utilizing a subject matter expert to provide implementation assistance will allow for knowledge transfer to staff and a high quality, timely implementation.

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Based on our review of these modules, further discussions with staff and references, *CLIENTFIRST* concurs with staff's recommendation of procuring these additional modules from Accela.

If you have any questions, feel free to contact me at 847.598.0345, or via email at tjakobsen@clientfirstcg.com for additional information. We look forward to the continued opportunity of serving the Village of Lincolnwood as one of our many satisfied clients.

Sincerely,



Tom Jakobsen
Senior Partner
IT Infrastructure and Support Practice Leader

Request For Board Action

REFERRED TO BOARD: July 19, 2016 **AGENDA ITEM NO: 2**

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Approval of a Resolution Adopting a Two-Year Collective Bargaining Agreement with the Illinois Fraternal Order of Police Labor Council

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
On May 1, 2016 the collective bargaining agreement between the Village and the Fraternal Order of Police Labor Council Communications Operators Union ("Union") expired. Two meetings were held between the Village's negotiation team and members of the Union. A tentative agreement was reached between the Village and the Union at the June 16, 2016 meeting.

The Village Board previously reviewed changes to the agreement which are as follows:

- Wages:
  - 2.75% increase effective May 1, 2016
  - 1.25% increase effective May 1, 2017

- Effects of Layoff:
  - In the event the Village exercises its right to outsource or subcontract bargaining unit work and such decision results in the layoff of bargaining unit employees, the Village will provide the following benefits to such laid off employees that stay until the date in which the services are outsourced:
    - One (1) week of pay for each completed year of service as a full-time Communications Operator for the Village of Lincolnwood as of the date of the layoff, up to a maximum of twelve (12) weeks. Provided, however, any employee in the bargaining unit as of June 16, 2016 shall receive not less than eight (8) weeks of severance under this paragraph.
    - Pay the employee for any earned but unused vacation or compensatory time.
    - Should an employee laid off under this Section elect continued medical insurance under COBRA, the Village will, upon request, reimburse such employee for 100% of the premium cost of two (2) months of coverage, at the same level of coverage that was in effect at the time of the layoff, *i.e*, employee, employee plus spouse, employee plus children or family.
    - Upon request, provide affected laid off communications operators with available copies of training certificates and any awards earned while employed by the Village.

- While severance information will be provided to the Illinois Department of Employment Security in the event an employee files for unemployment upon separation under this Section, the Village will not otherwise contest such employee's eligibility for unemployment compensation.

- Duration:
  - The Agreement will have an expiration date of April 30, 2018

All other sections of the previous agreement have remained the same and will continue forward in the new agreement.

The attached agreement was ratified by the Union on July 13, 2016.

FINANCIAL IMPACT:
The collective bargaining agreement is an employee wage/benefit agreement and is budgeted in the Fiscal Year 2016-17 operating budget.

DOCUMENTS ATTACHED:
1. Proposed Resolution
2. Agreement

RECOMMENDED MOTION:
Move to approve a Resolution adopting a two-year collective bargaining agreement with the Illinois Fraternal Order of Police Labor Council.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2016-_____

A RESOLUTION ADOPTING A TWO-YEAR COLLECTIVE BARGAINING AGREEMENT WITH THE ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the communications operators employed by the Village Police Department (***"Communications Operators"***) are represented by the Illinois Fraternal Order of Police Labor Council (***"Union"***); and

WHEREAS, the Village and the Union desire to enter into a two-year collective bargaining agreement, commencing May 1, 2016, regarding the terms of employment of the Communications Operators by the Village (***"Agreement"***); and

WHEREAS, the Village President and Board of Trustees have determined that entering into the Agreement with the Union will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF AGREEMENT. The Agreement by and between the Village and the Union is hereby approved in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by the Union; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ___ day of _____, 2016.

AYES: _____

NAYS:_____

ABSENT:____

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2016.

_____
Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2016

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

Exhibit A

Agreement

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ARTICLE I - PURPOSE OF AGREEMENT

This Agreement is entered into between the Village of Lincolnwood hereinafter called the "Employer", and the Illinois Fraternal Order of Police Labor Council hereinafter called the "Union." The intent and purpose of this agreement is to:

1. Establish certain hours, wages and other conditions of employment;

2. Establish procedures for the equitable and peaceful resolution of disputes concerning this Agreement's interpretation and/or application;

3. Specify the full and complete understanding of the parties; and

4. Place in written form the parties' Agreement upon terms and conditions of employment for the duration of the Agreement.

ARTICLE II - RECOGNITION

The Employer recognizes the Union as the exclusive representative under 5 ILCS 315/6(c), for all personnel in the following job classification:

All full-time Communications Operators, excluding all supervisory, managerial, confidential, temporary and all other employees.

ARTICLE III - NON-DISCRIMINATION

No employee shall be discriminated against under the provisions of this Agreement by either the Employer or the Union for any basis prohibited by law. Other than Union membership, any dispute concerning the interpretation and application of this paragraph shall be processed through the appropriate federal or state agency or court rather than through the grievance procedure set forth in this Agreement. Grievances alleging discrimination because of union membership shall not be subject to arbitration under this Agreement.

ARTICLE IV - MANAGEMENT RIGHTS

Except as specifically modified by other articles of this Agreement, the Lodge recognizes the exclusive right of the Village to make and implement decisions with respect to the operation and management of its operations in all respects. Such rights include but are not limited to the following: to plan, direct, control and determine all the operations and services of the Village;

- to supervise and direct the work forces;

- to establish the qualifications for employment and to employ employees;
- to schedule and assign work;
- to establish work and productivity standards and, from time to time, to change those standards;
- to assign overtime;
- to determine the methods, means, organization and number of personnel by which operations are conducted;
- to determine whether goods or services are made or purchased;
- to contract and subcontract out for goods and services;
- to make, alter and enforce reasonable rules, regulations, orders and policies;
- to evaluate employees;
- to discipline, suspend and discharge employees for just cause (probationary employees without cause);
- to change or eliminate existing methods, equipment or facilities;
- and to carry out the mission of the Village.

Any term and condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the Employer to modify, establish or eliminate.

ARTICLE V - DUES, FAIR SHARE, AND UNION SECURITY

Section 1. Dues

In recognition of the Union as the exclusive representative of the bargaining unit, the Employer shall:

1. Deduct each payroll period an amount sufficient to provide the payment of dues established by the Union from the wages of all employees authorizing in writing such deduction, and;

2. Remit such deduction to the appropriate designated officer of the Union.

Section 2. Fair Share

During the term of this Agreement, bargaining unit members who are not members of the FOP Labor Council shall, commencing six (6) months after their employment or sixty (60) days after the effective date of this Agreement, whichever is later, pay a fair share fee to the Union for collective bargaining and contract administration services rendered by the Union as the exclusive representative of the employees covered by this Agreement, provided fair share fee shall not exceed the dues attributable to being a member of the Union. Such fair share fees shall be deducted by the Village from the earnings of non-Union members and remitted to the Union. Union members shall periodically submit to the Village a list of the members covered by this Agreement who are not members of the Union and an affidavit which specifies the amount of the fair share fee. The amount of the fair share fee shall not include any contributions related to the election or support of any candidate for political office or for any member-only benefit.

The Union agrees to assume full responsibility to ensure full compliance with the requirements laid down by the United States supreme Court in Chicago Teachers Union v. Hudson, 106 U.S. 1066 (1986), with respect to the constitutional rights of fair share fee payers. Accordingly, the Union agrees to do the following:

1. Give timely notice to fair share fee payers of the amount of the fee and an explanation of the basis for the fee, including the major categories of expenses, as well as verification of same by an independent auditor.

2. Advise fair share fee payers of an expeditious and impartial decision-making process whereby fair share fee payers can object to the amount of fair share fees.

3. Place the amount reasonably in dispute into an escrow account pending resolution of any objections raised by fair share fee payers to the amount of the fair share fee.

It is specifically agreed that any dispute concerning the amount of the fair share fee and/or the responsibilities of the Union with respect to fair share fee payers as set forth above shall not be subject to the grievance and arbitration procedure set forth in this Agreement.

Non-members who object to this fair share fee based upon bona fide religious tenets or teachings shall pay an amount equal to such fair share fee to a non-religious charitable organization mutually agreed upon by the employee and the Union. If the affected non-member and the Union are unable to reach agreement on the organization, the organization shall be selected by the affected non-member from an approved list of charitable

organizations established by the Illinois State Labor Relations Board and the payment shall be made to said organization.

Section 3. Indemnification

The Union agrees to indemnify and hold the Employer, its agents, representatives, and officials, harmless against any and all losses, including claims, suits, orders, or judgments brought or issued against the Village, and any and all reasonable attorney fees incurred, as a result of any action taken or not taken by the Village under the provisions of this Article.

Section 4. Union Use of Bulletin Boards

The Employer shall make space available on the employee bulletin board for posting Union notice(s) and announcement(s) of a non-political, non-inflammatory nature.

ARTICLE VI - GRIEVANCE PROCEDURE

Section 1. Definition

A "grievance" is defined as a dispute or disagreement as to the interpretation or application of the provisions of this Agreement.

Section 2. Procedure

The parties acknowledge that it is usually most desirable for an employee and his immediate supervisor to resolve problems through free and informal communications. If, however, the informal process does not resolve the matter, the grievance will be processed as follows:

No grievance shall be entertained or processed unless it is submitted at Step 1 within seven (7) business days after the first occurrence of the event giving rise to the grievance or within seven (7) business days after the employee, through the use of reasonable diligence, could have obtained knowledge of the first occurrence of the event giving rise to the grievance.

STEP 1: Any employee who has a grievance shall submit the grievance in writing on a grievance form, a copy of which is attached as Appendix B, to the employee's immediate supervisor, specifically indicating that the matter is a grievance under this Agreement. The supervisor shall sign a form indicating the date and time at which he received the grievance. One copy of the form shall be provided to the employee. The grievance shall contain a complete statement of the facts, the provision or provisions of this Agreement which are alleged to have been violated, and the relief requested. All grievances must be presented no later than seven (7) business days from the date of the first occurrence of the matter giving rise to the grievance or within seven (7) business days after the employee,

through the use of reasonable diligence, could have obtained knowledge of the first occurrence of the event giving rise to the grievance. The immediate supervisor shall render a written response to the grievant within seven (7) business days after the grievance is presented. The grievant shall sign a form indicating the time and date at which he received the response.

STEP 2: If the grievance is not settled at Step 1 and the employee wishes to appeal the grievance to Step 2 of the grievance procedure, it shall be submitted in writing to the Police Chief within seven (7) business days after receipt of the Employer's answer at Step 1. The grievance shall specifically state the basis upon which the grievant believes the grievance was improperly denied at the previous step in the grievance procedure. The Chief, or his designee, shall sign the form indicating the date and time at which he received the grievance. One (1) copy of the form shall be provided to the employee. The Police Chief, or his designee, shall investigate the grievance, and, in the course of such investigation, shall offer to discuss the grievance within seven (7) business days with the grievant and an authorized representative of the Union at a time mutually agreeable to the parties. If no settlement of the grievance is reached, the Police Chief, or his designee, shall provide a written answer to the grievant and the Union within seven (7) business days following their meeting. The grievant shall sign a form indicating the time and date at which he received the response.

STEP 3: If the grievance is not settled at Step 2 and the Union desires to appeal, it shall be referred by the Union in writing to the Village Manager, or his designee, within seven (7) business days after receipt of the Employer's answer at Step 2. The Village Manager, or his designee, will sign the form indicating the date and time at which he received the grievance. One (1) copy of the form shall be provided to the employee. Thereafter, the Village Manager or his designee and other appropriate individual(s) as desired by the Village Manager shall meet with the grievant and a Union representative within fourteen (14) business days of receipt of the Union's appeal, if at all possible. If no agreement is reached, the Village Manager or designee shall submit a written answer to the grievant and Union within fourteen (14)

business days following the meeting. The grievant shall sign a form indicating the time and date at which he received the written answer.

Section 3. Arbitration

If the grievance is not settled in Step 3 and the Union wishes to appeal the grievance from Step 3 of the grievance procedure, the Union may refer the grievance to arbitration, as described below, within twenty-one (21) calendar days of receipt of the Employer's written answer as provided to the Council at Step 3:

a) The parties shall attempt to agree upon an arbitrator within seven (7) calendar days after receipt of the notice of referral. In the event the parties are unable to agree upon the arbitrator within said seven (7) day period, the parties shall jointly request the Federal Mediation and Conciliation Service or the American Arbitration Association to submit a panel of five arbitrators. Each party retains the right to reject one (1) panel in its entirety and request that a new panel be submitted. Both the Village and the Union shall strike one (1) name from the panel. Once an agreed upon panel has been submitted, a "flip of the coin" shall determine who strikes the first name; the other party shall then strike a name. The person remaining shall be the arbitrator.

b) The arbitrator shall be notified of his/her selection and shall be requested to set a time and place for the hearing, subject to the availability of Union and Employer representatives.

c) The Employer and the Union shall have the right to request the arbitrator to require the presence of witnesses or documents. The Employer and the Union retain the right to employ legal counsel.

d) The arbitrator shall submit his/her decision in writing within thirty (30) calendar days following the close of the hearing or the submission of briefs by the parties, whichever is later.

e) More than one (1) grievance may be submitted to the same arbitrator where both parties mutually agree in writing.

f) The fees and expenses for the arbitrator's services and proceedings shall be borne equally by the Employer and the Union provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

Section 4. Limitations on Authority of Arbitrator

The arbitrator shall have no right to amend, nullify, ignore, add to, or subtract from the provisions of this Agreement. The arbitrator shall consider and decide only the question of fact as to whether there has been a violation, misinterpretation, or misapplication of the specific provisions of this Agreement. The arbitrator shall be empowered to determine the issue raised by the grievance as submitted in writing at Step 2. The arbitrator shall have no authority to make a decision on any issue not submitted or raised. The arbitrator shall be without power to make any decision or award which is contrary to or inconsistent with, in any way, applicable laws, or of rules and regulations of administrative bodies that have the force and effect of law. The arbitrator shall not in any way limit or interfere with the powers, duties and responsibilities of the Village under law and applicable court decisions. Any decision or award of the arbitrator rendered within the limitations of this Section 4 shall be final and binding upon the Union, the Employer, and the employees covered by this Agreement.

Section 5. Processing

It is recognized and accepted by the Union and the Village that the processing of grievances as provided in this section is limited by the job duties and responsibilities of the employees and shall therefore be accomplished during normal working hours only when consistent with such employee duties and responsibilities. The aggrieved employee and a union representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the employer during normal working hours, provided that the employee and the union representative have notified and received the approval of the designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the employer.

Section 6. Waiver

If a grievance is not presented by the employee within the time limits set forth above, it shall be considered "waived." If a grievance is not appealed to the next step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last answer. If the Employer does not answer a grievance or an appeal thereof within the specified time limits, the aggrieved employee may elect to treat the grievance as denied at the step and immediately appeal the grievance to the next step. The parties may by mutual agreement in writing extend any of the time limits set forth in this Article.

ARTICLE VII – NO STRIKE/NO LOCKOUT

Section 1. No Strike

So long as this Agreement is in effect, neither the Union, nor any agents or employees covered by this Agreement will instigate, promote,

sponsor, engage in, or condone any strike, sympathy strike, slowdown, sit-down, concerted stoppage of work, concerted refusal to perform overtime, concerted, abnormal and unapproved enforcement procedures or policies or work to the rule situation, mass absenteeism, or any other intentional interruption or disruption of the operations of the Employer, regardless of the reason for so doing. Any or all employees who violate any of the provisions of this Article may be discharged or otherwise disciplined by the Employer. Each employee who holds the position of officer or steward of the Union occupies a position of special trust and responsibility in maintaining and bringing about compliance with the provisions of this Article. In addition, in the event of a violation of this Section of this Article, the Union agrees to inform its members of their obligations under this Agreement and to direct them to return to work.

Section 2. No Lockout

The Employer will not lock out any employees during the term of this Agreement as a result of a labor dispute with the Union.

Section 3. Penalty

The only matter which may be made the subject of a grievance concerning disciplinary action imposed for an alleged violation of Section 1 is whether or not the employee actually engaged in such prohibited conduct. The failure to confer a penalty in any instance is not a waiver of such right in any other instance nor is it a precedent.

Section 4. Judicial Restraint

Nothing contained herein shall preclude the Employer or the Union from obtaining judicial restraint and damages in the event the other party violates this Article.

ARTICLE VIII - SENIORITY, LAYOFF AND RECALL

Section 1. Definition of Seniority

Seniority shall be based on the length of time from the last date of beginning continuous full-time employment as a Communications Operator in the Police Department of the Village. Conflicts of seniority shall be determined on the basis of the order of the hiring date as a Communications Operator, with the employee hired first being the more senior. Seniority shall not accrue during any unpaid leave of absence in excess of thirty (30) consecutive days and in such event the employee's seniority date shall be adjusted accordingly.

Section 2. Probationary Period

All new employees and those hired after loss of seniority shall be considered probationary employees until they complete a probationary period of six (6) months of work. During an employee's probationary period

the employee may be suspended, laid off, or terminated at the sole discretion of the Village. No grievance shall be presented or entertained in connection with the suspension, layoff, or termination of a probationary employee.

There shall be no seniority among probationary employees. Upon successful completion of the probationary period, an employee shall acquire seniority which shall be retroactive to his last date of hire with the Employer in the position of Communications Operator covered by this Agreement.

Section 3. Seniority List

On or before January 1 each year, the Employer will post, and provide the Council with a seniority list setting forth each employee's seniority date. The Employer shall not be responsible for any errors in the seniority list unless such errors are brought to the attention of the Employer in writing within fourteen (14) calendar days after the Union's receipt of the list. The Employer shall make final determination as to the correctness of the list.

Section 4. Layoff

The Employer, in its discretion, shall determine whether layoffs are necessary. If it is determined that layoffs are necessary, employees covered by this agreement will be laid off in accordance with their length of service.

Except in an emergency, no layoff will occur without at least fourteen (14) calendar days' notification to the Union. The Village agrees to consult the Union, upon request, and afford the Union an opportunity to propose alternatives to the layoff, though such consultation shall not be used to delay the layoff.

Section 5. Recall

Employees who are laid off shall be placed on a recall list for a period of three (3) years. If there is a recall, employees who are on the recall list shall be recalled, in the inverse order of their layoff. Employees who are eligible for recall shall be given fourteen (14) calendar days' notice of recall and notice of recall shall be sent to the employee by certified or registered mail with a copy to the Council provided that the employee must notify the Village Manager or his designee of his intention to return to work within three (3) days after receiving notice of recall. The Village shall be deemed to have fulfilled its obligations by mailing the recall notice by certified mail, return receipt requested, to the mailing address last provided by the employee, it being the obligation and responsibility of the employee to provide the Village Manager with his latest mailing address. If an employee fails to timely respond to a recall notice, his name shall be removed from the recall list.

Section 6. Termination of Seniority/Employment

Seniority and the employment relationship shall be terminated for all purposes if the employee:

a) quits;

b) is discharged for just cause (probationary employees without cause);

c) retires (or is retired should the Village adopt and implement a legal mandatory retirement age);

d) falsified the reason for a leave of absence, or is found to be working during a leave of absence without the written approval of the Village Manager;

e) fails to report to work at the conclusion of an authorized leave of absence or vacation;

f) is laid off and fails to report for work within two (2) working days after the established date for the employee's return to work;

g) is laid off for a period in excess of two (2) years;

h) does not perform work for the Village for a period in excess of two (2) years; provided, however, this provision shall not be applicable to absences due to military service, established work related injury compensable under workers' compensation, disability pension, or a layoff where they employee has recall rights; or

i) is absent for two (2) consecutive working days without notifying the Employer.

Employees who establish to the Employer's satisfaction that their absence under subsections 6(e) and (f) or their failure to notify under subsection 6(i) was clearly due to circumstances beyond their control shall not be terminated under this Section.

Section 7. Effects of Layoff

In the event the Village exercises its right to outsource or subcontract bargaining unit work and such decision results in the layoff of bargaining unit employees, the Village will provide the following benefits to such laid off employees:

- One (1) week of pay for each completed year of service as a full-time Communications Operator for the Village of Lincolnwood as of the date of the layoff, up to a maximum of twelve (12) weeks. Provided, however, any employee in the bargaining unit as of June 16, 2016

shall receive not less than eight (8) weeks of severance under this paragraph.

- Pay the employee for any earned but unused vacation or compensatory time.

- Should an employee laid off under this Section elect continued medical insurance under COBRA, the Village will, upon request reimburse such employee for 100% of the premium cost of two (2) months of coverage, at the same level of coverage that was in effect at the layoff, *i.e.*, employee, employee plus spouse, employee plus children or family.

- Upon request, provide affected laid of communications operators with available copies of training certificates and any awards earned while employed by the Village.

- While severance information will be provided to the Illinois Department of Employment Security in the event an employee files for unemployment upon separation under this Section, the Village will not otherwise contest such employee's eligibility for unemployment compensation.

In exchange for the foregoing, the Union waives any right to bargain over the impact or effects of any decision made by the Village to contract out or subcontract work performed by members of the bargaining unit, including but not limited to the impact or effects of the layoff of such employees.

ARTICLE IX - HOURS OF WORK AND OVERTIME

Section 1. Application of Article

This Article is intended only as a basis for calculating overtime payments, and nothing in this Article or Agreement shall be construed as a guarantee of hours of work per day, per week, or per work cycle.

Section 2. Normal Workday

The normal workday shall include a thirty (30) minute paid lunch period, and two (2) fifteen (15) minute breaks each day. While every effort will be made to provide a lunch period and breaks each work period, work duties take priority and may necessitate eliminating one or more of these periods for the work period.

Section 3. Normal Work Cycle

The Village, in accordance with the Fair Labor Standards Act, defines the work cycle as forty (40) hours worked within a seven (7) day work cycle.

Section 4. Changes in Normal Workday or Normal Work Cycle

Should it be necessary in the Village's judgment to establish schedules departing from the normal workday or the normal work cycle, or to change the shift schedule of an employee or employees, the Village will give, if practicable, seven (7) calendar days advance notice of such change to all employees affected by such change.

Section 5. Overtime Pay

Employees shall be compensated at the rate of one and one-half (1 and 1/2) times the employee's regular straight time hourly rate of pay for all authorized hours worked in excess of forty (40) hours in a seven (7) day work cycle. All paid leave time, excluding sick leave, shall be included as "hours worked" for purposes of overtime computation under this section. Compensation shall be in the form of monetary payment unless compensatory time in lieu of monetary payment is mutually agreed upon by the Employer and the employee.

Section 6. Compensatory Time

Based upon the mutual agreement of the Employer and Employee, compensatory time may be accrued to a maximum of one hundred (100) hours. Use of compensatory time shall be subject to the Employer's approval. An employee shall have the option of accruing up to a maximum of one hundred (100) hours of compensatory time in lieu of overtime pay. While employee wishes will be considered, the scheduling of compensatory time shall be subject to the paramount needs of the Department as determined by the employee's on-duty supervisor. The scheduling of compensatory time shall not adversely affect the department and shall not be unreasonably denied.

Section 7. No Pyramiding

Compensation shall not be paid or compensatory time taken more than once for the same hours under any provision of this Article or Agreement.

Section 8. Court Time

Employees who are required to make a court appearance as a result of their employment with the Village and outside their normal hours of work (i.e., hours not contiguous to their normal shift or on a day not regularly scheduled) shall be paid time and one-half their straight time hourly rate of pay for all hours worked outside their normal shift, with a guarantee of two (2) hours' pay at time and one-half.

Section 9. New Employee Training Incentive

Employees selected and assigned to train newly hired communication operators shall receive one (1) hour pay at one and one-half (1-1/2) times the employee's regular rate of pay for each complete work day actually worked with an employee who is in training.

ARTICLE X - SICK LEAVE

Section 1. Sick Leave

Sick leave credits at full pay shall be awarded at a rate of one (1) sick day earned for each full month of employment. In cases of extended absence due to injury or illness, an employee who has exhausted his/her accrued sick leave may request to use, in advance, the balance of the sick leave that such employee would accrue during the balance of that calendar year; provided, that such employee has not been required to furnish proof of illness due to suspected sick leave abuse in the prior six (6) month period. In the event an employee utilizes sick leave prior to its accrual, and leaves his/her employment with the Village, any payment for used but not-yet-accrued sick leave shall be deducted from the employee's final paycheck. Each individual employee may accrue up to a maximum of one hundred twenty (120) sick leave days.

Sick leave may be used for illness, injury, pregnancy, medical and dental appointments which cannot be scheduled during non-working hours, or for serious illness or injury in the employee's immediate family. Immediate family shall be defined as the employee's spouse, children, parents, mother-in-law, father-in-law, brothers, sisters and grandparents. In case of serious illness in the immediate family, up to three (3) days of sick leave may be approved by the Police Chief or his designee. An additional two (2) days may be approved by the Village Manager.

Once an employee has been granted and is using vacation leave, he may not change the status to sick leave unless he becomes hospitalized.

In the event an employee is unable to work due to illness, he must inform his on-duty supervisor at least two (2) hours prior to the start of the scheduled work day. Failure to inform the supervisor each day of absence, or agreed intervals in the case of an extended illness, may result in loss of pay.

Section 2. Sick Leave Compensation

An employee receiving sick leave benefits shall be paid the equivalent of straight time earnings. Sick leave compensation shall be paid in no less than one (1) hour increments.

Section 3. Accumulated Sick Leave

An employee may receive up to thirty-three percent (33%) of accumulated sick leave, if they terminate in good standing after a minimum of eight (8) years of service as a Communications Operator. Payment will be at the salary rate in effect as of the last day worked.

ARTICLE XI - LEAVES OF ABSENCE

Section 1. Funeral Leave

In the event of a death in the employee's immediate family, the employee may be granted up to three (3) days leave of absence without loss of pay for the purpose of attending the funeral. Upon recommendation of the Police Chief and with the prior approval of the Village Manager, this period may be extended for an additional two (2) days due to extraordinary circumstances, but any such days shall be charged to sick leave, and any other accrued leave time in that order. Immediate family for the purposes of this section shall mean the employee's spouse, children (including step children), grandchildren, son-in-law, daughter-in-law, parents (including step parents), grandparents, father-in-law, mother-in-law, the employee's spouse's grandparent, brothers and sisters (including step brother and step sister), brother-in-law and sister-in-law.

Section 2. Jury Leave

An employee who is required to report for jury duty shall be excused from work without loss of pay for the period of time which he is required to report or serve. Any compensation which the employee receives for jury duty or jury service shall not be subtracted from the employee's regular wages. The employee must return to the Employer any payment for jury duty served.

Section 3. Military Leave

Military leave and re-employment rights will conform with Federal requirements then currently in effect. The employee shall present written evidence of induction or call to training or active duty for reserve or National Guard status to the Chief of Police as soon as practical after receiving notification.

Section 4. Unpaid Leave

Full-time non-probationary employees may request unpaid personal leave for reasons other than as provided for in Section 5 below. Requests for personal leave should be submitted to the Village Manager, who shall review such requests and may grant such requests in his discretion. If granted, personal leave shall not exceed six (6) months. During such absence without pay, the employee shall retain any accrued benefits but shall not accrue further seniority, nor be covered under the Village's health and life insurance plans unless the employee pays 100% of all premium costs. In addition, the employee on such leave of absence without pay shall not continue to accrue benefits, including but not limited to vacations, holidays, or sick leave, during such leave. Failure to report to duty within five (5) working days after the termination of a leave of absence shall be considered a resignation by the employee. Upon the employee's return from leave under this provision, the Village will attempt to reinstate the returning employee to

his former position, if available. If the returning employee's position has been filled, the Village will attempt to reassign such employee to a position of as similar pay and responsibility as possible, depending on the availability of such alternate position.

Section 5. Family and Medical Leave Act of 1993

The parties agree that the Employer may adopt, alter, and enforce policies in compliance with the Family and Medical Leave Act of 1993 ("FMLA").

Section 6. Educational Leave

Subject to both the recommendation of the Police Chief and the discretionary approval of the Village Manager, an employee may be granted, upon written request, an unpaid leave of absence not to exceed one (1) year for educational advancement.

ARTICLE XII - VACATIONS

Section 1. Eligibility

Every employee shall be eligible for paid vacation time after six (6) months employment with the Village. Vacation allowance shall be based on the following schedule:

During Employment Years	Days Accrued Per Payroll Period	Day Per Year
0-6	0.385	10
7-14	0.577	15
15-19	0.769	20
20+	0.962	25

Employees shall accrue paid vacation on a calendar basis. Vacation days shall be credited per payroll period according to the above schedule. Employees must complete six (6) months of service before being entitled to take vacation days earned.

Section 2. Vacation Pay

Vacation pay shall be paid at the rate of the employee's regular straight-time hourly rate of pay in effect for the employee's regular job classification on the payday immediately preceding the employee's vacation.

Section 3. Vacation Scheduling

Vacations shall be scheduled insofar as practicable at times desired by each employee, with the determination of preference with each work unit being made on the basis of an employee's seniority as defined in Article VIII, Section 1. It is expressly understood that the final right to designate vacation periods and the maximum number of employee(s) who may be on vacation at any time is exclusively reserved by the Police Chief in order to ensure the orderly performance of the services provided by the Village.

Section 4. Limitation on Accumulation of Vacation

Earned vacation shall normally be taken within one year after it is earned. Earned vacation may not be accumulated from one year to another unless prior authorization in writing is given by the Police Chief. Under no circumstances may more than two (2) years' vacation time be accumulated.

Section 5. Pay for Earned but Unused Vacation Upon Termination

If at time of termination an employee has earned but unused vacation time, said vacation time shall be paid at the employee's rate of pay at time of termination. In the event of death, any vacation earned but unused shall be paid to the designated beneficiary of the deceased employee. Employees with less than six (6) months of continuous service at termination shall not receive any vacation pay. Except as provided in this section, there shall be no salary payment made in lieu of vacation.

ARTICLE XIII - HOLIDAYS

Section 1. Floating Holidays

Employees covered by this Agreement shall receive twelve (12) floating holidays per calendar year to be scheduled based on the employee's request and with the prior approval of the Police Chief or his designee, provided that approval will not be withheld for arbitrary, capricious or discriminatory reasons. In order to be eligible to receive pay for any of the twelve (12) floating holidays, the employee must work his full scheduled day before and after the floating holiday, unless proof of sickness is provided to, or excusable absence is established by, the Police Chief.

Section 2. Priority Holidays

If an employee is scheduled to work, and works a "priority holiday" as listed below, the employee shall receive time and one-half pay, or comp time at the same rate of accumulation, at the employee's choice, for any hours worked on the priority holiday.

Effective upon execution of this Agreement, the priority holidays are:

New Year's Day	Thanksgiving
July 4th	Christmas Day

Section 3. Priority Holiday Overtime

Employees who are required to work overtime, or are called in with less than 24 hours notice, shall be compensated for such hours worked on a priority holiday at two times the regular rate.

ARTICLE XIV - SALARIES

Section 1. Wage Schedule

	Effective May 1, 2016	Effective May 1, 2017
	2.75%	1.25%
Start	$51,138.60	$51,777.84
After 1 Year	$53,440.12	$54,108.12
After 2 Years	$55,845.73	$56,543.81
After 3 Years	$58,356.86	$59,086.32
After 4 Years	$60,984.58	$61,746.89
After 5 Years	$63,728.92	$64,525.53
After 6 Years	$66,595.39	$67,427.83

The Village reserves the right to place any newly hired Communications Operator with relevant prior experience above starting pay, not to exceed the "After 2 Years" step, as determined by the Village. Such placement shall be for wages only, not for seniority purposes or any other accrued benefit. This shall not affect such individual's probationary period, however.

Section 2. Educational Stipend

Effective May 1, 1995, any personnel with a Baccalaureate Degree will receive an annual stipend equal to one percent (1%) of their annual base pay, payable in the first paycheck issued in December.

ARTICLE XV - INSURANCE

Section 1. Comprehensive Medical Program

a. The Village states its intention to remain a participant in the health insurance pool which covers the Village employees on the date of this agreement. The scope of coverage, including all covered conditions, loss limits, and other terms and conditions shall be established by the pool and its administrators.

Employees may elect single or family coverage in the health plan offered by the Village during the enrollment period established by the Village. Commencing May 1, 2012 the Village shall pay eighty-five percent (85%) of the premium for the applicable level of coverage selected by the employee, and the employee shall pay the remainder, the amount of which shall normally be deducted from the employee's earnings.

b. The Village shall provide partial payment of health benefits for any employee who retires after thirty (30) or more years of employment for a three (3) year period following retirement as follows: The Village shall pay 50% of the employee's payment for the first year following retirement, 33-1/3% of the payment for the second year, and 25% of the payment for the third year. Following the third year this benefit shall cease. Upon eligibility for Medicare this benefit shall cease. This benefit shall apply to coverage (individual or family) held by employee at time of retirement.

Section 2. Dental Insurance Program

The Village states its intention to remain a participant in the dental insurance pool which covers the Village employees on the date of this agreement. The scope of coverage, including all covered conditions, loss limits, and other terms and conditions shall be established by the pool and its administrators. Employees may elect single or family coverage in the dental plan offered by the Village during the enrollment period established by the Village. Effective May 1, 2011 and thereafter, the Village shall pay eighty-five percent (85%) of the premium for the employee's coverage, or eighty-five percent (85%) of the family premium for those employees who opt for dependent coverage, and the and the employee shall pay the remainder for dental coverage, the amount of which shall normally be deducted from employee earnings.

Section 3. Life Insurance

The Village will provide term life insurance in the amount equal to one (1) year's salary for the employee for the duration of this Agreement. The Village retains the right to change carriers and/or to self-insure this benefit as long as the death benefit is maintained in the dollar amounts stated above.

Section 4. Cost Containment

The Village reserves the right to maintain or institute cost containment measures relative to insurance coverage so long as the basic level of insurance benefits remains substantially the same. Such changes may include, but are not limited to, mandatory second opinions for elective surgery, pre-admission and continuing admission review, prohibition on weekend admissions except in emergency situations, bounty clause, and

mandatory outpatient elective surgery for certain designated surgical procedures.

Section 5. Terms of Plans to Govern

The extent of coverage under the insurance plans referred to in Sections 1 and 2 of this Article shall be governed by the terms and conditions set forth in such plan. Any questions concerning coverage shall be resolved in accordance with the terms and conditions establishing said plan and shall not be subject to the Grievance Procedure set forth in this Agreement; provided, however, any employee who has a question concerning coverage may present it to the Village Manager or his designee, and the Village Manager or his designee, in turn, shall make appropriate inquiry and advise the employee of the status of the matter.

Section 6. Reopener - National Health Insurance

In the event that the Federal Government shall institute a program of national health coverage which shall increase the Employer's cost of such coverage for bargaining unit employees, the Employer may require the re-opening of the affected parts of the contract, and the parties shall be required to negotiate in good faith over the effect of such change with the intent of having the bargaining unit employees receive the same, but not more economic benefits.

Section 7. Retiree Health Savings Plan

The Village shall establish the ICMA VantageCare Retiree Health Savings Plan ("RHS plan") for members of this bargaining unit. The plan will allow employees to accumulate defined assets to pay for specified medical expenses in retirement on a tax-free basis, subject to the terms of the plan document and applicable law. All eligible employees are required to participate in the RHS plan.

The employees of this bargaining unit agree that each new calendar year prior to January 1st they will each contribute three (3) days of their sick leave, which shall result a contribution equal to two (2) days pay into the RHS plan.

The contribution of days is not optional. If there is no sick time remaining on the books for an eligible employee, three (3) days will be taken in advance from the following year in January, thereby reducing the number of sick days available in the benefit period.

On a quarterly basis, the employee will be charged a fee, established by ICMA-RC, which will be assessed directly against the employee's account. RHS assets will be invested in the ICMA-RC's Vantagepoint Funds.

Article XVI - General Provisions

Section 1. Medical Examinations

If there is any question concerning an employee's fitness for duty or fitness to return to duty following a layoff or leave of absence, the Village may require, at its expense, that the employee have a medical examination and/or psychological examination by a qualified and licensed physician and/or psychologist selected by the Village.

Section 2. Drug & Alcohol Testing Policy

The Village may require an employee to submit to urine and/or blood tests if the Village determines there is reasonable suspicion for such testing. The Village may require an employee to submit to two (2) random urine and/or blood tests during an employee's probationary period. The Village may also require an employee to submit to urine and/or blood tests if the employee is involved in a work related accident involving property damage (in excess of $500) or personal injury which may require off-site medical attention.

The Village shall use only licensed clinical laboratories for such testing and shall be responsible for maintaining the proper chain of custody. The taking of urine samples shall not be witnessed unless there is reasonable suspicion to believe the employee is tampering with the testing procedure. If the first test results in a positive finding, a confirmatory test by gas chromatography/mass spectrometry (GC/MS or a scientifically accurate equivalent) shall be conducted. An initial positive test result shall not be submitted to the Village unless a confirmatory test result is also positive as to the same sample. The Village shall provide an employee with a copy of any test results which the Village received with respect to such employee.

A portion of the tested sample shall be retained by the laboratory so that the employee may arrange for another confirmatory test (GC/MS or scientifically accurate equivalent) to be conducted by a licensed clinical laboratory of the employee's choosing and at the employee's expense. Once the portion of the tested sample leaves the clinical laboratory selected by the Village, the employee shall be responsible for maintaining the proper chain of custody for said portion of the tested sample.

The results of any positive tests for the first violation shall be made available to the Village for appropriate action.

The illegal use, sale or possession of controlled substances while employed by the Village, abuse of prescribed drugs, as well as being under the influence of alcohol (defined as .02% blood alcohol level or above), or the

consumption of alcohol while on duty, shall be cause for discipline, including termination.

Section 3. Outside Employment

No employee shall engage in outside employment (which includes self-employment) unless the Police Chief, in accordance with applicable policies that may be in effect from time to time has approved outside employment. Except during an employee's vacation period, approved outside employment shall not exceed twenty (20) hours per week. Any change in the nature or extent of an employee's approved outside employment shall be subject to the Police Chief's prior approval. Under no circumstances will the members of the bargaining unit make use of the Employer's uniform, equipment, or other property, nor will they represent themselves as employees of the Village of Lincolnwood while engaging in outside employment.

Section 4. Access to Payroll Records

The Union shall have the right to examine time sheets and other records pertaining to the computation of compensation of any bargaining unit employee whose pay is in dispute at reasonable times with the employee's consent.

Section 5. Indemnification

The Village will indemnify bargaining unit employees in accordance with the provisions of applicable Illinois law. The Village hereby agrees that in the event any claim or action is instituted against an employee or former employee of the Village arising out of an act or omission occurring within the scope of his/her employment as such employee except where the injury results from willful misconduct of the employee, the Village shall appear and defend such employee against the claim or action and pay any judgment based on such claim or action, or pay any compromise or settlement of such claim or action.

Section 6. Uniforms and Allowance

a. The amount which each employee (other than in letter (b) below) is allotted under the Village's uniform and allowance shall be a total of $450.00 per fiscal year for the purchase of uniforms, to be disbursed as described in paragraph (C), below.

b. Newly hired communications operators shall receive a one time uniform CREDIT of $700, and the employees will be permitted to purchase Village approved uniform items from a vendor approved by the Village. The Village will be billed for these items by the vendor.

c. The disbursement of the allotment shall be as follows: Employees receiving $450.00 per fiscal year shall receive one payment of $225.00 with their first regular paycheck in NOVEMBER of each year;

employees will also be permitted to purchase Village approved uniform items from a vendor approved by the Village, up to $225.00, and the Village will be billed for these items by the vendor. Unused amounts do not carryover from one fiscal year to the next.

Section 7. Inoculation and Immunization

The Village will agree to pay for the inoculation, immunization or testing, as appropriate, of an Employee, if the Employee is exposed to any of the following diseases in the course of the Employee's assigned duties, should a Village-designated physician deem it necessary or prudent:

- Rabies
- Tetanus
- Hepatitis B
- Tuberculosis
- HIV/Aids
- Bacterial Meningococcal Meningitis

The Village will also agree to pay for the inoculation, immunization or testing, as appropriate, of any family member cohabiting with an Employee who has been exposed to any of the following diseases in the course of the Employee's duties, should a Village designated physician determine that they have been exposed to the disease via contact with the Employee, and are at risk of contracting the disease:

- Hepatitis B
- Tuberculosis
- HIV/Aids
- Bacterial Meningococcal Meningitis

If any of the above inoculations, immunizations, or tests are covered under the health insurance plan provided by the Village to the Employee and/or the employee's family, the Employee shall apply for insurance reimbursement for the cost of such inoculations, immunizations, or tests. However, any portion of such costs not covered by the health insurance plan will be paid by the Village.

Section 8. File Inspection

The employer will assure access and review of any and all personnel files of the affected employee consistent with the Illinois Personnel Records Review Act, 820 ILCS 40/1, et seq.

Section 9. Tuition Reimbursement

The Village recognizes the benefits of employees continuing their education.

Therefore, the Village has agreed to establish a tuition reimbursement program to encourage continued education.

Approval of any tuition reimbursement request is conditioned upon the availability of funds in the Police Department budget and the authorization of the Chief of Police. The minimum amount of funds which the Village shall appropriate for purposes of tuition reimbursement each fiscal year shall be sufficient to reimburse each employee who has applied for such reimbursement in the proper and timely manner as directed by the Chief of Police, and in the amount determined pursuant to the terms of this Section. However, the Village shall not be obligated to appropriate more funds than are necessary to reimburse two (2) employees to the maximum amount allowed by this Section. The Village may appropriate more funds for tuition reimbursement than this minimum, but the decision to do so shall rest in the sole and exclusive discretion of the Village.

Employees may be eligible for reimbursement of tuition expenses for courses taken from an educational institution (technical school, community college, college or university accredited by a recognized educational accreditation agency), in accordance with the following conditions.

(1) Employees must have completed their probationary period.

(2) Employees must seek to exhaust all other sources of assistance (veteran's benefits, scholarships, and grants), with the exception of student loans. Reimbursement by the Village will only be provided for the remaining balance and subject to the conditions of this Section.

(3) Courses must be directly related to the job the employee is currently performing, no exceptions. Classes must not interfere with an employee's ability to perform his/her job.

(4) Employees must obtain approval from the Chief of Police for each course, prior to enrollment, to qualify for reimbursement.

(5) Evidence of satisfactory completion of the course is required as a condition of reimbursement, satisfactory completion being the receipt of a grade "C" or equivalent or better, or receiving a "pass" grade in a pass/fail course at the following levels of reimbursement:

A. For a grade of "B" or equivalent or better, or a "pass" grade in the case of a "pass/fail" course, the employee shall be eligible for 100% reimbursement of tuition.
B. For a grade "C" or equivalent, the employee shall be eligible for 70% reimbursement of tuition.

Grades below "C" or equivalent, or receipt of a "fail" grade in the case of a "pass/fail" course, shall render the employee ineligible for tuition reimbursement.

(6) To maintain eligibility, employees must remain on the active payroll and be performing their job satisfactorily through completion of each course.

(7) The Village retains the authority to evaluate the cost of course work based on similar courses offered at a state college or university and not necessarily the cost of the course at a specific college or university an employee chooses to attend. Reimbursements are indexed to and may not exceed the prevailing tuition and credit hour rates for Northeastern Illinois University for basic undergraduate and graduate programs.

(8) The Village will reimburse employees for books, but the employee shall be responsible for any and all fees or other incidental expenses.

(9) The Village will not reimburse an employee for more than six (6) credit hours per semester; exceptions may be granted by the Chief of Police based on special circumstances.

(10) Requests to be considered for tuition reimbursement should be made in writing to the Chief of Police. It is recommended that requests for tuition reimbursement be submitted by February 15th to allow for planning and budgeting in the next fiscal year (starting in the month of May). No carry over payments into the next fiscal year will be allowed.

(11) Employees should contact the Village Manager's Office for more information or questions about educational assistance.

(12) While educational assistance is expected to enhance employees performance and professional abilities, the Village of Lincolnwood cannot guarantee that participation in formal education will entitle the employee to automatic advancement, a different job assignment, or pay increases, unless otherwise mandated by a specific provision of this Agreement.

(13) If an employee voluntarily leaves the Village within two (2) years of the reimbursement the employee must pay back the Village for the reimbursement.

Section 10. Killed in the Line of Duty

The Employer agrees to defray all reasonable funeral and burial expenses of any communication officer of the Police Department killed in the line of duty, not to exceed $15,000.

Section 11. Bilingual Stipend

On or about May 1st of each new Village fiscal year, commencing in May, 2005, each bargaining unit employee who the Village determines is proficient in any or all of the following foreign languages will be given a lump sum bonus in the gross amount of $120, which said amount shall not be added to base pay: Spanish, Russian, Polish, Arabic, Mandarin, American Sign Language (for the deaf) and any other foreign languages approved by the Village. In no event shall any employee be eligible to receive more than one bilingual stipend, regardless of the number of foreign languages in which they may be proficient, *e.g.*, if an employee is deemed proficient in Spanish and Russian, such employee will receive a total of $120 each May 1st.

Any employee who seeks a bilingual stipend under this Section shall submit a request to the Village. In order to be eligible for a bilingual stipend, the Village may require the employee to take and pass a foreign language proficiency test, administered by an outside vendor selected by the Village. No employee will be entitled to compensation for time spent taking the test (unless it is taken during the employee's regular working hours), or preparing for same. The employee shall pay a $25 fee for each such test, but this fee shall be waived if the employee passes the proficiency test.

ARTICLE XVII- DISCIPLINE

Section 1. Employee Discipline

The Employer shall not discipline or discharge any post-probationary employee without just cause. The Employer further agrees that disciplinary action shall be in a timely fashion.

Section 2. Progressive and Corrective Discipline

The Employer and the Union agree with the tenets of progressive and corrective discipline. This agreement to use progressive and corrective disciplinary action does not prohibit the Employer in any case from imposing discipline which is commensurate with the severity of the offense. Once the measure of discipline is determined and imposed, the Employer shall not increase it for the particular act of misconduct unless new facts or circumstances become known, within a reasonable period of time.

Section 3. Requirement for Complaint

Employees may be required to write a report to the Department on complaints against them by persons in or outside the Police Department, upon being advised by the Chief or his Designee of the nature of the complaint. Before the employee is subjected to any formal discipline based upon such complaint, the employee shall be advised of the identity of the complainant. Nothing in this Section shall modify the parties' rights and obligations under the provisions of Article VI, Grievance and Arbitration.

Section 4. Predisciplinary Meeting

Before an employee is discharged or suspended for more than five (5) days, the Employer shall provide such employee with:

(a) Notice of the charges giving rise to the contemplated action;

(b) An explanation of the evidence giving rise to the charges; and

(c) An opportunity to be heard on and/or to respond to such charges.

In the event that the employee chooses to be heard on pending charges, he shall be permitted to have a Union representative present, provided that such representative is available within twenty-four (24) hours of the employee's receipt of notice of the charges, regardless of whether such notice is by means of oral, telephonic or written communication.

Section 5. Union Representation

An employee shall have the right to Union representation at any investigatory interview if the employee requests such representation and if the employee has reasonable grounds to believe that the interview may lead to disciplinary action.

ARTICLE XVIII - LABOR MANAGEMENT MEETINGS

Section 1. Labor-Management Meetings

The Union and the Employer mutually agree that, in the interest of efficient management and harmonious employee relations, it is desirable that meetings be held between Union representatives and responsible representatives of the Employer from time to time, but not more frequently than monthly, unless mutually agreed otherwise. Such meetings may be requested at least seven (7) days in advance, or less if necessary, by either party by placing in writing a request to the other for a "labor/management meeting" and expressly providing the agenda for such meeting. Such meetings shall be limited to:

(a) Discussion on the implementation and general administration of this Agreement;

(b) A sharing of general information of interest to the parties;

(c) Notifying the Union of changes in non-bargaining conditions of employment contemplated by the employer which may affect employees, and/or;

(d) Job-related safety issues and procedures.

Any report or recommendation which may be prepared by the Union or designee(s) of the Chief of Police as a direct result of these meetings will be in writing, and copies thereof shall be submitted to the Chief of Police and the representative of the Union.

Section 2. Meetings Exclusive of Grievance Process

It is expressly understood and agreed that labor-management meetings shall be exclusive of the grievance procedure. Grievances being processed under the grievance procedure shall not be considered at labor-management" meetings, nor shall negotiations for the purpose of altering any or all of the terms of this Agreement be carried on at such meetings.

Section 3. Absence from Work

Not more than one (1) bargaining unit employee shall be permitted to be absent from work, with pay, to attend "labor-management" meetings. Additional Union members may be in attendance, provided such employees are not required to be relieved from duty to attend such meetings. Travel expenses associated with any "labor-management" meetings shall be the responsibility of the employees.

ARTICLE XIX - SAVINGS CLAUSE

If any provision of this Agreement or any application thereof should be rendered or declared unlawful, invalid or unenforceable by virtue of any judicial action, or by any existing or subsequently enacted Federal or State legislation, or by Executive Order or other competent authority, the remaining provisions of this Agreement shall remain in full force and effect. In such event, upon the request of either party, the parties shall meet promptly and negotiate with respect to substitute provisions for those provisions rendered or declared unlawful, invalid or unenforceable.

ARTICLE XX — WAIVER

Section 1

Any and all prior agreements, resolutions, practices, policies, rules and regulations regarding terms and conditions of employment, to the extent inconsistent with the provisions of this Agreement, are hereby superseded.

Section 2

The parties mutually acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any term or condition of employment not removed by law from bargaining. All agreements and understandings arrived at by the parties are set forth in writing in this Agreement for the stipulated duration of this Agreement. The Employer and the Union each voluntarily and unqualifiedly waives the right to meet and

negotiate regarding any and all terms and conditions of employment referred to or covered in Agreement or with respect to any term or condition or employment not specifically referred to or covered by this Agreement, even though such terms or conditions may not have been within the knowledge or contemplation of either or both parties at the time this contract was negotiated or executed.

ARTICLE XXI - PERSONNEL POLICIES

The Village retains its management right and responsibility to maintain reasonable personnel practices, rules and regulations, whether by policy, ordinance or otherwise, and to institute, implement and amend such policies. All such policies currently in existence, or hereafter implemented or amended from time to time, shall not be vitiated by this Agreement, except where a specific express provision of this Agreement covers the same subject matter and conflicts with such Village policy. In the event that this Agreement should directly conflict with any Village personnel policy, from whatever source, this Agreement shall supersede and shall be effective with regard to the employees covered herein for the term of this Agreement.

ARTICLE XXII DURATION AND TERM OF AGREEMENT

This Agreement shall be effective upon execution and shall remain in full force and effect until 11:59 p.m. on the 30th day of April, 2018. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing at least sixty (60) days prior to the anniversary date that it desires to modify this Agreement. In the event that such notice is given, negotiations shall begin no later than 45 days prior to the anniversary date.

Notwithstanding any provision of this Article or Agreement to the contrary, this Agreement shall remain in full force and effect after the expiration date and until a new agreement is reached unless either party gives at least ten (10) days written notice to the other party of its desire to terminate this Agreement, provided such termination date shall not be before the anniversary date set forth in the preceding paragraph.

Village of Lincolnwood	FOP Labor Council Representative
_____	_____
Date: _____	Date: _____

Appendix A

Illinois Fraternal Order of Police

Labor Council

974 Clock Tower Drive

Springfield, IL 62704

I,_____, hereby authorize my employer, the Village of Lincolnwood, to deduct from my wages the uniform amount of monthly dues set by the Illinois Fraternal Order of Police Labor Council for expenses connected with the cost of negotiating and maintaining the collective bargaining agreement between the parties and to remit such dues to the Illinois Fraternal Order of Police Labor Council as it may from time to time direct.

Please remit all dues deductions to:

ILLINOIS FRATERNAL ORDER OF POLICE

LABOR COUNCIL

974 CLOCK TOWER DRIVE

SPRINGFIELD, IL 62704

Appendix "B" GRIEVANCE FORM

AGREEMENT

BETWEEN

VILLAGE OF LINCOLNWOOD

AND

ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL
(COMMUNICATIONS OPERATORS)

2016-2018

Request for Board Action

REFERRED TO BOARD: July 19, 2016 **AGENDA ITEM NO: 3**

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of an Ordinance in Case #PC-06-16 to Approve a Special Use and Certain Variations of the Zoning Code to Permit a New Retail Building and Off-Street Parking Area at 3701 West Touhy Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
Oxford Real Estate Equities, LLC, contract purchaser of 3701 West Touhy Avenue, proposes to demolish the existing industrial building and construct a new 4,500-square-foot AT&T retail store and off-street parking area. The new single-tenant building is in the Retail Overlay Zone of the Village's M-B Manufacturing and Business Zoning District and is the first such project since the establishment of the Retail Overlay Zone in 2013. The property will be accessed from Lawndale Avenue and will be located at the west end of the property, with no curb cut or vehicular access proposed from Touhy Avenue. By situating the building in this manner, the majority of the property cannot be improved with an off-street parking area without a Special Use to permit front yard parking (Section 7.06(5) of the Zoning Code), a Perimeter Landscape Variation (Section 6.14(1) and Section 6.14(1)(b)), and Interior Landscape Variation (Section 6.14(2)a). The Plan Commission recommended approval of the requested Special Use and Variations, by a 7-0 vote, subject to:

1. Grant a utility easement for combined sewer if it's determined that no such easement exists;
2. Submit a security plan for the property for Police Chief approval prior to the Certificate of Occupancy; and
3. Prior to occupancy, install a Fire Department Knox Box.

At its June 21, 2016 meeting, the Village Board concurred, by a 6-0 vote, with the Plan Commission recommendation and directed the Village Attorney to prepare the requisite Ordinance. Attached for approval is the proposed Ordinance prepared by the Village Attorney, consistent with Village Board direction.

FINANCIAL IMPACT:
None

DOCUMENTS ATTACHED:
1. Proposed Ordinance

RECOMMENDED MOTION:
Move to Approve an Ordinance granting a Special Use and certain Variations of the Zoning Code to permit a new retail building and off-street parking area at 3701 West Touhy Avenue.

THIS SPACE FOR RECORDERS USE ONLY

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2016-____

AN ORDINANCE APPROVING A SPECIAL USE PERMIT AND VARIATIONS FOR THE DEVELOPMENT OF A RETAIL BUILDING AND AN OFF-STREET PARKING LOT

(3701 West Touhy Avenue)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS _____ DAY OF _____, 2016.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2016

_____
Village Clerk

AN ORDINANCE APPROVING A SPECIAL USE PERMIT AND VARIATIONS FOR THE DEVELOPMENT OF A RETAIL BUILDING AND AN OFF-STREET PARKING LOT
(3701 West Touhy Avenue)

WHEREAS, Oxford Real Estate Equities, LLC (***"Developer"***) is the contract purchaser of that certain property located in the M-B Light Manufacturing/Business District (***"M-B District"***) and the MBROZ Manufacturing/Business Retail Overlay Zone (***"MBROZ Zone"***), commonly known as 3701 West Touhy Avenue, and legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance (***"Property"***); and

WHEREAS, the Property is currently improved with an industrial building; and

WHEREAS, the Developer desires to: (i) demolish the existing structure on the Property; (ii) construct a new retail building on the Property (***"Proposed Building"***); and (iii) construct a new off-street parking lot on the Property (***"Proposed Parking Lot"***) (collectively, the ***"Proposed Development"***); and

WHEREAS, pursuant to Section 7.06(5) of the Zoning Ordinance, open-air, off-street parking spaces may not be located in a front yard in the M-B District except upon issuance by the Village Board of Trustees of a special use permit therefor; and

WHEREAS, the Proposed Parking Lot would be located within the required front yard of the Property, in violation of Section 7.06(5) of the Zoning Ordinance; and

WHEREAS, pursuant to Section 6.14(1) of "The Village of Lincolnwood Zoning Ordinance" as amended (***"Zoning Ordinance"***), off-street parking lots containing five or more parking spaces are required to be set back, buffered and screened from public view and adjacent property by a perimeter landscaped area having a minimum width of eight feet; and

WHEREAS, the Developer desires to improve the Property with a 7.06-foot-wide perimeter landscape area on the north side of the Proposed Parking Lot, a 7.36-foot-wide perimeter landscape area on the east side of the Proposed Parking Lot, and a 3.71-foot-wide perimeter landscape parking area on the south side of the Proposed Parking Lot, all in violation of Section 6.14(1) of the Zoning Ordinance; and

WHEREAS, pursuant to Section 6.14(2) of the Zoning Ordinance, a planting island equal in area to a parking space must be located at each end of a parking row within an off-street parking lot; and

WHEREAS, the Developer desires to improve the Proposed Parking Lot with planting islands that do not satisfy the minimum size requirements set forth in Section 6.14(2) of the Zoning Ordinance, and desires to eliminate the required planting islands at the northeast and southeast corners of the Proposed Parking Lot, all in violation of Section 6.14(2) of the Zoning Ordinance; and

WHEREAS, the Developer, with the consent of the current owner of the Property, has filed an application for: (i) a special use permit to allow for the Proposed Parking Lot to be

constructed within the required front yard of the Property; (ii) a variation from Section 6.14(1) of the Zoning Ordinance to decrease the perimeter landscape screening requirements for the northerly, easterly, and southerly boundaries of the Proposed Parking Lot; and (iii) a variation from Section 6.14(2) of the Zoning Ordinance to decrease the planting island size and quantity requirements for the Proposed Parking Lot (collectively, the ***"Requested Relief"***); and

WHEREAS, a public hearing of the Plan Commission of the Village of Lincolnwood to consider approval of the Requested Relief was duly advertised in the *Chicago Tribune* on May 27, 2016, and held on June 15, 2016; and

WHEREAS, on June 15, 2016, the Plan Commission made findings and recommendations in support of the Requested Relief, subject to specified conditions; and

WHEREAS, the Village President and Board of Trustees have determined that the Requested Relief meets the required standards for special use permits and variations as set forth in Article V of the Zoning Ordinance; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to grant the Requested Relief, subject to the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF SPECIAL USE PERMIT. In accordance with, and pursuant to, Article V of the Zoning Ordinance and the home rule powers of the Village, and subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 4 of this Ordinance, the Village President and Board of Trustees hereby grant a special use permit to the Developer to allow the Proposed Parking Lot to be located in the front yard of the Property.

SECTION 3. APPROVAL OF VARIATIONS. Subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section Four of this Ordinance, the Village President and Board of Trustees hereby grant the following variations for the Property, in accordance with, and pursuant to, Article V of the Zoning Ordinance and the home rule powers of the Village:

A. Perimeter Screening Variations. Variations from Section 6.14(1) of the Zoning Ordinance to decrease the minimum perimeter landscape screening width for the Proposed Parking Lot, as follows:

1. Along the north side of the Proposed Parking Lot, from eight feet to 7.06 feet;

2. Along the east side of the Proposed Parking Lot, from eight feet to 7.36 feet; and

3. Along the south side of the Proposed Parking Lot, from eight feet to 3.71 feet.

B. Planting Island Variations. Variations from Section 6.14(2) of the Zoning Ordinance to:

1. Decrease the minimum size of the planting islands to be located within the Proposed Parking Lot, from nine feet by 20 feet to the various sizes depicted in the Site and Landscape Plans (as defined in Section 4.B of this Ordinance); and

2. Eliminate the planting island requirements for the northeast and southeast corners of the Proposed Parking Lot, as depicted in the Site and Landscape Plans.

SECTION 4. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Zoning Ordinance, the approvals granted pursuant to Sections 2 and 3 of this Ordinance are hereby expressly subject to, and contingent upon, the development, use, and maintenance of the Property in compliance with each and all of the following conditions:

A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Property must comply at all times with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.

B. Compliance with Plans. Except for minor changes and site work approved by the Village Zoning Officer or the Village Engineer (for matters within their respective permitting authorities) in accordance with all applicable Village standards, the development, use, operation, and maintenance of the Proposed Building, the Proposed Parking Lot, and the Property must comply with the following plans:

1. The Site Plan, prepared by Craig R. Knoche & Associates, consisting of one sheet and dated May 2, 2016, a copy of which is attached to and, by this reference, made a part of this Ordinance as **Exhibit B**;

2. The Utility & Stormwater Management Plan, prepared by Craig R. Knoche & Associates, consisting of one sheet and dated May 2, 2016, a copy of which is attached to and, by this reference, made a part of this Ordinance as **Exhibit C**;

3. The Preliminary Floor Plan, prepared by Reitan Architects, LLC, consisting of one sheet and with a latest revision date of April 13, 2016, a copy of which is attached to and, by this reference, made a part of this Ordinance as **Exhibit D**;

4. The Preliminary Elevations, prepared by Reitan Architects, LLC, consisting of one sheet and with a latest revision date of April 13, 2016, a copy of which is attached to and, by this reference, made a part of this Ordinance as **Exhibit E**; and

5. The Landscape Plan, prepared by Craig R. Knoche & Associates, consisting of one sheet and dated May 2, 2016, a copy of which is attached to and, by this reference, made a part of this Ordinance as **Exhibit F**.

C. Sewer Easement. The Developer must cooperate in good faith with the Village to negotiate and grant to the Village all easement rights necessary for all combined sewers existing or to be constructed on the Property.

D. Security and Safety Measures.

1. Knox Boxes. The Village has the right to refuse to issue a certificate of occupancy for the Proposed Development prior to the installation by the Developer of a Knox Box in a manner, and at specific locations on the Property, approved by the Village Fire Chief in his or her sole discretion.

2. Security Plan. The Village has the right to refuse to issue a certificate of occupancy for the Proposed Development prior to the approval by the Village Chief of Police of a security plan for the Proposed Development, which plan may include the installation of alarms, cameras, lighting, and other devices intended to deter crime and to improve public safety, and which approval may be withheld in the sole and absolute discretion of the Village Chief of Police.

E. Reimbursement of Village Costs. In addition to any other costs, payments, fees, charges, contributions, or dedications required under applicable Village codes, ordinances, resolutions, rules, or regulations, the Developer must pay to the Village, promptly upon presentation of a written demand or demands therefor, all legal fees, costs, and expenses incurred or accrued in connection with the review, negotiation, preparation, consideration, and review of this Ordinance. Payment of all such fees, costs, and expenses for which demand has been made must be made by a certified or cashier's check. Further, the Developer will be liable for, and must pay upon demand, all costs incurred by the Village for publications and recordings required in connection with the aforesaid matters.

SECTION 5. RECORDATION; BINDING EFFECT. A copy of this Ordinance will be recorded with the Cook County Recorder of Deeds. This Ordinance and the privileges, obligations, and provisions contained herein will inure solely to the benefit of, and be binding upon, the Developer and his heirs, representatives, successors, and assigns.

SECTION 6. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Developer to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, as applicable, the approvals granted in Sections 2 and 3 of this Ordinance will, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be

revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approvals granted in Sections 2 or 3 of this Ordinance unless they first provide the Developer with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property will be governed solely by the regulations of the M-B District and the MBROZ Zone, and the applicable provisions of the Zoning Ordinance, as the same may, from time to time, be amended. Further, in the event of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances.

SECTION 7. AMENDMENTS. Any amendments to the approvals granted in Sections 2 and 3 of this Ordinance that may be requested by the Developer after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Ordinance.

SECTION 8. SEVERABILITY**.** If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and will be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 9. EFFECTIVE DATE.

A. This Ordinance will be effective only upon the occurrence of all of the following events:

1. Passage by the Village President and Board of Trustees in the manner required by law;

2. Publication in pamphlet form in the manner required by law; and

3. The filing by the Developer with the Village Clerk of an Unconditional Agreement and Consent, in the form of **Exhibit G** attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance; and

B. In the event the Developer does not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 9.A.3 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees will have the right, in its sole discretion, to declare this Ordinance null and void and of no force or effect.

[SIGNATURE PAGE FOLLOWS]

PASSED this _____ day of _____, 2016.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this _____ day of _____, 2016.

_____
Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2016

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#47238128_v1

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

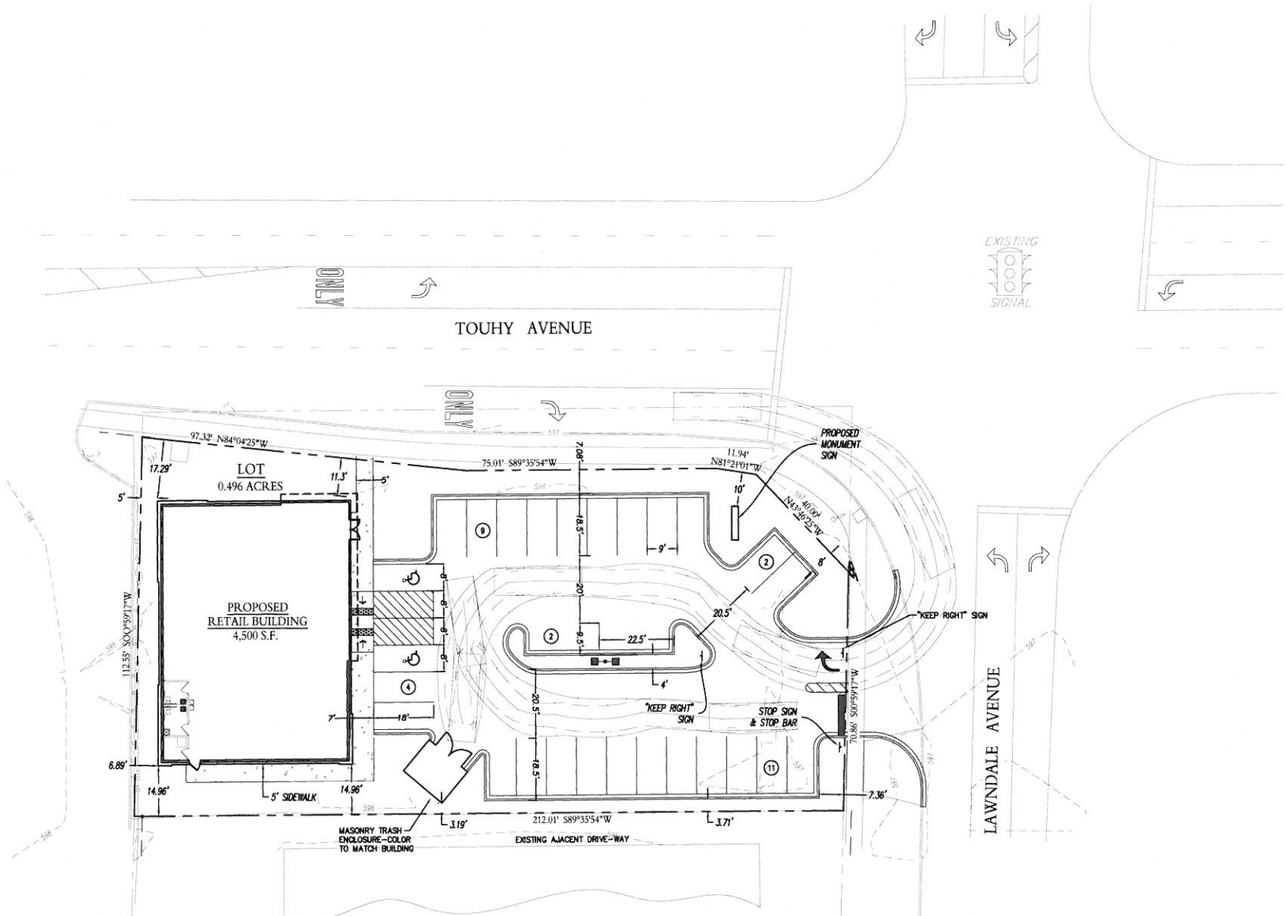
That part of the North 120.00 feet of Lot 1 in Lincolnwood Industrial Park Resubdivision, being a resubdivision of part of the Northeast Quarter of the Northwest Quarter of Section 35, Township 41 North Range 13 East of the Third Principal Meridian, according the plat thereof recorded February 25, 1964 as Document No. 19056479, in Cook County, Illinois, described as follows:
Beginnning at the Northeast corner of Lot 1 aforesaid; thence on an assumed bearing of South 00 degrees 59 minutes 17 seconds West along the east line of said Lot 1 a distance of 49.14 feet; thence North 43 degrees 46 minutes 25 seconds West 40.00 feet; thence North 81 degrees 21 minutes 01 seconds West 11.94 feet; thence South 89 degrees 35 minutes 54 seconds West 75.01 feet; thence North 84 degreees 04 minutes 25 seconds West 97.32 feet to the west line of said Lot 1; thence North 00 degrees 59 minutes 17 seconds West along the west line of said Lot 1 a distance of 7.45 feet to the north line of said Lot 1; thence North 89 degrees 35 minutes 54 seconds East along the north line of said Lot 1 a distance of 212.01 feet to the point of beginning, containing 0.087 acres of land.

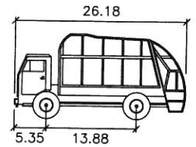
Commonly known as: 3701 West Touhy Avenue, Lincolnwood, Illinois

P.I.N.: 10-35-136-026-0000

EXHIBIT B

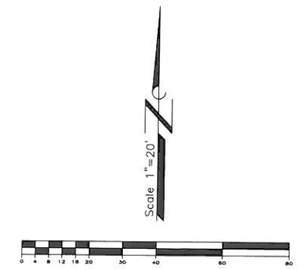
SITE PLAN





REFUSE 2AXLE feet

Width	: 8.00
Track	: 8.00
Lock to Lock Time	: 19.68
Steering Angle	: 34.50



SITE ANALYSIS

TOTAL LOT	21,628 SF 0.496 ACRES
PROPOSED RETAIL BUILDING	4,500 SF
TOTAL CARS PROVIDED	28 CARS

LEGEND

- PROPOSED CURB & GUTTER SEE DETAILS
- EXISTING CURB & GUTTER
- PROPERTY LINE
- SETBACK LINE
- HEAVY DUTY CONCRETE PAVEMENT
- PROPOSED LIGHT POLE

SITE NOTES

1. ALL DIMENSIONS ARE BACK OF CURB UNLESS OTHERWISE NOTED.
2. ALL CURB RADII ARE BACK OF CURB UNLESS OTHERWISE NOTED.
3. SEE ARCHITECTURAL PLANS FOR EXACT BUILDING DIMENSIONS.
4. CONTRACTOR TO VERIFY DIMENSIONS PRIOR TO STARTING WORK AND NOTIFY ENGINEER IF ANY DISCREPANCIES ARE FOUND.
5. SIDEWALK AROUND PERIMETER OF BUILDING SHALL BE INTEGRAL WALK / CURB. SEE DETAILS.
6. CONTRACTOR WILL BE RESPONSIBLE FOR REPAIRING ALL EXISTING PAVEMENT AND/OR CURB AND GUTTER DAMAGED DURING CONSTRUCTION, WHICH IS NOT SPECIFIED ON DEMOLITION PLAN (C0.2).
7. SEE DETAIL FOR CONCRETE PAVEMENT SECTIONS.
8. PAVEMENT MARKINGS WITHIN THE PARKING LOT SHALL BE PAINTED TRAFFIC YELLOW 4" WIDE AND 2 COATS.
9. ADA ACCESSIBLE RAMPS SHALL BE INSTALLED AT ALL LOCATIONS DELINEATED ON PLANS AS WELL AS AT ALL LOCATIONS WHERE SIDEWALKS ABUTTS DRIVES OR ROADWAYS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR INSTALLING RAMPS PER THE MOST STRINGENT LOCAL, STATE OR FEDERAL CODE AT THE TIME OF CONSTRUCTION.
10. ALL CURB AND GUTTER SHALL BE B6.12 UNLESS OTHERWISE STATED ON THE PLANS.

REQUIREMENT:
PER ADAAG SECTION 4.1.2 (1) AT LEAST ONE ACCESSIBLE ROUTE COMPLYING WITH 4.3 SHALL BE PROVIDED WITHIN THE BOUNDARY OF THE SITE FROM PUBLIC TRANSPORATION STOPS, ACCESSIBLE PARKING SPACES, PASSENGER LOADING ZONES IF PROVIDED, AND PUBLIC STREETS OR SIDEWALKS TO AN ACCESSIBLE BUILDING ENTRANCE.

PREFERRED LOCATION FOR ACCESSIBLE ROUTE SHALL COINCIDE WITH PEDESTRIAN ACCESS TO CORNER OTHERWISE LOCAL ENGINEER TO DETERMINE BEST LOCATION TO CONFORM TO SLOPE ALLOWANCES DEFINED BY ADA.

VERIFY COMPLIANCE WITH MORE STRINGENT CODES.

REVISIONS

NO.	DATE	DESCRIPTION	NO.	DATE	DESCRIPTION

SITE PLAN

PROPOSED RETAIL
SWC TOUHY AVE & LAWNDALE AVE
LINCOLNWOOD, ILLINOIS

Craig R. Knoche & Associates • Civil Engineers • Surveyors • Land Planners
Civil Engineers, P.C.
24 N. Bennett Street • Geneva, IL 60134 • phone (630) 845-1370 • fax (630) 845-1375

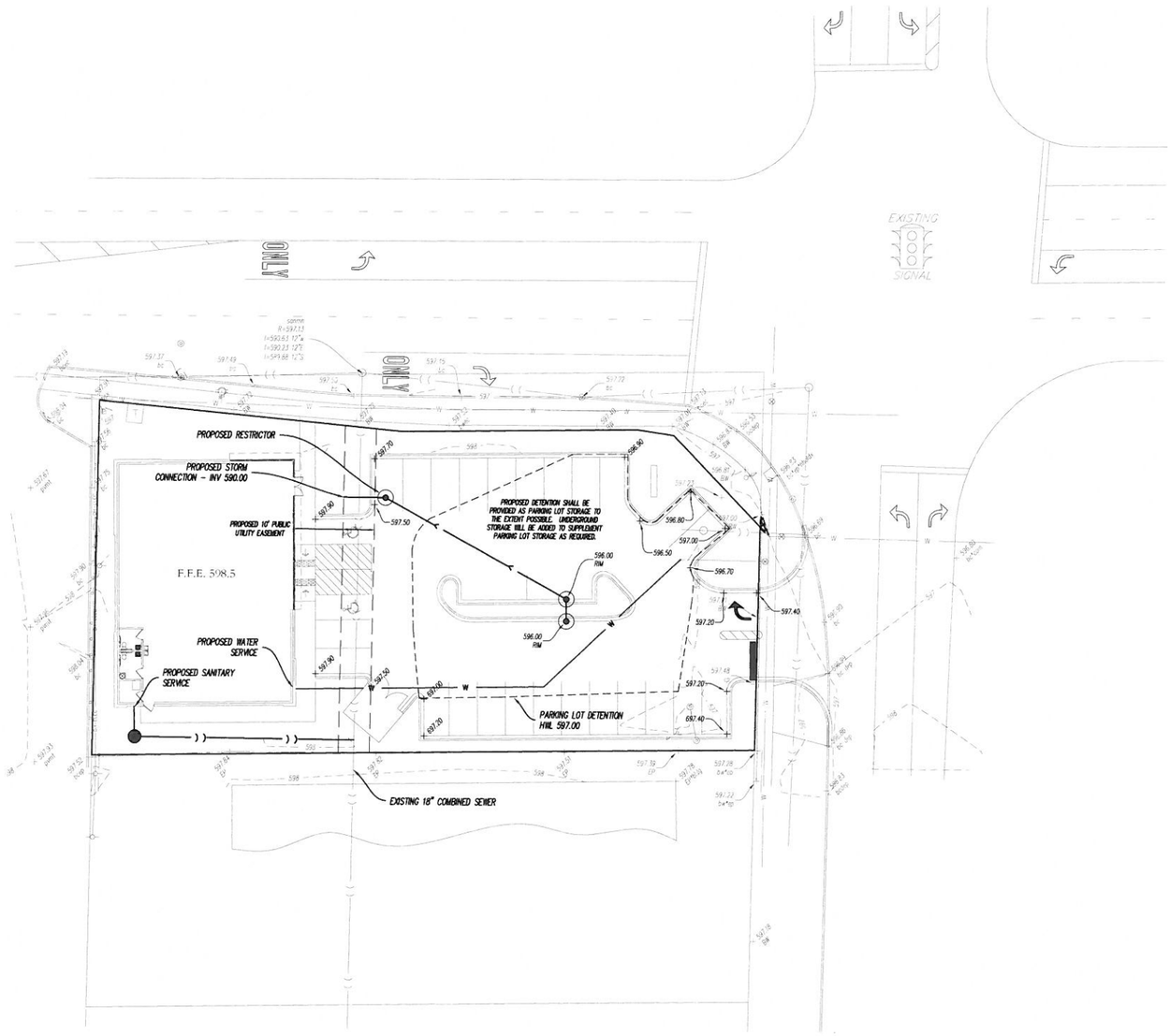
DATE: 5/02/16
FILE: 16-015 C10
JOB NO: 16-015

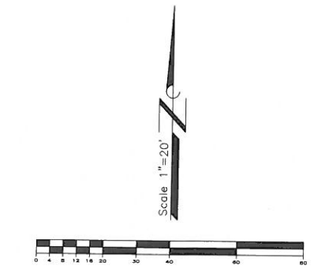
C1.1
SHEET NO.

SWC TOUHY AVE. & LAWNDALE ST. LINCOLNWOOD, ILLINOIS

EXHIBIT C

UTILITY AND STORMWATER MANAGEMENT PLAN





LEGEND

	PROPOSED	EXISTING
STORM SEWER	——>	——>
SANITARY SEWER	——)——>	——)——>
ELECTRIC	——E——	——E——
TELEPHONE	——T——	——T——
GAS	——G——	——G——
STORM MANHOLE	⊙	⊙
FLARED END SECTION	◢	◢
SANITARY MANHOLE	●	○
VALVE VAULT / B-BOX	⊠	⊗
FIRE HYDRANT	◆	✲
LIGHT POLES	■—○—■	■—○—■

STORMWATER MANAGEMENT

TOTAL SITE AREA - 0.496 ac.

SITE RUNOFF COEFFICIENT
PROPOSED IMPERVIOUS AREA - 0.375 ac.
PROPOSED PERVIOUS AREA - 0.121 ac.

Cr = (0.375 * 0.95) + (0.121 * 0.45) = 0.828
USE Cr = 0.83

ALLOWABLE RELEASE RATE
2-YR RELEASE RATE = 0.04 cfs/ac * 0.496 ac = 0.02 cfs
100-YR RELEASE RATE = 0.15 cfs/ac * 0.496 ac = 0.07 cfs

PARKING LOT DETENTION
ALLOWABLE DETENTION DEPTH - 12 inches
PROPOSED DETENTION DEPTH - 7.2 inches

DETENTION VOLUME
REQD 2 YR VOLUME - 0.07 ac.ft. (HWL 592.2)
PROVIDED RELEASE RATE - 0.02 cfs (0.85 inch Orifice)

REQD 100 YR VOLUME - 0.17 ac.ft. (HWL 596.6)
PROVIDED RELEASE RATE - 0.07 cfs (1.20 inch Orifice)

TOTAL DETENTION VOLUME PROVIDED - 0.24 ac.ft. (10,270 cf)

REVISIONS

NO.	DATE	DESCRIPTION	NO.	DATE	DESCRIPTION

UTILITY & STORMWATER MANAGEMENT PLAN

PROPOSED RETAIL
SWC TOUHY AVE & LAWNDALE AVE
LINCOLNWOOD, ILLINOIS

Craig R. Knoche & Associates, Civil Engineers, P.C. • Civil Engineers • Surveyors • Land Planners
24 N. Bennett Street • Geneva, IL 60134 • phone (630) 845-1270 • fax (630) 845-1275

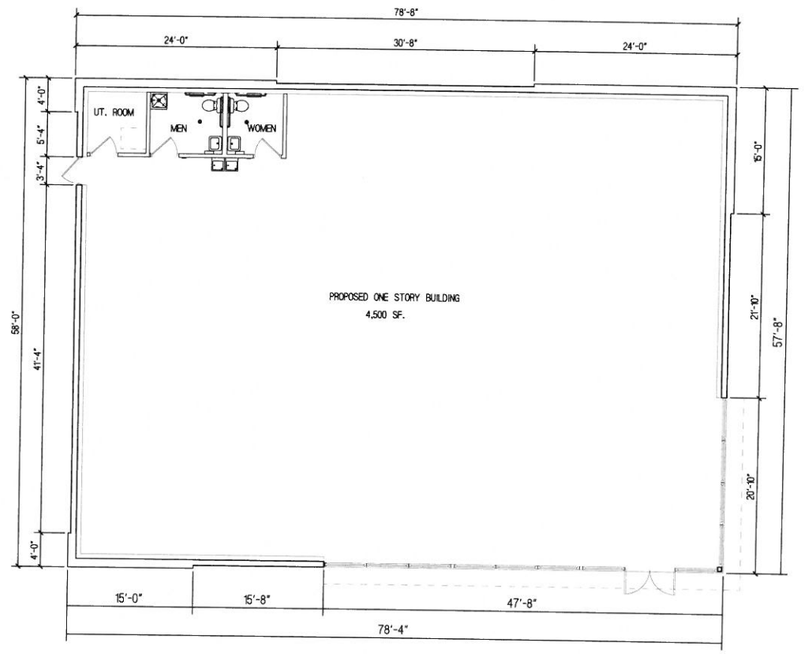
DATE: 5/02/16
FILE: 16-015 C30
JOB NO: 16-015

C3.2
SHEET NO.

PROPOSED RETAIL LINCOLNWOOD, ILLINOIS

EXHIBIT D

PRELIMINARY FLOOR PLAN



Floor Plan

Scale: 1/8" = 1'-0"

DATE
APRIL 11, 2016

REVISIONS
APRIL 13, 2016

PROPOSED RETAIL DEVELOPMENT
OXFORD REAL ESTATE EQUITIES
LOCATION
3701 W. TOUHY
LINCOLNWOOD, ILLINOIS

Reitan Architects, LLC.
1325 Wiley Road - Suite 166 - Schaumburg, Illinois 60173
PH. 847-519-1227 - FAX 847-519-0347
Assumed Name No. 184-004083

SHEET NAME
PRELIMINARY
FLOOR PLAN

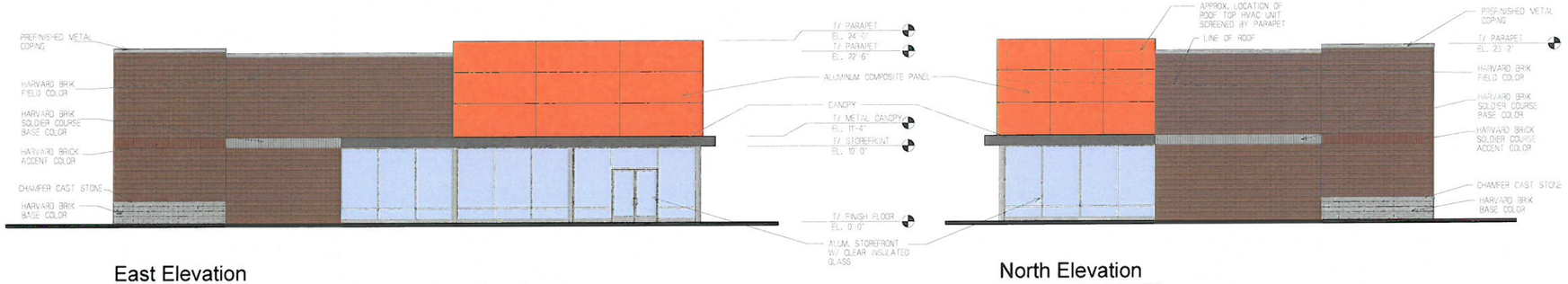
SHEET
SK2
OF 1

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PROJECT NO.
1600-LINCOLNWOOD

EXHIBIT E

PRELIMINARY ELEVATIONS

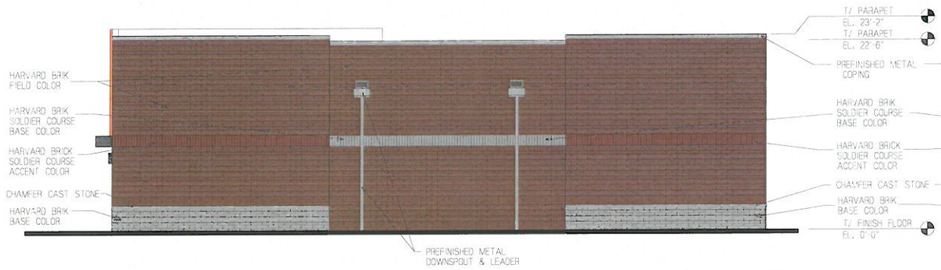


East Elevation

Scale: 1/8" = 1'-0"

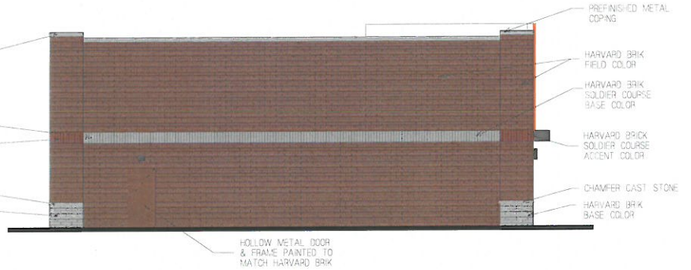
North Elevation

Scale: 1/8" = 1'-0"



West Elevation

Scale: 1/8" = 1'-0"



South Elevation

Scale: 1/8" = 1'-0"

EXTERIOR FINISH SCHEDULE

HARVARD BRIK NORTHFIELD
FIELD COLOR: DARK WOOD

HARVARD BRIK NORTHFIELD
ACCENT COLOR: MONTGOMERY

HARVARD BRIK NORTHFIELD
BASE COLOR: FOUNDRY

CHAMFER CAST STONE NORTHFIELD
COLOR: GRAPHITE

PREFINISHED METAL COPING PAC-CLAD
COLOR: SILVER

ALUMINUM STOREFRONT KAWNEER 451T SYSTEM
COLOR: CLEAR ANODIZED

PREFINISHED ALUMINUM COMPOSITE METAL PANEL
ALPOLIC (ACM): PEARLESCENT ORANGE

PREFINISHED ALUMINUM COMPOSITE METAL CANOPY
ALPOLIC (ACM): MICA GREY

PREFINISHED DOWNSPOUTS & LEADERS PAC-CLAD
COLOR: GRANITE

DATE
FEBRUARY 26, 2018

REVISIONS
APRIL 1, 2016
APRIL 5, 2016
APRIL 11, 2016
APRIL 12, 2016
APRIL 13, 2016

PROPOSED RETAIL DEVELOPMENT
OXFORD REAL ESTATE EQUITIES
LOCATION
3701 W. TOUHY
LINCOLNWOOD, ILLINOIS

Reitan Architects, LLC.
1325 Wiley Road - Suite 166 - Schaumburg, Illinois 60173
Ph. 847-519-1227 - FAX 847-519-1347
Assumed Name No. 184.004083

SHEET NAME
PRELIMINARY ELEVATIONS

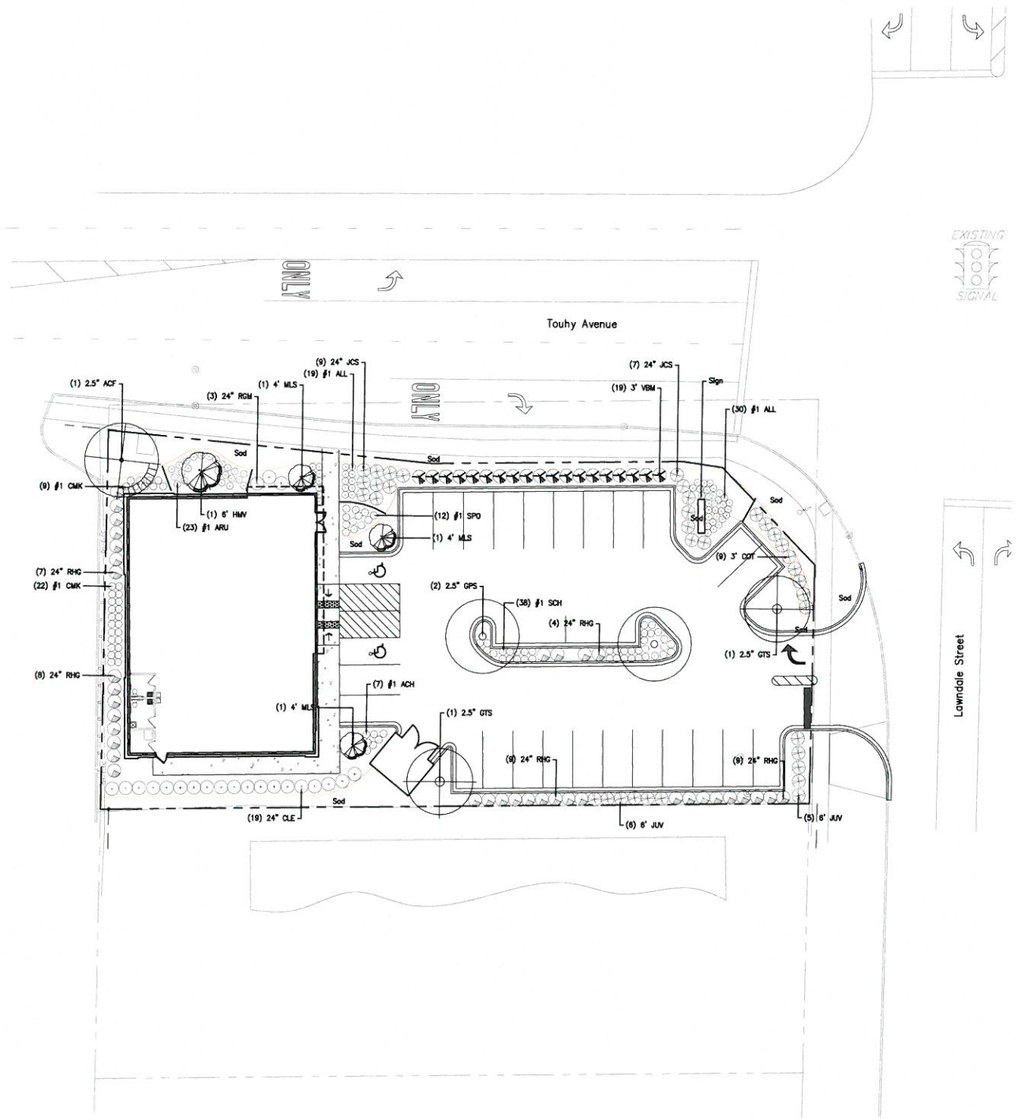
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OF 1

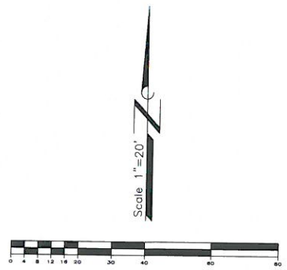
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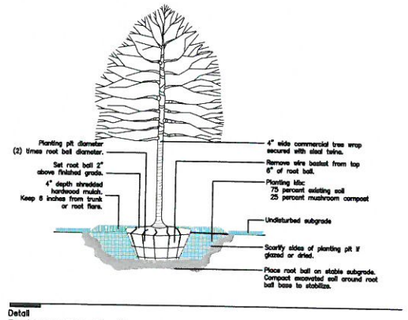
PROJECT NO.
1320-LINCOLNWOOD

EXHIBIT F

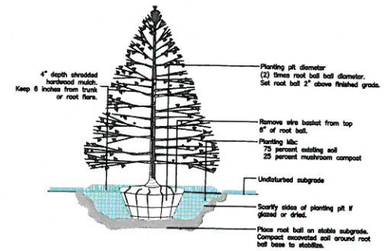
LANDSCAPE PLAN



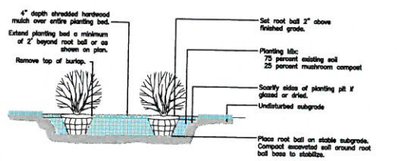




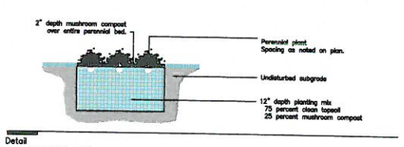
Detail
Deciduous Tree Planting



Detail
Evergreen Tree Planting



Detail
Shrub Planting



Detail
Perennial Planting

Plant List

Shade Trees

Key	Qty.	Size	Botanical Name	Common Name	Remarks
ACF	1	2.5"	Acer x freemanii 'Autumn Blaze'	Autumn Blaze Freeman Maple	BB
GPS	2	2.5"	Ginkgo biloba 'Princeton Sentry'	Princeton Sentry Ginkgo	BB
GTS	2	2.5"	Gleditsia triacanthos var. inermis 'Skyline'	Skyline Thornless Honeylocust	BB

Ornamental Trees

Key	Qty.	Size	Botanical Name	Common Name	Remarks
HMV	1	6'	Hamamelis vernalis	Vernal Witchhazel	BB/Clump
MLS	3	4'	Malus sargentii	Sargent Crabapple	BB/Clump

Evergreen Trees

Key	Qty.	Size	Botanical Name	Common Name	Remarks
JUV	5	6'	Juniperus virginiana	Eastern Redcedar	BB

Shrubs

Key	Qty.	Size	Botanical Name	Common Name	Remarks
CLE	19	24"	Clethra alnifolia 'Hummingbird'	Hummingbird Summersweet	BB
COT	9	3'	Cotoneaster acutifolius	Peking Cotoneaster	BB
JCS	18	24"	Juniperus chinensis var. sargentii	Sargent Juniper	BB
RGM	3	24"	Rhus aljnium 'Green Mound'	Green Mound Alpine Currant	BB
RHG	37	24"	Rhus aromatica 'Gro-Low'	Gro-Low Fragrant Sumac	BB
VBM	19	3'	Viburnum dentatum 'Christom'	Blue Muffin Arrowwood Viburnum	BB

Perennials and Ornamental Grasses

Key	Qty.	Size	Botanical Name	Common Name	Remarks
ACH	7	#1	Achillea 'Moonshine'	Moonshine Yarrow	Container
ALL	49	#1	Allium 'Summer Beauty'	Summer Beauty Allium	Container
ARU	23	#1	Aruncus aethusifolius	Miniature Goatsbeard	Container
CMK	31	#1	Calamagrostis acutiflora 'Karl Foerster'	Feather Reed Grass	Container
SCH	38	#1	Schizachyrium scoparium	Little Bluestem	Container
SPO	12	#1	Sporobolus heterolepis	Prairie Dropseed	Container

REVISIONS

NO.	DATE	DESCRIPTION

LANDSCAPE PLAN

PROPOSED RETAIL
SWC TOUHY AVE. & LAWNDALE ST.
LINCOLNWOOD, ILLINOIS

DAVID R. McCALLUM ASSOCIATES, INC.
LANDSCAPE ARCHITECTS
350 N. Milwaukee Avenue | Libertyville, Illinois 60048
T 847.362.0209 | F 847.362.0214

Craig R. Knoche & Associates, Civil Engineers, P.C. • Civil Engineers • Surveyors • Land Planners
24 N. Bennett Street • Geneva, IL 60134 • phone (630) 845-1270 • fax (630) 845-1275

DATE: 5/02/16
FILE: 16-015 C40
JOB NO: 16-015

C4.1
SHEET NO.

PROPOSED RETAIL LINCOLNWOOD, ILLINOIS

EXHIBIT G

UNCONDITIONAL AGREEMENT AND CONSENT

TO: The Village of Lincolnwood, Illinois (***"Village"***):

WHEREAS, Oxford Real Estate Equities, LLC (***"Developer"***) is the contract purchaser of that certain property located in the M-B Office Zoning District, commonly known as 3701 West Touhy Avenue, in the Village (**"*Property*"**); and

WHEREAS, Ordinance No. 2016-_____, adopted by the Village President and Board of Trustees on _____, 2016 (***"Ordinance"***), grants a special use permit and variations to the Developer in connection with the development of a retail building and an off-street parking lot on the Property; and

WHEREAS, Section 9 of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Developer has filed, within 30 days following the passage of the Ordinance, his unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

NOW, THEREFORE, the Developer does hereby agree and covenant as follows:

1. The Developer hereby unconditionally agrees to accept, consent to, and abide by each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.

2. The Developer acknowledges that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, have considered the possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.

3. The Developer acknowledges and agrees that the Village is not and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's granting of the special use permit or variations for the Property or its adoption of the Ordinance, and that the Village's approvals do not, and will not, in any way, be deemed to insure the Developer against damage or injury of any kind and at any time.

4. The Developer hereby agrees to hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Ordinance granting the special use permit and variations for the Property.

Dated: _____, 2016

ATTEST:

By:_____

Its:_____

OXFORD REAL ESTATE EQUITIES, LLC

By:_____

Its:_____

Request for Board Action

REFERRED TO BOARD: July 19, 2016 **AGENDA ITEM NO: 4**

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of an Ordinance in Case #PC-11-16 to Approve a Moratorium on the Establishment of any New Businesses that are Primarily Warehouse or Self-Storage Uses on Certain Commercial Arterial Roadways in Certain Commercial Zoning Districts

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
At the June 7, 2016 Committee of the Whole meeting, the Village Board discussed self-storage facilities which are considered "warehouses" in the Zoning Code. There are currently three self-storage facilities in the Village, all of which are located on commercial arterial roadways in areas where commercial uses are typically anticipated and desired. Neither self-storage facilities nor warehouses charge sales tax, so the only revenue to the Village on these larger lots in commercial corridors are property taxes. In addition, warehouse and self-storage uses generally utilize buildings that are more functional in nature, with less design interest, and are often disconnected from commercial roadways behind fences and gates. Warehouses and self-storage facilities are currently permitted by right in M-B (Manufacturing & Business) Zoning Districts and are Special Uses in O-1 (Office) Zoning Districts. The Village Board referred to the Plan Commission, for a Public Hearing, a one-year Moratorium on property used primarily for the establishment of new warehouse and self-storage uses in M-B and O-1 zoned property on West Touhy Avenue, West Devon Avenue, North Lincoln Avenue, and North Cicero Avenue.

Plan Commission Deliberations
At its July 6, 2016 meeting, the Plan Commission received the Village Board's referral of this matter and held a Public Hearing. At this meeting, staff presented that the intent of the proposed Moratorium is to enable staff to further research how these uses are regulated in other communities and subsequently permit the Village Board and Plan Commission to consider if changes to the Zoning Code would be advisable. It was further noted that the goal is to have a recommendation by the end of the year, and the Moratorium would be lifted once any changes are approved.

Plan Commission Recommendation
At the July 6, 2016 meeting, the Plan Commission, by a unanimous 7-0 vote, moved to recommend approval of a one-year Moratorium on property used primarily for the establishment of new warehouse and self-storage uses in M-B and O-1 zoned property with at least one lot line fronting on the public right-of-way of West Touhy Avenue, West Devon Avenue, North Lincoln Avenue, or North Cicero Avenue.

FINANCIAL IMPACT:
None

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. July 6, 2016 Plan Commission Minutes Excerpt (Draft)
3. July 6, 2016 Plan Commission Packet

RECOMMENDED MOTION:

Move to approve a one-year Moratorium on property used primarily for the establishment of new warehouse and self-storage uses, in M-B and O-1 zoned property with at least one lot line fronting on the public right-of-way of West Touhy Avenue, West Devon Avenue, North Lincoln Avenue, or North Cicero Avenue.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2016-_____

AN ORDINANCE ESTABLISHING A ONE-YEAR MORATORIUM ON THE ISSUANCE OF BUILDING PERMITS OR CERTIFICATES OF OCCUPANCY FOR WAREHOUSE OR SELF-STORAGE USES FOR PROPERTIES LOCATED ALONG CICERO AVENUE, DEVON AVENUE, LINCOLN AVENUE, OR TOUHY AVENUE WITHIN THE M-B LIGHT MANUFACTURING/BUSINESS DISTRICT OR THE O-1 OFFICE DISTRICT

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2016.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2016

_____
Village Clerk

#47255106_v2

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2016-_____

AN ORDINANCE ESTABLISHING A ONE-YEAR MORATORIUM ON THE ISSUANCE OF BUILDING PERMITS OR CERTIFICATES OF OCCUPANCY FOR WAREHOUSE OR SELF-STORAGE USES FOR PROPERTIES LOCATED ALONG CICERO AVENUE, DEVON AVENUE, LINCOLN AVENUE, OR TOUHY AVENUE WITHIN THE M-B LIGHT MANUFACTURING/BUSINESS DISTRICT OR THE O-1 OFFICE DISTRICT

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs, and to review, interpret and amend its ordinances, rules and regulations; and

WHEREAS, Section 2.02 of "The Village of Lincolnwood Zoning Ordinance," as amended (***"Zoning Ordinance"***), defines ***"Warehouse"*** as "a building or structure or part thereof, used principally for the storage of goods and merchandise"; and

WHEREAS, the definition of "Warehouse" includes, among other things, the use of a building or structure or part thereof for self-storage of personal property (***"Self-Storage Facility"***); and

WHEREAS, pursuant to Table 4.01.1 of the Zoning Ordinance, the use of property for a Warehouse is permitted as of right within the M-B Light Manufacturing/Business District (***"M-B District"***) of the Village, and permitted upon issuance of a special use permit within the O-1 Office District (***"O-1 District"***) of the Village; and

WHEREAS, pursuant to the Village of Lincolnwood Official Zoning Map (***"Zoning Map"***), numerous properties with frontage on Cicero Avenue, Devon Avenue, Lincoln Avenue, or Touhy Avenue are located within either the M-B District or the O-1 District; and

WHEREAS, Cicero Avenue, Devon Avenue, Lincoln Avenue, or Touhy Avenue are the primary commercial thoroughfares in the Village, on which commercial and retail uses are desirable; and

WHEREAS, the Village President and Board of Trustees have determined that the use of property for Warehouse or Self-Storage Facility uses may be inappropriate for, and inconsistent with, the desired commercial and retail development of Cicero Avenue, Devon Avenue, Lincoln Avenue, and Touhy Avenue; and

WHEREAS, the President and Board of Trustees desire to further review whether Warehouse and Self-Storage Facility uses are appropriate on Cicero Avenue, Devon Avenue, Lincoln Avenue, and Touhy Avenue; and

WHEREAS, on June 7, 2016, the Committee of the Whole of the Village Board of Trustees directed that the Village Plan Commission conduct a public hearing concerning the imposition of a temporary moratorium on the issuance of building permits and certificates of occupancy for Warehouse or Self-Storage Facility uses for properties located along Cicero Avenue, Devon Avenue, Lincoln Avenue, or Touhy Avenue within the M-B District or the O-1 District; and

WHEREAS, pursuant to notice duly published in the *Lincolnwood Review*, the Village Plan Commission conducted a public hearing on July 6, 2016, concerning the proposed moratorium; and

WHEREAS, on July 6, 2016, the Plan Commission made findings and recommendations concerning the imposition of the proposed moratorium by the Board of Trustees; and

WHEREAS, having considered the findings and recommendations of the Plan Commission, the President and Board of Trustees have found and determined that the imposition of a temporary one-year moratorium with regards to the issuance of building permits and certificates of occupancy for Warehouse or Self-Storage Facility uses for properties located along Cicero Avenue, Devon Avenue, Lincoln Avenue, or Touhy Avenue within the M-B District or the O-1 District, as set forth in this Ordinance, is in the best interests of the Village and its residents;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. TEMPORARY MORATORIUM.

A. Establishment. The Village will not accept an application for, and the Village will not issue, a building permit for construction of any new structure, or a building permit for the alteration, relocation, expansion, enlargement, or restoration of any existing structure, or a certificate of occupancy for occupancy of any existing structure, that: (i) is or will be used, in whole or in part, for Warehouse or Self-Storage Facility uses; (ii) is located within either the M-B District or the O-1 District; and (iii) is located along Cicero Avenue, Devon Avenue, Lincoln Avenue, or Touhy Avenue (***"Temporary Moratorium"***).

B. Limited Time Period. The Temporary Moratorium, unless sooner terminated by Ordinance duly adopted by the Board of Trustees without further notice or hearing, will remain in full force and effect for a limited period of one year and will terminate at 12:01 a.m. on July 19, 2017. The Board of Trustees may, following a public hearing held by the Board of Trustees upon 15 days' notice published prior to such hearing in a newspaper of general circulation within the Village, extend the Temporary Moratorium for a period not to exceed 180 additional days by adopting a further ordinance to effect such extension.

C. Exemptions. The Temporary Moratorium does not and will not apply to the application or the issuance of a building permit for any construction, alteration, relocation,

expansion, enlargement, or restoration, or of a certificate of occupancy for occupancy of a structure, if either: (1) on or before June 7, 2016, a completed and executed application for a building permit or certificate of occupancy (as the case may be) for the otherwise prohibited construction, alteration, relocation, expansion, enlargement, restoration, or occupancy has been submitted to the Village and the applicant, as of the effective date of this Ordinance, has otherwise fulfilled all of the requirements for receipt of the requested permit or certificate (as the case may be); or (2) the permit or certificate relates to the alteration, restoration, or occupancy of that portion of a building or structure that is being used for a Warehouse or Self-Storage Facility use as of the effective date of this Ordinance, but does not relate to any relocation, expansion, or enlargement of such use.

SECTION 3. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 4. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this _____ day of _____, 2016.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2016.

_____
Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
_____ day of _____, 2016.

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Listed below are comments from members of the audience. 2:44.20

Ms. Debra Silver, 4545 West Touhy Avenue, stated that if the prohibition was eliminated, there will be traffic issues.

Motion to approve the elimination of the prohibition of drive-throughs facing public streets, on a case-by-case basis, and to establish a new requirement by a Special Use was made by Commissioner Jakubowski and seconded by Commissioner Pauletto.

Aye: Jakubowski, Pauletto, Fishman, Goldfein, Novoselsky, Sampen, and Yohanna
Nay: None
Motion Approved: 7-0

Moratorium

DRAFT

VII. Case #PC-11-16: Moratorium on Warehouse or Self-Storage Uses on Commercial Arterial Roadways

Chairman Yohanna announced Case #PC-11-16 to consider establishing a moratorium on warehouse or self-storage uses on properties with frontage on Cicero Avenue, Devon Avenue, Lincoln Avenue, or Touhy Avenue.

Development Director McNellis stated that there are three self-storage facilities in the Village. These uses do not generate sales tax, do not generate lively activity associated with commercial buildings, and have limited design interest. This is an opportunity for the Village to look at these uses and propose a one-year time frame which would be limited to properties in the M-B and O-1 Zoning Districts that front Touhy, Lincoln, Devon, and Cicero Avenues.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Listed below are comments from members of the audience.

Mr. Robert Sudan, owner of the Lock-Up Self Storage, said he is for the moratorium but wanted to make sure there was no impact on his facility. Development Director McNellis assured him that the Moratorium does not impact existing facilities, only new ones.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Let the record state that no one else came forward.

Motion to recommend a one-year moratorium on property used primarily for the establishment of new warehouse and self-storage facilities, in M-B and O-1 zoned property that fronts Cicero, Devon, Lincoln, or Touhy Avenues was made by Commissioner Sampen and seconded by Commissioner Fishman.

Aye: Sampen, Fishman, Goldfein, Jakubowski, Novoselsky, Pauletto, and Yohanna
Nay: None
Motion Approved: 7-0

Plan Commission Staff Report
Case # PC-11-16
July 6, 2016

Subject: Consideration of a Moratorium on the Establishment of any New Businesses that are Primarily Warehouse or Self-Storage Uses on Certain Commercial Arterial Roadways in Certain Commercial Zoning Districts

Requested Action: A moratorium on the establishment of any new businesses that are primarily warehouse or self-storage uses in the M-B, Manufacturing/Business Zoning District or O-1, Office Zoning District on property with at least one lot line fronting on the public right-of-way of North Cicero Avenue, West Devon Avenue, North Lincoln Avenue or West Touhy Avenue.

Petitioner: Village Board

Summary:
Background
At the June 7, 2016 Committee of the Whole meeting, the Village Board discussed the merits of self-storage facilities, which are considered "warehouses" in the Zoning Code. There was discussion regarding the presence of three self-storage facilities in the Village, all of which are located on arterial roadways, in areas where commercial uses are typically anticipated and desired. Warehouses and self-storage facilities are currently permitted by right in M-B (Manufacturing & Business) zoned districts and are Special Uses in O-1 (Office) Zoning Districts. The arterial roadways zoned M-B and O-1 which currently permit warehouses and self-storage facilities include West Touhy Avenue, West Devon Avenue, North Lincoln Avenue, and North Cicero Avenue. Ultimately, the Village Board referred to the Plan Commission, for a Public Hearing, a one-year moratorium on property used primarily for the establishment of new warehouse and self-storage uses in M-B and O-1 zoned property on West Touhy Avenue, West Devon Avenue, North Lincoln Avenue and North Cicero Avenue.

Staff notes that in the past month at least one other self-storage company has been looking at Lincolnwood for a facility on a commercial roadway. Neither self-storage facilities nor warehouses charge sales tax, so the only revenue to the Village on these larger lots in commercial corridors is property tax. In addition, warehouse uses, in general, do not generate the lively activity and interest generally found in a commercial corridor, and generally utilize buildings that are more functional in nature, with less design interest. Self-storage facilities are further disconnected from commercial roadways as they are invariably isolated behind fences.

Rather than allowing the potential proliferation of these uses, without benefit of a thorough discussion regarding reasonable avenues for limiting their impact, staff is recommending the Plan Commission consider a one-year moratorium on property used primarily for the establishment of new warehouse and self-storage facilities on specific arterial roadways in commercial zoning districts. A moratorium would enable staff to further research how these uses are regulated in other communities and permit the Plan Commission and Village Board to consider if changes to the Zoning Code would be advisable. Should a moratorium be enacted, staff would begin researching this subject immediately with the goal of a recommendation by the end of the year, but providing a sufficient timeframe in the moratorium should the discussion extend beyond that time. The Moratorium could be lifted once the Village Board has considered that recommendation.

There may be a desire to restrict these uses on arterial roads or further limit the zoning districts in which they would be permissible. It is also possible that after researching these uses and discussing the applicability of various zoning regulations, the Plan Commission and Village Board may determine that no further regulations are necessary. However, staff believes it is important to take the time to study this matter before other self-storage facilities submit for approvals.

Conclusion
Staff recommends approval of a one-year moratorium on property used primarily for the establishment of new warehouse and self-storage uses, in M-B and O-1 zoned property with at least one lot line fronting on the public right-of-way of West Touhy Avenue, West Devon Avenue, North Lincoln Avenue, and North Cicero Avenue.

Documents Attached

1. Maps Depicting Affected Properties
2. Courtesy Notice Sent to Affected Properties

MB ZONING ON ARTERIAL ROADWAYS-
W. TOUHY AVENUE



MB ZONING ON ARTERIAL ROADWAYS-
W. DEVON AVENUE & N. LINCOLN AVENUE



O ZONING ON ARTERIAL ROADWAYS-
N. CICERO AVENUE & N. LINCOLN AVENUE



Return to VB Agenda

PUBLIC NOTICE

Notice is hereby given that on **Wednesday, July 6, 2016 at 7:00 p.m.,** the **Plan Commission** will conduct a Public Hearing in the Council Chambers Room of Village Hall, 6900 North Lincoln Avenue, Lincolnwood, Illinois regarding the following request:

Case #PC-11-16 Moratorium on the Establishment of New businesses that are primarily Warehouse or Self-Storage Uses on Certain Commercial Arterial Roadways in Certain Commercial Zoning Districts

Your property has been identified as one that could be impacted by this proposed Moratorium.

This request, referred by the Village Board, is for a one-year Moratorium on the **establishment of any new business** that is primarily a warehouse or self-storage use in the M-B, Manufacturing/Business Zoning District, or O-1, Office Zoning District, on property with at least one lot line fronting on the Public Right-of-Way of N. Cicero Avenue, W. Devon Avenue, N. Lincoln Avenue or W. Touhy Avenue. This Moratorium does not impact the ongoing operation of any existing business. The intent of the Moratorium is to enable the Village staff, Plan Commission and Village Board the opportunity to research the regulation of these land uses and determine if any Zoning Code revisions are necessary. If the Village determines that Code revisions are necessary, a Public Hearing will be held. If the Village completes review of this matter and makes a final determination on any potential Code revisions, prior to expiration of the Moratorium, the Village will take steps to revoke the Moratorium at that time.

At this Public Hearing, the Plan Commission will accept and consider all testimony and evidence pertaining to this request. Persons desiring to comment or present evidence or testimony on any of these matters should appear at this Public Hearing or submit written comments in advance for consideration at the Hearing. Written comments, addressed to the Village Zoning Officer in the Community Development Department of Village Hall, 6900 North Lincoln Avenue, Lincolnwood, Illinois 60712, must be received no later than 4:00 p.m. on the day of the Hearing.

Should you have any questions, please feel free to contact Steve McNellis, Community Development Director, at 847-745-4710 or at smcnellis@lwd.org.

Request For Board Action

REFERRED TO BOARD: July 19, 2016 **AGENDA ITEM NO: 5**

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Approval of a Resolution Approving a Participating Addendum for the Purchase of Small Hand and Power Tools Through the NASPO ValuePoint Cooperative Purchasing Organization

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
The National Association of State Procurement Officials (NASPO) ValuePoint purchasing program is a National Purchasing Cooperative that permits joint participation by local governments in a contract for hand and power tools and accessories with Snap-On Industrial. The Village regularly purchases hand and power tools from Snap-On Industrial averaging approximately $5,000 in purchases each year. Entering into a contract for purchases or services through a joint purchasing agreement allows the Village to leverage economies of scale to receive reduced pricing and additional options that the Village may not be able to receive administering its own bid process. NASPO ValuePoint provides interested parties with a form participation addendum that allows the local government to take advantage of an existing purchasing contract through the Cooperative. The original contract was entered into by the State of Oklahoma and Snap-On Industrial. The Village Attorney has reviewed NASPO ValuePoint's purchasing documents to ensure compliance with Illinois Law.

FINANCIAL IMPACT:
There is no direct financial impact.

DOCUMENTS ATTACHED:
1. Proposed Resolution
2. Participation Addendum

RECOMMENDED MOTION:
Move to approve a Resolution approving a participating addendum for the purchase of small hand and power tools through the NASPO ValuePoint cooperative purchasing organization

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. 2016-_____

A RESOLUTION APPROVING A PARTICIPATING ADDENDUM FOR THE PURCHASE OF SMALL HAND AND POWER TOOLS THROUGH THE NASPO VALUEPOINT COOPERATIVE PURCHASING ORGANIZATION

WHEREAS**,** the NASPO ValuePoint Cooperative Purchasing Organization (***"NASPO ValuePoint"***) is a multi-state government purchasing initiative that allows local governments to jointly participate for the purchase of various goods, services, and equipment; and

WHEREAS, in 2010, the State of Oklahoma, on behalf of NASPO ValuePoint, sought bids through a competitive procurement process for the award of a contract for the sale of small hand and power tools (***"Contract"***); and

WHEREAS, NASPO ValuePoint and the State of Oklahoma identified Snap-On Industrial, of Kenosha, Wisconsin (***"Snap-On"***), as one of the low responsible bidders for the Contract; and

WHEREAS, the Village has determined that the purchase of small hand and power tools from Snap-On, in accordance with the Contract, will serve and be in the best interest of the Village and its residents; and

WHEREAS, in order to purchase small hand and power tools from Snap-On, in accordance with the Contract, the Village must execute a Participating Addendum with Snap-On (***"Addendum"***); and

WHEREAS, the Village President and Board of Trustees have determined that it is in the best interest of the Village and its residents to execute the Addendum;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2: APPROVAL OF ADDENDUM. The Village President and Board of Trustees hereby approve the Addendum with Snap-On in the form attached to this Resolution as **Exhibit A**.

SECTION 3: EXECUTION OF ADDENDUM. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Addendum and all necessary documentation related thereto.

SECTION 4: EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this ___ day of _____, 2016.

AYES: _____

NAYS:_____

ABSENT:____

ABSTENTION:_____

APPROVED by me this _____ day of _____, 2016.

_____
Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2016

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

ADDENDUM

Return to VB Agenda

NASPO ValuePoint/State of Oklahoma
PARTICIPATING ADDENDUM
FOR HAND AND POWER TOOLS AND ACCESSORIES
Between
The State of Oklahoma and Snap-On Industrial, a Division of IDSC Holdings LLC

This Participating Addendum will add the Village of Lincolnwood as a Participating Entity to purchase from the Oklahoma Price Agreement, SW818, with Snap-On Industrial.

1. Scope: This addendum covers Hand and Power Tools and Accessories for State Agencies, local government entities and political subdivisions.

2. Agreement Period of 09-20-2011 through 09-19-2017

3. Primary Contact: The primary government contact for this participating addendum is as follows:

Contact:	Ashley Engelmann
State/Political Entity:	Village of Lincolnwood
Address:	6900 N. Lincoln Avenue
City, State, Zip:	Lincolnwood, IL 60712
Phone:	(847) 675-0888
Email:	aengelmann@lwd.org

4. Contract Number: The contract number for the Participating Entity is: SW818

This participating addendum and the NASPO/Oklahoma Master Price Agreement, Number SW818 (administered by the State of Oklahoma) together with its exhibits, set forth the entire agreement between the parties with respect to the subject matter of all previous communications, representations or agreements, whether oral or written, with respect to the subject matter hereof. Terms and conditions inconsistent with, contrary or in addition to the terms and conditions of this Addendum and the Master Contract, together with its exhibits, shall not be added to or incorporated into this Addendum or the Master Contract and its exhibits, by any subsequent purchase order or otherwise, and any such attempts to add or incorporate such terms and conditions are hereby rejected. The terms and conditions of this Addendum and the Master Contract and its exhibits shall prevail and govern in the case of any such inconsistent or additional terms.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date of execution by both parties below.

Purchasing Entity: _____	Contractor: _____
By: _____	By:_____
Name: _____	Name:_____
Title: _____	Title:_____
Date:_____	Date:_____

Request for Board Action

REFERRED TO BOARD: July 19, 2016 **AGENDA ITEM NO: 6**

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Consideration of an Ordinance in Case #PC-07-16 to Approve a Special Use and Certain Variations of the Zoning Code Needed to Allow an Expansion of an Existing Off-Street Parking Area at 3550 West Pratt Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
ATF, located at 3550 West Pratt Avenue, proposes to expand their existing off-street parking lot by 6,000-square feet, adding an additional 14 parking spaces. The subject property is located in the Village's M-B Manufacturing and Business District. The existing off-street parking lot is presently deemed nonconforming due to its location between the building and street, as well as lacking the required eight-foot-wide perimeter landscaping area and landscape islands. Parking is not permitted in the front yard, so the proposed expansion of the existing nonconforming parking lot requires a Special Use to permit front yard parking (Section 7.06(5) of the Zoning Code), a Perimeter Landscape Variation (Section 6.14(1) and Section 6.14(1)b), and Interior Landscape Variation (Section 6.14(2)a).

At its June 21, 2016 meeting, the Village Board deliberated about the appropriate paving material for the proposed parking lot expansion, given the loss of permeable green space. Staff was directed to work with ATF so they could provide an estimate of the difference in cost between permeable versus impervious paving for the proposed parking lot expansion and provide that information to the Village Board. After discussion, the Village Board concurred, by a 6-0 vote, with the Plan Commission recommendation, adding a further requirement for the use of permeable pavers in the proposed area of the parking lot expansion and directed the Village Attorney to prepare the requisite Ordinance. Attached for approval is the proposed Ordinance prepared by the Village Attorney, consistent with Village Board direction.

The attached estimates for surface paving material have been provided by ATF. The cost of paving alone is $177,800 for permeable pavers versus $64,950 for impermeable asphalt, with a difference of $112,850. The Village Engineer has noted that pavement is not the only aspect of the cost differential between installing permeable and impermeable paving. Changing the surface material to permeable pavers reduces the amount of stormwater that is required to be detained on-site, which in this case will be accomplished underground. As a result, there is a cost reduction in the required detention facility underground. Staff continues to work with ATF to obtain this number by Tuesday night's meeting. A representative of the Village Engineer's firm will be at next Tuesday night's meeting to answer any questions.

FINANCIAL IMPACT:
None

DOCUMENTS ATTACHED:
1. Paving Cost Estimates
2. Proposed Ordinance

RECOMMENDED MOTION:
Move to Approve an Ordinance granting a Special Use and certain Variations of the Zoning Code needed in order to allow an expansion of an existing off-street parking area at 3550 West Pratt Avenue.

KMI
Building Services, Inc.
1800 5th Ave.
River Grove, IL 60171
Tel: 708-583-1708
Fax: 708-583-1387

PROPOSAL#2150429-1
Date: 05/13/2015

Proposal Submitted To	**Work To Be Performed At**
Name: Pete Dyer	Name: ATF, Inc.
Address: (same)	Address: 3500 Pratt Avenue
City: State: Zip:	City: Lincolnwood State: IL Zip: 60712
Direct: 847.933.8540 Cell: 847.207.0481	Tel: 847.677.1300 Fax: 847.677.6584
Email: pdyer@atf-inc.com	

Re: Improvements for Additional Parking

Excavate on an area of grass and dirt, approximately **60'x100'** on the southwest corner off the existing drive, including the removal of the service walk concrete curbing around the existing, and **2"** of surface on the existing turnaround at approximately **40'x60'**.

The area is to be excavated down approximately **12"** and the spoils removed. The area is to be backfilled with **8"** of granular fill, all to be compacted in lifts.

The area is to have a full perimeter **6"** curb at approximately **18" tall** with approximately **14"** below the grade and **4"** above.

Pave said section with **2"** binder and **2"** surface course. The existing area is to be paved with **2"** surface, all to be pitched to the existing basin.

Stripe the new section to the customer's layout and add ADA parking as required.

Furnish and install new bushes to continue the existing line the distance of the new parking lot on the south elevation.

Remove all job related debris. All work to be performed during regular working hours of trade. **No allowance included for permits, bonds or licenses unless otherwise specified above.** All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of **$64,950.00 (Payments to be ⅓ down on acceptance, ⅓ on 50% completion, and balance on full completion).**

With payments to be made as follows: See Schedule A. No work to be performed without Schedule A signed and returned with proposal. This proposal may be withdrawn by us if not accepted within 30 days.
Respectfully submitted, KMI Building Services, Inc.

Per _____

Signature of Acceptance_____ Date_____

KMI
Building Services, Inc.
1800 5th Avenue
River Grove, IL 60171
Tel: 708.583.1708
Fax: 708.583.1387
INFO@KMIServices.com

PROPOSAL#21606303
Date: 06/30/2016

Proposal Submitted To	**Work To Be Performed At**
Name: Pete Dyer	Name: ATF, Inc.
Address: (same)	Address: 3550 W Pratt Avenue
City: State: Zip:	City: Lincolnwood State: IL Zip: 60712
Direct: 847.933.8540 Cell: 847.207.0481	Tel: 847.677.1300 Fax: 847.677.6584
Email: PDyer@ATF-Inc.com	

Re: Improvements for Additional Parking-Brick Pavers

Excavate on an area of grass and dirt, approximately **60'x100'**, on the southwest corner off the existing drive, including the removal of the service walk, concrete curbing around the existing, and **4"** of surface on the existing turnaround at approximately **40'x60'**.

The area is to be excavated down approximately **12"** and the spoils removed. The area is to be backfilled with **8"** of granular fill, all to be compacted in lifts.

The area is to have a full perimeter **6"** curb at approximately **18" tall** with approximately **14"** below the grade and **4"** above.

Pave said section Uni-lock brand permeable pavers.

Stripe the new section to the customer's layout and add ADA parking as required.

Furnish and install new bushes to continue the existing line the distance of the new parking lot on the south elevation, and approximately **20 linear feet** on the west elevation.

Remove all job related debris.

All work to be performed during regular working hours of trade.

A $4,000.00 allowance is included for drawings and permit fees.

Note: This price is subject to change pending the engineer drawings.

No allowance included for permits, bonds or licenses unless otherwise specified above.
All material is guaranteed to be as specified and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of **$177,800.00 (Payments to be ⅓ down on acceptance, ⅓ on 50% completion, and balance on full completion).**

With payments to be made as follows: See Schedule A. No work to be performed without Schedule A signed and returned with proposal. This proposal may be withdrawn by us if not accepted within 30 days.

Respectfully submitted, KMI Building Services, Inc.
Per: _____

Signature of Acceptance: _____ Date: _____

THIS SPACE FOR RECORDERS USE ONLY

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2016-____

AN ORDINANCE APPROVING A SPECIAL USE PERMIT AND VARIATIONS FOR THE EXPANSION OF AN EXISTING OFF-STREET PARKING LOT

(3550 West Pratt Avenue)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS _____ DAY OF _____, 2016.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2016

_____
Village Clerk

AN ORDINANCE APPROVING A SPECIAL USE PERMIT AND VARIATIONS FOR THE EXPANSION OF AN EXISTING OFF-STREET PARKING LOT
(3550 West Pratt Avenue)

WHEREAS, ATF, Inc. (***"Owner"***) is the record title owner of that certain property located in the M-B Light Manufacturing/Business Zoning District (***"M-B District"***), commonly known as 3550 West Pratt Avenue, and legally described in **Exhibit A** attached to and, by this reference, made a part of this Ordinance (***"Property"***); and

WHEREAS, the Property is currently improved with a building and an off-street parking lot containing 49 off-street parking spaces (***"Existing Parking Lot"***); and

WHEREAS, pursuant to Section 6.14(1) of "The Village of Lincolnwood Zoning Ordinance" as amended (***"Zoning Ordinance"***), off-street parking lots containing five or more parking spaces are required to be set back, buffered and screened from public view and adjacent property by a perimeter landscaped area having a minimum width of eight feet; and

WHEREAS, pursuant to Section 6.14(2) of the Zoning Ordinance, a planting island equal in area to a parking space must be located at each end of a parking row within an off-street parking lot; and

WHEREAS, pursuant to Section 7.06(5) of the Zoning Ordinance, open-air, off-street parking spaces may not be located in a front yard in the M-B District except upon issuance by the Village Board of Trustees of a special use permit therefor; and

WHEREAS, the Existing Parking Lot currently does not conform to the planting island requirements set forth in Section 6.14(2) of the Zoning Ordinance; and

WHEREAS, the Owner desires to expand the Existing Parking Lot westward to add 14 additional off-street parking spaces (***"Proposed Parking Lot Expansion"***); and

WHEREAS, the Proposed Parking Lot Expansion would be located within the required front yard of the Property, in violation of Section 7.06(5) of the Zoning Ordinance; and

WHEREAS, the Owner does not propose to install perimeter landscaping along the entirety of the westerly side of the Proposed Parking Lot Expansion, in violation of Section 6.14(1) of the Zoning Ordinance; and

WHEREAS, the Owner does not propose to install planting islands within the Existing Parking Lot, or at the southwest or southeast corners of the Proposed Parking Lot Expansion, in violation of Section 6.14(2) of the Zoning Ordinance; and

WHEREAS, the Owner has filed an application for: (i) a special use permit to allow for the Existing Parking Lot and the Proposed Parking Lot Expansion to be constructed within the required front yard of the Property; (ii) a variation from Section 6.14(1) of the Zoning Ordinance to eliminate the perimeter landscape screening requirements for a portion of the westerly boundary of the Proposed Parking Lot Expansion; and (iii) a variation from Section 6.14(2) of the Zoning Ordinance to allow the Existing Parking Lot to remain, and the Proposed Parking Lot

Expansion to be constructed, without planting islands at the ends of each parking row (collectively, the ***"Requested Relief"***); and

WHEREAS, a public hearing of the Plan Commission of the Village of Lincolnwood to consider approval of the Requested Relief was duly advertised in the *Chicago Tribune* on May 27, 2016, and held on June 15, 2016; and

WHEREAS, on June 15, 2016, the Plan Commission made findings and recommendations in support of the Requested Relief, subject to specified conditions; and

WHEREAS, the Village President and Board of Trustees have determined that the Requested Relief meets the required standards for special use permits and variations as set forth in Article V of the Zoning Ordinance; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interests of the Village to grant the Requested Relief, subject to the conditions, restrictions, and provisions of this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE PRESIDENT AND BOARD OF TRUSTEES OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. APPROVAL OF SPECIAL USE PERMIT. In accordance with, and pursuant to, Article V of the Zoning Ordinance and the home rule powers of the Village, and subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section 4 of this Ordinance, the Village President and Board of Trustees hereby grant a special use permit to the Owner to allow the Existing Parking Lot and the Proposed Parking Lot Expansion to be located in the front yard of the Property.

SECTION 3. APPROVAL OF VARIATIONS. Subject to, and contingent upon, the conditions, restrictions, and provisions set forth in Section Four of this Ordinance, the Village President and Board of Trustees hereby grant the following variations for the Property, in accordance with, and pursuant to, Article V of the Zoning Ordinance and the home rule powers of the Village:

A. Perimeter Screening Variation. A variation from Section 6.14(1) of the Zoning Ordinance to eliminate the perimeter landscape screening requirements for the northernmost 50 feet of the westerly boundary of the Proposed Parking Lot Expansion.

B. Planting Island Variation. A variation from Section 6.14(2) of the Zoning Ordinance to permit the Existing Parking Lot and Proposed Parking Lot Expansion to be constructed without planting islands at the ends of each parking row.

SECTION 4. CONDITIONS. Notwithstanding any use or development right that may be applicable or available pursuant to the provisions of the Zoning Ordinance, the approvals granted pursuant to Sections 2 and 3 of this Ordinance are hereby expressly subject to, and contingent upon, the development, use, and maintenance of the Property in compliance with each and all of the following conditions:

A. Compliance with Regulations. Except to the extent specifically provided otherwise in this Ordinance, the development, use, operation, and maintenance of the Property must comply at all times with all applicable Village codes and ordinances, as the same have been or may be amended from time to time.

B. Compliance with Plans. Except for minor changes and site work approved by the Village Zoning Officer or the Village Engineer (for matters within their respective permitting authorities) in accordance with all applicable Village standards, and subject to Section 4.C of this Ordinance, the development, use, operation, and maintenance of the Property must comply with those certain places prepared by Bono Consulting, Inc. and consisting of four sheets, with a latest revision date of October 28, 2015, copies of which are attached to and, by this reference, made a part of this Ordinance as **Exhibit B** (***"Plans"***).

C. Landscape Screening. Notwithstanding any provision of the Plans to the contrary, the Owner must install and maintain a row of solid landscape screening no less than three feet in height, along the southernmost 20 feet of the western side of the Proposed Parking Lot Expansion and adjacent to Central Park Avenue, in accordance with plans to be submitted to, and approved in advance and in writing by, the Village Forester.

D. Permeable Pavers. The pavement for the Proposed Parking Lot Expansion must consist solely of permeable pavers.

E. Reimbursement of Village Costs. In addition to any other costs, payments, fees, charges, contributions, or dedications required under applicable Village codes, ordinances, resolutions, rules, or regulations, the Owner must pay to the Village, promptly upon presentation of a written demand or demands therefor, all legal fees, costs, and expenses incurred or accrued in connection with the review, negotiation, preparation, consideration, and review of this Ordinance. Payment of all such fees, costs, and expenses for which demand has been made must be made by a certified or cashier's check. Further, the Owner will be liable for, and must pay upon demand, all costs incurred by the Village for publications and recordings required in connection with the aforesaid matters.

SECTION 5. RECORDATION; BINDING EFFECT. A copy of this Ordinance will be recorded with the Cook County Recorder of Deeds. This Ordinance and the privileges, obligations, and provisions contained herein will inure solely to the benefit of, and be binding upon, the Owner and his heirs, representatives, successors, and assigns.

SECTION 6. FAILURE TO COMPLY WITH CONDITIONS. Upon the failure or refusal of the Owner to comply with any or all of the conditions, restrictions, or provisions of this Ordinance, as applicable, the approvals granted in Sections 2 and 3 of this Ordinance will, at the sole discretion of the Village President and Board of Trustees, by ordinance duly adopted, be revoked and become null and void; provided, however, that the Village President and Board of Trustees may not so revoke the approvals granted in Sections 2 or 3 of this Ordinance unless they first provide the Owner with two months advance written notice of the reasons for revocation and an opportunity to be heard at a regular meeting of the Village President and Board of Trustees. In the event of revocation, the development and use of the Property will be governed solely by the regulations of the M-B District, and the applicable provisions of the Zoning Ordinance, as the same may, from time to time, be amended. Further, in the event of such revocation, the Village Manager and Village Attorney are hereby authorized and directed to bring such zoning enforcement action as may be appropriate under the circumstances.

SECTION 7. AMENDMENTS. Any amendments to the approvals granted in Sections 2 and 3 of this Ordinance that may be requested by the Owner after the effective date of this Ordinance may be granted only pursuant to the procedures, and subject to the standards and limitations, provided in the Zoning Ordinance.

SECTION 8. SEVERABILITY**.** If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and will be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 9. EFFECTIVE DATE.

A. This Ordinance will be effective only upon the occurrence of all of the following events:

   1. Passage by the Village President and Board of Trustees in the manner required by law;

   2. Publication in pamphlet form in the manner required by law; and

   3. The filing by the Owner with the Village Clerk of an Unconditional Agreement and Consent, in the form of **Exhibit C** attached to and, by this reference, made a part of this Ordinance, to accept and abide by each and all of the terms, conditions, and limitations set forth in this Ordinance and to indemnify the Village for any claims that may arise in connection with the approval of this Ordinance; and

B. In the event the Owner does not file fully executed copies of the Unconditional Agreement and Consent, as required by Section 9.A.3 of this Ordinance, within 30 days after the date of final passage of this Ordinance, the Village President and Board of Trustees will have the right, in its sole discretion, to declare this Ordinance null and void and of no force or effect.

[SIGNATURE PAGE FOLLOWS]

PASSED this _____ day of _____, 2016.

AYES:

NAYS:

ABSENT:

ABSTENTION:

APPROVED by me this _____ day of _____, 2016.

_____
Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2016

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#47239087_v2

EXHIBIT A

LEGAL DESCRIPTION OF THE PROPERTY

That part of the South ½ of the Northeast ¼ of Section 35, Township 41, Range 13 East of the Third Principal Meridian lying East of the East line of North Central Park Avenue and North of the North line of Pratt Avenue and bounded and described as follows:
Beginning at a point which is 33 feet East of the West line and 40 feet North of the South line of said South ½ of the South ½ of the Northeast ¼; thence East in a line 40 feet North of and parallel with the South line of said South ½ of the South ½ of the Northeast ¼ distance of 400 feet; thence North in a line drawn perpendicular to the last described course a distance of 617.79 feet to the North line of the South ½ of the South ½ of the Northeast ¼; thence West along the North line of the South ½ of the South ½ of the Northeast ¼ a distance of 382.61 feet to a point in a line which is 33 feet East of and parallel with the West line of South ½ of the South ½ of the Northeast 1/4 ; thence South along said parallel line a distance of 618.40 feet to the point of beginning; excepting therefrom the North 18 feeet thereof (as measured on the West line) and also excepting therefrom that certain tract of land conveyed by Ditto, Incorporated to Commonwealth Edison Company by Warranty Deed dated June 24, 1954 as document No. 15949164 in Book 50761, page 474 in the Office of the Recorder of Deeds of Cook County, Illinois.

Commonly known as: 3550 West Pratt Avenue, Lincolnwood, Illinois

P.I.N.: 10-35-203-007-0000

EXHIBIT B

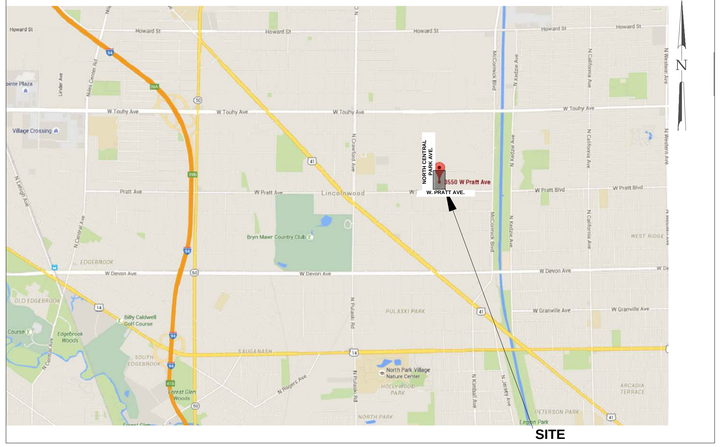
PLANS

PARKING LOT MODIFICATIONS TO 3550 W. PRATT AVE., LINCOLNWOOD, COOK COUNTY, IL

PIN # 10-35-203-007-0000

SECTION: 35
TOWNSHIP: 41N
RANGE: 13E

SITE LOCATION MAP



DRAWING INDEX:

1. TITLE SHEET, LEGEND, SITE LOCATION, & AERIAL MAP
2. EXISTING TOPOGRAPHY & DEMOLITION PLAN
3. PROPOSED GRADING, DRAINAGE, UTILITY PLAN, NOTES & DETAILS
4. GEOMETRIC PLAN

PROJECT NARRATIVE

GENERAL: THE EXISTING BUILDING IS COMPRISED OF ACTIVE INDUSTRIAL FACILITY. PARKING LOT ALONG W. PRATT AVE. IS EXISTING AND THE PROPOSED PLAN ARE TO EXPAND THE PARKING AREA TO HOLD MORE CARS.

AREA SUMMARY:
TOTAL AREA OF SITE: 5.550 ACRES
DISTURBED AREA OF SITE: 0.376 ACRES

SPECIAL PROTECTION AREAS: NO FLOODPLAIN OR WETLANDS ON OR WITHIN 100' OF SITE.

UPSTREAM TRIBUTARY: THERE IS NO UPSTREAM TRIBUTARY AREA FOR THE SITE.

COMBINED/SEPARATE SEWER AREA INFO: PROPOSED PROJECT IS LOCATED IN COMBINED SEWER AREAS.

DETENTION FACILITY: NO KNOW DETENTION TO EXISTING FACILITY.

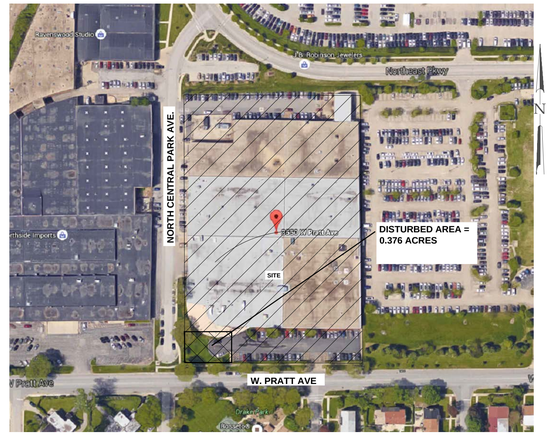
SANITARY SEWERS: NO PROPOSED SANITARY SEWERS.

STORM SEWERS: NO PROPOSED STORM SEWERS.

SOILS/INFILTRATION RATE: CLAY

GROUNDWATER ELEVATION: N/A

AERIAL MAP



1. I HEREBY CERTIFY THAT THE PROPOSED IMPROVEMENTS WILL NOT ADVERSELY IMPACT THE SUBJECT PROPERTY, THE SURROUNDING PROPERTIES OR THE PUBLIC RIGHT-OF-WAY WITH RESPECT TO STORMWATER DRAINAGE, AND THAT A SAFE OVERFLOW ROUTE HAS BEEN ESTABLISHED.

Abi. Veer
ENGINEER

10.28.2015
DATE

NOTE

The location of existing underground utilities, such as water mains, sewers, gas lines, etc., as shown on the plans, has been determined from the best available information and is given for the convenience of the Contractor. However, the Owner and the Engineer do not assume responsibility in the event that during construction, utilities other than those shown may be encountered, and that the actual location of those which are shown may be different from the location as shown on the plans.

Bono Consulting, Inc. is not responsible for the safety of any party at or on the construction site. Safety is the sole responsibility of the contractor and any other person or entity performing work or services. Neither the owner nor engineer assumes any responsibility for the job site safety of persons engaged in the work or the means or methods of construction.

Current Standard Specifications of the Judicial Authority shall apply to the construction on this project.

Note: The exact location of all utilities shall be verified by the contractor prior to construction activities. For utility locations call:
J.U.L.I.E. 1 (800) 892-0123

LEGEND:

	EXISTING	PROPOSED
Property Line		
Sanitary Sewer Line	S	S
Water Line	W	W
Storm Sewer Line	S	S
Storm Manhole		
Sanitary Manhole		
Combined Sewer	C	C
Combined Manhole		
Catch Basin		
Inlet		
Water Valve Vault		W
Water Valve		V
Grade	648.26	647.88
Drainage Divide		
Curb & Gutter		
Cleanout		CO
Downspout (Roof Drains)	DS	DS
Water B. Box		BB
Tree Protection Fence		
Construction Fence		CF
Inlet Filter Basket		
Traffic Direction Pavement Marking		
Fire Hydrant		
Top of Curb Bottom of Curb		T/C XXX.XX B/C XXX.XX
Top of Curb Bottom of Gutter		T/C XXX.XX B/G XXX.XX
Walk Bottom of Walk		W XXX.XX B/W XXX.XX
Despressed Curb Bottom of Gutter		D/C XXX.XX B/G XXX.XX
Mountable Curb Bottom of Gutter		M/C XXX.XX B/C XXX.XX

DATE: 10-28-15
REVISIONS: PERMIT DRAWINGS
ISSUE: 1

PROJECT STAFF
PROJECT MANAGER: B. BONO P.E.
ENGINEER: A. VEER P.E.
ENGINEER:
TECHNICIAN:

BCI
BONO CONSULTING, INC.
CIVIL ENGINEERS
1018 BUSSE HIGHWAY
PARK RIDGE, IL 60068
PH : (847) 823-3300
FAX: (847) 823-3303
bono@bonoconsulting.com

ABHIJIT VEER
062-067076
REGISTERED PROFESSIONAL ENGINEER OF ILLINOIS
EXP. 11/30/17

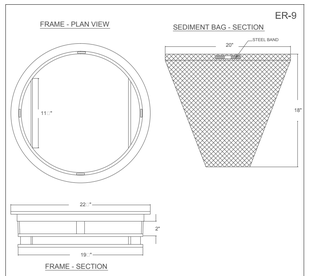
TITLE SHEET, LEGEND, SITE LOCATION MAP, & AERIAL MAP

PARKING LOT MODIFICATIONS TO
3550 W. PRATT AVE. LINCOLNWOOD, ILLINOIS 60068

COPYRIGHT:
THIS DRAWING SHALL NOT BE USED, REPRODUCED, MODIFIED OR SOLD EITHER WHOLLY OR IN PART, EXCEPT WHEN AUTHORIZED IN WRITING BY THE ENGINEER.

PROJECT NUMBER: 15354
START DATE: OCT. 07, 2015
GRAPHIC SCALE
0
SCALE: NTS

SHEET NUMBER
1 OF 4



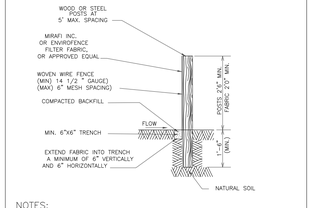
GENERAL NOTES:

FRAME: TOP FLANGE FABRICATED FROM 1.7"x1/2"x1/8" ANGLE. BASE RIM FABRICATED FROM 1.7"x1.12"x1/8" CHANNEL. HANDLES AND SUSPENSION BRACKETS FABRICATED FROM 1/2"x1/4" FLAT STOCK. ALL STEEL CONFORMING TO ASTM-A36.
SEDIMENT BAG: BAG FABRICATED FROM 4 OZ./ SQ.YD. NON-WOVEN POLYPROPYLENE GEOTEXTILE REINFORCED WITH POLYESTER MESH. BAG SECURED TO BASE RIM WITH A STAINLESS STEEL STRAP AND LOCK.
FILTER FOR OTHER SHAPE GRATES SHALL BE APPROVED IN ADVANCE OF PLACEMENT BY VILLAGE ENGINEERING.

NOT TO SCALE

REVISED:01-01-09

FILTER FOR ROUND OPEN (TYPE 1) GRATE & FRAME DETAIL

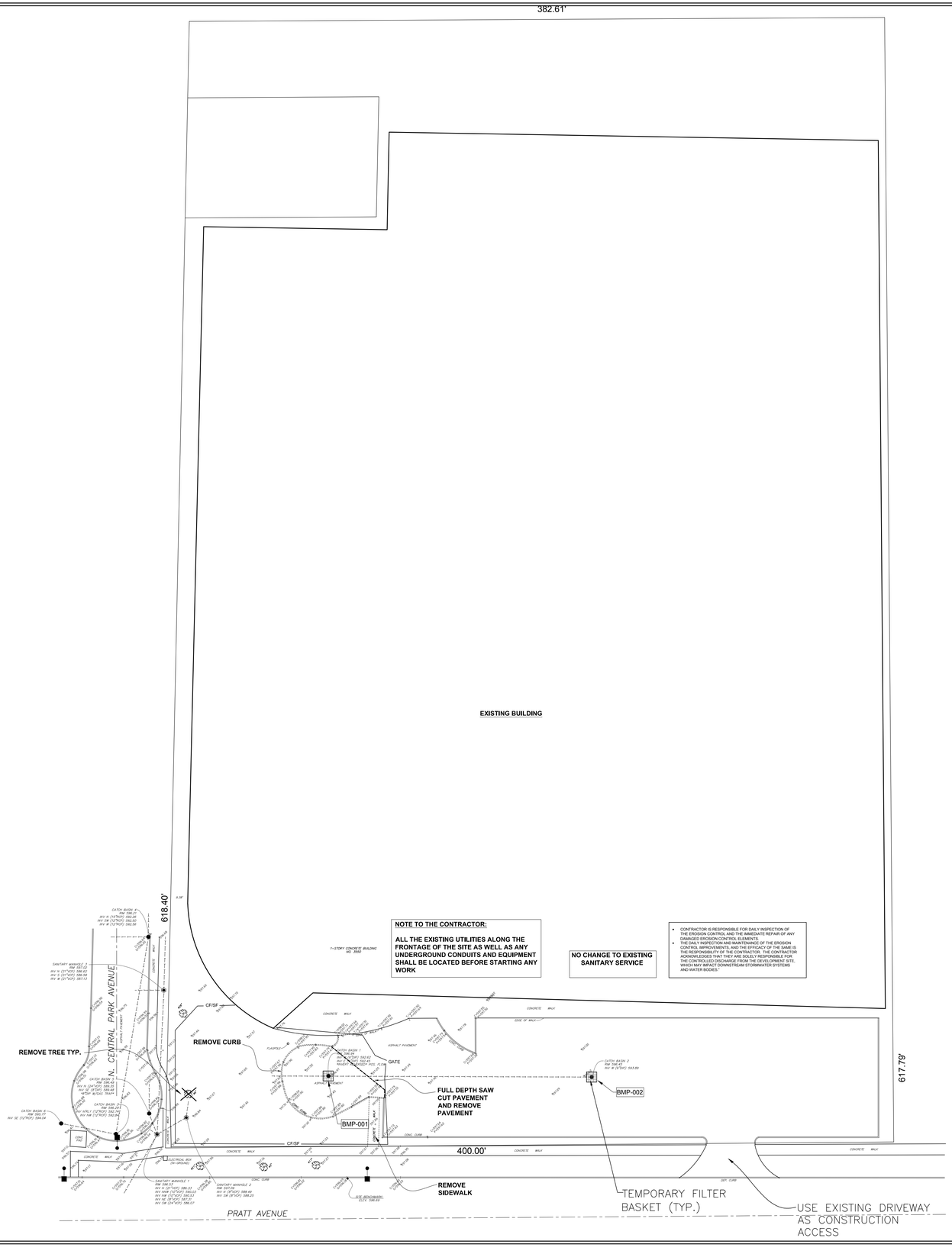


NOTES:

1. FILTER BARRIERS SHALL BE PLACED AT THOSE LOCATIONS SHOWN ON THE PLANS.
2. ATTACH FABRIC TO WIRE MESH WITH HOG RINGS, TO WOOD POSTS WITH NAILS, AND TO STEEL POSTS WITH TIE-WIRES AT TOP AND MID-SECTION.
3. OVERLAP FILTER FABRIC BY 6" AND FOLD WHERE 2 SECTIONS ADJOIN.
4. STRAW BALES MAY BE SUBSTITUTED FOR THE FILTER FABRIC, IF APPROVED BY THE VILLAGE ENGINEERING DIVISION.
5. INSPECTION OF SILT FENCES SHALL BE AT LEAST ONCE PER WEEK AND AFTER RAIN EVENTS IN EXCESS OF 1/2 ". REPAIR OR REPLACEMENT SHALL BE MADE PROMPTLY AS NEEDED.
6. SEDIMENT TRAPPED BY THE FENCE SHALL BE REMOVED AND PROMPTLY DISPOSED OF WHENEVER SIGNIFICANT ACCUMULATION OCCURS.
7. BARRIERS SHALL BE MAINTAINED IN PLACE UNTIL COMPLETION OF CONSTRUCTION AND THE UPSLOPE AREA HAS BEEN STABILIZED, AND BE REMOVED ONLY WHEN DIRECTED BY THE VILLAGE.

NOT TO SCALE

SILT FENCE DETAIL



NOTE TO THE CONTRACTOR:

ALL THE EXISTING UTILITIES ALONG THE FRONTAGE OF THE SITE AS WELL AS ANY UNDERGROUND CONDUITS AND EQUIPMENT SHALL BE LOCATED BEFORE STARTING ANY WORK

NO CHANGE TO EXISTING SANITARY SERVICE

- CONTRACTOR IS RESPONSIBLE FOR DAILY INSPECTION OF THE EROSION CONTROL AND THE IMMEDIATE REPAIR OF ANY DAMAGED EROSION CONTROL ELEMENTS.
- CONTRACTOR IS RESPONSIBLE FOR MAINTENANCE OF THE EROSION CONTROL IMPROVEMENTS, AND THE EFFICACY OF THE SAME IS THE RESPONSIBILITY OF THE CONTRACTOR. THE CONTRACTOR ACKNOWLEDGES THAT THEY ARE SOLELY RESPONSIBLE FOR THE CONTROLLED DISCHARGE FROM THE DEVELOPMENT SITE, WHICH MAY IMPACT DOWNSTREAM STORMWATER SYSTEMS AND WATER BODIES."

DEMOLITION NOTES

1. Install temporary tree protection fencing prior to any demolition work..
2. Install temporary 6' high chain link fence around the proposed work area as shown on the drawing.
3. Contractor to call julie at 1-800-892-0123. minimum of 48 hours prior to initiating any excavation or demolition.
4. Contractor shall verify the exact elevation and location of all existing utilities and appurtenances prior to construction, to avoid interferences.
5. Appropriate precautions shall be taken to avoid damage to and to protect existing utilities and appurtenances in the vicinity of work. Contractor shall be responsible for the protection of all underground or overhead utilities even though they may not be shown on the plans. any utility that is damaged during construction shall be repaired to the satisfaction of the City and the owner, or replaced.
6. Any open excavations, or potentially dangerous areas shall be fenced or guarded in an acceptable manner at the end of each day for the protection of the contractor's employees and general public safety.
7. **Bono Consulting Inc is not liable for any construction site safety** . Contractor to take all OSHA regulated and applicable local safety precautions to safe gaurd all potentially hazard sites/work.
8. Contractor is responsible for keeping roads free of excessive debris at all times.
9. Any soil, mud or debris that is washed, tracked, or deposited onto the street shall be removed before the end of each day.
10. Topographic survey by Central Survey.
11. All excavation shall be tapered, or, shored and maintained pumped dry.
12. Do not create dust or other nuisance to neighboring properties during construction
13. "No trespassing" signs shall be mounted on the fencing in conspicuous locations until construction is completed and approved
14. Any gate in the perimeter fence shall be adequately hinged to prevent entry, except to allow ingress and egress to and from site, such gate must be looked at all times, other than permitted hours of construction.

DATE	REVISIONS	ISSUE
10-28-15	PERMIT DRAWINGS	1

PROJECT STAFF

PROJECT MANAGER: B. BONO P.E.
ENGINEER: A. VEER P.E.
ENGINEER:
TECHNICIAN:

BCI
BONO CONSULTING, INC.
CIVIL ENGINEERS
1018 BUSSE HIGHWAY
PARK RIDGE, IL 60068
PH : (847) 823-3300
FAX: (847) 823-3303
bbono@bonoconsulting.com

EXISTING TOPOGRAPHY,DEMOLITION & EROSION CONTROL PLAN

PARKING LOT MODIFICATIONS TO
3550 W. PRATT AVE, LINCOLNWOOD, ILLINOIS 60068

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PROJECT NUMBER: 15354
START DATE: OCT. 07, 2015
GRAPHIC SCALE
30 0 30
SCALE: 1"=30'-0

SHEET NUMBER
2 OF 4

GENERAL CONSTRUCTION NOTES

1. The construction shall be under the general inspection of the Village engineer and the owner's engineer.
2. All work shall be in accordance with the applicable sections of the following specifications:
   a. Illinois Department of Transportation (I.D.O.T.) "Standard Specifications for Road and Bridge Construction" Latest edition.
   b. "Standard Specifications for Water and Sewer Main Construction in Illinois" latest edition.
   c. "Illinois Recommended Standards for Sewage Works" as published by the I.E.P.A.
   d. "Manual on Uniform Traffic Control Devices" (M.U.T.C.D.) latest edition.
   e. The Subdivision and Development Codes and Standards of the Village.
   f. "Procedures and Standards for Urban Soil Erosion and Sedimentation Control in Illinois" published by the Association of Illinois Soil and Water Conservation Districts.

   Where a contradiction occurs with any part of the standard specifications, the most stringent requirement shall take precedence, as determined by the engineer.

   The contract documents (Plans and Specifications/General Notes) shall supersede the standard specifications. If there is a conflict between the plans and specifications, the most stringent requirement shall take precedence, as determined by the engineer.

   The contractor shall have at least one copy of all applicable specifications as well as one copy of the contract documents (Plans and Specifications) available at the job site at all times that work is in progress.
3. Should any discrepancies or conflicts on the plans, quantities or specifications be discovered by the contractor, whether prior to awarding or after the award of the contract, the engineer's attention shall be called to the same before work is begun thereon and so that proper corrections can be made.
4. Contract Documents and Drawings:
   A. The engineer's drawings (The Plans) shall be included as part of the contract documents.
   B. N ot Used.
   C. All bidders shall carefully examine the drawings and specifications prepared for the work. They shall visit the site of the work and acquaint themselves with all local conditions, codes, and requirements affecting the contract. If awarded the contract, they shall not be allowed extra compensation by reason of any unforeseen difficulties or obstacles which the bidder could have discovered or reasonably anticipated prior to the bidding.
   D. Should it appear that the work covered by the contract documents is not sufficiently detailed or explained, an RFI form shall be submitted to the engineer for further drawings or explanations as may be necessary to clarify the point in question prior to the contract award. It is the intention of the contract documents to provide a job complete in every respect. The contractor is responsible for this result and to turn over the project in complete operating condition, irrespective of whether the contract documents cover every individual item in minute detail.
5. The Village Department of Public Works and Community Development shall be notified 24 hours in advance to schedule inspections for sidewalk, curb and gutter driveways, aprons, paving, grading, watermain, sewer main and utility services.
6. Work shall not take place without required traffic control devices and barricades in place per the M.U.T.C.D. Any deficiency of safety or traffic control devices shall be just cause to stop the project until such time as the deficiency is corrected.
7. Village streets shall not be closed without the written permission of the Village Department of Engineering and Community Development and then only after proper notification has been given to the Police and Fire Departments.
8. The contractor shall immediately remove mud, soil or debris deposited on public streets. Failure to keep streets clean shall be just-cause for issuance of a Stop Work Order or citation.
9. Signs located in the public right-of-way must not be removed or damaged. If a sign needs to be moved, notify the Public Works Department.
10. Construction materials shall not be stored within the Village Right-Of-Way.
11. The owner/contractor shall be responsible for obtaining all required Federal, State, County, I.D.O.T., I.E.P.A. and MWRDGC permits.

    The contractor shall, at his own expense, obtain all other permits, licenses, etc., as may be required for the execution of this work, give all necessary notices, pay all fees required, post all bonds, and comply with all laws, ordinances, rules and regulations relating to the work and to the preservation of public health and safety.

    All required insurance and/or bonds shall be provided by the contractor as may be required by the permitting agency.

    The contractor shall meet all of the requirements of any permits as might be issued for this work by other agencies, and shall pay for at their sole expense any surety or bonds as may be required by the permitting agency.

12. The contractor is responsible for having a set of approved engineering plans with the latest revision date on the job site at all times during the construction period.
13. The contractor shall indemnify and save harmless the owner, Bono Consulting Inc., and their officers and employees; the Village and their officers, employees, agents, and engineers, and from and against all losses, claims, demands, payments, suits, actions, recoveries, and judgment of every nature and description brought or recovered against them, by reason of any act or omission of said contractor, their agents, subcontractors or employees, in the execution of the work or in the guarding of it.
14. The location of existing underground utilities, such as water mains, sewers, gas lines, etc., as shown on the plans, has been determined from the best available information and is given for the convenience of the Contractor. However, the Owner and Engineer do not assume responsibility in the event that during construction, utilities other than those shown may be encountered and that the actual location of those which are shown may be different from the location as shown on the plans. The contractor is to verify the location of all utilities prior to the start of work and is responsible for damage to same. The contractor shall call J.U.L.I.E. 1-800-892-0123 and the Village public works department for utility locates before excavating.
15. Existing utilities are shown on the plans according to information obtained from utility companies and surveys. The owner and engineer do not guarantee the accuracy or completeness of this information. The contractor shall make their own investigation to determine the existence, nature and location of all utility lines and appurtenances within the limits of the improvement. The contractor shall locate all utilities far enough in advance to avoid all conflicts in grade separation between existing utilities and proposed improvements. If the contractor encounters a conflict between the proposed improvement and existing utility that was not located in advance by the contractor, then the contractor shall at no cost to owner, relocate the proposed improvements and/or utility to avoid the conflict.

    The contractor will be required to cooperate with all utility companies involved in connection with the removal, temporary relocation, reconstruction or abandonment by these companies of any and all services or facilities owned or operated by them within the limit of this improvement.

    Before doing any work which will damage, disturb or leave unsupported or unprotected any utility lines or appurtenances encountered, the contractor shall notify the respective owner thereof, who will make all arrangements for relocating, adjusting, or otherwise maintaining or abandoning service on lines that fall within the limits of the proposed construction without cost to the contractor, including the removal of all cables, manhole covers and other appurtenances which the owner desires to salvage. After such arrangements have been made, the contractor will proceed with the work as directed by the engineer. All utility lines and appurtenances which are abandoned shall be removed and legally disposed of by the contractor.

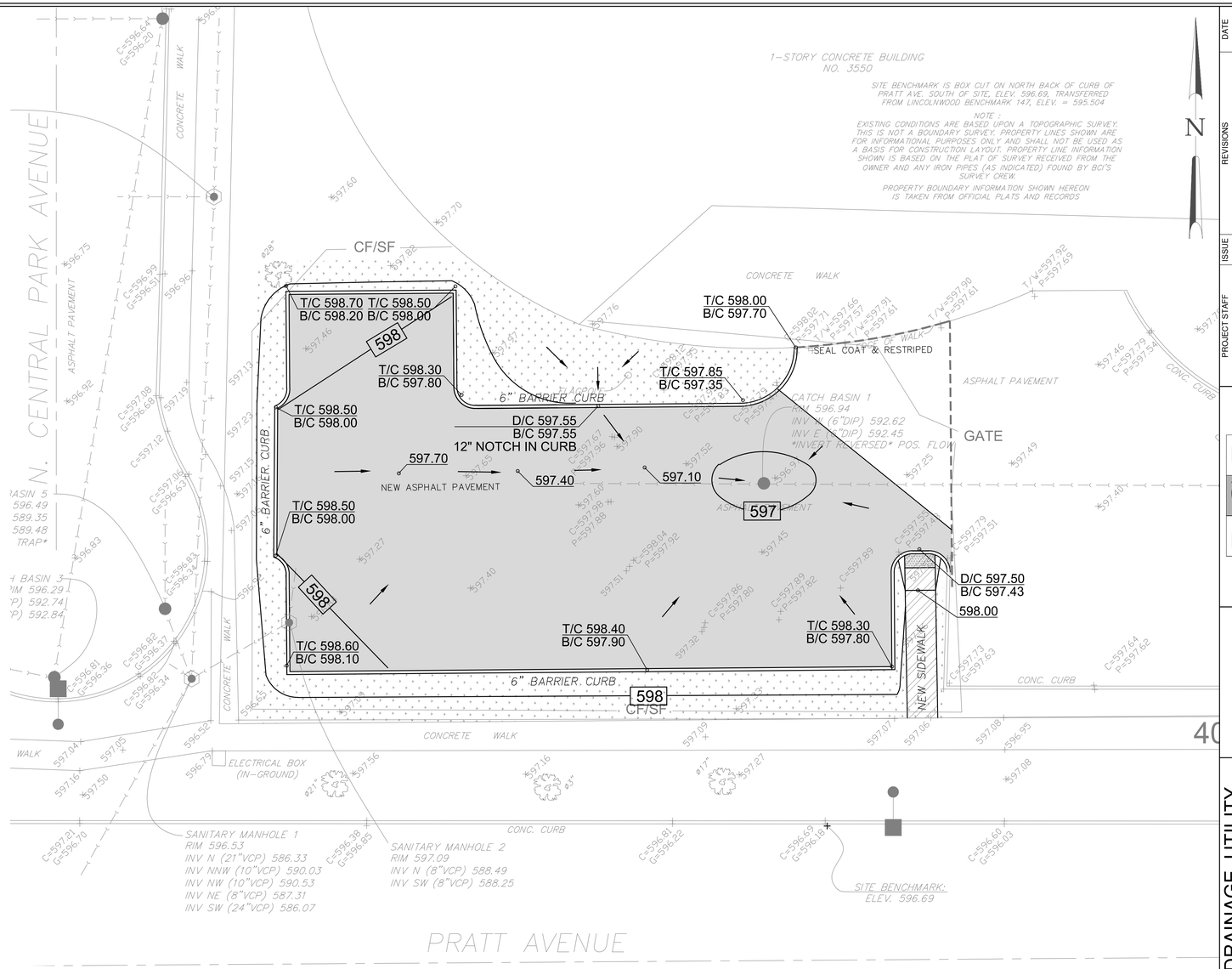
    No extra compensation will be allowed by the contractor for any expense incurred by complying with these requirements or because of delays, inconvenience or interruptions in their work resulting from the failure of any utility company to remove, relocate, reconstruct or abandon their services. The responsibility for prompt and timely removal, relocation, reconstruction or abandonment of their facilities by all utility companies involved, and the coordination of their own work with that of these companies to the end that work on this improvement is not delayed because of the necessary changes in the existing utilities, public or private, shall rest upon the contractor.

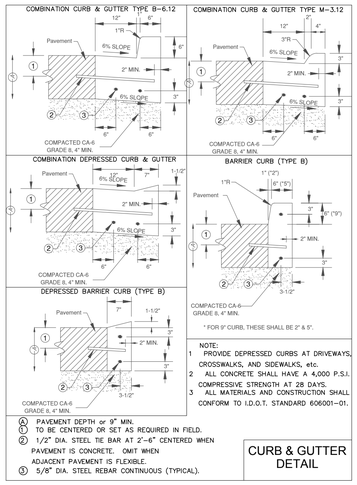
16. Not Used.
17. All existing utilities or improvements, including walks, curbs, pavements and parkways damaged or removed during construction shall be promptly restored to their respective original condition.
18. All existing pavement or concrete to be removed shall be saw cut along the limits of the proposed removal. Payment for sawing shall be included in the cost of the removal of each item.
19. The contractor is to verify all critical elevations prior to commencing work and if there are any discrepancies, is to notify the engineer immediately. The contractor shall call to the attention of the engineer any errors or discrepancies which may be suspected in the lines and grades which are established by the surveyor, and shall not proceed with the work until any lines and grades which are to believed to be in error have been verified or corrected by the engineer.
20. No holes are to be left open in the pavement or the parkway over a holiday, weekend, or after 3 p.m. on the day preceding a holiday or weekend.
21. Not Used.
22. Whenever the performance of work is indicated on the plans, and no item is included in the contract for payment, the work shall be considered incidental to the contract and no additional compensation will be allowed.
23. All items shown to be removed, shall be legally disposed of off-site.
24. All work performed under this contract shall be guaranteed against all defects in materials and workmanship of whatever nature by the contractor and his surety for a minimum period of 12 months from the date of final acceptance of the work by the Village, other applicable governmental agencies, and the owner.
25. No work shall be performed on adjacent private property without the written permission of the property owner.
26. During construction the contractor and their subcontractors shall remove from the premises, rubbish, waste material and accumulations, and shall keep the premises clean. The contractor shall clean the premises to the satisfaction of the owner, engineer, and Village.
27. The contractor shall have appropriate equipment, including street sweepers and end loaders available on-site at all times when equipment or vehicles are using existing public or private pavement. The contractor shall immediately remove any dirt, mud, clay, sediment, concrete, gravel, sand, stones, plant matter, debris, refuse, garbage, etc. deposited on any street, sidewalk or alley by any equipment, vehicles or people associated with this project. The contractor is responsible for complying with all Village ordinances including any and all assessments of cost that may result. This work shall not be paid for separately, but shall be included in the cost of the work.
28. All trenching, shoring, and construction work performed shall be in accordance with O.S.H.A. Standards. The contractor shall at all times maintain proper dust control at the site and shall have a watering truck readily available during all working hours.
29. The contractor shall water the entire site whenever the site conditions become unhealthy due to blowing soil or dust. The site shall be watered as many times per day as necessary to maintain a healthy work site as determined by the owner or engineer. Water for non-emergency use shall not be obtained from any fire hydrant, unless the fire hydrant is metered in accordance with Village requirements. The cost to furnish dust control shall be incidental to the cost of construction.
30. The contractor must follow the requirements of the Village Specification for all pavement openings and repairs.
31. Tree removal permit is required for removal of all trees 10" diameter or greater.
32. An inspection of the top of foundation will be required prior to pouring.
33. A final inspection of grading will be required before placement of any sod.
34. All street openings shall be in accordance with IDOT standards for work within an IDOT R.O.W.
35. All retaining walls greater than 30" high need a protective railing. All retaining walls greater than 36" high need to be approved by a licensed structural engineer. Retaining wall drawings by others.
36. Construction staking shall be provided by the contractor and shall be included in the contract price. A licensed surveyor must stake all grading, utility and paving work.

EARTHWORK AND GRADING

1. All earthwork shall be done in accordance with the state of Illinois, "Standard Specifications for Road and Bridge Construction," latest edition and "Supplemental Specifications and Recurring Special Provisions," latest edition. Included in this work, but not necessarily limited to the following are: clearing, stripping and stockpiling of topsoil, mass grading and fine grading of the site and roadways, excavation of unsuitable materials and excavation of detention ponds, landscape mound construction, and miscellaneous topsoil respread and seeding.
2. Any earthwork summaries provided by the engineer are intended to be used as a guide for the contractor in determining the scope of the completed project. It is the responsibility of the contractor to determine all material quantities and appraise themselves of all site conditions. The contract price submitted by the contractor shall be considered as lump sum for the complete project. **No claims for extra work will be recognized unless ordered in writing by the owner.**
3. The initial establishment of erosion control procedures shall be installed by the contractor prior to the start of mass grading.
4. All grading operations are to be supervised and inspected by the owner's engineer or their representative. All testing, inspection, and supervision of soil quality, unsuitable soil removal and its replacement, and other soils related operations shall be entirely the responsibility of the soils engineer. No undercut shall be performed or claims for extra work without authorization by the owner and documentation by the soils engineer.
5. Clearing shall consist of the removal and disposal of all obstructions such as trees, hedges, fences, walls, accumulations of rubbish of whatever nature, and all logs, shrubs, brush, grass, weeds, and other vegetation and stumps. These items shall be performed whenever they occur within the street right of ways, and within the limits of construction. Trees to be saved shall be identified by the Engineer on the construction plans. All trees, except those designated to be saved, and all stumps shall be cut and legally disposed of. Trees, stumps, and hedges within the limits of construction shall be removed completely. Trees designated to be saved as indicated on the plans, or as directed by the engineer, shall be protected in accordance with the procedures outlined in Article 201.05 of the "Standard Specifications for Road and Bridge Construction."
6. Strip topsoil down to firm subbase. stockpile quantity necessary for landscaping, and remove other materials from the site.
7. Excavation shall consist of the excavation, removal, and satisfactorily disposal or placement and compaction of all materials taken from within the site for the construction of embankments, subgrade, subbase, shoulders, intersections, ditches, waterways, entrances, approaches and incidental work, and the removal and satisfactory disposal of unstable and unsuitable materials and their replacement with satisfactory materials where required.
8. After stripping and excavating to the proposed subgrade level, as required, the building and parking areas should be proof-rolled with a loaded, tandem-axle dump truck or similar rubber tired vehicle, loaded with at least 9 tons per axle. Proof-rolling aids in providing a firm base for compaction of fills, and help to delineate soft, loose, or disturbed areas that may exist below subgrade level. Proof-rolling is especially important to help evaluate the surficial stability of existing fill soils that may be left in place below floor slabs and pavements. Soils which are observed to rut or deflect excessively (more than 1 inch) under the moving load should either be scarified and re-compacted with a smooth drum vibratory roller for granular soils, a sheeps foot roller for cohesive soils, or undercut and replaced with properly compacted and documented structural fill. The proof-rolling and undercutting activities should be observed and documented by a representative of the geotechnical engineer and should be performed during a period of dry weather. In addition to proof-rolling, the subgrade soils should be scarified and compacted to at least 90 percent of the Modified Proctor maximum dry density ASTM D 698 for a depth of at least 8 inches below the surface.
9. Where encountered, loose sands should be re-compacted with a vibratory roller. Clay subgrade soils can be easily disturbed by construction activities and are sensitive to moisture. Therefore, extra care should be used to avoid disturbing these soils during construction activities. If the soils become unstable during construction, or if near surface soft subgrade soils are encountered, it is recommended that coarse aggregate be placed on the subgrade until a stable base for compaction of fill is achieved. Typically, 12 to 24 inches of coarse aggregate are required, depending in the consistency of the subgrade. the coarse aggregate should consists of clean, crushed stone gravel between 1/4 and 3 inches in size. The course aggregate should be spread in a max. of 12-inch layers and consolidated with compaction equipment until it is "locked" in place.
10. Topsoil excavation shall consist of the removal and stockpiling, or placing on fill slopes or placing in mounds, of the uppermost layers of organic soil. Topsoil shall be stockpiled on the areas as shown on the plans or as directed by the engineer.
11. Topsoil respread shall consist of placing a minimum of a four (4) inch layer of topsoil over the unpaved areas within the construction limits.
12. 4" topsoil & sod shall be placed on all disturbed areas within the right of way.
13. Refer to the landscape plans for additional information on ground cover & planting requirements.
14. Embankment shall be placed in accordance with Section 205 of the "Standard Specifications for Road and Bridge Construction." All embankments located within structural fill areas shall be constructed to a minimum 95% of the modified proctor density (ASTM D1557). Embankments located in non-structural fill areas shall be constructed to a minimum of 90% of the modified proctor density (ASTM D1557).
15. Completed grading (finished fine grade) for all proposed improvements shall be within a tolerance of plus or minus one-tenth (0.1) feet of design subgrade elevations.
16. The subgrade for the proposed streets and pavement areas shall be proof-rolled by the contractor in the presence of the City engineer and soils engineer. Any unstable areas encountered shall be removed and replaced as directed by the City engineer and soils engineer. Any unstable areas shall be documented by the soils engineer.
17. It shall be the responsibility of the contractor to remove from the site any and all materials and debris which results from their construction operations at no additional expense to the owner.
18. When in the opinion of the soils engineer, unsuitable soil conditions are encountered within utility trenches which require the removal of unsuitable materials below the depth of the bedding specified, the contractor shall obtain approval by the owner and the owner's engineer prior to removing the unsuitable soils and replace the material with granular compacted bedding material as directed by the soils engineer and the City. The depth of the removal and replacement shall be documented by the owner's engineer and witnessed by the contractor.

    This work, when approved by the owner and owner's engineer, will be measured and paid for at the contract unit price per cubic yard in place for unsuitable soil which price shall include the removal and off-site disposal of unsuitable soil, the additional bedding material, and all labor, materials and equipment required to perform the work as specified.
19. The contractor shall be responsible for hiring and scheduling a qualified testing firm for all soil testing.This shall be included in the cost of work.

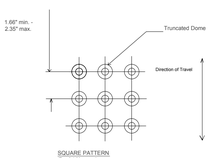




NOTE:
1 PROVIDE DEPRESSED CURBS AT DRIVEWAYS, CROSSWALKS, AND SIDEWALKS, etc.
2 ALL CONCRETE SHALL HAVE A 4,000 P.S.I. COMPRESSIVE STRENGTH AT 28 DAYS.
3 ALL MATERIALS AND CONSTRUCTION SHALL CONFORM TO I.D.O.T. STANDARD 606001-01.

(A) PAVEMENT DEPTH or 9" MIN.
(1) TO BE CENTERED OR SET AS REQUIRED IN FIELD.
(2) 1/2" DIA. STEEL TIE BAR AT 2'-6" CENTERED WHEN PAVEMENT IS CONCRETE. OMIT WHEN ADJACENT PAVEMENT IS FLEXIBLE.
(3) 5/8" DIA. STEEL REBAR CONTINUOUS (TYPICAL).

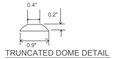
CURB & GUTTER DETAIL



Detectable Warnings Detail

All slope ratios are expressed as units of vertical displacement to units of horizontal displacement (V:H).

All dimensions are in millimeters (inches) unless otherwise shown.



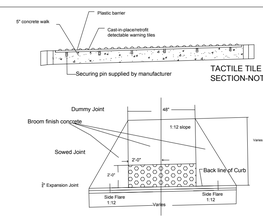
TRUNCATED DOME DETAIL

GENERAL NOTES

1. Ramps shall be located as shown on plans in alignment with normal sidewalk and/or crosswalk and shall have sufficient curb length at corner radius to prevent vehicular encroachment.
2. Curb ramps at marked crossings shall be wholly contained within markings excluding and flared sides.
3. The maximum slope of ramps for types A & B shall be 1:2 for unusual situations, see section 4.8.2 of the american national standard for buildings and facilities.
4. For type B ramps, maximum slope of the side flare shall be 1:10, except that, if the landing area between the top of the ramp and an obstruction is less than 48 inches, then the maximum slope of the flares shall be 1:12. see recommended locations of ramps this sheet.
5. Ramps shall be constructed of p.c. concrete in accordance with article 624 of the standard specifications, except a tactile finish will be required and steel forms will not be permitted.
6. The thickness of ramps shall be the same as the adjacent sidewalks with a minimum thickness of 5 inches, except that the minimum ramp thickness shall be 8 inches where shown on the plans. The ramp area will be determined by measuringthe width and length on a horizontal plane. The average widths will be measured to include the side curbs or flares (edge treatment) and the length will be measured horizontally from the top to the bottom of the ramp. Ramps will be paid for at the unit price per square foot; which price shall include all costs, including required expansion joints, concrete finish and variable height edge treatment. Ramp tactile tile finish is not a part of this pay item and is paid for separately.
7. 2" performed joint filler (p.j.f) shall be installed on the sides of ramps where the ramp abuts adjacent sidewalks in accordance with the "detail of portland cement sidewalk construction".
8. Ramp shall have cast-in place tactile/detectable warning surface per details this sheet.
9. In no case shall expansion joints, that are constructed in curbs and gutters at or near corner radii, be located within the handicap ramp areas.
10. Where perfomance joint filler (p.j.f) is installed against a curved surface, the contractor shall use a flexible filler in accordance with section 503.07 and 715 of the Illinois Department of Transportation (IDOT) standard specifications.
11. Unless otherwise indicated on the drawings, all ramps shall be type B.

CURB RAMPS FOR SIDEWALKS

Sheet 1 of 2



TACTILE TILE
SECTION-NOT TO SCALE

Notes:

New Dectable Warning surface 24" x 48" Truncated domes must be .9" diameter, .2" in height, and 2.35" on-center spacing Material: As specified in Construction Specifications, or by the Commissioner Surface tile to be placed at centerline of walk

Prior to placing concrete for depressed curbs and/or ramps the contractor shall notify the Commissioner to receive layout approval.

Side flares should maintain a minimum slope of 1:10. If field conditions allow, a 1:12 side slope is preferred.

Crosswalk width must be a minimum of 5'-0", and must remain constant from keystone to curb

DESIRABLE MINIMUM FLARE WIDTHS FOR VARIOUS CURB HEIGHTS

Curb Height (Inches)	Flare Width (1:10) (Inches)	Flare Width (1:12) (Inches)
3	30	36
4	40	48
5	50	60
6	60	72
7	70	**
8	80	96
9	90	108

CURB RAMPS FOR SIDEWALKS
Sheet 2 of 2

DATE: 10-28-15

REVISIONS

ISSUE: 1 PERMIT DRAWINGS

PROJECT STAFF
PROJECT MANAGER: B. BONO P.E.
ENGINEER: A. VEER P.E.
ENGINEER:
TECHNICIAN:

BCI
BONO CONSULTING, INC.
CIVIL ENGINEERS
1018 BUSSE HIGHWAY
PARK RIDGE, IL 60068
PH : (847) 823-3300
FAX: (847) 823-3303
bbono@bonoconsulting.com

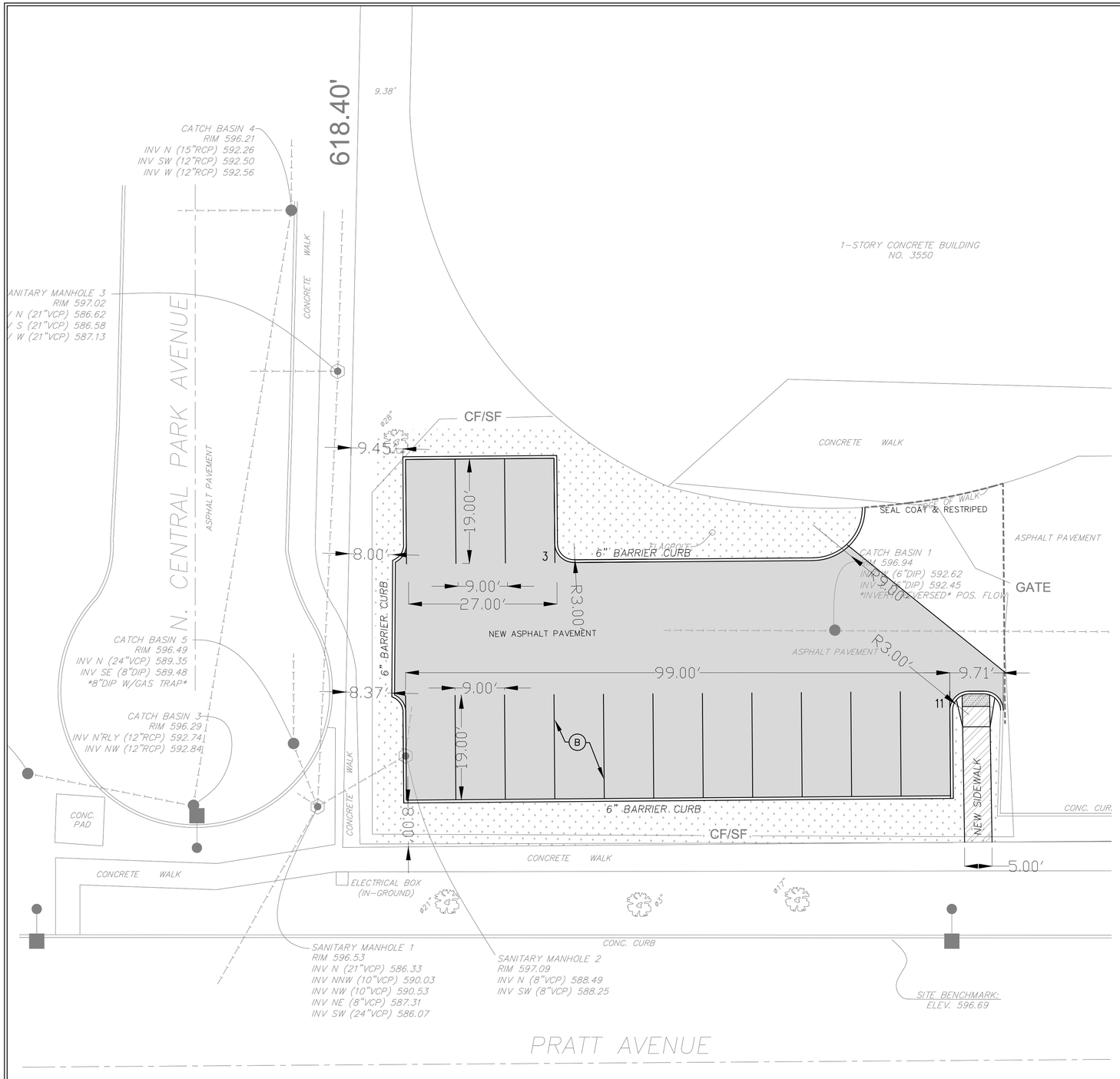
PROPOSED GRADING, DRAINAGE, UTILITY PLAN , NOTES & DETAILS

PARKING LOT MODIFICATIONS TO
3550 W. PRATT AVE. LINCOLNWOOD, ILLINOIS 60068

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PROJECT NUMBER: 15354
START DATE: OCT. 07, 2015
GRAPHIC SCALE 10 0 10
SCALE: 1"=10'-0

SHEET NUMBER
3 OF 4



SITE PLAN NOTES:

A. ALL WORK AND MATERIALS SHALL COMPLY WITH ALL VILLAGE/COUNTY REGULATIONS AND CODES AND O.S.H.A. STANDARDS.
B. ALL DISTURBED AREAS ARE TO RECEIVE FOUR INCHES OF TOPSOIL, SEED, MULCH AND WATER UNTIL HEALTHY STAND OF GRASS IS ESTABLISHED UNLESS OTHERWISE NOTED.
C. ALL CURBED RADII ARE TO BE 3' MEASURED TO FACE OF CURB UNLESS OTHERWISE NOTED. STRIPED RADII ARE TO BE 5' UNLESS OTHERWISE NOTED.
D. ALL DIMENSIONS ARE FACE OF CURB TO FACE OF CURB AND RADII ARE BACK OF CURB OR BUILDING FOUNDATION UNLESS OTHERWISE NOTED.
E. ALL PROPOSED CURB AND CUTTER SHALL BE B6.12 UNLESS OTHERWISE NOTED.
F. EXISTING TOPOGRAPHY SHOWN REPRESENTS SITE CONDITION AS PREPARED BY CENTRAL SURVEY. CONTRACTOR SHALL FIELD CHECK EXISTING ELEVATIONS AND CONDITIONS PRIOR TO CONSTRUCTION AND NOTIFY ARCHITECT AND ENGINEER OF ANY DISCREPANCIES PRIOR TO STARTING CONSTRUCTION.
G. THE CONTRACTOR SHALL CONTACT J.U.L.I.E. (1-800-892-0123) PRIOR TO ANY WORK TO LOCATE UTILITIES AND SHALL CONTACT THE OWNER SHOULD UTILITIES APPEAR TO BE IN CONFLICT WITH THE PROPOSED IMPROVEMENT.
H. EXISTING STRUCTURES WITHIN CONSTRUCTION LIMITS ARE TO BE REMOVED UNDER PROPOSED BUILDINGS AND ABANDONED ELSEWHERE AS NECESSARY. ALL COST SHALL BE INCLUDED IN BASE BID.
I. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL RELOCATIONS, (UNLESS OTHERWISE NOTED ON PLANS) INCLUDING BUT NOT LIMITED TO, ALL UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS AND POLES, ETC. AS REQUIRED. ALL WORK SHALL BE IN ACCORDANCE WITH GOVERNING AUTHORITIES REQUIREMENTS AND PROJECT SITEWORK SPECIFICATIONS AND SHALL BE APPROVED BY SUCH. ALL COST SHALL BE INCLUDED IN BASE BID.
J. SITE BOUNDARY, TOPOGRAPHY, UTILITY AND ROAD INFORMATION TAKEN FROM A SURVEY BY OTHERS.
K. IMPROVEMENTS ADJACENT TO BUILDING IF SHOWN SUCH AS TRUCK DOCK, RETAINING WALLS, SIDEWALKS, CURBING, CANOPIES, RAMPS, HANDICAP ACCESS, PLANTERS, DUMPSTERS AND TRANSFORMERS ETC. HAVE BEEN SHOWN FOR APPROXIMATE LOCATION ONLY. CONTRACTOR SHALL REFER TO THE ARCHITECTURAL PLANS FOR EXACT LOCATIONS AND DIMENSIONS OF VESTIBULES, SLOPE PAVING, SIDEWALKS, EXIT PORCHES, TRUCK DOCKS, PRECISE BUILDING DIMENSIONS AND EXACT BUILDING UTILITY ENTRANCE LOCATIONS.
L. THE CONTRACTOR SHALL ADJUST RIM ELEVATIONS OF ALL EXISTING STRUCTURES TO PROPOSED GRADES AS INDICATED ON PLANS.
M. CONTRACTOR TO VERIFY LOCATION, SIZES, AND ELEVATIONS OF ALL BUILDING SERVICE LOCATIONS WITH ARCHITECTURAL PLANS.
N. TOTAL LAND AREA IS 5.55+/- ACRES.
O. NO WETLANDS WERE PRESENT ON THIS SITE.
P. THE SITE WORK FOR THIS PROJECT SHALL MEET OR EXCEED THE "SITE SPECIFIC SPECIFICATIONS."
Q. CONTRACTOR SHALL ADJUST AND/OR CUT EXISTING PAVEMENT AS NECESSARY TO ASSURE A SMOOTH FIT AND CONTINUOUS GRADE

PAVEMENT MARKING LEGEND

Ⓐ 24" WHITE SOLID STOP BAR
Ⓑ 4" YELLOW SOLID LINE
Ⓒ 8" SOLID WHITE LINE
Ⓓ LETTERS & SYMBOLS PAVEMENT MARKINGS
Ⓔ TRAFFIC FLOW DIRECTIONAL ARROWS
Ⓕ ACCESSIBLE PARKING SPACE PAVEMENT MARKINGS-SEE DETAIL
Ⓖ 4" YELLOW DIAGONAL AT 45° SPACED 3' O.C.
Ⓗ 4" SOLID WHITE LINE
Ⓘ 4"X65' LONG YELLOW PAINTED TRUCK ALIGNMENT STRIPES
Ⓙ 4" YELLOW 6' LONG STRIPE WITH 18" GAP
Ⓚ 4" DOUBLE YELLOW SOLID LINE AT 11' C-C
Ⓛ 4" WHITE DASH LINE (2' DASH, 6' SKIP)
Ⓜ 6' SOLID WHITE SPACED 2' O.C.

PAVEMENT LEGEND

STANDARD DUTY PAVEMENT
2" BITUMINOUS SURFACE COURSE, HOT-MIX ASPHALT, MIX D, N50
2" BITUMINOUS BINDER COURSE, HOT-MIX ASPHALT, IL-19, N50
8" AGGREGATE BASE COURSE CA-6, TYPE B

SURFACE OVERLAY PAVEMENT
1-1/2" BITUMINOUS SURFACE COURSE, HOT-MIX ASPHALT, MIX D, N50
MIRAFI® MPV 700 PETROMAT FABRIC (6 OZ.)
0.35 GAL/SQ. YD. TACK COAT
EXISTING DISTRESSED ASPHALT PAVEMENT
CALL: LARRY POWPRS AT 630-399-3111 EX. 201

SIDEWALKS
5" PORTLAND CEMENT CONCRETE
4" COMPACTED AGGREGATE BASE COURSE, TYPE B

*REFER TO CONCRETE JOINT DETAILS (IF ANY).

ISSUE	DATE
1 PERMIT DRAWINGS	10-28-15

REVISIONS

PROJECT STAFF
PROJECT MANAGER: B. BONO P.E.
ENGINEER: A. VEER P.E.
ENGINEER:
TECHNICIAN:

BCI
BONO CONSULTING, INC.
CIVIL ENGINEERS
1018 BUSSE HIGHWAY
PARK RIDGE, IL 60068
PH : (847) 823-3300
FAX: (847) 823-3303
bono@bonoconsulting.com

GEOMETRIC PLAN

PARKING LOT MODIFICATIONS TO
3550 W. PRATT AVE. LINCOLNWOOD, ILLINOIS 60068

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PROJECT NUMBER: 15354
START DATE: OCT. 07, 2015
GRAPHIC SCALE
20 0 20
SCALE: 1"=20'-0

SHEET NUMBER
4 OF 4

EXHIBIT C

UNCONDITIONAL AGREEMENT AND CONSENT

TO: The Village of Lincolnwood, Illinois (***"Village"***):

WHEREAS, ATF, Inc. (***"Owner"***) is the record title owner of that certain property located in the M-B Light Manufacturing/Business Zoning District, commonly known as 3550 West Pratt Avenue, in the Village (**"*Property*"**); and

WHEREAS, Ordinance No. Z2016-_____, adopted by the Village President and Board of Trustees on _____, 2016 (***"Ordinance"***), grants a special use permit and variations to the Owner in connection with the expansion of an existing parking lot on the Property; and

WHEREAS, Section 9 of the Ordinance provides, among other things, that the Ordinance will be of no force or effect unless and until the Owner has filed, within 30 days following the passage of the Ordinance, his unconditional agreement and consent to accept and abide by each and all of the terms, conditions, and limitations set forth in the Ordinance;

NOW, THEREFORE, the Owner does hereby agree and covenant as follows:

1. The Owner hereby unconditionally agrees to accept, consent to, and abide by each and all of the terms, conditions, limitations, restrictions, and provisions of the Ordinance.

2. The Owner acknowledges that public notices and hearings have been properly given and held with respect to the adoption of the Ordinance, have considered the possibility of the revocation provided for in the Ordinance, and agrees not to challenge any such revocation on the grounds of any procedural infirmity or a denial of any procedural right.

3. The Owner acknowledges and agrees that the Village is not and will not be, in any way, liable for any damages or injuries that may be sustained as a result of the Village's granting of the special use permit or variations for the Property or its adoption of the Ordinance, and that the Village's approvals do not, and will not, in any way, be deemed to insure the Owner against damage or injury of any kind and at any time.

4. The Owner hereby agrees to hold harmless and indemnify the Village, the Village's corporate authorities, and all Village elected and appointed officials, officers, employees, agents, representatives, and attorneys, from any and all claims that may, at any time, be asserted against any of such parties in connection with the Village's adoption of the Ordinance granting the special use permit and variations for the Property.

Dated: _____, 2016

ATTEST:

By:_____

Its:_____

ATF, INC.

By:_____

Its:_____

Request for Board Action

REFERRED TO BOARD: July 19, 2016 **AGENDA ITEM NO: 7**

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Consideration of a Recommendation by the Plan Commission in Case #PC-08-16 to Approve an Amendment to Section 3.13 of the Zoning Code to Revise Fence Regulations for Residential Properties Abutting Public Recreation Paths and/or Commonwealth Edison Utility Rights-of-Way

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
The Village has recently begun preconstruction clearing and grading of the Valley Line Trail public recreation path and will begin construction this fall on the former Union Pacific Railroad public recreation path. Both paths are adjacent to residential areas where no public access has previously been allowed. As part of this project, existing trees and bushes have been removed along each corridor, resulting in greater visibility from the residential areas into the public paths. Observing this increased visibility, residents along these corridors have expressed a desire for greater privacy.

One such opportunity for residents to screen their view of these newly-visible public paths and increase privacy is to install a fence along those areas where their rear and/or side lot lines abut these paths. However, the Zoning Code does not currently permit solid fences in those rear or side lot line areas adjacent to the public paths and limits the maximum fence height to six feet. So, Staff brought a recommendation to the May 3, 2016 Village Board meeting for consideration. The recommendation was to consider permitting fences along affected property lines to be solid, a maximum eight feet in height, with all current permissible fence materials to be allowed. The Village Board subsequently referred the proposed Text Amendment for a Public Hearing at the Plan Commission.

Plan Commission Deliberations
At its July 6, 2016 meeting, the Plan Commission held a Public Hearing to consider the proposed Fence Regulations Text Amendment. The Staff -recommended increase in fence height and allowance for solid fences was noted to be in recognition of the expanded visibility of the new public paths and the increased path elevation (in relation to adjacent residential yards) in some areas, which makes achieving privacy difficult with the current fence height regulation. Staff also made a recommendation that all currently-permitted fence material types (including, but not limited to: wood, TREX, and PVC) be allowed as part of the Plan Commission's consideration. Several neighboring residents of the Valley Line Trail spoke on this matter, with all agreeing that a solid fence should be permissible, but several differing opinions were voiced about the fence height. Those residents suggested heights varying from eight feet to ten feet, as well as a proposal that the fence be permitted to be six feet above the elevation of the adjacent path. The Plan Commission debated the difficulties in tying fence height to a trail that varies in elevation throughout its length, and even along the length of one property line. Ultimately, it was deemed to be too difficult to administer such a regulation, from a building permit perspective.

The Plan Commission reached a consensus to provide fence relief for the residents impacted by the two new public recreation paths, but were divided on the permissible height. Commissioner Goldfein believed that a fence up to ten feet in height would be acceptable, given the elevation of the Valley Line Trail and Commissioner Jakubowski felt that the resident-proposed formula of permitting six feet in height above the elevation of the adjacent trail should be permitted.

Plan Commission Recommendation
At the July 6, 2016 meeting, the Plan Commission, by a vote of 5-2 (Commissioners Goldfein and Jakubowski dissenting), recommended approval of a Zoning Code Text Amendment to allow a solid fence up to ten feet in height, with all currently-permitted fence materials, for rear and side residential lot lines adjacent to the Union Pacific and Valley Line public recreation paths. The Plan Commission recommendation also includes permitting fences along the east line of the Commonwealth Edison Right-of-Way, to be of the same type and dimensions permitted for those fences along the two public recreation paths.

FINANCIAL IMPACT:
None

DOCUMENTS ATTACHED:
1. July 6, 2016 Plan Commission Minutes Excerpt (Draft)
2. July 6, 2016 Plan Commission Staff Report
3. Map of Public Recreation Paths
4. Photographs of Union Pacific Path
5. Photographs of Valley Line Trail

RECOMMENDED MOTION:
Move to concur with the recommendation of the Plan Commission in Case #PC-08-16 to amend Section 3.13 of the Zoning Code to permit up to a ten-foot solid fence, with all currently-permitted fence materials, for those residential properties with rear and side lot lines adjacent to the Union Pacific and Valley Line public recreation paths, and further to permit the same consideration on height and fence type for those residential properties adjacent to the Commonwealth Edison Right-of-Way.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Let the record state that no one came forward.

Motion to continue to the August 3, 2016 Plan Commission meeting with the condition that a traffic study be provided, including an interior traffic flow design, was made by Commissioner Pauletto and seconded by Commissioner Novoselsky.

Aye: Pauletto, Novoselsky, Fishman, Goldfein, Jakubowski, Sampen, and Yohanna
Nay: None
Motion Approved: 7-0

DRAFT

V. Case #PC-08-16: Proposed Text Amendment – Residential Fence Regulations

Chairman Yohanna announced Case #PC-08-16 for consideration and review of a Text Amendment to consider establishing regulations for residential fences along rear and side lot lines adjacent to public recreation paths and/or ComEd utility rights-of-way.

Development Manager Cook presented the proposed Zoning Code Text Amendment concerning residential fence regulations adjacent to recreation paths and/or ComEd utility rights-of-way. A map of the public recreation paths for review which include the Union Pacific Bicycle Path Trail to the east and the Valley Line Trail to the west as well as photographs of both trails. The Valley Line Trail is a continuation of the trail which connects the Chicago and Skokie trail. Skokie has recently completed their portion of the trail. Staff noted that the Village will ultimately maintain this portion of the trail which is scheduled to be completed by the end of this summer.

Recommended regulations to discuss include a maximum height of eight feet and a solid fence design with all currently permitted fence materials. Additional recommended regulations up for discussion is to require uniformity of the fence design and to allow similar allowances for residential properties abutting ComEd rights-of-way. As a result of the installation of these paths where previously there were none, consideration is for adoption of fence regulations that are unique and specific to these properties. A uniform design style was unanimously deemed unreasonable and not feasible.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Listed below are comments from members of the audience.

Ms. Maggie Weiss, 6521 North Kilbourn Avenue, would like approval of a fence of up to eight feet. This would afford residents more privacy and security.

Dr. David Weiss, 6521 North Kilbourn Avenue, said that since the height of path varies greatly, ten feet would be an appropriate height.

Ms. Rita Bresler, 4540 West Lunt Avenue, agreed that ten feet would be an appropriate height.

Mr. Howard Bernstein, 6541 North Kilbourn Avenue, did not know what the appropriate height should be, but the fence should be high enough to screen the view of the path.

Mr. Mark Turrel, 6741 North Kolmar Avenue, suggested that fences that abut the paths should be allowed to be six feet higher than the elevation of the path behind their property.

It was deemed that this proposal would be too hard to enforce from a building permit perspective. Mr. Cook agreed that a height to grade relationship would be more problematic to enforce than a flat standard from grade to the top of the fence. The burden is placed on the homeowner to provide this information.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Let the record state that no one came forward.

Motion to approve a Text Amendment to the Zoning Code to allow up to a ten-foot solid fence, with all currently permitted fence materials for rear and side lots adjacent to the Union Pacific Bicycle Path Trail and the Valley Line Trail was made by Commissioner Sampen and seconded by Commissioner Fishman.

Aye: Sampen, Fishman, Novoselsky, Pauletto, and Yohanna
Nay: Goldfein and Jakubowski
Motion Approved: 5-2

VI. Case #PC-09-16: Proposed Text Amendment – Drive-Through Regulations

Chairman Yohanna announced Case #PC-09-16 to consider a Text Amendment to the Zoning Code to consider the elimination of the prohibition of fast-food/carry-out restaurant with drive-throughs in the B-3 Village Center Planned Development District and review of regulations for drive-through facilities throughout the Village.

Development Director McNellis stated that this is a continued discussion pertaining specifically to the standards for drive-throughs in the B-1, B-2, B-3, and M-B Retail Overlay Districts. The removal of the prohibition on drive-throughs in the B-3 Village Center Planned Development District in favor of a Special Use process was considered and approved at the June 15, 2016 Plan Commission meeting, by a 4-3 vote. In general, most nearby communities surveyed require drive-through locations be regulated by a Special Use.

There are specific design requirements related to a Special Use which include the limitation of number of lanes (one is permitted), sufficient vehicle stacking (four vehicles), and to ensure that no interference with other business/residential uses, affecting traffic and its impacts. Currently drive-through facilities are prohibited from facing a public street. All drive-through facilities shall be located on the side or rear of the structure that is facing the site's parking area or internal drive aisle.

A drive-through facility is interpreted by staff, utilizing the Zoning Code definition, as a drive-through window and menu board. The definition for facing a public street is interpreted as a primary visibility to a street or located between a building wall and a public street. In the absence of a menu board, such as the case for pharmacies and banks, the window would be used for definition.

Removing the location prohibition would impact only those drive-through facilities already requiring a Special Use. The staff report inaccurately stated that the proposed text amendment would result in "by right" facilities no longer having drive-through locations regulated. That is not the case, as these locations are not regulated now. The Plan Commission may consider if the B-3 District should be amended to require "by right" facilities to seek Special Use approval, thereby regulating all drive-through facilities equally throughout the Village.

The requested action is to eliminate the prohibition on drive-through facilities facing a public street, in favor of consideration for drive-through siting and appropriate site layout, on a case-by-case basis, as part of a Special Use process instead of an outright prohibition or a Variation process.

Return to VB Agenda

Plan Commission Staff Report
Case #PC-08-16
June 15, 2016

Subject Property: Consideration of Text Amendment related to fence permissibility in Residential Districts

Requested Action: Text Amendment to Article III Section 3.13 to consider fence regulations for residential properties abutting Public Recreation Paths and/or Commonwealth Edison utility rights-of-way.

Petitioner: Village Board

Notification: Notice in Chicago Tribune May 27, 2016

Summary

The Village will soon begin construction of two new public recreation paths (map attached):

1. The former Union Pacific Railroad Corridor between Devon Avenue and Touhy Avenue is a multi-use path which will provide connectivity for bicyclists and pedestrians between Devon and Touhy Avenues on the east side of Lincolnwood. The path will be constructed on former railroad right of way that has been purchased by the Village from the Union Pacific Railroad.

2. The Valley Line Trail is a multi-use path which will provide connectivity for bicyclists and pedestrians between existing paths in Chicago and Skokie. The path will be constructed on a utility corridor that has been leased by the Village from Commonwealth Edison.

Both proposed paths are adjacent to residential areas where no public access has previously been allowed. As part of the project, existing trees and bushes have been removed along each corridor which results in greater visibility from the residential areas to the location of the paths. As a result, residents along these corridors have expressed a desire for greater privacy.

One such opportunity for residents to screen their view of the paths and increase privacy is to install a fence along their rear and/or side lot lines abutting the paths. The Zoning Code does not currently permit solid fences along the rear lot lines of these properties and limits the maximum fence height to six feet. In response to the anticipated desire for greater privacy, this matter was referred to the Plan Commission for public hearing by the Village Board at their May 3, 2016 meeting.

Recommended Fence Standards

Staff recommends a Text Amendment to the Zoning Code relative to residential fences along rear and/or side lot lines adjacent to public recreation paths. More specifically, this recommendation is to allow eight-foot solid fences, of all currently permitted material types, along the rear and/or side lot lines of those residential properties adjacent to the Former Union Pacific Railroad Corridor and The Valley Line Trail.

Fence Height: Staff acknowledges the interest for privacy from the newly established recreation paths. In order to achieve some level of privacy, staff believes allowing eight-foot- tall fences are necessary in these locations, particularly for those properties abutting the Valley Line Trail. No grade changes are proposed as part of these projects; however, the existing grade of The Valley Line Trail is above the abutting residential properties. As a result, staff does not believe a six-foot fence or a seven-foot fence would be adequate in height to effectively screen the adjacent yards of residential properties from the public recreation path.

Fence Design: Similarly, in acknowledging the interest for privacy, staff recommends permitting solid fences along the rear and/or side lot lines of residential properties abutting these public recreation paths. Currently, the Zoning Code allows solid fences when a residential property: 1) abuts an alley; 2) abuts a lot line of a lot in a business district; 3) abuts a lot in a residential district used for nonresidential use; or 4) abuts a lot line of a lot in a manufacturing district. The Zoning Code is clear in the intention to allow for screening by way of solid fences in conditions where greater privacy is warranted and/or there are conflicting land uses. Staff believes allowing a solid fence for those residential properties that abut public recreation paths is consistent with the intent of the current Zoning Code.

Fence Materials: Staff's recommendation includes allowing all currently permitted fence materials for fences along the public recreation paths. Staff is making this recommendation in order to provide options for those residential properties abutting the public recreation paths. The Zoning Code establishes a list of Unacceptable Fence Materials and, by following this defined term and standard, staff is comfortable that the fences installed along the public recreation paths will not have an adverse impact.

Included in the legal notice for this hearing is a companion consideration of residential fences abutting Commonwealth Edison utility rights-of-way ("ComEd ROW"). The Zoning Code does not include exceptions or allowances for fence height for those properties abutting the ComEd ROW. The Zoning Code does however allow for a six-foot-tall solid fence to be installed along the rear lot line abutting the ComEd ROW as these are residential properties that abut a lot in a residential district used for nonresidential use. Staff does not find that given the height of the high-tension support structures, allowing additional fence height will be effective in providing greater screening. However, the Plan Commission should consider whether or not those properties should be permitted taller fences to address any perceived security concerns from new trail users on the other side of the ComEd ROW.

Attachments:

1. Map – Public Recreation Paths
2. Photographs of Union Pacific Path
3. Photographs of Valley Line Trail

PUBLIC RECREATION PATHS



Legend and Description of Project Limits

Union Pacific Bicycle Path Project Limits:

Former Union-Pacific right-of-way between Devon and Touhy Avenues

Valley Line Trail Project Limits:

ComEd right-of-way between Devon and Jarvis Avenues

Return to VB Agenda

Photographs of Union Pacific Path

June 8, 2016

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Return to VB Agenda



Return to VB Agenda





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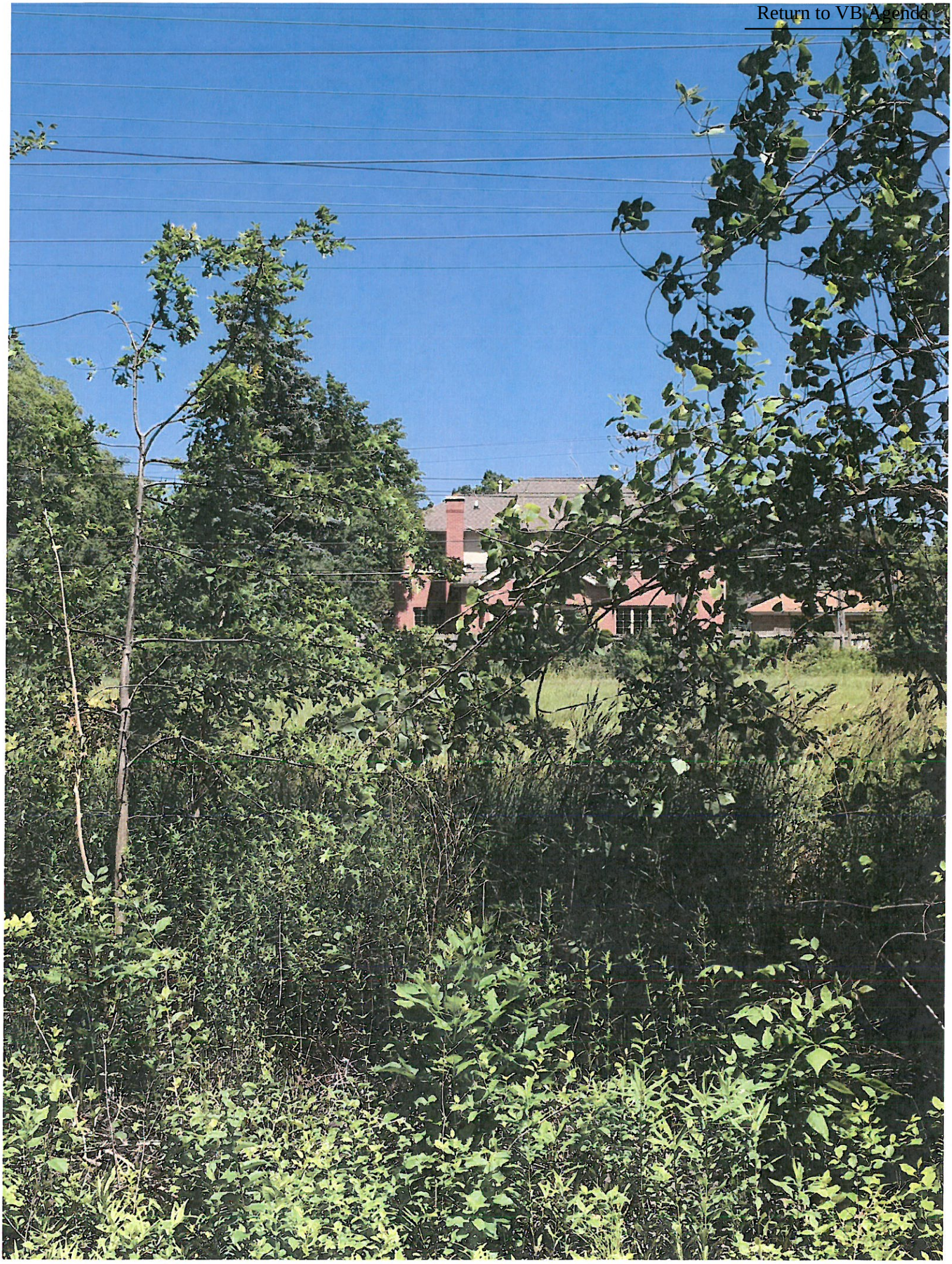
Photographs of Valley Line Trail

June 8, 2016

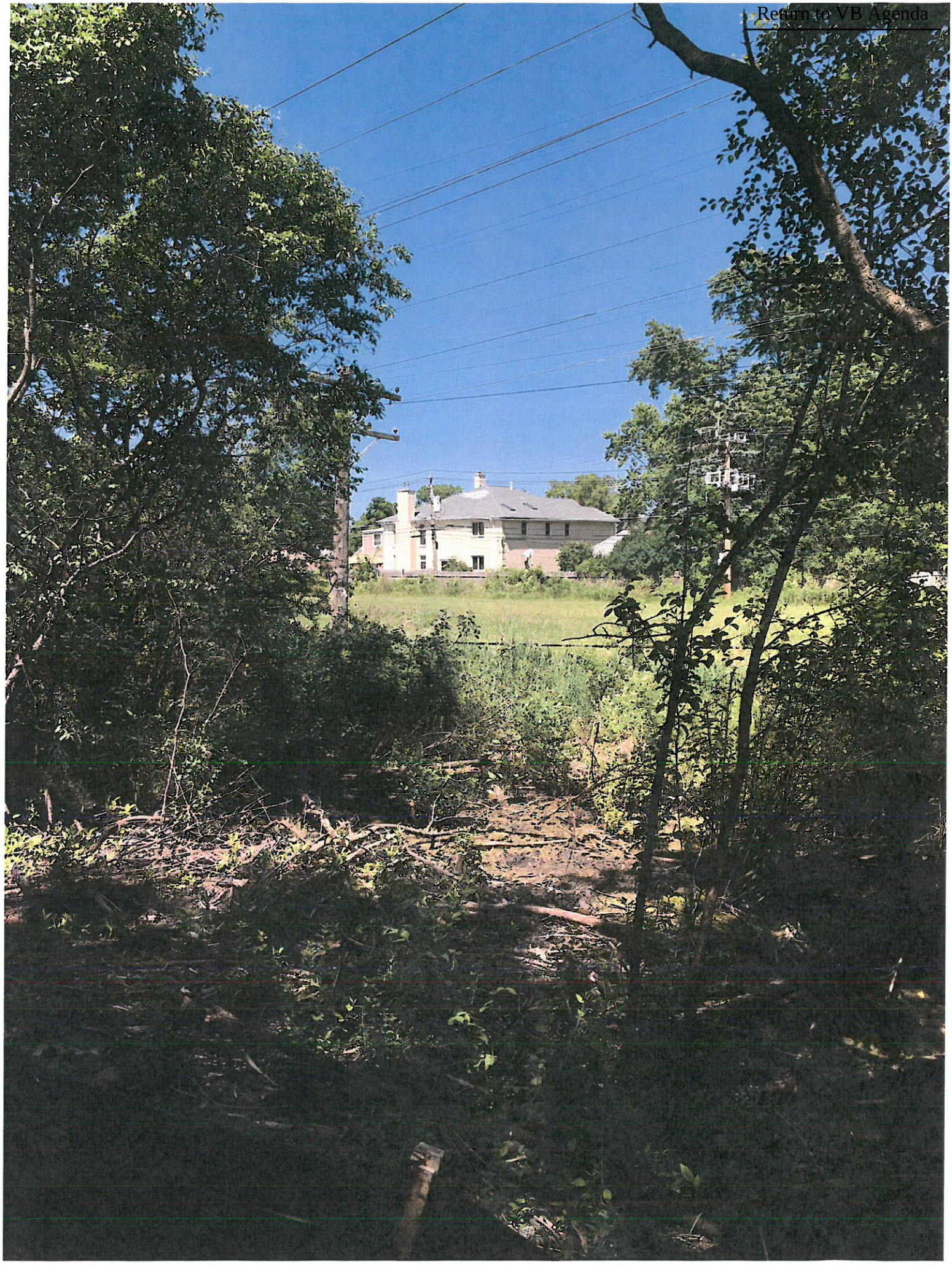
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Request for Board Action

REFERRED TO BOARD: July 19, 2016 **AGENDA ITEM NO: 8**

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Consideration of a Recommendation by the Plan Commission Concerning Case #PC-09-16 Regarding Text Amendments to the B-3 Village Center Planned Development (PD) District, Related to Fast-Food Restaurants with Drive-Through Facilities and Additional Use Standards for Business and Office Districts related to All Drive-Through Facilities

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
At the May 3, 2016 Committee of the Whole meeting, the Village Board discussed the current Village Code requirements for restaurant drive-through facilities in the B-3 Zoning District and throughout the Touhy Avenue corridor. In referring this matter to the Plan Commission, the Village Board directed a review of the prohibition on such drive-through facilities in the B-3 Zoning District, as well as revisiting all regulations related to drive-through facilities, with special attention to those located along the entirety of Touhy Avenue.

B-3 Zoning District Drive-Through Prohibition
Currently, the B-3 Zoning District is the only commercial zoning district in the Village where there is no permissibility (neither as a Permitted Right or a Special Use) for fast-food restaurants with a drive-through facility. Whereas, the B-1, B-2 and Retail Overlay Zone of the M-B Zoning Districts, found in various sections of Touhy Avenue, permit these facilities as Special Uses. The B-3 Zoning District permits, by right, a restaurant of any type and all other drive-through facilities, but does not permit the combination of a fast-food restaurant with a drive-through. The following chart illustrates the permissibility in each Zoning District:

Use Category	B-1 Zoning District	B-2 Zoning District	B-3 PD Zoning District
Restaurant < 5,000-Square Feet in Area	P	P	P
Restaurant >/= 5,000-Square Feet in Area	S	S	P
Facility with Drive-Through	S	S	P*

P = Permitted, by right
S = Special Use required
P* = All drive-through types are permitted, with the explicit exception of fast-food restaurants with drive-through facilities, which are currently prohibited in the B-3 Village Center Planned PD District

Drive-Through Location Prohibition
The Zoning Code provides specific requirements for the design of those drive-through facilities requiring Special Uses, limiting the location and operation of those facilities, regardless of Zoning District. Currently, no drive-through facility that requires a Special Use is permitted to be "facing a public street" anywhere in the Village. Part of the difficulty of this requirement is determining what "facing the public street" means. Staff's interpretation has been that the drive-through window and menu board (if there is one) either must be between the wall of the building and a public street, OR on a wall of the building that is parallel to a public street.

All drive-through facilities in the Village require a Special Use, with the exception of those located in the B-3 Zoning District which are not fast-food restaurants. As a result, the vast majority of drive-through facilities must be designed to operate on the side or rear of the structure, facing the site's parking area or an internal drive aisle. It should be noted that a large number of commercially-zoned lots in the Village are corner lots, creating notable constraints on the configuration of drive-through facilities, even when a street-facing design may be most appropriate to address on and off-site traffic impacts.

Research of Neighboring Communities
Staff reviewed the regulations of eight nearby communities and found that where drive-through facilities were limited in commercial zoning districts, it was often in areas where a pedestrian-scale environment is established or encouraged, generally on secondary roadways as opposed to commercial arterial roadways. Most communities allow restaurants with drive-through facilities only as a Special Use, and not by right, in order to address each drive-through on a case-by-case basis. In addition, only one of the eight communities surveyed placed any type of requirement on the location of the actual drive-through facility on the commercial lot on which it is located. That community is Morton Grove, which limits restaurant drive-through facilities in shopping centers (only) by requiring the drive-through window itself not to be permitted to front on a major arterial public road. Location, like the many other facets of site design, is likely discussed in the surveyed communities as part of a Special Use request.

Plan Commission Deliberations
<u>Removing Prohibition on Fast-Food Restaurants with Drive-Through Facilities in B-3:</u>
At its June 15, 2016 meeting, the Plan Commission held a Public Hearing in which the outright prohibition on fast-food restaurants with drive-through facilities in the B-3 was discussed. At this meeting, some members of the Plan Commission stated their desire to remove outright prohibitions, while others believed there may be an appropriate place for a prohibition on drive-through facilities, especially in the B-3 District which is described in the Zoning Code as being more pedestrian in nature. Additional discussion focused on whether or not fast-food restaurants with drive-through facilities are appropriate in this District or along Touhy Avenue in general. Staff presented research on eight neighboring communities and noted that the proposal was to remove the prohibition and replace it with a requirement that fast-food restaurants with drive-through facilities require a Special Use, thereby ensuring a Public Hearing process would be required. After much public input, tied partly to drive-through facilities in the B-3 in general, but also specifically to a previously-discussed concept plan for a Culver's restaurant, the Plan Commission failed to support a motion to continue the prohibition. The Plan Commission then subsequently made a motion to remove the prohibition on fast-food restaurants with drive-through facilities in favor of extending the Special Use requirement to the B-3 Zoning District for such uses.

<u>Removing Prohibition on all Drive-Through Facilities facing a Public Street in Business Zoning Districts:</u>
At its July 6, 2016 meeting, the Plan Commission held a continued Public Hearing regarding the current locational prohibition in the "Additional Use Standards for Business and Office Districts" section of the Zoning Code, related to all drive-through facilities requiring a Special Use. Staff presented research on neighboring communities and noted that removing the locational prohibition would not remove the Village's ability to determine the most appropriate site layout for drive-through facilities. On the

contrary, the fact that all facilities currently regulated by this prohibition also require a Special Use, ensures that site layout and traffic configuration can continue to be reviewed. In addition, removing this prohibition would provide flexibility in looking at site layout on a case-by-case basis, with no prior constraints. In an effort to interpret which parts of a drive-through facility (i.e. drive-through window, menu board, etc.) are covered by the Zoning Code definition, the Plan Commission agreed that removing the locational prohibition would reduce this confusion, and yet still permit the Plan Commission and Village Board to review the site layout through the Public Hearing process required for a Special Use.

In reviewing the "Additional Use Standards for Business and Office Districts" section, it became clear to the Plan Commission that these standards do not address those uses permitted by right (which includes only those drive-through facilities in the B-3 Zoning District which do not involve fast-food restaurants). As a result, those specific drive-through types in the B-3 Zoning District (only) can currently be reviewed and approved without any Public Hearing, regardless of site layout. The Plan Commission agreed that the most fair review would require all types of drive-through facilities, at any location in the Village, to be reviewed and approved as a Special Use.

Plan Commission Recommendation

Removing Prohibition on Fast-Food Restaurants with Drive-Through Facilities in B-3:

At the June 15, 2016 meeting, the Plan Commission recommended, by a vote of 4-3, with Chairman Yohanna as the deciding vote, to amend Section 8.22 of the Zoning Code to remove the prohibition on fast-food restaurants with drive-through facilities in favor of amending Section 4.04 of the Zoning Code, extending the Special Use requirement to the B-3 Zoning District for such uses.

Removing Prohibition on all Drive-Through Facilities facing a Public Street in Business Zoning Districts:

At the July 6, 2016 meeting, the Plan Commission unanimously recommended, by a 7-0 vote, to amend Section 4.07(8) of the Zoning Code to remove the locational prohibition on facing a public street for those drive-through facilities required to obtain a Special Use and to amend Section 4.04 of the Zoning Code to require that all drive-through facilities currently Permitted in the B-3 Zoning District be required to obtain a Special Use.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. June 15, 2016 Plan Commission Minutes Excerpt
2. June 15, 2016 Plan Commission Packet
3. July 6, 2016 Plan Commission Minutes Excerpt (Draft)
4. July 6, 2016 Plan Commission Packet

RECOMMENDED MOTION:

Move to concur with the recommendation of the Plan Commission to amend Section 8.22 of the Zoning Code related to the B-3Village Center Planned Development (PD) District, to remove the prohibition of Fast-Food Restaurants with Drive-Through Facilities in favor of amending Section 4.04 to extend the Special Use requirement to the B-3 District for such uses, amend Article IV, Section 4.07(8) of the Zoning Code to remove the prohibition on Drive-Through Facilities facing a public street, and amend Section 4.04 of the Zoning Code to require that all Drive-Through Facilities currently permitted in the B-3 Zoning District be required to obtain a Special Use, and direct the Village Attorney to prepare the requisite Ordinance.

VII. Case #PC-09-16: Proposed Text Amendment – Drive-Through Regulations

Chairman Yohanna announced Case #PC-09-16 for a proposed text amendment to consider eliminating the prohibition of fast food/carry-out restaurant with drive-throughs in the B-3Village Center Planned Development District and review of regulations for drive-through facilities.

Development Director McNellis began by presenting the current commercial zoning regulations for restaurants, restaurants with drive-through facilities, and drive-through facilities in general in the B-1, B-2, and B-3 Zoning Districts. Fast-food restaurants with a drive-through are permitted in the B-1 and B-2 Zoning Districts as a Special Use but prohibited in the B-3 Village Center Planned Development District.

Additional Special Use Standards for drive-through facilities include one drive-through lane, the stacking of only four vehicles behind or leading up to the drive-through window, and to ensure no interference with other nearby businesses and residences. These regulations are required to lessen the impact of off-site traffic. There is also a location prohibition in that drive-throughs cannot face a public street and must face into an interior parking lot which is more for aesthetics purposes.

A research survey of eight neighboring communities (Des Plaines, Glenview, Morton Grove, Niles, Park Ridge, Skokie, Wilmette, and Evanston) was conducted regarding the prohibition and location limitations of drive-through restaurants. Two of these communities permit drive-through restaurants in all business districts. The majority of these communities allow drive-through restaurants in some commercial or business districts, but only as a Special Use.

Development Director McNellis reviewed the two text amendments for consideration which include: 1) the elimination of the prohibition on fast-food restaurants with drive-through facilities in the B-3 Zoning District, but only with Special Use approval; and 2) the elimination of location requirement for drive-through facilities as part of the Special Use process.

Commissioner Fishman expressed concern about the feasibility of drive-through restaurants along Touhy Avenue. Chairman Yohanna asked Development Director McNellis to explain the Special Use process to the members of the audience.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Listed below are the comments from members of the audience.

Ms. Leslie Wurman, 4545 West Touhy Avenue, stated that a fast-food drive-through would be a detriment to their quality of life. They would be subjected to the smells of a fast-food restaurant, car headlights, and fumes from the drive-through lanes. The neighborhood cannot absorb the increased traffic.

Ms. Mary Susan Simler, 7201 North Lincoln Avenue, stated her concerns about late evening noise and bright car lights.

Mr. Jeff Weissman, 4545 West Touhy Avenue, had concerns about traffic congestion caused by a fast-food restaurant. Having a fast-food restaurant at Touhy and Kilbourn Avenues would cause more backups on Touhy which could adversely impact emergency vehicles. This idea would not be in the best interests of the residents of this community.

Mr. Phil Penner, 4545 West Touhy Avenue, is vehemently against a drive-through restaurant in this congested area. Neighboring fast-food restaurants with drive-throughs are not located next to residential properties like the proposed Culver's. A drive-through restaurant will cause litter, noise pollution, and will bring scavengers such as raccoons, rats, etc. A drive-through fast-food restaurant would also contribute to lower property values.

Commissioner Novoselsky reminded the audience that this text amendment is not for the proposed Culver's Restaurant at the Republic Bank property, but for the whole B-3 Village Center Planned Development District which also includes the Purple Hotel site.

Mr. Fred Siegel, 4545 West Touhy Avenue, agreed with the previous speakers' objections. Additional objections raised include safety issues for emergency vehicles, pedestrian safety, parking on side streets, and more crime.

Development Director McNellis addressed the residents stating that restaurants are currently allowed in this district, but it's a restaurant with a drive-through that is not. Drive-throughs are permitted in this district, but not associated with a fast-food restaurant.

Ms. Stacy Katsibaros, 4435 West Fitch Avenue, stated she is opposed to any drive-through restaurant in this district. The increase in traffic poses a danger to the residents and to their cars parked on the street.

Ms. Karen Berkley, 4545 West Touhy Avenue, stated that having a fast-food restaurant at one of the busiest intersections in the Village makes no sense. The east building of Barclay Place will be confronted with the lights from cars and the restaurant itself. This proposal would cause a terrible quality of life.

Mr. Reevy Rosenberg, 4545 West Touhy Avenue, presented a letter from their attorney, Mr. Zave Gussin, to be included in the public record. Mr. Rosenberg said that this is a pedestrian friendly area, not car friendly. Traffic on Touhy Avenue is bad enough, and this is not a good idea.

Ms. Roberta Zimmerman, 4545 West Touhy Avenue, agreed with the other residents' traffic concerns.

Ms. Betty Klein, 4601 West Touhy Avenue, agreed that a fast-food drive-through restaurant is a terrible idea and asked to not change the B-3 zoning for the protection of the residents.

Ms. Eleanor Parker, 4545 West Touhy Avenue, said her unit overlooks the parking lot and Kilbourn Avenue and commented on how congested this area is already. Snow removal will also be an issue due to the narrow streets on Kilbourn and Fitch Avenues.

Chairman Yohanna acknowledged a letter from Zave H. Gussin, Barclay Place attorney representative, dated June 9, 2016, which will be incorporated into the public record (see page 4 of minutes). At this time, Chairman Yohanna asked for comment from the other Plan Commissioners.

Commissioner Pauletto said he is against all blanket prohibitions which is not in the best interests of the Village, and the Special Use process gives the Plan Commission control over what happens not only in the B-3 District but Village wide.

Commissioner Goldfein said that this part of Lincolnwood was meant to be a more upscale pedestrian friendly area, and a fast-food drive-through restaurant is not compatible with this idea.

Commissioner Fishman agreed with Commissioner Goldfein. Even though he noted he is very pro-development, Commissioner Fishman stated certain things should be prohibited, and a fast-food drive-through restaurant is not appropriate now or in the future at this site.

Commissioner Novoselsky said a Culver's Restaurant is inappropriate and not in the best interests of the Village, but these types of uses cannot be restricted this way throughout the B-3 District in the future. It would be a mistake to determine this request solely on the applicability to the proposed Culver's use. Commissioner Sampen agreed with Commissioner Novoselsky in that there should not be a total prohibition of this type of use in the B-3 District.

Commissioner Jakubowski agreed that a fast-food drive-through use is inappropriate and no changes should occur until there is a greater understanding of how this area is to be developed.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Let the record state that no one came forward.

Motion to deny changes to the Zoning Code regarding fast-food drive-through restaurants in the B-3 Village Center Planned Development District was made by Commissioner Fishman and seconded by Commissioner Jakubowski.

Aye: Jakubowski, Fishman, and Goldfein
Nay: Novoselsky, Sampen, Pauletto, and Yohanna
Motion failed to achieve a Majority (3-Ayes, 4-Nays)

Motion to approve the removal of the prohibition regarding fast-food drive-through restaurants in the B-3 Village Center Planned Development District was made by Commissioner Sampen and seconded by Commissioner Pauletto.

Aye: Sampen, Pauletto, Novoselsky, and Yohanna
Nay: Fishman, Goldfein, and Jakubowski
Motion Approved: 4-3

Motion to continue the text amendment for the prohibition of drive-throughs facing public streets to the July 6, 2016 Plan Commission meeting was made by Commissioner Sampen and seconded by Commissioner Fishman.

Aye: Sampen, Fishman, Goldfein, Jakubowski, Novoselsky, Pauletto, and Yohanna
Nay: None
Motion Approved: 7-0

VIII. Other Business

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Let the record state that no one came forward.

IX. Next Meeting

The next meeting of the Plan Commission is scheduled for Wednesday, July 6, 2016

LAW OFFICES
ZAVE H. GUSSIN
SUITE 109
910 SKOKIE BLVD.
NORTHBROOK, IL 60062

TELEPHONE
(847) 480-9160

FAX
(847) 480-9163

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COMMUNITY DEVELOPMENT

June 9, 2016

Members, Plan Commission
Village of Lincolnwood, Illinois

Re: Proposed Zoning text amendment; fast-food drive-through, B-3 District

I represent the Barclay Condominium Association with respect to this matter. I'm sorry that I cannot personally attend your Public Hearing on June 15. *In lieu* thereof, I am raising several points relevant to this matter via this letter. I would appreciate it if you would make this letter part of your record at the Hearing.

General Points

A. It is undeniable that drive-throughs increase vehicular traffic to and from a site onto thoroughfares and residential streets, and are likely to create traffic congestion and traffic management problems. These problems are much more intense in connection with drive-through food establishments, where placing the order, waiting for preparation, and then receiving the delivery are separate stages. Drive-throughs at banks and pharmacies are single stops of short duration.

B. The B-3 Zoning District is relatively compact, consisting of several separate parcels abutting Touhy Avenue, a heavily travelled main thoroughfare. Touhy is frequently congested even before the redevelopment of the Purple Hotel site. Future development of that site should be factored in when considering whether adding fast-food drive-throughs should be allowed and would be tolerable.

C. Assuming that the proposed text amendment would make fast-food drive-throughs a Special Use in B-3, that implies that they might be appropriate in certain locations and inappropriate in other locations. However, that standard is not applicable to the B-3 District. Its parcels are, for the most part, relatively shallow in depth from Touhy, and there is virtually no B-3 area where a fast-food drive-through would not adversely impact one or more of the three condominium buildings adjacent thereto and also nearby single-family residences. Such drive-throughs, with increased traffic generated and late hours with outdoor activity would greatly disturb nearby residents and materially lower their property values. At the Barclay alone, there are 42 units facing the proposed Culver's site, and many additional units facing other potential B-3 locations. This is also true of the other two nearby condominium buildings and adjacent R-3 Districts. Since it is unlikely that any location in the small B-3 District could meet Special Use standards, there is no purpose in changing the text of the Zoning Ordinance to allow such applications. It would change the quality of life and depreciate property values of

ZAVE H. GUSSIN

numerous residents in one stroke. Your fellow residents and neighbors should not have to bear the cost and inconvenience of having to oppose repeated applications where no Special Use for this drive-through purpose would be appropriate anywhere in the B-3 District.

Specific Points

It is realized that the proposed text amendment would apply throughout B-3, and is not site-specific. Most of the points mentioned below apply generally to B-3. However, to assist in the conceptual consideration of the issue, it is legitimate to refer to the Culver's plan as offering a concrete example of what might be anticipated elsewhere in the compact B-3 District.

1. Section 4.01(6) of the Zoning Ordinance states that a purpose of the B-3 Village Center District is to create a "pedestrian friendly environment" (as opposed to the B-2 District, where patrons are "expected to arrive by automobile"). Permitting fast-food drive-throughs in B-3 would not be pedestrian friendly, but rather pedestrian hazardous, and would be inconsistent with the standard expressed in the Zoning Ordinance.

2. Section 6.03(1)(a) provides that "site plans shall minimize dangerous traffic movements and congestion, while achieving efficient traffic flow." There is nowhere in the small B-3 District where a fast-food drive-through could be located which would not have a congestive and dangerous impact on traffic. This is illustrated by the Culver's plan where the primary entrance/exit is onto the right-turn lane of Touhy onto Lincoln.

3. Section 6.04(10) provides that "The location of drive-through facilities, including drive-through lanes, bypass lanes, and service windows, adjacent to a public right-of-way are not desirable and discouraged." Again, this is illustrated by the Culver plan, where a stacking lane is adjacent to Touhy and even faces oncoming traffic. This is likely to also be a problem with respect to most locations in B-3 because of limited depth from Touhy.

4. Section 4.07(8)(b) provides: "Sufficient stacking space. To establish safe stacking space, the following minimum stacking space is required: four vehicles at each bay window, ordering station or machine." [Emphasis added] The minimum is not sufficient for fast- food drive-throughs, where there are separate stations for ordering and pick-up, with a wait between. It is unlikely that ample and adequate stacking could be designed in most B-3 locations and still observe the caution expressed in Par. 3 above about distancing lanes from a public right-of-way, or without stacked cars extending back into Touhy traffic.

5. Section 4.07(8)(d) provides, with respect to drive-up and drive-through facilities: "Interference. There shall be no interference with the operations of other business or residential uses in proximity of the drive-up facility." In the case of the proposed Culver's, its site plan reflects additional access to the drive-through lanes via several existing parking aisles

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of the bank building. This would create a very dangerous situation and interference with the customers and tenants of the bank building. Parking aisles are meant for access to parking, not for through traffic as if they were public streets. Persons going from or to their parked cars would be subjected to the hazard of increased traffic to and from the drive-through facility. This would be a potential hazard at most other locations in B-3 as well. In addition, drive-through customers are likely to use side streets, such as Fitch, Estes and Kilbourn, to avoid the intersection of Touhy and Lincoln.

6. Section 4.01(7) provides that the B-3 Village Center Planned Development District development sites "shall adhere to standards outlined in Article VIII (Part A, Planned Unit Developments)." Article VIII, Section 8.04(3) provides: "The planned unit development must be of a type and location so as to (a) cause no undue detrimental influence upon surrounding properties." Because of the proximity of three condominium buildings and many single-family homes to every B-3 zoned parcel, it is highly unlikely that any fast-food drive-through could be situated so as to avoid such undue detrimental influence upon a great many Lincolnwood residents.

Conclusion

The B-3 District is relatively compact and mostly of shallow depth off of Touhy. It directly impacts three condominium buildings and also many single-family residents. Fast-food drive-throughs are presently barred from the B-3 District, and properly so. Permitting such a use would run counter to many zoning standards as mentioned above, and would adversely impact the quality of life of nearby residents as well as depreciating their property values. Accordingly, there is no reason to open the door to applications which would not likely, and should not be approved.

Your fellow citizens and neighbors ask you, Members of the Plan Commission, to consider how you would like to have a drive-though, fast food restaurant situated across from or in proximity to your own homes? Please accord your neighbors the same consideration.

Very truly yours,

Zave H. Gussin
representing the Barclay Condominium

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Plan Commission Staff Report
Case # PC-09-16
June 15, 2016

Subject Property: Consideration of Text Amendments to the B-3 Village Center Planned Development (PD) District and the Use Standards for Business and Office Districts related to Fast Food Restaurants with Drive-Through Facilities

Requested Action: Text Amendments to Article VIII, Section 8.22 and Article IV, Section 4.07(8), both of the Zoning Code, to consider revising regulations for Fast Food Restaurants with Drive-Through Facilities, to remove the prohibition in the B-3 Zoning District and to consider the Village-wide requirements for drive-through facilities.

Petitioner: Village Board

Summary:

B3 Zoning District Drive-Through Prohibition

The Zoning Code currently maintains differing regulations for "restaurants", "restaurants with drive-through facilities" and "drive-through facilities" in general, depending on the Zoning District:

Use Category	B-1 Zoning District	B-2 Zoning District	B-3 PD Zoning District
Restaurant < 5,000 sq. ft. in area	P	P	P
Restaurant >/= 5,000 sq. ft. in area	S	S	P
Facility with Drive-Through	S	S	P*

P = Permitted, by right
S = Special Use required
P* = All drive-through types are permitted, with the explicit exception of fast food restaurants with drive-through facilities, which are prohibited in the B3 Village Center Planned PD District

As a result, the B-3 Zoning District is the only commercial zoning district in the Village where there currently is no permissibility (neither as a Permitted right or a Special Use) for one specific type of drive-through facility, those associated with fast food/carry-out restaurants. The B-3 Zoning District permits, by right, a restaurant of any type and all other drive-through facilities, but does not permit the combination of a fast-food restaurant with a drive-through.

The B-3 District, as shown below, encompasses the intersection of two major arterial roadways in the Village; West Touhy Avenue and North Lincoln Avenue. Touhy Avenue, from Chicago, through Skokie, and into Niles is a major commercial arterial roadway, along which retail commercial, restaurants, and drive-through facilities abound. Based upon current Village zoning requirements, the B-3-zoned property is the only commercial property on Touhy Avenue that does not permit (by right or through a Special Use) a fast food restaurant with a drive-through. The remainder of the commercially zoned property on Touhy Avenue in the Village is in the B-2 and M-B zoning districts (portions of which along Touhy Avenue are in a Retail Overlay Zone), which allow a fast food restaurant with a drive-through by Special Use.



Drive-Through Location Prohibition

The Village Zoning Code also provides specific requirements for the design of drive-through facilities, limiting the location of those facilities:

> *4.07(8) Drive-through facilities. Drive-up or through facilities designed for transactions of business from customers' vehicles, and not otherwise permitted to serve any retail or business use otherwise permitted in the District, shall obtain a Special Use permit. In considering the issuance of a Special Use permit, the Plan Commission and the Village Board shall consider the following, in addition to the other general standards for Special Uses in Article **V**, Section 5.18.*

(c) Location. Drive-through facilities shall be prohibited from facing a public street. All drive-through facilities shall be located on the side or rear of the structure that is either facing the site's parking area or internal drive aisle.

The section highlighted above is one of five specific requirements in the Village Zoning Code for drive-through facilities. These use-specific requirements in the Code apply to all drive-through restaurants allowed in the Village, not just those in the B-3 Village Center PD Zoning District.

Research of Neighboring Communities

Staff reviewed the regulations of eight nearby communities and found that two (Morton Grove and Niles) of those eight communities permit restaurants (by right or by Special Use) with drive-through facilities in all of their commercial or business zoning districts. The remaining six communities limit the permissibility of drive-through restaurants in some of their commercial or business zoning districts. Invariably, these uses are not permitted in areas where a pedestrian-scale environment is established or encouraged, often in areas on secondary roadways, as opposed to commercial arterial roadways. Most communities allow restaurants with drive-throughs only as a Special Use, and not by right.

Of the eight communities surveyed, only one limits the location of a drive-through on a site. That community is Morton Grove, who limits restaurant drive-through facilities in shopping centers (only) by requiring the drive-through window itself not be permitted to front on a major arterial public road. No other locational requirements for drive-through facilities are noted in those eight communities. Location, like the many other facets of site design, is likely discussed in those communities as part of a Special Use request.

Conclusion

Staff believes the prohibition on fast food restaurants with drive-through facilities should be lifted in the B-3 Village Center PD Zoning District, in favor of extending the Special Use requirement to the B-3 Zoning District, as is found elsewhere in other commercial zoning districts in the Village. Similarly, staff supports the removal of the locational requirement (shown above in Section 4.07(8)(c)) from the standards for drive-through facilities. Amending the Zoning Code to permit fast-food restaurants with drive-through facilities to be regulated as a Special Use in the B-3 Zoning District would still permit the Village the flexibility to consider the individual merits of any site in this district, as is the case for these uses in any other commercial location along Touhy Avenue and throughout the Village. Site layout, circulation, screening and parking would be part of the review for any Special Use request for a fast food restaurant with a drive-through. Therefore, the most appropriate location for the drive-through will be reviewed and considered as part of any Special Use application.

Staff's review of the other regulations for drive-through facilities, in Section 4.07(8), has not found other areas in which we believe additional revisions are necessary at this time.

Documents Attached

1. Research of Neighboring Communities
2. Article IV, Section 4.07(8) of the Village Code regulating Drive-through facilities

Survey of Neighboring Communities' Restaurant Drive-Through Regulations

Municipality	Are drive-through restaurants permitted in all commercial zoning districts?	If not, in how many commercial zoning districts are they permitted?	In which commercial zoning districts are they not permitted?	Intent of Zoning Districts, as defined in the Community's Zoning Code, in which drive-Through Restaurants are not permitted	Is there a speciofic prohibition on the location of a drive-through?
Des Plaines	No.	four of seven	C-1, Neighborhood Shopping, C-2, Limited Office and C-6, Casino	C-1, Convenience businesses close to residential neighborhoods. C-2, to preserve existing office development. C-6, to encourage a casino and related uses	No
Glenview	No.	Four of six	MURC, Mixed Use Retail Center and SLE, Sports, Leisure and Entertainment	MURC, traditional town center. SLE, for generally larger scale sports and recreation with ancillary retail services.	No
Morton Grove	Yes	N/A	N/A	N/A	Yes* (regulates drive-through window location only in shopping centers)
Niles	Yes.	N/A	N/A.	N/A	No
Park Ridge	No.	two of four	O, Office, B-1, Retail and Office	O, designed for office structures and related uses. B-1, pedestrian scale designed for neighborhoods	No
Skokie	No.	two of five	B-1, Service Commercial. B-4, Regional Shopping. B-6, Downtown Science & Technology	B-1, day to day shopping and light commercial. B-4, Uses with large trade areas stretching miles. B-6, to encourage development of science and technology opportunities.	No
Wilmette	Yes.	two of four	NR-1, Neighborhood Retail. GC-2, General Commercial	Nr-1, pedestrian oriented Village center and Linden Square center. GC-2, small secondary commercial area by railroad tracks	No
Evanston	No.	nine of eleven	B1 and D2	B1, promotes small-scale neighborhoods. D2, Downtown Retail Core.	No

4.07 Additional use standards for business and office districts.

(8) Drive-through facilities. Drive-up or through facilities designed for transactions of business from customers' vehicles, and not otherwise permitted to serve any retail or business use otherwise permitted in the District, shall obtain a special use permit. In considering the issuance of a special use permit, the Plan Commission and the Village Board shall consider the following, in addition to the other general standards for Special Uses in Article **V**, Section 5.18.

a. Number of lanes. To minimize any negative impacts related to drive-through lanes or the potential for circulation conflicts, conflicts with vehicles entering or exiting the site, pedestrian conflicts, and the existing condition of relatively small commercial lot sizes located within the Village, no more than one drive-through lane shall be permitted by special use permit in the B-1 District.

b. Sufficient stacking space. To establish safe stacking space, the following minimum stacking space is required: four vehicles at each bay window, ordering station or machine.

c. Location. Drive-through facilities shall be prohibited from facing a public street. All drive-through facilities shall be located on the side or rear of the structure that is either facing the site's parking area or internal drive aisle.

d. Interference. There shall be no interference with the operations of other businesses or residential uses in proximity of the drive-up facility.

e. Any other matter or information determined to be relevant to the reasonableness of the proposed use.

DRAFT

VI. Case #PC-09-16: Proposed Text Amendment – Drive-Through Regulations

Chairman Yohanna announced Case #PC-09-16 to consider a Text Amendment to the Zoning Code to consider the elimination of the prohibition of fast-food/carry-out restaurant with drive-throughs in the B-3 Village Center Planned Development District and review of regulations for drive-through facilities throughout the Village.

Development Director McNellis stated that this is a continued discussion pertaining specifically to the standards for drive-throughs in the B-1, B-2, B-3, and M-B Retail Overlay Districts. The removal of the prohibition on drive-throughs in the B-3 Village Center Planned Development District in favor of a Special Use process was considered and approved at the June 15, 2016 Plan Commission meeting, by a 4-3 vote. In general, most nearby communities surveyed require drive-through locations be regulated by a Special Use.

There are specific design requirements related to a Special Use which include the limitation of number of lanes (one is permitted), sufficient vehicle stacking (four vehicles), and to ensure that no interference with other business/residential uses, affecting traffic and its impacts. Currently drive-through facilities are prohibited from facing a public street. All drive-through facilities shall be located on the side or rear of the structure that is facing the site's parking area or internal drive aisle.

A drive-through facility is interpreted by staff, utilizing the Zoning Code definition, as a drive-through window and menu board. The definition for facing a public street is interpreted as a primary visibility to a street or located between a building wall and a public street. In the absence of a menu board, such as the case for pharmacies and banks, the window would be used for definition.

Removing the location prohibition would impact only those drive-through facilities already requiring a Special Use. The staff report inaccurately stated that the proposed text amendment would result in "by right" facilities no longer having drive-through locations regulated. That is not the case, as these locations are not regulated now. The Plan Commission may consider if the B-3 District should be amended to require "by right" facilities to seek Special Use approval, thereby regulating all drive-through facilities equally throughout the Village.

The requested action is to eliminate the prohibition on drive-through facilities facing a public street, in favor of consideration for drive-through siting and appropriate site layout, on a case-by-case basis, as part of a Special Use process instead of an outright prohibition or a Variation process.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Listed below are comments from members of the audience.

Ms. Debra Silver, 4545 West Touhy Avenue, stated that if the drive-through prohibition is eliminated, please continue to be mindful of the residents' concerns.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Let the record state that no one came forward.

Motion to approve the elimination of the locational prohibition of drive-throughs facing a public streets, for those that require Special uses, and to establish a new requirement for a Special Use for all drive-through facilities currently permitted by right in the B3 Zoning District was made by Commissioner Jakubowski and seconded by Commissioner Pauletto.

Aye: Jakubowski, Pauletto, Fishman, Goldfein, Novoselsky, Sampen, and Yohanna
Nay: None
Motion Approved: 7-0

VII. Case #PC-11-16: Moratorium on Warehouse or Self-Storage Uses on Commercial Arterial Roadways

Chairman Yohanna announced Case #PC-11-16 to consider establishing a moratorium on warehouse or self-storage uses on properties with frontage on Cicero Avenue, Devon Avenue, Lincoln Avenue, or Touhy Avenue.

Development Director McNellis stated that warehouses and self-storage facilities are permitted in the M-B and O-1 Zoning Districts. There are three self-storage facilities in the Village which are all on commercial arterial roadways. This issue arose due to the possibility that a new self-storage facility has expressed interest for a new facility. These uses do not generate sales tax, generate minimal activity associated with commercial buildings, and have limited design interest. This moratorium is an opportunity for the Village to look at these uses and possibly propose a one-year moratorium limited to properties in the M-B and O-1 Zoning Districts that front Touhy, Lincoln, Devon, and Cicero Avenues.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Listed below are comments from members of the audience.

Mr. Robert Soudan, owner of the Lock-Up Self Storage, said he is for the moratorium but wanted to make sure there was no impact on existing facilities. Development Director McNellis assured him that the proposed moratorium would only affect new facilities.

Chairman Yohanna asked if there was anyone in the audience who would like to address the Plan Commission regarding this Public Hearing. Let the record state that no one else came forward.

Motion to recommend a one-year moratorium on property used primarily for the establishment of new warehouse and self-storage facilities, in M-B and O-1 zoned property that fronts Cicero, Devon, Lincoln, or Touhy Avenues, was made by Commissioner Sampen and seconded by Commissioner Fishman.

Aye: Sampen, Fishman, Goldfein, Jakubowski, Novoselsky, Pauletto, and Yohanna
Nay: None
Motion Approved: 7-0

VIII. Other Business

Development Manager Cook informed the Commissioners that a Development Update Report will be forthcoming.

Plan Commission Staff Report
Case # PC-09-16
July 6, 2016

Subject Property: Consideration of a Text Amendment to Additional Use Standards for Business & Office Districts and the B-3 Zoning District related to Drive-Through Facilities

Requested Action: Text Amendment to Article IV, Section 4.07(8) of the Zoning Code, to revise Use Standards for Drive-Through Facilities to remove the locational prohibition in those Zoning Districts where such facilities are permissible by right, or by Special Use, and an associated Text Amendment to Article IV, Section 4.04 of the Zoning Code to revise the permissibility of Drive-Through facilities.

Petitioner: Village Board

Summary:

Background

At the June 15, 2016 meeting, the Plan Commission began discussion regarding Text Amendments related to the permissibility of fast-food restaurants with drive-through facilities in the B-3, Village Center PD Zoning District, and the requirements for the location on any given property of drive-through facilities, in all Zoning Districts in which they are permissible. The Plan Commission ultimately voted in favor of removing the prohibition on fast-food restaurants with drive-through facilities in the B-3 Zoning District, in favor of requiring a Special Use for such uses. The matter of the drive-through design standard prohibiting the location of such facilities from facing a public street was continued in order to provide sufficient time for Plan Commission discussion and to permit Staff the opportunity to provide additional information demonstrating impacts Village-wide.

Drive-Through Location Prohibition

The Village Zoning Code permits drive-through facilities in the following Zoning Districts:

Use Category	B-1 Zoning District	B-2 Zoning District	B-3 PD Zoning District	M-B Retail Overlay
Facility with Drive-Through	S	S	P*	S

P = Permitted, by right
S = Special Use required
P* = All drive-through types are permitted, with the explicit exception of fast food restaurants with drive-through facilities, which are currently prohibited in the B-3 Village Center Planned PD District.

The Village Zoning Code also provides specific requirements for the design of drive-through facilities, limiting the location of those facilities:

> *4.07(8) Drive-through facilities. Drive-up or through facilities designed for transactions of business from customers' vehicles, and not otherwise permitted to serve any retail or business use otherwise permitted in the District, shall obtain a Special Use permit. In considering the issuance of a Special Use permit, the Plan Commission and the Village Board shall consider the following, in addition to the other general standards for Special Uses in Article **V**, Section 5.18.*
>
> *(c) Location. Drive-through facilities shall be prohibited from facing a public street. All drive-through facilities shall be located on the side or rear of the structure that is either facing the site's parking area or internal drive aisle.*

The section highlighted above is one of five specific requirements in the Village Zoning Code for drive-through facilities. These use-specific requirements in the Code apply to all drive-through restaurants allowed in the Village, including the B-1, B-2, B-3, and M-B (Retail Overlay) Zoning Districts. Relief from these requirements is possible only through an approved Variation.

Research of Neighboring Communities
Staff reviewed the regulations of eight nearby communities and found that only one limits the location of a drive-through on a site. That community is Morton Grove, who limits restaurant drive-through facilities in shopping centers (only) by requiring the drive-through window itself not be permitted to front on a major arterial public road. No other locational requirements for drive-through facilities are noted in those eight communities. Location, like the many other facets of site design, is likely discussed in those communities as part of a Special Use request.

Impact on Zoning Districts
Drive-Through Facilities are permitted (by right or Special Use) only in Business Zoning Districts and the Retail Overlay zone of the Manufacturing/Business Zoning District. The attached "Impacted Zoning Districts" exhibit depicts those areas of the Village that would be impacted by any revisions to the requirements for Drive-Through Facilities. This impact would apply to the design of any new drive-through facilities, including banks, pharmacies, fast-food restaurants, etc. As is seen on the attachment, these uses are generally only permissible on lots fronting on major commercial roadways. As is typical throughout the Village, most commercially-zoned lots are shallow and lack any transitional uses to buffer from residential areas. In addition, it should be noted that a large number of commercially-zoned lots are corner lots, creating notable constraints on the configuration of drive-through facilities, regardless of traffic considerations.

Definition of Drive-Through Facility
At the June 15, 2016 meeting, there was preliminary discussion regarding the meaning of that part of Section 4.07(8)(c) which defines the prohibition on the location of drive-through facilities as pertaining to those that are "facing a public street". To interpret the meaning of this requirement, it is first important to define a drive-through facility. Staff's interpretation, based upon the definition in the Zoning Code (provided on the following page), is that a "drive-through

facility" could reasonably be interpreted to include the drive-through window and menu board. Secondly, staff interprets "facing the public street" to mean that part of the drive-through facility which has primary visibility to the street (in other words, it is not merely partially visible behind or to the side of a building) or is located between the building wall and the public street.

> **Definition:**
> DRIVE-UP, DRIVE-IN, DRIVE-THROUGH, DRIVE-THRU ESTABLISHMENT
> A place of business being operated for the sale and purchase at retail of food or beverages and other goods, services, or entertainment which is designed and equipped so as to allow its patrons to be served or accommodated primarily while remaining in their motor vehicles. Examples of drive-in, drive-up, drive-through or drive-thru establishments include, but are not limited to, the following:
>
> (3) Drive-through or drive-thru facility: restaurants; coffee/beverage stand; dry cleaners; film concessions; and pharmacies. A drive-through or drive-thru facility is any establishment building or portion thereof where the design, method of operation, or any portion of whose business use eliminates the requirement that the customer leave the motor vehicle in which the customer is riding in order to obtain the delivery of the goods or services being offered.

Ramifications of Removing Location Prohibition
Removing the locational prohibition would impact the permissibility of all drive-through facilities in the Village. In general, most drive-through facilities, regardless of the use they are associated with, require a Special Use, giving the Village an additional layer of review and opportunity to review locational issues on a case-by-case basis. However, drive-through facilities in the B-3 Zoning District (with the exception of a Special Use for a fast-food restaurant drive-through facility recommended by the Plan Commission as a Text Amendment at the June 15th meeting) are currently permitted by right, and do not require a Special Use.

It has come to staff's attention that the recommended removal of the drive-through locational prohibition would remove the ability for the Village to review the site configuration of non-fast-food restaurant uses through a Public Hearing process (as those other drive-through facilities are currently "Permitted by Right"). It is not staff's intention, in this case, to remove the locational prohibition requirement without providing an alternate method for drive-through configuration to be reviewed through a Public Hearing process. Therefore, if the locational prohibition were removed, staff recommends the B-3 Zoning District requirements be amended to require all drive-through facilities to obtain a Special Use. This would allow control over the locational aspects of **all** drive-through facilities throughout the Village on a case-by-case basis. In addition, the locational aspects of drive-through facilities would then be reviewed and considered under a Special Use Permit, and its standards, rather than considering the location of a drive-through facility on a site through a Variation process (the current Zoning relief mechanism from this locational prohibition). This would allow the Village to determine, through a Public Hearing in a Special Use process, when and if conditions are such that the best traffic configuration would substantiate a drive-through configuration facing a public street.

Conclusion
Staff supports the removal of the locational requirement (shown above in Section 4.07(8)(c)) from the standards for drive-through facilities. The standards associated with a Special Use are most appropriate for the overall review of a use and its configuration on a property, as opposed to seeking approval of a drive-through layout and configuration through the Variation process.

In addition, Staff recommends that all drive-throughs in the B-3 Zoning District (shown in Section 4.04, depicted in partial table on first page of this memorandum) be classified as a Special Use, in order to permit the Village the flexibility to consider the individual merits of any drive-through facility in the B-1, B-2, B-3, and M-B Zoning Districts, through a Public Hearing.

Staff's review of the other regulations for drive-through facilities, in Section 4.07(8), has not found other areas in which we believe additional revisions are necessary at this time.

Documents Attached

1. Article IV, Section 4.07(8) of the Village Code regulating Drive-Through Facilities
2. Research of Neighboring Communities
3. Impacted Zoning Districts Map
4. Special Use & Variation Standards

4.07 Additional use standards for business and office districts.

(8) Drive-through facilities. Drive-up or through facilities designed for transactions of business from customers' vehicles, and not otherwise permitted to serve any retail or business use otherwise permitted in the District, shall obtain a special use permit. In considering the issuance of a special use permit, the Plan Commission and the Village Board shall consider the following, in addition to the other general standards for Special Uses in Article **V**, Section 5.18.

a. Number of lanes. To minimize any negative impacts related to drive-through lanes or the potential for circulation conflicts, conflicts with vehicles entering or exiting the site, pedestrian conflicts, and the existing condition of relatively small commercial lot sizes located within the Village, no more than one drive-through lane shall be permitted by special use permit in the B-1 District.

b. Sufficient stacking space. To establish safe stacking space, the following minimum stacking space is required: four vehicles at each bay window, ordering station or machine.

c. Location. Drive-through facilities shall be prohibited from facing a public street. All drive-through facilities shall be located on the side or rear of the structure that is either facing the site's parking area or internal drive aisle.

d. Interference. There shall be no interference with the operations of other businesses or residential uses in proximity of the drive-up facility.

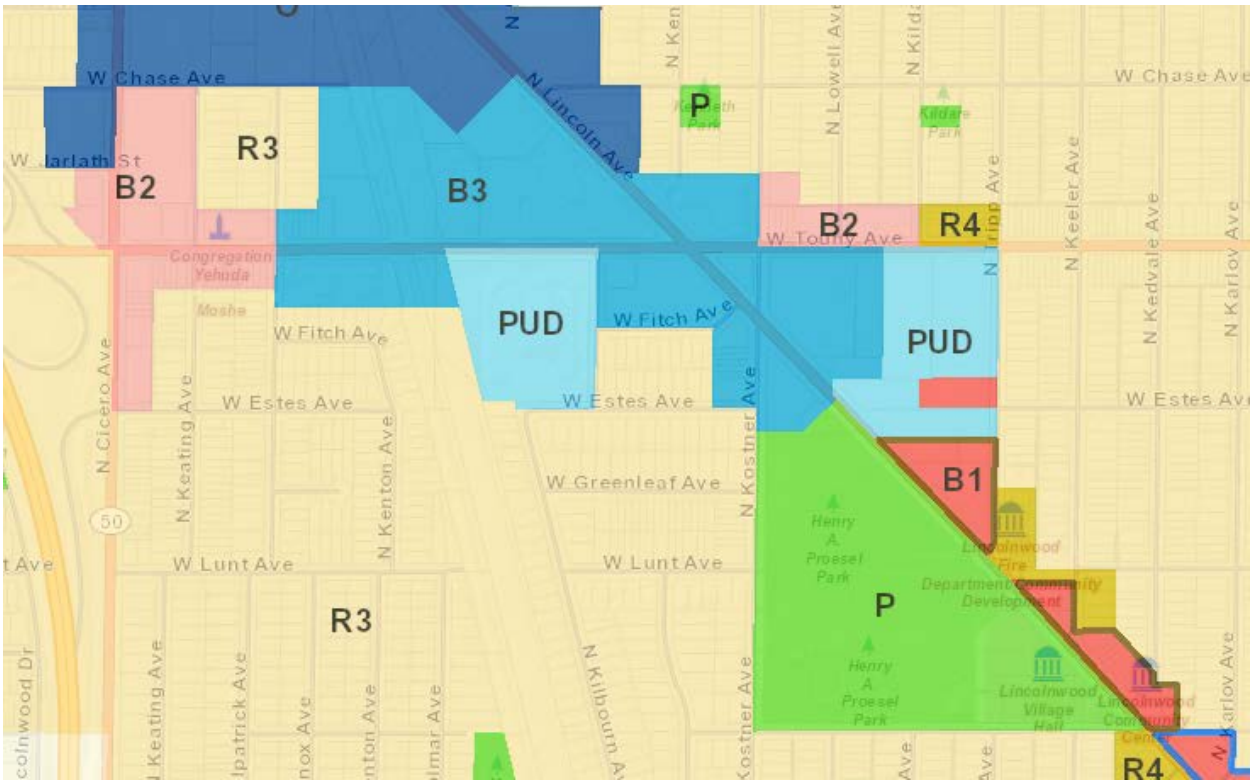
e. Any other matter or information determined to be relevant to the reasonableness of the proposed use.

Survey of neighboring Communities' Restaurant Drive-Through regulations

Municipality	Are drive-through restaurants permitted in all commercial zoning districts?	If not, in how many commercial zoning districts are they permitted?	In which commercial zoning districts are they not permitted?	Intent of Zoning Districts, as defined in the Community's Zoning Code, in which drive-Through Restaurants are not permitted	Is there a speciofic prohibition on the location of a drive-through?
Des Plaines	No.	four of seven	C-1, Neighborhood Shopping, C-2, Limited Office and C-6, Casino	C-1, Convenience businesses close to residential neighborhoods. C-2, to preserve existing office development. C-6, to encourage a casino and related uses	No
Glenview	No.	Four of six	MURC, Mixed Use Retail Center and SLE, Sports, Leisure and Entertainment	MURC, traditional town center. SLE, for generally larger scale sports and recreation with ancillary retail services.	No
Morton Grove	Yes	N/A	N/A	N/A	Yes* (regulates drive-through window location only in shopping centers)
Niles	Yes.	N/A	N/A.	N/A	No
Park Ridge	No.	two of four	O, Office, B-1, Retail and Office	O, designed for office structures and related uses. B-1, pedestrian scale designed for neighborhoods	No
Skokie	No.	two of five	B-1, Service Commercial. B-4, Regional Shopping. B-6, Downtown Science & Technology	B-1, day to day shopping and light commercial. B-4, Uses with large trade areas stretching miles. B-6, to encourage development of science and technology opportunities.	No
Wilmette	Yes.	two of four	NR-1, Neighborhood Retail. GC-2, General Commercial	Nr-1, pedestrian oriented Village center and Linden Square center. GC-2, small secondary commercial area by railroad tracks	No
Evanston	No.	nine of eleven	B1 and D2	B1, promotes small-scale neighborhoods. D2, Downtown Retail Core.	No

Impacted Zoning Districts (Drive-Through Regulations) – Exhibit July 6, 2016

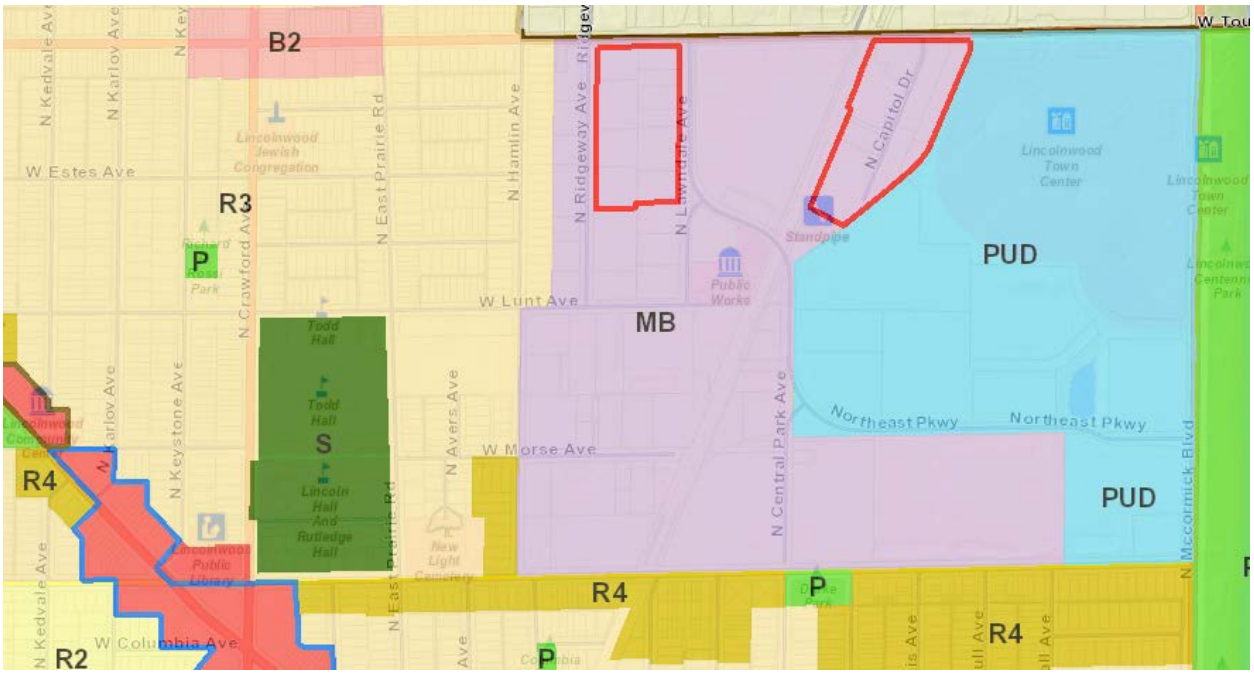
Business Zoning Districts – West



Impacted Districts shown above:

- B1 Zoning on part of Crawford Avenue (west side), Lincoln Avenue frontage (East side) from Estes Avenue south past Morse Avenue.
- B2 Zoning on Cicero Avenue (both sides) north and south of Touhy Avenue intersection, along Touhy Avenue (both sides)east from Cicero Avenue to Kilpatrick Avenue, and on Touhy Avenue (north side) from Kostner Avenue east to Kildare Avenue.
- B3 Zoning on Touhy Avenue (both sides) from Kilpatrick Avenue east to midway between Lowell Avenue and Kildare Avenue, on Lincoln Avenue (west side) from Chase Avenue to just north of Touhy Avenue, and on Lincoln Avenue (both sides) from just north of Touhy Avenue to Estes Avenue.

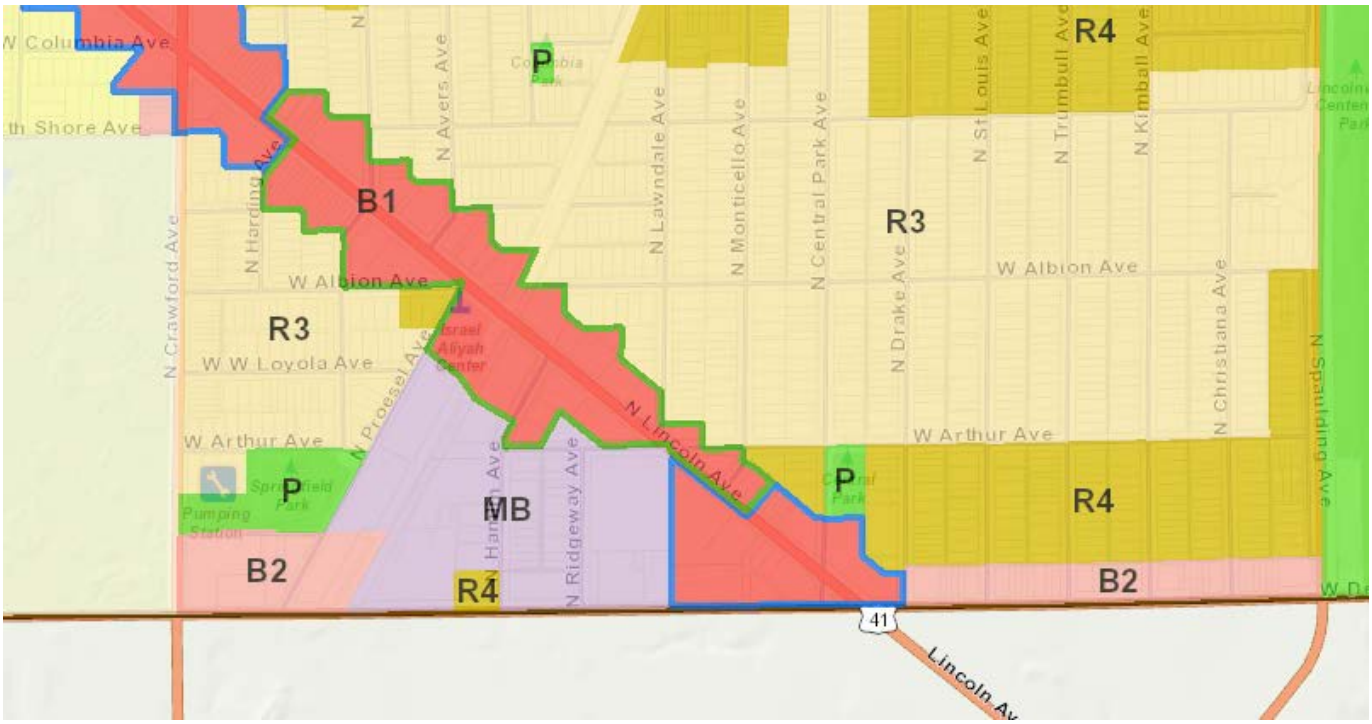
Business Zoning Districts – Central



Impacted Districts shown above:

- B1 Zoning on Lincoln Avenue (both sides) from just south of Morse Avenue to south of Columbia Avenue
- B2 Zoning on Crawford Avenue (both sides) from Keystone Avenue to East Prairie Road.
- M-B (Retail Overlay, outlined in red) on Touhy Avenue (south side) from Ridgeway Avenue to Lawndale Avenue, and from UP Railway former right-of-way to west Mall ring road.

Business Zoning Districts – South



Impacted Districts shown above:

- B1 Zoning on Lincoln Avenue (both sides) from just south of Columbia Avenue to Devon Avenue
- B2 Zoning on Devon Avenue (north side) from Crawford Avenue east to UP Railway former right-of-way, and from Drake Avenue to McCormick Boulevard.

Special Use Standards (5.17):

(4) Decisions. The Board of Trustees, upon report and recommendation of the Plan Commission and without further hearing, may approve or deny an application for a special use, or may refer it back to the Plan Commission for further consideration. In determining whether to approve or deny an application for a special use, there shall be taken into consideration the extent to which the following facts are established:

a. The special use is necessary for the public convenience at that location, and the subject property is deemed suitable for the use;

b. The special use is so designed, located and proposed to be operated that the public health, safety and welfare will be protected;

c. The special use would not cause substantial injury to the value of other property in the neighborhood in which it is located;

d. The special use is consistent with the goals and policies of the Comprehensive Plan;

e. The special use would not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the underlying zoning district;

f. The special use is so designed to provide adequate utilities, access roads, drainage, or necessary facilities; and

g. The special use is so designed to provide ingress and egress to minimize traffic congestion on public streets.

Variation Standards (5.15):

(7) Standards. In determining whether in a specific case there are practical difficulties or particular hardships in the way of carrying out the strict letter of this Zoning Ordinance, there shall be taken into consideration the extent to which the following facts are established:

a. The requested major variation is consistent with the stated intent and purposes of this Zoning Ordinance and the Comprehensive Plan;

b. The particular physical surroundings, shape or topographical conditions of the subject property would bring a particular hardship upon the owner, as distinguished from a mere inconvenience, if the strict letter of this Zoning Ordinance is enforced;

c. The conditions upon which the petition for the variation is based would not be applicable generally to other property within the same zoning district;

d. The variation is not solely and exclusively for the purpose of enhancing the value of or increasing the revenue from the property;

e. The alleged difficulty or hardship has not been created by any person presently having an interest in the property;

f. The granting of the variation will not be detrimental to the public welfare or injurious to other property or improvements in the neighborhood in which the property is located;

g. The variation granted is the minimum change to the Zoning Ordinance standards necessary to alleviate the practical hardship on the subject property;

h. The proposed variation will not impair an adequate supply of light and air to adjacent property, or substantially increase the danger of fire, or otherwise endanger the public safety, or substantially diminish or impair property values within the neighborhood; and

Request For Board Action

REFERRED TO BOARD: July 19, 2016 **AGENDA ITEM NO: 9**

ORIGINATING DEPARTMENT: Village Manager's Office

SUBJECT: Consideration of a Resolution Approving the First Amendment to the Intergovernmental Agreement Concerning Tax Increment Financing Within the Village

SUMMARY AND BACKGROUND OF SUBJECT MATTER:
In June, 2014 the Village entered into an Intergovernmental Agreement with School Districts 74 and 219 concerning Tax Increment Financing Districts (TIF) in the Village. At the time, the Village was conducting Joint Review Board (JRB) meetings as part of the process to create the Devon/Lincoln TIF District. In return for obtaining support from the two school districts for the Village's new TIF District, the Agreement required the Village to comply with certain standards in the Devon/Lincoln as well as the Touhy/Lincoln TIF districts.

This proposed First Amendment pertains to a provision in the Agreement for the Touhy/Lincoln TIF. The original Agreement stipulated that if any residential development is part of any new development at the former Purple Hotel site, the Village will declare as surplus, any property tax increment generated from the residential development, and distribute it back to all taxing districts. At the time the Agreement was negotiated, the Shoppes at Lincoln Pointe development was moving forward. This development plan contained no residential uses. However, this development plan is no longer being pursued and Village staff has talked to several developers interested in the site that have indicated residential use would need to be a part of any development plan for the site. While no development plan has yet to be submitted for this site, staff anticipates that future development proposals will include both residential uses, as well as a request for TIF incentives to help finance the project. Since the original Agreement precluded the use of increment generated from residential uses as part of any incentive, the Village initiated a process to amend this provision in order to assist with the future redevelopment of this important site.

Village staff has met with representatives of the School Districts to explain the situation. The proposed First Amendment has been approved by the Boards of both districts. The First Amendment requires the Village to reimburse the districts for the costs to educate any students that live in a development in the Touhy/Lincoln TIF and attend a district school, based on the district's per student education cost. Current State law requires a municipality to make such payment from a TIF district housing a student based on a State-approved formula. The First Amendment requires the Village to supplement this required payment if either District 74 or 219's

per student costs are greater than what the State requires. The Village must pay the difference using specific funding sources as outlined in the Agreement.

FINANCIAL IMPACT:
To be determined annually.

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. Proposed First Amendment to the Agreement

RECOMMENDED MOTION:
Move to approve a Resolution Approving the First Amendment to the Intergovernmental Agreement between the Village and School Districts 74 and 219 Concerning Tax Increment Financing.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2016-_____

A RESOLUTION APPROVING A FIRST AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT CONCERNING TAX INCREMENT FINANCING WITHIN THE VILLAGE OF LINCOLNWOOD

WHEREAS, The Village, Lincolnwood School District Number 74 ("District 74") and Niles Township High School District 219 ("District 219") entered into an Intergovernmental Agreement dated June 17, 2014, (the "Agreement") that addresses several issues regarding the tax increment financing districts in the Village of Lincolnwood.

WHEREAS, The Village has determined that Section 2(C) of the Agreement ("Section 2 (C)") is an impediment to the redevelopment of the Lincoln-Touhy TIF District as defined in the Agreement ("Lincoln-Touhy TIF District"), and the Village has proposed to District 74 and District 219 (the "School Districts") that the Agreement should be amended and that Section 2(C) be replaced with a provision that is intended to protect the School Districts, to the extent possible, as to all education costs that result from students living in the Lincoln-Touhy TIF District ("First Amendment").

WHEREAS, the Village and the School Districts now desire to enter into a First Amendment to the Agreement; and

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village to enter into the First Amendment to the Agreement with District 74 and District 219;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF FIRST AMENDMENT TO AGREEMENT. The First Amendment to the Agreement by and between the Village, District 74 and District 219 is hereby approved in substantially the form attached to this Resolution as **Exhibit A**, and in a final form to be approved by the Village Manager and the Village Attorney.

SECTION 3. EXECUTION OF FIRST AMENDMENT TO AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the First Amendment to the Agreement upon receipt by the Village Clerk of at least one original copy of the First Amendment to the Agreement executed by District 74 and District 219; provided, however, that if the executed copy of the First Amendment to the

Agreement is not received by the Village Clerk within 30 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 4. EFFECTIVE DATE. This Resolution will be in full force and effect from and after its passage and approval as provided by law.

PASSED this ___ day of _____, 2016.

AYES: _____

NAYS:_

ABSENT:_____

ABSTENTION:_

APPROVED by me this _____ day of _____, 2016.

_____
Gerald C. Turry, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2016

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#46816606_v2

EXHIBIT A

First Amendment to Agreement

Final Version for Approval and Execution – 6/23/16

FIRST AMENDMENT
TO INTERGOVERNMENTAL AGREEMENT CONCERNING
TAX INCREMENT FINANCING WITHIN THE VILLAGE OF LINCOLNWOOD

THIS FIRST AMENDMENT ("***First Amendment***") dated as of June __, 2016, to that certain Intergovernmental Agreement Concerning Tax Increment Financing Within the Village of Lincolnwood, between the **VILLAGE OF LINCOLNWOOD**, an Illinois home rule municipal corporation ("***Village***"), **LINCOLNWOOD SCHOOL DISTRICT NUMBER 74,** an Illinois school district **("District 74"), and NILES TOWNSHIP HIGH SCHOOL DISTRICT 219,** an Illinois school district **("District 219")** (collectively, the Village, District 74 and District 219 are the **"Parties").**

IN CONSIDERATION OF the mutual covenants set forth in this First Amendment, the receipt and sufficiency of which are hereby acknowledged, the Village, District 74 and District 219 agree as follows:

SECTION ONE. RECITALS.

A. The Parties entered into that certain Intergovernmental Agreement Concerning Tax Increment Financing Within the Village of Lincolnwood dated June 17, 2014, (the "***Agreement***") that addresses several issues regarding the tax increment financing districts in the Village of Lincolnwood.

B. Section 2.(C.) of the Agreement provides for the disposition of incremental revenue generated in the event any residential development occurs within the Lincoln-Touhy TIF District (as defined in the Agreement).

C. The Parties have determined that Section 2.(C.) of the Agreement is an impediment to the redevelopment of Lincoln-Touhy TIF District.

D. The Village has proposed to School District 74 and School District 219 that the Agreement be amended and that Section 2.(C.) be replaced.

E. The Parties mutually desire to enter into this First Amendment to remove Section 2.(C.) and replace it with the provisions outlined below in Section 2 of this First Amendment.

SECTION TWO. APPLICATION AND USE OF TIF & OTHER REVENUES.

Section 2. (C.) of the Agreement is hereby deleted in its entirety and replaced with the following:

"Section 2. (C.) Lincoln –Touhy TIF District.

1. Each year the Village will pay to District 74 and District 219 (collectively, the "***School Districts***") an amount calculated by multiplying the number of students living in the Lincoln-Touhy TIF District and attending each School District by the operating expense per pupil provided in each School District's annual financial report to the Illinois State Board of Education. This amount will be calculated based on all students that are actually living in the Lincoln-Touhy TIF District and actually attending a school within the School Districts, notwithstanding any requirements or limitations found in Section 11-74.4-3(q)(7.5) of the TIF Act (as defined in the Agreement). At the end of each school year, each School District will inform the Village of the number of students attending a school in that School District and living in the Lincoln-Touhy TIF District, if any, by providing the Village with such students' names and addresses (or alternative information if necessary to avoid violating privacy laws). The Village shall pay the amount due to each School District within 60 days after receiving such information from the School District if adequate funds are available in the Lincoln-Touhy TIF District.

2. To the extent that the payments identified in paragraph 1 above comply with all requirements and limitations in Section 11-74.4-3(q)(7.5) of the TIF Act, the Village will use TIF Revenues (as defined in the Agreement) from the Lincoln-Touhy TIF District to make the payments.

3. To the extent that the payments identified in paragraph 1 above do not comply with all requirements and limitations in Section 11-74.4-3(q)(7.5) of the TIF Act, the Village will declare as surplus funds within the Lincoln-Touhy TIF District, pursuant to the TIF Act, and redistribute to all taxing bodies in accordance with the TIF Act, sufficient additional TIF Revenues as surplus so that the distribution of such surplus to all taxing bodies will result in the School Districts receiving no less than the balance of the payments required under paragraph 1 above.

4. The payment methods described in paragraph 2 and 3 above shall constitute the sole source for the satisfaction of the Village's payment obligation. If such payment methods are insufficient to allow the School Districts to receive the payments required under paragraph 1, nothing herein shall be deemed or interpreted as requiring or obligating the Village to utilize any other funding source to satisfy such payment balance. In such instance, the payments to the School Districts will not occur until there are funds in the Lincoln Touhy TIF District to make such payments. The payments of TIF Revenues described in paragraphs 2 and 3 above shall be prioritized payments, paid before any and all other payments out of the Lincoln-Touhy TIF District. If there are insufficient funds in the Lincoln-Touhy TIF District to make full payments to the School Districts in any particular year, partial payments shall be made to the extent possible and the unpaid balances owed to the School Districts will be carried over to the following year for payment as additional TIF funds become available, and will remain prioritized payments, paid before any and all other payments out of the Lincoln-Touhy TIF District."

SECTION THREE. REPRESENTATIONS.

A. By the Village. The Village hereby represents and warrants that: (1) the persons executing this First Amendment on its behalf have been properly authorized to do so by the Village President and Board of Trustees; (2) it has full power and authority to execute and deliver this First Amendment and to perform all of its obligations imposed pursuant to this First Amendment; and (3) this First Amendment constitutes a legal, valid and binding obligation of the Village enforceable in accordance with its terms.

B. By District 74. District 74 hereby represents and warrants that: (1) the persons executing this First Amendment on its behalf have full authority to bind District 74 to the obligations set forth in this First Amendment and to so act on behalf of District 74; (2) it has full power and authority to execute and deliver this First Amendment and to perform all of its obligations imposed pursuant to this First Amendment; and (3) this First Amendment constitutes a legal, valid and binding obligation of District 74 enforceable in accordance with its terms.

C. By District 219. District 219 hereby represents and warrants that: (1) the persons executing this First Amendment on its behalf have full authority to bind District 219 to the obligations set forth in this First Amendment and to so act on behalf of District 219; (2) it has full power and authority to execute and deliver this First Amendment and to perform all of its obligations imposed pursuant to this First Amendment; and (3) this First Amendment constitutes a legal, valid and binding obligation of District 219 enforceable in accordance with its terms.

IN WITNESS WHEREOF, the Parties have hereunto set their hands on the date first above written.

ATTEST:

_____
Beryl Herman, Village Clerk

VILLAGE OF LINCOLNWOOD,
an Illinois home rule municipal corporation

By:_____
Gerald C. Turry
Its: President

ATTEST:

By: _____

Its: _____

LINCOLNWOOD SCHOOL DISTRICT NUMBER 74.
an Illinois school district

By:_____.

Its: _____

ATTEST:

NILES TOWNSHIP HIGH SCHOOL DISTRICT NUMBER 219.
an Illinois school district

By: _____

Its: _____

By: _____

Its: _____

354194_3

Request For Board Action

REFERRED TO BOARD: July 19, 2016 **AGENDA ITEM NO: 10**

ORIGINATING DEPARTMENT: Finance

SUBJECT: Public Hearing to Consider the Following Items Pertaining to Fiscal Year 2016-2017:

A) Approval of the Annual Appropriation Ordinance for Fiscal Year 2016-2017

B) Approval of the Certificate of Estimated Revenues by Source for Fiscal Year 2016-2017

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Attached is the proposed Annual Appropriation Ordinance for the Fiscal Year May 1, 2016 to April 30, 2017. In municipalities with less than 500,000 inhabitants, the corporate authorities are required to adopt an ordinance within the first quarter of each fiscal year to be termed the Annual Appropriation Ordinance. The Annual Appropriation Ordinance by State Statute establishes the legal limit of the Village's expenditures during the Fiscal Year May 1, 2016 to April 30, 2017.

The Certification of the Estimated Revenues by Source must be filed within 30 days after the adoption of the Appropriation Ordinance with the Office of the Cook County Clerk, Cook County, Illinois.

FINANCIAL IMPACT:

A) The Appropriation Ordinance adopts the legal spending limits for the Village Government for the Fiscal Year May 1, 2016 to April 30, 2017.

B) The Estimated Revenues by Source is anticipated to be received by the Village in Fiscal Year May 1, 2016 to April 30, 2017**.**

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Certified Estimate of Revenues by Source

RECOMMENDED MOTION:

A) Move to approve an Ordinance Appropriating for All Corporate Purposes for the Village of Lincolnwood, Cook County, Illinois for the Fiscal Year May 1, 2016 to April 30, 2017**.**

B) Move to approve the Certified Estimate of Revenues by Source for the Fiscal Year May 1, 2016 to April 30, 2017.

Return to VB Agenda

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2016-_____

ANNUAL APPROPRIATIONS ORDINANCE FOR THE
VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS FOR THE
FISCAL YEAR BEGINNING MAY 1, 2016 AND ENDING APRIL 30, 2017

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THE NINETEENTH OF JULY, 2016

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2016

_____
Village Clerk

ORDINANCE NO. 2016-_____

ANNUAL APPROPRIATIONS ORDINANCE FOR THE
VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS FOR THE
FISCAL YEAR BEGINNING MAY 1, 2016 AND ENDING APRIL 30, 2017

WHEREAS, the Village of Lincolnwood ("Village"), is a home rule municipality in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village, as a home rule municipality, has the authority to adopt ordinances and to promulgate ordinances, rules and regulations that pertain to its government and affairs; and

WHEREAS, the Village has held a hearing on this proposed Annual Appropriation Ordinance ("Ordinance") pursuant to notice published in the Lincolnwood Review on June 30**,** 2016 and a proposed draft has been available for inspection for at least ten days prior to the hearing; and

WHEREAS, this Ordinance is being adopted pursuant to the Village's home rule authority and such other authority as may be provided by law; and

WHEREAS, the Ordinance adopts the legal spending limits for the Village Government for the Fiscal Year May 1, 2016 to April 30, 2017.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lincolnwood, County of Cook, Illinois, as follows:

SECTION 1. RECITALS. The foregoing recitals are hereby incorporated into this Ordinance as if fully set forth in this section.

SECTION 2. APPROPRIATIONS. The amounts set forth in Exhibit A, attached to and made a part of this Ordinance by this reference, or so much thereof as may be needed or deemed necessary to defray all expenses and liabilities of the Village or as much as may be authorized by law, shall be, and the same are hereby, appropriated for the objects and purposes of the Village of Lincolnwood, Cook County, Illinois as specified in Exhibit A, for the fiscal year beginning May 1, 2016 and ending April 30, 2017, and summarized as follows:

APPROPRIATIONS SUMMARY

General Corporate Fund	$24,627,895
Motor Fuel Tax Fund	966,115
Transportation Improvement Fund	1,193,563
E911 Fund	583,344
Northeast Industrial District Tax Increment Financing Fund	7,829,144
Lincoln/Touhy Tax Increment Financing Fund	204,441
Devon/Lincoln Tax Increment Financing Fund	655,184
Debt Service Fund	789,626
ROW Bike Path Fund	679,650
Lincoln Avenue Medians	632,500
Property Enhancement Program Fund	57,500
Private Sewer Line Assistance Fund	28,750
Water & Sewer Fund	6,001,191
TOTAL	$44,248,903

SECTION 3: The appropriations made in this Ordinance for any purpose shall be regarding only as a maximum amount to be expended under the respective appropriation accounts and shall not be construed as a commitment, agreement, obligation or liability of the Village of Lincolnwood, each such appropriation being subject to further approval as to the expenditures hereof by the corporate authorities.

SECTION 4: The funds derived from sources other than the tax levies and other revenue pledged for specific purposes may be allotted by the Board of Trustees to such appropriations and in such amounts respectively, as said Board of Trustees may determine within the limits of said appropriations, respectively, insofar as doing same does not conflict with the law.

SECTION 5: Any unexpended balances of any items of any general appropriation made by this Ordinance may be expended in making up any deficiency in any other item in the same general appropriation made by this Ordinance and is hereby appropriated therefor.

SECTION 6: Any sum of money that the Board of Trustees has approved, or will approve, to satisfy a lawful debt of the Village, and for which money is available in the Village accounts at the time of such approval, is hereby appropriated by this ordinance.

SECTION 7: If any item or portion of this Ordinance is for any reason held invalid, such decision shall not affect the validity of the remaining portion of such item or the remaining portions of this Ordinance.

SECTION 8: That all ordinances or parts of ordinances conflicting with any provisions of this ordinance be and the same are hereby repealed.

SECTION 9: That this ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

PASSED this ____ day of July, 2016.

AYES: _____

NAYS: _____

ABSENT: _____

APPROVED this _____ day of _____, 2016.

_____
Gerald C. Turry, Village President
Village of Lincolnwood, Cook County, Illinois

ATTESTED AND FILED IN MY OFFICE:

_____
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A
APPROPRIATIONS

APPROPRIATION ORDINANCE

FISCAL YEAR MAY 1, 2016 TO APRIL 30, 2017

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Village President and Board of Trustees		
Personnel Services		
Compensation		
Salary- Elected and Appointed Officials	$	48,300
Wages- Full Time Hourly		16,582
Total Compensation	$	64,882
Benefits		
Employer FICA	$	4,023
Employer Medicare		941
Employer IMRF		4,422
Insurance- Group Life and AD&D		53
Insurance- Group Medical		1,313
Insurance- Group Dental		133
Insurance- Worker's Compensation		498
Total Benefits	$	11,383
Total Personnel Services	$	76,265
Contractual Services		
Professional Services		
Purchased Program Services	$	6,325
Consulting		2,300
Other Professional Services		5,175
Total Contractual Services	$	13,800
Commodities		
Intergovernmental Fees and Dues	$	11,500
Printing and Copying Services		1,150
Telephone		13,800
Other Contractual		1,150
Books and Publications		35
Office Supplies		575
Other Materials and Supplies		2,875
Total Commodities	$	31,085

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Village President and Board of Trustees (cont.)		
Meetings and Travel		
Conference and Meeting Registration		690
Local Mileage, Parking and Tolls		460
Lodging		575
Meals		8,050
Purchased Transportation		230
Total Meetings and Travel	$	10,005
Village President and Board of Trustees Total	$	131,154

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Village Clerk		
Personnel Services		
Compensation		
Salary- Elected and Appointed	$	9,200
Total Compensation	$	9,200
Benefits		
Employer FICA	$	570
Employer Medicare		133
Insurance- Workers Compensation		276
Total Benefits	$	980
Total Personnel Services	$	10,180
Commodities		
Ordinance Codification	$	10,350
Professional Associations		58
Total Commodities	$	10,408
Meetings and Travel		
Conference and Meeting Registration	$	173
Local Mileage, Parking and Tolls		58
Meals		115
Total Meetings and Travel	$	345
Village Clerk Total	$	20,932

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Village Manager's Office		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	513,982
Wages- Full Time Hourly		66,330
Wages- Part Time Hourly		2,300
Deferred Compensation		14,513
Educational Stipend		5,062
Phone Stipend		1,242
Total Compensation	$	603,429
Benefits		
Employer FICA	$	31,616
Employer Medicare		8,500
Employer IMRF		67,007
Insurance- Group Life and AD&D		1,567
Insurance- Group Medical		43,525
Insurance- Group Dental		5,737
Insurance- Worker's Compensation		15,034
Total Benefits	$	172,986
Total Personnel Services	$	776,416
Contractual Services		
Consulting	$	3,450
Other Professional Services		16,100
Total Contractual Services	$	19,550
Commodities		
Advertising	$	4,025
Printing and Copying Services		1,725
Professional Associations		4,129
Training		2,875
Other Contractual		33,120

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Village Manager's Office (cont.)		
Commodities (continued)		
Books and Publications		345
Office Supplies		1,380
Other Materials and Supplies		9,787
Total Commodities	$	57,385
Meetings and Travel		
Conference and Meeting Registration	$	4,819
Local Mileage, Parking and Tolls		10,925
Lodging		5,095
Meals		2,812
Purchased Transportation		1,242
Total Meetings and Travel	$	24,892
Village Manager's Office Total	$	878,242

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Finance Department		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	225,844
Wages- Full Time Hourly		176,037
Wages- Seasonal Hourly		4,025
Wages- Overtime 1.5X		518
Phone Stipend		414
Tuition Reimbursement		0
Educational Stipend		2,950
Total Compensation	$	409,788
Benefits		
Employer FICA	$	25,382
Employer Medicare		5,936
Employer IMRF		45,278
Insurance- Group Life and AD&D		1,266
Insurance- Group Medical		78,569
Insurance- Group Dental		7,119
Insurance- Worker's Compensation		12,020
Employee Benefit Plan Expenses		259,153
Total Benefits	$	434,722
Total Personnel Services	$	844,509
Contractual Services		
Liability Insurance	$	172,500
Audit		31,625
Consulting		2,875
Total Contractual Services	$	207,000
Commodities		
R & M- Office Equipment	$	25,875
Other Professional Services		3,450
Advertising		690
Printing and Copying Services		11,730
Professional Associations		1,265
Telephone		51,750
Training		1,380

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Finance Department (continued)		
Commodities (continued)		
Office Supplies		18,400
Postage		17,250
Bank & Credit Card Fees		8,050
Program Supplies		4,255
Total Commodities	$	144,095
Meetings and Travel		
Conference & Meeting Registration		0
Local Mileage, Parking and Tolls		345
Lodging		0
Meals		575
Purchased Transportation		230
Total Meetings and Travel	$	1,150
Finance Department Total	$	1,196,754

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Legal Department		
Contractual		
Legal- Litigation	$	175,686
Legal-Retainer		34,500
Legal- Review		120,750
Other Professional Services		63,250
Contractual Total	$	394,186
Legal Department Total	$	394,186

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Community Development Department		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	256,916
Wages-Full Time Hourly		115,679
Wages- Part Time Hourly		46,000
Phone Cell Stipend		552
Educational Stipend		2,507
Total Compensation	$	421,653
Benefits		
Employer FICA	$	26,108
Employer Medicare		6,107
Employer IMRF		46,585
Insurance- Group Life and AD&D		1,096
Insurance- Group Medical		51,325
Insurance- Group Dental		5,204
Insurance- Worker's Compensation		9,070
Total Benefits	$	145,495
Total Personnel Services	$	567,148
Contractual Services		
Other Professional Services		379,854
Total Contractual Services	$	379,854
Commodities		
R&M- Vehicles	$	1,150
Advertising		3,220
Printing & Copying Services		575
Professional Associations		2,996
Training		575

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Community Development Department (continued)		
Commodities (continued)		
Books and Publications		575
Fuel		345
Office Supplies		2,875
Other Materials and Supplies		748
Total Commodities	$	13,058
Meetings and Travel		
Conference and Meeting Registration	$	2,300
Local Mileage, Parking and Tolls		288
Lodging		2,875
Meals		805
Purchased Transportation		651
Total Meetings and Travel	$	6,918
Sales Tax Sharing		
Sales Tax Sharing Agreements	$	149,500
Sales Tax Sharing Total	$	149,500
Community Development Department Total	$	1,116,479

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Information Systems Department		
Contractual Services		
Consulting	$	86,250
Maintenance Agreement Expense		95,289
Data Processing		145,025
Total Contractual Services	$	326,564
Commodities		
Telephone	$	21,143
Training		6,900
Other Contractual		17,259
Computer Supplies		1,150
Total Commodities	$	46,452
Capital Outlays		
Equipment- Data Processing	$	90,505
Capital Outlays Total	$	90,505
Information Systems Department Total	$	463,521

Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Engineering Department		
Contractual		
Administration Engineer Costs	$	62,100
Building Engineering Costs		60,375
PW Admin Engineering Costs		61,381
Contractual Total	$	183,856
Engineering Department Total	$	183,856

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Police Department		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	308,968
Wages- Full Time Hourly		3,709,946
Wages- Part Time Hourly		102,756
Wages- Seasonal Hourly		23,920
Wages- Overtime 1.5X		385,250
Wages- Special Detail		4,600
Educational Stipend		30,821
Uniform Allowance		24,646
Tuition Reimbursement		21,597
Phone Stipend		828
Total Compensation	$	4,613,332
Benefits		
Employer FICA	$	48,839
Employer Medicare		66,069
Employer IMRF		85,317
Employer Police Pension		2,082,650
Insurance- Opt Out		6,148
Insurance- Group Life and AD&D		6,619
Insurance- Group Medical		504,075
Insurance- Group Dental		55,170
Insurance- Worker's Compensation		135,974
Total Benefits	$	2,990,861
Total Personnel Services	$	7,604,193
Contractual Services		
Animal Control	$	863
Other Professional Services		15,896
Total Contractual Services	$	16,759

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Police Department (continued)		
Commodities		
R&M- Buildings	$	2,208
R&M- Communications Equipment		25,919
R&M- Vehicles		29,498
Intergovernmental Fees & Dues		36,806
Printing and Copying Services		2,904
Professional Associations		1,731
Telephone		3,278
Training		28,141
Other Contractual		69,719
Ammunition and Range Supplies		14,341
Books and Publications		2,085
Computer Supplies		1,926
Fuel		57,500
Office Supplies		2,300
Program Supplies		67,042
Total Commodities	$	345,394
Meetings and Travel		
Conference and Meeting Registration	$	3,439
Local Mileage, Parking and Tolls		7,475
Lodging		920
Meals		5,923
Purchased Transportation		288
Total Meetings and Travel	$	18,044

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Police Department (continued)		
Small Equipment and Vehicles		
Equipment- Vehicles	$	74,520
Small Equipment and Vehicles Total	$	74,520
Police Department Total	$	8,058,910

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Fire Department		
Personnel Services		
Compensation		
Wages- Full Time Hourly	$	71,645
Total Compensation	$	71,645
Benefits		
Employer FICA	$	4,442
Employer Medicare		1,038
Employer IMRF		8,433
Insurance- Group Life and AD&D		228
Insurance- Group Medical		6,567
Insurance- Group Dental		667
Insurance- Worker's Compensation		2,149
Total Benefits	$	23,524
Total Personnel Services	$	95,169
Contractual Services		
Fire Protection	$	3,191,912
Total Contractual Services	$	3,191,912
Commodities		
R&M- Communications Equipment	$	1,725
R&M Wireless Alarm System		12,765
R&M Fire and EMS Equipment		22,763
R&M- Vehicles		23,000
R&M- Other		1,150
Intergovernmental Fees & Dues		8,913
Printing and Copying Services		2,013
Professional Associations		2,967

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund (cont.)		
Fire Department (continued)		
Commodities (continued)		
Other Contractual		172,500
Books and Publications		2,013
EMS Supplies		12,075
Firefighting Supplies		11,500
Fuel		18,400
Lubricants and Fluids		575
Office Supplies		2,300
Program Supplies		16,330
Repair Parts		10,350
Small Tools		1,150
Training Supplies		5,865
Travel		1,465
Other Materials and Supplies		9,200
Total Commodities	$	339,018
Capital Outlays		
Equipment- Communications	$	6,055
Equipment- Public Safety		322,492
Capital Outlays Total	$	328,547
Fire Department Total	$	3,954,646

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Administration		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	174,024
Wages- Full Time Hourly		64,867
Wages- Part Time Hourly		30,705
Wages- Overtime 1.5X		633
Phone Stipend		414
Educational Stipend		1,740
Total Compensation	$	272,382
Benefits		
Employer FICA	$	16,862
Employer Medicare		3,943
Employer IMRF		30,378
Insurance- Group Life and AD&D		708
Insurance- Group Medical		37,301
Insurance- Group Dental		3,905
Insurance- Worker's Compensation		7,654
Total Benefits	$	100,754
Total Personnel Services	$	373,136
Contractual Services		
Other Contract Labor	$	31,050
Animal Control		10,350
Total Contractual Services	$	41,400
Commodities		
R&M- Communications Equipment	$	518
R&M- Office Equipment		920
Advertising		230
Intergovernmental fees & dues		1,725
Printing and Copying Services		86
Professional Associations		805
Training		1,725

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Administration (continued)		
Commodities (continued)		
Books and Publications		86
Fuel		288
Office Supplies		1,323
Program Supplies		7,406
Green Initiatives		575
Total Commodities	$	15,686
Meetings and Travel		
Conference and Meeting Registration	$	633
Local Mileage, parking and tolls		58
Purchased Transportation		201
Total Meetings and Travel	$	891
Public Works Administration Total	$	431,113

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Vehicle Division		
Personnel Services		
Compensation		
Wages- Full Time Hourly	$	167,493
Wages- Seasonal Hourly		24,725
Wages- Overtime 1.5X		4,198
Wages- Overtime 2X		1,093
Uniform Allowance		1,438
Total Compensation	$	198,945
Benefits		
Employer FICA	$	12,335
Employer Medicare		2,884
Employer IMRF		22,223
Insurance- Group Life and AD&D		472
Insurance- Group Medical		17,538
Insurance- Group Dental		2,038
Insurance- Worker's Compensation		5,969
Total Benefits	$	63,457
Total Personnel Services	$	262,402
Commodities		
R&M- Public Works Equipment		1,725
R&M- Vehicles		805
Professional Associations		115
Training		345
Books and Publications		230
Fuel		1,150
Lubricants and Fluids		1,380
Program Supplies		22,770

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Vehicle Division (continued)		
Commodities (continued)		
Total Commodities	$	28,520
Public Works Vehicle Division Total	$	290,922

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Building Maintenance Division		
Personnel Services		
Compensation		
Wages- Full Time Hourly	$	101,519
Wages- Seasonal Hourly		22,138
Wages- Overtime 1.5X		4,241
Wages-Overtime 2X		1,884
Uniform Allowance		849
Total Compensation	$	130,630
Benefits		
Employer FICA	$	8,099
Employer Medicare		1,894
Employer IMRF		14,591
Insurance- Group Life and AD&D		284
Insurance- Group Medical		29,539
Insurance- Group Dental		2,870
Insurance- Worker's Compensation		3,802
Total Benefits	$	61,080
Total Personnel Services	$	191,710
Contractual		
Janitorial	$	39,560
Total Contractual	$	39,560
Commodities		
R&M- Buildings	$	167,222
R&M- Vehicles		575
Equipment Rental		345
Training		575
Fuel		2,059
Landscaping Supplies		5,750
Program Supplies		24,150
Small Tools		1,725
Utilities- Government Buildings		26,450
Total Commodities	$	228,850
Public Works Building Maintenance Total	$	460,120

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Street Maintenance Division		
Personnel Services		
Compensation		
Wages- Full Time Hourly	$	563,897
Wages- Seasonal Hourly		27,600
Wages- Overtime 1.5X		35,305
Wages- Overtime 2X		10,463
Uniform Allowance		3,609
Longevity Stipend		316
Total Compensation	$	641,189
Benefits		
Employer FICA	$	39,483
Employer Medicare		9,233
Employer IMRF		68,050
Insurance- Group Life and AD&D		982
Insurance- Group Medical		79,589
Insurance- Group Dental		8,082
Insurance- Worker's Compensation		19,105
Total Benefits	$	224,525
Total Personnel Services	$	865,714
Contractual		
Landscaping Services	$	74,750
Street Lights and Traffic Signals		34,500
Total Contractual	$	109,250
Refuse Services		
Garbage and Recycling	$	1,235,438
Total Refuse Services	$	1,235,438
Commodities		
R&M- Public Works Equipment		1,725
R&M- Vehicles		63,250

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
General Fund		
Public Works Street Maintenance (continued)		
Commodities (continued)		
Training		2,875
Other Contractual		9,200
Fuel		25,013
Lubricants and Fluids		2,875
Landscaping Supplies		12,650
Program Supplies		23,575
Small Tools		22,310
Street Materials- Aggregate		18,400
Street Materials- Salt & Sand		75,900
Street Materials- Signs & Bar		11,500
Street Materials- Other		6,498
Utilities- Public Way		147,200
Total Commodities	$	422,970
Capital Outlays		
Street System Construction/Imp	$	92,000
Total Capital Outlays	$	92,000
Public Works Street Maintenance Total	$	2,725,372

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Administration		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	196,798
Wages- Full Time Hourly		25,870
Wages - Part Time Hourly		46,690
Phone Stipend		1,495
Tuition Reimbursement		3,850
Educational Stipend		1,968
Total Compensation	$	276,672
Benefits		
Employer FICA	$	17,097
Employer Medicare		3,957
Employer IMRF		30,307
Insurance- Group Life and AD&D		787
Insurance- Group Medical		11,561
Insurance- Group Dental		2,893
Insurance- Worker's Compensation		8,191
Total Benefits	$	74,794
Total Personnel Services	$	351,465
Commodities		
R&M- Office Equipment	$	8,050
Advertising		1,150
Printing and Copying Services		11,615
Professional Associations		2,070
Training		288
Other Contractual		23,690

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Administration (continued)		
Commodities (continued)		
Office Supplies		6,900
Credit Card Charges		6,900
Program Supplies		9,200
Total Commodities	$	69,863
Meetings and Travel		
Conference and Meeting Registrations	$	6,440
Local Mileage, Parking and Tolls		1,438
Lodging		1,208
Meals		2,806
Total Meetings and Travel	$	11,891
Parks and Recreation Administration Total	$	433,219

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Park Maintenance Division		
Personnel Services		
Compensation		
Wages- Full Time Hourly	$	252,846
Wages- Seasonal Hourly		27,600
Wages- Overtime 1.5X		6,772
Wages- Overtime 2X		5,836
Uniform Allowance		2,459
Total Compensation	$	295,513
Benefits		
Employer FICA	$	18,322
Employer Medicare		4,285
Employer IMRF		29,925
Insurance- Group Life and AD&D		492
Insurance- Group Medical		60,332
Insurance- Group Dental		7,392
Insurance- Worker's Compensation		9,245
Total Benefits	$	129,994
Total Personnel Services	$	425,507
Contractual		
Contract Maintenance	$	39,882
Total Contractual	$	39,882
Commodities		
R&M- Buildings	$	2,530
R&M- Recreation Equipment		9,200
R&M- Vehicles		11,500
R&M- Other Equipment		1,150
Equipment Rental		518
Training		1,150
Fuel		12,547
Lubricants and Fluids		1,150
Landscaping Supplies		8,625
Program Supplies		55,212

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Park Maintenance (continued)		
Commodities (continued)		
Small Tools		4,819
Utilities- Government Building		3,795
Total Commodities	$	112,194
Capital Outlays		
Park equipment replacement/Equipment	$	154,675
Total Capital Outlays	$	154,675
Parks and Recreation Park Maintenance Total	$	732,258

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Youth/Tot Program		
Personnel Services		
Compensation		
Wages- Part Time Hourly	$	5,750
Total Compensation	$	5,750
Benefits		
Employer FICA	$	357
Employer Medicare		84
Insurance- Workers Compensation		173
Total Benefits	$	613
Total Personnel Services	$	6,363
Commodities		
Purchased Program Services	$	7,820
Program Supplies		575
Total Commodities	$	8,395
Parks and Recreation Youth/Tot Program Total	$	14,758

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Fitness		
Commodities		
Purchased Program Services	$	41,860
Advertising		173
Program Supplies		403
Total Commodities	$	42,435
Parks and Recreation Fitness Total	$	42,435

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Special Events		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	1,150
Total Compensation	$	1,150
Benefits		
Employer FICA	$	71
Employer Medicare		16
Insurance- Workers Compensation		35
Total Benefits	$	122
Total Personnel Services	$	1,272
Commodities		
Purchased Program Services	$	30,475
Advertising		5,261
Printing and Copying Services		1,725
Concessions and Food		6,440
Program Supplies		5,348
Other materials & supplies		2,875
Total Commodities	$	52,124
Parks and Recreation Special Events Total	$	53,396

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Athletic Program		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	1,725
Total Compensation	$	1,725
Benefits		
Employer FICA	$	107
Employer Medicare		25
Insurance- Workers Compensation		52
Total Benefits	$	184
Total Personnel Services	$	1,909
Commodities		
Purchased Program Services	$	20,470
Program Supplies		115
Total Commodities	$	20,585
Parks and Recreation Athletic Total	$	22,494

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Park Patrol Security		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	63,250
Total Compensation	$	63,250
Benefits		
Employer FICA	$	3,922
Employer Medicare		918
Insurance- Workers Compensation		1,898
Total Benefits	$	6,737
Total Personnel Services	$	69,987
Commodities		
Telephone	$	690
Program Supplies		863
Total Commodities	$	1,553
Parks and Recreation Park Patrol Program Total	$	71,539

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Birthday Parties		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	1,150
Total Compensation	$	1,150
Benefits		
Employer FICA	$	71
Employer Medicare		17
Insurance- Workers Compensation		35
Total Benefits	$	123
Total Personnel Services	$	1,273
Commodities		
Program Supplies	$	575
Total Commodities	$	575
Parks and Recreation Birthday Parties Total	$	1,848

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Outdoor Recreation		
Commodities		
Purchased Program Services	$	1,610
Program Supplies		230
Total Commodities	$	1,840
Parks and Recreation Outdoor Recreation Total	$	1,840

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Turkey Trot		
Personnel		
Wages- Full Time Salaried	$	7,941
Wages - Seasonal Hourly		8,336
Education Stipend		74
Total Compensation		16,351
Benefits		
Employer FICA	$	1,014
Employer Medicare		237
Employer IMRF		1,826
Insurance- Group Life and AD&D		49
Insurance- Group Medical		1,102
Insurance- Group Dental		129
Insurance- Worker's Compensation		490
Total Benefits	$	4,847
Total Personnel	$	21,198
Commodities		
Purchased Program Services	$	10,638
Advertising		1,150
Equipment Rental		6,900
Awards		805
Printing and Copying		5,980
Concessions and Food		2,013
Postage		1,035
Program Supplies		26,393
Total Commodities	$	54,913
Parks and Recreation Turkey Trot Total	$	76,110

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Club Kid Program		
Personnel Services		
Compensation		
Wages- Part-time Hourly	$	5,980
Wages- Seasonal Hourly		39,100
Total Compensation	$	45,080
Benefits		
Employer FICA	$	2,795
Employer Medicare		653
Empoyer IMRF		667
Insurance- Workers Compensation		1,352
Total Benefits	$	5,467
Total Personnel Services	$	50,547
Commodities		
Purchased Program Services	$	575
Telephone		863
Concessions and Food		3,450
Program Supplies		1,380
Other Materials and Supplies		575
Total Commodities	$	6,843
Parks and Recreation Club Kid Program Total	$	57,390

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Day Camp Program		
Personnel Services		
Compensation		
Wages- Full-time Salaried	$	72,483
Wages-Full-time Hourly		
Wages- Seasonal Hourly		219,650
Educational Stipend		782
Total Compensation	$	292,915
Benefits		
Employer FICA	$	18,674
Employer Medicare		4,368
Employer- IMRF		9,030
Insurance- group life&AD&D		242
Insruance- group medical		6,240
Insurance- group dental		729
Insurance- Workers Compensation		9,017
Total Benefits	$	48,299
Total Personnel Services	$	341,214
Commodities		
Purchased Program Services	$	29,900
Telephone		1,495
Training		1,150
Other Contractual		2,300
Concessions and Food		8,050
Postage		173
Credit Card Charges		26,450
Transportation		1,725
Program Supplies		21,505
Total Commodities	$	92,748
Parks and Recreation Day Camp Program Total	$	433,962

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Softball Program		
Commodities		
Awards		3,450
Purchased Program		4,600
Program Supplies		1,150
Total Commodities	$	9,200
Parks and Recreation Softball Program Total	$	9,200

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Tennis Program		
Commodities		
Purchased Program Services	$	8,453
Total Commodities	$	8,453
Parks and Recreation Tennis Program Total	$	8,453

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Pool Program		
Personnel Services		
Compensation		
Wages- Full-time Salaried	$	73,600
Wages- Seasonal Hourly		236,900
Wages- Part-time Hourly		22,654
Phone Stipend		414
Educational stipend		736
Total Compensation	$	334,304
Benefits		
Employer FICA	$	20,655
Employer Medicare		4,831
Employer IMRF		10,751
Insurance - group life & AD&D		240
Insurance - group medical		12,221
Insruance - group dental		1,429
Insurance- Worker's Compensation		9,960
Total Benefits	$	60,089
Total Personnel Services	$	394,393
Commodities		
Purchased Program Services	$	11,213
R&M- Buildings		41,113
Printing and Copying Services		403
Telephone		575
Training		3,450
Chemicals- Swimming Pool		34,500
Computer Supplies		12,029
Concessions and Food		431
Merchandise for Resale		115
Office Supplies		403
Credit Card Charges		9,775
Program Supplies		11,500

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Training Supplies		863
Utilities- Government Building		13,800
Total Commodities	$	140,168
Meetings and Travel		
Conference and meeting registration		575
Lodging		805
Meals		288
Purcahsed Transportation		805
Total Meetings and Travel	$	2,473
Equipment	$	34,500
Parks and Recreation Pool Program Total	$	571,533

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Swim Lesson Program		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	19,435
Total Compensation	$	19,435
Benefits		
Employer FICA	$	1,205
Employer Medicare		282
Insurance- Workers Compensation		583
Total Benefits	$	2,070
Total Personnel Services	$	21,505
Commodities		
Program Supplies		288
Training Supplies		345
Total Commodities	$	633
Parks and Recreation Swimming Lessons Total	$	22,138

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Swim Team Program		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	16,100
Total Compensation	$	16,100
Benefits		
Employer FICA	$	998
Employer Medicare		233
Insurance- Workers Compensation		483
Total Benefits	$	1,715
Total Personnel Services	$	17,815
Commodities		
Purchased Program Services	$	5,750
Concessions and Food		575
Program Supplies		8,338
Total Commodities	$	14,663
Parks and Recreation Swim Team Total	$	32,477

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Pool Concessions		
Personnel Services		
Compensation		
Wages- Seasonal Hourly	$	25,300
Total Compensation	$	25,300
Benefits		
Employer FICA	$	1,569
Employer Medicare		367
Insurance- Workers Compensation		932
Total Benefits	$	2,867
Total Personnel Services	$	28,167
Commodities		
Beverages	$	1,725
Repairs and Maintenance Building		575
Concessions & food		35,938
Total Commodities	$	38,238
Parks and Recreation Concessions Total	$	66,404

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Seniors Program		
Personnel Services		
Compensation		
Wages- Part-time	$	6,325
Total Compensation	$	6,325
Benefits		
Employer FICA	$	392
Employer Medicare		92
Insurance- Workers Compensation		190
Total Benefits	$	674
Total Personnel Services	$	6,999
Commodities		
Purchased Programs Services	$	18,400
Subsidized Taxi Program		2,300
Concessions and Food		2,760
Program Supplies		2,760
Total Commodities	$	26,220
Parks and Recreation Seniors Program Total	$	33,219

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Community Center Program		
Personnel Services		
Compensation		
Wages- Part Time Hourly	$	16,100
Total Compensation	$	16,100
Benefits		
Employer FICA	$	998
Employer Medicare		233
Insurance- workers compensation		483
Total Benefits	$	1,715
Total Personnel Services	$	17,815
Contractual		
Janitorial	$	6,785
Total Contractual	$	6,785
Commodities		
Advertising	$	173
Facility rental		13,570
Program Supplies		3,048
Total Commodities	$	16,790
Parks and Recreation Community Center Total	$	41,390

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Parks and Recreation Fund		
Parks and Recreation Special Recreation		
Commodities		
Purchased Program Services	$	149,500
Total Commodities	$	149,500
Parks and Recreation Special Recreation Total	$	149,500
Transfers	$	1,446,125
Total General Fund Expenditures	$	24,627,895

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Motor Fuel Tax Fund		
Consulting	$	54,740
Street Lights and Traffic Signals		43,700
Street Improvements		864,225
Transfer to Debt Service Fund		3,450
Motor Fuel Tax Fund Total	$	966,115

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Transportation Improvement Fund		
Engineering	$	26,450
Street repairs		40,250
Street lights' improvements		902,750
Total	$	969,450
Transfers	$	224,113
Transportation Improvement Fund Total	$	1,193,563

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
E911 Fund		
E911 Program		
Personnel Services		
Compensation		
Wages- Full Time Salaried	$	18,952
Wages- Full Time Hourly		121,772
Wages- Overtime		2,294
Uniform Allowance		486
Educational Stipend		353
Total Compensation	$	143,858
Benefits		
Employer FICA	$	9,351
Employer Medicare		2,186
Employer IMRF		16,782
Insurance- Group Life & AD&D		300
Insurance- Group Medical		24,388
Insurance- Group Dental		2,657
Insurance- Worker's Compensation		4,515
Total Benefits	$	60,178
Total Personnel Services	$	204,036
Contractual Services	$	287,500
Commodities		
R&M- Buildings	$	1,150
R&M- Communications Equipment		27,089
Telephone		30,188
Training		1,898
Other Contractual		24,584
Computer Supplies		1,610
Office Supplies		230
Total Commodities	$	86,748
Equipment-Data processing	$	5,060
Total Equipment	$	5,060
E911 Fund Total	$	583,344

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
NEID TIF Fund		
Contractual		
Audit	$	1,725
Other Professional Services		9,430
Maintenance of TIF improvements		17,250
Total Compensation	$	28,405
Sharing		
Community Development Grants	$	57,500
Total Sharing	$	57,500
Debt Service		
Fiscal Charges	$	431
Principal- 2002 A.G.O. Bonds		345,000
Interest- 2002 A.G.O. Bonds		13,973
Total Debt Service	$	359,404
Capital Outlay		
Engineering	$	281,750
Land Acquisition and Improvement		1,455,585
Total Capital Outlay	$	1,737,335
Transfers	$	1,414,500
Surplus Distribution		4,232,000
NEID TIF Fund Total	$	7,829,144

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Lincoln/Touhy TIF Fund		
Street Light Improvements	$	202,141
Consulting		2,300
Lincoln/Touhy TIF Fund Total	$	204,441

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Devon/Lincoln TIF Fund		
Contractual		
Consulting	$	575
Capital Outlay		
PEP Grants	$	57,500
Engineering		373,750
Land Acquisition and Improvement		223,359
Total Capital Outlay	$	654,609
Devon/Lincoln TIF Fund Total	$	655,184

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Debt Service Fund		
Fiscal Charges	$	690
Principal- 2011B G.O. Bonds		414,000
Principal- 2011A G.O. Bonds		115,000
Principal - Illinois Finance Authority		14,375
Principal- Cook County loan		224,113
Interest- 2011B G.O. Bonds		16,790
Interest- 2011A G.O. Bonds		4,658
Debt Service Fund Total	$	789,626

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
ROW Bike Path Fund		
Land acquisition and Improvement	$	232,300
Engineering		447,350
ROW Bike Path Fund Total	$	679,650

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Lincoln Avenue Medians		
Engineering	$	80,500
Land Acquisition and Improvement		552,000
Lincoln Avenue Medians Totals	$	632,500

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Property Enhancement Fund		
PEP Awards	$	57,500
Property Enhancement Fund Total	$	57,500

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Private Water Line Assistance Fund		
Grants	$	28,750
Private Water Line Assistance Fund	$	28,750

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Water and Sewer Fund		
Contractual Services		
Data Processing	$	7,015
Total Contractual Services	$	7,015
Commodities		
Printing and Copying Services	$	575
Professional Associations		253
Telephone		13,983
Training		575
Books and Publications		173
Liability Insurance		69,000
Maintenance agreements		39,195
Office Supplies		1,150
Postage		24,150
Total Commodities	$	149,054
Personnel Services		
Compensation		
Wages- Full Time Hourly	$	607,995
Wages- Seasonal Hourly		27,600
Wages- Overtime 1.5X		25,530
Wages- Overtime 2X		16,790
Uniform Allowance		3,680
Stipends		3,289
Total Compensation	$	684,884
Benefits		
Employer FICA	$	42,357
Employer Medicare		9,906
Employer IMRF		73,229
Insurance- Group Life & AD & D		1,467
Insurance- Group Medical		109,080
Insurance- Group Dental		10,615
Insurance- Workers Compensation		20,495
Total Benefits	$	267,148
Total Personnel Services	$	952,032
Commodities		
Consulting	$	354,660
Other Professional Services		71,645
R&M- Buildings		6,900

Village of Lincolnwood
Appropriations Ordinance
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount Appropriated
Water and Sewer Fund		
Commodities (continued)		
R&M- Vehicles		34,500
R&M- Water System Equipment		52,900
Training		1,380
Other Contractual		66,661
Chemicals- Water System		3,450
Fuel		20,263
Lubricants and Fluids		2,875
Landscaping and Supplies		1,150
Program Supplies		14,145
Small Tools		27,025
Street Materials- Aggregate		17,250
Street Materials- Other		3,450
Utilities- Government Building		2,875
Utilities- Public Way		40,250
Water Purchases		2,535,750
Water System Supplies		4,025
Water System Repair Parts		52,900
Green Initiatives		575
Total Commodities	$	3,314,629
Debt Service		
Principal & interest payments	$	784,616
Total Debt Service	$	784,616
Capital Outlays		
Sewer Improvements	$	563,845
Total Capital Outlays	$	563,845
Transfer to General Fund	$	230,000
Water and Sewer Fund Total	$	6,001,191
Total Expenditures - All Funds	$	44,248,903

CERTIFICATION OF APPROPRIATION ORDINANCE

VILLAGE OF LINCOLNWOOD, ILLINOIS

The undersigned, duly elected and qualified Clerk of the Village of Lincolnwood, Cook County, Illinois, does hereby certify that the attached Ordinance is a true and correct copy of the Appropriation Ordinance of said village for the fiscal year beginning May 1, 2016 and ending on April 30, 2017, as adopted July 19, 2016.

This certification is made and filed pursuant to the requirements of Section 18-50 of the Illinois Property Tax Code and on behalf of the Village of Lincolnwood, Cook County, Illinois. This certification must be filed within thirty days after the adoption of the Appropriation Ordinance.

DATED this __ day of July, 2016

_____
Beryl Herman
Village Clerk

Village of Lincolnwood
Estimated Revenues
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account	Amount
General Fund Revenue	
Local Taxes	
Property Taxes	$ 5,730,000
Sales Taxes	7,584,300
Local Gas Taxes	420,000
Utility Taxes	970,000
Total Local Taxes	$ 14,704,300
Intergovernmental Taxes	
Illinois Income tax	$ 1,040,000
Telecommunications Tax	430,000
Local Use tax	240,000
Personal Property Replacement Tax	150,000
Other	38,000
Total Intergovernmental Taxes	$ 1,898,000
Licenses & Permits	
Motorized Vehicles	$ 339,870
Cable Franchise Fees	185,000
Liquor Establishment Licenses	34,587
Business Licenses	126,011
Building Permits - Property	437,936
Total Licenses & Permits	$ 1,123,404
Culture & Recreation Fees	
Pool & Concessions	$ 720,513
Camps & Other Programs	435,700
Community Center	40,500
Senior Programs	29,600
Annual Turkey Trot & Other Events	337,550
Total Culture & Recreation Fees	$ 1,563,863

Village of Lincolnwood
Estimated Revenues
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount
Estimated Revenues		
Charges for Services		
Ambulance Fees	$	370,000
Alarm Service Fees		72,515
Filing & Variance Fees		5,000
Various Other		55,652
Total Charges for Services	$	503,167
Fines and Forfeitures		
Red Light Fines	$	96,000
Circuit Court Fines		65,000
Parking Fines		105,000
False Alarm Fines		20,000
Other		7,400
Total Fines and Forfeitures	$	293,400
Grants - Federal & State	$	20,000
Other Revenue		
Rent	$	101,500
Investment Earnings		88,000
Reimbursements		89,153
Miscellaneous		58,016
Total Other Revenue	$	336,669
Transfer from Other Funds	$	330,000
Total Estimated Revenue - General Fund	$	20,772,803

Village of Lincolnwood
Estimated Revenues
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount
Motor Fuel Tax Fund		
Intergovernmental Taxes		
Illinois Motor Fuel Tax	$	300,000
Interest Earned		
Interest on Deposits		1,000
Transfers/ Fund Reserves		539,100
Total Motor Fuel Tax Fund Revenue	$	840,100
Transportation Improvement Fund		
Local Gas Tax		
Gas Tax	$	302,000
Transfers/ Fund Reserves		735,581
Total Transportation improvement Fund Revenue	$	1,037,581
E-911 Fund		
Telecommunication Revenue		
Telephone Emergency Tax	$	175,000
Transfers/ Fund Reserves		331,833
Total E-911 Fund Revenue	$	506,833

Village of Lincolnwood
Estimated Revenues
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount
Northeast Industrial District TIF Fund		
Incremental TIF Real Estate Taxes		
Real Estate Tax - TIF Increment	$	835,000
Interest/Other Income		
Interest on Deposits		5,500
Grant Revenue		3,680,000
Total Northeast Industrial District TIF Revenue	$	4,520,500
ROW Bike Path Fund		
Grant Income	$	291,000
Transfer From General Fund		300,000
Total ROW Bike Path Fund	$	591,000
Lincoln Avenue Median Fund		
Transfer From General Fund		550,000
Total Lincoln Avenue Median Fund	$	550,000

Village of Lincolnwood
Estimated Revenues
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account	Amount
Lincoln/Touhy TIF Fund	
Proceeds From General Fund Borrowing	$ 177,775
Total Lincoln/Touhy TIF Revenue	$ 177,775
Devon/Lincoln TIF Fund	
Incremental TIF Real Estate Taxes	
Real Estate Tax - TIF Increment	192,000
Transfer From NEID TIF Fund	$ 1,100,000
Total Devon/Lincoln TIF Revenue	$ 1,292,000
Property Enhancement Program Fund	
Transfer from General Fund	$ 50,000
Total Property Enhancement Program Fund	$ 50,000
Private Sewer Line Assistance Fund	
Transfer from General Fund	$ 25,000
Total Private Sewer Line Assistance Fund	$ 25,000

Village of Lincolnwood
Estimated Revenues
Fiscal Year May 1, 2016 to April 30, 2017

Fund / Department / Account		Amount
Debt Service Fund		
Local Taxes		
General Sales Tax	$	158,664
Home Rule Sales Tax		321,536
Transfers In/ Fund Reserves		210,381
Total Debt Service Fund Revenue	$	690,581
Water and Sewer Fund		
Charges for Services		
Water Usage Charges	$	4,968,000
Other Related Water Fees		40,000
Total Water Charges	$	5,008,000
Transfer from Fund Reserves	$	210,427
Total Water and Sewer Fund Revenue	$	5,218,427
Total Estimated Revenues	$	36,272,600

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

VILLAGE OF LINCOLNWOOD, ILLINOIS

The undersigned, Chief Fiscal Officer of the Village of Lincolnwood, Cook County, Illinois, does hereby certify that the estimate of revenues by source, and anticipated to be received by said taxing district, attached hereto is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of Section 18-50 of the Illinois Property Tax Code on behalf of the Village of Lincolnwood, Cook County, Illinois. This certification must be filed within thirty days after the adoption of the Appropriation Ordinance.

DATED this ____ day of July, 2016

_____
Charles Greenstein
Village Treasurer

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