



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
6:00 P.M. JUNE 19, 2018**

AGENDA

I) Call to Order

II) Roll Call

III) Minutes –

- 1) Committee of the Whole Meeting – June 5, 2018

IV) Regular Business

- 1) Discussion Concerning the Proposed Infrastructure Improvement Program (6:00 – 7:20 p.m.)
- 2) Discussion Concerning Potential Modifications to the Subdivision Ordinance (7:20 – 7:30 p.m.)

V) Public Comment

VI) Adjournment

DATE POSTED: June 15, 2018

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
COMMITTEE OF THE WHOLE MEETING
VILLAGE HALL COUNCIL CHAMBERS
JUNE 5, 2018**

Draft

Call to Order

President Bass called the Committee of the Whole meeting of the Lincolnwood Board of Trustees to order at 6:00P.M., Tuesday, June 5, 2018, in the Council Chambers of the Municipal Complex, 6900 North Lincoln Avenue, Village of Lincolnwood, County of Cook and State of Illinois.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Cope, Hlepas Nickell, Ikezoe-Halevi, Patel, Sugarman (6:20)

ABSENT: Trustee Spino

A quorum was present.

Also present: Village Manager Tim Wiberg, Assistant Village Manager Ashley Engelmann, Assistant to the Village Manager, Village Attorney Steven Elrod, Andrew Letson, Public Works Director; Nadim Badran, Assistant Public Works Director; Steve McNellis, Director of Community Development

Approval of Minutes

Minutes of the May 15, 2018 Committee of the Whole were distributed in advance of the meeting and were examined.

Trustee Ikezoe-Halevi moved to approve the minutes as presented, Trustee Cope seconded the motion. The motion passed with a Voice Vote.

1. Status Report from Tucker Development Concerning the Former Purple Hotel Site

This item was presented by Mr. McNellis. Richard Tucker, of Tucker Development provided information.

Background

*8.47 acre site vacant and available for redevelopment since demolition in 2013.

*Previous developer was foreclosed upon by their lender Romspen Club Holdings

*Romspen gained control of the property in October 2017, after the Foreclosure was settled

*Tucker Development, based in Chicago, became the Contract Purchaser on April 15, 2018

*Tucker was introduced at the April 17th Committee of the Whole Meeting

Renderings and aerial photos were exhibited.

Touhy-Lincoln Development
Proposal and Zoning Consideration

Proposal – A mixed-use development, incorporating retail commercial, service commercial, restaurant, apartments, a possible hotel and possible grocer, offices and entertainment uses

- *Retail/Restaurant/ Grocer = 109,700 square feet on ground floors
- *Hotel = 148 rooms on four floors above a main lobby floor
- *Apartments = 300 units on four floors above parking
- *Two level parking deck and surface parking

Issues for Consideration

- *Comprehensive Plan – Consistent with goals of 2016 Updated Comprehensive Plan
- *Building Height – Proposed one, five and six story buildings consistent with or lower than surrounding five to eight story buildings
- *Proposed Parking Allocation – Depicts insufficient parking on-site to meet Code requirements (at least 25% less)
- *Shared Parking – Reduce parking requirements by considering peak hours, alternate transportation methods, future reduction in parking needs
- *Parking Location – Consider strategic location of parking
- *Additional Land – Options with acquisition of additional land

Discussion ensued :

What is the next step? Mr. Tucker spoke regarding the current status. We still need information on a hotel. Professional hotel people to be consulted.

Trustee Cope stated that the Board needs more information regarding amenities for residential development (pool, outdoor space).

Mr. Tucker pointed out that rentals have advantages for older people wishing to remain in the community and for young professionals because of our accessibility to the highway.

Trustee Hlepas Nickell questioned other purchases for development by Tucker. Wishes information on scale of retail and residential rental. The Board was hoping for more retail.

Trustee Ikezoe-Halevi spoke of the serious traffic issues on Lincoln Avenue.

Skokie is developing a large residential area, will this impact our development?

Trustee Hlepas Nickell opined that we need a high end hotel and venue space.

Mr. McNellis stated that this will go to the Plan Commission next, then it will come back to the Board.

Mr. Tucker will take the comments from tonight into consideration and will then go ahead.

President Bass asked for information on the history of the company.

Mr. Tucker stated that they have been in business for 35 years and have developed \$10 million in properties. Most of past work has been in retail, but they have recently been expanding to residential.

2. Status Report by the Zoning Board of Appeals

This presentation was made by Zoning Board Chair Kathy O'Brien using PowerPoint.

Key Statistics

*Between April 2016 and March 2018:

#One residential parking variation

#One residential garage setback variation

#Two residential building coverage variations

^Led to code amendment related to building coverage for the construction of one or two car garages in the R3 and R4 districts

#One residential generator variation

One commercial foundation landscaping violation

Draft Goals

*Continue to review variations that have been granted and make recommendations on further Zoning Code Text Amendments

Questions/Comments for the Village Board

*On-going guidance on the interpretations of zoning definitions or regulations (i.e. the definition of “structure”)

Requested Action

*Discussion of 2018-2020 Zoning Board of Appeals goals and questions/comments to the Village Board

*Approval of the 2016-2018 Zoning Board of Appeals Biennial Report

Definition of “structure”

*Structure:

- Anything constructed or erected, the use of which requires more or less permanent location on the ground or attached to something having a permanent location on the ground, including, but without limiting the generality of the foregoing advertising signs, backstops for tennis courts and pergolas

*Should this include exterior elements attached to or abutting the structure that hosts the primary use?

Ms. O’Brien spoke of recent past and future fence issues.

Changes are taking place. More residents are requesting two-car garages and more requests for variations on signage. There are current signs that need to be evaluated.

Most requests are increasing for residential.

3. Discussion Concerning Options for Painting the Water Standpipe

The purpose of the discussion is to seek Village Board Direction on the Standpipe Painting Design.

This item was presented by Mr. Badran using PowerPoint.

Background

Photos and renderings were exhibited throughout the presentation

*Standpipe was built in 1996

- Tallest structure in the Village (125’)
- Originally painted white and has not been painted since installation

*Critical piece of Village infrastructure

- Stores 1.5 Million gallons of potable water
- Pressurizes the distribution system
- Inspected in 2017 for deficiencies

*Inspected in 2017 by Midco and Marine Diving Services

- Midco noted there was coating failure with corrosion found throughout the reservoir

*Exterior of the standpipe indicated rust and degrading paint

CBBEL provided cost estimate for having the interior and exterior painted

*FY2018/19 Budget includes \$33,000 for design engineering

- Split 50/50 between NEID TIF and Water/Sewer Fund

*Located in the Northeast Industrial TI District

- NEID TIF funds are permitted for exterior maintenance, including engineering
- NEID TIF expires at the end of 2019

*In order to utilize TIF funds, design must be completed this year and painting must occur next fiscal year

Design

*Members of the public and individual Trustees have previously expressed interest in the possibility of adding the Village logo or name.

*Considerations include:

- Color of the standpipe
- Type of identifier
- Color of identifier
- Number of identifiers

Challenges

*Limited contractor availability due to unique scope of work

- To complete painting next Fiscal Year, a contractor would need to be secured no later than January 2019
- Anticipated eight month construction schedule

*Design must be completed this Fall in order to release a request for bids

- A decision on the design will have to be made prior to completion of the branding process due to the timing of the NEID TIF expiring

*Location of 6 support columns

- Each column is 3 feet wide
- Spaced every 25 feet

*Length of Village Name

- Horizontal design
 - #May be difficult to read if between columns
 - #May look awkward if columns are included in the spacing
- Vertical design
 - #Size of lettering

Examples of identifiers and standpipes were exhibited

Staff is seeking direction regarding whether a Village identifier should be added to the standpipe. Discussion ensued.

Trustees Cope and Halevi felt that the \$75,000 cost for an identifier was too high.

Trustee Patel stated that it is an opportunity for branding. Trustee Sugarman agreed

It is very important to maintain , and was last inspected in 2017. Usually inspections are made at five year intervals. Photos of the condition inside the pipe and outside were presented.

Trustee Nickel wished to know the impact on residents while the work is being done. There are other storage areas. This pipe provides emergency water.

President Bass stated that we need to make a decision soon.

The question here is what to do with the outside. Do we wish to have an identifier or logo?

Consensus was:

Trustees Sugarman - Yes

Patel – Yes

Ikezoe-Halevi – No

Cope - No

Hlepas Nickell – No

President Bass - Yes

Adjournment

At 7:30 P.M. Trustee Cope moved to adjourn Committee of the Whole, seconded by Trustee Sugarman.
The motion passed with a Voice Vote.

Respectfully Submitted,

Beryl Herman
Village Clerk



MEMORANDUM

TO: President Bass and Members of the Village Board

FROM: Timothy C. Wiberg, Village Manager

DATE: June 15, 2018

SUBJECT: **June 19 Committee of the Whole Meeting**

As a reminder, the Committee of the Whole (COTW) meeting is scheduled for **6:00 p.m.** on Tuesday evening. Dinner will be available in the Village Hall Board Conference Room starting at 5:15 p.m. Please find below a summary of the items for discussion:

1) **Discussion Concerning a Proposed Infrastructure Improvement Program (6:00 – 7:20 p.m.)**

In November, 2017 staff presented to the Board an Infrastructure Improvement Plan which outlined a plan to begin a phased resurfacing of Village-owned streets, replacement of poor water mains, constructing sidewalks where none currently exist and paving alleys located in commercial business districts. After discussion, the Mayor directed that the proposed plan be referred to a new Ad Hoc Infrastructure Committee for their review and recommendation back to the Village Board. Subsequently, four meetings were conducted and the Committee has approved its recommendation. [Attached](#) is a memorandum from the Public Works Director summarizing this process and conveying the approved Infrastructure Plan approved by the Committee. Included in this discussion will be an update on the Village Engineer's route study for a new water transmission main should the Village purchase potable water from Evanston in the future.

2) **Discussion Concerning Potential Modifications to the Subdivision Ordinance (7:20 – 7:30 p.m.)**

In order to make it easier for residents to gain approval of minor subdivisions, staff is proposing making some modifications to the Village Code concerning the process for administering minor subdivisions. [Attached](#) is a memorandum from the Community Development Manager summarizing this issue and recommending that the issue be referred to the Committee on Ordinances, Rules and Buildings (CORB).

If you should have any questions concerning these matters, please feel free to contact me.



MEMORANDUM

TO: Timothy C. Wiberg, Village Manager

FROM: Andrew Letson, Director of Public Works

DATE: June 19, 2018

SUBJECT: Transmission Main Route Study Update and Ad-Hoc Infrastructure Committee Report and Recommendation

Transmission Main Route Study

Background

For the past 14 months, the Village Board has been considering switching potable water suppliers from the City of Chicago to the City of Evanston. As part of this analysis, on September 5, 2017 the Village Board approved of an agreement with Christopher B. Burke Engineering, Ltd. (CBBEL) to complete a transmission main route study. The purpose of the study was to evaluate various routes where a new transmission main could be constructed from the proposed connection point with the City of Evanston at Oakton Street and the North Shore Channel to the Village's pumping station at the intersection of Crawford and Schreiber Avenues. The route study has now been completed and CBBEL is prepared to recommend a preferred route.

Route Analysis

As part of the route study, CBBEL conducted a detailed review of three routes, generally along East Prairie Road, Hamlin Avenue, and McCormick Boulevard. This review included coordination meetings with the City of Evanston, Village of Skokie, Metropolitan Water Reclamation District (MWRD) and Illinois Department of Transportation (IDOT). Each route would require installation of 13,000 to 15,000 linear feet of 20-inch diameter water main pipe. The complexity of each route varies based on the number of utility crossings, disruption to residents, and volume and type of traffic along the roads where construction will take place.

During the coordination meetings, it was found that all of the routes would be acceptable to the other agencies; however the Village of Skokie would seek to charge a permit fee and MWRD a perpetual easement fee, both based on the length of the pipe running through property controlled by each jurisdiction. Skokie's one-time fee is based on the diameter of the pipe and MWRD's easement cost is based on the assessed value of the property encompassing a 15-wide easement. Each of the routes would require payment of both the

one-time permit fee and perpetual easement; however the amount varies based on the length of the pipe running through each jurisdiction with McCormick Boulevard having the longest length in MWRD property and East Prairie Road having the longest length in Skokie. The MWRD easement fee would also be subject to an annual adjustment based on the consumer price index (CPI). Table 1 provides a breakdown of the estimated easement and permit fee costs by route. The estimated MWRD easement cost is based on the per square foot fee that the Niles/Morton Grove Water Commission will be paying to construct their facilities on MWRD property along the North Shore Channel.

Table 1. Easement and Permit Fees by Route			
Route	Total Length (Feet)	Estimated MWRD Easement (Annual)	Estimated Skokie Permit (One-Time)
East Prairie Rd	15,175	\$20,000	\$170,000
Hamlin Ave	14,957	\$20,000	\$170,000
McCormick Blvd	13,723	\$170,000	\$150,000

The length of each route primarily dictates the overall cost; however, each has its own unique challenges that affect the project cost as well. CBBEL evaluated a variety of considerations to allow for comparison of each route option including the amount of contaminated soils, type of construction, number of utility service crossings, schedule, and impact on traffic and residential properties. Additionally, each of the routes provides an opportunity to take on some of the work identified in the proposed infrastructure improvement plan, whether it is replacement of segments of water mains or resurfacing of streets under which the transmission main will be installed. Table 2 provides a summary of this analysis outlining which routes demonstrate the identified positive qualities.

Table 2. Comparison of Route Options				
Benefit of Route		East Prairie Rd	Hamlin Ave	McCormick Blvd
Construction	Low Soil Contamination		✓	
	Fewer Utility Service Crossings		✓	✓
	Routine Construction	✓	✓	
	Low Pavement Restoration			✓
	Low Sewer Lining			✓
	Lowest Long Term Cost		✓	
Coordination	Addresses 10-Year Infrastructure Plan	✓	✓	✓
	Minimal MWRD Easement	✓	✓	
	Low Resident Disruption		✓	✓
	Shorter Schedule	✓	✓	
	Low Traffic Impact			✓

As previously mentioned, the cost of the route is driven by the length and complexity of construction; however, when comparing the cost it is important to take a long-term view of the project as the MWRD easement fee is perpetual. Table 3 provides a breakdown of the project cost along with the Village's costs over 10, 20, and 30 years. The cost at 10 years reflects all of the up-front costs such as permitting fees, engineering and 10 years of easement costs as well as 50% of the debt service associated with construction (the bond/loan will have a 20 year life).

Route	Project Cost¹	MWRD Easement²	Total Cost 10 Years³	Total Cost 20 Years	Total Cost 30 Years
East Prairie Rd	\$12,040,000	\$20,000	\$9,355,000	\$18,190,000	\$18,515,000
Hamlin Ave	\$10,330,000	\$20,000	\$8,095,000	\$15,700,000	\$15,995,000
McCormick Blvd	\$8,550,000	\$170,000	\$8,410,000	\$16,675,000	\$19,440,000

¹Project is assumed to be financed through a General Obligation Bond at 4% interest rate

²MWRD Easement is subject to an annual increase based on CPI – 2% is assumed

³At 10 years, the debt service financing construction is 50% paid

Included in the project cost is certain work that was identified in the infrastructure improvement program (discussed below) including resurfacing of certain streets and replacement of certain water mains that are planned for replacement over the next 10 years. Performing the work in conjunction with the transmission main project provides several benefits to the Village including reductions in traffic and resident disruption as all of the work is being done at once and a minor reduction in project costs by eliminating the need for additional mobilization and traffic control. The value of the work included in the transmission main project could be reduced from the infrastructure improvement program; however it varies based on the route due to the fact that different amounts of work could be performed based on the selected route. Table 4 provides a summary of the value of the additional water main replacement and roadway resurfacing, comparing it to the overall transmission main project cost.

Route	Project Cost	Water Main Replacement	Roadway Resurfacing	Net Overall Cost
East Prairie Rd	\$12,040,000	\$550,000	\$840,000	\$10,650,000
Hamlin Ave	\$10,330,000	\$360,000	\$910,000	\$9,060,000
McCormick Blvd	\$8,550,000	\$170,000	\$110,000	\$8,270,000

Based on the long-term costs, savings on the infrastructure program, relative ease of construction, fewer utility service connections, and relatively low resident disruption CBBEL recommends Hamlin Avenue be designated as the preferred route.

Project Financing

At the August 15, 2017 Committee of the Whole the method of financing the construction of the transmission main was discussed. At that meeting, the Village Board considered two options, a low interest loan provided by the Illinois Environmental Protection Agency (IEPA) or a general obligation bond. Following the meeting, the Village submitted a pre-application to the IEPA for a low interest loan, the required first step in the process of

securing funding. Since then, staff and CBBEL have worked to evaluate both options relative to the various routes to determine which would be the preferred option. Despite which financing method is chosen, staff recommends that savings from the lower wholesale water cost be used to fund the debt service.

The IEPA low interest loan is an attractive option due to the relatively low interest rate compared to what the Village would likely obtain on the bond market (2% compared to 4%). If the Village were to pursue an IEPA low interest loan, the project cost estimate outlined above would need to be increased because the IEPA loan requires the Village adhere to Federal purchasing requirements such as American manufactured materials and the use of contractors identified as disadvantaged business enterprises (DBE), both of which increase the cost of construction by approximately 10%. Finally, full width roadway resurfacing would not be an eligible cost, despite the fact that it will likely be a requirement of Skokie for any work taking place on their streets, so the Village will need to still issue a bond for approximately \$1.5 million.

Despite the additional costs, the lower interest rate of the IEPA loan would reduce the Village’s overall cost by approximately \$1 million over the life of the 20 year loan; however, pursuing the low interest loan would require significantly more review by the IEPA, pushing the project completion back by approximately six months. This is concerning because it is anticipated that the Village will realize approximately \$100,000 in savings each month after connecting to Evanston, thereby reducing the overall savings by \$600,000.

Most importantly, the IEPA low interest loan program has committed funds to a variety of projects, meaning that funding may not be readily available. If the Village were to pursue an IEPA low interest loan, it is possible that funding would not be awarded in accordance with the Village’s schedule. Due to the fact that the Village would be forgoing approximately \$600,000 in wholesale water cost savings by pushing the completion date back by six months, if the loan were delayed by more than a couple of months, it becomes a more expensive option than pursuing a bond up front. Table 5 illustrates the annual debt service cost for each route comparing each financing method.

Table 5. Annual Debt Service by Financing Method		
Route	IEPA Low Interest Loan	General Obligation Bond
East Prairie Rd	\$799,000	\$856,500
Hamlin Ave	\$677,500	\$731,000
McCormick Blvd	\$548,273	\$600,000

Ad-Hoc Infrastructure Committee Report and Recommendation

Background

On November 30, 2017 the Village Board held a workshop to discuss various infrastructure improvements including replacement of water mains, resurfacing of streets, paving of alleys, and installation of sidewalks as well as a proposed funding strategy for the program. Following that meeting the Mayor formed the Ad-Hoc Infrastructure Committee to review and provide a recommendation to the Village Board regarding the proposed infrastructure improvement program. The Committee met on four occasions in early 2018, which culminated in the development of an infrastructure report (attached) and a recommendation regarding improvements.

Ad-Hoc Infrastructure Committee Findings

Over the course of their meetings, the Committee made several findings that were the basis of their recommendation.

1. The Village is responsible for maintaining and when necessary, replacing the roadways under its ownership and control
2. Per the Illinois Department of Transportation (IDOT) and the civil engineering community, asphalt roadways typically have a lifecycle of 20 years before requiring significant maintenance, such as resurfacing
3. Resurfacing prolongs the useful life of an asphalt roadway
4. The Village is responsible for the maintenance and when necessary, replacement of existing water mains to ensure the delivery of safe and accessible potable water
5. Funding of any proposed improvements should not be born solely upon the residents of the Village, but also businesses and visitors who enjoy the use of the roadways and water mains
6. It is the responsibility of the Village to create a long-term, cyclical, strategic plan to finance large scale infrastructure projects, such as roadways and water mains
7. When making improvements to roadways, carriage walks (1-2 foot wide walkways directly behind the curb) should not be treated the same as sidewalks
8. Existing gravel alleys should not be converted to pavement to avoid potential flooding impacts and reduce long-term maintenance

Ad-Hoc Infrastructure Committee Recommendation

On May 14, 2018 the Ad-Hoc Infrastructure Committee approved the following recommendation:

The Ad-Hoc Infrastructure Committee recommends the Village complete an infrastructure improvement program over a 10-year period that includes the following components:

- Resurface all Village-owned streets at an estimated total cost of \$36 million, with the ultimate goal of reaching a 20 year resurfacing cycle
- Replace all water mains rated as “Poor” and 15% of water mains identified as being installed in the 1920s and rated as “Fair” at an estimated total cost of \$9.5 million
- The program is to be funded through general obligation bonds and when possible, IEPA low-interest loans
 - Roadway program debt service is to be funded through the use of existing local gas and motor fuel tax receipts along with a variety of phased revenue enhancements
 - Water main replacement debt service is to be funded with savings from the possible new water supply contract
- For roadways, revenue enhancements include the following options, to be implemented in the following years
 - 2021: 1% increase in Food and Beverage Tax
 - 2023: 0.25% increase in Home Rule Sales Tax
 - 2025: Begin phased implementation of Refuse Service Fee of \$75 per quarter over a period of four years
 - 2027: \$0.01 increase in Local Gas Tax

- For water mains, freeze customer water rates until 2023; thereafter matching future rate increases to those charged by the water supplier and an additional \$0.10 extra adjustment in 2027
- Prior to any revenue enhancements, the Village Board will evaluate the Village’s economic position to determine if the enhancements continue to be necessary or if further revenue is needed
- Staff shall provide an annual report on the status of the program including the percentage of the program completed, project costs, and actual revenue received

Through the course of the Committee’s discussions, the proposed program was amended in several areas to reflect the priorities that the Committee felt was of greatest importance. The tables below provides a summary of the program components that were presented to the Village Board at the November 30, 2017 Workshop and what was ultimately included in the Committee’s recommendation.

Table 6. Infrastructure Improvement Program Cost		
Program	Nov. 2017 Staff Recommendation	Committee Recommendation
Water Main Replacement	\$7,800,000	\$9,500,000
Roadway Resurfacing	\$34,700,000	\$36,000,000 ¹
Sidewalk Installation	\$3,200,000	\$0
Commercial Alley Paving	\$1,800,000	\$0
Total Program Cost	\$47,500,000	\$45,500,000

¹Contingency was increased based on an increase in the estimated quantity of full reconstruction

Next Steps

Water Transmission Main

If the Village Board concurs regarding the preferred transmission main route, staff recommends the Village enter into an agreement with CBBEL to begin a detailed engineering design of the transmission main project and the Village enter into a water supply agreement with the City of Evanston. The proposal for the detailed design could be brought for consideration at the July 17, 2018 Village Board meeting.

Infrastructure Improvement Program

If the Village Board concurs with the Ad-Hoc Infrastructure Committee’s recommendation regarding the 10 year infrastructure improvement program, staff will develop a detailed phasing of the program, which will be presented at a future Village Board meeting, and include funds for design/construction of Year 1 and design of Year 2 of the roadway resurfacing program in the FY 2019/20 budget.

Staff Direction

Staff is seeking direction regarding the aforementioned next steps.

Attachments

1. Infrastructure Report & Improvement Plan
2. PowerPoint Presentation



**Village of Lincolnwood
Ad-Hoc Infrastructure Committee**

Infrastructure Report & Improvement Plan

Ad-Hoc Infrastructure Committee

Kathy O'Brien, P.C. – Chair

Gus Dimas

Rizwan Hussain

Marilyn B. Marwedel

Syed Mudassir

Dr. Jeffery Perl, P.E., CHMM

Teodor Strat, P.E.

Ronald S. Cope – Trustee Liaison

Report Accepted on May 14, 2018

Report completed in cooperation with Village staff and Christopher B. Burke Engineering, Ltd.

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Executive Summary

Introduction

On February 6, 2018, the Village President appointed an Ad-Hoc Infrastructure Committee (“Committee”) to review and provide a recommendation regarding a draft infrastructure improvement plan that was presented to the Village Board by Village staff at a workshop on November 30, 2017. The Committee met on four occasions to review the proposed improvement plan and funding model. On May 14, 2018 the Committee voted to approve the recommendation outlined below and forward this report to the Village Board for consideration of establishment of the proposed infrastructure improvement program.

Summary of Findings

Throughout their meetings, the Ad-Hoc Infrastructure Committee made several findings that were the basis of the recommendation outlined below. These findings are as follows:

1. The Village of Lincolnwood is responsible for maintaining and when necessary, replacing the roadways under its ownership and control
2. Per the Illinois Department of Transportation (IDOT) and the civil engineering community, asphalt roadways typically have a lifecycle of 20 years before requiring significant maintenance (e.g. resurfacing)
3. Resurfacing prolongs the useful life of an asphalt roadway
4. The Village of Lincolnwood is responsible for the maintenance and when necessary, the replacement of existing water mains to ensure the delivery of safe and accessible potable water
5. Funding of any proposed improvements should not solely be born upon the residents of the Village, but also businesses and visitors to the Village who enjoy the use of the roadways and water mains
6. It is the responsibility of the Village of Lincolnwood to create a long-term, cyclical, strategic plan to finance large scale infrastructure projects, such as roadways and water mains
7. When making improvements to roadways, carriage walks (1-2 foot wide walkways directly behind a curb) should not be treated the same as sidewalks
8. Existing gravel alleys should not be converted to pavement to avoid potential flooding impacts and reduce long term maintenance obligations

Recommendation

The Ad-Hoc Infrastructure Committee recommends the Village complete an infrastructure improvement program over a 10-year period that includes the following components:

- Resurface all Village-owned streets at an estimated total cost of \$36 million, with the ultimate goal of reaching a 20 year resurfacing cycle
- Replace all water mains rated as “Poor” and 15% of water mains identified as being installed in the 1920s and rated as “Fair” at an estimated total cost of \$9.5 million
- The program is to be funded through general obligation bonds and when possible, IEPA low-interest loans

- Roadway program debt service is to be funded through the use of existing local gas and motor fuel tax receipts along with a variety of phased revenue enhancements
- Water main replacement debt service is to be funded with savings from the possible new water supply contract
- For roadways, revenue enhancements include the following options, to be implemented at in the following years (see page 8 for a graph illustrating the debt service compared to revenue)
 - 2021: 1% increase in Food and Beverage Tax
 - 2023: 0.25% increase in Home Rule Sales Tax
 - 2025: Begin phased implementation of Refuse Service Fee of \$75 per quarter over a period of four years
 - 2027: \$0.01 increase in Local Gas Tax
- For water mains, freeze customer water rates until 2023; thereafter matching future rate increases to those charged by the water supplier and an additional \$0.10 extra adjustment in 2027
- Prior to any revenue enhancements, the Village Board will evaluate the Village’s economic position to determine if the enhancements continue to be necessary or if further revenue is needed
- Staff shall provide an annual report on the status of the program including the percentage of the program completed, project costs, and actual revenue received

On May 14, 2018 the recommendation was unanimously endorsed by the members of the committee present at the meeting.

Summary of Recommendation		
Program	Roadway Resurfacing	Water Main Replacements
Goal	Resurface all streets with the goal of reaching a 20 year resurfacing cycle	Replace all “Poor” rated water mains and 15% of those identified as being installed in the 1920s and rated as “Fair”
Timeframe	10 years	10 years
Estimated Cost	\$36,000,000	\$9,500,000
Program Funding	General Obligation Bonds	General Obligation Bonds and IEPA Low Interest Loans
Debt Service Financing	Existing Local Gas and Motor Fuel Tax and enhancements to the Local Gas Tax, Home Rule Sales Tax, and Food and Beverage Tax and implementation of a Refuse Service Fee	Savings from wholesale water purchase following connection to a new supplier

Infrastructure Report & Improvement Plan

Background

The Village of Lincolnwood is responsible for the maintenance of infrastructure within the Village's rights-of-way including water mains, sewers, sidewalks, alleys, and roadways. The Village's rights-of-way do not include arterial streets including Touhy Avenue, Lincoln Avenue, Cicero Avenue, Devon Avenue, McCormick Boulevard, and Crawford Avenue. While the Village continually makes improvements to its infrastructure, the last major improvement program occurred between 1995 and 2002, when 37.2 miles of streets were resurfaced or reconstructed (1997-2002), 8.7 miles of water main and sewers were replaced, and 3.9 miles of sewers were lined.

Roadways have a design life of 20 years, at which point they will most likely require resurfacing. On January 11, 2007, the Village Board held a workshop to discuss the next major round of infrastructure improvements including replacement of street lighting on arterial streets and roadway resurfacing on a pay-as-you-go basis. The plan called for a five-year street light replacement and installation program, which was intended to be complete in 2012. It was then intended that beginning in 2015, the Village would start resurfacing all of the locally owned streets over a 21 year program.

This plan was endorsed by the Village Board and the Village subsequently began replacing street lights on arterial streets. The street light program was delayed due to economic, poor contractor, and weather reasons, but is expected to be substantially complete in 2019 following the installation of new lights on Devon Avenue. The only remaining concrete light poles will be on Lincoln Avenue north of Touhy Avenue and these will be replaced in conjunction with the anticipated development of the former Purple Hotel site. Additionally, the only remaining stretch of arterial roadway without street lights will be Touhy Avenue between Hamlin Avenue and McCormick Boulevard, as this requires participation by the Village of Skokie, which has indicated a desire to construct lights in that area within the next five years.

Since the Village is nearly complete with the street light replacement program, staff began working with the Village Engineer to conduct an assessment of the Village's infrastructure to begin the next step in the planning process. In 2007, the Village Board endorsed a program that only included roadway resurfacing; however, staff currently recommends that the Village perform a more comprehensive infrastructure improvement program that also includes water mains (which run underneath the streets). A comprehensive approach will allow the Village to address numerous critical issues at the same time. This will ultimately save the Village money by eliminating the possibility of tearing up a new improvement (i.e. a resurfaced street), in order to replace an aging water main.

The proposed infrastructure improvements are broken out into two categories: Roadways and Water Mains. It is anticipated that all of the improvements will be financed through general obligation bonds and the debt service for water main replacements will typically be paid for using revenue from water use fees; whereas the debt service for roadway resurfacing will be funded through gasoline tax receipts as well as other revenue enhancements discussed in the next section. Due to the distinct funding sources, each program is discussed separately.

Roadways

Roadway Conditions

The Village owns and maintains 41 miles of roadway, all of which were resurfaced or reconstructed between 1997 and 2002 (using debt financing) following the catastrophic failure of a residential street where a garbage truck fell through the pavement. The surface of asphalt roadways are designed to last 20 years before likely requiring replacement. The Village's roadway system is at or nearing the end of its design life and will require resurfacing. Resurfacing is an important maintenance task because as an asphalt street ages, the freeze/thaw cycle causes cracking and deterioration on the surface of the street. This has the effect of degrading the ride-ability of the roadway and allows additional moisture to deteriorate the road's base. If the base of the road is significantly deteriorated, the road will need to be reconstructed rather than just resurfaced, at approximately double the cost.

To extend the life of the roadway, the Public Works Department proactively patches sections of the road that are deteriorating; however, at a certain point patching is no longer effective and the street needs to be resurfaced.

The Village's engineering firm, Christopher B. Burke Engineering, Ltd. (CBBEL) performed a visual analysis of the Village's roadway system in 2016 and broke the streets down into four categories: Good, Average, Fair, and Poor. Ratings are based on the condition of the road surface, focusing on the number of patches and the existence of longitudinal and lateral cracking. Visual evaluation of roadways is a standard way of determining their condition. Table 1 provides a breakdown of the length of roads by rating.

Table 1. Breakdown of Roads by Rating		
Rating	Length (miles)	Percentage
Good	1.7	4%
Average	33.2	81%
Fair	4.4	11%
Poor	1.7	4%

The roadway assessment performed by CBBEL demonstrates that the Village's roads are generally in average condition; however, based on their age it is expected that they will degrade relatively quickly into the Fair and Poor categories over the next several years.



Good Pavement – Resurfaced in 2016
W. Pratt Ave (W. of N. Crawford Ave)



Average Pavement – Resurfaced in 2011
W. Pratt Ave (E. of N. Crawford Ave)



Fair Pavement – Resurfaced in 2002
N. Navajo Ave



Poor Pavement – Reconstructed in 2000
N. Longmeadow Ave

Roadway Resurfacing Program

Resurfacing of asphalt streets would be performed by a contractor, chosen after a competitive bid process, and typically includes removal and replacement of two-inches of pavement, spot curb and gutter removal and replacement, spot sidewalk removal and replacement, and intersection improvements to meet accessibility requirements outlined in the Americans with Disabilities Act (ADA). ADA improvements will not be made at intersections where there is no sidewalk or if there is only a 1-2 foot wide carriage walk located directly behind the curb. Additionally, the existing aprons adjacent to vacated alleys would be removed and a barrier curb would be installed; however, alleys that are currently paved would not be resurfaced. Street resurfacing does not include major changes to the road profile such as significantly adjusting the crown or width of the road, or replacing the entire curb. These activities are more typically performed during a complete reconstruction.

During the 1997-2002 roadway programs, approximately 10% of the roads were reconstructed. Of those, 40% included Pratt Avenue and streets that were widened, the remaining were reconstructed due to poor condition. Since 2011, Pratt Avenue has been resurfaced without the need for reconstruction and it is not anticipated that any additional roads will be widened as part of the infrastructure improvement program; a 5% reconstruction assumption has been included in the roadway program cost estimate. During the design phase, pavement cores will be analyzed to determine whether or not a street will require full reconstruction.

The ultimate goal of the Committee is to establish a 20 year roadway resurfacing cycle to prevent the need to resurface large numbers of streets in a short period of time and to ensure that roadways are resurfaced prior to the point where they become overly degraded and require reconstruction. If the Village were to pursue a 20 year resurfacing program at this time, the oldest streets would be approximately 38 years old when they are resurfaced, nearly twice the design life of asphalt streets. For this reason, the Committee recommends that the program be completed over a 10 year period and at the completion of the roadway resurfacing program, a plan be established to continue to move the Village toward a 20 year resurfacing cycle.

Program	Total Cost
Roadway Resurfacing	\$36,000,000

Roadway Resurfacing Program Funding

In order to accomplish the Committee’s recommendation of resurfacing all Village-owned streets over a 10 year period, approximately \$3.7 million in cash would be needed each year. The Village currently receives approximately \$600,000 in revenue from the motor fuel tax (MFT) and local gas tax. These funds also have a reserve of approximately \$2.5 million. Due to the lack of sufficient revenue and cash on hand, the Committee recommends the required \$3.7 million per year be raised through the issuance of general obligation bonds.

Staff has worked with the Village’s bond consultant to determine how much revenue would be needed to fund the debt service if the Village were to issue bonds. Due to the cost associated with each bond issuance, the consultant recommends that the Village issue bonds on a bi-annual basis. Five bonds would be needed to cover the total cost of the program. Table 2 illustrates how much total debt service would be required following each bond issuance. The existing revenue will not be sufficient to fund the debt service beyond the first bond.

Table 2. Roadway Improvement Program Annual Debt Service					
Bond No.	Bond #1 2019	Bond #2 2021	Bond #3 2023	Bond #4 2025	Bond #5 2027
Cumulative Debt Service	\$550,000	\$1,100,000	\$1,700,000	\$2,300,000	\$2,900,000

Challenges Facing Gasoline Tax Revenue

As vehicles have become more fuel efficient, the revenue the Village receives from gasoline sales taxes has decreased. The Motor Fuel Tax (MFT) is a local distribution of the State’s gasoline tax based on population. MFT funds can only be used for maintenance and improvements of transportation systems. The Village charges a local gas tax of \$0.05 per gallon sold in the Village, of which \$0.02 is designated for maintenance and improvements of the Village’s roadway system. (The remaining local gas tax contributes to the Police Pension Fund and general operations.) Table 3 demonstrates the amount of revenue the Village generated over the past five full fiscal years in MFT and \$.02 of the local gas tax.

Table 3. Gasoline Tax History					
Fiscal Year	FY 12/13	FY 13/14	FY 14/15	FY 15/16	FY 16/17
Motor Fuel Tax (MFT)	\$353,471	\$364,511	\$415,887	\$322,038	\$319,112
<u>Local Gas Tax</u>	<u>\$321,080</u>	<u>\$312,026</u>	<u>\$270,910</u>	<u>\$280,787</u>	<u>\$284,640</u>
Total	\$674,551	\$676,537	\$686,797	\$602,825	\$603,752

Revenue Enhancement Options

Sufficient revenue from the MFT and local gas tax are available to pay for the debt service on the first bond; however, after the second bond is issued the current revenues will no longer be sufficient to pay for the debt service. For this reason, the Committee discussed a number of recommended options for consideration as a means of paying for the infrastructure program over the long term. Of the options presented, only the refuse collection fee is borne solely by residents, while all of the others are also paid by non-residents who enjoy the use of the Village’s roads, alleys, and potable water system.

1. Increase Home Rule Sales Tax – The Village currently assesses a 1% Home Rule Sales Tax on retail purchases that occur in the Village. The Finance Director estimates that

increasing the Home Rule Sales Tax by 0.25% would bring in an additional \$600,000 in revenue each year.

2. Increase Local Gas Tax – The Village currently assesses a \$0.05 tax on all fuel purchased within the Village. The Finance Director estimates that increasing the Local Gas Tax by \$0.01 would produce an additional \$140,000 in revenue each year.
3. Food and Beverage Tax – The Village currently charges a food and beverage tax of 1% on all prepared food and beverages sold in the Village. The Finance Director estimates that increasing the food and beverage tax by 1% would generate approximately \$480,000 in additional revenue each year.
4. Refuse Collection Fee – The Village currently contracts with Groot Industries, Inc. (“Groot”) for residential refuse, recycling, and yard waste services (“refuse services”). The Village’s cost for this service consists of the cost for Groot to haul the material and the Solid Waste Agency of Cook County’s (“SWANCC”) transfer station to process the materials for transport to the landfill. In total, this service is expected to cost \$1,107,250 in Fiscal Year 2017/18.

The Village currently uses the General Fund to pay for the entire cost of providing refuse services. Most communities pass these fees directly to property owners as a charge on their water bill or the waste hauler bills the property owner directly. Of 16 communities surveyed, only five (including Lincolnwood) do not bill residents for the service and of those, two provide the service with in-house staff.

If the Village were to charge residents \$75 per quarter for refuse services, approximately \$1.1 million in revenue would be generated, allowing those General Fund dollars to be used for the debt service for the proposed capital improvements. If this option were selected, the Committee would recommend that the fee be implemented over a four year period as this would still provide sufficient revenue to pay for the capital improvements, while representing less of an upfront impact on residents.

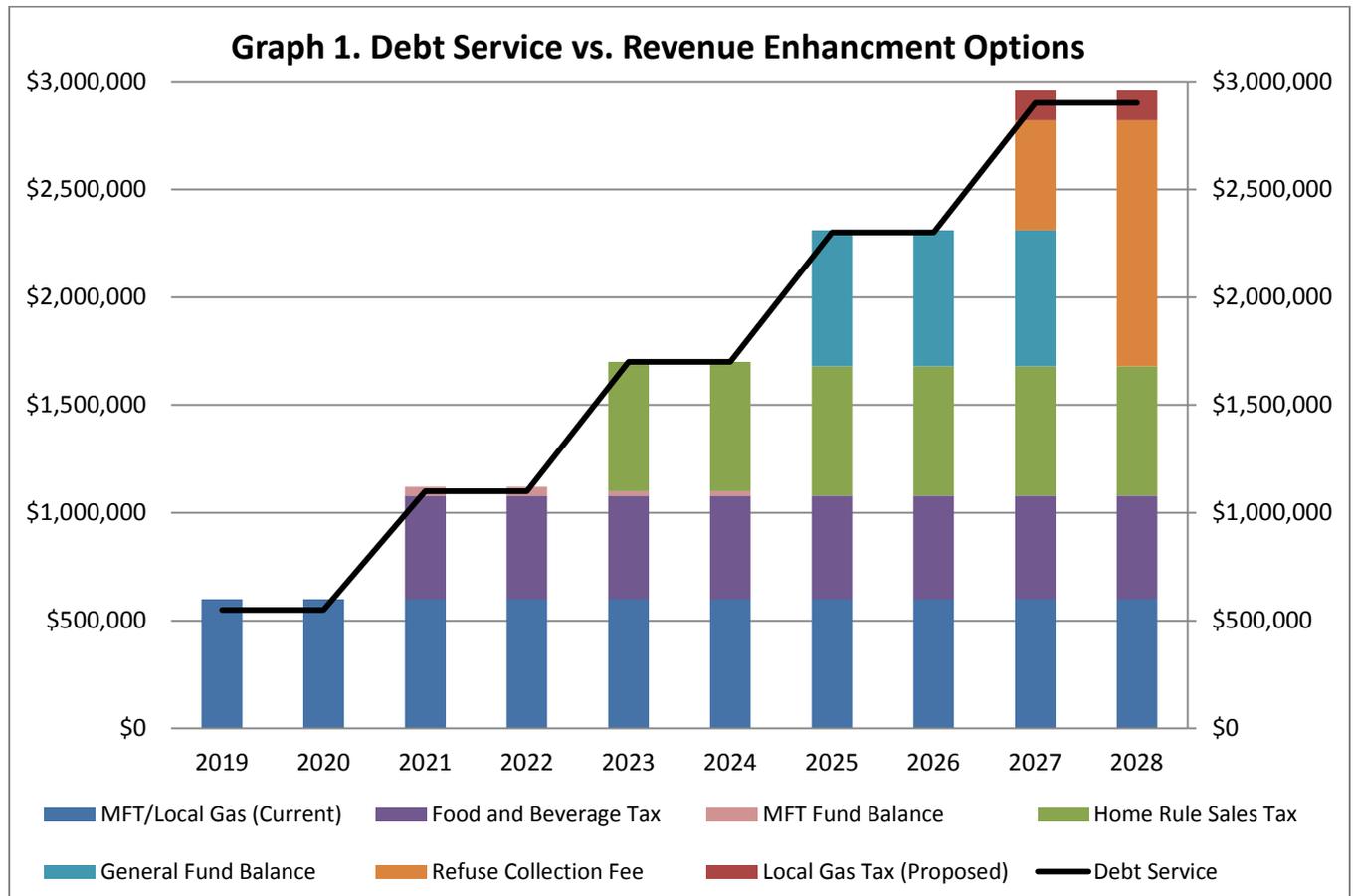
The Village’s financial policies require that the General Fund maintain a fund balance of 25-35% of the Village’s current fiscal year’s revenues. At the end of the last fiscal year, the Village’s General Fund had a fund balance of \$3.8 million in **excess** of the required amount. Staff recommends that \$1.5 million of this excess fund balance be used over three years in a phased, planned, strategic approach as the refuse collection fee is gradually phased in to pay for refuse services to allow the General Fund revenues that are currently allocated to refuse services be used to pay for debt service.

In order to meet the financial needs for the Roadway Resurfacing Program, the Committee recommends that the options outlined above be implemented in a phased approach:

- Bond #1 – 2019: Current Local Gas Tax and MFT Revenues
- Bond #2 – 2021: Increase Food and Beverage Tax by 1% and use of MFT fund balance
- Bond #3 – 2023: Home Rule Sales Tax by 0.25%
- Bond #4 – 2025: Begin Phasing In Refuse Collection Fee
- Bond #5 – 2027: Increase Local Gas Tax by \$0.01

Implementing each of the funding strategies outlined above is anticipated to cover the debt service for the entire program; however, during the time period that the Roadway Resurfacing Program is implemented, the Committee anticipates that the economic condition of the Village will be improved, with redevelopment of significant sites being completed. Staff recommends that before implementing any of the proposed revenue enhancement strategies, the Village evaluate its revenue position to determine if additional revenue enhancements will continue to be necessary.

Graph 1 illustrates the proposed revenue enhancement strategy compared to the total debt service following each bond issuance.



Water Mains

Water Main Conditions

The Village owns and maintains 57.2 miles of water mains, which are aging and will require replacement. Approximately 55% of the water mains were installed in the 1920s with the remaining 45% being installed after World War II. Table 3 provides a breakdown of the Village's water main installation date by decade.

Table 3. Breakdown of Water Mains by Installation Decade		
Decade	Length (miles)	Length (percent)
1920	31.4	55%
1950	1.7	3%
1960	2.9	5%
1970	0.6	1%
1980	4.4	8%
1990	9.3	16%
2000	4.6	8%
2010	2.3	4%

The Village Engineer performed an assessment of the Village's water system to determine which mains are in good, average, fair, and poor condition to determine which sections of main should be replaced. The condition rating was based on a number of factors including the number of breaks, pavement condition, age, fire flow, size, and material. A point value, weighted by the importance of each factor, was assigned to each water main to determine the condition rating. Table 4 provides a breakdown of the length of water main that falls into each condition rating category.

Table 4. Breakdown of Water Mains by Condition Rating		
Condition Rating	Length (miles)	Length (percent)
Good (0-20 points)	22.3	40%
Average (21-30 points)	8.8	15%
Fair (31-40 points)	15.6	27%
Poor (41+ points)	10.5	18%

Water mains are designed to have a lifespan of 60 years; however, older mains installed before the construction boom that followed World War II have proven to be of a higher quality than the material that was installed in the 1950s and 1960s. Ultimately, the age of the Village's system dictates that replacement of water mains in poor condition will be necessary to ensure the reliable supply of potable water. Existing water mains that serve residential areas will typically be replaced with eight-inch ductile iron pipe (existing mains are typically six-inches in diameter) to enhance capacity during large demand events such as firefighting activity.

One way to determine the condition of a water main is to review the number of breaks that a certain segment of pipe has experienced over the years. A segment of water main that has weakened to the point of breaking in one spot is more likely to suffer a break in another spot on the pipe. For example, the segment of main that has experienced the most recorded breaks is on

Pratt Avenue between Lawndale and Monticello Avenues. The 293 foot segment of 10-inch, cast iron pipe, which was installed in the 1920s, has experienced eight breaks for which the Village has records.

Table 5 provides a summary of the number of water main breaks that have occurred over the past five years throughout the entire system. Water main breaks often occur during the winter months when there is less demand on the system. Since 2015, the Public Works Department has slightly lowered the water system’s operating pressure during the winter, which has shown a positive impact on the number of water main breaks.

Year	No. of Breaks
2018 (YTD)	8
2017	13
2016	7
2015	9
2014	25
2013	18
2012	17
2011	16
2010	13

Water Main Replacement Program

When identifying which water mains to replace first, an emphasis will be placed on the condition of the roadway above the existing main. Water main replacement is an invasive procedure that requires the roadway to be excavated to allow for the installation of the new pipe, valves, fire hydrants and service lines. For this reason, it is desirable to replace a water main at the same time that a road is being resurfaced to reduce the likelihood of needing to open up a relatively new street. If a street is being resurfaced and a water main is not being replaced, it is expected that water main will be in service for an additional 20 years.

Staff’s initial recommendation was to replace all of the water mains rated in poor condition, or approximately 18% of the system. The Committee held extensive discussions regarding the replacement of a larger number of the 1920s water mains as they are nearing 100 years of age and constitute the largest segment of the Village’s system. The Committee ultimately decided to expand staff’s recommendation and include an additional 15% of the “Fair” rated water mains identified as being constructed in the 1920s. Upon completion of the program, 12.74 miles of water mains (22% of the system) will be replaced and nearly 60% of the Village’s system will be less than 50 years old. The Village Engineer estimates that \$9.5 million will be required to complete the water main replacement program. Due to the possibility of the Village purchasing water from an alternative water supplier, which is discussed further in the next section, the Committee recommended to pursue the water main replacement program over a period of nine years with a total of four bond issuances.

Program	Total Cost
Water Main Replacement	\$9,500,000

Water Main Replacement Program Funding

The Village Board is considering entering into a potable water supply agreement with the City of Evanston. Table 6 demonstrates the water supply rates that Evanston has stated they would charge the Village over the first five years of the agreement. Rate increases in 2020 and 2022 are based on the expected completion of major improvements to the Evanston treatment plant and are being passed on to other water supply customers as well. Evanston has provided rates through 2022, but has indicated that following that year, rate increases are expected to be approximately 2% per year, with an annual cap of 4% per year.

Year	Proposed Evanston Rate	Estimated Chicago Rate	Difference
2019	\$1.44	\$3.94	\$2.50
2020	\$1.60	\$4.02	\$2.42
2021	\$1.63	\$4.10	\$2.47
2022	\$1.82	\$4.18	\$2.36
2023	\$1.86	\$4.26	\$2.40

In order for the Village to purchase water from Evanston, there is a need to construct a 20-inch transmission main from the Village’s pump station located at the intersection of Crawford and Schreiber Avenues to the delivery point just east of the North Shore Channel at Oakton Street. The Village Engineer is currently in the process of conducting a route study to determine the most feasible and cost effective route to install the water main. Currently, the Village Engineer anticipates the transmission main will cost approximately \$10.5 million to construct, including all easement, permitting, and engineering costs. In order to fund this improvement, the Village anticipates issuing a 20 year general obligation bond at an annual debt service cost of \$710,000. It is anticipated that this debt service will be paid by the wholesale water rate savings.

As previously discussed, the Committee recommended that the Village pursue the water main replacement program over a period of nine years, with the first project occurring in 2020 using a combination of Water Fund reserves and savings from the reduced wholesale water supply cost. Subsequently, the savings would be used to finance the debt service on four bond issuances. In order to ensure sufficient revenue, the Committee recommends freezing water rates through 2023 and then the water rate be increased by the same percentage as the increase from the wholesale water supplier. For example, if in 2025 Evanston were to increase the wholesale water rate by 2%, the Village would increase its retail water rate by 2%. Additionally, in order to fund the “Fair” 1920s water main replacements, the Committee recommends an additional one-time increase in the water rate in 2027 of \$0.10.

Bond No.	Bond #1 2021	Bond #2 2023	Bond #3 2025	Bond #4 2027
Cumulative Debt Service	\$175,000	\$355,000	\$535,000	\$725,000

The wholesale cost savings projections are based on assumptions regarding the wholesale water rate, water consumption, and the cost of capital improvements such as the transmission main.

Each of these items are subject to change. As with the revenue enhancements to finance the roadway improvement program, it is recommended that prior to each bond issuance the financial position of the Water/Sewer Fund be evaluated to determine if sufficient revenue continues to be available to finance the program.

Program Evaluation

The Committee strongly recommended that the Village Board establish a periodic evaluation process for the infrastructure improvement program to ensure the program is meeting its goals as far as the scope, duration, and cost. As part of the annual budget process, staff will provide the Village Board with a report on the progress of the program, the available revenues, and anticipated future costs. If the Village Board finds that the program is not meeting its goals due to insufficient revenue or higher than anticipated construction costs, it is recommended that the scope and duration of the program be reevaluated to possibly lengthen the program beyond 10 years.

Additional Items of Discussion

During the course of deliberation, the Committee reviewed several additional items for possible inclusion in its recommendation. Although these items are not included in the final recommendation, they are included in the report as record of the deliberation.

Sidewalks

The Village currently has a program to replace segments of sidewalk that have deteriorated or are potential trip hazards; however, there is not a program to install sidewalks in areas where none currently exist. The Committee discussed the possibility of developing a program where new sidewalks would be installed where there is sufficient neighborhood support. The Committee ultimately decided to forgo such a program due to the need to focus on other improvements. Additionally, the Committee discussed the existing 1-2 foot wide carriage walks and decided to not classify them as sidewalks and recommended that any intersections where a carriage walk exists not be improved to meet ADA standards.

Alleys

The Village's alley system is primarily made up of 16-foot wide gravel alleys. Approximately 82% of the system is comprised of unpaved alleys, with the remaining having been paved with asphalt or concrete. Paved alleys primarily exist adjacent to commercial uses and based on Village records, were originally paved by the developer of the adjoining parcels. The Village does not currently have a program to pave convert gravel alleys to pavement. The Committee discussed paving the remaining gravel alleys that are adjacent to commercial properties; however, ultimately decided against the program. The alleys in question are primarily adjacent to Devon and Lincoln Avenues and all exist within the Devon/Lincoln Tax Increment Financing (TIF) District. Comments were made by members of the Committee that it may be appropriate for converting the commercial alleys to pavement; however, an alley conversion program is not included in the overall infrastructure improvement program. The Committee also determined that existing asphalt alleys should not be resurfaced as part of the program due to the fact that they were likely paved as part of the development of an adjacent property; however, they should continue to be maintained via patching using in-house resources.

Reduction in Retail Water Rate

If the Village were to enter into a water supply agreement with the City of Evanston, it is anticipated that the Village' wholesale purchase of water costs will decrease by about \$1.2 million per year. The Committee considered the possibility of reducing the Village's retail water rate, while at the same time using a portion of the savings to fund the debt service associated with the water main replacement program. The Committee ultimately determined that reducing the water rate by any amount would not provide sufficient revenue to fund the necessary water main replacements and therefore concurred with staff's recommendation to freeze water rates through 2023 and then match the percentage increase charged by Evanston.

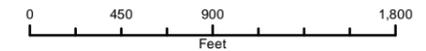
Supplemental Information
Infrastructure Assessment Maps

The maps on the following pages were developed by the Village Engineer as part of the infrastructure assessment and demonstrate condition ratings of water mains, roadways, alleys, and sidewalks.

VILLAGE OF LINCOLNWOOD

COOK COUNTY, ILLINOIS

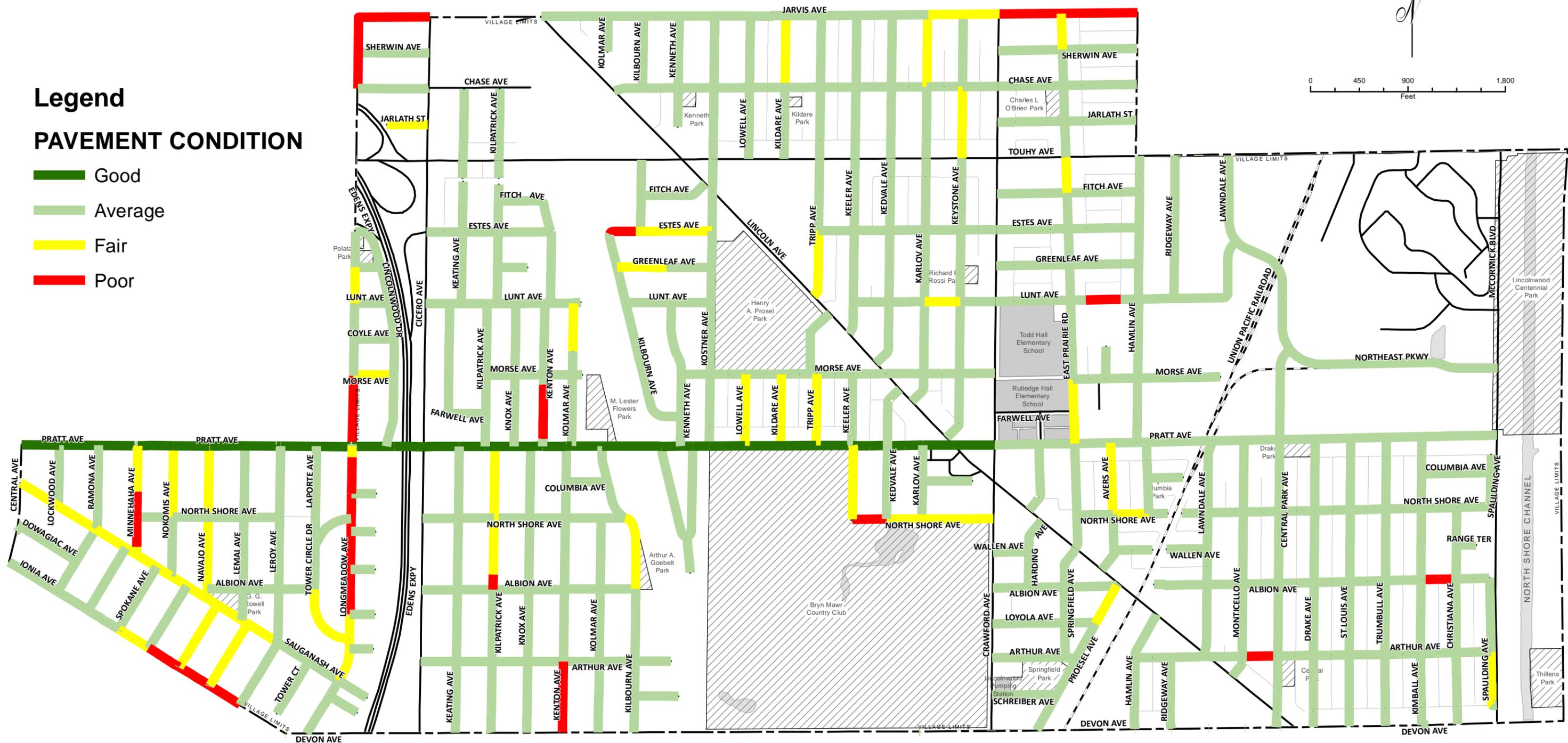
ROADWAY ASSESSMENT
2017



Legend

PAVEMENT CONDITION

- Good
- Average
- Fair
- Poor

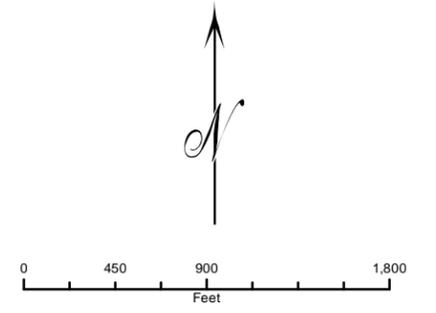


VILLAGE OF LINCOLNWOOD

COOK COUNTY, ILLINOIS

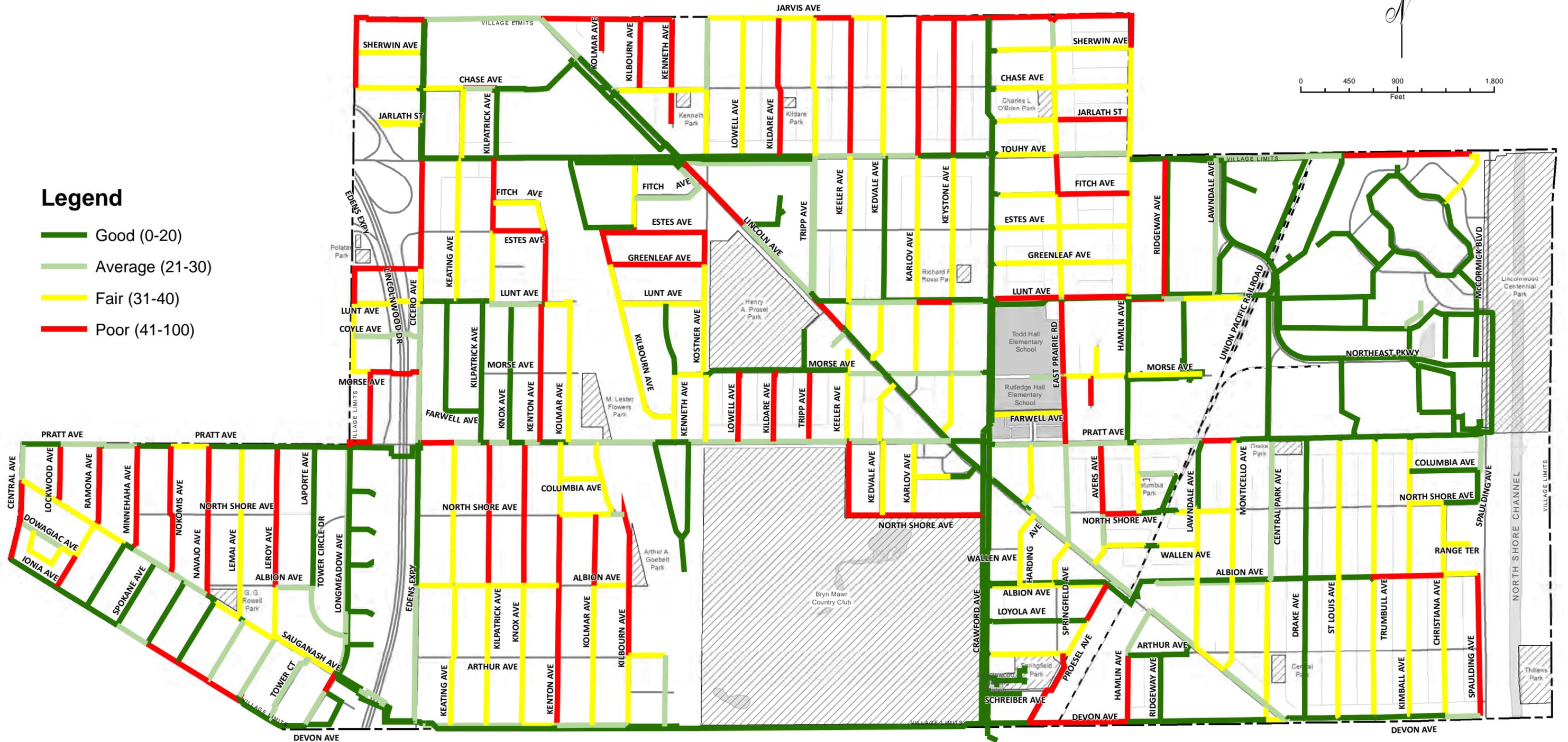
WATER MAIN ASSESSMENT

2017



Legend

- Good (0-20)
- Average (21-30)
- Fair (31-40)
- Poor (41-100)

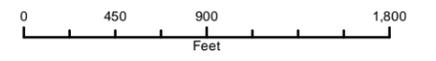


VILLAGE OF LINCOLNWOOD

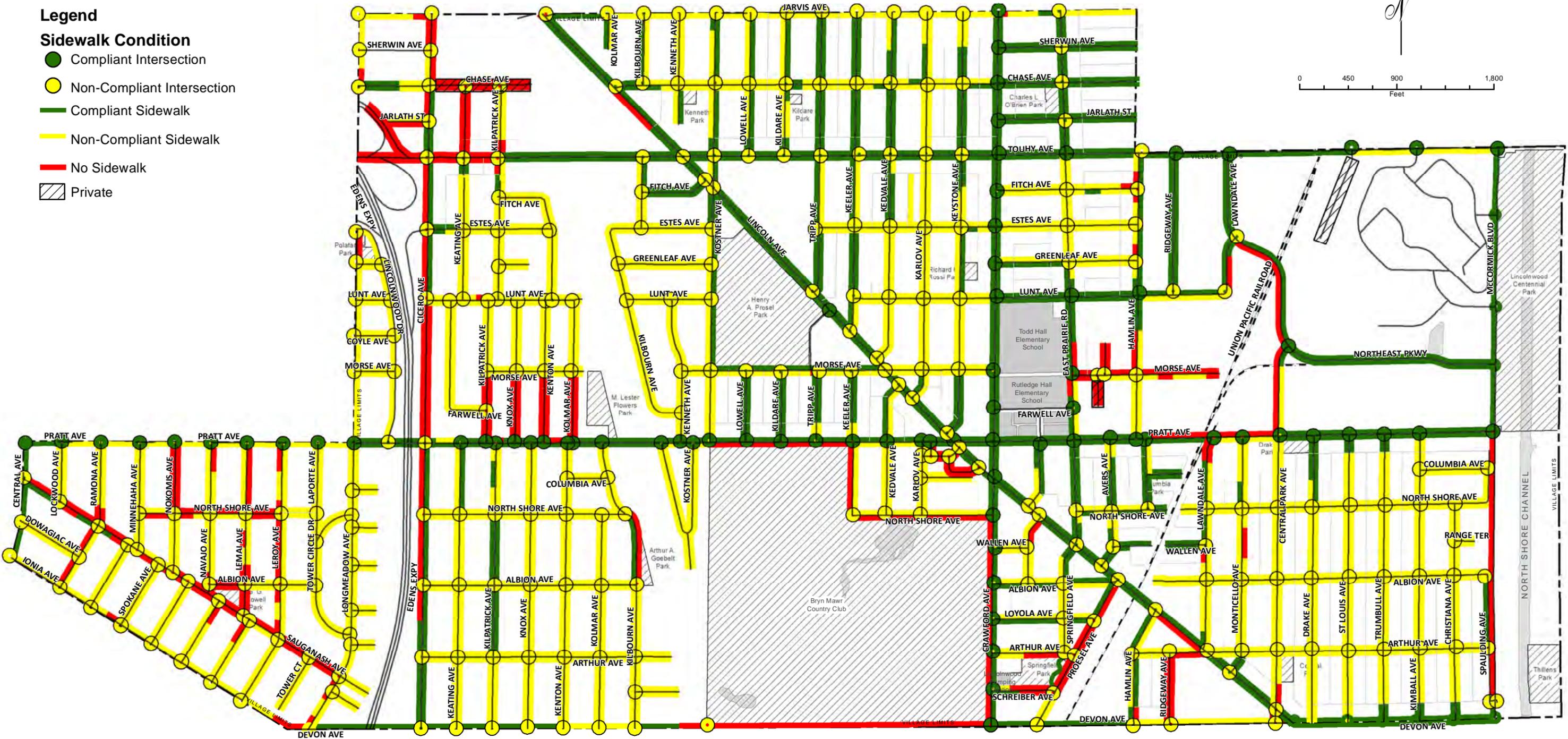
COOK COUNTY, ILLINOIS

SIDEWALK ASSESSMENT

2017



- Legend**
- Sidewalk Condition**
- Compliant Intersection
 - Non-Compliant Intersection
 - Compliant Sidewalk
 - Non-Compliant Sidewalk
 - No Sidewalk
 - ▨ Private



Supplemental Information
Presentations

Attached are the PowerPoint presentations that were presented at the following meetings of
the Ad-Hoc Infrastructure Committee:

March 15, 2018

April 12, 2018

April 30, 2018

May 14, 2018

Village of Lincolnwood Infrastructure Committee

March 15, 2018

Purpose of the Committee

- Staff presented an infrastructure improvement plan to the Village Board on November 30, 2017, following the meeting the Mayor expressed a desire for more resident input
- The Committee is to review and provide a recommendation to the Village Board regarding the following:
 - The proposed infrastructure improvement program
 - Possible means of funding

Meeting Schedule

- Review the proposed infrastructure program **(tonight)**
 - Address any questions or requests for further information
- Discuss possible financing options **(future date)**
 - Provide recommendation to the Village Board

Village's Infrastructure Responsibilities

Village is responsible

- Water Mains
- Sewers
- Street Lights
- Sidewalks
- Alleys
- Local Roads
 - i.e. side streets and Pratt Ave

Village is NOT responsible

- Electric Utility
- Telecommunications
- Natural Gas
- Arterial Streets
 - Touhy Ave, Lincoln Ave, Devon Ave, Cicero Ave, McCormick Blvd, I-94 (IDOT), and Crawford Ave (Cook County)

Background

- 1995-2002
 - Village completed an infrastructure improvement program consisting of streets, water mains, and sewer lining at a total cost of \$14.5 million
 - 32.2 miles of street were resurfaced, 5 miles were reconstructed (1997-2002)
 - 8.7 miles of water main and sewer were replaced
 - 3.9 miles of sewer was lined
 - Program began following a catastrophic roadway failure



Capital Improvements Since 2006

Infrastructure Report & Improvement Plan

Year	Project Summary	Project Cost*	Local Cost	Revenue Sources
2006-2009	All Fire Hydrants Replaced	\$2,500,000	\$2,500,000	Water Fund
2006-2007	Touhy/Crawford Medians**	\$900,000	\$200,000	Illinois Transportation Enhancement Program Grant/Motor Fuel Tax
2007-2008	Various Water Main Replacements (11,150 linear feet)	\$3,700,000	\$3,700,000	Water Fund
2008-2009	Water Meter Replacement Village-wide	\$1,500,000	\$1,500,000	Illinois Environmental Protection Agency Low Interest Loan
2009-2010	Various Water Main Replacements (7,900 linear feet)	\$2,100,000	\$2,100,000	Tax Increment Financing
2010-2018	Streetlight Replacement Village-wide	\$7,500,000	\$7,500,000	Motor Fuel Tax and Local Gas Tax
2011-2013	Various Sewer Replacements (6.3% of the system relined or replaced)**	\$1,300,000	\$1,060,000	DCEO Grant and Water & Sewer Fund
2011, 2016	Pratt Avenue Resurfacing**	\$1,300,000	\$250,000	Emergency Repair Program Grant & Surface Transportation Program Grant
2013-2014	Crawford Avenue Water Main Replacement	\$1,400,000	\$1,400,000	Water Fund
2014	Pratt & Central Signal Upgrade**	\$740,000	\$16,000	Surface Transportation Program Grant and Intergovernmental Cost Sharing
2016	Recreation Path Construction**	\$1,900,000	\$380,000	CMAQ Grant, General Fund, TIF Funds
2017	Lincoln Avenue Medians	\$860,000	\$860,000	General Fund
TOTAL		\$25,700,000	\$21,466,000	

Background

2007 Infrastructure Workshop

- Village Board endorsed a multi-year infrastructure improvement program
 - Street Lights
 - Streets – Resurfacing of roads over a 21 year period starting in 2015
- The program was to be paid for with existing revenues (pay-as-you-go)
- Since the Village is nearly complete with street lights, staff began the process of preparing the next phase of the infrastructure program

2007 Infrastructure Plan

- 21 Year Resurfacing Plan
 - Would require \$1.65 million per year to complete
 - Oldest street would be 38 years old at the time of resurfacing
 - Asphalt streets have a design life of 20 years
- Use Existing Revenues
 - \$600,000 in Motor Fuel Tax (MFT) and Local Gas Tax
 - Using existing revenues would take 58 years to resurfacing every local road
- Water mains, sidewalks, and alleys are not included in the plan

Proposed Program – 10 Years

- Roadways
 - Resurface all local roads over a 10 year period
 - \$34.7 million total
- Sidewalks
 - Infill sidewalks where there is neighborhood support
 - \$3.2 million total
- Water Mains
 - Replace all water mains in poor condition
 - \$7.8 million total
- Alleys
 - Convert unpaved alleys adjacent to commercial areas to concrete and resurface all other paved alleys
 - \$1.4 million total
- Total Cost: \$47.1 million
 - Includes construction and engineering

ROADWAY PROGRAM

Roadway Evaluation

- Infrastructure Assessment Scope
 - The Village's engineering firm, Christopher B. Burke Engineering, Ltd. (CBBEL) performed a visual analysis of all Village owned roads
- Using a qualitative analysis, roads were rated based on
 - Rideability
 - Pavement condition
 - Drainage



Good Pavement

W. Pratt Ave. (W of N. Crawford Ave.)



Average Pavement

W. Pratt Ave. (E of N. Crawford Ave.)



Fair Pavement

N. Navajo Ave.



Poor Pavement

N. Longmeadow Ave.

Roadway Assessment

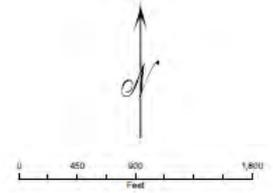
Rating	Length (mi)	Length (%)
Good	1.7	4
Average	33.2	81
Fair	4.4	11
Poor	1.7	4
TOTAL	41.0	

VILLAGE OF LINCOLNWOOD

COOK COUNTY, ILLINOIS

ROADWAY ASSESSMENT

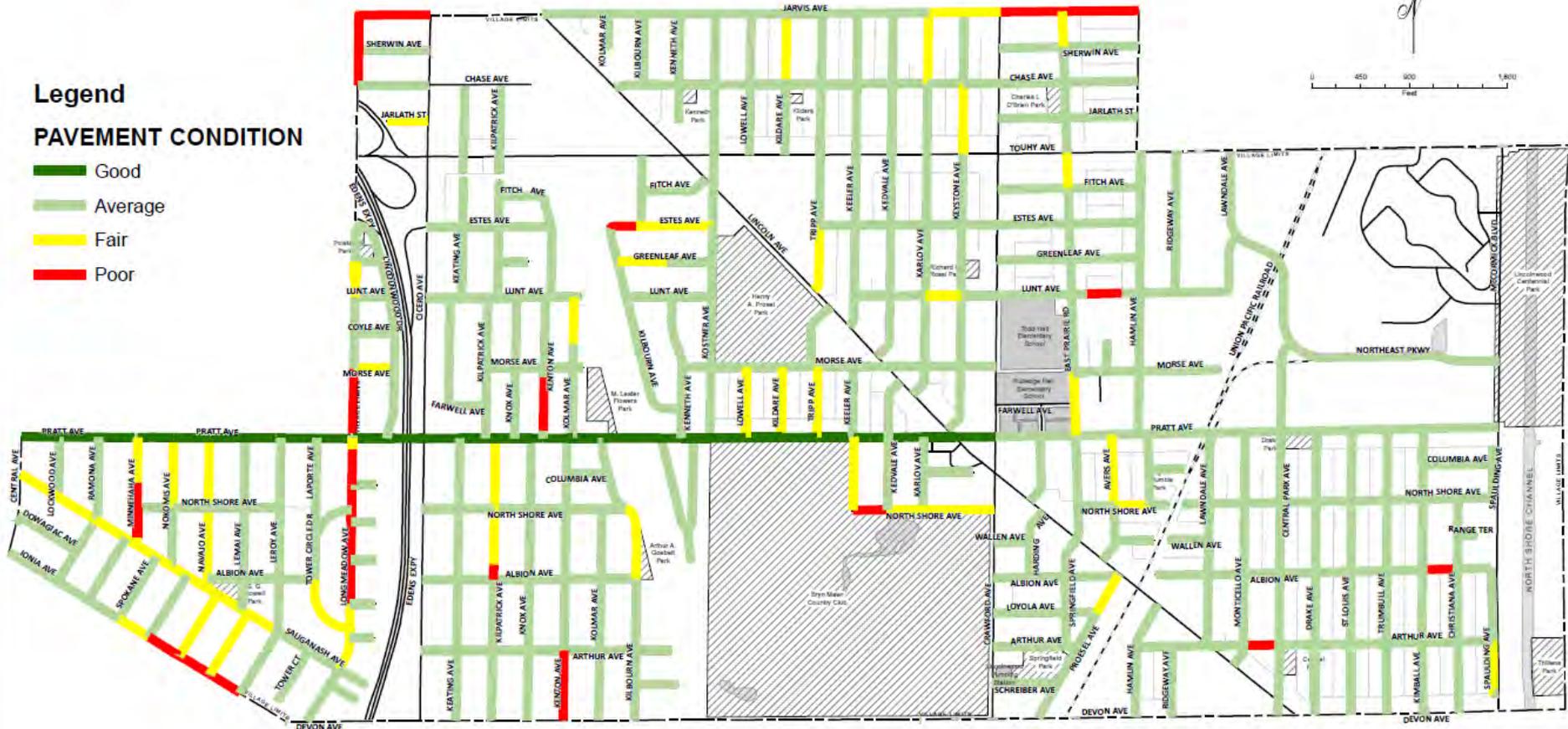
2017



Legend

PAVEMENT CONDITION

- Good
- Average
- Fair
- Poor



Roadway Summary

- Typical Replacement Section
 - Remove & replace asphalt surface (2" thick)
 - Spot curb & gutter removal & replacement (30%)
 - Spot sidewalk removal & replacement (5%)
 - ADA sidewalk at intersections
- Recommended Improvements
 - Resurface all local roads over 10 year period
 - Asphalt street design life is 20 years
 - Streets were last resurfaced 15-20 years ago
 - At the conclusion of a 10 year program, the oldest street will be 27 years old
 - If roads are not resurfaced, they will eventually need to be reconstructed at double the cost
- Total Improvement Cost: \$34.7 million



ADA Intersection

N. Crawford Ave.



30% Curb Replacement

W. Pratt Ave.



Spot Sidewalk Replacement

W. Pratt Ave.



100% Sidewalk & Curb

N. Crawford Ave.

Program Summary

Program	Roadway Resurfacing
Proposed Duration	10 Years
Estimated Total Program Cost	\$34.7 Million
Estimated Annual Program Cost	\$3.47 Million
Estimated Annual Cost per Resident (over 20 years)	\$137.81
End Goal	Establish Cyclical Resurfacing Program

SIDEWALK PROGRAM

Sidewalk Evaluation

- Infrastructure Assessment Scope
 - CBBEL performed a visual analysis of all Village owned sidewalks to determine Americans with Disabilities Act (ADA) compliance
 - The current practice is to assess the sidewalk need for every proposed roadway project & adjust as needed
- Using a qualitative analysis, sidewalks were rated based on
 - Compliance
 - Non-Compliance
 - Slope, detectable panel
 - Insufficient width (<4')
 - No existing sidewalk
- The Village currently has a program to address trip hazards and deteriorated sections of sidewalk, but there is no program to install new sidewalk or widen existing sidewalk



No Sidewalk

W. Albion Ave.



Non-Compliant Carriage Walk

W. Albion Ave.



Non-Compliant Sidewalk

⁴⁰
N. Le Mai Ave.



Compliant Sidewalk
with Parkway
N. Lincoln Ave.



Compliant Sidewalk
without Parkway
N. Crawford Ave.

Sidewalk Assessment

Rating	No.	No. (%)
Compliant Intersection	76	20
Non-Compliant Intersection	298	80
TOTAL	374	

- The minimum improvement needed to meet ADA requirements is to bring intersections with existing sidewalks into compliance
- This work would be done in conjunction with road resurfacing
 - The cost of this has been rolled into the overall road program cost

Sidewalk Assessment

Rating	Length (mi)	Length (%)
Compliant Sidewalk	32.2	34
Non-Compliant Sidewalk	50.1	52
No Sidewalk	13.6	14
TOTAL	95.9	

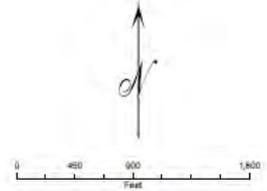
- The ADA does not require sidewalks to be installed where they do not currently exist
- The non-compliant sidewalks are too narrow (min. 4 feet)
 - Widening all non-compliant sidewalks would cost \$16.6 million
 - Widening existing sidewalks would affect the character of the neighborhood

VILLAGE OF LINCOLNWOOD

COOK COUNTY, ILLINOIS

SIDEWALK ASSESSMENT

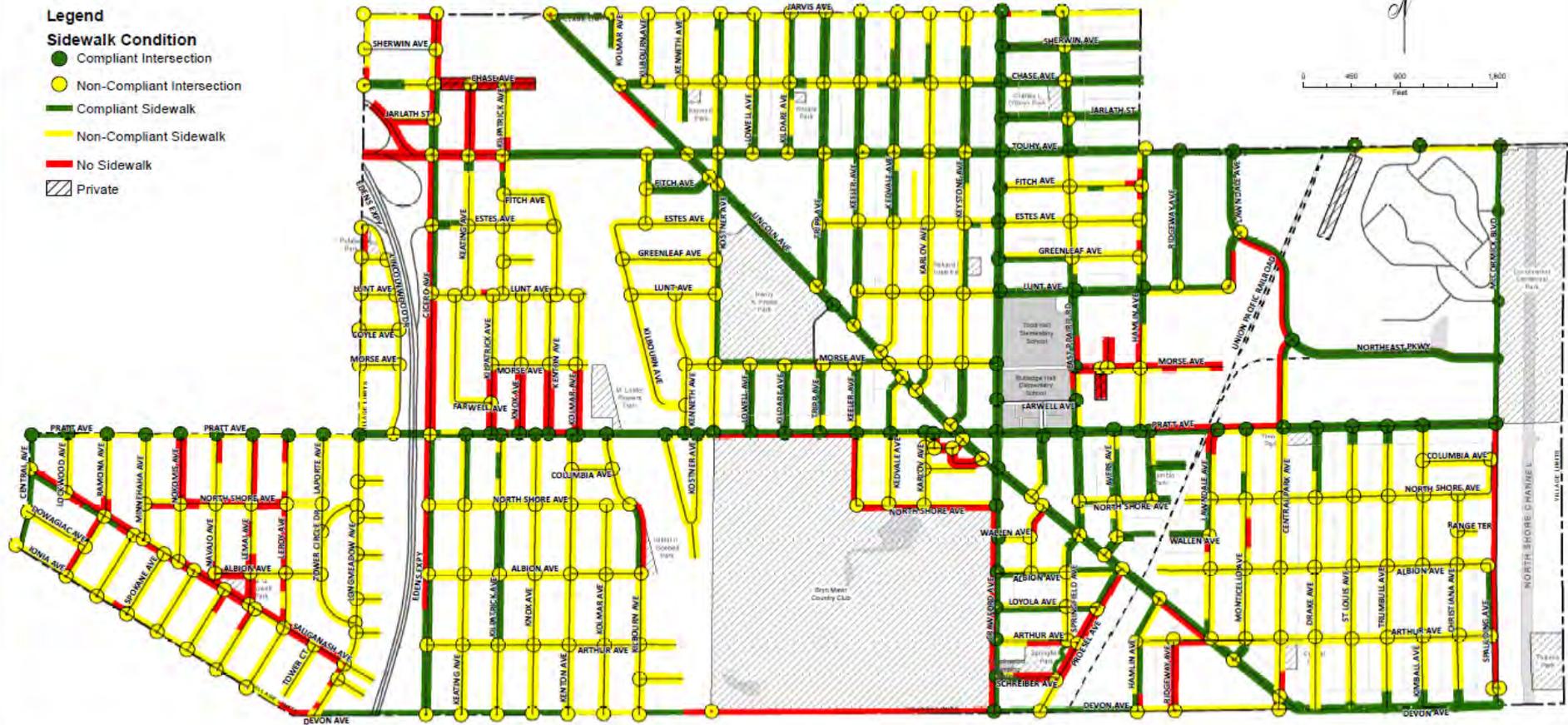
2017



Legend

Sidewalk Condition

- Compliant Intersection
- Non-Compliant Intersection
- Compliant Sidewalk
- Non-Compliant Sidewalk
- No Sidewalk
- Private



TYPICAL 3 FOOT WIDE SIDEWALK

Infrastructure Report & Improvement Plan

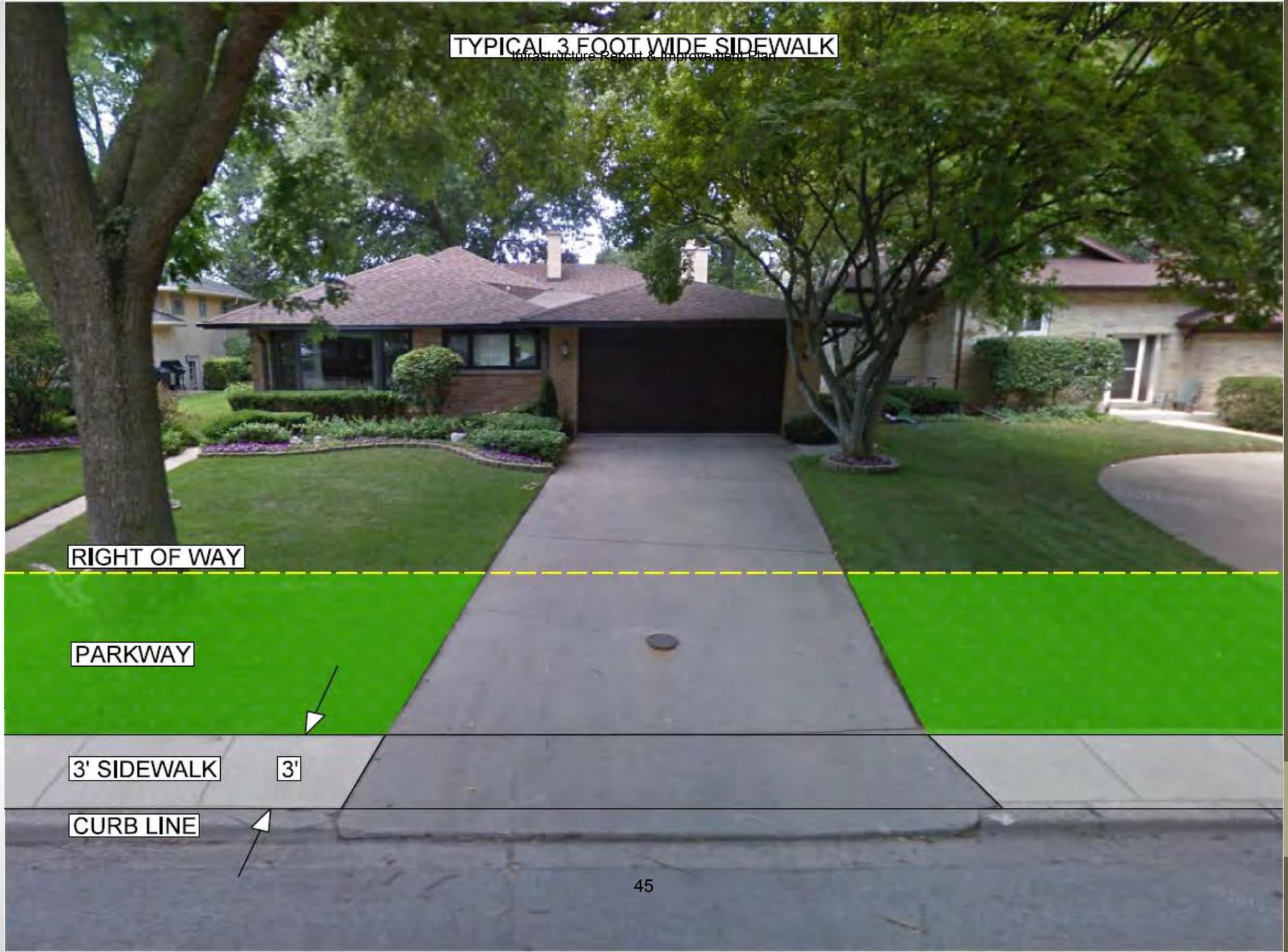
RIGHT OF WAY

PARKWAY

3' SIDEWALK

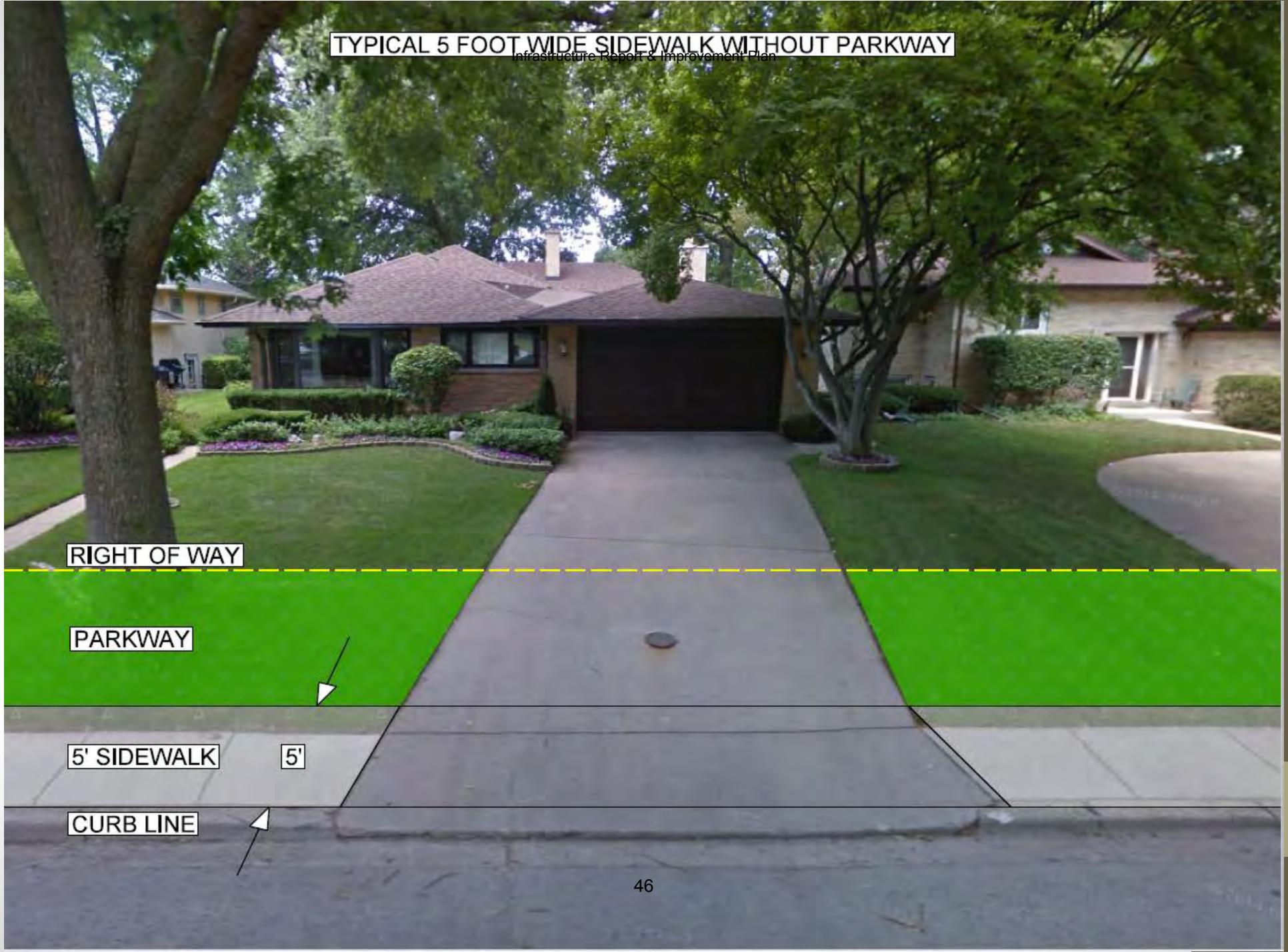
3'

CURB LINE



TYPICAL 5 FOOT WIDE SIDEWALK WITHOUT PARKWAY

Infrastructure Report & Improvement Plan



RIGHT OF WAY

PARKWAY

5' SIDEWALK

5'

CURB LINE

TYPICAL 5 FOOT WIDE SIDEWALK WITH PARKWAY

Infrastructure Report & Improvement Plan



Surrounding Communities Sidewalk Infill Programs

Municipality	Does the Community have a Sidewalk Infill Program	Percent of Resident Support Required for an Infill Sidewalk
Glenview	Yes	66.7%
Highland Park	Yes	75%
Morton Grove	No	N/A
Northbrook	Yes	50%
Park Ridge	No	N/A
Skokie	Yes	50%
Winnetka	Yes	66.7%

Infill Program Options

- 14% of the Village's rights-of-way do not have sidewalks
- Infilling sidewalks in all of these areas would cost approximately \$3.2 million
- Neighboring communities that have infill programs seek resident support prior to installing a sidewalk
 - Prior to the start of a project, letters are sent to the properties on a block seeking feedback on whether a sidewalk is desired
 - Staff recommends a 2/3 majority of property owners supporting before installing a sidewalk

Sidewalk Summary

- Typical Replacement Section
 - Install concrete sidewalk (5" thick) & stone (2" thick)
 - Detectable warning panel at start/end of intersection crosswalks
- Issues
 - Widening all of the existing sidewalk would cost \$16.6 million
 - Widening and installing new sidewalk improves safety for pedestrians, but also affects the character of the neighborhood as parkway trees and private landscaping would need to be removed to accommodate the walkway
- Recommended Improvements
 - Perform sidewalk infill program as part of roadway resurfacing upon receipt of neighborhood support (\$3.2 million)
 - Complete McCormick Blvd. west sidewalk (Pratt Ave. to Albion Ave.) with possible funding contributions through 2017 ITEP Grant

Program Summary

Program	Sidewalk Gaps
Proposed Duration	10 Years
Estimated Total Program Cost	\$3.2 Million
Estimated Annual Program Cost	\$320,000
Estimated Annual Cost per Resident (over 20 years)	\$12.71
End Goal	Fill sidewalk gaps where there is neighborhood support

WATER MAIN PROGRAM

Water Main Evaluation

- Infrastructure Assessment Scope
 - In 2015, CBBEL updated the Village's existing water system model
- Using WaterGEMS modeling software, CBBEL was able to create a matrix for evaluating the water mains based on
 - Number of Breaks
 - Pavement Condition
 - Age
 - Fire Flow
 - Size
 - Material

Water Main Age

Decade Constructed	Length (mi)	% Total
1920	31.4	55%
1950	1.7	3%
1960	2.9	5%
1970	0.6	1%
1980	4.4	8%
1990	9.3	16%
2000	4.6	8%
2010	2.3	4%
TOTAL	57.2	

Water Main Installation by Decade



Installation Decade

- | | | | |
|-------|-------|-------|-------|
| 1920s | 1960s | 1980s | 2000s |
| 1950s | 1970s | 1990s | 2010s |

Water Mains Installed in 1920s



Aging Infrastructure



Water Main Failures
7000 Block of East Prairie Rd.



Deteriorated Pipe
3600 Block of Pratt Ave.

Water Main Breaks Per Year

Year	No. of Breaks
2018 (YTD)	8
2017	13
2016	7
2015	9
2014	25
2013	18
2012	17
2011	16
2010	13

Water Main Assessment

Rating	Length (mi)	Length (%)
Good	22.3	40
Average	8.8	15
Fair	15.6	27
Poor	10.5	18
TOTAL	57.2	

VILLAGE OF LINCOLNWOOD

COOK COUNTY, ILLINOIS

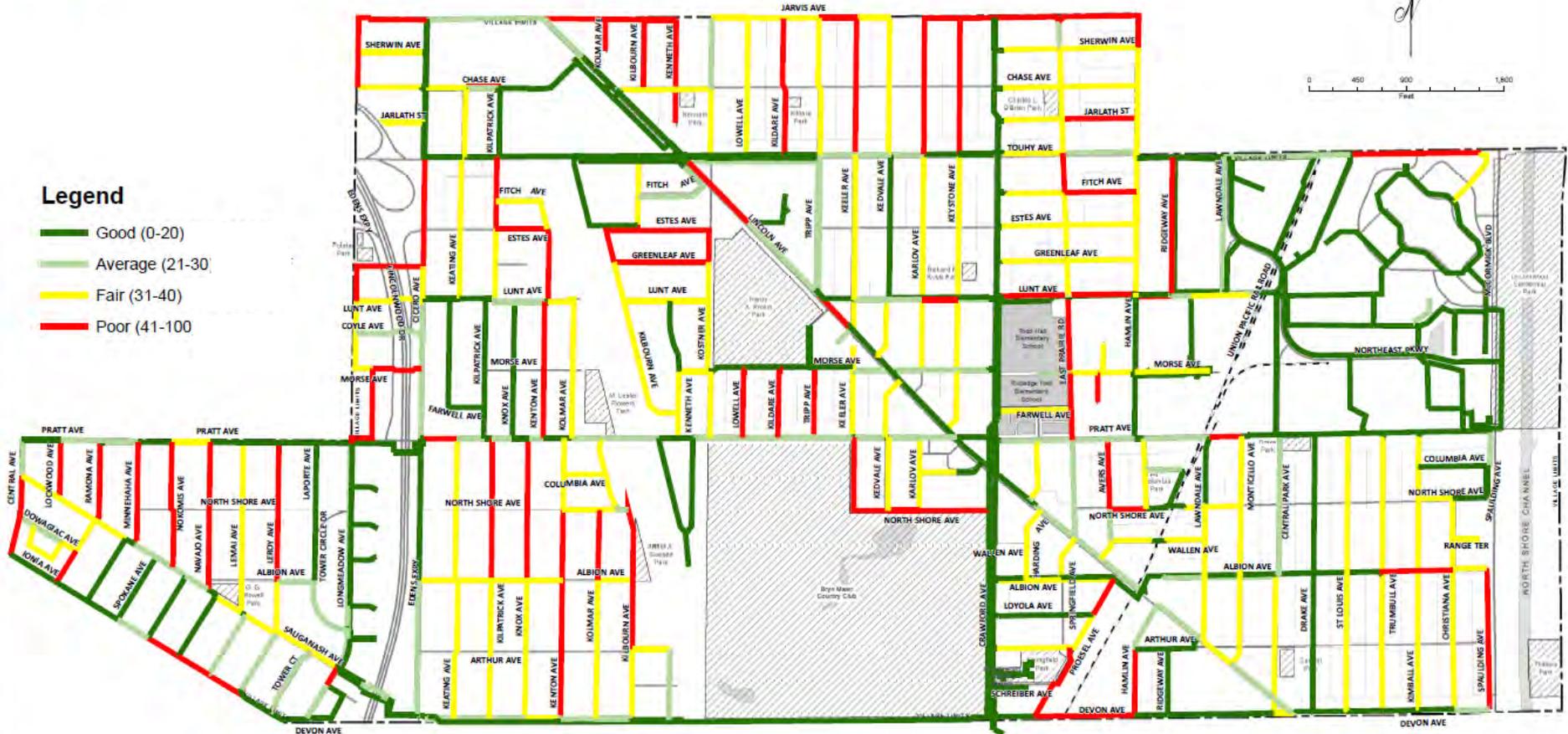
WATER MAIN ASSESSMENT

2017



Legend

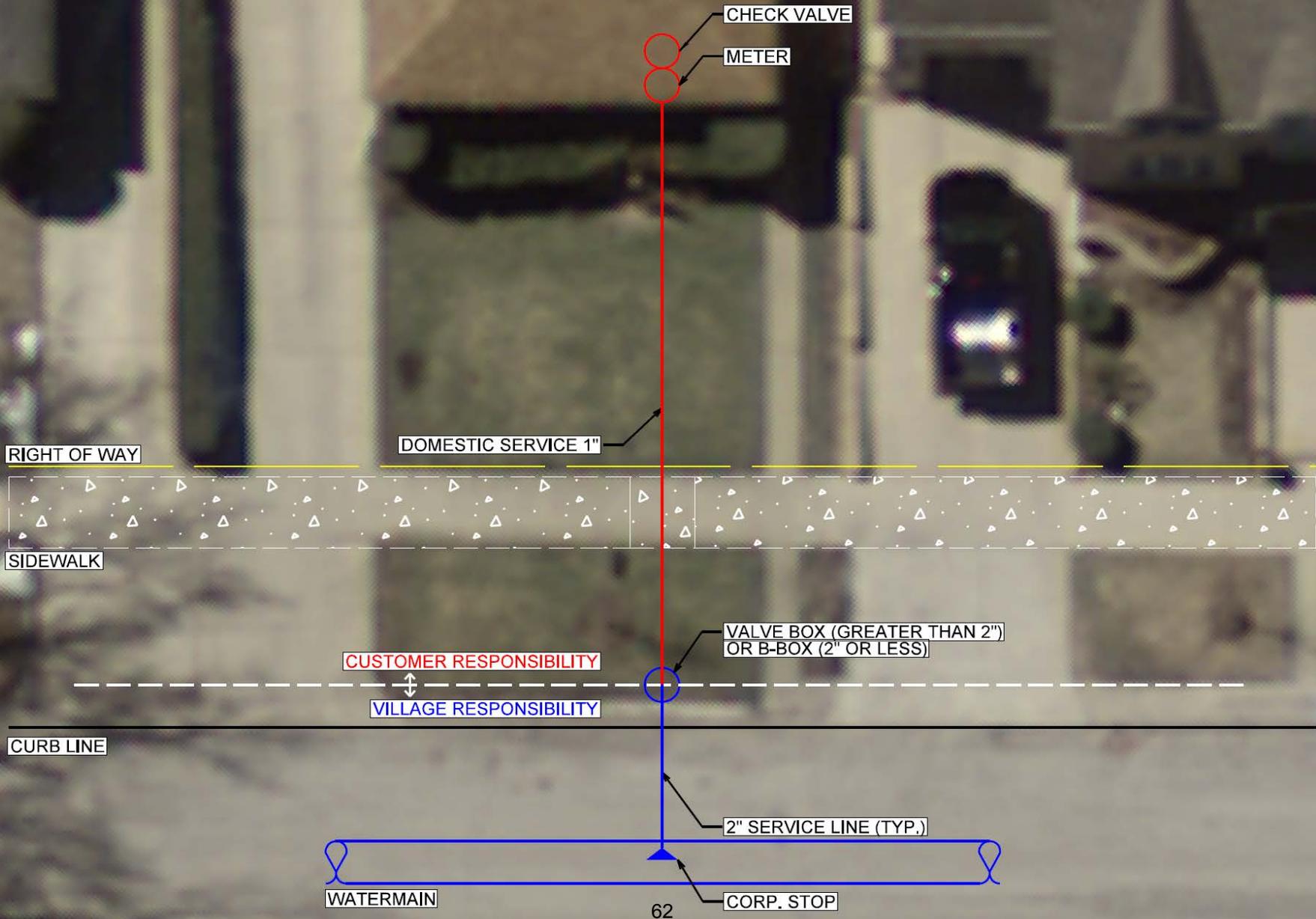
- Good (0-20)
- Average (21-30)
- Fair (31-40)
- Poor (41-100)



Water Main Summary

- Typical Replacement Section
 - Typically 8” ductile iron main (size will vary)
 - New 1” water service up to B-Box/Meter Pit, tie into existing service on private side of B-Box/Meter Pit
 - Valves, fire hydrants
 - Asphalt pavement patch over trenching locations in roadway
- Recommended Improvements
 - Replace POOR mains first (\$7.8M)
 - Selecting water main replacement in conjunction with pavement condition

TYPICAL RESIDENTIAL WATER SERVICE



Water Service Lines

- Water main replacement projects typically include replacement of service lines from the main to the property line
- The IEPA strongly encourages that lead service lines be completely replaced
- Service Line Replacement Options
 1. Village replace the entire service line (\$1,500 ea., \$5.7 million for the entire system)
 2. Resident replace their section of the service line, using the Village's contractor
 - **Staff recommendation**

Program Summary

Program	Water Main Replacement
Proposed Duration	8 Years
Estimated Total Program Cost	\$7.8 Million
Estimated Annual Program Cost	\$975,000
Estimated Annual Cost per Resident (over 20 years)	\$30.98
End Goal	All Water Mains Rated as “Poor” Replaced

ALLEY PROGRAM

Alley Evaluation

- Infrastructure Assessment Scope
 - CBBEL performed a visual analysis of all Village owned alleys
- Using a qualitative analysis, alleys were rated based on
 - Rideability
 - Pavement Condition
 - Drainage



Good Alley

N of W. Devon Ave. (W of N. Trumbull Ave.)



Average Alley

N of W. Touhy Ave.



Fair Alley

N of W. Devon Ave. (E of N. Trumbull Ave.)



Poor/Unpaved Alley

N of W. Pratt Ave.

Alley Assessment

Rating	Length (mi)	Length (%)
Good	0.1	1
Average	0.7	7
Fair	0.8	9
Poor (Unpaved)	7.5	83
TOTAL	9.1	

Alley Assessment (Commercial)

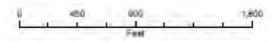
Rating	Length (mi)	Length (%)
Good	0.1	4
Average	0.4	27
Fair	0.8	60
Poor (Unpaved)	0.1	9
TOTAL	1.4	

VILLAGE OF LINCOLNWOOD

COOK COUNTY, ILLINOIS

ALLEY ASSESSMENT

2017

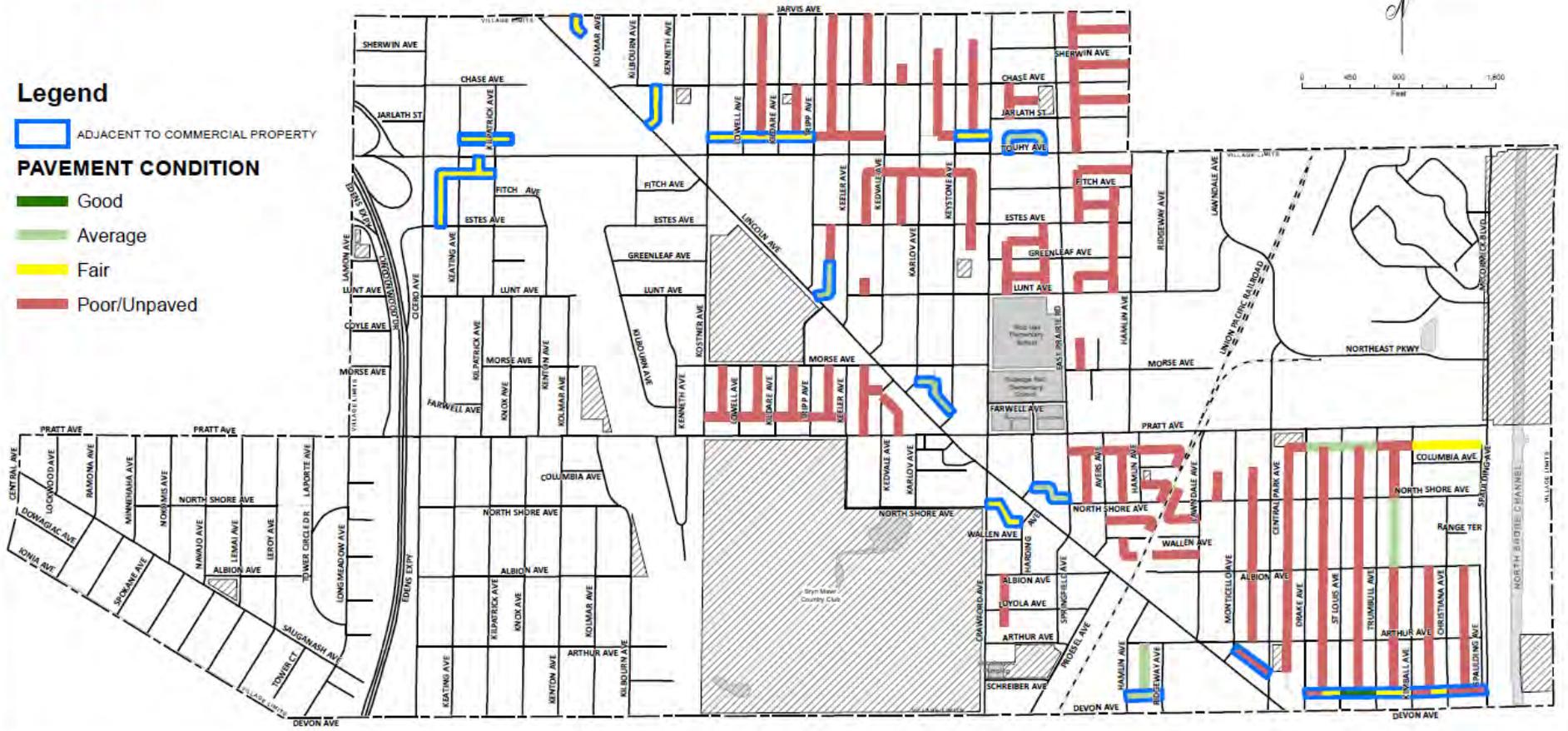


Legend

 ADJACENT TO COMMERCIAL PROPERTY

PAVEMENT CONDITION

-  Good
-  Average
-  Fair
-  Poor/Unpaved



Alley Summary

- Typical Replacement Section
 - Excavate 14" of existing gravel alley
 - Install concrete (8" thick) & stone (6" thick)
 - Replace 2' of driveway to garages
 - Minor drainage improvements
- Replacement Options
 - Asphalt cost may be less than concrete, but will require more maintenance, and have a shorter life
- Recommended Improvements
 - Resurface existing asphalt alleys (\$770,000)
 - Convert existing alleys in commercial areas that are gravel or contiguous to a gravel alley to concrete (\$634,000)
 - Alley North of Devon from Drake to McCormick, alley north of Lincoln from Monticello to Central Park

Program Summary

Program	Alley Paving
Proposed Duration	10 Years
Estimated Total Program Cost	\$1.4 Million
Estimated Annual Program Cost	\$140,000
Estimated Annual Cost per Resident (over 20 years)	\$5.56
End Goal	Commercial Alleys Paved, Paved Alleys Resurfaced

Next Steps

- Staff is seeking feedback on the proposed infrastructure program

Program	Estimated Total Cost
Roadway Resurfacing	\$34,700,000
Sidewalk Infill	\$3,200,000
Alley Improvement	\$1,400,000
Water Main Replacement	\$7,800,000
Total	\$47,100,000
Estimated Annual Cost per Resident (Over 20 Years)	\$187.06

- If the Committee does not object to the scope of the program, a meeting will be scheduled to discuss funding options

Village of Lincolnwood Infrastructure Committee

April 12, 2018

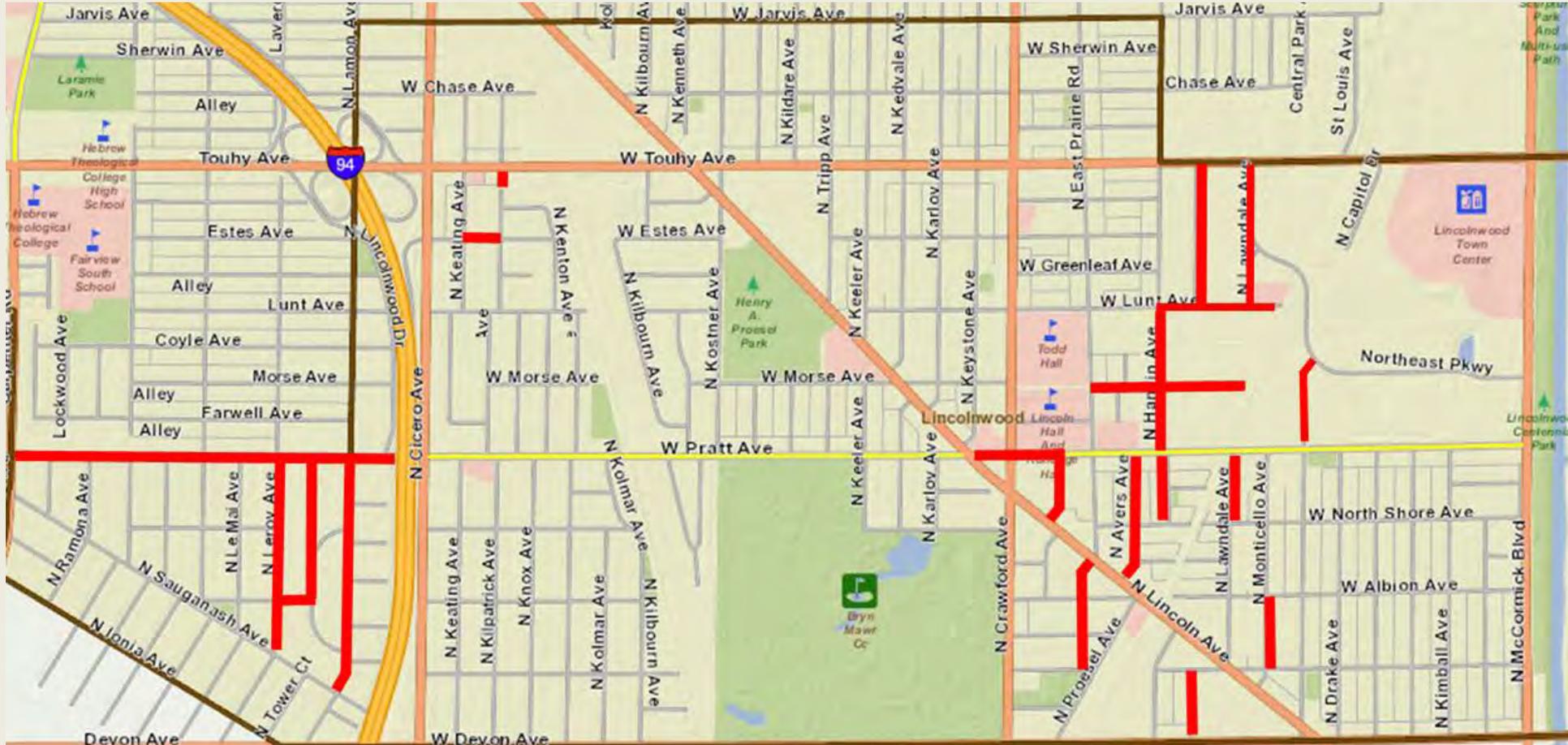
Follow Up from Previous Meeting

- Review the estimated quantity of streets which would need total reconstruction and include an assumption in the overall program cost
- Verify anticipated roadway lifespan
- Review narrow carriage walks for possible removal
- Evaluate hiring an in-house crew to perform roadway work
- Evaluate the cost of replacing all 1920s water mains
- Demonstrate how cost estimates were developed

Reconstruction Assumption

- 1997-2002 roadway program
 - Approx. 10% of the streets were reconstructed
 - 4% included streets that were widened and Pratt Ave
 - 6% were reconstructed due to poor roadway conditions
- Village Engineer estimates 5% may require reconstruction
 - Based on age of streets (16-21 years old)
 - Quantity of streets reconstructed during the last program
- Reconstruction assumption adds **\$1.45 million** to the overall program cost estimate

1997-2002 Reconstruction



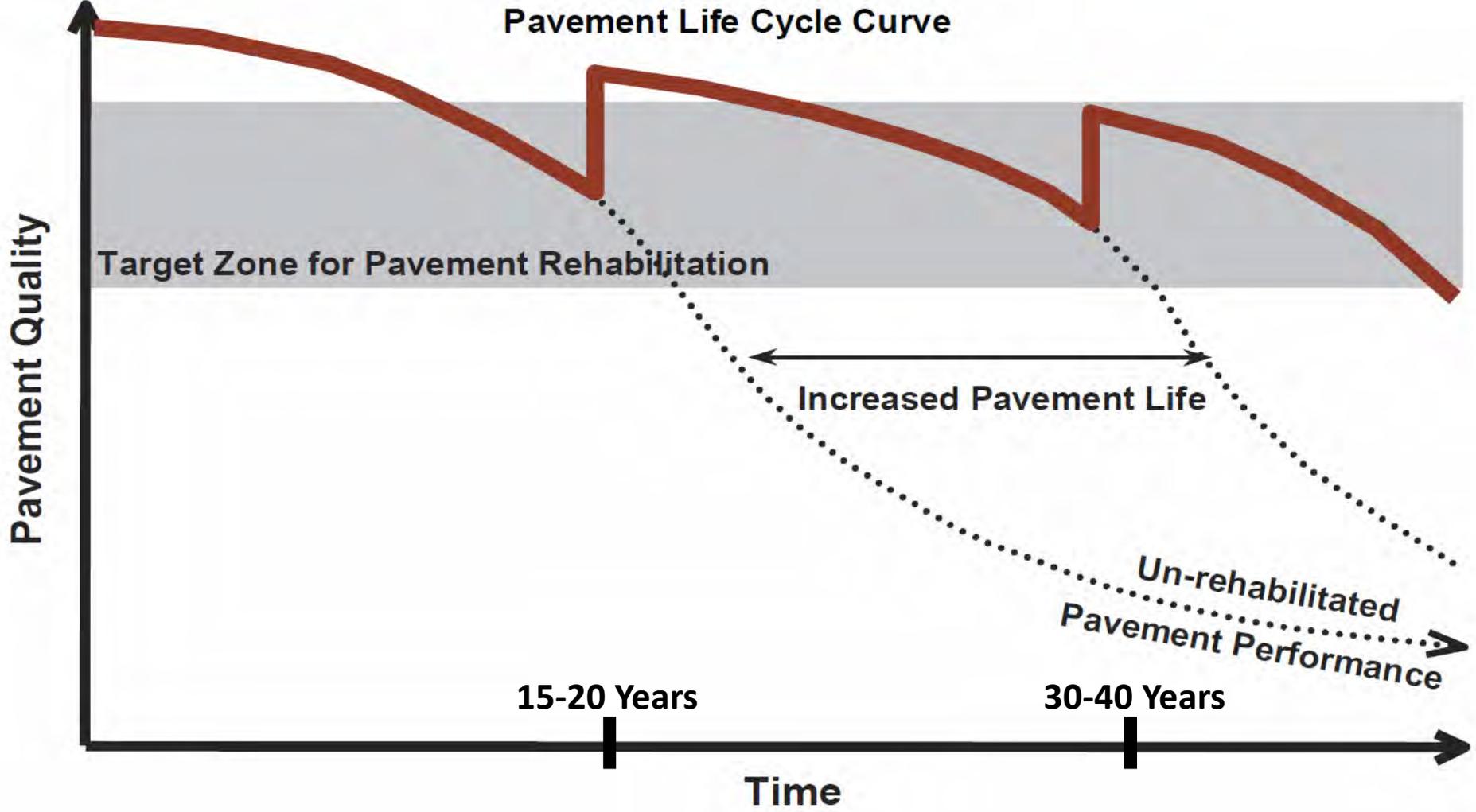
 Reconstructed Street

Roadway Lifespan

Surrounding Community Resurfacing Cycle

Community	Resurfacing Cycle Goal
Glenview	20 Years
Morton Grove	15-17 Years
Niles	As Needed
Park Ridge	20 Years
Skokie	20 Years

- IDOT's Bureau of Design Manual calls for asphalt pavement to be designed for a 20 year life
- Engineering experience states that 20 years is the average life
 - Weather and the volume and type of traffic can affect the actual life of a road's surface⁷⁸





Good Pavement – Resurfaced in 2016
W. Pratt Ave. (W of N. Crawford Ave.)



Average Pavement – Resurfaced in 2011
W. Pratt Ave. (E of N. Crawford Ave.)



Fair Pavement – Resurfaced in 2002
N. Navajo Ave.



Poor Pavement – Reconstructed in 2000
N. Longmeadow Ave.

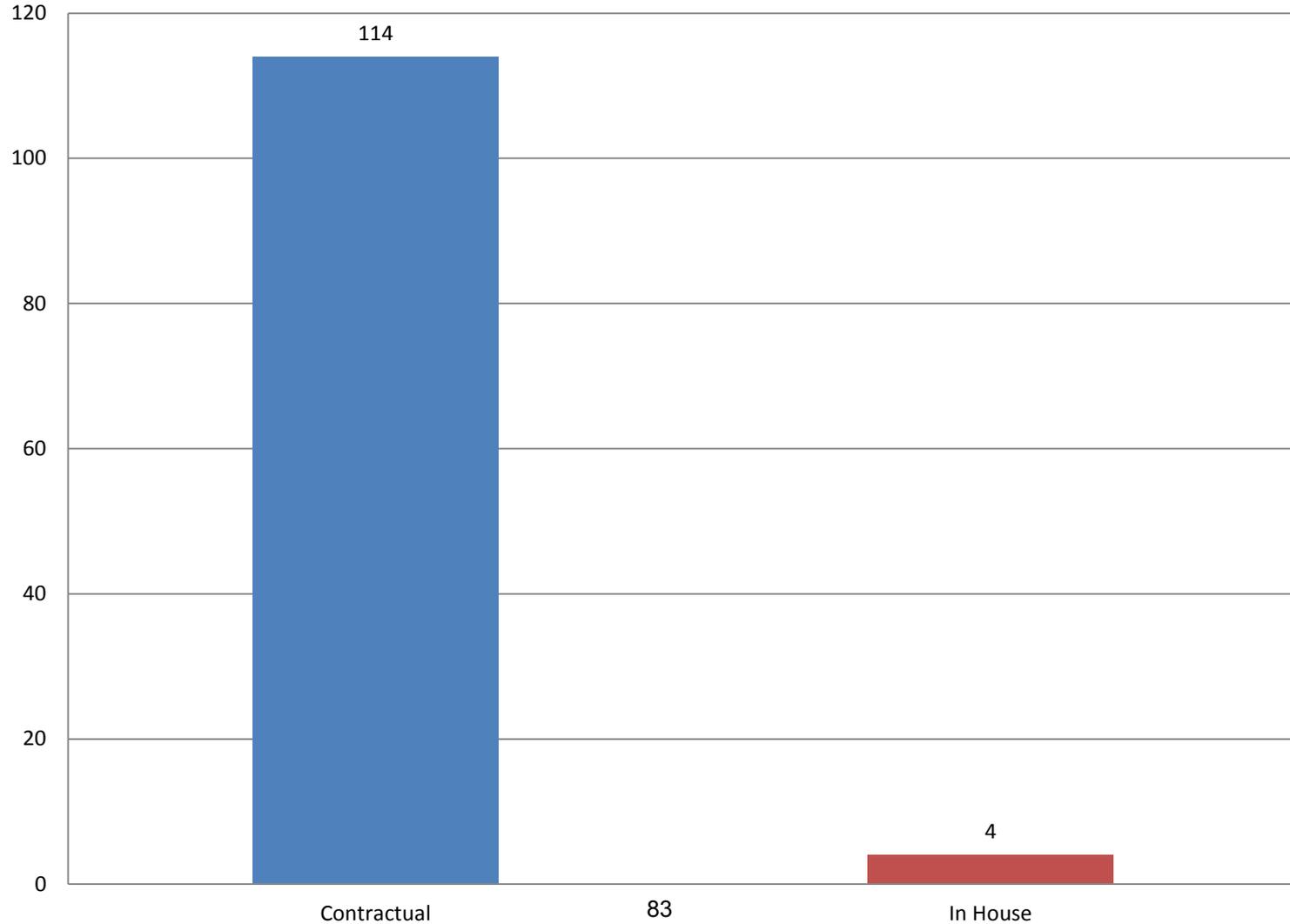
Narrow Carriage Walks



Narrow Carriage Walk Removal

- The sidewalk survey focused on compliant vs. non-compliant width and measurements of each sidewalk were not taken
 - Since the last meeting, a sample of streets was taken and extrapolated to the entire community
- Village Engineer estimates 8%-10% of the non-compliant carriage walk is 1-2 feet in width
- Removal is estimated to cost **\$400,000**
 - Removal cost is in addition to the roadway program
- Staff recommends not moving forward with removal

No. of Municipalities that Resurface Roadways In-House vs. Contractually Municipalities in Cook and Lake Counties



In-House Paving Crew

No. and Classification of Employees

Employee Class	Status	Qty.	Responsibilities
Superintendent	Full Time	1	Oversee and coordinate the work of the crew. Supervise the work of the full time staff during the non-construction season.
Coordinator	Full Time	1	Coordinate resident correspondence and respond to resident inquiries. Manage the payment of invoices associated with material purchase and equipment leasing.
Mechanic	Full Time	1	Maintain equipment associated with the roadway improvement program.
Equipment Operators	Full Time	3	Operate paving equipment, rollers, grinder, Gradall, and skid steer. Pour and form concrete. During the non-construction months, they would assist with other Departmental operations.
Laborer	Seasonal	2	Assist with paving operations, rake asphalt, assist with setting up concrete forms, and perform traffic control.
Truck Drivers	Seasonal	8	Haul asphalt from the asphalt plant to the job site. Haul spoils from the job site to the dump.

Annual Cost: Approx. \$1.4 million

In-House Paving Crew Equipment and Materials

Equipment (Most is Rented)

- Paver
- Roller (x2)
- Dump Trucks (x8)
- Grinder
- Skid Steer (w/ grinder attachment)
- Gradall
- Traffic Control Equipment (e.g. barricades, arrow boards, message boards)
- Small Tools

Annual Cost: Approx. \$400,000

Materials

- Asphalt
 - Surface Course
 - Polymerized Level Binder
- Concrete for Curbs and Sidewalk
- Stone
- Sod
- Pavement Markings
- Frames for Sewer Structures
- Tipping Fees for Material Disposal
- Fuel

⁸⁵ Annual Cost: Approx. \$1.4 million

In-House Paving Crew Facility

- The Public Works Facility does not have sufficient space to house 16 employees and all of the required equipment and materials
- Approx. 20,000 square feet of industrial warehouse space will be needed
- Annual Cost: \$120,000 (leased)

In-House vs. Contractual Paving

Summary of Annual Costs

Item	In-House	Contractual
Labor	\$1,400,000	
Equipment	\$400,000	
Materials	\$1,400,000	
Facility	\$120,000	
Total Cost	\$3,320,000	

Whether the work is done in-house or via contractual assistance, engineering will still need to be procured to develop design plans and oversee construction to ensure conformance with the plans

Benefits of In-House Paving

- Flexibility of the crew
 - The crew could be reassigned to do other work (other than paving) or be quickly assigned to take on special paving projects (e.g. large scale bike path patching)
- Village control over the crew
 - The crew would be the Village's employees and required to adhere to our policies and procedures

Challenges with In-House Paving

- Quality of product - paving is limited to a short period of time each year so they are less skilled than a contractor
- Quantity of production - staff does the work less frequently so they are less efficient than a contractor
- If staff is reallocated to non-paving work, it may not be the best use of Village resources due to higher labor costs

Challenges with In-House Paving Cont.

- The Village's paving operations are expected to last 5 months each year, hiring highly qualified seasonal staff will be difficult since they would be able to work for a longer period of time in the private sector
- Warehouse space will need to be rented or a new facility constructed to store vehicles, tools, materials, and traffic control equipment
- The ability to use Motor Fuel Tax funds would be limited due to the State's requirement to competitively bid material costs
 - The chosen supplier could be located far away, which could lead to a loss in material as the asphalt cools and a loss in productivity as the truck drivers drive a long distance

1920s Water Main Replacement

Rating	Miles	Percent	Replacement Cost
Good	2.1	6.5%	\$1,800,000
Average	5.7	17.8%	\$4,800,000
Fair	14.9	46.4%	\$11,040,000
Poor	9.4	29.3%	\$7,010,000
Total	32.1		\$24,650,000

Funding options for the replacement of additional water mains will be discussed later in the presentation

Cost Estimate Development

- Cost estimates are based on similar projects recently bid by CBBEL
 - Include design, construction oversight, and contingency costs

Roadway Program (Cost per Linear Foot)

Type of Work	Material & Labor	Design 5%	Oversight 10%	Contingency 10%	Total Cost per LF
Resurface	\$128.00	\$6.40	\$12.80	\$12.80	\$160.00
Reconstruction	\$256.00	\$12.80	\$25.60	\$25.60	\$320.00

Roadways includes the cost for the following items:

- Street Resurfacing
- Spot Curb Replacement (30% of block)
- Spot Sidewalk Replacement (5% of block)
- ADA Improvements at Intersections

Cost Estimate Development Cont.

Sidewalk Program (Cost per Linear Foot)					
Type of Work	Material & Labor	Design 5%	Oversight 10%	Contingency 10%	Total Cost per LF
Remove/Replace	\$50.22	\$2.51	\$5.02	\$5.02	\$62.78
Install New	\$35.95	\$1.80	\$3.60	\$3.60	\$44.94
Remove Carriage Walk	\$13.33	\$0.67	\$1.33	\$1.33	\$16.66

Sidewalks includes the cost for the following items:

- Remove and replace existing sidewalks (i.e. widen to compliant width)
- Installation of new sidewalks (i.e. infill program)
- Removal of carriage walks

Cost Estimate Development Cont.

Alley Program (Cost per Linear Foot)					
Type of Work	Material & Labor	Design 10%	Oversight 10%	Contingency 10%	Total Cost per LF
Asphalt	\$76.92	\$7.69	\$7.69	\$7.69	\$100.00
Concrete	\$256.15	\$25.62	\$25.62	\$25.62	\$333.00

Alleys includes the cost for the following items:

- Resurfacing of asphalt alleys
- Conversion of alleys to concrete

Cost Estimate Development Cont.

Water Main Program (Cost per Linear Foot)

Type of Work	Material & Labor	Design 5%	Oversight 10%	Contingency 10%	Total Cost per LF
8-inch	\$110.00	\$5.50	\$11.00	\$11.00	\$140.00
10-inch	\$150.00	\$7.50	\$15.00	\$15.00	\$190.00
12-inch	\$200.00	\$10.00	\$20.00	\$20.00	\$250.00
16-inch	\$300.00	\$15.00	\$30.00	\$30.00	\$380.00
18-inch	\$350.00	\$17.50	\$35.00	\$35.00	\$440.00
20-inch	\$400.00	\$20.00	\$40.00	\$40.00	\$500.00

Water Mains includes the cost for the following items:

- Installation of various sized water mains
- Replacement of water services for which the Village is responsible

Infrastructure Program Goals Discussed on 3/15/18

- Establish a resurfacing cycle for all residential streets
- Infill sidewalks where there is neighbor support
- Convert gravel alleys adjacent to commercial uses to pavement and resurface existing asphalt alleys
- Replace all water mains rated as “Poor”

Program Cost Summary

Program	Annual Cost*	Total Cost
Road Resurfacing	\$3,470,000	\$34,700,000
Recon. Assumption	\$145,000	\$1,450,000
Sidewalk Infill	\$320,000	\$3,200,000
Alley Program	\$140,000	\$1,400,000
<u>Road Funds Total</u>	<u>\$4,075,000</u>	<u>\$40,750,000</u>
Water Main Replacement	\$780,000	\$7,800,000
<u>Total – All Funds</u>	<u>\$4,855,000</u>	<u>\$48,550,000</u>

*Annual costs are an average over 10 years and may be different based on the actual projects selected for each individual year

PROGRAM FUNDING

ROADWAY IMPROVEMENT PROGRAM

Program Funding

- 2007 Program: “Pay-As-You-Go”
 - \$600,000 annually, across 41 miles
 - Will not address all Lincolnwood roads until 2077
 - Some roads will reach almost four times their life cycle on this schedule
- A combination of bonds and revenue enhancements will be needed to fund the proposed 10-year program
 - \$4.075 million per year (\$40.75 million total)
 - Current revenue would fund debt service on \$8 million in bonds
- The MFT and Transportation Improvement Funds currently have a combined fund balance of \$2.5 million

Funding Options

- Roadway program includes street resurfacing, alley improvements, and infilling sidewalk gaps
- \$40.75 million in expenditures– total over 10 years
 - Five bond issuances - \$8.25 million each
 - \$610,000 - \$3,175,000 in debt service
 - Each bond issuance adds approximately \$600,000 - \$660,000 in debt service
 - Existing revenue cannot support the debt service beyond the first bond issuance
- Water revenues cannot pay for road improvements that do not have a direct nexus to a water project
 - Water revenue could pay for the road patch over a new water main, but not the resurfacing of the rest of the street
- Special Service Areas (SSA) could be established for some improvements (e.g. alley paving)

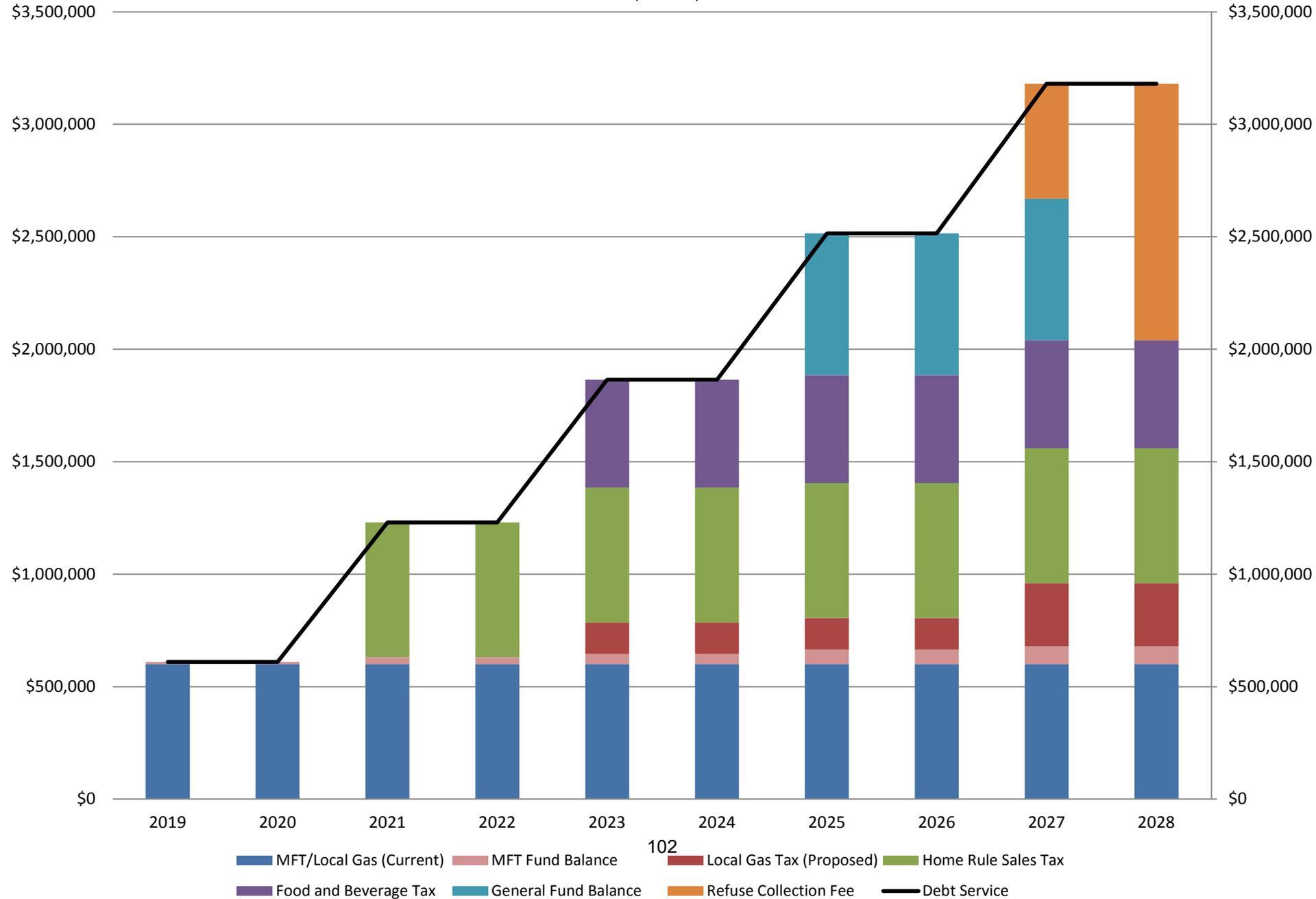
Revenue Enhancement Alternatives

Option	Current	Proposed Increase	Estimated Annual Additional Revenue
Home Rule Sales Tax	1%	0.25%	\$600,000
Local Gas Tax	\$0.05	\$0.01 per gallon	\$140,000
Food and Beverage Tax	1%	1%	\$480,000
Refuse Service Fee	Paid for with General Fund revenue	\$75 per quarter, phased in over four years	\$1,140,000 (after the fourth year)
Total Additional Revenue			\$2,360,000

- \$2.68 million additional revenue needed for Road Fund
 - Each bond adds \$600,000 - \$660,000 in debt service
 - 5 bonds are needed for all of the required improvements
- Before enhancing revenue, the Village will consider the current economic conditions and any development that may have occurred

Debt Service vs. Revenue Enhancement Options

Infrastructure Report & Improvement Plan



Home Rule Sale Tax

Surrounding Communities

Community	Rate
Chicago	1.25%
Evanston	1.00%
Glenview	0.75%
Lincolnwood	1.00%
Morton Grove	1.25%
Niles	1.25%
Skokie	1.25%

Local Gas Tax

Surrounding Communities

Community	Rate
Chicago	\$0.05
Evanston	\$0.04
Glenview	\$0.04
Lincolnwood	\$0.05
Morton Grove	\$0.04
Niles	\$0.04
Skokie	\$0.05

Food and Beverage Tax Surrounding Communities

Community	Rate
Chicago	0.25%
Evanston	n/a
Glenview	n/a
Lincolnwood	1.00%
Morton Grove	1.00%
Niles	1.00%
Skokie	2.00%

Refuse Service Fee

Infrastructure Report & Improvement Plan

Surrounding Communities

Community	Fee	Billing Method
Buffalo Grove	Yes	Hauler
Evanston	Yes	Hauler
Glencoe	Yes	Hauler
Glenview	Yes	Hauler
Highland Park	Yes	Hauler
Kenilworth	Yes	Hauler
Lincolnwood	No**	N/A
Morton Grove	Yes	Water bill
Mount Prospect	Yes	Water bill
Niles	No**	N/A
Northbrook	Yes	Hauler
Northfield	Yes	Hauler
Park Ridge	No**	N/A
Skokie	No*	N/A
Wilmette	Yes ¹⁰⁶	Water bill
Winnetka	No*	N/A

*In-House Collection

**General Fund

PROGRAM FUNDING

WATER MAIN REPLACEMENT PROGRAM

Water Main Replacement Program

- Program Goal: Replace all water mains rated as “Poor”
 - \$7.8 million total cost
- Pay as you go – 10 year program
 - \$780,000 per year
 - Current revenue is insufficient
- 20 year bonds
 - Four bond issuances
 - Anticipated start is 2021
 - Could be funded by wholesale water cost savings from purchasing water from Evanston
 - \$150,000 - \$620,000 for annual debt service
- The Water and Sewer Fund currently has a fund balance of \$1.8 million

Typical Water Bill

Account Statement						
ACCOUNT INFORMATION						
ACCOUNT: [REDACTED]						
SERVICE ADDRESS: [REDACTED]						
SERVICE PERIOD: 7/1/2017 to 9/30/2017						
BILLING DATE: 10/3/2017						
DUE DATE: 11/3/2017						
METER READING						
Serial No	Previous Reading		Current Reading		Cons	
	Date	Reading	Date	Reading		
35289980	6/25/2017	749	9/24/2017	766	17	
CURRENT CHARGES						
WATER USAGE					147.73	
CAPITAL IMPROVEMENTS					9.45	
WATER METER FUND					4.50	
DEBT SERVICE FUND					6.46	
SEWER USE					17.00	
TOTAL CURRENT CHARGES					185.14	

Item	Rate
Water Usage	\$8.69
Debt Service	\$0.38
<u>Sewer Use</u>	<u>\$1.00</u>
Total Variable Fees	\$10.07
Capital Improvements	\$9.45
<u>Water Meter Fund</u>	<u>\$4.50</u>
Total Fixed	\$13.95

Evanston Supply Rates

Infrastructure Report & Improvement Plan

(Per 1,000 Gallons)

Year	Rate
2019	\$1.44
2020	\$1.60
2021	\$1.63
2022	\$1.82
2023	\$1.86

- Village Board is considering a 39 year water supply agreement with the City of Evanston
- A transmission main needs to be constructed to the connection point in Evanston (North Shore Channel and Oakton Street)
 - Route study is ongoing
 - Estimated cost: \$10.5 million
- Total Estimated Annual Savings: \$1.2 million
 - Remaining Savings after debt service for transmission main: **\$500,000**

Water Rate Scenarios

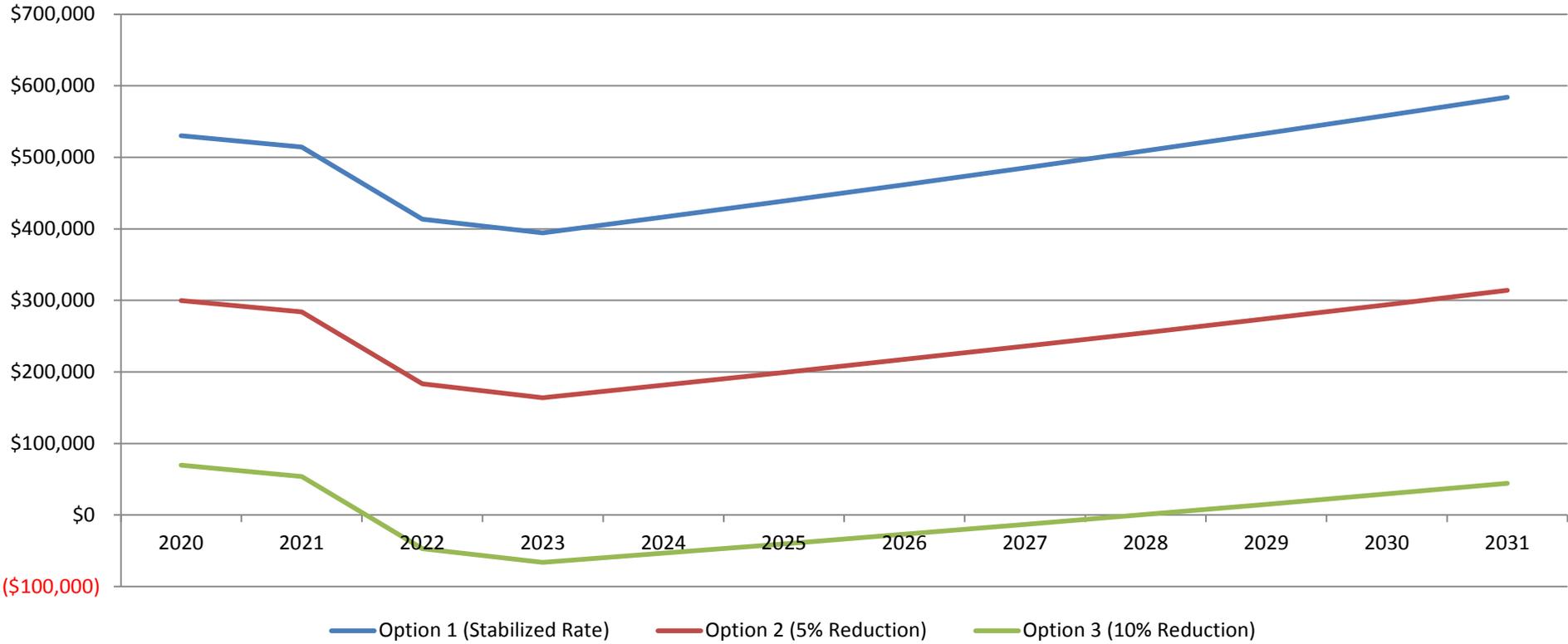
- Three scenarios concerning the Village's water rate were considered
 - Option 1: Stabilize the rate through 2023
 - Option 2: Reduce the rate by 5%, then stabilize through 2023
 - Option 3: Reduce the rate by 10%, then stabilize through 2023
- Rate reduction would only apply to the water user charge
- Following the stabilization period, the Village would increase rates at the same percentage as Evanston
 - Typically 2% annually

Effect of Water Rate Scenarios on Typical Water Bill

- Current total bill: \$185.14

Scenario	Savings	New Total Bill
Option 1 (Stabilize Rate)	\$0	\$185.14
Option 2 (5% Reduction)	\$7.39	\$177.76
Option 3 (10% Reduction)	\$14.77	\$170.37

Estimated Water Purchase Savings (Less Transmission Main Debt Service)



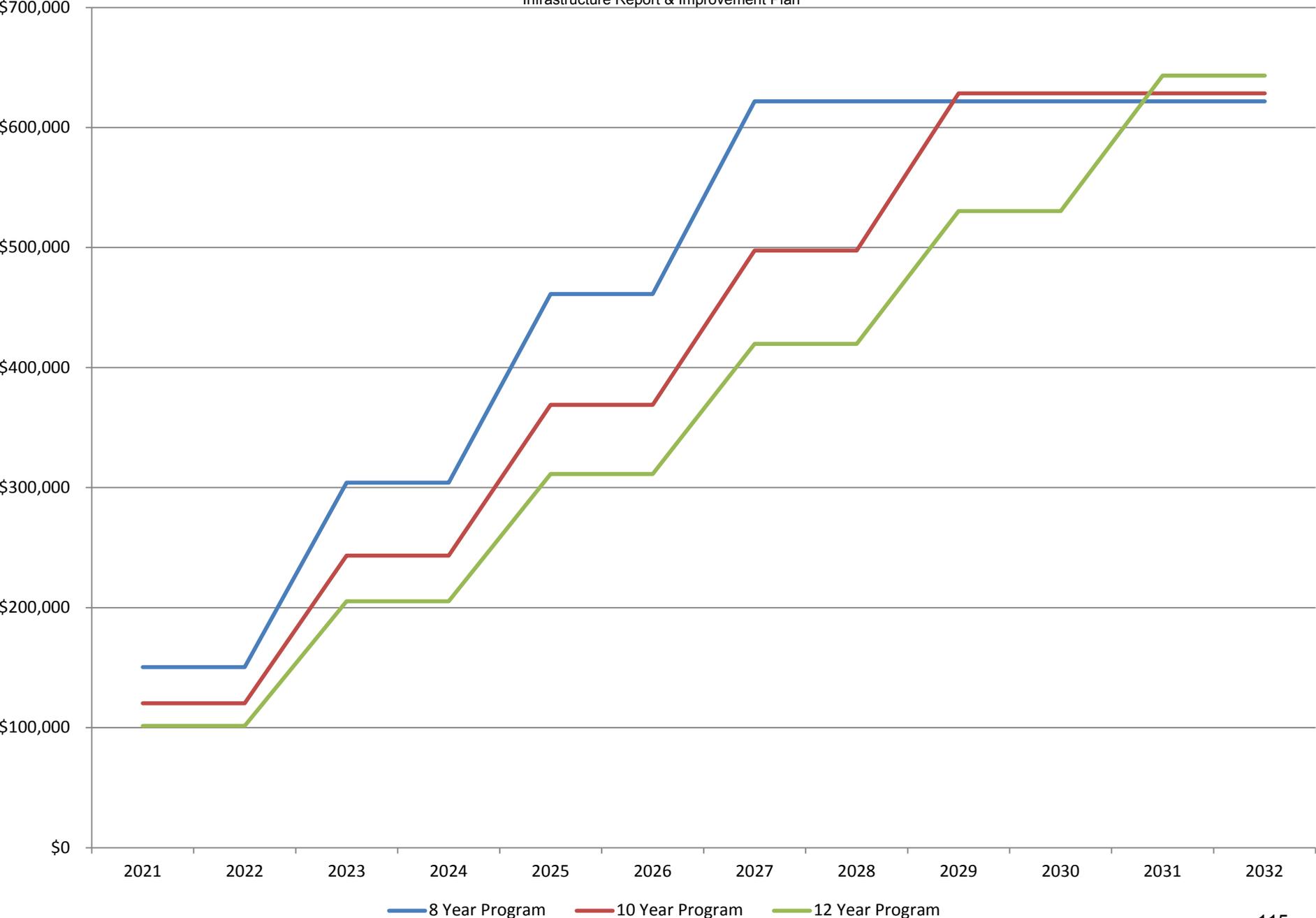
Reducing rates by 10% provides insufficient funds to pay for the transmission main

Water Purchase Cost Savings

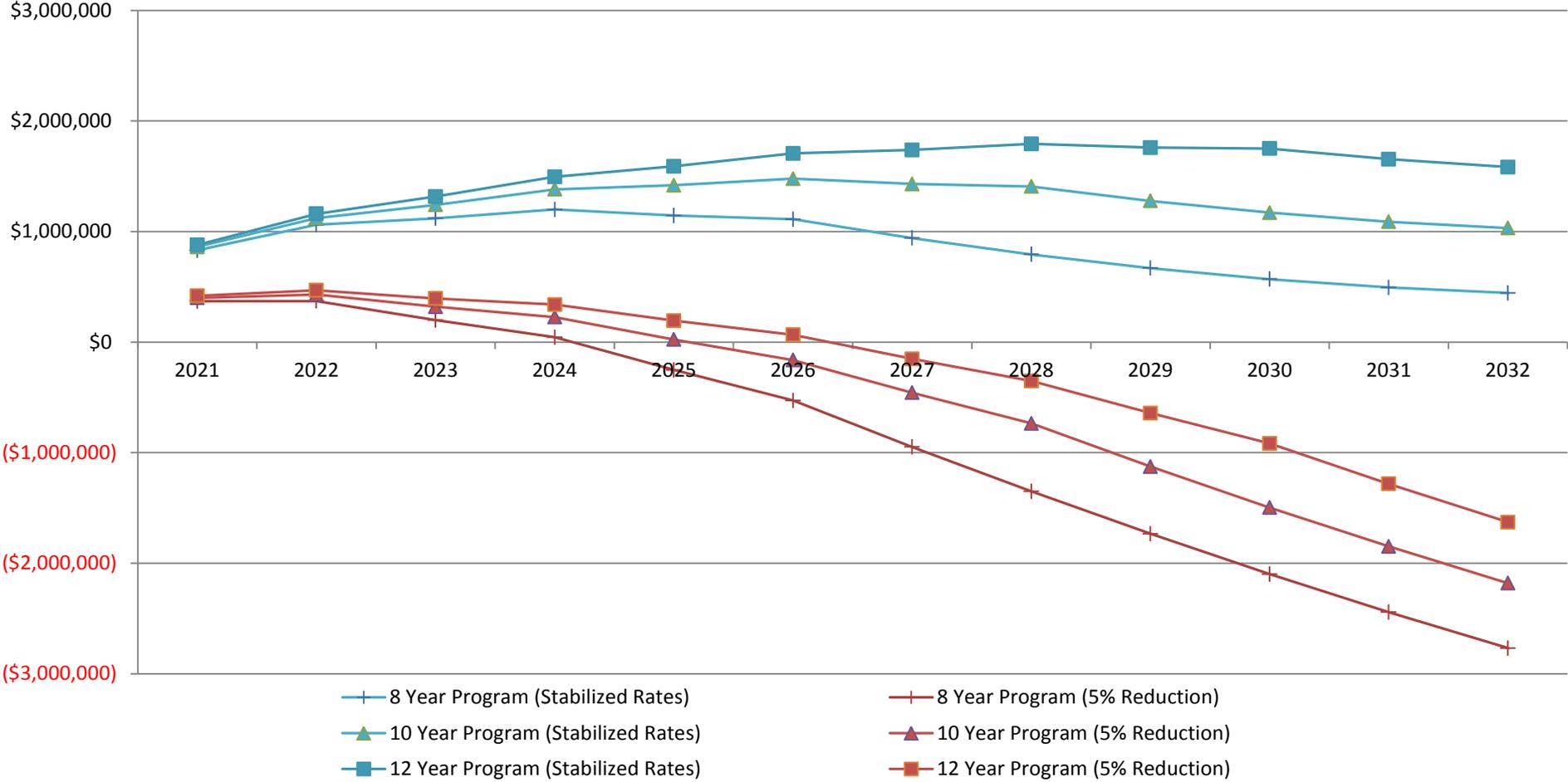
- Total Water Main Replacement Cost: \$7.8 million
- Sufficient funds will not be available to pay-as-you-go
- Water main program will start 1-2 years after the roadway program to allow for the connection to Evanston to be completed
- Three bonding scenarios were evaluated
 - Four issuances (8 year water main program, 10 year overall program)
 - Five issuances (10 year water main program, 12 year overall program)
 - Six issuances (12 year water main program, 14 year overall program)

Bond Issuance Options – 8, 10, and 12 Year Programs

Infrastructure Report & Improvement Plan



Ending Fund Balance - Comparing Program Lengths



If rates are reduced by 5%, larger rate increases will be needed to provide sufficient funds for debt service obligations

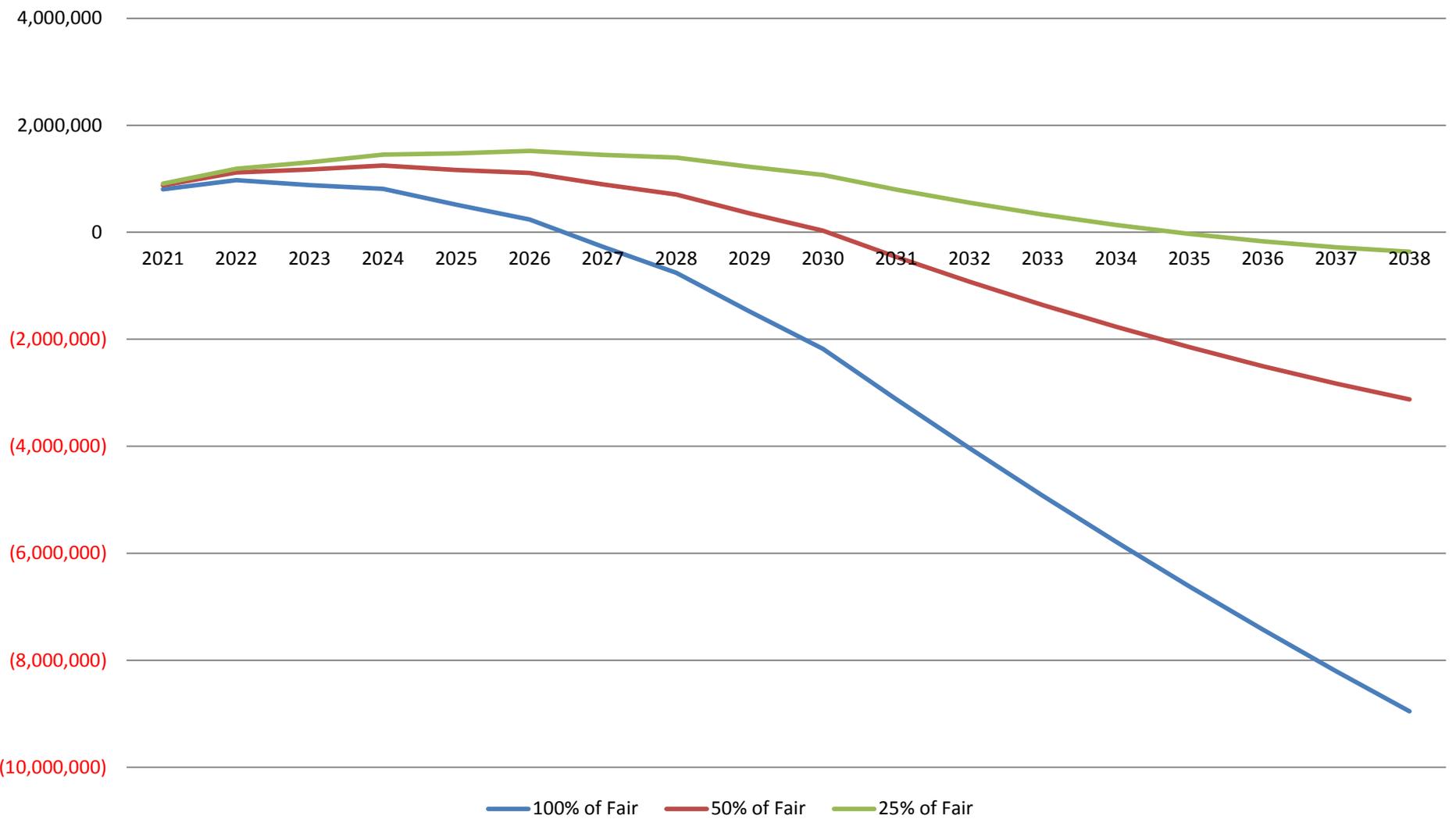
1920s Water Main Replacement

Rating	Miles	Percent	Replacement Cost
Good	2.1	6.5%	\$1,800,000
Average	5.7	17.8%	\$4,800,000
Fair	14.9	46.4%	\$11,040,000
Poor	9.4	29.3%	\$7,010,000
Total	32.1		\$24,650,000

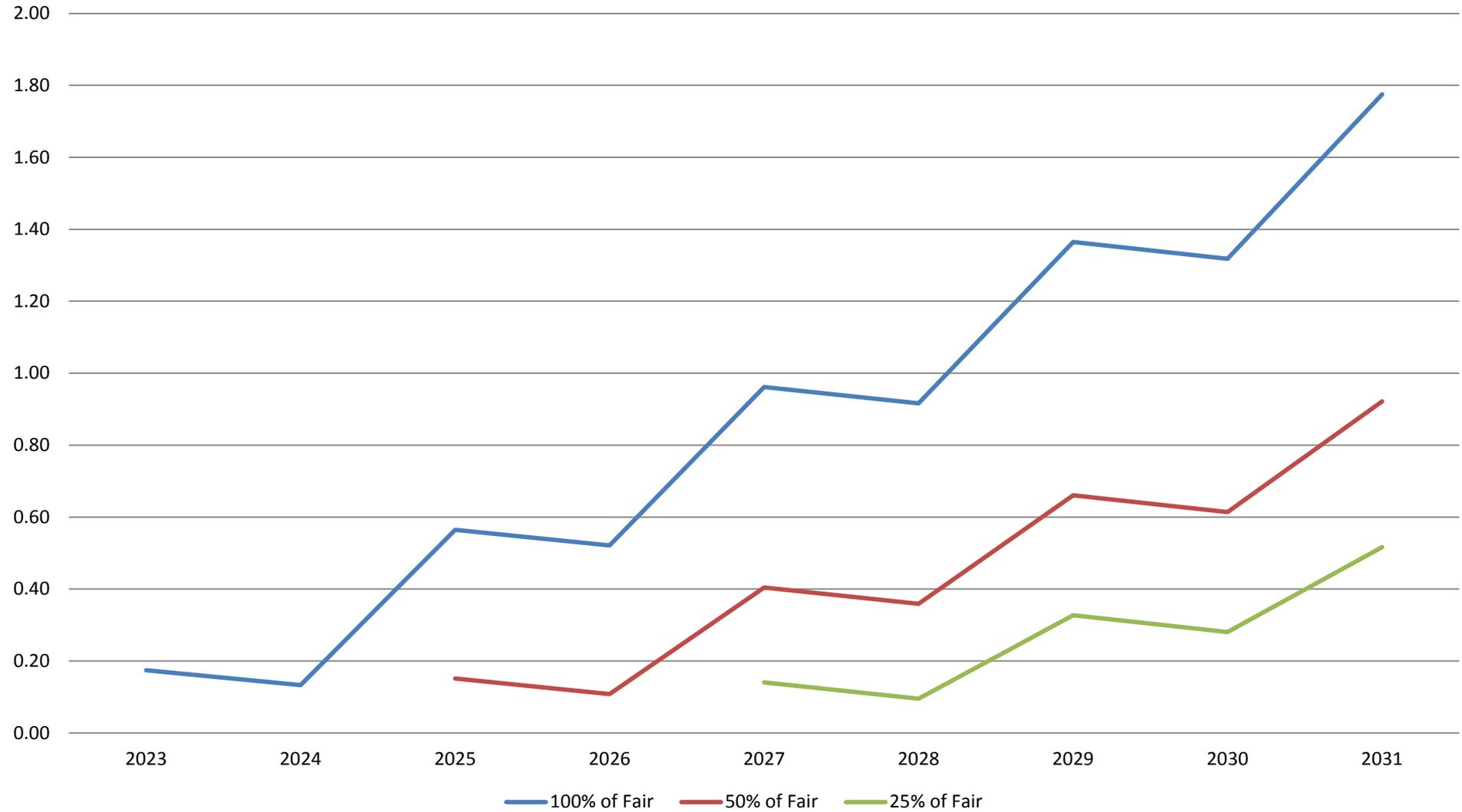
Three scenarios were evaluated to determine what could be afforded with the anticipated savings

1. All "Poor" water mains + 100% of "Fair" water mains built in 1920s
2. All "Poor" water mains + 50% of "Fair" water mains built in 1920s
3. All "Poor" water mains + 25% of "Fair" water mains built in 1920s

Year End Fund Balance "Fair" Water Main Replacements



Additional Rate Needed to Fund Debt Service for "Fair" Water Main Replacement



Next Steps

- Recommendation to the Village Board concerning:
 - Program Scope
 - Program Duration
 - Program Funding



Village of Lincolnwood Ad-Hoc Infrastructure Committee

April 30, 2018

Agenda

- Commercial Alley Improvement Alternatives
- Alternative Roadway Program Revenue Enhancement Strategy
- Water Main Replacement Program Refinement
- Draft Recommendation

COMMERCIAL ALLEY IMPROVEMENTS

Commercial Alley Paving Stormwater Impact

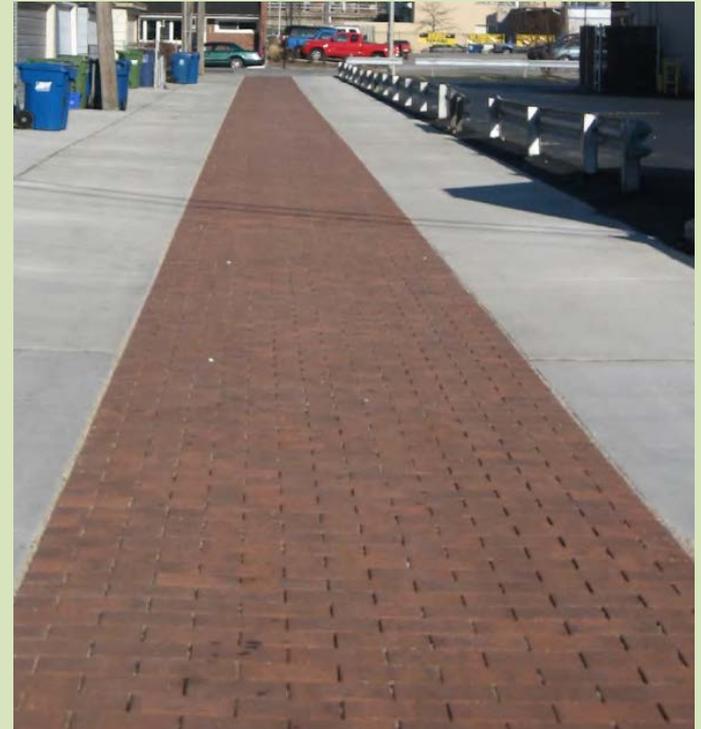
Infrastructure Report & Improvement Plan



- Total area – 0.36 acre
- US Department of Agriculture identifies the pervious nature of soils in urban areas
 - Gravel Alley – Impervious Curve Number of 90
 - Paved Road/Alley/Parking Lot – Impervious Curve Number of 98
 - Paving commercial alleys creates a relatively minor increase in imperviousness
- To offset in the minor increase in imperviousness, open bottom catch basins could be installed to allow infiltration of rainwater

Commercial Alley Paving Permeable Pavers

- Includes concrete alley with a trough of permeable pavers through the center
- Allows stormwater to infiltrate into the ground
- Includes an overflow drain into the sewer
- 25% cost increase over concrete alleys
 - \$800,000 total
(compared to \$634,000)



ROADWAY PROGRAM FUNDING

Roadway Program

Revenue Enhancements

- Existing MFT/Local Gas Tax Revenue: \$600,000
- Total Program Cost:
- Five Bond Issuances - \$8.25 million each
 - \$610,000 (1st bond) - \$3,175,000 (cumulative of all bonds) in annual debt service

Roadway Program

Revenue Enhancement

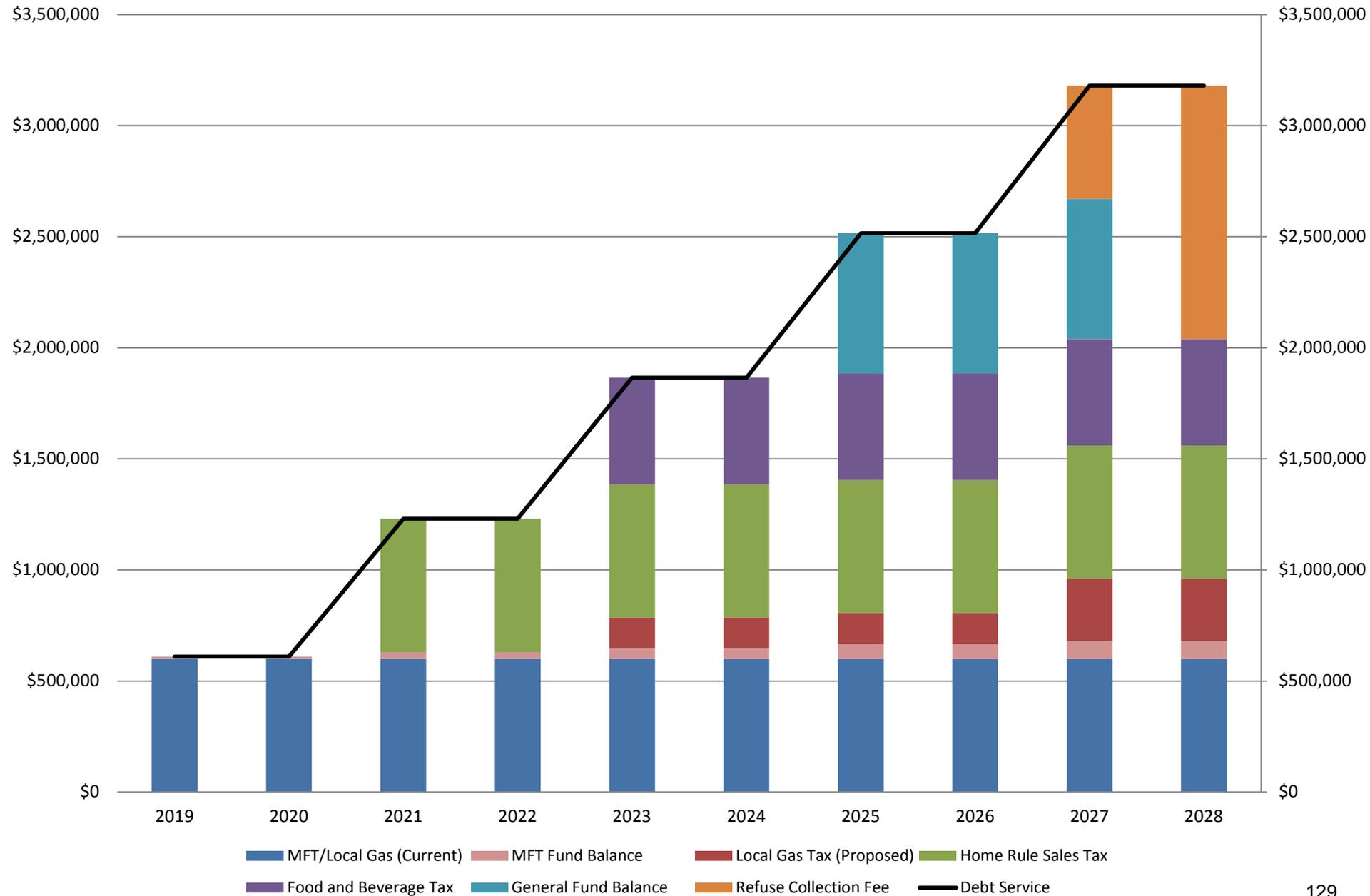
Option	Current	Proposed Increase	Estimated Annual Additional Revenue
Home Rule Sales Tax	1%	0.25%	\$600,000
Local Gas Tax	\$0.05	\$0.01 per gallon	\$140,000
Food and Beverage Tax	1%	1%	\$480,000
Refuse Service Fee	Paid for with General Fund revenue	\$75 per quarter, phased in over four years	\$1,140,000 (after the fourth year)
Total Additional Revenue			\$2,360,000

- \$2.68 million additional revenue needed for Road Fund
 - Each bond adds \$600,000 - \$660,000 in debt service
 - 5 bonds are needed for all of the required improvements
- Before enhancing revenue, the Village will consider the current economic conditions and any development that may have occurred

Debt Service vs. Revenue Enhancement Options

Infrastructure Report & Improvement Plan

Proposed Method (4/12/18)



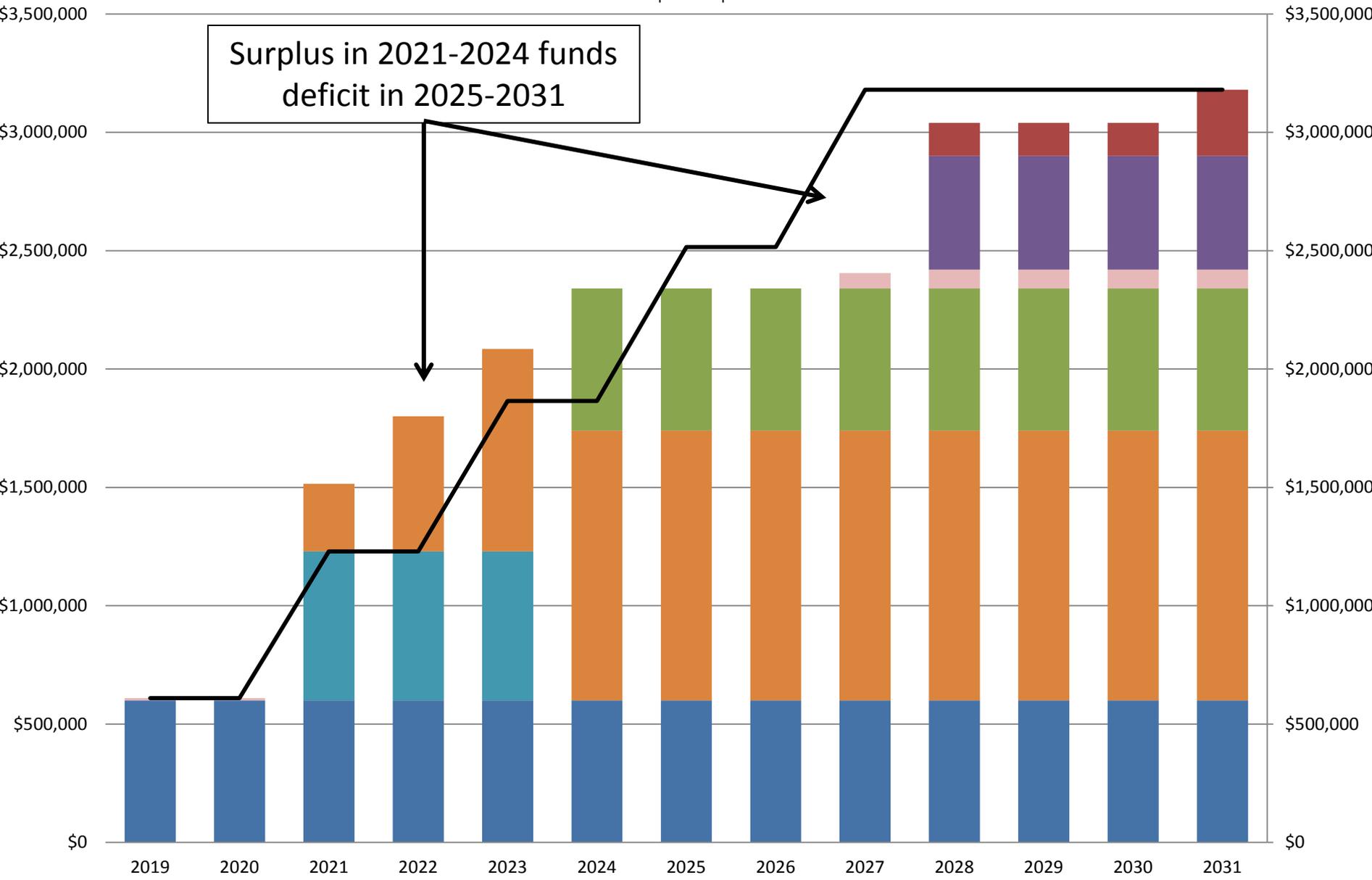
Roadway Program Revenue Enhancement Alternative

- On April 12th, the Committee requested staff evaluate whether Home Rule Sales Tax, Food and Beverage Tax, and Local Gas Tax increases could be delayed if refuse fee was implemented earlier

Alternative Revenue Enhancement

Infrastructure Report & Improvement Plan

Surplus in 2021-2024 funds
deficit in 2025-2031



■ MFT/Local Gas (Current)
 ■ General Fund Balance
 ■ Refuse Collection Fee
 ■ Home Rule Sales Tax
■ MFT Fund Balance
 ■ Food and Beverage Tax
 ■ Local Gas Tax (Proposed)
 — Debt Service

Roadway Program Revenue Enhancement Alternative

- Implementing refuse fee in 2021 allows other tax increases to be delayed
 - Home Rule Sales Tax: 2024 (rather than 2021)
 - Food and Beverage Tax: 2028 (rather than 2023)
 - Local Gas Tax: 2028 (rather than 2023)
- Refuse fee is solely paid by residents; whereas the identified taxes are also paid by visitors
 - Due to this, staff recommends the initial revenue enhancement model

WATER MAIN REPLACEMENT PROGRAM REFINEMENT

Water Main Replacement Program Refinement

- On April 12th, the Committee requested staff evaluate replacing some water mains prior to 2021
 - If the program is approved, staff anticipates beginning design at the start of next fiscal year (5/1/19)
 - Due to design and permitting timeframe restraints, insufficient time will be available to replace water mains in 2019
- First project in 2020, as long as Village is connected to an alternative supplier
 - \$300,000 project cost
 - Funded through reserves
 - Replaces two priority sections of main

1920s Water Main Replacement

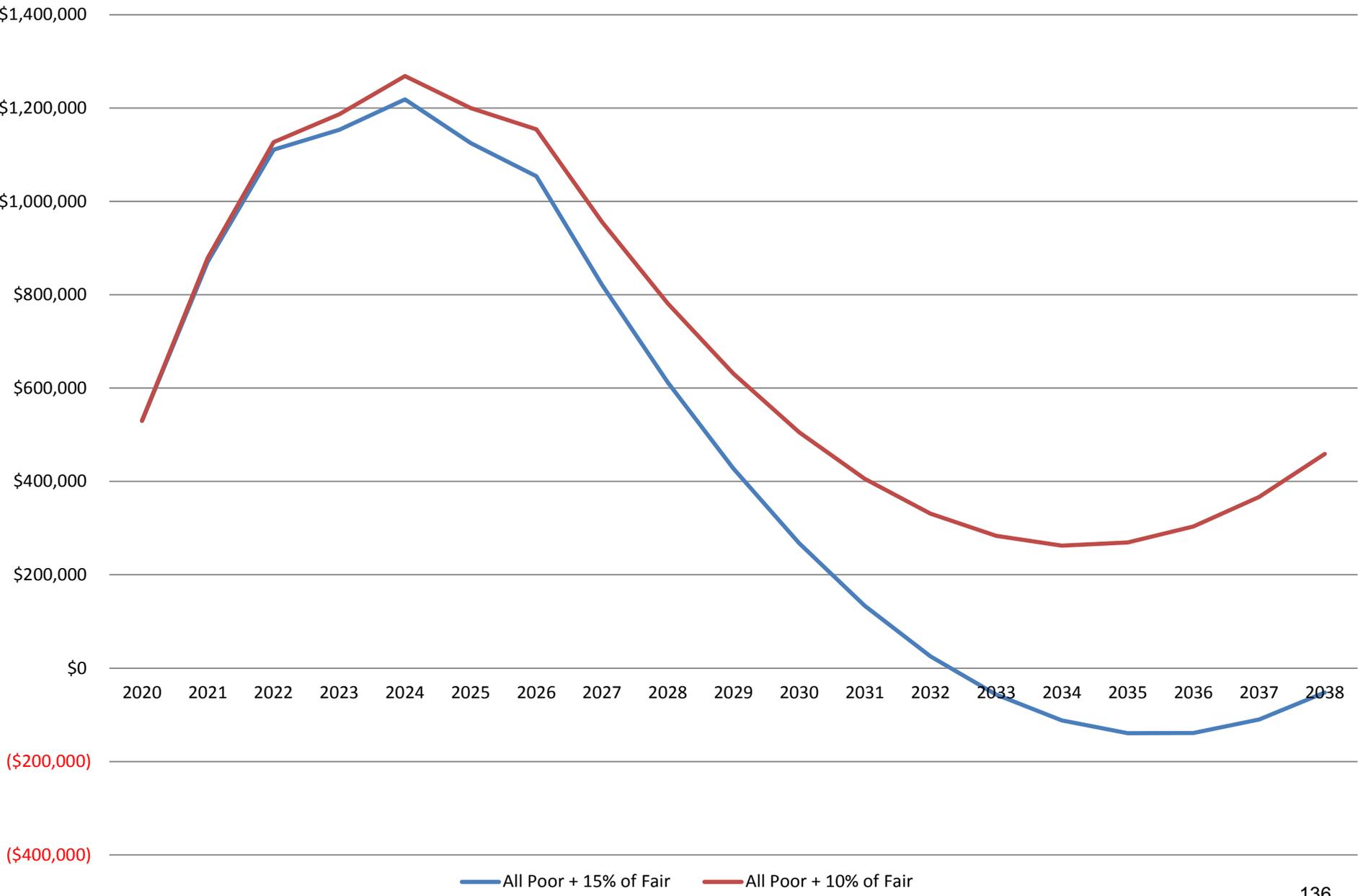
Rating	Miles	Percent	Replacement Cost
Good	2.1	6.5%	\$1,800,000
Average	5.7	17.8%	\$4,800,000
Fair	14.9	46.4%	\$11,040,000
Poor	9.4	29.3%	\$7,010,000
Total	32.1		\$24,650,000

- On April 12th, staff demonstrated that the anticipated savings would be insufficient to fund 25% or more of the “Fair” water mains
- The Committee requested staff evaluate replacement of smaller amounts of “Fair” water mains

Year End Fund Balance

Infrastructure Report & Improvement Plan

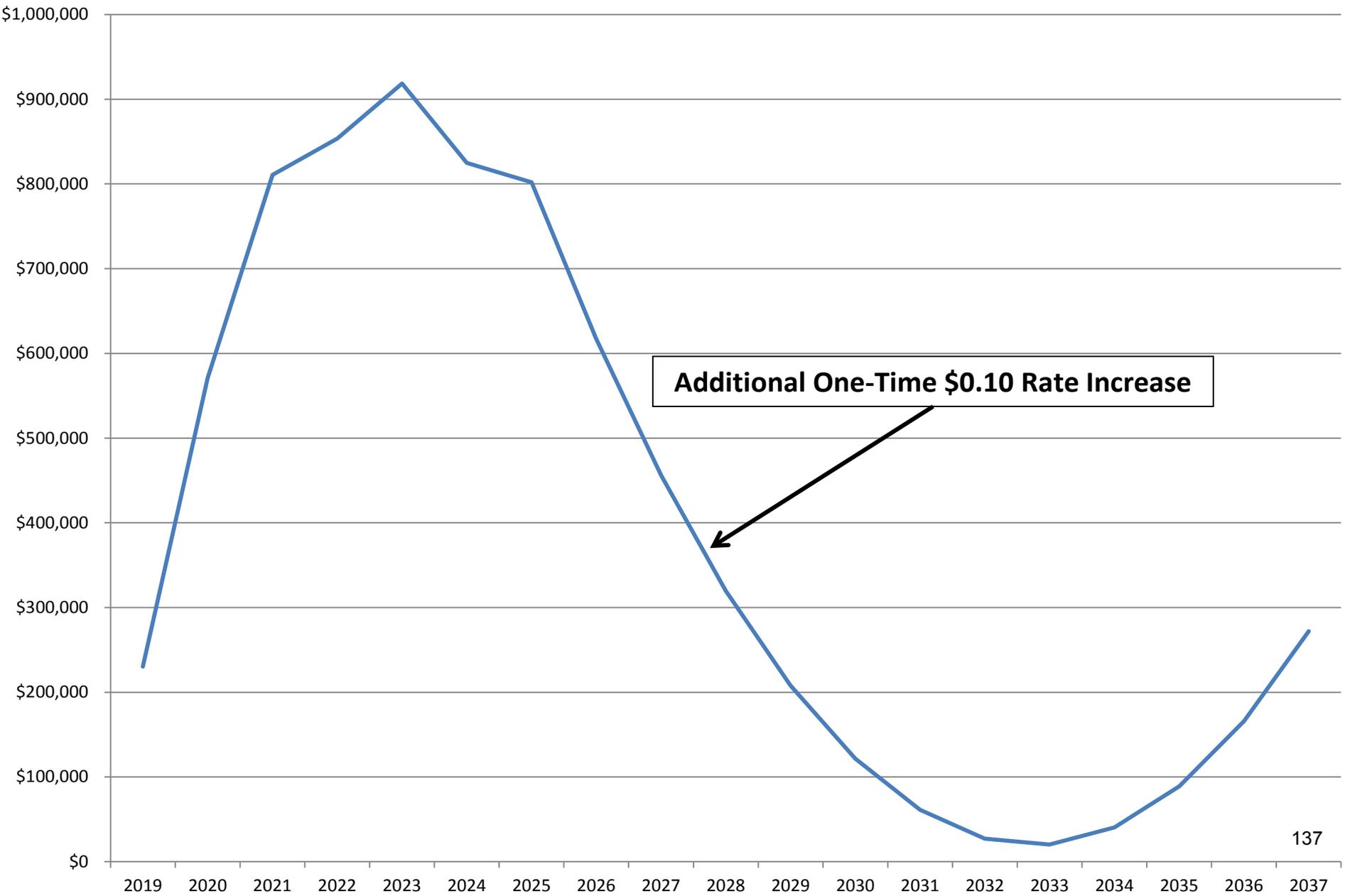
All Poor & Percentage of "Fair" 1920s Water Mains



Year End Fund Balance

Infrastructure Report & Improvement Plan

15% of Fair 1920s Water Mains



Water Main Replacement

- 15% of “Fair” 1920s Water Mains
 - Length: 2.235 Miles
 - Cost: \$1.7 Million

- Total Proposed Program
 - Length: 12.74 Miles
 - Percent of System: 22%
 - 36% of 1920s water mains to be replaced
 - Cost: \$9.5 Million

DRAFT RECOMMENDATION

Draft Recommendation

The Ad-Hoc Infrastructure Committee recommends the Village pursue a 10 year infrastructure improvement program with the following goals:

- Resurface all Village-owned streets with the ultimate goal of reaching a 20 year resurfacing cycle
- Install new sidewalk in areas where there is neighbor support
- Pave commercial gravel alleys and resurfacing existing asphalt alleys
- Replace all water mains rated as “Poor” and 15% of water mains installed in the 1920s and rated as “Fair”

Draft Recommendation

The Ad-Hoc Infrastructure Committee recommends the Village fund the infrastructure improvement program via the following means:

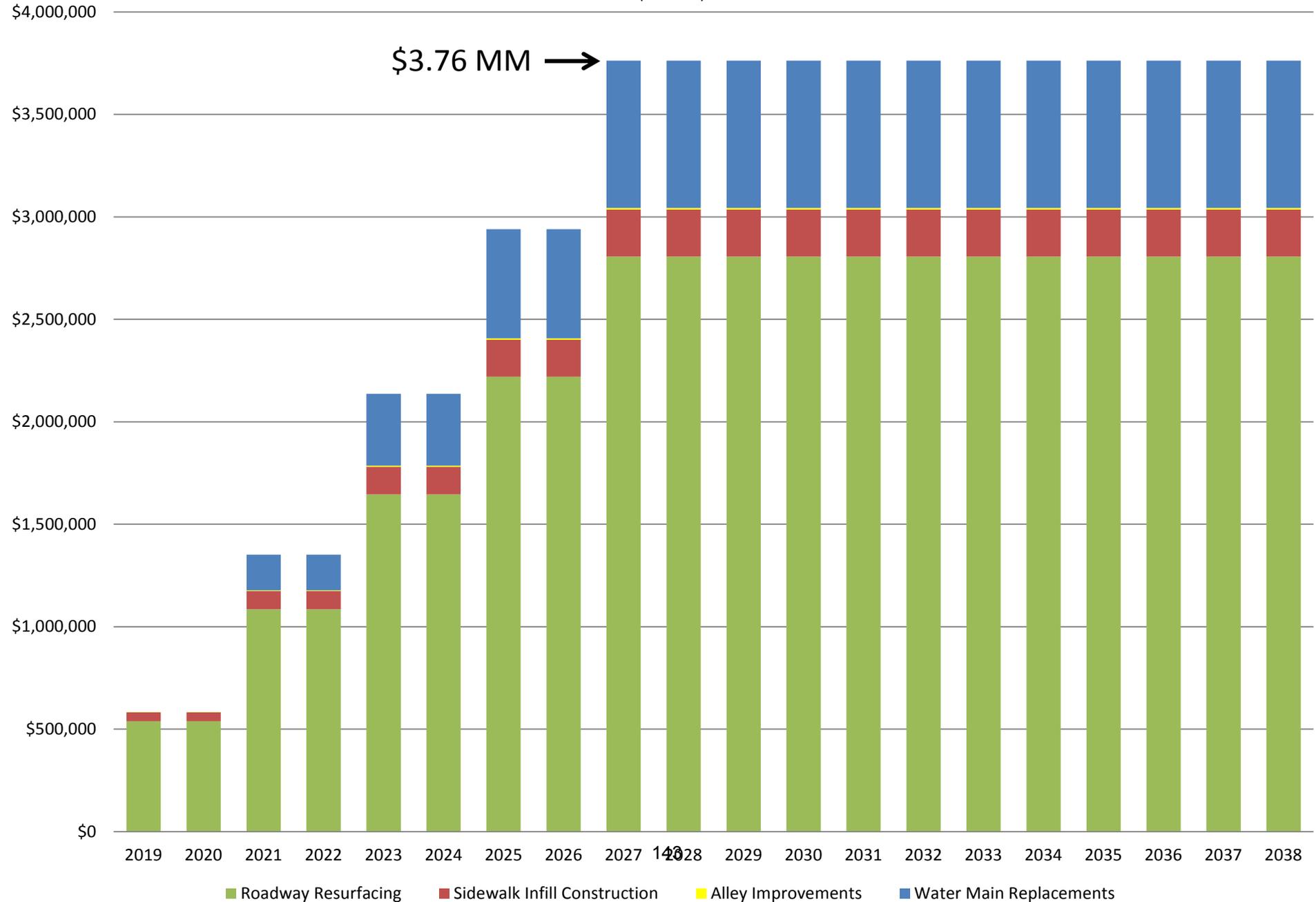
- All projects to be financed with general obligation bonds
- Debt service for roadway resurfacing, alley improvements, and sidewalk construction to be funded by fund balance and various revenue enhancements
 - Local Gas Tax, Food and Beverage Tax, Home Rule Sales Tax, and Refuse Service Fee
- Debt service for water main replacements to be funded by wholesale purchase cost savings
 - Freeze water rate through 2023 and then pass on rate increases from Evanston (typically 2%)
 - One-time additional increase of \$0.10 in 2027
- Prior to all revenue enhancements, the Village will evaluate its revenue position to determine what additional revenue is necessary

Overall Program Costs

Program	Total Cost	Annual Cost per Property (20 years)
Roadway Resurfacing	\$34,550,000	\$408.78
Sidewalk Infill Construction	\$3,200,000	\$37.86
Alley Improvements	\$1,400,000	\$16.56
Water Main Replacements	\$9,500,000	\$112.40
Total Infrastructure Program	\$48,650,000	\$575.60

Cumulative Debt Service by Program

Infrastructure Report & Improvement Plan



Ad-Hoc Infrastructure Committee

May 14, 2018

Draft Recommendation

The Ad-Hoc Infrastructure Committee recommends the Village complete a 10-year infrastructure improvement program that includes the following components:

1. Resurface all Village-owned streets with the ultimate goal of reaching a 20 year resurfacing cycle.
2. Replace all water mains rated as “Poor” and 15% of water mains identified as being installed in the 1920s and rated as “Fair.”

Program Costs

Program	Total Cost
Roadway Resurfacing	\$36,765,000
Water Main Replacement	\$9,500,000
Total Cost	\$46,265,000

Financing Summary

3. Program funded through GO Bonds and low-interest IEPA loans
 - Water main debt paid with savings from new water supply contract
 - Roadways debt paid through a variety of phased revenue enhancements

Financing Summary

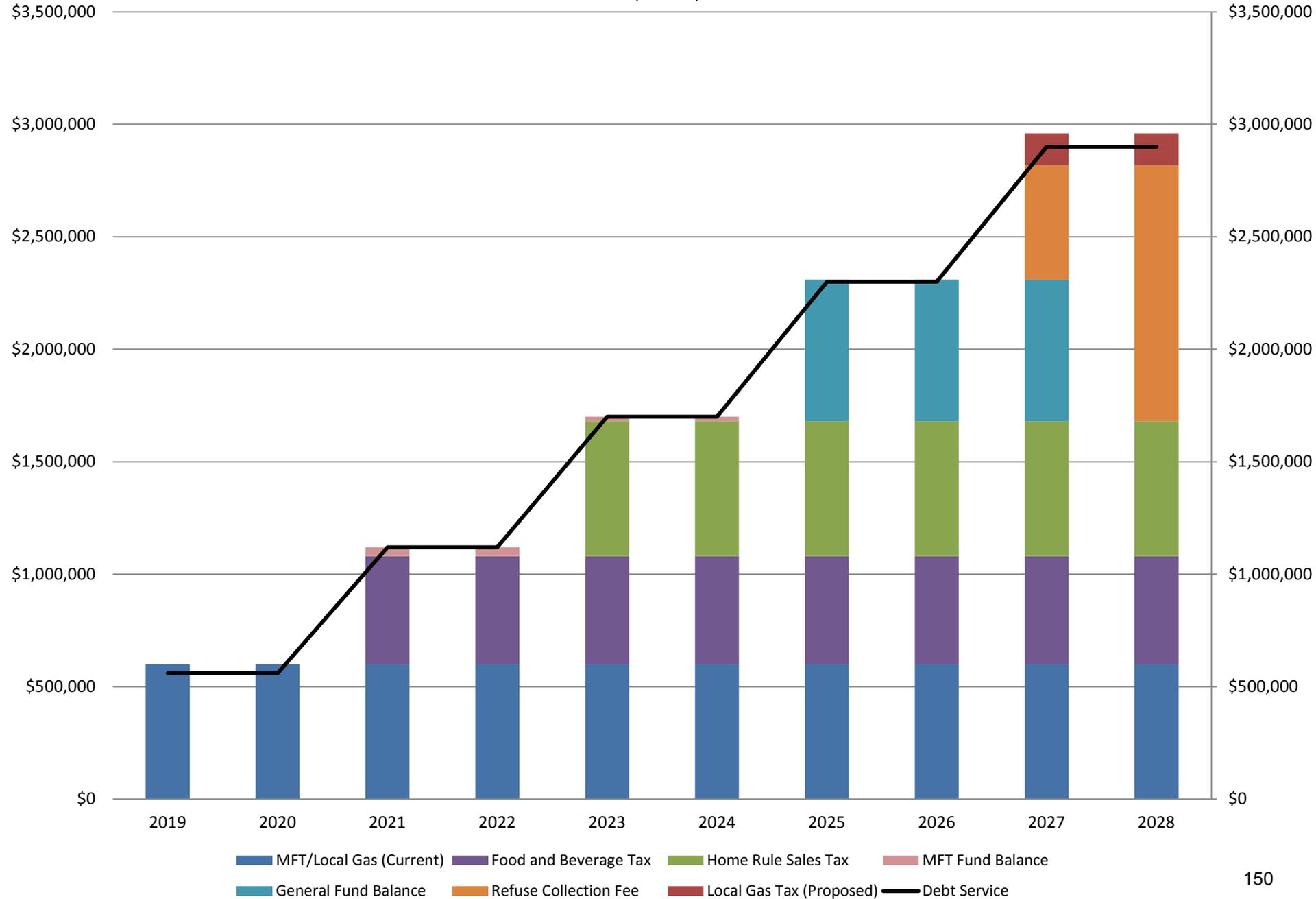
- After connecting to new water supplier:
 - Freeze customer water rates until 2023; thereafter match future rate increases to those charged by water supplier
 - A one-time \$0.10 extra adjustment applied in 2027

Financing Summary

- Roadway Resurfacing phased adjustments:
 - \$0.01/gallon adjustment to gas sales tax
 - 1% adjustment to food/beverage tax
 - 0.25% adjustment to Home Rule sales tax
 - Implement a refuse service fee for residents of \$75/quarter.

Debt Service vs. Revenue Enhancement Options

Infrastructure Report & Improvement Plan



Draft Recommendation Cont.

4. Prior to any revenue enhancements, the Village Board will evaluate the Village's economic position to determine if the enhancements continue to be necessary or if further revenue is needed.

5. Staff shall provide an annual report on the status of the program including the percentage of the program completed, project costs, and actual revenue received.

Next Steps

- Finalize Infrastructure Report and Recommendation
- Present Report and Recommendation to the Village Board

Supplemental Information
Meeting Minutes

Attached are the approved minutes from the following meetings of the Ad-Hoc Infrastructure Committee:

March 15, 2018

April 12, 2018

April 30, 2018

May 14, 2018 (Draft)

**VILLAGE OF LINCOLNWOOD
AD-HOC INFRASTRUCTURE COMMITTEE
APPROVED MEETING MINUTES
VILLAGE HALL COUNCIL CHAMBERS
MARCH 15, 2018**

I. Call to Order

Village President Barry Bass called the first meeting of the Ad-Hoc Infrastructure Committee to order at 7:00 p.m.

II. Roll Call

The following were:

PRESENT: Village President Barry Bass (left at approximately 8:15 p.m.); Jeffery Perl; Kathy O'Brien; Marilyn Marwedel; Syed Mudassir Hussaini; Rizwan Hussain, Teodor Strat; and Gus Dimas.

ABSENT: None

Also present were: Renan Sugarman, Village Trustee (left at approximately (8:05 p.m.); Jesal B. Patel, Village Trustee; Timothy Wiberg, Village Manager; Andrew Letson, Public Works Director; Ashley Engelmann, Assistant Village Manager; Jim Amelio, Village Engineer (CBBEL) Charles Meyer, Assistant to the Village Manager; Nadim Badran, Assistant to the Public Works Director; Daniel Dem, CBBEL Engineer.

III. Committee Introductions

President Bass welcomed members of the Committee and thanked them for volunteering their time. President Bass explained the decision to form the Ad-Hoc Infrastructure Committee was made after staff introduced an infrastructure improvement plan. President Bass stated that the only infrastructure discussion he was aware of prior to staff's infrastructure presentation was regarding switching water suppliers from Chicago to the City of Evanston. He stated that he was not involved in the development of the plan being presented tonight, but believed the items involved have validity; however, it is very expensive. President Bass stated he would like the Committee to review the plan to see what is needed and not needed. President Bass introduced Village Trustee Renan Sugarman.

Trustee Sugarman stated that he has been a Lincolnwood resident for 28 years with his wife and six children, and that he is a new Trustee, approaching the one year mark. Trustee Sugarman stated that about two months ago the Village held an infrastructure workshop to discuss infrastructure improvements. He was expecting to have a discussion on water suppliers but instead staff presented a plan to redo all of the Village's streets,

water mains, alleys and sidewalks with a price tag of \$47 to \$60 million. Trustee Sugarman stated that he and the Mayor were taken aback by the proposed plan. He stated Staff proposed floating bonds and freezing water rates after switching suppliers and using the savings to pay for infrastructure improvements. He stated that he was surprised that staff would ask the Board to consider a plan that he felt had the potential to bankrupt the Village.

Trustee Sugarman stated that the Mayor ran his campaign on reducing water rates for residents; however, if the work needs to be done the Board has a duty to do so, but he is concerned about the cost of the program. He questioned why infrastructure repairs were not done over the last ten years when roadways have a life expectancy of ten years. Trustee Sugarman stated that this program is too big of an idea for the Village Board to discuss and is looking for the group to provide options relating to the infrastructure plan. Trustee Sugarman stated that he is sitting in for Trustee Ron Cope who will be the Trustee liaison but was unable to make it for the meeting.

IV. Election of Chair

President Bass asked if any of the Committee members would be interested in serving as the Chair. Ms. Kathy O'Brien volunteered to serve as Chair of the Committee. The Committee did not object to the appointment.

V. Discussion Regarding the Establishment of an Infrastructure Improvement Master Plan

Village Manager Tim Wiberg provided an introduction regarding the purpose of the meeting. Mr. Wiberg stated that it is important that the Village create an infrastructure master plan. He stated that although the current proposed plan costs \$47 million over ten years, it can be modified and the final scope and duration is ultimately the Village Board's decision. Mr. Wiberg stated that the goal of the meeting is to discuss the scope of the plan, and the next meeting would include a discussion about funding options if the Committee agrees to the scope of the plan presented tonight.

Mr. Wiberg stated that the Village is not in a crisis but needs to prepare for the infrastructure needs of the future, and that the challenges facing the Village are not unique to Lincolnwood. Mr. Wiberg presented a slide demonstrating the infrastructure repairs the Village has made since 2006, which totaled \$25,700,000, and was funded through a "pay as you go" method along with grant funding when possible. Mr. Wiberg stated that the Village Board endorsed a "pay as you go" plan in 2007 for infrastructure replacement with the primary source of funding being through Motor Fuel Tax and Local Gas Tax. He stated the first phase of the program included replacement of streetlights, which was to take five years but was delayed due to issues with a contractor. The next phase was to include the beginning of a cyclical road resurfacing plan.

Ms. Marwedel asked if streetlights would be installed as part of the plan. Mr. Wiberg stated that the recent results of a Village survey indicated that it is something residents

have expressed an interest in, though it is not included in the materials being presented tonight. Mr. Wiberg stated that streetlights currently exist on many residential streets on ComEd utility poles. Trustee Sugarman asked why resurfacing was not planned until 2015. Mr. Wiberg explained that many streets in the Village have not met their 20 year life expectancy and resurfacing them early would not be cost-effective for the Village. Mr. Wiberg turned the floor over to Village Engineer, Jim Amelio and Public Works Director, Andrew Letson to begin the presentation.

Streets

Mr. Amelio stated that CBBEL performed a visual assessment of all roadways throughout the Village as part of their qualitative analysis, which included rideability, pavement condition, and drainage. Mr. Amelio stated that of the 41 miles of road examined, 4% were rated as good, 81% average, 11% fair, and 4% poor. Chairwoman O'Brien asked if the street program included just resurfacing or if there was a contingency for full reconstruction. Mr. Amelio stated there is a contingency built into the program. He stated that for the purposes of the plan, only resurfacing was considered as the streets will be close to their 20 year life expectancy. Mr. Amelio stated that prior to commencing the program, pavement core samples would be taken to determine the condition of the subgrade materials.

Mr. Hussain asked what the residents' perceptions of the roads are. Mr. Letson stated that the Public Works Department receives complaints about drivability, but the Department makes an effort to make roadway repairs proactively.

Mr. Hussain asked if the program can be split and only include the streets listed as fair and poor. Mr. Wiberg stated that the resurfacing schedule can be modified but the end goal of the program would be to establish a 20 year resurfacing cycle. Chairwoman O'Brien stated that deferring this type of work could be catastrophic. She stated that it would make sense to do the work all together as the cost savings would be more significant than doing it in separate phases.

Mr. Strat asked how the Village selected which streets should be done first. Mr. Wiberg stated that staff has assembled a map based on condition of the roadways and water mains to determine which should be done first, as the Village would look to resurface roads that also require water main replacements.

Mr. Amelio displayed a map showing the condition of the roadways and explained the differences between resurfacing and reconstructing, and demonstrated what each pavement condition looked like. Mr. Amelio stated that if the Village undertook the proposed resurfacing plan, the oldest street in the Village would be 27 years old before being resurfaced. Mr. Amelio stated that reconstruction rather than resurfacing would likely double the cost of each roadway.

Mr. Amelio stated that sidewalk improvements would have to be made at the intersections that are being resurfaced as a requirement of the Americans with Disabilities

Act (ADA). Mr. Amelio displayed images of various types of sidewalks, carriage walks, and curbs found throughout the Village and stated that 80% of intersections are non-compliant and 20% are compliant. Mr. Amelio stated that the resurfacing plan is estimated to cost \$34.7 million including construction, engineering, and a contingency. Mr. Letson stated that the program would cost each resident approximately \$137.81 per year.

Sidewalks

Mr. Amelio stated that CBBEL performed a visual assessment of the sidewalks throughout the Village and rated them as either compliant, non-compliant, or no sidewalk. Mr. Perl asked if a vehicle parking on the carriage walks causes damage. Mr. Amelio stated that vehicles parking on the carriage walk can cause it to sink in.

Chairwoman O'Brien asked if the carriage walks could be removed and replaced with grass. Mr. Amelio stated that could be an option for the Village to consider. Mr. Hussaini asked if a pedestrian study was completed to determine how commuters use the sidewalks. Mr. Amelio stated that a study has not been performed.

Mr. Amelio stated that mainline sidewalks would not have to be improved as part of the roadway program; however, 34% of sidewalks are ADA compliant, 52% non-compliant, and 14% of the Village does not have sidewalks. Mr. Amelio stated that an option would be to install ADA compliant sidewalks. Mr. Wiberg stated that it would be a controversial undertaking as it would change the appearance of each block. Mr. Letson stated that staff recommends installing sidewalks where none currently exist based on a poll of the residents who would be impacted. Mr. Letson stated the recommended program would cost \$3.2 million which equates to approximately \$12.71/resident per year.

Water Mains

Mr. Letson introduced the water main replacement program by stating that CBBEL performed an assessment of the Village's mains based on number of breaks, pavement condition, fire flows, size, and material. Mr. Letson stated that the majority of the system was constructed in the 1920s, but the 1950s era water mains break more frequently. Chairwoman O'Brien asked if there are really 100 year old mains in the Village. Mr. Wiberg stated yes, and also in surrounding communities, which is part of the reason Chicago continues to increase water rates to the Village. Mr. Letson stated that in 2015, the Village began reducing water pressure during the winter to help minimize breaks.

Mr. Amelio stated that 18% of mains are rated poor, 27% fair, 15% average, and 40% good. Mr. Amelio stated the proposed program includes the replacement of mains rated as poor, with eight inch ductile iron pipe. Mr. Amelio stated that the program would include replacement of residential service lines from the main to the Buffalo Box in the parkway. Mr. Amelio stated that the Illinois Environmental Protection Agency is recommending lead service lines be replaced with copper. He stated that if the Village performed that service it would add \$1,500 per connection, or residents could hire the

Village's contractor during the program to reduce the cost to them. Mr. Perl asked if the IEPA will be providing funding for the lead line replacements. Mr. Letson stated that there is a bill currently in the senate that would require water suppliers to replace service lines within ten years with no help from the State.

Mr. Letson stated that the proposed program would cost \$7.8 million which equates to approximately \$30.98/resident per year.

Alleys

Mr. Amelio stated that CBBEL performed an inspection of the alleys within the Village. He stated that 1% are rated as good, 7% average, 9% fair, and 80% as poor, which includes unpaved alleys. Mr. Wiberg stated that the Village's current policy is not to pave unpaved alleys, and alleys that are paved have been completed by neighboring business owners.

Chairwoman O'Brien asked who is responsible for maintaining the alley once they are paved. Mr. Letson stated the Village is responsible for maintenance of public alleys whether they are paved or not. Chairwoman O'Brien asked if the Village could work out an agreement with businesses to pave the alleys. Mr. Hussain asked if the Village could perform the work in-house. Mr. Letson stated that it would not be possible with current staffing levels and additional equipment would be necessary. Chairwoman O'Brien asked if staff could look into what the cost would be to hire on additional staff and purchase equipment to do the work in-house since it is an on-going maintenance need.

Mr. Amelio stated that the recommended alley program includes the resurfacing of existing alleys, and converting gravel alleys in commercial areas to concrete. Mr. Letson stated that the alley program would cost \$1.4 million which is \$5.56/resident per year.

Mr. Letson stated the entire infrastructure program would cost \$47 million which equates to approximately \$187.06/resident per year. Mr. Hussaini asked where the funds would be allocated. Mr. Wiberg stated that it would be a blended approach with multiple funding sources which would be discussed at the next meeting.

Mr. Wiberg asked the Committee if there was anything within the program that should be rethought. Chairwoman O'Brien stated that she believes a ten year cycle will not achieve the goal of establishing a 20 year resurfacing program and that maybe a 15 year program would be better. She also stated she is very concerned with the 100 year old water mains and would rather replace more water mains than pave alleys. She asked if staff can provide the Committee with how the project cost was assembled. She also asked to see the documentation that specifies roadway life.

Mr. Wiberg stated that the Village will see considerable savings as a result of switching water providers from Chicago to Evanston. Mr. Letson stated the savings from the switch will be enough to pay for the transmission main construction, with additional savings remaining to make the needed water main improvements.

Mr. Hussain stated that resurfacing will not prevent cave-ins like the one described earlier in the meeting where a garbage truck fell through the road. Mr. Letson stated that core samples would be taken prior to resurfacing to determine the condition of the subgrade.

Mr. Hussaini stated that the night started with the intention of saving money but based on the presentation the opposite happened. He asked if conversations on how to market this plan have taken place. He continued to state that Lincolnwood is a difficult community to walk in. He stated that improving roads and sidewalks would help promote healthier lifestyles.

Chairwoman O'Brien asked what is on the agenda for the next meeting. Mr. Wiberg stated that staff will come back with the information requested during the meeting as well as information on funding options. The Committee agreed to meet again on April 12, 2018.

Adjournment

Ms. Marwedel made a motion to adjourn the meeting at 9:32 p.m. Mr. Perl seconded the motion. The motion passed via voice vote.

Respectfully Submitted,

Nadim Badran
Assistant to the Public Works Director

**VILLAGE OF LINCOLNWOOD
AD-HOC INFRASTRUCTURE COMMITTEE
APPROVED MEETING MINUTES
VILLAGE HALL COUNCIL CHAMBERS
APRIL 12, 2018**

I. Call to Order

Chairwoman O'Brien called the meeting of the Ad-Hoc Infrastructure Committee to order at 7:05 p.m.

II. Roll Call

The following were:

PRESENT: Chairwoman Kathy O'Brien; Jeffery Perl; Marilyn Marwedel; Gus Dimas; and Trustee Ron Cope (Trustee Liaison).

ABSENT: Syed Mudassir Hussaini; Rizwan Hussain; Teodor Strat

Also present were: Jesal B. Patel, Village Trustee (left at 9:45 p.m.); Jean Ikezoe-Halevi, Village Trustee; Timothy Wiberg, Village Manager; Andrew Letson, Public Works Director; Ashley Engelmann, Assistant Village Manager; Jim Amelio, Village Engineer (CBBEL) Charles Meyer, Assistant to the Village Manager; Nadim Badran, Assistant to the Public Works Director; Daniel Dem, CBBEL Engineer.

III. Approval of Minutes – March 15, 2018

Chairwoman O'Brien asked if there were any comments on the March 15, 2018 draft meeting minutes. Hearing none, Chairwoman O'Brien asked for a motion to approve the minutes. Ms. Marwedel made a motion to approve the minutes. Mr. Dimas seconded the motion. The motion was approved with all in favor and none against.

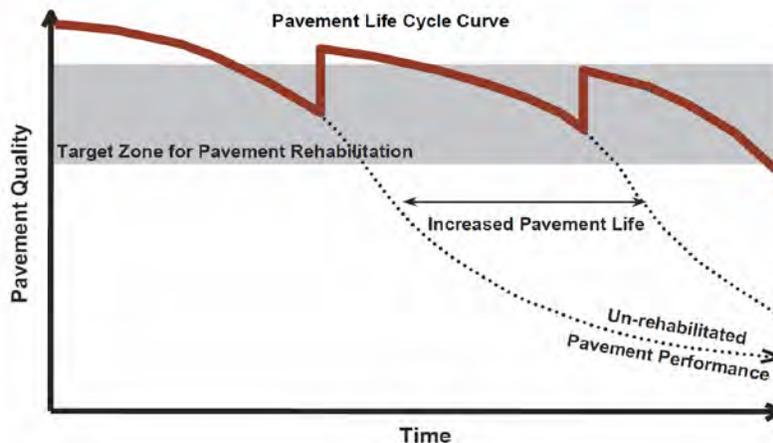
IV. Discussion Regarding the Establishment of an Infrastructure Improvement Master Plan

Mr. Letson introduced the presentation and stated the first part of the discussion tonight would focus on answering questions raised at the previous meeting. Mr. Amelio stated that the Committee requested staff evaluate the need for a contingency relating to reconstruction of the roadways. He stated the previous roadway program included 10% reconstruction and of that, 4% was related to Pratt Avenue or widening of roadways in the Industrial District. 6% included reconstruction due to poor conditions. Mr. Amelio stated that based on the data, a 5% reconstruction assumption should be considered as part of this roadway plan. Ms. Marwedel asked who paid for the Pratt Avenue

reconstruction. Mr. Letson stated that Pratt Avenue is classified as a Federal Aid Urban (FAU) Route, so the Village received grant money to cover 70% of the cost.

Chairwoman O'Brien asked Mr. Amelio to clarify the distinction between resurfacing and reconstruction. Mr. Amelio stated that resurface means removal and replacement of the top two inches of surface. Reconstruction includes removal and replacement of the entire pavement depth. Mr. Amelio stated that the depth and quality of the roadways will be determined by pavement cores. Trustee Cope asked how staff developed the cost of the program. Mr. Letson stated there is an explanation of the cost in a later part of the presentation.

Mr. Amelio stated that staff determined the expected life of a roadway based on experience, surveying other communities, and referencing the Illinois Department of Transportation's Manual for Design Engineers. Mr. Amelio clarified that the age of the roadway will be dependent on a number of factors including use, weather, and traffic volume. Chairwoman O'Brien asked if a reconstructed street lasts longer than a resurfaced street. Mr. Amelio displayed the chart below which identified the cycle of replacement and resurfacing. Mr. Amelio stated that with a resurfacing plan in place, a road would require reconstruction at about 60 to 80 years old.



Chairwoman O'Brien asked if there is flexibility in reconstructing. Mr. Amelio stated that streets can go longer than 20 years but then a more aggressive resurfacing or full reconstruction may be required. Mr. Letson displayed images of roadways at various conditions. Trustee Cope asked if consideration of water main or sewer main repair was factored into deciding which streets to resurface first. Mr. Letson stated that the initial streets that would be resurfaced have not been selected yet, but the goal is to tackle the poor water main repairs under poor streets. Mr. Letson stated the sewers were televised nine years ago and based on staff's experience maintaining them, they appear to be in good condition. Mr. Wiberg stated that since sewers are not under the same pressure as water mains they tend to have a longer life span. Mr. Letson stated any repair needed for the sewers in the future would likely be lining, which does not require excavation into the roadway and can be done through a manhole.

Chairwoman O'Brien stated that many of our water mains are close to 100 years old. She asked if there was a plan to replace those in addition to the water mains listed as poor. Trustee Cope asked if identifying bad mains would be the first step. Mr. Letson stated that staff will touch on the topic of replacing additional mains later in the presentation and that staff has identified the mains that are in poor condition.

Removing Narrow Carriage Walks

Mr. Letson stated that the Committee asked staff to investigate the cost of removing narrow carriage walks. Mr. Amelio stated that 8% to 10% of the non-compliant carriage walks are less than two feet in width and to remove them Village wide would cost \$400,000. Mr. Amelio stated that staff's opinion is that although they are narrow, they are serving a purpose for people exiting their vehicles. Mr. Amelio stated that they would need to be made ADA compliant if they approach an intersection. He stated that intersections and crosswalks are included in the roadway program.

Trustee Cope questioned if the Village is creating a problem by making intersections ADA compliant without widening the remainder of the sidewalks. Mr. Amelio stated this would occur in areas that already have a depressed curb. Trustee Cope stated that it would be a waste of time and money bring the intersections into ADA compliance without adjusting the remainder of the sidewalks. Trustee Cope suggested removing the crosswalks from the roadway plan. Trustee Cope then stated that Trustee Patel made him aware that people use the walks in question to push buggies. Mr. Letson stated the cost to remove the crosswalks would be a wash due to the need to construct a curb and regrade the area. Mr. Perl asked what staff recommends. Mr. Letson stated that staff recommends making the intersections ADA compliant as it is the law. Mr. Letson stated that 90% of the non-compliant sidewalks in the Village are at least three feet in width. The discussion is relating to sidewalks less than three feet in width. Trustee Cope stated that where they are used the Village should keep them.

Mr. Wiberg stated the reason staff investigated removing the narrow carriage walks was at the request of the Committee, specifically Chairwoman O'Brien's statement that at a certain point the Village will have to maintain them. Mr. Perl stated that people just park on the existing carriage walks now and do not use them for walking. Chairwoman O'Brien stated she does not see the logic in maintaining the sidewalks for \$2 Million versus removing them for \$400,000. Mr. Perl stated that trees may have to be removed to widen sidewalks. Mr. Letson stated that removal of sidewalks would also require the removal of curb sections which would impact the roadway. Mr. Letson stated it would have to be a case-by-case basis for removal. Chairwoman O'Brien stated that it is better to pick a uniform option. Mr. Wiberg stated that many residents like what is already there and will not be happy with changing the appearance of the parkway. Chairwoman O'Brien stated that the cost for maintaining and making the sidewalks ADA compliant is very high. Mr. Letson clarified that the \$3.2 million dollar number relates to infilling sidewalks where none currently exist.

Contractual vs. In-house Roadway Repairs

Mr. Letson stated the Committee asked staff to look into performing the work in-house versus via a contractor. He stated staff reached out to all the communities in Cook and Lake County, and of the 118 staff spoke with, only four perform the work in-house. Mr. Letson presented the chart below outlining the cost of performing the roadway plan in-house.

Item	In-House	Contractual
Labor	\$1,400,000	
Equipment	\$400,000	
Materials	\$1,400,000	
Facility	\$120,000	
Total Cost	\$3,320,000	

Mr. Letson stated that in addition to the costs shown in the chart, other factors that impact the budget such as insurance premiums would have to be considered. Staff would also need a place to house the equipment, materials, and staff needed to perform the extensive roadway program, requiring the lease of additional space. Trustee Cope asked why the Committee is considering this option. Chairwoman O'Brien stated the Committee asked to compare the cost since the program would be cyclical. Trustee Cope stated that another consideration is that the crew hired to perform the work would be Village employees, which may lead to increased liabilities.

Trustee Cope stated the crew could be available to perform additional work outside of the roadway plan. Mr. Wiberg stated that this was an interesting exercise and that no Public Works Director would say no to additional staff but it is not financially feasible to do this in-house. Mr. Letson stated that the Village would be paying a premium to the roadway crew to match current prevailing wages, which would not be the best use of Village funds if that crew was assigned to less labor intensive work.

Cost Estimates

Mr. Amelio displayed the breakdown of each program cost to demonstrate how the estimates were assembled. Chairwoman O'Brien asked if paving the commercial alleys would require drainage to be installed. Mr. Amelio stated the alleys would have an inverted crown which would funnel water to the center and into the sewer system. Mr. Perl stated that the unpaved alleys currently absorb water. Mr. Letson clarified this plan does not include paving residential alleys. Chairman O'Brien stated she is concerned that the Village could be creating a new problem by paving commercial alleys by negatively impacting the sewer system. She stated it would come down to the volume of water

entering the system. Mr. Amelio stated there are options for green alleys but they are expensive and the water still ends up in the combined sewer system.

Trustee Cope asked if the TIF could be used to pay for the alley improvements. Mr. Letson replied the TIF could be used. Trustee Cope asked if the businesses are requesting this. Mr. Wiberg stated some of the businesses are requesting the alleys to be paved. Mr. Wiberg stated that the Village's policy has always been not to pave alleys. He stated the Village has no record of paving alleys but at a certain point, they were paved and the Village is now required to maintain them. Trustee Cope asked if the commercial alleys are paved. Mr. Letson stated some alleys are and some are not. Chairwoman O'Brien asked if the Village can vacate the alleys to the adjacent businesses. Mr. Wiberg asked Trustee Cope if that is possible and can a business deny it based on his experience as a municipal attorney. Trustee Cope stated that the Village could establish a special assessment to have the businesses pay for maintenance. Mr. Wiberg asked what the cost for a green alley would be. Mr. Amelio stated that a green alley would cost approximately 50% more than a concrete alley.

Chairwoman O'Brien asked why the cost changes for design and oversight based on the pipe diameter for water main replacements. Mr. Amelio stated that staff used a simplistic model to assemble the figures based on historical data. Trustee Cope asked why the cost would change when it is the same type of work with the only difference being the size of the pipe. Mr. Letson stated there are a number of other factors that change in addition to the pipe size. Trustee Cope stated that the crews would just have to use a larger shovel to excavate but it should not impact design costs. Mr. Amelio stated that the current cost estimate was used to quantify the work. He stated that as projects get awarded in other communities he can compare the costs to what he has presented tonight.

Program Funding

Mr. Letson summarized the program goals discussed in the prior meeting and stated that the presentation tonight would discuss funding options. Mr. Wiberg stated that in 2007 the Village infrastructure program was identified as a pay-as-you-go model. If the pay-as-you-go method was used to fund the proposed program, it would not be complete until 2077 and the roadways would reach four times their lifespan. Mr. Wiberg stated that bonds would be necessary to provide the capital needed to fund the program. Mr. Wiberg stated staff has come up with a funding plan that diversifies revenue sources without relying solely on one source. Mr. Wiberg stated that sales tax is trending downward across neighboring communities due to the increase of online shopping.

Mr. Wiberg stated five bond issuances would be necessary at \$8.25 million each, which would require the debt service to range from \$610,000 to \$3.175 million per year. He reminded the Committee that water revenues cannot be used for other repairs unless there is a direct nexus to the water system. Mr. Wiberg stated there is currently \$2.5 million available in the Transportation Improvement and Motor Fuel Tax Funds that can be used to fund the first round of improvements.

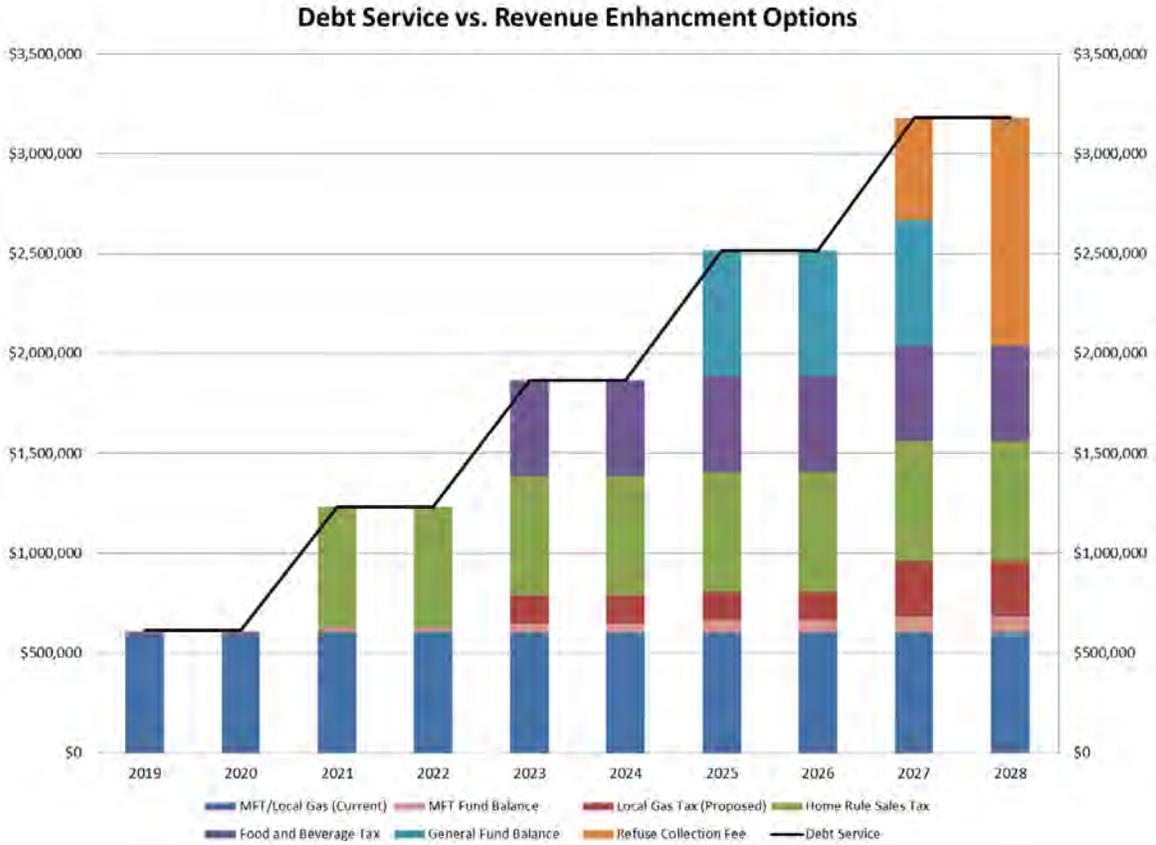
Mr. Wiberg presented the proposed revenue enhancement chart shown below.

Option	Current	Proposed Increase	Estimated Annual Additional Revenue
Home Rule Sales Tax	1%	0.25%	\$600,000
Local Gas Tax	\$0.05	\$0.01 per gallon	\$140,000
Food and Beverage Tax	1%	1%	\$480,000
Refuse Service Fee	Paid for with General Fund revenue	\$75 per quarter, phased in over four years	\$1,140,000 (after the fourth year)
Total Additional Revenue			\$2,360,000

Mr. Wiberg stated that funding would have to be provided through a variety of taxes and fees. Mr. Wiberg discussed the increases proposed in the chart above. He stated that the proposed increases do not only impact residents but also non-residents who use Village services. Mr. Wiberg stated that both home rule sales tax and the local gas tax revenues have been decreasing as vehicles have become more fuel efficient and as people perform more online shopping.

Mr. Wiberg stated that the Village currently pays for refuse/recycling collection. He stated that if the collection cost was to be phased over to residents, it would free up \$1.140 million in available funds to pay for the necessary improvements. The proposed improvements would provide \$2.36 million in funding, which brings the Village close to the \$2.68 million in additional revenue needed to fund the program. Mr. Wiberg stated that future developments, such as development of the former Purple Hotel site, could provide additional revenue to fund the program.

Mr. Wiberg stated that the funding sources could be phased in over a number of years, as demonstrated in the chart below. There would not be a need to implement an increase in the first two years as there are enough funds on hand to pay for the improvements. Following the first two years, a different enhancement would occur about every two years to fund the bond issuances.



Mr. Wiberg displayed the charts below, comparing the Village’s current tax structure to neighboring communities.

Local Gas Tax

Community	Rate
Chicago	\$0.05
Evanston	\$0.04
Glenview	\$0.04
Lincolnwood	\$0.05
Morton Grove	\$0.04
Niles	\$0.04
Skokie	\$0.05

Home Rule Sales Tax

Community	Rate
Chicago	1.25%
Evanston	1.00%
Glenview	0.75%
Lincolnwood	1.00%
Morton Grove	1.25%
Niles	1.25%
Skokie	1.25%

Food and Beverage Tax

Community	Rate
Chicago	0.25%
Evanston	n/a
Glenview	n/a
Lincolnwood	1.00%
Morton Grove	1.00%
Niles	1.00%
Skokie	2.00%

Mr. Wiberg stated that the proposed increases would keep the Village in-line with surrounding communities, which may also raise their tax rates in the coming years. Mr. Wiberg presented the refuse hauler fee chart below and stated that in most other communities, the refuse hauler either bills residents directly, or the fee is included in the water bill. The only other communities that pay for refuse as the Village does are Niles and Park Ridge.

Refuse Service Fee

Community	Fee	Billing Method
Buffalo Grove	Yes	Hauler
Evanston	Yes	Hauler
Glencoe	Yes	Hauler
Glenview	Yes	Hauler
Highland Park	Yes	Hauler
Kenilworth	Yes	Hauler
Lincolnwood	No**	N/A
Morton Grove	Yes	Water bill
Mount Prospect	Yes	Water bill
Niles	No**	N/A
Northbrook	Yes	Hauler
Northfield	Yes	Hauler
Park Ridge	No**	N/A
Skokie	No*	N/A
Wilmette	Yes	Water bill
Winnetka	No*	N/A

*In-House Collection

**General Fund

Trustee Cope asked what if the Village only planned for the first two years since that is what the Village can afford with available funds. Chairwoman O’Brien stated that what staff is presenting is an on-going maintenance plan that extends beyond the first two years. She stated it would not be wise to not act. She stated staff needs to know the plan for the future as do residents. She stated the Committee was asked to look at the long term infrastructure improvement plan and whether it was reasonable to start planning for it now. She stated that the group is looking how to set up the plan and how to help staff budget for the improvements.

Trustee Cope stated that a comprehensive plan can be updated at any time. Chairwoman O’Brien stated this plan could be updated as well. Trustee Cope stated that the Village should prioritize what needs to be fixed in the first two years. Chairwoman O’Brien stated that is what staff and the Committee are attempting to do, but need to look beyond the first two years to do so. Trustee Cope stated that the economy eight years from now is unknown. Mr. Wiberg stated that the plan can be adjusted as needed. He stated every two years staff will approach the Board with the Bond Ordinance, to which the Board can deny if needed.

Trustee Cope stated that he understands the need for a plan but would like to have a plan that addresses the immediate needs of the Village. Mr. Letson stated that as part of the capital improvement planning process, staff would identify and bring forward the specific projects; however, the first step is identifying the overall scope and duration of the program. Chairwoman O'Brien stated that the Village cannot plan for the first steps if they do not have a strategic plan in place. She stated the concept is similar to constructing a house, in which you do not want to plan the construction of the house and run out of funding before you can install a roof. She stated the full picture needs to be addressed including future funding sources. Trustee Cope stated he does not want to bind a future Board to the plan. Mr. Wiberg stated that it will not be binding a future Board to this plan. He referenced the storm water master plan that was adopted over ten years ago and is still only in the first phase. Mr. Wiberg stated that the plan is what the professional staff is recommending be done to address the needs of the Village.

Trustee Cope stated that he is not in favor of raising taxes and that government should work within its available resources. Mr. Wiberg stated that the Village is not unique in terms of its infrastructure needs or methods of funding, and that governments have been doing this for decades. He stated the Village looks for grant funding when available but federal funding is not as prevalent as it was in previous years. Mr. Perl stated that if previous governments had the courage to tax appropriately the infrastructure needs of the Village would be different today.

Mr. Perl stated that the only justification needed to increase taxes is that the infrastructure is in need of repair. Chairwoman O'Brien stated that she experienced the same issue while serving on the School Board. She stated there were opportunities for prior Boards to allocate money for maintenance but did not do so. She stated she would caution the Board to not make the same mistake. She referenced the current concerns with lead pipes in the City of Chicago and stated that real repairs, beyond cosmetic repairs need to be planned.

Trustee Cope stated that the Village should be able to make the needed repairs through the fees that are already charged. He stated that he wants to plan for what can be done with the funds available on hand. Mr. Wiberg stated that this plan has been referred to this Committee by the Village Board. If the Committee endorses the plan, then staff would operationalize the plan and present it to the Board for consideration.

Chairwoman O'Brien raised concerns that the work the Village has performed was cosmetic and should instead focus on real infrastructure maintenance such as replacement of old water mains. She stated that focusing on cosmetic improvements does not address major issues that will continue to need to be addressed. Trustee Cope asked if the previous repairs over the last 10 years were cosmetic or real maintenance. Mr. Letson stated he would consider it to be real maintenance, but the big driver of the cost now is the roadway program. He stated there was not a need to perform road repairs over the last ten years as the roads were not approaching their life expectancy. Trustee Patel stated that the Village would not resurface a road that has not reached its end of life, and in 2007 the

roads were only five to ten years old. Chairwoman O'Brien asked to move on to the water main replacement plan.

Water Main Replacement

Mr. Wiberg stated that staff is recommending replacement of all poor water mains which would require \$7.8 million over 10 years. The debt service would be \$780,000 a year for four bond issuances. He stated that the Village could complete this plan without raising taxes. The wholesale savings from switching water suppliers from Chicago to Evanston would be enough to fund not only the water main replacement plan but also to construct the new transmission main to the City of Evanston. Mr. Wiberg states this can be achieved by freezing the current water rate until 2023. Mr. Wiberg stated that the Village began searching for an alternative water supplier as a result of Chicago's unpredictable rate increases. Mr. Letson demonstrated what the Evanston whose sale rate would be for the Village in the chart below.

Year	Rate
2019	\$1.44
2020	\$1.60
2021	\$1.63
2022	\$1.82
2023	\$1.86

Mr. Perl asked if the rates are guaranteed from Evanston. Mr. Letson stated rates are guaranteed through 2021, at which point they can increase, but by no more than 4% in a given year, with an expected average increase of 2%. Mr. Letson stated that after 2023, rate increases assessed by Evanston would be included in residential rates. Trustee Cope asked at what point the Village will no longer be saving money. Mr. Wiberg stated that passing on rate increases after freezing the rate until 2023 will allow the Village to continue making the improvements to the water system. He stated that unlike Chicago, Evanston is contractually limited to a maximum 4% increase in a given year. Trustee Cope asked at what point there would not be any savings to the Village. Trustee Patel stated that the delta will always remain as long as the rate increases are passed on to residents. Trustee Cope asked if the savings would be true 10 years from now. Mr. Wiberg stated yes, he can confidently say so.

Ms. Marwedel asked if the water quality would be the same. Mr. Wiberg stated yes, it is from the same source and staff performed a blind taste test and were unable to tell a difference. He stated that Morton Grove and Niles are currently spending \$100 million to connect to Evanston due to the savings they will receive.

Trustee Cope stated that people who sat in the public meetings will feel misled as they believe their water rates will decrease as a result of the switch. Mr. Wiberg stated that staff never proposed reducing the water rate and recommended freezing it instead. He stated no other utility could provide a rate freeze for this long, and that nothing he or staff would do would provide this level of savings to the Village again. Mr. Letson stated that no matter what the rate, the replacement of the aging water mains will have to occur no matter what.

Chairwoman O'Brien asked how much of the existing water rate pays for repairs. Mr. Letson stated that the rate is used to pay for the maintenance needs off the system but is not enough to fund large scale capital projects. Mr. Wiberg stated that since 2010, water consumption has decreased 17% due to water consumption regulations and the installation of water conservation products. Trustee Cope stated that the rate should include an amount set aside for system repairs. Mr. Perl stated that funds are not available as the rate does not reflect the maintenance needs of the Village. Mr. Letson stated the rate pays for day-to-day maintenance needs of the Village but not the long term capital projects, primarily due to the decrease in water consumption.

Mr. Wiberg stated that the Village needs to pay \$10 million to build a transmission main to Evanston. He stated that if the Board wanted to reduce rates by 5% or 10%, the average water bill would see a reduction of \$7.39 and \$14.77 respectively, but would have a detrimental impact on the ability to complete the needed water system improvements. Mr. Letson displayed a chart that demonstrated that reducing the rate by 10% would not allow for the construction of the transmission main due to lack of funding. Reducing the rate by 5% would still allow the Village to construct the transmission main, but will limit other improvements. Mr. Letson provided a chart demonstrating the program over an 8, 10, and 12 year period, all of which lead to a similar final cost.

Mr. Letson stated that staff ran three scenarios regarding the replacement of 1920s fair water mains in addition to all poor mains; replacement of 100%, 50%, and 25%. In each case Mr. Letson stated the program would not have sufficient funding. Trustee Cope asked where the funds are coming from to do the fair mains. Chairwoman O'Brien stated that the Committee asked staff to look into completing certain fair mains in addition to the poor mains. She asked how the programs are overlapping. Mr. Letson stated that the Village would replace mains and resurface roads at the same time to prevent excavating new roads in the future.

Chairwoman O'Brien polled the members on what they thought of the proposed Infrastructure Improvement Plan. Mr. Dimas stated he agreed with the 10 year plan and staff's recommendations and Ms. Marwedel concurred. Mr. Perl asked for a summary of the plan. Mr. Wiberg summarized the plan as replacement of all roads in a ten year period, infilling sidewalks where there is neighborhood support, and paving commercial alleys. Relative to water mains, Mr. Wiberg stated the goal is to replace poor water mains concurrent with the roadway program over 10 years. Mr. Perl stated he likes the plan but

wants to see a graph outlining the total debt incurred by both programs, including the annual debt service. Chairwoman O'Brien stated that she is in favor of extending the plan to 15 years but will agree with 10 years if the rest of the Committee does as well.

Chairwoman O'Brien stated she would like to see more information on the impact of paving alleys on the sewer system, would like to move past the discussion on carriage walks, and would like to see if it is possible to replace 15% of fair water mains. She stated that she would like to see work beginning on the water mains as part of the first round of improvements. She asked staff to evaluate moving the refuse fee implementation up to the front of the revenue enhancements to see how it will affect the program funding.

Ms. Marwedel asked if staff could break out the cost per household for the entire program. She also suggested moving up the food and beverage tax increase. Chairwoman O'Brien stated that if the refuse fee could cover the cost of the program during the first few years, other tax increases could be delayed. Trustee Cope asked how the members who were not present tonight would feel about the plan. Chairwoman O'Brien stated that they were in favor of the plan at the last meeting. Mr. Perl suggested evaluating the use of green alleys to control storm water as part of the alley resurfacing program. He also asked for an annual report of improvements and their impacts to be performed and evaluated.

V. Public Forum

Resident Pam Lefkowitz stated that anyone who attended the meeting during the discussion of changing water providers would not have assumed their rates were being decreased. She stated that it was clear that there was not going to be a residential reduction, and agrees that the savings should be used to fund the needed improvements. The committee discussed the next possible meeting dates and asked staff to confirm the dates via email.

Adjournment

Mr. Perl made a motion to adjourn. Ms. Marwedel seconded the motion. The meeting adjourned at 10:30 p.m.

Respectfully Submitted,

Nadim Badran
Assistant to the Public Works Director

**VILLAGE OF LINCOLNWOOD
AD-HOC INFRASTRUCTURE COMMITTEE
APPROVED MEETING MINUTES
VILLAGE HALL COUNCIL CHAMBERS
APRIL 30, 2018**

I. Call to Order

Chairwoman O'Brien called the meeting of the Ad-Hoc Infrastructure Committee to order at 7:00 p.m.

II. Roll Call

The following were:

PRESENT: Chairwoman Kathy O'Brien; Jeffery Perl; Marilyn Marwedel (left at 9:14 p.m.); Gus Dimas; Rizwan Hussain; Teodor Strat; and Village Trustee, Ron Cope (Trustee Liaison).

ABSENT: Syed Mudassir Hussaini;

Also present were: Jesal B. Patel, Village Trustee (left at 9:08 p.m.); Jean Ikezoe-Halevi, Village Trustee; Georjean Hlepas Nickell, Village Trustee; Timothy Wiberg, Village Manager; Andrew Letson, Public Works Director; Jim Amelio, Village Engineer (CBBEL); Nadim Badran, Assistant to the Public Works Director; Daniel Dem, CBBEL Engineer.

III. Approval of Minutes – April 12, 2018

Chairwoman O'Brien stated that she has corrections to the minutes. She stated that Trustee Halevi should be acknowledged as being present, and that resident Pam Lefkowitz's comments should be listed under Public Forum. She stated that she would like more information regarding the discussion on "real" repairs versus cosmetic repairs. Mr. Perl stated that there should be more information regarding the Evanston water rate and inquired how the draft agreement proposes to address increases in the wholesale water rate. Mr. Letson provided information regarding the draft agreement's rate setting model and stated that increases are based on actual costs attributed to the infrastructure and operations that would directly provide water to the Village. Chairwoman O'Brien moved to postpone voting on the minutes until the changes were made. Mr. Perl seconded the motion. The motion was approved.

IV. Discussion Regarding the Establishment of an Infrastructure Improvement Master Plan

Mr. Letson introduced the presentation and stated the first part of the discussion tonight would focus on answering questions raised at the previous meeting.

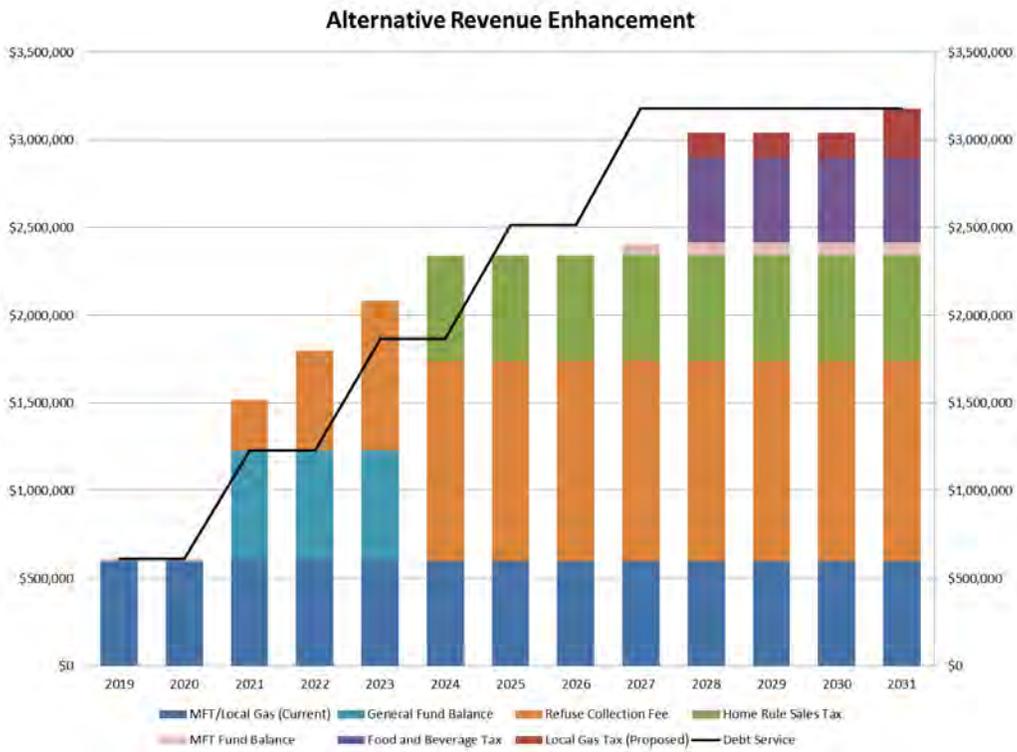
Stormwater Impact from Paving Alleys

Mr. Amelio stated that the Committee requested that staff evaluate the stormwater impact from paving alleys. Mr. Amelio stated that only 0.36 acres of alleys would be paved, with gravel alleys currently having an impervious curve number of 90. Paved alleys would increase the impervious curve number to 98, which was not significant according to Mr. Amelio. Mr. Amelio stated that an alternative option would be to install permeable pavers in the alleys, however, it would increase the cost 25% more than concrete, and there would be on-going maintenance concerns.

Mr. Letson stated that the Village could utilize bottomless catch basins which would allow water to percolate into the soils below before migrating to the sewer system. Mr. Perl asked if it would be similar to the underground tunnels in Chicago. Mr. Amelio stated the pipes would be sized according to need. Mr. Wiberg stated that the total area is small and the existing alleys are already near impervious, so there should not be a significant impact on stormwater. Mr. Letson stated the Village has installed a similar system of French drains in alleys that experience flooding and the program has yielded successful results. Mr. Perl asked if there was a way to calculate the amount of stormwater entering the ground. He stated that the French drain project is a good example that the project works. Mr. Wiberg stated there is not enough open space in the Village to store stormwater, so the goal of the Stormwater Master Plan is to store the water on the street. Mr. Hussain asked if permeable pavers would require the water to tie back into the sewer system. Mr. Amelio stated that an underdrain would be required.

Roadway Program Funding

Mr. Letson provided the Committee with a review of the proposed funding program and scope of the roadway program. He stated staff was asked to review the possibility of shifting around revenue sources to move the refuse service fee to the beginning of the revenue enhancement plan and determine how it would impact the need for other enhancements. Mr. Letson stated that by 2031, all enhancements would need to be enacted to fund the program, no matter the sequence. He stated that before any enhancement was considered, the economic condition of the village would be evaluated. Mr. Letson displayed the chart below which shows the adjusted revenue enhancement program.



Mr. Letson stated that enacting the refuse collection fee would allow other sources to be pushed back a few years but will ultimately still be needed. He also stated that the refuse fee is the only fee that solely impacts residents, whereas the other fees will be paid by non-residents, who also use the Village’s infrastructure.

Chairwoman O’Brien asked why the Village has not implemented the refuse fee in the past or identified as being implemented earlier in the program? Mr. Wiberg stated that the decision to not implement the fee was a political decision made by previous Village Boards. He stated the issue has been discussed several times by the Village Board over the past ten years. Chairwoman O’Brien stated that she is concerned the Village would be using up all other options without leaving options available for future projects. Mr. Wiberg stated the Village also has the property tax levy to help support daily operations. Mr. Wiberg stated that none of the proposed revenue enhancements are set in stone; however, the enhancement plan gives the Village a number of options in terms of funding the program and allows for a diversified stream of revenue.

Trustee Cope summarized that under staff’s proposed infrastructure plan, there would be five bond issuances in addition to the bonds required to fund the capital costs to connect to the City of Evanston for water. He stated that is a lot of debt over the next several years that should be considered by the Committee. Mr. Wiberg stated that the Committee was not tasked with the water purchase discussion since that directive has already been provided by the Village Board. He stated that the Evanston water connection project would likely be funded through an IEPA low interest loan, which would provide the lowest interest rate on the bond used for that project. He stated that the savings to the Village in water purchase costs through the lower rate from Evanston is significant enough to fund, not only the capital cost to connect to Evanston, but also the cost to

replace the recommended water mains, as long as the Village's water rates are frozen, not reduced, for five years.

Chairwoman O'Brien asked when construction would begin on the transmission main in relation to when the bond issuance from the project would occur. Mr. Letson stated that during the design phase the Village would begin to seek funding. He stated the current schedule calls for the Village to be connected to Evanston by the end of 2019.

Water Main Replacement Program

Mr. Letson stated that the Committee requested staff investigate moving the project prior to 2020. Mr. Letson stated there is \$300,000 worth of projects that can be done in Fiscal Year 2019/20, but not sooner due to budgeting and design constraints. He stated if the Board approves of the plan, design can begin in FY2019/20, which would include roadway work in the same fiscal year and roadway and water main work the following year. Chairwoman O'Brien stated she is concerned that the Village may not be able to get a project done in that time frame as the project would have to be designed, bid, and awarded. Additionally, she expressed concern that the Village may pay higher construction costs if the project is bid too late in the year. Mr. Amelio stated that he believed the Village would be able to complete a project in FY2019/20. Mr. Strat asked what would happen if the Village could not complete the project on time. Mr. Letson stated the program would be pushed back.

Mr. Letson stated the Committee requested that staff investigate the possibility of replacing a smaller amount of the 1920s "fair" mains, as it was not possible to complete 25%, 50%, or 100% as previously demonstrated. Mr. Letson stated that if there were a onetime \$0.10 increase to the residential rate, in addition to the normal increase, estimated to be about 2%, then the Village could replace 15% of the fair 1920s mains. He stated that the economic condition of the Village will be monitored to determine if this would still be feasible prior to starting. Mr. Perl stated that annual reporting, if not more frequent, is important for the Board of Trustees. Mr. Hussain asked why freeze the water rate for five years then increase it by \$0.10. Mr. Wiberg stated that rates have not increased since 2016.

Mr. Letson stated that replacing all poor mains in addition to 15% of the fair 1920s mains would equate to 22% of the system being replaced. Trustee Cope asked how water mains were selected for replacement. Mr. Amelio stated that an engineering software is utilized to model the Village's system which bases the ratings on age, road condition, number of breaks, diameter, and fire flow. Trustee Cope asked why the mains have not been replaced previously. Mr. Wiberg stated certain mains have been replaced such as the main under Crawford Avenue. Mr. Letson stated that in the 2000s, 12% of mains were replaced, and in the 1990s, 16% were replaced.

Mr. Perl asked how the Village will continue to maintain its infrastructure after the program has been completed based on the revenue that will be brought in versus the needed expenditures to begin another cycle of the plan. He questioned if there will be

sufficient revenue still coming in after the first cycle of the program has been completed. Mr. Wiberg stated that every year the Village budgets for repairs. Mr. Perl clarified that this is an accelerated program and questioned Chairwoman O'Brien on why she wanted a fifteen year plan as opposed to ten. Chairwoman O'Brien stated it would bring the Village closer to the twenty year cycle it is trying to reach. Mr. Wiberg stated that the dilemma is attempting to begin a twenty year cycle without shorting the expected lives of the roadways.

Trustee Cope stated that the plan calls for an extraordinary expenditure and questioned how the budget will be balanced. Mr. Perl stated that the expenditure will occur over 20 years. Mr. Amelio stated that following the completion of this cycle, planning would have to begin for the next cycle and funding will still be necessary. Mr. Wiberg stated that the Village will have to keep utilizing different revenue sources due to the fact that the Village has the lowest property tax rate in Niles Township. He stated it has been a policy of the Village Board to keep property tax rates as low as possible. He stated that while property taxes are low, the Village is fortunate to have a variety of different revenue sources to fund infrastructure projects.

Chairwoman O'Brien stated that the group is not here to review this topic through a political lens, but to recommend the best course of action for the Village. She stated that she is concerned that Band-Aid solutions should be replaced with a true solution. She stated that the annual cost to residents of \$575 would be worth the improvements and would be a plan she would recommend. Mr. Perl stated that this would be the beginning of a new way for the Village to manage infrastructure concerns and should formalize the process. Mr. Hussain asked why not increase property taxes to fund the program. Mr. Wiberg stated it would not be feasible to increase property taxes as the increase would have to be very large, likely doubled. Mr. Hussain asked how to get the Village to where other communities are at in terms of infrastructure. Mr. Wiberg stated that funding options can be blended into the program over time, but it would not be equitable to have current residents pay for the improvements that future residents would also enjoy; therefore, bonding is the best way to fund the projects.

Chairwoman O'Brien asked if there was a consensus on the presented roadway program being completed in ten years. She surveyed the committee with all five members in favor and one against.

Chairwoman O'Brien asked if there was a consensus on the presented water main replacement program including the replacement of all poor mains and 15% of the fair 1920s mains. All six members were in favor.

Chairwoman O'Brien asked if there was a consensus on paving commercial alleys. Mr. Dimas stated they should be left as gravel. Mr. Hussain stated he thinks they should be paved. Mr. Perl stated he had no opinion. The remaining members believed they should be left as is. The majority of the committee (four members) agreed to leave alleys as gravel. Mr. Letson explained that funds have already been budgeted for paving of an alley in FY2018/19, unrelated to this program.

Chairwoman O'Brien asked if there was a consensus on infilling sidewalks where none exists based on the vote of each neighborhood. Three members stated no, two stated yes, and one had no opinion. The majority agreed that infilling sidewalks should not be considered as part of the program.

Chairwoman O'Brien asked if there was a consensus on the original funding program as presented by staff. The six present members agreed the original funding method presented by staff was preferred.

Chairwoman O'Brien requested staff prepare a report for the next meeting as well as draft the recommendations based on the discussion that was held tonight for the Committee to review.

V. Public Forum

Resident Pam Lefkowitz stated that the condominiums and businesses do not pay garbage fees, which should be considered when discussing the refuse service charge. Mr. Wiberg explained that condominiums are part of the Village's agreement with Groot but not commercial properties.

VI. Adjournment

Mr. Letson stated the next meeting is schedule for May 14, 2018 at 7:00 p.m. Chairwoman O'Brien made a motion to adjourn. Mr. Dimas seconded the motion. The meeting adjourned at 9:16 p.m.

Respectfully Submitted

Nadim Badran
Assistant to the Public Works Director

**VILLAGE OF LINCOLNWOOD
AD-HOC INFRASTRUCTURE COMMITTEE
DRAFT MEETING MINUTES
VILLAGE HALL COUNCIL CHAMBERS
May 14, 2018**

I. Call to Order

Chairwoman O'Brien called the meeting of the Ad-Hoc Infrastructure Committee to order at 7:04 p.m.

II. Roll Call

The following were:

PRESENT: Chairwoman Kathy O'Brien; Marilyn Marwedel; Gus Dimas; Rizwan Hussain; and Teodor Strat

ABSENT: Syed Mudassir Hussaini; Jeffery Perl; Village Trustee, Ron Cope (Trustee Liaison).

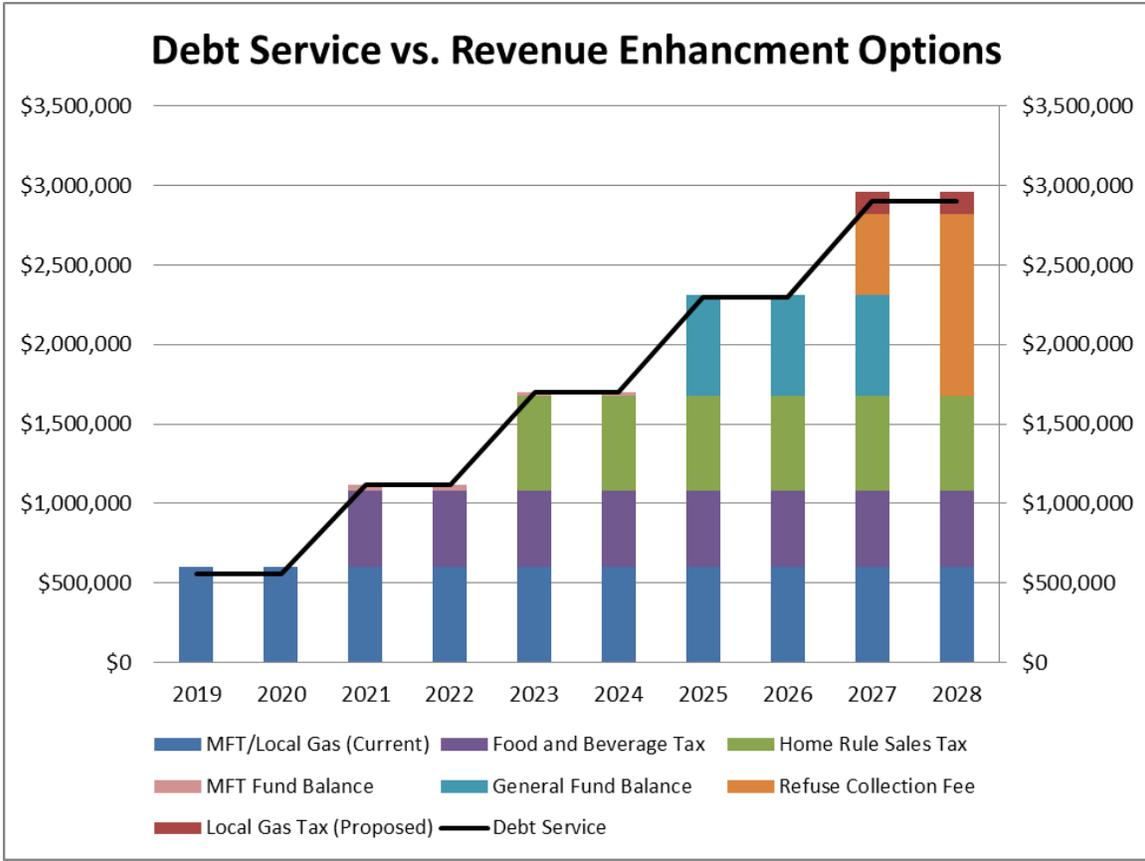
Also present were: Timothy Wiberg, Village Manager; Andrew Letson, Public Works Director; Jim Amelio, Village Engineer (CBBEL); Nadim Badran, Assistant to the Public Works Director; Daniel Dem, CBBEL Engineer.

III. Approval of Minutes – April 12, 2018 and April 30, 2018

Chairwoman O'Brien made a motion to approve the minutes from the April 12, 2018 and April 30, 2018 Ad-Hoc Infrastructure Committee meeting. Ms. Marilyn Marwedel seconded the motion. The motion was approved.

IV. Discussion Regarding a Draft Report and Recommendation Concerning the Establishment of an Infrastructure Improvement Master Plan

Mr. Letson stated he has a brief presentation that includes a summary of the recommendations as well as a summary of the overall Infrastructure Plan. Mr. Letson demonstrated the adjusted revenue enhancement chart shown below based on the recommendation of the Committee to remove sidewalks and resurfacing of gravel alleys. Mr. Letson reminded the Committee that prior to pursuing any revenue enhancements the economic condition of the Village will be evaluated.



Chairwoman O’Brien stated she preferred the way the recommendations were provided in the presentation, using bullet points, rather than the written description in the memo. She asked staff to adjust the memo to mirror the presentation. She asked staff to include the program cost breakdown into the recommendations memo.

Chairwoman O’Brien asked for clarification on why the resurfacing of already paved alleys was still included as she recalled it was not accepted as part of the plan by the group. Mr. Letson stated the recommendation from the Committee was to exclude the paving of gravel alleys, but to include the resurfacing of already paved alleys was not specifically discussed. Chairwoman O’Brien asked where these alleys were located. Mr. Letson stated they are primarily located in commercial areas.

Mr. Wiberg stated that the budget currently includes funding for resurfacing an alley. He stated that other property owners will likely request their alley be paved after that project is completed. Mr. Letson stated that he recommends resurfacing of existing paved alleys be included as they are public rights-of-way already maintained by the Village. Ms. Marwedel asked for the cost of the program. Mr. Amelio stated it is approximately \$615,000.

Chairwoman O’Brien polled the Committee on the resurfacing of existing paved alleys. Three members voted no and two voted yes, with a majority consensus to not include the

resurfacing of existing paved alleys. Mr. Hussain asked if the Village will continue to patch the alleys. Mr. Wiberg stated the Village will continue to do so.

Chairwoman O'Brien asked staff to include the rationale behind why the Committee made certain recommendation in the report. She stated she wants to make it clear why the Committee is recommending certain improvements and why they are necessary. Chairwoman O'Brien passed around a list of rationale that she had developed for consideration by the Committee. Mr. Letson stated he can add an executive summary to the report with clarifications.

Mr. Hussain asked if there is a way to ensure the bonds are used only for infrastructure improvements. Chairwoman O'Brien stated that the Village Board must vote on each bond issuance, which includes specific language in the ordinance that identifies the purpose of the bond. Mr. Wiberg stated that the Village is also audited annually to ensure funds are being used correctly.

Chairwoman O'Brien asked if the group needed to meet again to finalize the report. Mr. Letson stated that the Committee can approve the report and charge Chairwoman O'Brien and Mr. Letson with finalizing the document. Mr. Letson stated he will make the changes and send it to the group for their review to finalizing the report. Mr. Wiberg stated that he hopes to present the recommendations to the Village Board at its Committee of the Whole meeting on June 19, 2018.

Chairwoman O'Brien polled the Committee on whether they agree with the draft recommendations. The Committee unanimously agreed with the draft recommendations.

V. Public Forum

Resident Pam Lefkowitz stated that the Committee did a great job.

VI. Adjournment

Ms. Marwedel made a motion to adjourn. Mr. Strat seconded the motion. The meeting adjourned at 7:30 p.m.

Respectfully Submitted

Nadim Badran
Assistant to the Public Works Director

Transmission Main Route Study Update
&
Ad-Hoc Infrastructure Committee
Report and Recommendation

June 19, 2018

Outline

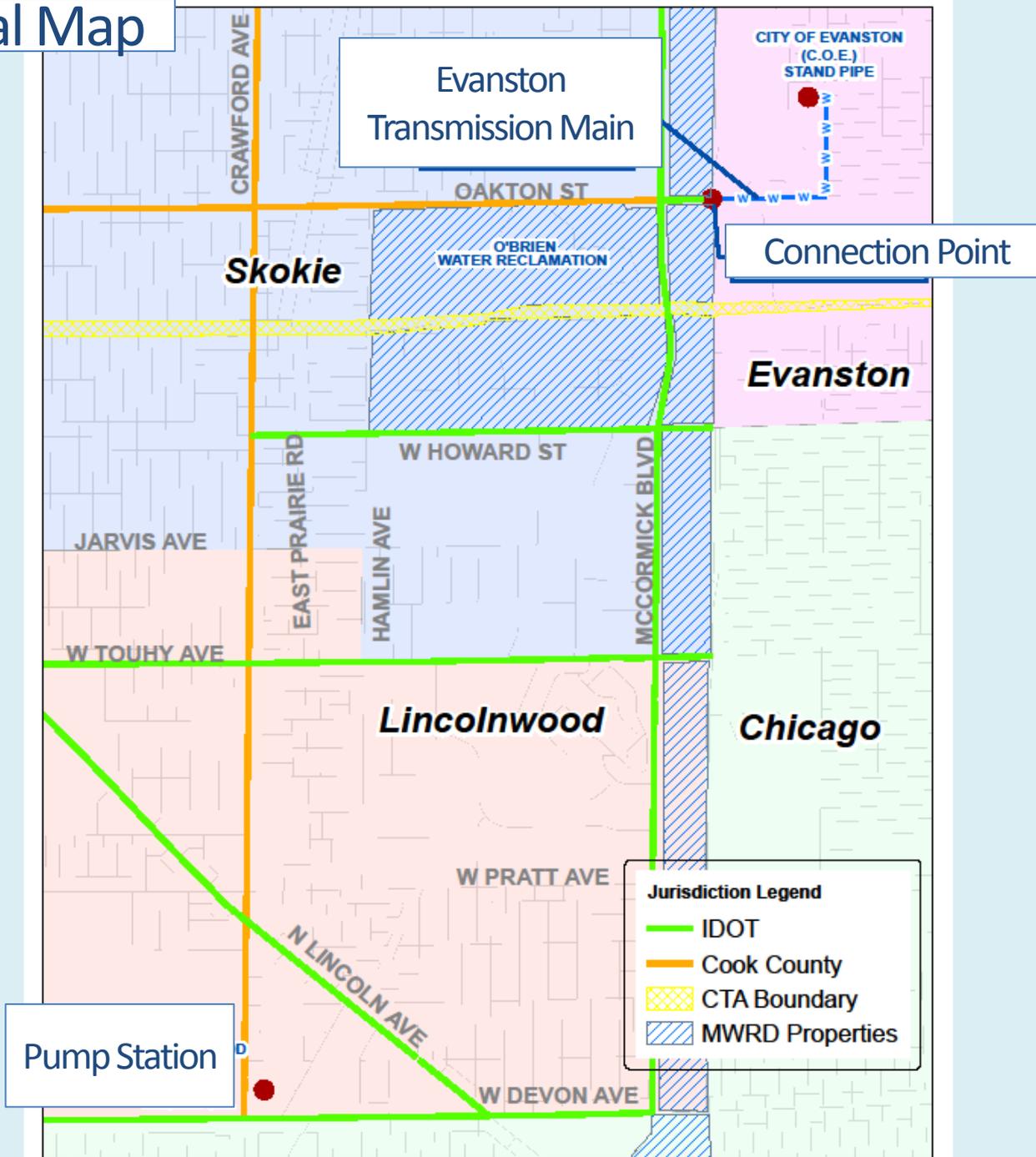
- Transmission Main Route Study Update
- Ad-Hoc Infrastructure Committee
 - Findings
 - Recommendation
- Overall Infrastructure Improvements
- Next Steps

TRANSMISSION MAIN ROUTE STUDY UPDATE

Transmission Main Project Scope

- Includes construction of a new water transmission main from the connection point at Oakton Street to the Lincolnwood Pump Station
- Does not include
 - Removal of any existing wholesale water supplier connections
 - Changes to the existing standpipe or reservoir

Jurisdictional Map



Route Analysis

- CBBEL has coordinated with:
 - Village of Skokie
 - MWRD
 - IDOT
 - Cook County
 - City of Evanston

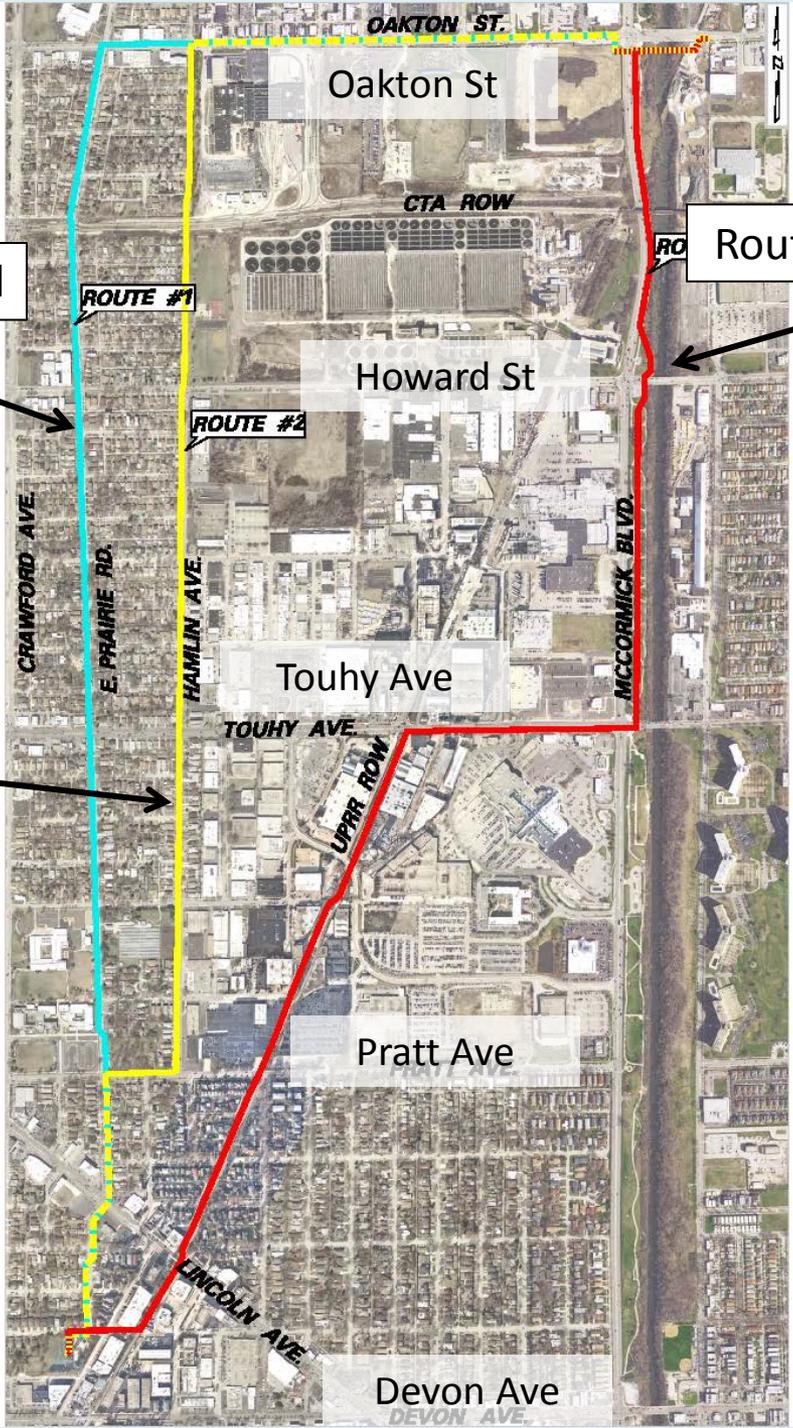
Route Selection

- From City of Evanston standpipe on Hartrey Ave to Village Reservoir on Schreiber Ave
- City of Evanston to design and construct 3,260' within city limits
- Remaining route (13,000'+) to be designed and constructed by Village
- Many route options contemplated, 3 routes evaluated
- All routes must
 - Cross North Shore Channel via directional bore
 - Cross CTA Yellow Line tracks
 - Pass through Village of Skokie
 - Pass through MWRD property
 - Pass through IDOT roadways

Route 1: East Prairie Rd

Route 3: McCormick Blvd

Route 2: Hamlin Ave



ROUTE #1

ROUTE #2

ROUTE #3

Oakton St

Howard St

Touhy Ave

Pratt Ave

Devon Ave

CRAWFORD AVE

E. PRAIRIE RD.

HAMLIN AVE.

MCCORMICK BLVD.

OAKTON ST.

CTA ROW

TOUHY AVE.

UPRR ROW

LINCOLN AVE.

DEVON AVE.

Route Comparison

		#1 East Prairie Rd	#2 Hamlin Ave	#3 McCormick Blvd
Construction	Low Soil Contamination		✓	
	Fewer Utility Service Crossings		✓	✓
	Routine Construction	✓	✓	
	Low Pavement Restoration			✓
	Low Sewer Lining			✓
	Lowest Long Term Cost		✓	
Coordination	Addresses 10-Year Infrastructure Plan	✓	✓	✓
	Minimal MWRD Easement	✓	✓	
	Low Resident Disruption		✓	✓
	Shorter Schedule	✓	✓	
	Low Traffic Impact			✓

Cost Analysis

- Preliminary cost estimate developed using per linear foot costs for construction methods. Costs based on bids from other comparable projects, MG-N bid pricing, and discussions with contractors.
- Costs and type combinations examined:
 - Open Cut Trench / Directional Bore
 - Street / Parkway
 - Arterial / Collector Streets
 - Resurfacing / Minor Patching
 - Sewer Lining
 - Special Waste
 - River Crossing
 - Rail Crossing
 - Utility Easements
 - Existing Watermain Upgrade Options
 - Existing Resurfacing Savings Options

MWRD Easement Fee

- MWRD requires an annual fee for utility easements within their property
 - Required at North Shore Channel Crossing and along McCormick Blvd
 - 10% of Fair Market Value
 - \$2.00 per square foot for easement
 - 15' wide easement along running line
 - Route #1 (East Prairie) \$20,000 per year*
 - Route #2 (Hamlin) \$20,000 per year*
 - Route #3 (McCormick) \$170,000 per year*

**Annual fee for year 1; for each subsequent year, the fee will be adjusted by a CPI factor*

Potential Water Main Replacements

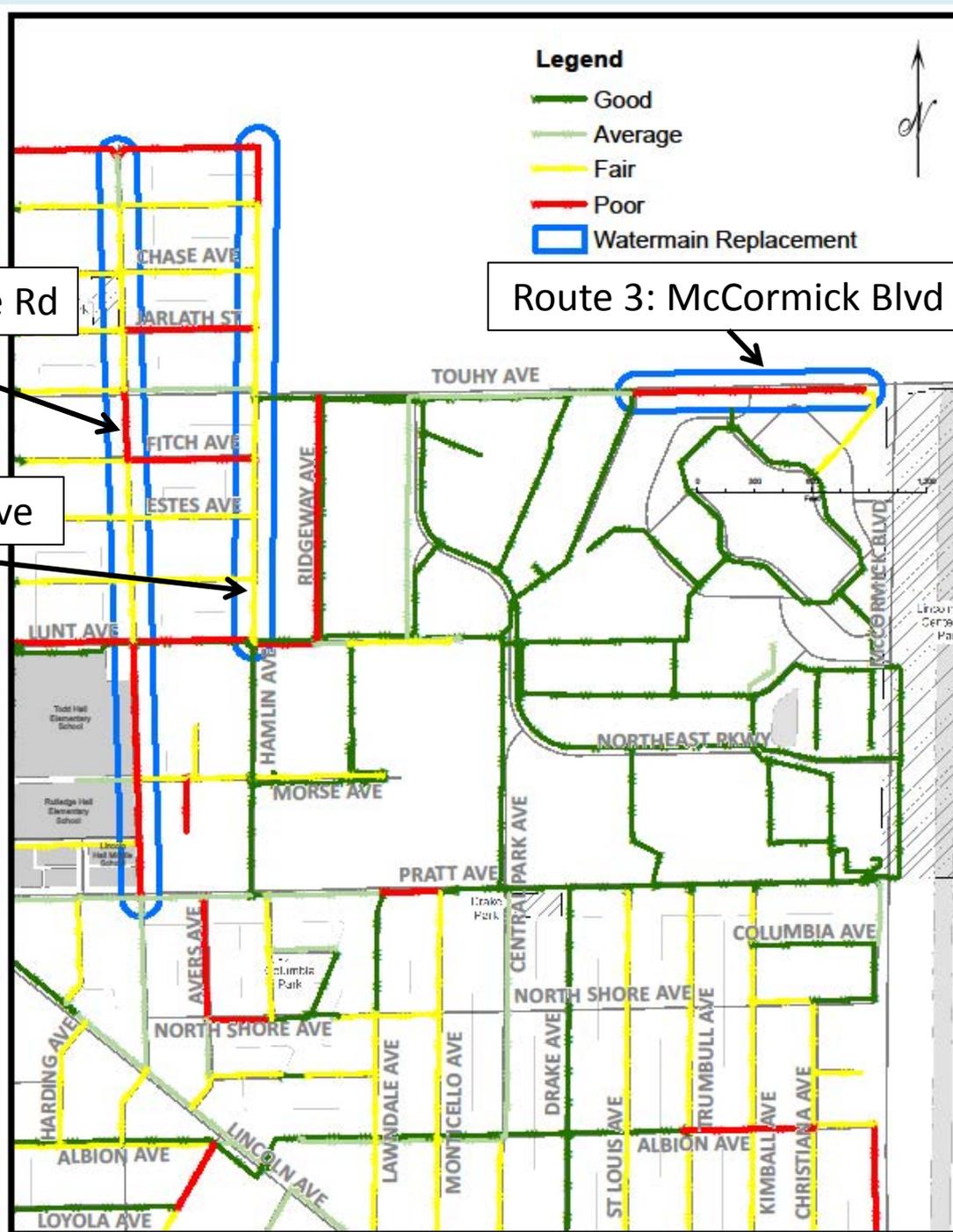
Route 1: East Prairie Rd

Route 2: Hamlin Ave

Route 3: McCormick Blvd

Each route option provides an opportunity to replace certain segments of water main and resurface certain streets that are identified in the infrastructure improvement program

- Reduces disruption on traffic and residents by only doing the work once
- Reduces cost associated with mobilization and traffic control



Cost Summary

Route	Engineering, Construction, Permitting Subtotal	Water Main Replacement Savings from 10-Year Plan	Resurfacing Savings from 10-Year Plan	Net Overall Cost
#1 East Prairie Rd	\$12,040,000	\$550,000	\$840,000	\$10,650,000
#2 Hamlin Ave	\$10,330,000	\$360,000	\$910,000	\$9,060,000
#3 McCormick Blvd	\$8,550,000	\$170,000	\$110,000	\$8,270,000

Long Term Costs

Route	Estimated Project Cost*	Estimated MWRD Easement Annual Fee**	Total Village Cost at 10 Years***	Total Village Cost at 20 Years	Total Village Cost at 30 Years
#1 East Prairie Rd	\$12,040,000	\$20,000	\$9,355,000	\$18,190,000	\$18,515,000
#2 Hamlin Ave	\$10,330,000	\$20,000	\$8,095,000	\$15,700,000	\$15,995,000
#3 McCormick Blvd	\$8,550,000	\$170,000	\$8,410,000	\$16,675,000	\$19,440,000

*Project is assumed to be financed through a General Obligation Bond at 4% interest rate

**MWRD Easement is subject to an annual increase based on CPI – 2% is assumed

***At 10 years, the bond financing construction is 50% paid

Funding Options

Financing Method	IEPA Low Interest Loan	General Obligation Bond
Interest Rate	2%	4%
Term	20 Years	20 Years
Schedule	Project would be complete in Nov. 2020	Project would be complete in May 2020
Roadway Funding	Funds cannot be used for full width roadway resurfacing – will require an additional GO bond	Funds may be used for roadway improvements
Availability of Funds	Limited availability of funds – <u>NO guarantee of funding</u>	Funding is guaranteed
Other Requirements	Buy American and Disadvantaged Business Entity (DBE) requirements – adds 10% to total project cost	No buy American or DBE requirement
20 Year Cost (Debt Service Only)	\$13,550,000	\$14,615,000

Risks of IEPA Loan

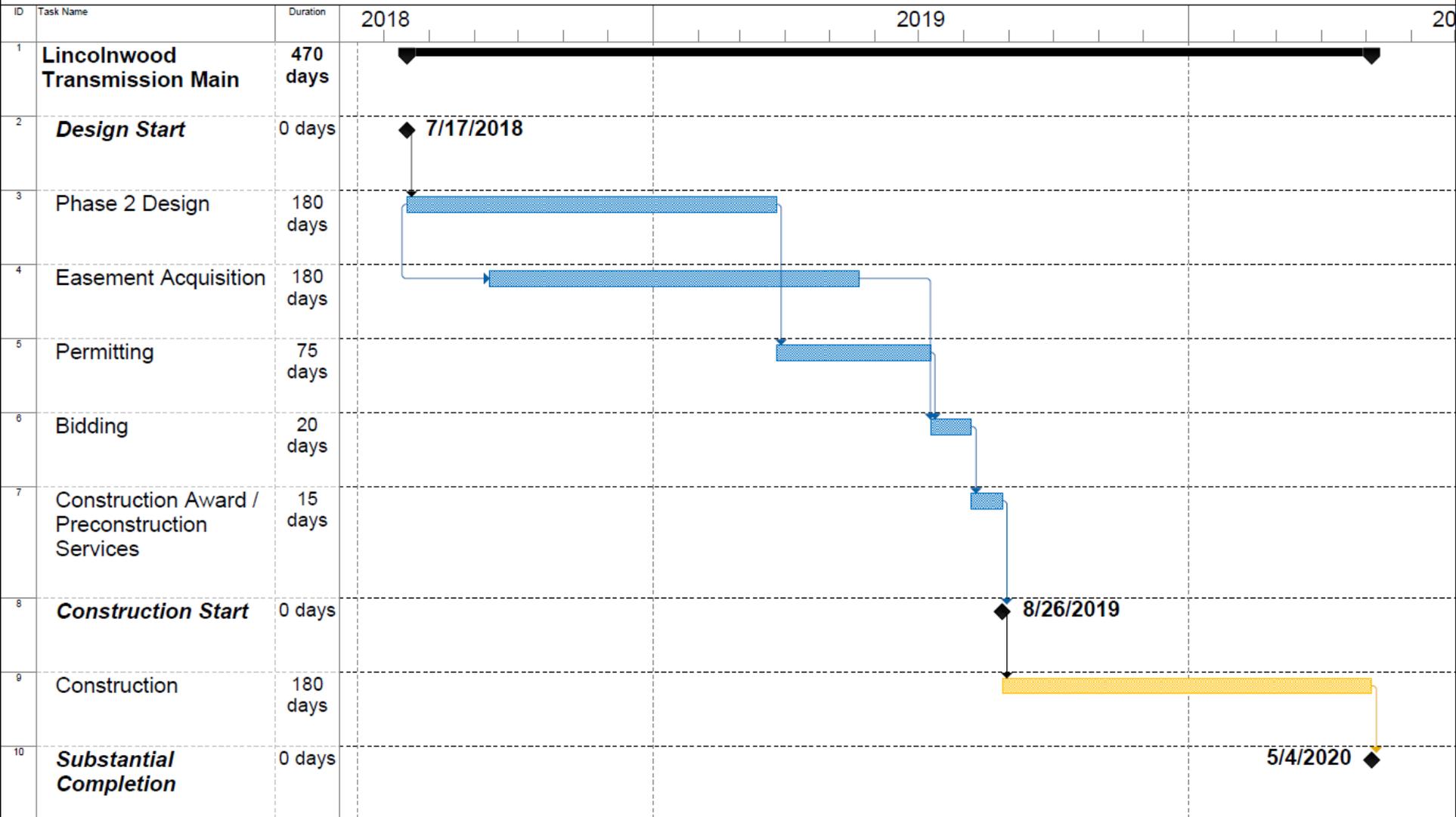
- Six month delay reduces Village savings by approximately \$600,000
- The IEPA Loan Program is well programmed, so it is not guaranteed that funds would be made available for construction in 2020
 - Any delay greater than 4 months would make the IEPA loan a more expensive option

Estimated Schedule – GO Bond



Village of Lincolnwood - Water Transmission Main

GO BOND

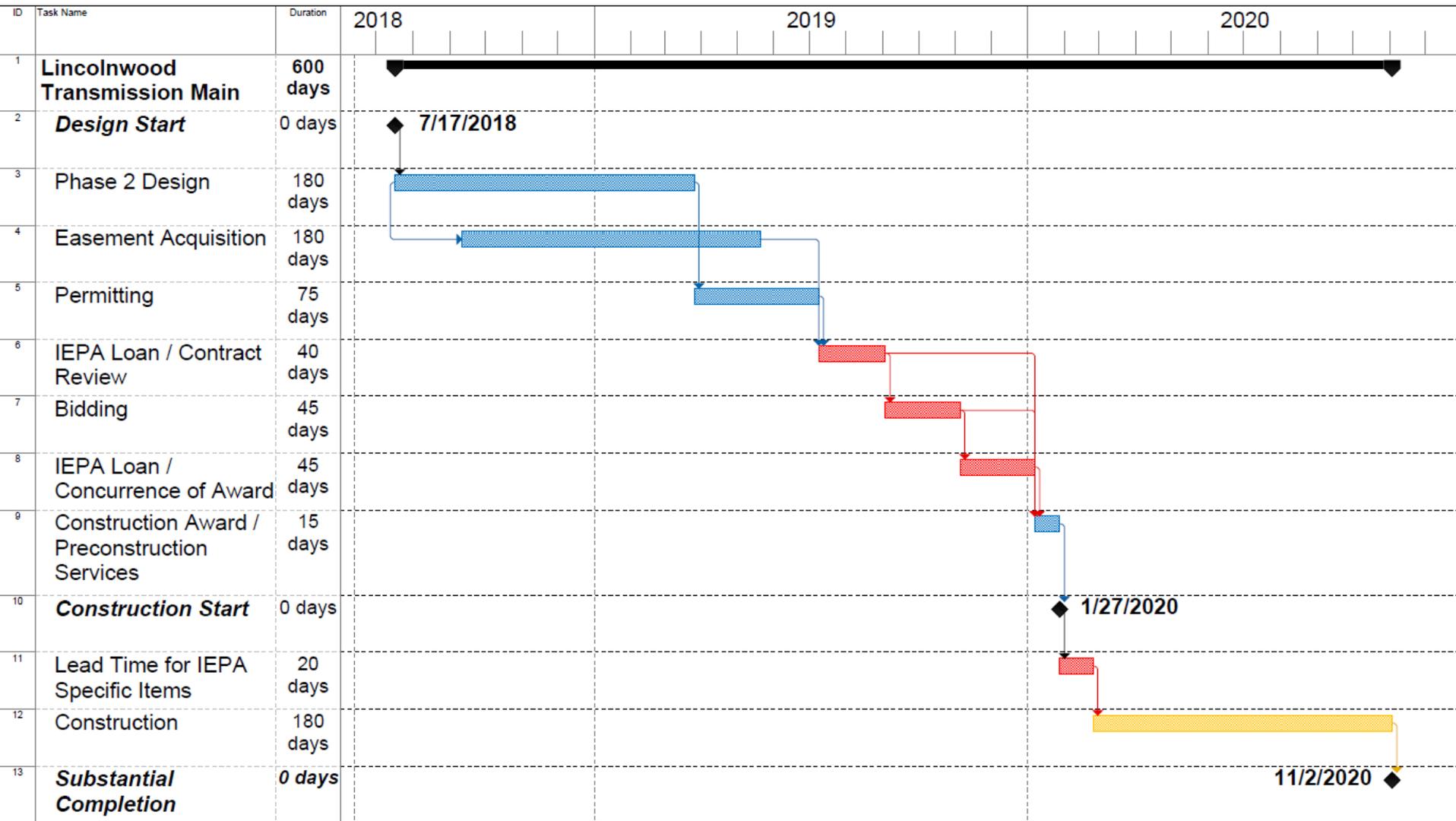


Estimated Schedule – IEPA Loan



Village of Lincolnwood - Water Transmission Main

IEPA LOAN



Recommendations

- CBBEL Recommends Hamlin Ave Route
 - Lowest Cost Over Long Term
 - Savings on Infrastructure Program
 - Routine Construction
 - Fewer Utility Service Crossings
 - Lower Resident Disruption
- Will need
 - IEPA, MWRD, IDOT, CTA, Skokie Approval
 - Easement agreement with MWRD
- Next Steps
 - Phase 2 Engineering Design Agreement

AD-HOC INFRASTRUCTURE COMMITTEE FINDINGS AND RECOMMENDATION

Background

- On November 30, 2017 staff presented a proposed infrastructure improvement program
 - Roadway Resurfacing
 - Water Main Replacement
 - Sidewalk Infill
 - Commercial Alley Paving
- The proposed program was to be financed through the issuance of bonds with debt service lasting 20 years
 - Debt service to be paid for using various revenue enhancements (roads, sidewalks & alleys) and through wholesale water cost savings (water mains)
- Following the meeting, the Mayor established the Ad-Hoc Infrastructure Committee to evaluate and provide a recommendation regarding the proposed program

Infrastructure Assessment

Roadways

- Village-owned streets were last resurfaced/reconstructed in 1997-2002
- Village Engineer performed a visual analysis of all Village owned streets
 - Rideability
 - Pavement Condition
 - Drainage

Rating	Length (mi)	Length (%)
Good	1.7	4
Average	33.2	81
Fair	4.4	11
Poor	1.7	4
TOTAL	41.0	



Good Pavement – Resurfaced in 2016
W. Pratt Ave. (W of N. Crawford Ave.)



Average Pavement – Resurfaced in 2011
W. Pratt Ave. (E of N. Crawford Ave.)



Fair Pavement – Resurfaced in 2002
N. Navajo Ave.



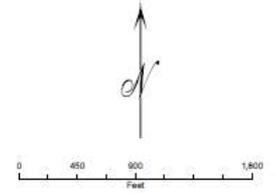
Poor Pavement – Reconstructed in 2000
N. Longmeadow Ave.

VILLAGE OF LINCOLNWOOD

COOK COUNTY, ILLINOIS

ROADWAY ASSESSMENT

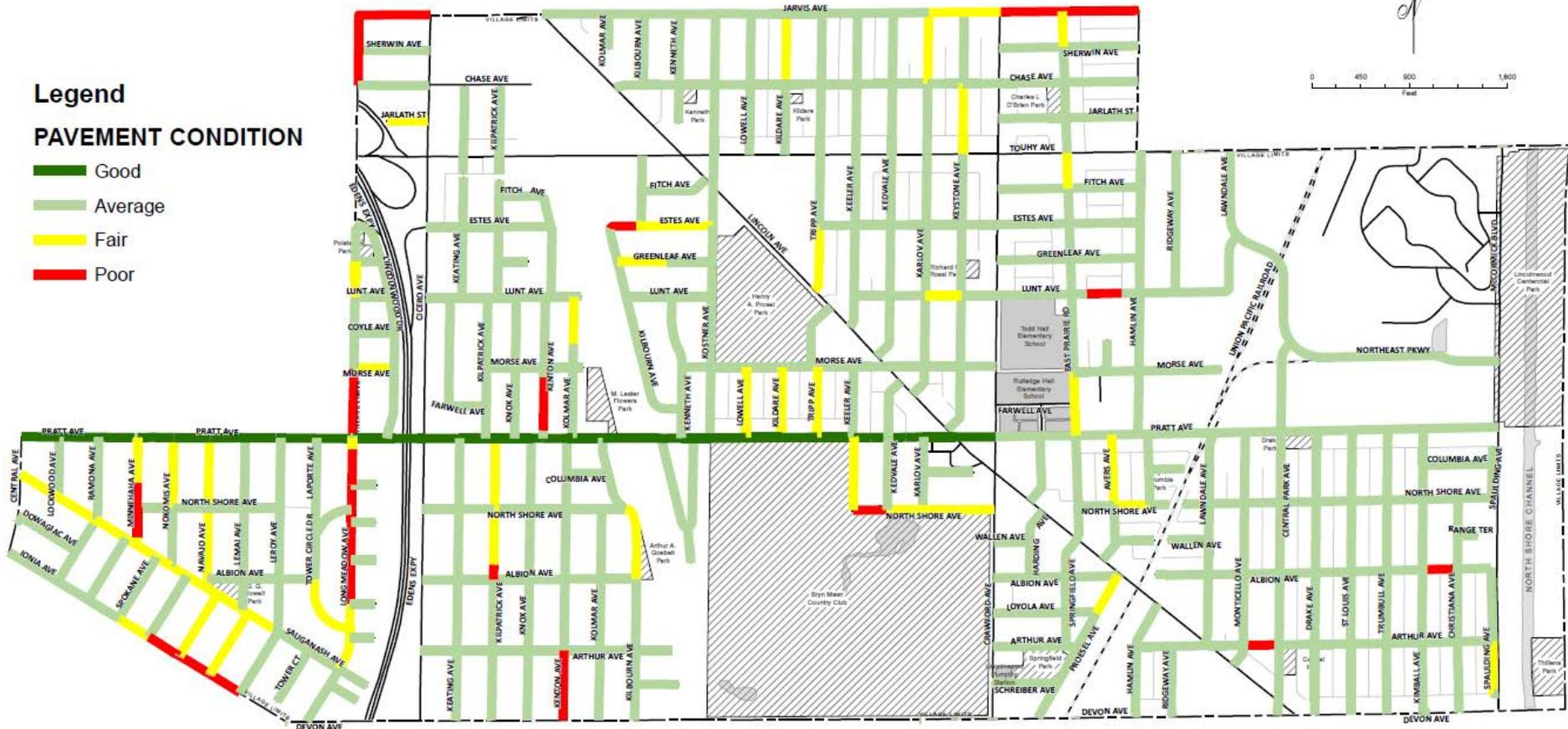
2017



Legend

PAVEMENT CONDITION

- Good
- Average
- Fair
- Poor



Infrastructure Assessment

Water Mains

- Village Engineer updated the Village's water model and using the modeling software, was able to create a matrix for evaluating water mains based on:
 - Number of Breaks
 - Pavement Condition
 - Age
 - Fire Flow
 - Size
 - Material

Rating	Length (mi)	Length (%)
Good	22.3	40
Average	8.8	15
Fair	15.6	27
Poor	10.5	18
TOTAL	57.2	

VILLAGE OF LINCOLNWOOD

COOK COUNTY, ILLINOIS

WATER MAIN ASSESSMENT

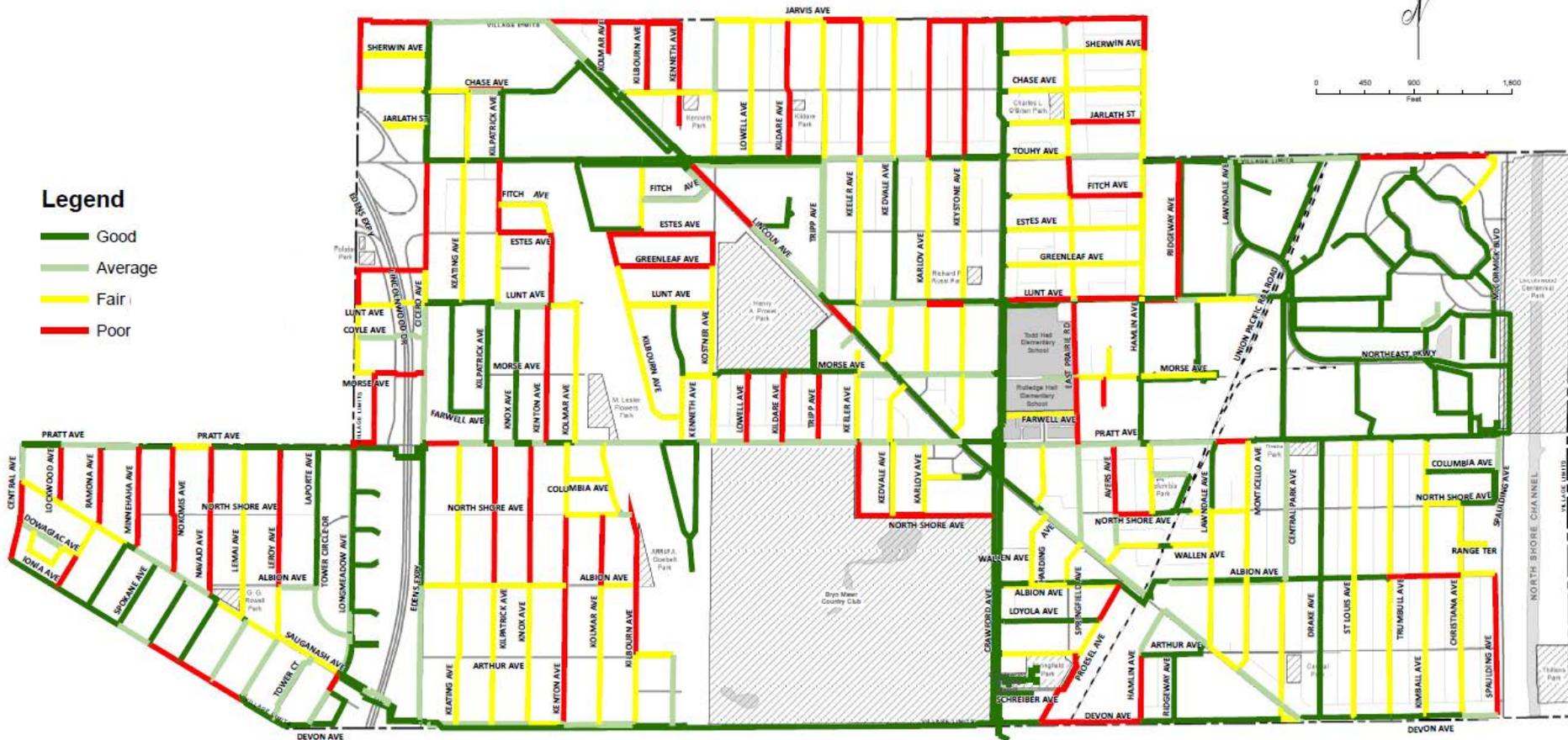
2017



0 400 800 1,600
Feet

Legend

- Good
- Average
- Fair
- Poor

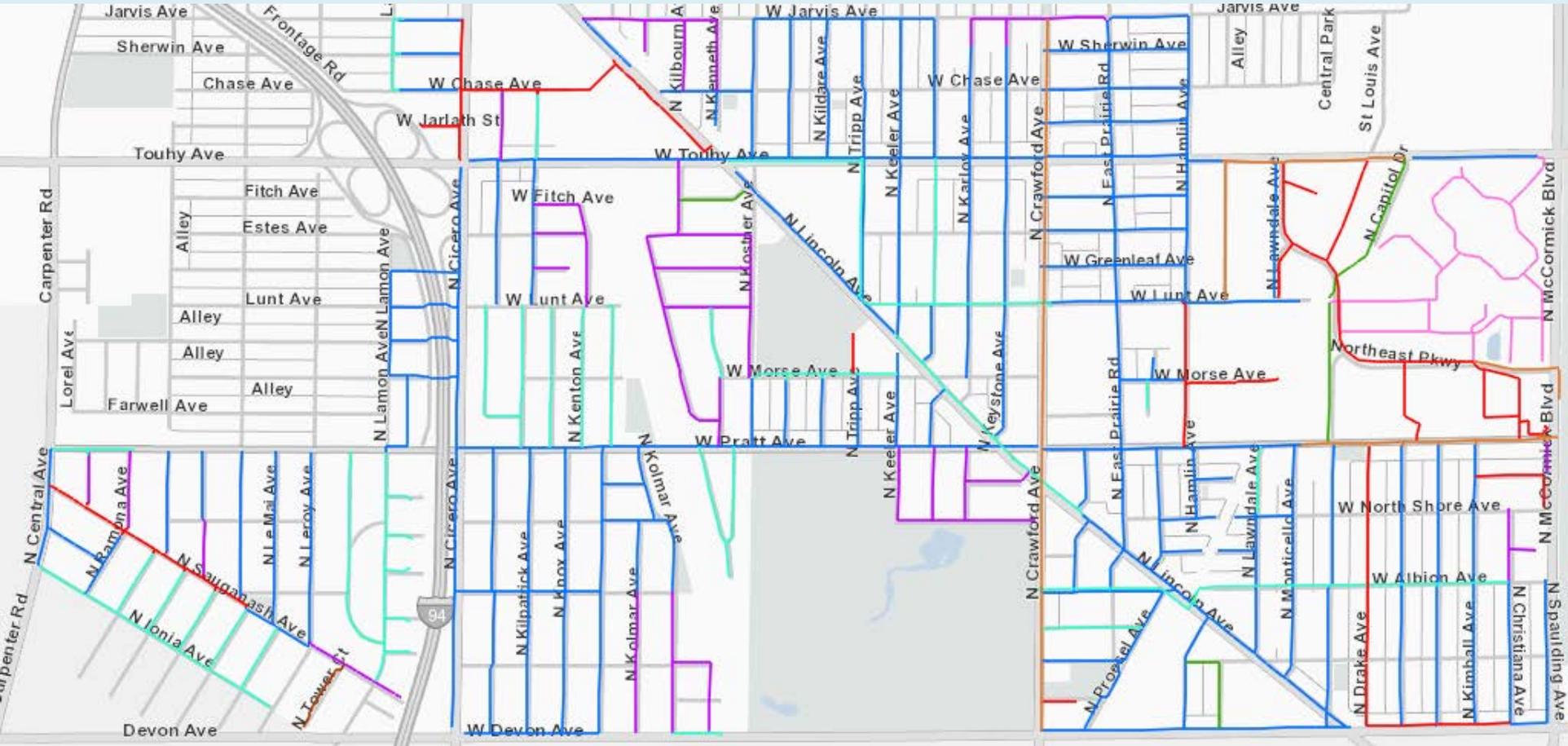


Infrastructure Assessments

Water Main Age

Decade Constructed	Length (mi)	Length (%)
1920	31.4	55
1950	1.7	3
1960	2.9	5
1970	0.6	1
1980	4.4	8
1990	9.3	16
2000	4.6	8
2010	2.3	4
TOTAL	57.2	

Water Main Installation by Decade



Installation Decade

- | | | | |
|-------|-------|-------|-------|
| 1920s | 1960s | 1980s | 2000s |
| 1950s | 1970s | 1990s | 2010s |

Ad-Hoc Infrastructure Committee

- Committee met on four occasions to discuss the following topics:
 - Issues facing the Village's infrastructure
 - Proposed improvement program
 - Financing of the program
 - Development of a comprehensive report
- On May 14, 2018 the Committee finalized its recommendation and report to the Village Board

Findings

Over the course of their meetings, the Committee made several findings that were the basis of their recommendation

1. The Village is responsible for maintaining and when necessary replacing the roadways under its ownership and control
2. Per IDOT and the civil engineering community, asphalt roadways typically have a lifecycle of 20 years before requiring significant maintenance
3. Resurfacing prolongs the useful life of an asphalt roadway

Findings Cont.

4. The Village is responsible for the maintenance and when necessary, replacement of existing water mains to ensure the delivery of safe and accessible potable water
5. Funding of any proposed improvements should not solely be born upon the residents of the Village, but also businesses and visitors who enjoy the use of the roadways and water mains

Findings Cont.

6. It is the responsibility of the Village to create a long-term, cyclical, strategic plan to finance large scale infrastructure projects, such as roadways and water mains
7. When making improvements to roadways, carriage walks (1-2 foot wide walkways directly behind the curb) should not be treated the same as sidewalks

Findings Cont.

8. Existing gravel alleys should not be converted to pavement to avoid potential flooding impacts and reduce long term maintenance obligations

Recommendation

The Ad-Hoc Infrastructure Committee recommends the Village complete a 10-year infrastructure improvement program that includes the following components:

1. Resurface all Village-owned streets with the ultimate goal of reaching a 20 year resurfacing cycle
2. Replace all water mains rated as “Poor” and 15% of water mains identified as being installed in the 1920s and rated as “Fair”

Program Costs Over 10 Years

Program	Total Cost
Roadway Resurfacing	\$36,000,000
Water Main Replacement	\$9,500,000
Total Cost	\$45,500,000

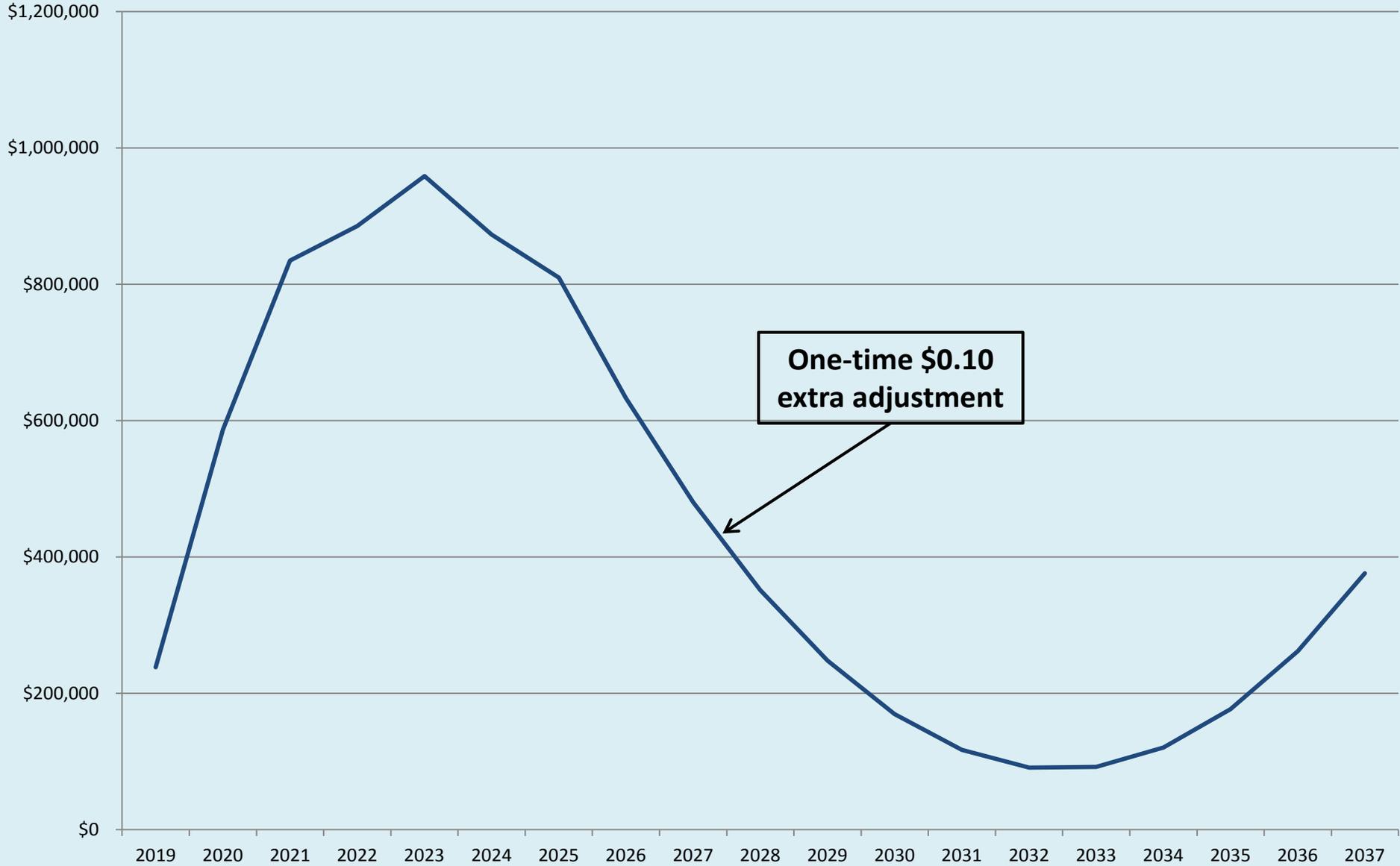
Financing Summary

3. Program funded through GO Bonds and low-interest IEPA loans
 - Water main debt paid with savings from new water supply contract
 - Roadways debt paid through a variety of phased revenue enhancements

Financing Summary

- After potentially connecting to new water supplier
 - Freeze customer water rates until 2023; thereafter match future rate increases to those charged by water supplier
 - A one-time \$0.10 extra adjustment applied in 2027

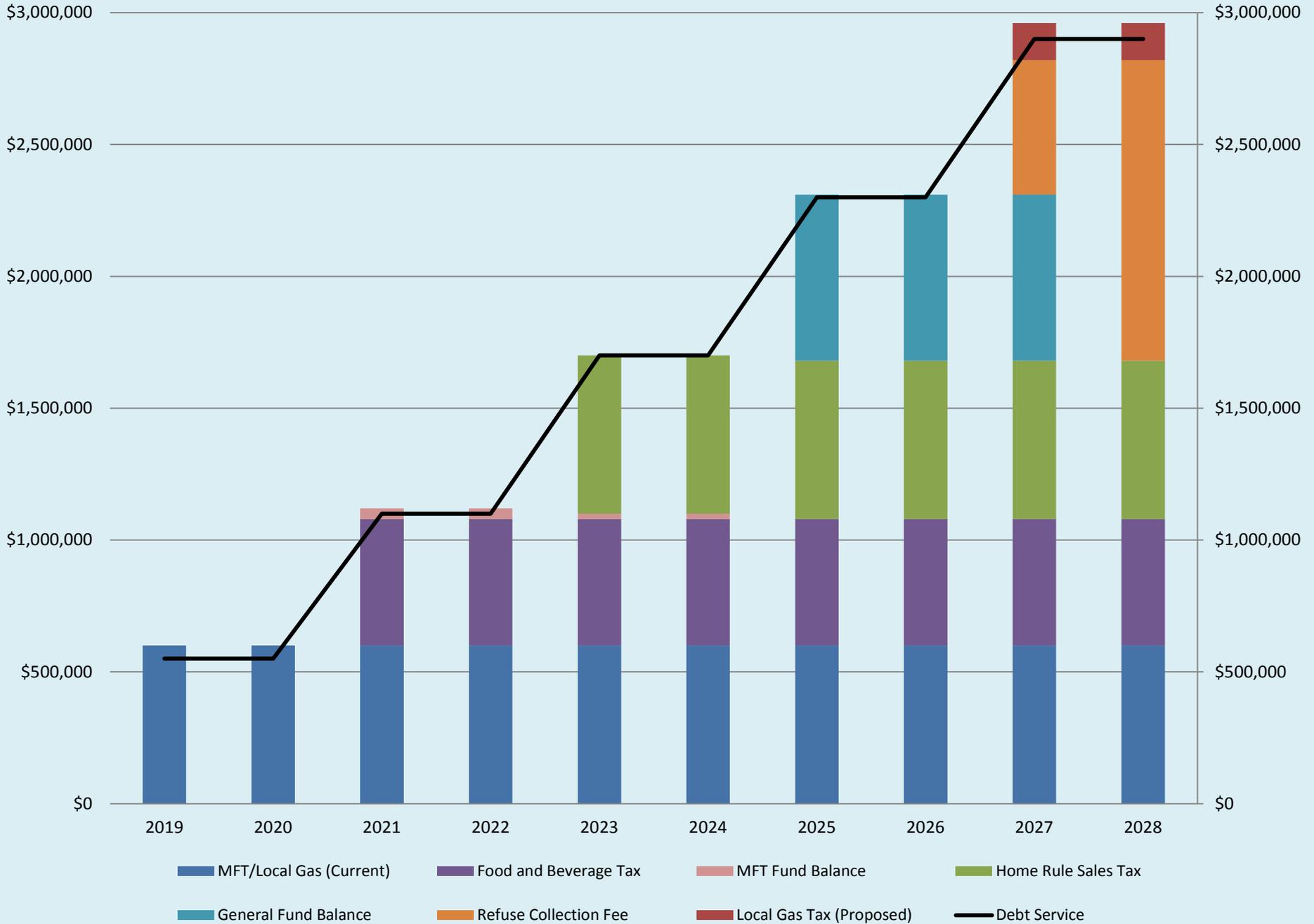
Water/Sewer Fund Year End Fund Balance



Financing Summary

- Roadway Resurfacing phased adjustments:
 - \$0.01/gallon adjustment to gas sales tax
 - 1% adjustment to food/beverage tax
 - 0.25% adjustment to Home Rule sales tax
 - Implement a refuse service fee for residents of \$75/quarter

Debt Service vs. Revenue Enhancement Options (Roadway Program)



Recommendation Cont.

4. Prior to any revenue enhancements, the Village Board will evaluate the Village's economic position to determine if the enhancements continue to be necessary or if further revenue is needed
5. Staff shall provide an annual report on the status of the program including the percentage of the program completed, project costs, and actual revenue received

Recommended Scope – Water Mains

Program Elements	Nov. 2017 Staff Recommendation	Ad-Hoc Infrastructure Committee Recommendation
Program Goal	Replace all “Poor” rated water mains	Replace all “Poor” rated water mains and 15% of those rated as “Fair” from 1920s
Length of Program	10 year program	Concur with Staff Recommendation
Estimated Cost	\$7.8 million	\$9.5 million
Financing Method	Finance w/ GO Bonds and IEPA Low Interest Loans	Concur with Staff Recommendation
Debt Service Funding	Savings from wholesale water purchase	Concur with Staff Recommendation

Recommended Scope – Roadways

Program Elements	Nov. 2017 Staff Recommendation	Ad-Hoc Infrastructure Committee Recommendation
Program Goal	Resurface all Village-owned streets with the goal of reaching a 20 year resurfacing cycle	Concur with Staff Recommendation
Length of Program	10 year program	Concur with Staff Recommendation
Estimated Cost	\$34.7 million	\$36 million
Financing Method	Finance w/ GO Bonds	Concur with Staff Recommendation
Debt Service Funding	Revenue enhancement including gas tax, home rule sales tax, food and beverage tax, and refuse service fee	Concur with Staff Recommendation

Note: The Ad-Hoc Infrastructure Committee omitted the proposed sidewalk and alley improvements

Comparison of 10 Year Program Costs

Program	Nov. 2017 Staff Recommendation	Committee Recommendation
Water Main Replacement	\$7,800,000	\$9,500,000
Roadway Resurfacing	\$34,700,000	\$36,000,000
Sidewalk Installation	\$3,200,000	\$0
Commercial Alley Paving	\$1,800,000	\$0
Total Program Cost	\$47,500,000	\$45,500,000

OVERALL INFRASTRUCTURE IMPROVEMENTS

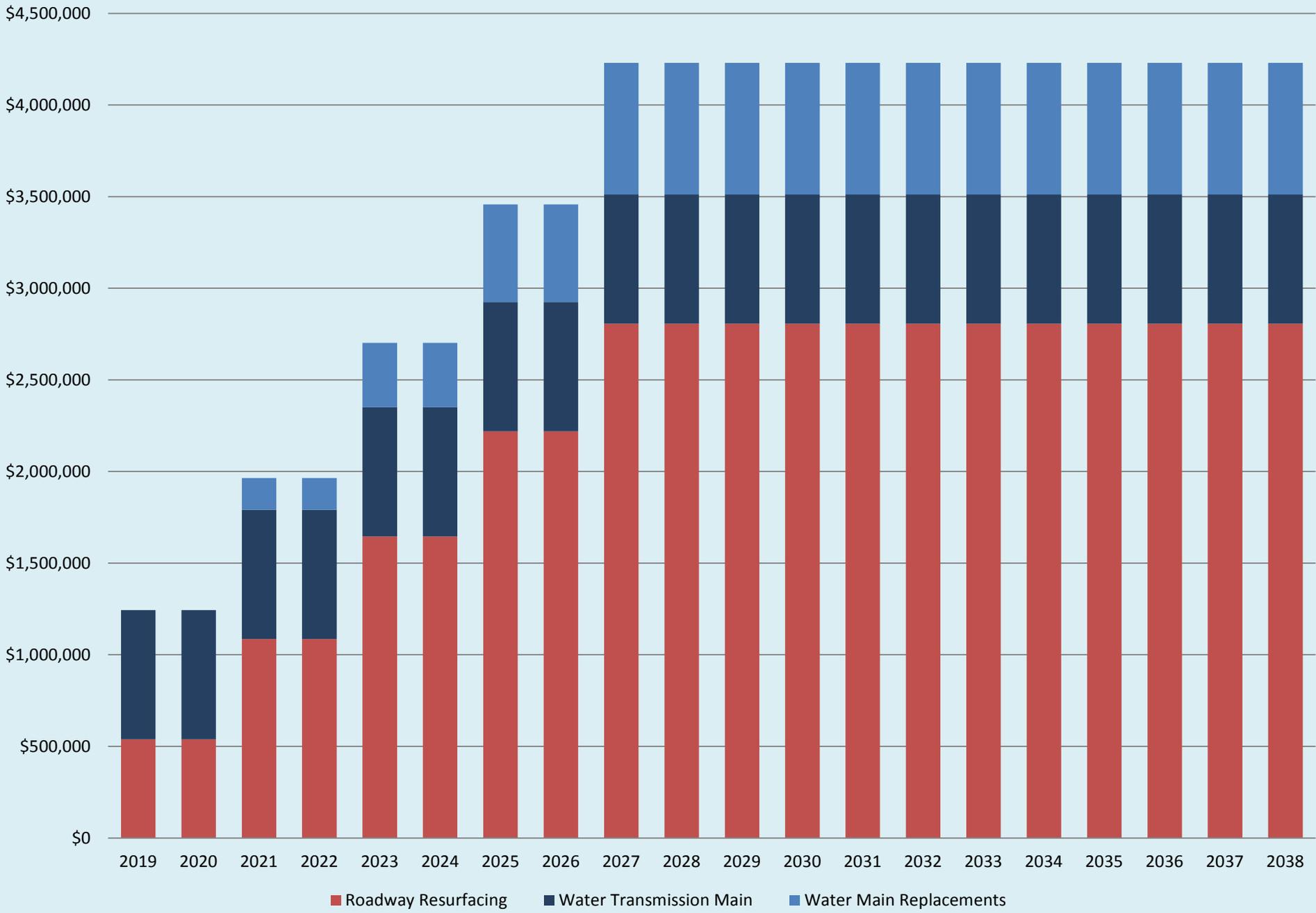
Summary of Major Infrastructure Investment

Project	Cost	Fiscal Year	Funding Source
Water Transmission Main	\$10,330,000	FY 19/20 – 20/21	Water/Sewer Fund
Water Main Replacements*	\$9,140,000	FY 20/21 – 28/29	Water/Sewer Fund
Roadway Resurfacing*	\$34,680,000	FY 19/20 – 28/29	MFT/Trans. Imp. Funds
Total (All Funds)	\$54,150,000		

\$27,470,000 of the projects listed above are paid for with wholesale water cost savings or existing MFT/Local Gas Tax and require no new revenue

*Water Main and Roadway project costs have been reduced to reflect the value of work being completed in conjunction with the Transmission Main project

Cumulative Debt Service by Project

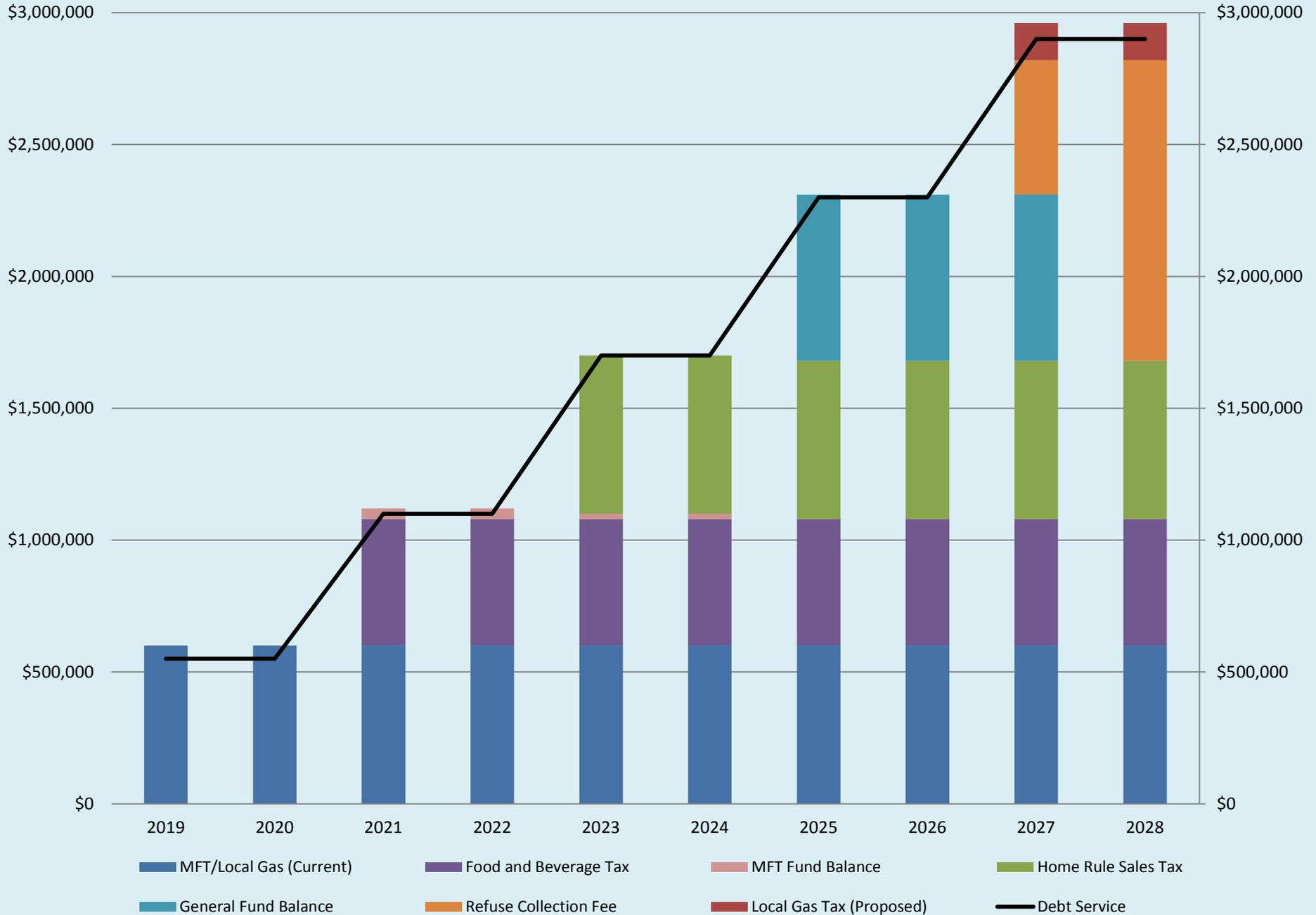


Revenue Strategy

Program	Revenue Options
Water Transmission Main	Wholesale water cost savings – stabilize rates through 2023 and then match percent increases from Evanston
Water Main Replacements	Wholesale water cost savings – stabilize rates through 2023 and then match percent increases from Evanston, plus one time \$0.10 increase in 2027
Roadway Resurfacing	Existing motor fuel and local gas tax, increases in food and beverage tax, home rule sales tax and local gas tax, and implementation of a refuse service fee

Prior to implementing any new revenue, the Village will evaluate economic conditions and current revenue positions to determine if the proposed increases are still necessary or sufficient

Debt Service vs. Revenue Enhancement Options (Roadway Program)



Next Steps

- Water Transmission Main
 - Begin detailed engineering design of the transmission main project
 - Bring design contract for consideration at the July Village Board meeting
 - Approve water supply agreement with City of Evanston

Next Steps Cont.

- Roadway Resurfacing and Water Main Replacement
 - Develop and present a detailed schedule prior to the Budget Workshop
 - Roadway Resurfacing
 - Include funds for design/construction of Year 1 and design of Year 2 in the FY 2019/20 budget
 - Water Main Replacement
 - Include funds for Year 1 design in the FY 2020/2021 budget



MEMORANDUM

TO: Timothy Wiberg
Village Manager

FROM: Doug Hammel, AICP
Development Manager

DATE: June 19, 2018

SUBJECT: Classification of Subdivisions as “Minor Subdivisions”

Background

The Village’s Subdivision Ordinance allows for Subdivision requests to be classified as “Minor Subdivisions” if they meet the standards and regulations of the Subdivision and Zoning Ordinances. Requests classified as “Minor Subdivisions” are exempt from Preliminary Plat review and go immediately to Final Plat review. The intent of this allowance is to reduce the time needed for the approval Subdivisions that do not require any regulatory relief or other special approvals.

The Plan Commission has noted some ambiguity in the criteria used to determine whether or not a request should qualify as a “Minor Subdivision.” Staff requests the Village Board provide guidance on this matter. Relevant questions include: 1) what aspects of the definition of “Minor Subdivision” are currently ambiguous; 2) how can the definition be amended to better reflect the intent of the expedited review process; and 3) is the “Minor Subdivision” process providing a tangible benefit compared to the regular Subdivision review process?

RECOMMENDATION

Staff recommends the Village Board refer this matter to the Code of Ordinances Review Board (CORB) to consider potential Amendments to the procedural standards related to or definition of “Minor Subdivision”.

DOCUMENTS ATTACHED

1. Relevant Regulations
2. PowerPoint Presentation

Attachment #1: Relevant Regulations

Section 16-1-2. Definitions.

SUBDIVISION, MAJOR: Any subdivision not classified as a minor subdivision.

SUBDIVISION, MINOR: A subdivision that: (a) is located in a residential zoning district; (b) will not contain more than two lots upon approval by the Village; (c) fronts on an existing improved street; (d) does not involve any new right-of-way or the extension or installation of any public improvements; (e) does not adversely affect the development of the remainder of the parcel or adjoining property; (f) does not require a variation from any provision of this Chapter 16; and (g) is not in conflict with any provision or portion of the Zoning Ordinance or this Chapter 16.

16-4-2 Review of minor subdivisions.

If the proposed subdivision is a minor subdivision, the proposed subdivision shall be reviewed solely in accordance with and pursuant to the final plat review process set forth in Section 16-4-5 of this Code. The application for review of a minor subdivision shall be filed in accordance with the final plat application set forth in Section 16-3-3 of this Code. No development agreement shall be required for a minor subdivision.

16-3-3 Final plat applications.

An application for approval of a final plat of subdivision shall be filed with the Village Director of Community Development on a form provided by the Village, shall have the form and content provided in Section 16-3-4 of this Code, and shall include, without limitation, the following:

- (A) A copy of the approved preliminary plat, if applicable;
- (B) Payment of the fees and escrow deposits required from time to time by the Village, including, without limitation, all fees required in accordance with Section 16-3-1(A) of this Code;
- (C) Names and addresses of the applicant and of all owners of record of the property, of all beneficial owners of any land trust or other real parties in interest;
- (D) Copies of all required applications to other agencies and government units having jurisdiction over the subdivision;

(E) A copy of the current title policy, and an executed affidavit of title for the period of time from the effective date of the title policy to the date of application for subdivision; and

(F) The final engineering plans for any proposed public improvements.

16-4-5 Final plat review.

(A) Filing; deadline; general review.

(1) An application for approval of a final plat of subdivision shall be filed with the Village Director of Community Development, in full compliance with Section 16-3-3 of this Code, at least 30 days before the meeting of the Plan Commission at which it is to be considered.

(2) The Village Director of Community Development shall review the final plat for general completeness, for compliance with requirements of law, including, without limitation, the application requirements established in this Chapter 16, for compliance with the approved preliminary plat, any modifications and conditions imposed on the preliminary plat, and for technical accuracy. Within 15 days after the date of filing of the application, the Director shall notify the applicant either that the application has been accepted for processing or that the application may not be processed because of deficiencies or inaccuracies in it. Every deficient or inaccurate application shall be returned to the applicant. If the Director determines that the application should be accepted for processing, then the Director shall refer the application to all appropriate staff members and committees for review.

(B) Scheduling of public meeting. After receipt of all required information, payment of all required fees, and satisfactory general review pursuant to Section 16-4-5(A) of this Code, the Village Director of Community Development shall notify the applicant of the date that the application will be conditionally scheduled for review at a public meeting of the Plan Commission. Such date shall be determined in light of the Plan Commission's pending docket and the notification deadlines as set forth in this Section 16-4-5.

(C) Notice of public meeting.

(1) When required. Notice of a public meeting of the Plan Commission to review an application for final plat approval shall be required only for those applications for which final review only is required in accordance with Section 16-4-2 of this Code or for which combined preliminary and final review has been allowed or approved pursuant to Section 16-4-3 of this Code. No public notice shall be required for those applications for which notice was provided during preliminary plat review in accordance with and pursuant to Section 16-4-4(B) of this Code.

(2) Notice requirements. When notice of a public meeting of the Plan Commission to review an application for final plat approval is required, the applicant shall, upon the conditional scheduling of a public meeting of the Plan Commission, comply with all notice requirements set forth in Section 16-4-4(B)(2) of this Code.

(3) Rescheduled. If the notices required pursuant to this Section 16-4-5(C) cannot be mailed and posted within the required time periods, then the public meeting of the Plan Commission shall be rescheduled to ensure that such notice periods can be satisfied.

(D) Determination of completeness of application. Provided that the Village Director of Community Development makes a general determination of completeness pursuant to Section 16-4-5(A)(2) of this Code, and provided the notices are timely given in accordance with Section 16-4-5(C) of this Code, then the applicant shall deliver a completed certificate of notice to the Director not later than the date of the scheduled public meeting (and, if delivered sooner, shall be deemed delivered on the date of the scheduled public meeting). The delivery of such completed certificate of notice shall be the final element of the application for final plat approval and shall represent the completion of the applicant's application for purposes of any statutory periods for undertaking and completing the Village's review of an application for final plat approval; provided, however, that any material change to such application after the commencement of the public hearing shall be deemed the filing of a new item in support of the application and shall restart any such statutory review period.

(E) Action by Plan Commission. Within 15 days after the commencement of the public meeting to review the application for final plat approval (or such longer period to which the applicant may agree), the Plan Commission shall recommend whether the final plat should be approved, approved with modifications or conditions, or disapproved; and shall transmit such recommendation to the Board of Trustees. The Plan Commission may recommend approval of a final plat subject to certain conditions or modifications as are deemed necessary in the interests and needs of the community. The failure of the Plan Commission to act within the time period specified in this Section 16-4-5(E), or such further time to which the applicant may agree, shall be deemed to be a recommendation of the Plan Commission to approve the final plat.

(F) Action by Board of Trustees. The Board of Trustees, within 45 days after receipt of the report of the Plan Commission, shall disapprove the final plat or shall approve it by ordinance or resolution duly adopted. Any approval of a final plat may be subject to certain conditions or modifications as are deemed necessary in the interests and needs of the community. If the Board of Trustees disapproves the final plat, then the Village Director of Community Development shall notify the applicant in writing of the reasons stated for such disapproval. The failure of the Board of Trustees to act within the time period specified in this Section 16-4-5(F), or such further time to which the applicant may agree, shall be

deemed to be a decision of the Board of Trustees disapproving the final plat. Approval of a final plat shall not entitle the applicant to any other approval or issuance of any permit until after all of the standards and procedures for such other approval or issuance of a permit have been satisfied, and such approval shall be subject in any event to the requirements of Section 16-4-5(G) of this Code.

(G) Final engineering plans. Except as specifically provided otherwise by the Board of Trustees, no final plat of subdivision shall be approved by the Board of Trustees until after all required final engineering plans for the subdivision have been approved in accordance with the provisions of this Chapter 16.

Committee of the Whole Discussion:

Classification of Subdivisions as “Minor Subdivisions”

Background

- Subdivision Ordinance allows for certain Subdivisions to be classified as “Minor Subdivisions”
- Exempts Minor Subdivisions from Preliminary Plat approval
- Intended to streamline process for Subdivisions that fit within relevant standards and regulations (removes 1 month from the process)

Background

- Subdivision Ordinance allows for certain Subdivisions to be classified as “Minor Subdivisions”
- Exempts Minor Subdivisions from Preliminary Plat approval
- Intended to streamline process for Subdivisions that fit within relevant standards and regulations (removes 1 month from the process)

All Subdivisions are subject to the same standards for approval, regardless of “Minor” or “Major” classification

Minor Subdivision Classification

- Staff determines classification of a “Minor Subdivision” if it meets the following standards:
 - a) is located in a residential zoning district;
 - b) will not contain more than two lots upon approval by the Village;
 - c) fronts on an existing improved street;
 - d) does not involve any new right-of-way or the extension or installation of any public improvements;

Minor Subdivision Classification

- Staff determines classification of a “Minor Subdivision” if it meets the following standards:
 - e) does not adversely affect the development of the remainder of the parcel or adjoining property;
 - f) does not require a variation from any provision of this Chapter 16; and
 - g) is not in conflict with any provision or portion of the Zoning Ordinance or this Chapter 16.

Requested Action

- Refer the matter to CORB to discuss the following questions:
 1. Are there aspects of the definition of “Minor Subdivision” that are ambiguous?
 2. How can the definition be amended to better reflect the intent of the process?
 3. Is the “Minor Subdivision” process providing a tangible benefit compared to the regular subdivision review process?



**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
7:30 P.M., JUNE 19, 2018**

AGENDA

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Approval of Minutes**
 1. Village Board Minutes – June 5, 2018
- V. Warrant Approval**
- VI. Village President’s Report**
 1. Appointment of Tim Garcia to the Economic Development Commission
 2. Proclamation Regarding B’nai B’rith
- VII. Consent Agenda** (If anyone wishes to speak to any matter on the Consent Agenda, a Speaker’s Request Form must be completed, presented to the Village Manager, and the matter will be removed from the Consent Agenda and added to Regular Business.)
 1. Approval of an Ordinance Waiving the Competitive Bidding Process and Approving an Agreement with Midwest Meter, Inc., of Edinburg, IL for the Water Metering System Data Collection Unit Upgrades in an Amount Not to Exceed \$24,900 (Appears on Consent Agenda Because it is a Routine Function of Government)
 2. Approval of a Recommendation by the Traffic Commission to Approve Ordinances Vacating Portions of Four Alleys (Appears on Consent Agenda Because it was Approved Unanimously by a Recommending Body)
 3. Approval of a Recommendation by the Plan Commission to Adopt a Resolution Approving a Preliminary Plat of Subdivision and Acknowledging a Request for a Subdivision Variation for 6739 North Longmeadow Avenue (Appears on Consent Agenda Because it was Approved Unanimously by a Recommending Body)
 4. Approval of a Recommendation by the Traffic Commission to Adopt an Ordinance to Amend Section 7-2-12 of the Municipal Code Concerning Prohibited Parking on Village Streets in the 6700 block of Lincoln Avenue, 4100 block of Pratt Avenue and the 4700 block of Pratt Avenue (Appears on Consent Agenda Because it was Approved Unanimously by a Recommending Body)
 5. Approval of a Resolution to Approve the Amended Northern Illinois Police Alarm System (NIPAS) Agreement (Appears on Consent Agenda Because it is a Routine Function of Government)

VIII. Regular Business

6. Consideration of a Recommendation by the Parks and Recreation Board to Name the Basketball Courts in Proesel Park after WNBA Basketball Player, Jewell Loyd
7. Consideration of an Ordinance Waving Competitive Bidding and Authorizing an Agreement with Kane, McKenna and Associates, Inc., for the Provision of Consulting Services for the Redesignation of the Lincoln-Touhy Redevelopment Project Area
8. Consideration of a Text Amendment to Chapter 14-14-10-M of the Village Code to Permit Extended Hours of Construction in Certain Instances
9. Consideration of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois in an amount Not to Exceed \$22,798 for the Design of the Standpipe Repainting Project

IX. Manager's Report

X. Board, Commission, and Committee Reports

XI. Village Clerk's Report

XII. Trustee Report

XIII. Public Forum

XIV. Closed Session

Closed Session is Requested for the Semi Annual Review of Closed Session Minutes Per Section 2(c)(21)

XV. Adjournment

DATE POSTED: June 15, 2018

All Village Board meetings are broadcast live to residents on Comcast Cable Channel 6, AT&T U-VERSE Channel 99, RCN Channel 49, and online at Lincolnwood.tv at 7:30 p.m. Rebroadcasts of Village Board meetings can be viewed one week following the live broadcast at 1:00 p.m. and 7:30 p.m. on cable television or online at lwdtv.org or on the Lincolnwood Mobile App.

**VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING
VILLAGE HALL COUNCIL CHAMBERS
JUNE 5, 2018**

DRAFT

Call to Order

President Bass called the regular meeting of the Lincolnwood Board of Trustees to order at 7:37 PM Tuesday, June 5, 2018, in the Council Chambers of the Municipal Complex at 6900 N. Lincoln Avenue, Village of Lincolnwood, County of Cook, and State of Illinois.

Pledge to the Flag

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance.

Roll Call

On roll call by Village Clerk Beryl Herman the following were:

PRESENT: President Bass, Trustees Hlepas Nickell, Sugarman, Ikezoe-Halevi, Cope, Patel

ABSENT: Trustee Spino

A quorum was present.

Also present: Tim Wiberg, Village Manager; Ashley Engelmann, Assistant Village Manager; Chuck Meyer, Assistant to the Village Manager; Steve McNellis, Community Development Director, Andrew Letson, Public Works Director; Village Attorney, Steven Elrod

Approval of Minutes

The minutes from the May 15, 2018 Village Board Meeting were presented. Trustee Hlepas Nickell made a motion to approve, seconded by Trustee Ikezoe-Halevi.

Upon roll call the results were:

AYES: Trustees Hlepas Nickell, Ikezoe-Halevi, Sugarman, Patel, Cope

NAYS: None

The motion passed

Warrant Approval

President Bass presented the warrants for approval in the amount of \$712,947.17. Trustee Sugarman moved to approve, seconded by Trustee Ikezoe-Halevi.

Upon roll call the results were:

AYES: Trustees Sugarman, Ikezoe-Halevi, Patel, Cope, Hlepas Nickell

NAYS: None

The motion passed.

Village President's Report

1. **Special Event License (S-E) was issued to the Friends of Lincolnwood 2015, Inc., for Lincolnwood Fest 2018. The Fest will be held July 26 thru July 29**
2. **Check Presentation from the Human Relations Commission to the Niles Township Food Pantry**

In February our Human Relations Commission (HRC) held the second annual Iron Chiefs competition where the Police Dept. and the Fire Dept. held a cook off with the money raised going to the Niles Township Food Pantry. Tonight we would like to present the Niles Township Food Pantry with a certificate recognizing their efforts and contribution along with a check in the amount of \$1,770.62. At this time President Bass asked Charles Levy, Clerk of the Niles Township Government and President of the Niles Township Food Pantry Foundation and Don Gelfund, Trustee with the Niles Township Government and a Director of the Food Pantry Foundation. Both were asked to come to the podium. At this time Mr. Levy and Mr. Gelfund were presented with a certificate and check which might be used in the efforts to supply food and many other items to families experiencing hardships within our community. President Bass thanked them for all that they do.

3. Proclamation Regarding Student Achievers

President Bass read the following proclamation:

“Whereas, the progress and the future of our American society is dependent upon the vision and preparedness of our young people to be the leaders of tomorrow; and

Whereas, 26 of the Village of Lincolnwood High School graduates from the class of 2018 have qualified to be designated as 2018 Illinois State Scholars; and

Whereas, the Illinois State Scholar Award is based on the combination of college entrance examination scores and a record of High School achievement; and

Whereas, the Village of Lincolnwood acknowledges our State Scholars for this outstanding achievement, and further recognizes them as 2018 LINCOLNWOOD STUDENT ACHIEVERS.

Now therefore, be it resolved that I, Barry I. Bass, President of the Village of Lincolnwood, along with the Village Board of Trustees congratulate the 2018 Lincolnwood Student Achievers and do hereby proclaim Tuesday, June 5, 2018 as **LINCOLNWOOD STUDENT ACHIEVER'S DAY DATED THIS 5TH DAY OF JUNE, 2018**

4. Student Achievers Awards

Alex Ward, of Republic Bank will present a gift supplied by Republic Bank to each of the Achievers
The following students were in attendance:

Matthew Adler

Ayman Ali

Tammy Dang

Nikola Dimitrijevic

Grace Geraghty

Daniel Hrvojevic

Ayesha Khan

Julie Kolar

Madeline Martinez

Adam Patel

Tracy Pham

Anthony Saldana

Parth Shah
Rida Sheikh
Elaine Tran

5. Top Male and Female Student Achievers

Erum Ahmed representing Liberty Bank, presented a check to each of these students.

Female award winner: Elaine Tran

Male award winner: Daniel Hrvojevic

A brief reception took place.

The meeting resumed.

Consent Agenda

- 1. Approval of a Resolution Approving a Three-Year Collective Bargaining Agreement with the International Brotherhood of Teamsters Local 700**
- 2. Approval of a Resolution Approving the Payment for Software Maintenance from Accela for the Village's Enterprise System, Springbrook in the Amount of \$30,780.29 for the Period of May 1, 2018 through April 20, 2019**
Trustee Patel requested that Item #3 be removed from Consent and placed on Regula Business for discussion
- 3. Approval of a Resignation Agreement with Timothy C. Wiberg, Village Manager**
- 4. Approval of a Recommendation by the Economic Development Commission to Adopt a Resolution Extending the Timeframe for Completion of Work Previously-Approved for Property Enhancement Program (PEP) and Green Initiatives for Tomorrow (GIFT) Grants in an Amount not to Exceed \$25,000 Per Property for Property Owned by Alan Gluck of Econocare, at 6980 and 6990 North Central Park Avenue**
- 5. Approval of a Recommendation by the Economic Development Commission to Adopt a Resolution Approving a Combination of Property Enhancement Program (PEP) and Green Initiatives for Tomorrow (GIFT) Grants in an Amount not to Exceed \$23,316 for Property Owned by Food For Thought Catering Professionals, Ltd., at 7001 North Ridgeway Avenue**
- 6. Approval of a Resolution Authorizing the Purchase of Two 2018 Ford Police Utility Interceptor Vehicles from Currie Motors, 9423 W. Lincoln Hwy, Frankfort, IL in the Amount of \$57,958**
- 7. Approval of a Resolution to Purchase Five (5) Panasonic CF-54 Laptop Computers and Five (5) Havis Laptop Docking Stations in the Amount of \$27,530.00 and the Waiving of the Formal Bid Process**
- 8. Approval of a Resolution to Award a Contract to Schroeder and Schroeder, Inc. of Skokie, Illinois for the 2018 Sidewalk and Curb Replacement Program in an Amount not to Exceed \$70,000**
- 9. Approval of a Resolution Requesting Motor Fuel Tax Funds from the State of Illinois Pertaining to General Maintenance**

Trustee Cope requested that Item #10 be removed from Consent and Placed on Regular Business for discussion.

10. Approval of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois in the amount of \$79,632 for the Engineering and Design of the Northeast Industrial District Roadway Improvements

Trustee Patel moved to approve the Consent Agenda as amended. The motion was seconded by Trustee Sugarman.

Upon Roll Call the results were:

AYES: Trustees Patel, Sugarman, Hlepas Nickell, Cope, Ikezoe-Halevi

NAYS: None The motion passed.

Regular Business

11. This item was removed from Consent #3 at the request of Trustee Patel.

Approval of a Resignation Agreement with Timothy C. Wiberg, Village Manager

Trustee Patel questioned the financial impact of this agreement, which is identified as “None”.

Attorney Elrod explained that certain payments are part of the previous agreement between Mr. Wiberg and the Village. The impact stated as “None” because the Board did not allow the contract to continue. There is no impact on the current budget.

Trustee Patel moved to approve the item, seconded by Trustee Cope.

Upon Roll Call the results were:

AYES: Trustees Patel, Cope, Patel, Ikezoe-Halevi, Hlepas Nickell

NAYS: None The motion passed

12. This item was removed from Consent #10 at the request of Trustee Sugarman.

Approval of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Christopher B. Burke Engineering, Ltd., of Rosemont Illinois in the amount of \$79,632 for the Engineering and Design of the Northeast Industrial District Roadway Improvements

Trustee Sugarman questioned why waiving of competitive bidding considered a routine function of government. Also, why are we waiving competitive bidding in this case?

Mr. Letson responded that this engineering firm has knowledge of our municipality and has been our Village engineer since 2014.

Trustee Sugarman questioned if this quote is the considered to be the lowest.

Mr. Letson responded that this contract meets all services which need to be done. If less hours are needed, the Village will pay only for the hours used. If more hours are necessary, Staff will return to the Village Board.

Trustee Hlepas Nickell questioned how often has CBEL gone over or under in time quoted. Mr. Letson will provide those figures.

Trustee Cope opined that since we are spending a large sum of public monies, the public should have more information on how costs are determined. Perhaps this can be looked at more closely in the future.

Trustee Patel moved to approve the Ordinance, seconded by Trustee Ikezoe-Halevi.

Attorney Elrod stated that a Super Majority of 5 “Aye” votes will be necessary to pass the motion.

Upon Roll Call the results were:

AYES: Trustees Patel, Ikezoe-Halevi, Sugarman, Hlepas Nickell, Cope

NAYS: None

The motion passed

Manager’s Report

President Bass has asked Mr. Wiberg to read all FOIA requests for the previous month.

Mr. Wiberg did so.

This information is available at Village Hall.

Board and Commissions Report

None

Village Clerk’s Report

None

Trustees Reports

None

Public Forum

The following residents addressed the Board:

Plan Commission Chair Mark Yohanna – Spoke regarding Mr. Wiberg’ contributions to the Village.

Former Trustee and Mayor Jerry Turry – Spoke of the fine work of Mr. Wiberg.

Former Trustee Ray Grossman (for Paul Eisterhold and himself) – Spoke regarding Mr. Wiberg’s years of service.

Pam Lefkowitz – Addressed President Bass.

Adjournment

At 8:54 PM Trustee Hlepas Nickell moved to adjourn the Regular Meeting, seconded by Trustee Sugarman. The motion passed with a Voice Vote

Respectfully Submitted,

Beryl Herman
Village Clerk

TO: President and the Board of Trustees

FROM: Timothy C. Wiberg, Village Manager

SUBJECT: Warrant Approval

DATE: June 15, 2018

The following are the totals for the List of Bills being presented at the June 19th Village Board meeting.

06/19/2018	88,117.46
06/19/2018	322,679.90
06/19/2018	264,396.25
06/19/2018	37,593.31
06/19/2018	130,117.12
Total	<hr/> \$ 842,904.04

Accounts Payable

To Be Paid Proof List

User: jmazzeffi
Printed: 06/13/2018 - 10:57AM
Batch: 00200.06.2018



Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
Active Electrical Supply Co. Inc. & Fox Lighting				
ACTIVELE				
10516726-00	3/22/2018	8.14	0.00	06/19/2018
101-420-511-5405 R&M - buildings				Light bulbs for Fire Dept
		<hr/>		
10516726-00 Total:		8.14		
		<hr/>		
Active Electrical Supply C		8.14		
Airgas USA LLC				
AIRGAS				
9075174104	4/20/2018	401.93	0.00	06/19/2018
101-350-512-5660 EMS supplies				Oxygen cylinders for ambulances
		<hr/>		
9075174104 Total:		401.93		
		<hr/>		
Airgas USA LLC Total:		401.93		
Amazon				
AMAZON				
438897394789	4/25/2018	48.96	0.00	06/19/2018
101-440-513-5730 Program supplies				iPhone cases
		<hr/>		
438897394789 Total:		48.96		
438997384863	4/23/2018	6.99	0.00	06/19/2018
101-250-511-6530 Equipment - data processing				Phone cords

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	438997384863 Total:	6.99			
443357787645	4/26/2018	25.60	0.00	06/19/2018	
101-100-511-5799	Other materials & supplies				Frame for vehicle sticker winner
	443357787645 Total:	25.60			
457337377586	4/23/2018	-27.98	0.00	06/19/2018	
205-430-515-5730	Program supplies				Return phone cases
	457337377586 Total:	-27.98			
469957647457	4/23/2018	-23.98	0.00	06/19/2018	
101-100-511-5799	Other materials & supplies				Return frame
	469957647457 Total:	-23.98			
488748666537	4/12/2018	17.38	0.00	06/19/2018	
101-350-512-5799	Other materials & supplies				Replacement caps
	488748666537 Total:	17.38			
577598737373	4/9/2018	30.65	0.00	06/19/2018	
205-430-515-5730	Program supplies				iPhone cases
	577598737373 Total:	30.65			
585563565587	4/17/2018	23.17	0.00	06/19/2018	
205-430-515-5730	Program supplies				iPhone cases
	585563565587 Total:	23.17			
597639368843	4/23/2018	6.99	0.00	06/19/2018	
101-250-511-6530	Equipment - data processing				Phone cords
	597639368843 Total:	6.99			
633764596396	4/13/2018	27.98	0.00	06/19/2018	
205-430-515-5730	Program supplies				iPhone cases
	633764596396 Total:	27.98			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
644835467649	4/12/2018	38.98	0.00	06/19/2018
101-440-513-5730				Program supplies PW Toner
	644835467649 Total:	38.98		
733836355948	4/25/2018	18.01	0.00	06/19/2018
101-100-511-5799				Other materials & supplies Name badge holders
	733836355948 Total:	18.01		
888577453934	4/20/2018	23.17	0.00	06/19/2018
101-440-513-5730				Program supplies iPhone cases
	888577453934 Total:	23.17		
998836885733	4/25/2018	11.49	0.00	06/19/2018
101-100-511-5799				Other materials & supplies Name badges
	998836885733 Total:	11.49		
	Amazon Total:	227.41		
Chicago Tribune CHGOTRIB 5602307	5/10/2018	70.69	0.00	06/19/2018
101-240-517-5510				Advertising Legal notice
	5602307 Total:	70.69		
	Chicago Tribune Total:	70.69		
ClientFirst Consulting Group, LLC CLIENTFI 8826	4/30/2018	8,988.75	0.00	06/19/2018
101-250-511-5320				Consulting IT Support
	8826 Total:	8,988.75		
8827	4/30/2018	622.50	0.00	06/19/2018

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-000-210-2650 Contractor Permits Payable					IT Support/Community Development
8827 Total:		622.50			
8828	4/30/2018	425.00	0.00	06/19/2018	
660-620-519-5320 Consulting					IT Support/Public Works
8828 Total:		425.00			
8829	4/30/2018	1,868.75	0.00	06/19/2018	
101-250-511-5320 Consulting					Non Resident Pool pass
8829 Total:		1,868.75			
8830	4/30/2018	340.00	0.00	06/19/2018	
101-250-511-5330 Data processing					Police Dept Squad printers
8830 Total:		340.00			
8831	4/30/2018	170.00	0.00	06/19/2018	
101-250-511-5320 Consulting					Pool setup & shutdown
8831 Total:		170.00			
8832	4/30/2018	2,827.50	0.00	06/19/2018	
101-000-210-2650 Contractor Permits Payable					Accela Migration
8832 Total:		2,827.50			
ClientFirst Consulting Gro		15,242.50			
FGM Architects					
FGM					
14-1815.02-2	5/16/2018	1,646.25	0.00	06/19/2018	
217-000-561-5340 Engineering					Professional services for PW yard expansion oversight
14-1815.02-2 Total:		1,646.25			
FGM Architects Total:		1,646.25			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Golf Mill Ford GOLFMILL 433115P	2/2/2018	34.22	0.00	06/19/2018	Valve
101-440-513-5480 R&M - vehicles					
	433115P Total:	34.22			
	Golf Mill Ford Total:	34.22			
Hammel, Douglas HAMMELDO REIM042018DHT	4/24/2018	36.00	0.00	06/19/2018	Reimburse Transportation/Conference
101-240-517-5850 Purchased transportation					
	REIM042018DHT Total:	36.00			
	Hammel, Douglas Total:	36.00			
Lyons Electric Company LYONELEC 3697	4/30/2018	2,309.61	0.00	06/19/2018	Preventive maintenance on Pump House switchgear
660-620-519-5405 R&M - buildings					
	3697 Total:	2,309.61			
	Lyons Electric Company T	2,309.61			
McNellis, Steve MCNELLIS REIM060818SMA	4/24/2018	36.00	0.00	06/19/2018	Reimburse - Auto
101-240-517-5850 Purchased transportation					
	REIM060818SMA Total:	36.00			
REIM060818SMM	4/24/2018	763.47	0.00	06/19/2018	Reimburse - Lodging
101-240-517-5830 Lodging					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	REIM060818SMM Total:	763.47			
	McNellis, Steve Total:	799.47			
Sam's Club SAMSCL /000610	4/30/2018	999.60	0.00	06/19/2018	New tables/Community Center
205-571-515-5535 Facility rental					
	/000610 Total:	999.60			
/000740	4/30/2018	1,129.88	0.00	06/19/2018	Tables and cleaning supplies/Community Center
205-571-515-5535 Facility rental					
	/000740 Total:	1,129.88			
5302018	5/30/2018	-102.72	0.00	06/19/2018	Refund tax credit
205-571-515-5535 Facility rental					
	5302018 Total:	-102.72			
	Sam's Club Total:	2,026.76			
Stuckey Construction Co. STUCKEY					
1	4/30/2018	72,152.60	0.00	06/19/2018	Public Works yard improvement project
217-000-561-6100 Land acquisition & improveme					
1	4/30/2018	-7,217.58	0.00	06/19/2018	Less:10% retainage
217-000-561-6100 Land acquisition & improveme					
	1 Total:	64,935.02			
	Stuckey Construction Co. T	64,935.02			
Warehouse Direct WAREHOUS					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
3899681-0	4/30/2018	229.80	0.00	06/19/2018
101-200-511-5840 Meals				Clothing for VMO Staff
	3899681-0 Total:	<u>229.80</u>		
	Warehouse Direct Total:	<u>229.80</u>		
West Side Tractor Sales WESTSIDE				
S57588	4/16/2018	149.66	0.00	06/19/2018
101-440-513-5480 R&M - vehicles				Gas cylinders
	S57588 Total:	<u>149.66</u>		
	West Side Tractor Sales To	<u>149.66</u>		
	Report Total:	<u><u>88,117.46</u></u>		

Accounts Payable

To Be Paid Proof List

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Acuity Specialty Products, Inc.					
ACUITY					
9003426296	5/23/2018	87.30	0.00	06/19/2018	
101-440-513-5675					Lubricants & fluids
					Degreaser for PW
9003426296	5/23/2018	87.30	0.00	06/19/2018	
205-430-515-5675					Lubricants & fluids
					Degreaser for PW
9003426296	5/23/2018	87.31	0.00	06/19/2018	
660-620-519-5675					Lubricants & fluids
					Degreaser for PW
	9003426296 Total:	261.91			
	Acuity Specialty Products,	261.91			
American First Aid Services					
AFAS INC					
64537	5/18/2018	80.05	0.00	06/19/2018	
101-400-511-5730					Program supplies
					First Aid refills
	64537 Total:	80.05			
	American First Aid Service	80.05			
Andy Pollina & Sons, Inc.					
ANDYPOLL					
16936	5/26/2018	98.88	0.00	06/19/2018	
101-000-410-4399					Other charges for services
					Mow lawn at 6742 Crawford

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	16936 Total:	98.88			
	Andy Pollina & Sons, Inc.	98.88			
Builders Asphalt BUILDERS 27288	5/10/2018	383.40	0.00	06/19/2018	
213-000-561-5490 R&M Road Repairs					Asphalt - surface
	27288 Total:	383.40			
	Builders Asphalt Total:	383.40			
Case Lots, Inc. CASELOTS 2198	5/23/2018	2,515.70	0.00	06/19/2018	
101-420-511-5730 Program supplies					Toilet paper, multi fold towels, windex
	2198 Total:	2,515.70			
	Case Lots, Inc. Total:	2,515.70			
Cassidy Tire CASSIDYT 708002168	5/3/2018	219.50	0.00	06/19/2018	
660-620-519-5480 R&M - vehicles					Used tire and tube for Truck #18
	708002168 Total:	219.50			
	Cassidy Tire Total:	219.50			
Cook County Department of Public Health CCDPHPP 17-001111	5/16/2018	450.00	0.00	06/19/2018	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-560-515-5270	Purchased program services				Aquatic Center permit fee
	17-001111 Total:	450.00			
	Cook County Department o	450.00			
Douglas Truck Parts					
DOUGTK					
43120	5/29/2018	248.64	0.00	06/19/2018	
101-410-511-5730	Program supplies				Gloves, brake cleaner for Shop
	43120 Total:	248.64			
	Douglas Truck Parts Total:	248.64			
Fast Signs					
FASTSIGN					
80-52551	5/23/2018	54.50	0.00	06/19/2018	
205-430-515-5730	Program supplies				Signs for Adopt A Trail Program
	80-52551 Total:	54.50			
	Fast Signs Total:	54.50			
Fastenal					
FASTENAL					
ILNIL59907	5/15/2018	24.35	0.00	06/19/2018	
101-410-511-5730	Program supplies				Cable tie for PW Shop
	ILNIL59907 Total:	24.35			
	Fastenal Total:	24.35			
Golf Mill Ford					
GOLFMILL					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
439439P	5/24/2018	29.17	0.00	06/19/2018	
205-430-515-5480 R&M - vehicles					Light housing for Truck #12
		<u>29.17</u>			
439439P Total:		29.17			
		<u>29.17</u>			
Golf Mill Ford Total:		29.17			
		<u>29.17</u>			
Grainger					
GRAINGER					
9790760574	5/17/2018	28.50	0.00	06/19/2018	
101-440-513-5480 R&M - vehicles					Hydraulic filter for Truck #26
		<u>28.50</u>			
9790760574 Total:		28.50			
		<u>28.50</u>			
Grainger Total:		28.50			
		<u>28.50</u>			
Hach Company					
HACHC					
10965167	5/17/2018	322.54	0.00	06/19/2018	
660-620-519-5635 Chemicals - water system					DPD Free chlorine 10ML, insulator
		<u>322.54</u>			
10965167 Total:		322.54			
		<u>322.54</u>			
Hach Company Total:		322.54			
		<u>322.54</u>			
High PSI Ltd					
HIGHPSI					
59294	5/8/2018	545.93	0.00	06/19/2018	
205-560-515-5405 R&M - buildings					Pool steam valve
		<u>545.93</u>			
59294 Total:		545.93			
		<u>545.93</u>			
High PSI Ltd Total:		545.93			
		<u>545.93</u>			

Hilti, Inc

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
HILTI					
4611589386	5/15/2018	101.77	0.00	06/19/2018	Pointed wave chisel for Water Dept
660-620-519-5745 Small tools					
	4611589386 Total:	101.77			
	Hilti, Inc Total:	101.77			
IL Municipal Retirement Fund					
ZZIMRF					
May18	5/29/2018	30,814.38	0.00	06/19/2018	Monthly Employer
102-000-210-2023 Employee IMRF withholding					Monthly Employer
May18	5/29/2018	13,599.57	0.00	06/19/2018	Monthly Employee
102-000-210-2023 Employee IMRF withholding					Monthly Employee
	May18 Total:	44,413.95			
	IL Municipal Retirement F	44,413.95			
Impact Networking, LLC					
IMPACT					
1120688	5/24/2018	17.00	0.00	06/19/2018	Copier - Community Center
205-571-515-5730 Program supplies					
	1120688 Total:	17.00			
	Impact Networking, LLC T	17.00			
Interstate Billing Service, Inc					
INTERBIL					
3010668748	5/24/2018	955.14	0.00	06/19/2018	Filters for Dump trucks
101-440-513-5480 R&M - vehicles					Filters for Dump trucks
3010668748	5/24/2018	955.14	0.00	06/19/2018	Filters for Dump trucks
205-430-515-5480 R&M - vehicles					Filters for Dump trucks
3010668748	5/24/2018	230.91	0.00	06/19/2018	Filters for Dump trucks
660-620-519-5480 R&M - vehicles					Filters for Dump trucks

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
3010668748 Total:		2,141.19			
3010676218	5/25/2018	724.23	0.00	06/19/2018	Filters for Dump trucks
660-620-519-5480 R&M - vehicles					
3010676218 Total:		724.23			
Interstate Billing Service, I		2,865.42			
Keegan, Jeannie					
KEEGAN					
18/-5089	5/10/2018	72.50	0.00	06/19/2018	Animal control services
101-400-511-5210 Animal control					
18/-5089 Total:		72.50			
Keegan, Jeannie Total:		72.50			
Klint, Kenneth					
KLINTK					
VL-87	5/31/2018	50.00	0.00	06/19/2018	Refund sticker/moved
101-000-410-4201 License - passenger car					
VL-87 Total:		50.00			
Klint, Kenneth Total:		50.00			
Lawson Products Inc					
LAWSNPRO					
9305832209	5/18/2018	247.13	0.00	06/19/2018	Shop supplies
101-410-511-5730 Program supplies					
9305832209 Total:		247.13			
9305839221	5/22/2018	19.88	0.00	06/19/2018	Nylon cables for Shop
101-410-511-5730 Program supplies					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	9305839221 Total:	19.88			
	Lawson Products Inc Total	267.01			
Lurvey Landscape Supply					
LURVEY					
S1-10036644-01	5/15/2018	540.00	0.00	06/19/2018	
101-440-513-5680 Landscaping supplies					Flowers for Median
	S1-10036644-01 Total:	540.00			
	Lurvey Landscape Supply	540.00			
Martin Implement Sales Inc					
MARTINIM					
P14231	5/18/2018	843.19	0.00	06/19/2018	
205-430-515-5480 R&M - vehicles					Sleeve, ring, bearing for mower
	P14231 Total:	843.19			
	Martin Implement Sales In	843.19			
Metal Supermarkets					
METALSUP					
1008471	5/9/2018	120.03	0.00	06/19/2018	
205-430-515-5730 Program supplies					Square tube for Parks
	1008471 Total:	120.03			
1008474	5/9/2018	51.26	0.00	06/19/2018	
205-430-515-5730 Program supplies					Flat bar for banner for Parks
	1008474 Total:	51.26			
1008482	5/10/2018	51.33	0.00	06/19/2018	
205-430-515-5730 Program supplies					Square tube for Parks

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	1008482 Total:	51.33			
1008532	5/15/2018	96.16	0.00	06/19/2018	Flat bar for banner for Parks
	205-430-515-5730 Program supplies				
	1008532 Total:	96.16			
1008630	5/23/2018	191.30	0.00	06/19/2018	Steel for Shop
	101-410-511-5730 Program supplies				
	1008630 Total:	191.30			
	Metal Supermarkets Total:	510.08			
Midwest Ground Covers					
MIDWES					
1557188	5/23/2018	1,300.40	0.00	06/19/2018	Plants for medians
	101-440-513-5680 Landscaping supplies				
	1557188 Total:	1,300.40			
	Midwest Ground Covers To	1,300.40			
NAPA					
NAPA					
2812-3009929	5/18/2018	16.27	0.00	06/19/2018	Belt for Truck #8
	205-430-515-5480 R&M - vehicles				
	2812-3009929 Total:	16.27			
2812-309999	5/18/2018	34.99	0.00	06/19/2018	Water pump for Truck #29
	205-430-515-5480 R&M - vehicles				
	2812-309999 Total:	34.99			
2812-310255	5/21/2018	19.99	0.00	06/19/2018	Timing cover gasket set for Truck #29
	205-430-515-5480 R&M - vehicles				

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	2812-310255 Total:	19.99			
2812-310539	5/23/2018	50.52	0.00	06/19/2018	
205-430-515-5480 R&M - vehicles					Air filter, fuel filter, oil filter for Truck #29
	2812-310539 Total:	50.52			
2812-310825	5/25/2018	65.99	0.00	06/19/2018	
205-430-515-5480 R&M - vehicles					Idle for Truck #8
	2812-310825 Total:	65.99			
	NAPA Total:	187.76			
Paramedic Services of Illinois					
PARAMEDI					
5426	6/1/2018	240,382.66	0.00	06/19/2018	
101-350-512-5220 Fire protection					Services rendered month ended 6/30/18
	5426 Total:	240,382.66			
	Paramedic Services of Illin	240,382.66			
Simon, Andrea					
SIMONAN					
052918	5/29/2018	504.00	0.00	06/19/2018	
205-000-210-2430 Parks and Recs Control Deposi					Refund - Classes
	052918 Total:	504.00			
	Simon, Andrea Total:	504.00			
Site One Landscape Supply					
SITEONE					
85725683	5/10/2018	272.57	0.00	06/19/2018	
101-440-513-5680 Landscaping supplies					Sprinkler controllers for Touhy median

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
	85725683 Total:	272.57		
	Site One Landscape Supply	272.57		
Solid Waste Agency of Northern Cook County				
SOLIDWA				
5920	6/1/2018	18,646.29	0.00	06/19/2018
101-440-514-5230	Garbage & recycling			FY 2019 O & M Costs - July
	5920 Total:	18,646.29		
	Solid Waste Agency of Nor	18,646.29		
Standard Plumbing				
STANDAPL				
458678	5/14/2018	251.76	0.00	06/19/2018
101-440-513-5680	Landscaping supplies			Valve, pipe wrench for Lincoln Ave irrigation
	458678 Total:	251.76		
	Standard Plumbing Total:	251.76		
Swid Sales Corp				
SWIDSALE				
29711	5/18/2018	247.72	0.00	06/19/2018
101-300-512-5480	R&M - vehicles			Batteries for Squad #212, 216 and Truck #23
29711	5/18/2018	123.86	0.00	06/19/2018
205-430-515-5480	R&M - vehicles			Batteries for Squad #212, 216 and Truck #23
	29711 Total:	371.58		
	Swid Sales Corp Total:	371.58		

The Peace School

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
THEPEACE 838	5/26/2018	474.60	0.00	06/19/2018	Peace Yoga / Spring 2018
205-503-515-5270 Purchased program services					
838 Total:		474.60			
The Peace School Total:		474.60			
U.S. FoodService, Inc. USFOODSE 2197476	5/29/2018	3,423.63	0.00	06/19/2018	Pool food/supply
205-563-515-5645 Concessions & food					
2197476 Total:		3,423.63			
U.S. FoodService, Inc. Tot		3,423.63			
Will Enterprises WILLENT 259708	5/23/2018	175.00	0.00	06/19/2018	Camp - Fanny Packs - Red
205-530-515-5730 Program supplies					
259708	5/23/2018	105.00	0.00	06/19/2018	Camp - Fanny Packs - Black
205-530-515-5730 Program supplies					
259708 Total:		280.00			
Will Enterprises Total:		280.00			
Williams Architects WILLIAM 18489	5/18/2018	1,217.66	0.00	06/19/2018	Locker room design
205-560-515-5270 Purchased program services					
18489 Total:		1,217.66			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

	Williams Architects Total:	1,217.66		
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Yantis, Rachel				
YANTIS				
053018	5/30/2018	423.00	0.00	06/19/2018
205-000-210-2430	Parks and Recs Control Deposi			Refund - Camp

	053018 Total:	423.00		
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	Yantis, Rachel Total:	423.00		
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	Report Total:	322,679.90		
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Accounts Payable

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Air-Care, Inc.					
AIRCARE					
10079	5/1/2018	8,104.50	0.00	06/19/2018	101-350-512-6570 Equipment - public safety Forcible Entry Door training kit
10079 Total:		8,104.50			
Air-Care, Inc. Total:		8,104.50			
Alpha Baking Company					
ALPHABAK					
180055151002	5/31/2018	79.20	0.00	06/19/2018	205-563-515-5645 Concessions & food Concession stand food
180055151002 Total:		79.20			
Alpha Baking Company To		79.20			
American First Aid Services					
AFAS INC					
64531	5/18/2018	34.00	0.00	06/19/2018	101-350-512-5660 EMS supplies First aid kit supplies
64531 Total:		34.00			
American First Aid Service		34.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Averus AVERIS 978019	5/22/2018	33.00	0.00	06/19/2018	Baffles for kitchen suppression
101-350-512-5499 R&M - other					
978019 Total:		33.00			
Averus Total:		33.00			
City of Chicago Dept of Water CTYOFCHI 430883-430883	6/8/2018	84,767.76	0.00	06/19/2018	Water 4/11/18-5/10/18
660-620-519-5790 Water purchases					
430883-430883 Total:		84,767.76			
430884-430884	6/8/2018	74,139.12	0.00	06/19/2018	Water 4/11/18-5/10/18
660-620-519-5790 Water purchases					
430884-430884 Total:		74,139.12			
City of Chicago Dept of W		158,906.88			
D'Original Juzz Dance Group DORIGINA /05292018	5/29/2018	1,088.50	0.00	06/19/2018	May Drop in collected
205-503-515-5270 Purchased program services					
/05292018 Total:		1,088.50			
D'Original Juzz Dance Gro		1,088.50			
Eagle Engraving EAGLE 2018-2420	5/21/2018	20.00	0.00	06/19/2018	Passport tags & gear locker signs
101-350-512-5665 Firefighting supplies					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

2018-2420 Total:	20.00
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Eagle Engraving Total:	20.00
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Emcor Services Team Mechanical Inc
EMCOR

930008774	5/21/2018	674.37	0.00	06/19/2018
205-560-515-5270				Purchased program services
				Pool heater repair

930008774 Total:	674.37
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Emcor Services Team Mec	674.37
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Fattore, Christina
FATTORE

06/06/18	6/6/2018	17.48	0.00	06/19/2018
205-000-110-1010				Payroll Chkg Acct-BOL
				Replace misplaced P/R Check

06/06/18 Total:	17.48
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Fattore, Christina Total:	17.48
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Grainger
GRAINGER

9789603918	5/16/2018	120.70	0.00	06/19/2018
101-350-512-5799				Other materials & supplies
				Eyewash station supplies

9789603918 Total:	120.70
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Grainger Total:	120.70
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Groot Recycling & Waste Services
GROOT

1878401	6/1/2018	2,974.79	0.00	06/19/2018
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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-440-514-5230					Garbage & recycling
					Public Works/3092-182468
		1878401 Total:			2,974.79
1878402	6/1/2018	2,175.03	0.00	06/19/2018	
101-440-514-5230					Garbage & recycling
					Public Works/3092-156409
		1878402 Total:			2,175.03
1879822	6/1/2018	58,269.98	0.00	06/19/2018	
101-440-514-5230					Garbage & recycling
					Community Pickup/3092-291565
		1879822 Total:			58,269.98
1879823	6/1/2018	738.89	0.00	06/19/2018	
101-440-514-5230					Garbage & recycling
					School District 74/3092-199164
		1879823 Total:			738.89
1879824	6/1/2018	3,242.54	0.00	06/19/2018	
101-440-514-5230					Garbage & recycling
					Multi family pick up/3092-205762
		1879824 Total:			3,242.54
					Groot Recycling & Waste S
					67,401.23
Halogen					
HALOGEN					
519505	6/1/2018	917.16	0.00	06/19/2018	
205-560-515-5405					R&M - buildings
					Aquatic Center filter room equipment
		519505 Total:			917.16
					Halogen Total:
					917.16
Hiti-Shannon, Jean					
HITISHA					
060418	6/4/2018	599.00	0.00	06/19/2018	
205-000-210-2430					Parks and Recs Control Deposi
					Refund - Camp

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	060418 Total:	599.00			
	Hiti-Shannon, Jean Total:	599.00			
Jobczynski, Kerian Casey					
JOBCZYNS					
06/06/18	6/6/2018	21.93	0.00	06/19/2018	
205-000-110-1010 Payroll Chkg Acct-BOL					Replace lost P/R Check
	06/06/18 Total:	21.93			
	Jobczynski, Kerian Casey T	21.93			
Lowe's Business Acc/GECF					
LOWES					
2700	5/11/2018	12.60	0.00	06/19/2018	
205-560-515-5405 R&M - buildings					Coupling, slip elbow, PVC pipe for pool
	2700 Total:	12.60			
2732	5/11/2018	1.83	0.00	06/19/2018	
205-560-515-5405 R&M - buildings					Slip, elbow, bushing for pool
	2732 Total:	1.83			
7606	5/18/2018	43.64	0.00	06/19/2018	
205-560-515-5405 R&M - buildings					Painters canvas, batteries
	7606 Total:	43.64			
	Lowe's Business Acc/GEC	58.07			
M.A.T.I.S Parts					
MATIS					
2510	5/15/2018	1,026.79	0.00	06/19/2018	
101-350-512-5740 Repair parts					Grease, brake fluid, oil, fuel filters, oil filters

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
2510 Total:		1,026.79			
M.A.T.I.S Parts Total:		1,026.79			
Marc Printing					
MARCP					
111862	5/30/2018	374.55	0.00	06/19/2018	Window envelopes for Water bills
660-610-519-5720 Postage					
111862 Total:		374.55			
111863	5/30/2018	353.65	0.00	06/19/2018	Return envelopes for Water bills
660-610-519-5720 Postage					
111863 Total:		353.65			
Marc Printing Total:		728.20			
NAPA					
NAPA					
2812-310475	5/22/2018	7.49	0.00	06/19/2018	Radiator cap
101-350-512-5740 Repair parts					
2812-310475 Total:		7.49			
NAPA Total:		7.49			
Northern Illinois Swim Conference					
NORTHERN					
2018LW1	6/3/2018	375.00	0.00	06/19/2018	Lincolnwood Lightening/Conference Dues
205-562-515-5730 Program supplies					
2018LW1 Total:		375.00			
Northern Illinois Swim Co		375.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
Original Watermen ORIGINAL 47623	5/1/2018	1,697.89	0.00	06/19/2018	Guard suits
205-560-515-5730 Program supplies					
47623 Total:		1,697.89			
Original Watermen Total:		1,697.89			
Sam's Club SAMSCCL /000723	5/30/2018	24.46	0.00	06/19/2018	Community Center supplies/wipes, tissue
205-571-515-5730 Program supplies					
/000723	5/30/2018	20.94	0.00	06/19/2018	Pool/Concessions frying oil
205-563-515-5649 Supplies					
/000723	5/30/2018	37.84	0.00	06/19/2018	Camp/training supplies
205-530-515-5590 Training					
/000723 Total:		83.24			
Sam's Club Total:		83.24			
Sherwin Williams Co SHERWINW 6755-1	5/11/2018	1,094.88	0.00	06/19/2018	Pool floor paint
205-560-515-5405 R&M - buildings					
6755-1 Total:		1,094.88			
Sherwin Williams Co Total		1,094.88			
T.P.I. Building Code Consultants, Inc. TPI 201805	5/31/2018	7,981.90	0.00	06/19/2018	May Plan review
101-240-517-5399 Other professional services					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
201805	5/31/2018	7,527.00	0.00	06/19/2018
101-240-517-5399				Other professional services May In house
201805	5/31/2018	3,685.50	0.00	06/19/2018
101-240-517-5399				Other professional services The Carrington
	201805 Total:	19,194.40		
	T.P.I. Building Code Cons	19,194.40		
Welding Supply Inc.				
WELDINGS				
806783	5/31/2018	6.82	0.00	06/19/2018
205-571-515-5730				Program supplies Helium Tank/May
806783	5/31/2018	6.82	0.00	06/19/2018
101-350-512-5730				Program supplies Argon Tank/May
	806783 Total:	13.64		
	Welding Supply Inc. Total:	13.64		
Will Enterprises				
WILLENT				
259708	5/23/2018	280.00	0.00	06/19/2018
205-530-515-5730				Program supplies Day Camp fanny packs
	259708 Total:	280.00		
261724	5/31/2018	30.00	0.00	06/19/2018
205-530-515-5730				Program supplies Camp supervisor fanny packs
	261724 Total:	30.00		
	Will Enterprises Total:	310.00		
Zoll Data System				
ZOLLDATA				
INV00020551	5/15/2018	1,017.50	0.00	06/19/2018

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-350-512-5330	Data processing				Rescue net maintenance for ambulance billing
	INV00020551 Total:	1,017.50			
	Zoll Data System Total:	1,017.50			
Zoll Medical Corporation GPO ZOLLMEDC 2685959	5/8/2018	771.20	0.00	06/19/2018	
101-350-512-5660	EMS supplies				Auto pulse life band, shoulder restraint
	2685959 Total:	771.20			
	Zoll Medical Corporation G	771.20			
	Report Total:	264,396.25			

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description
Altinay, Sara				
ALTINAY				
061618	6/16/2018	2,000.00	0.00	06/19/2018
460-000-561-6350 Sewer Fund				Sewer rebate program reimbursement
061618 Total:		2,000.00		
Altinay, Sara Total:		2,000.00		
Avalon Petroleum				
AVALON				
19201	5/16/2018	1,581.28	0.00	06/19/2018
101-350-512-5670 Fuel				Fuel usage
19201	5/16/2018	1,233.76	0.00	06/19/2018
101-440-513-5670 Fuel				Fuel usage
19201	5/16/2018	125.89	0.00	06/19/2018
205-430-515-5670 Fuel				Fuel usage
19201	5/16/2018	407.07	0.00	06/19/2018
660-620-519-5670 Fuel				
19201 Total:		3,348.00		
462264	5/16/2018	107.25	0.00	06/19/2018
101-240-517-5670 Fuel				Fuel usage
462264	5/16/2018	3,879.91	0.00	06/19/2018
101-300-512-5670 Fuel				Fuel usage
462264	5/16/2018	32.32	0.00	06/19/2018
101-350-512-5670 Fuel				Fuel usage
462264	5/16/2018	58.34	0.00	06/19/2018

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-400-511-5670 Fuel					Fuel usage
462264	5/16/2018	418.71	0.00	06/19/2018	
101-440-513-5670 Fuel					Fuel usage
462264	5/16/2018	675.25	0.00	06/19/2018	
205-430-515-5670 Fuel					Fuel usage
462264	5/16/2018	923.22	0.00	06/19/2018	
660-620-519-5670 Fuel					Fuel usage
	462264 Total:	<u>6,095.00</u>			
	Avalon Petroleum Total:	<u>9,443.00</u>			
Back Flow Solutions Inc					
BFSINC					
2916	6/1/2018	435.42	0.00	06/19/2018	
660-620-519-5399 Other professional services					Program management fee for backflow / June
	2916 Total:	<u>435.42</u>			
	Back Flow Solutions Inc T	<u>435.42</u>			
Baron, Steve					
BARON					
6062018	6/6/2018	610.20	0.00	06/19/2018	
205-560-410-4500 Non-resident individual fee					Non-resident family pool pass refund
	6062018 Total:	<u>610.20</u>			
	Baron, Steve Total:	<u>610.20</u>			
Bartz, Brian					
MOBILES					
Bb06072018	6/7/2018	890.00	0.00	06/19/2018	
101-300-512-5730 Program supplies					Vehicle repair
	Bb06072018 Total:	<u>890.00</u>			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Bartz, Brian Total:		890.00			
Cassidy Tire					
CASSIDYT					
708002524	5/30/2018	150.00	0.00	06/19/2018	Tires for Squad #210
101-300-512-5480 R&M - vehicles					
708002524 Total:		150.00			
708002528	5/30/2018	300.00	0.00	06/19/2018	Tires for Squad #217
101-300-512-5480 R&M - vehicles					
708002528 Total:		300.00			
Cassidy Tire Total:		450.00			
Certified Laboratories					
CERTIFIE					
3126724	5/10/2018	104.85	0.00	06/19/2018	Oil grease for PW
101-440-513-5675 Lubricants & fluids					
3126724	5/10/2018	104.85	0.00	06/19/2018	Oil grease for PW
205-430-515-5675 Lubricants & fluids					
3126724	5/10/2018	104.85	0.00	06/19/2018	Oil grease for PW
660-620-519-5675 Lubricants & fluids					
3126724 Total:		314.55			
Certified Laboratories Tota		314.55			
Evanston Funeral & Cremation					
EVANSFUN					
125	6/1/2018	775.00	0.00	06/19/2018	Death investigation/body removal
101-300-512-5599 Other contractual					
125 Total:		775.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	Evanston Funeral & Crema	775.00			
Gaesor, Mark					
GAESOR					
REIM052518Meals	5/25/2018	1,500.00	0.00	06/19/2018	
101-300-512-5840 Meals					Reimbursement/Police Academy
	REIM052518Meals Total:	1,500.00			
	Gaesor, Mark Total:	1,500.00			
KGI Landscaping Co					
KGILANDS					
223391	6/1/2018	1,245.68	0.00	06/19/2018	
205-560-515-5270 Purchased program services					Landscaping for medians, pool and Village Hall
223391	6/1/2018	1,245.68	0.00	06/19/2018	
205-430-515-5250 Contract Maintenance					Landscaping for medians, pool and Village Hall
223391	6/1/2018	2,491.36	0.00	06/19/2018	
101-440-513-5250 Landscaping services					Landscaping for medians, pool and Village Hall
	223391 Total:	4,982.72			
	KGI Landscaping Co Total	4,982.72			
Kiesler's Police Supply					
KIESLERS					
858374	5/29/2018	1,359.96	0.00	06/19/2018	
101-300-512-5610 Ammunition & range supplies					Amunition for PD
	858374 Total:	1,359.96			
858374A	6/1/2018	3,640.00	0.00	06/19/2018	
101-300-512-5610 Ammunition & range supplies					Amunition for PD
	858374A Total:	3,640.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
		4,999.96			
Kiesler's Police Supply Tot					
Landscape Concepts Management					
LANDSCAP					
143069	6/1/2018	2,835.00	0.00	06/19/2018	
205-430-515-5250 Contract Maintenance					Landscaping maintenance - Centennial Park/June
143069 Total:		2,835.00			
Landscape Concepts Mana		2,835.00			
Lowe's Business Acc/GECE					
LOWES					
02203	5/28/2018	33.25	0.00	06/19/2018	
101-440-513-5675 Lubricants & fluids					Nut driver, flex coupling
02203 Total:		33.25			
02315	5/29/2018	-14.28	0.00	06/19/2018	
101-440-513-5675 Lubricants & fluids					Return
02315 Total:		-14.28			
02316	5/29/2018	18.36	0.00	06/19/2018	
101-440-513-5680 Landscaping supplies					PVC material for Irrigation system
02316 Total:		18.36			
02408	5/30/2018	17.70	0.00	06/19/2018	
101-440-513-5680 Landscaping supplies					Adapter, union, pipe for irrigation system
02408 Total:		17.70			
02415	5/30/2018	-16.91	0.00	06/19/2018	
101-440-513-5680 Landscaping supplies					Return
02415 Total:		-16.91			
02418	5/30/2018	21.40	0.00	06/19/2018	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-440-513-5680 Landscaping supplies					Pipe, adapter, for irrigation system
02418 Total:		21.40			
024196	5/30/2018	-1.95	0.00	06/19/2018	
101-440-513-5680 Landscaping supplies					Return
024196 Total:		-1.95			
02453	5/30/2018	61.59	0.00	06/19/2018	
205-430-515-5730 Program supplies					Shut off valves for Shelter House
02453 Total:		61.59			
02542	5/21/2018	12.12	0.00	06/19/2018	
205-430-515-5730 Program supplies					Rain coat for Parks
02542 Total:		12.12			
02733	5/23/2018	111.34	0.00	06/19/2018	
101-440-513-5730 Program supplies					Face mask and masking tape for Streets
02733 Total:		111.34			
02834	5/24/2018	31.44	0.00	06/19/2018	
205-430-515-5730 Program supplies					Lumber and screws for Shelter House
02834 Total:		31.44			
02945	5/25/2018	93.36	0.00	06/19/2018	
660-620-519-5730 Program supplies					Sockets, keys, tape and screws
02945 Total:		93.36			
1891	6/5/2018	31.09	0.00	06/19/2018	
205-560-515-5405 R&M - buildings					Tubing, nuts, bolts for pool filter room
1891 Total:		31.09			
2558	5/30/2018	2.78	0.00	06/19/2018	
205-560-515-5405 R&M - buildings					Light switch

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	2558 Total:	2.78			
2621	6/1/2018	413.22	0.00	06/19/2018	Lumber, quick setting drill bit, shower head
	205-560-515-5405 R&M - buildings				
	2621 Total:	413.22			
2684	6/1/2018	45.33	0.00	06/19/2018	Spade, bit set, light bulbs
	205-560-515-5405 R&M - buildings				
	2684 Total:	45.33			
41193	5/21/2018	14.82	0.00	06/19/2018	Lock and hinge
	101-300-512-5730 Program supplies				
	41193 Total:	14.82			
	Lowe's Business Acc/GEC	874.66			
Maine-Niles Association of Special Recreation					
MNASR					
16-485	5/31/2018	1,084.92	0.00	06/19/2018	Inclusion services for June A 2018
	205-580-515-5270 Purchased program services				
	16-485 Total:	1,084.92			
	Maine-Niles Association o	1,084.92			
Mashiach, Malka					
MASHIMAL					
6062018	6/6/2018	203.00	0.00	06/19/2018	Refund/Resident Family pool pass
	205-560-410-4500 Non-resident individual fee				
	6062018 Total:	203.00			
	Mashiach, Malka Total:	203.00			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Neofunds					
NEOFUNDS					
NE053118	5/31/2018	18.64	0.00	06/19/2018	
101-210-511-5720 Postage					Neofunds postage
NE053118	5/31/2018	124.37	0.00	06/19/2018	
205-500-515-5720 Postage					Neofunds postage
NE053118	5/31/2018	293.21	0.00	06/19/2018	
101-210-511-5720 Postage					Neofunds postage
NE053118	5/31/2018	56.57	0.00	06/19/2018	
101-210-511-5720 Postage					Neofunds postage
NE053118	5/31/2018	158.76	0.00	06/19/2018	
101-210-511-5720 Postage					Neofunds postage
NE053118	5/31/2018	98.29	0.00	06/19/2018	
101-210-511-5720 Postage					Neofunds postage
NE053118	5/31/2018	8.93	0.00	06/19/2018	
101-210-511-5720 Postage					Neofunds postage
NE053118	5/31/2018	741.23	0.00	06/19/2018	
660-610-519-5720 Postage					Neofunds postage
	NE053118 Total:	<u>1,500.00</u>			
	Neofunds Total:	<u>1,500.00</u>			
North East Multi-Regional Training					
NORTHEAST					
237033	5/22/2018	250.00	0.00	06/19/2018	
101-300-512-5590 Training					Training/Patrol response
	237033 Total:	<u>250.00</u>			
	North East Multi-Regional	<u>250.00</u>			
Northeastern IL Public Safety Training					
NORTHEAS					
9182976	6/6/2018	210.00	0.00	06/19/2018	
660-620-519-5590 Training					Confined space training for various employees
9182976	6/6/2018	315.00	0.00	06/19/2018	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
205-430-515-5590 Training					Confined space training for various employees
9182976 Total:		525.00			
Northeastern IL Public Saf		525.00			
Planned Forest Solutions LLC PLANNED					
168270	6/7/2018	2,005.98	0.00	06/19/2018	
101-400-511-5039 Other contract labor					Nuisance tree removal permits
168270 Total:		2,005.98			
Planned Forest Solutions L		2,005.98			
Print Xpress PRINTX					
W050803	5/8/2018	162.00	0.00	06/19/2018	
101-300-512-5560 Printing & copying services					Victim/complaint information notice
W050803 Total:		162.00			
Print Xpress Total:		162.00			
Sam's Club SAMSCCL					
6042018	6/4/2018	73.26	0.00	06/19/2018	
205-530-515-5645 Concessions & food					Day camp supplies
6042018 Total:		73.26			
Sam's Club Total:		73.26			
Shore Galleries SHOREGAL					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
SG1001	5/20/2018	135.00	0.00	06/19/2018	Uniform allowance
101-300-512-5070					Uniform allowance
	SG1001 Total:	135.00			
	Shore Galleries Total:	135.00			
The Faucet Shoppe THEFAUCE					
59052	4/27/2018	1,048.04	0.00	06/19/2018	Water fountain parts
205-560-515-5405					R&M - buildings
	59052 Total:	1,048.04			
59768	6/7/2018	379.90	0.00	06/19/2018	Pool toilet parts
205-560-515-5405					R&M - buildings
	59768 Total:	379.90			
	The Faucet Shoppe Total:	1,427.94			
Trans Union Corp TRANSU					
05800425	5/25/2018	65.00	0.00	06/19/2018	Credit checks on applicants
101-300-512-5399					Other professional services
	05800425 Total:	65.00			
	Trans Union Corp Total:	65.00			
TransUnion Risk and Alternative TRANSUN					
5568811060118	6/1/2018	50.70	0.00	06/19/2018	Online investigative database
101-300-512-5399					Other professional services
	5568811060118 Total:	50.70			

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Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Accela Inc. #774375					
ACCELA					
INV-ACC40510	5/31/2018	3,025.45	0.00	06/19/2018	
101-250-511-5340	Maintenance Agreement Expen				Accela annual license maintenance
INV-ACC40510	5/31/2018	3,025.46	0.00	06/19/2018	
660-610-519-5340	Maintenance Agreement Expen				Accela annual license maintenance
INV-ACC40510	5/31/2018	3,025.46	0.00	06/19/2018	
101-000-210-2650	Contractor Permits Payable				Accela annual license maintenance
	INV-ACC40510 Total:	9,076.37			
	Accela Inc. #774375 Total:	9,076.37			
Advanced Telecommunications of Illinois					
ADVANCE					
67549	5/30/2018	8,851.00	0.00	06/19/2018	
101-210-511-5580	Telephone				Annual phone maintenance agreement renewal
	67549 Total:	8,851.00			
	Advanced Telecommunicat	8,851.00			
Amazon					
AMAZON					
435553686385	5/2/2018	395.00	0.00	06/19/2018	
101-400-511-5700	Office supplies				Standing desk

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
Account Number					
	435553686385 Total:	395.00			
443497946683	5/1/2018	17.97	0.00	06/19/2018	
101-100-511-5799	Other materials & supplies				B& C dinner napkins
443497946683	5/2/2018	49.87	0.00	06/19/2018	
101-100-511-5799	Other materials & supplies				B& C dinner cutlery
	443497946683 Total:	67.84			
446775688483	5/3/2018	56.31	0.00	06/19/2018	
101-210-511-5799	Other materials & supplies				Signage for Vehicle stickers
	446775688483 Total:	56.31			
453846577369	5/8/2018	217.38	0.00	06/19/2018	
101-440-513-5730	Program supplies				Program supplies for PW
453846577369	5/8/2018	24.99	0.00	06/19/2018	
101-210-511-5700	Office supplies				Office supplies
	453846577369 Total:	242.37			
466869456975	5/9/2018	92.14	0.00	06/19/2018	
101-410-511-5730	Program supplies				Transmission oil
	466869456975 Total:	92.14			
537844966436	5/3/2018	195.00	0.00	06/19/2018	
101-210-511-5799	Other materials & supplies				Stanchions for Vehicle stickers
	537844966436 Total:	195.00			
557464548396	5/7/2018	359.43	0.00	06/19/2018	
101-200-511-5700	Office supplies				Chairs for Admin
	557464548396 Total:	359.43			
566493867975	5/2/2018	21.59	0.00	06/19/2018	
101-400-511-5700	Office supplies				Standing mat
	566493867975 Total:	21.59			
573477999877	5/9/2018	112.99	0.00	06/19/2018	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
101-250-511-5640	Computer supplies				Monitor for Finance
	573477999877 Total:	112.99			
599368667598	5/2/2018	29.99	0.00	06/19/2018	
101-400-511-5700	Office supplies				Monitor stand
	599368667598 Total:	29.99			
	Amazon Total:	1,572.66			
Anderson Pest Solutions					
ANDERP					
4784994	6/1/2018	283.55	0.00	06/19/2018	
101-420-511-5405	R&M - buildings				Pest control services for Village buildings
	4784994 Total:	283.55			
4796827	6/7/2018	15.00	0.00	06/19/2018	
101-420-511-5405	R&M - buildings				Rodent station for Community Center
	4796827 Total:	15.00			
	Anderson Pest Solutions To	298.55			
Blackboard					
BLACKINC					
1289059	5/18/2018	3,834.82	0.00	06/19/2018	
101-300-512-5599	Other contractual				One year renewal for blackboard connect CTY phone system
	1289059 Total:	3,834.82			
	Blackboard Total:	3,834.82			
Builders Asphalt					
BUILDERS					
27501	5/18/2018	392.00	0.00	06/19/2018	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
213-000-561-5490 R&M Road Repairs					Asphalt - surface
	27501 Total:	392.00			
	Builders Asphalt Total:	392.00			
Cassidy Tire CASSIDYT 708002501	5/25/2018	10.00	0.00	06/19/2018	Mount for lawn mower
205-430-515-5480 R&M - vehicles					
	708002501 Total:	10.00			
708002506	5/29/2018	18.50	0.00	06/19/2018	Tire repair to lawn mower
205-430-515-5480 R&M - vehicles					
	708002506 Total:	18.50			
	Cassidy Tire Total:	28.50			
Christopher Burke Engineering CHRISTB 143793	6/8/2018	4,400.00	0.00	06/19/2018	Alley vacation exhibits
101-290-511-5942 PW Building Engineer Costs					
	143793 Total:	4,400.00			
143794	6/8/2018	242.00	0.00	06/19/2018	UP ROW Parking lot
217-000-561-5340 Engineering					
	143794 Total:	242.00			
143795	6/8/2018	6,331.50	0.00	06/19/2018	Water transmission main route study
660-620-519-5320 Consulting					
	143795 Total:	6,331.50			
143796	6/8/2018	2,067.13	0.00	06/19/2018	3300 Devon
101-290-511-5922 Building Engineering Costs					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
143796 Total:		2,067.13			
143797	6/8/2018	60.50	0.00	06/19/2018	Pump replacement at Pump House
101-290-511-5942 PW Building Engineer Costs					
143797 Total:		60.50			
143798	6/8/2018	3,939.25	0.00	06/19/2018	Village Engineering retainer
660-620-519-5399 Other professional services					
143798	6/8/2018	3,939.26	0.00	06/19/2018	Village Engineering retainer
101-290-511-5920 Administration Engineer Costs					
143798 Total:		7,878.51			
143799	6/8/2018	242.25	0.00	06/19/2018	Sacred Learning Center
101-290-511-5922 Building Engineering Costs					
143799 Total:		242.25			
143800	6/8/2018	500.50	0.00	06/19/2018	6733-6735 Lincoln
101-290-511-5922 Building Engineering Costs					
143800 Total:		500.50			
143801	6/8/2018	1,238.25	0.00	06/19/2018	4320 Touhy Plan review
101-290-511-5922 Building Engineering Costs					
143801 Total:		1,238.25			
143802	6/8/2018	80.00	0.00	06/19/2018	Airoom parking reconfiguration
101-290-511-5922 Building Engineering Costs					
143802 Total:		80.00			
143803	6/8/2018	198.25	0.00	06/19/2018	6639 Leroy
101-290-511-5922 Building Engineering Costs					
143803 Total:		198.25			
143804	6/8/2018	198.25	0.00	06/19/2018	6739 Longmeadow
101-290-511-5922 Building Engineering Costs					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

143804 Total:		198.25		
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Christopher Burke Enginee		23,437.14		
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Diamond Speed Products, Inc.
DIAMSPPEE

55948	5/29/2018	486.49	0.00	06/19/2018
101-440-513-5730 Program supplies				Blades for streets

55948 Total:		486.49		
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Diamond Speed Products,		486.49		
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Engelstein, Shirley
ENGELSTE

SE06012018	6/1/2018	300.00	0.00	06/19/2018
101-100-511-5270 Purchased program services				Art Gallery Invoice/June, July

SE06012018 Total:		300.00		
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Engelstein, Shirley Total:		300.00		
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Eterno Attorney at Law, David
ETERNO

12162	6/4/2018	47.50	0.00	06/19/2018
101-230-511-5399 Other professional services				Off Site Docket review 5/21/18

12162	6/4/2018	750.00	0.00	06/19/2018
101-230-511-5399 Other professional services				On Site Hearings 5/22/18

12162 Total:		797.50		
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Eterno Attorney at Law, D		797.50		
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Gewalt Hamilton Associates Inc

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
GEWALT					
9232.408-18	5/30/2018	1,212.41	0.00	06/19/2018	
217-000-561-5340 Engineering					UP Path construction engineering
	9232.408-18 Total:	1,212.41			
9232.409-20	5/30/2018	831.70	0.00	06/19/2018	
454-000-561-5340 Engineering					Valley Line Trail construction engineering
	9232.409-20 Total:	831.70			
	Gewalt Hamilton Associate	2,044.11			
GOVTEMPSUSA LLC					
GOVTEMP					
2537665	5/31/2018	1,575.00	0.00	06/19/2018	
101-240-517-5030 Wages- Part time hourly					Interim Code Enforcement officer
	2537665 Total:	1,575.00			
	GOVTEMPSUSA LLC To	1,575.00			
Great Lakes Coca Cola Distribution					
GREATLAC					
1494206259	6/6/2018	311.04	0.00	06/19/2018	
101-200-511-5840 Meals					Pop for PW pop machine
	1494206259 Total:	311.04			
	Great Lakes Coca Cola Dis	311.04			
Impact Networking, LLC					
IMPACT					
1130393	6/5/2018	19.50	0.00	06/19/2018	
101-210-511-5440 R&M - office equipment					Shipping for copier/Admin

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	1130393 Total:	19.50			
1132081	6/7/2018	204.00	0.00	06/19/2018	
	660-610-519-5340 Maintenance Agreement Expen				Copier/PW
1132081	6/7/2018	204.00	0.00	06/19/2018	
	205-500-515-5440 R&M - office equipment				Copier/Parks
1132081	6/7/2018	204.00	0.00	06/19/2018	
	101-000-210-2650 Contractor Permits Payable				Copier/Fire
1132081	6/7/2018	537.00	0.00	06/19/2018	
	101-210-511-5440 R&M - office equipment				Copier/Police,Finance,Admin
	1132081 Total:	1,149.00			
	Impact Networking, LLC T	1,168.50			
Meyer, Charles MEYER					
815600013124	6/5/2018	56.18	0.00	06/19/2018	
	101-100-511-5840 Meals				Reimbursement/Food for Reception of State Scholar awards
	815600013124 Total:	56.18			
	Meyer, Charles Total:	56.18			
MGP, Inc. MGPINC					
4218	5/31/2018	909.15	0.00	06/19/2018	
	101-250-511-5599 Other contractual				GISC Staffing - May
4218	5/31/2018	909.15	0.00	06/19/2018	
	101-000-210-2650 Contractor Permits Payable				GISC Staffing - May
4218	5/31/2018	1,818.28	0.00	06/19/2018	
	660-620-519-5599 Other contractual				GISC Staffing - May
	4218 Total:	3,636.58			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	Description
MGP, Inc. Total:		3,636.58			
Orange Crush LLC					
ORANGCRH					
52610	6/7/2018	113.60	0.00	06/19/2018	Asphalt surface mix
213-000-561-5490 R&M Road Repairs					
52610 Total:		113.60			
Orange Crush LLC Total:		113.60			
PPG Architectural Finishes					
PPGAR					
944403100216	5/18/2018	852.58	0.00	06/19/2018	Yellow paint and thinner for Streets and Curbs
101-440-513-5730 Program supplies					
944403100216 Total:		852.58			
PPG Architectural Finishes		852.58			
Prairie Material Sales Inc					
PRAIRIEM					
888585255	5/31/2018	537.00	0.00	06/19/2018	2 Cubic yards of concrete for repair to curbs
660-620-519-5796 Water system repair parts					
888585255 Total:		537.00			
Prairie Material Sales Inc T		537.00			
Psisteria Greek Tavern					
PSIS					
26	6/5/2018	150.00	0.00	06/19/2018	Dinner for June 5 Village Board meeting
101-100-511-5840 Meals					

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	26 Total:	150.00			
	Psisteria Greek Tavern Tota	150.00			
Suburban Laboratories, Inc.					
SUBURB					
155750	5/31/2018	410.00	0.00	06/19/2018	
660-620-519-5320 Consulting					Coliform testing and disinfectant by products
	155750 Total:	410.00			
	Suburban Laboratories, Inc	410.00			
Terryberry					
TERRYBER					
142704	6/1/2018	74.24	0.00	06/19/2018	
101-200-511-5799 Other materials & supplies					Years of service recognition gifts
	142704 Total:	74.24			
	Terryberry Total:	74.24			
The Sidwell Co					
THESIDWE					
110702	5/31/2018	419.88	0.00	06/19/2018	
101-000-210-2650 Contractor Permits Payable					Online vehicle sticker and business license renewal
	110702 Total:	419.88			
1107025	5/31/2018	960.00	0.00	06/19/2018	
101-000-210-2650 Contractor Permits Payable					Online vehicle sticker and business license renewal
	1107025 Total:	960.00			
	The Sidwell Co Total:	1,379.88			

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
Thyssenkrupp Elevator Corp THYSSENK 3003917966	6/1/2018	557.87	0.00	06/19/2018	
101-420-511-5405 R&M - buildings					Police Dept elevator maintenance contract
	3003917966 Total:	557.87			
	Thyssenkrupp Elevator Co	557.87			
Verizon Wireless VERIZON 9807654541	5/21/2018	70.05	0.00	06/19/2018	
101-000-210-2650 Contractor Permits Payable					Verizon data charges
9807654541	5/21/2018	62.76	0.00	06/19/2018	
660-610-519-5580 Telephone					Verizon data charges
9807654541	5/21/2018	1,294.84	0.00	06/19/2018	
101-250-511-5580 Telephone					Verizon data charges
	9807654541 Total:	1,427.65			
9807654542	5/21/2018	596.97	0.00	06/19/2018	
101-210-511-5580 Telephone					Phone charges
9807654542	5/21/2018	25.01	0.00	06/19/2018	
205-508-515-5580 Telephone					Phone charges
9807654542	5/21/2018	19.55	0.00	06/19/2018	
205-520-515-5580 Telephone					Phone charges
9807654542	5/21/2018	8.96	0.00	06/19/2018	
205-530-515-5580 Telephone					Phone charges
9807654542	5/21/2018	23.46	0.00	06/19/2018	
205-560-515-5580 Telephone					Phone charges
9807654542	5/21/2018	1.78	0.00	06/19/2018	
205-550-515-5270 Purchased program services					Phone charges
9807654542	5/21/2018	20.93	0.00	06/19/2018	
101-000-210-2650 Contractor Permits Payable					Phone charges
9807654542	5/21/2018	52.37	0.00	06/19/2018	
660-610-519-5580 Telephone					Phone charges

Invoice Number	Invoice Date	Amount	Quantity	Payment Date	
Account Number					Description
	9807654542 Total:	749.03			
9808159387	6/1/2018	90.10	0.00	06/19/2018	
101-000-210-2650	Contractor Permits Payable				Cell phone and tablets data charges
	9808159387 Total:	90.10			
	Verizon Wireless Total:	2,266.78			
Village of Skokie					
VILLSKOK					
52232	6/1/2018	64,469.25	0.00	06/19/2018	
101-300-512-5398	911 combined comm. contract				June E911 Dispatch Services
	52232 Total:	64,469.25			
	Village of Skokie Total:	64,469.25			
Wells Fargo Vendor Fin Serv					
GECAPITA					
68397508	5/23/2018	232.43	0.00	06/19/2018	
660-610-519-5340	Maintenance Agreement Expen				Copier - PW
68397508	5/23/2018	269.95	0.00	06/19/2018	
205-500-515-5440	R&M - office equipment				Copier - Parks
68397508	5/23/2018	232.44	0.00	06/19/2018	
101-000-210-2650	Contractor Permits Payable				Copier - Fire
68397508	5/23/2018	697.36	0.00	06/19/2018	
101-210-511-5440	R&M - office equipment				Copier - PD,Finance,Admin
	68397508 Total:	1,432.18			
	Wells Fargo Vendor Fin Se	1,432.18			
Ziegler Buick Cadillac GMC					
ZIEGLERB					
5711	5/1/2018	7.30	0.00	06/19/2018	

Invoice Number	Invoice Date	Amount	Quantity	Payment Date
Account Number				Description

660-620-519-5480 R&M - vehicles				Filter for Truck #27
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5711 Total:		7.30		
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Ziegler Buick Cadillac GM		7.30		
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Report Total:		130,117.12		
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Tim Garcia – Bio

Born: Hialeah, Florida

Raised: Moved to Deerfield, IL at age 5 and spent youth and young adult here.

Our family was living in Florida and my father was a recreational SCUBA dive.

We lost him in a diving accident so my Mom moved us to Deerfield as her father and brother were in the area.

She raised us as a single Mom (Yes, a special person) and we all live in the area and enjoy each other.

Family: (4) Sisters and (1) Brother

Married to Anne Haddad for 22 years and have one son Rex who is a student at The University of Oregon in Eugene (Yes, the Ducks)

Hobbies and Interest:

Art, Design and Architecture

Motorcycling, Bicycling and Paddleboarding

Gardening and spending time outside

Reading, Curiosity and Continuous Learning

Interested in just about everything!

Robert (Tim) Garcia

Chief Operating Officer

Beacon Real Estate Group

7001 Ridgeway Lincolnwood, IL 60712



Proclamation

WHEREAS, 2018 marks the 175th anniversary of B'nai B'rith International; and

WHEREAS, the organization was founded on the Lower East Side of New York to improve the lives of new Jewish immigrants to America; and

WHEREAS, B'nai B'rith is the oldest service organization founded in the United States and has an unparalleled record of aiding humanity in communities throughout the United States and several dozen nations around the world; and

WHEREAS, B'nai B'rith has provided over \$100 million in cash, medical equipment and supplies to victims of disasters worldwide since 1865; and

WHEREAS, B'nai B'rith is a strong and vocal advocate for the State of Israel and has had an active presence in Israel since 1888; and

WHEREAS, B'nai B'rith has an active presence as a NGO at the United Nations since its founding, and is the only Jewish NGO with full-time representation at the United Nations in New York and its agencies in Europe and Latin America; and

WHEREAS, B'nai B'rith is the largest national Jewish sponsor of federally-funded housing for seniors with limited income, provides safe, comfortable and affordable housing for seniors without regard for race, religions and ethnicity and has an international network of senior living facilities; and

WHEREAS, B'nai B'rith is widely acclaimed as a forceful advocate for senior citizens with a special emphasis on protecting Social Security and Medicare and in supporting access to quality health care and funding for the aging services network and minimum wage; and

WHEREAS, B'nai B'rith has a long history of promoting cultural diversity, inclusion and understanding, via grassroots education projects such as the Divers Minds Writing Challenge, where high school students write and illustrate children's books, to help teach them the values of inclusion and diversity; and

WHEREAS, B'nai B'rith in local communities provide countless hours of service to local projects to better the communities in which they live;

NOW, THEREFORE, BE IT RESOLVED that I, Barry I. Bass, President of the Village of Lincolnwood along with the Village Board of Trustees designate October 13, 2018

B'nai B'rith Day in Lincolnwood

during their anniversary year.

DATED this 19th day of June, 2018

ATTEST:

Beryl Herman
Village Clerk

Barry I. Bass
Village President

Request For Board Action

REFERRED TO BOARD: June 19, 2018

AGENDA ITEM NO: 1

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Approval of an Ordinance Waiving the Competitive Bidding Process and Approving an Agreement with Midwest Meter, Inc., of Edinburg, IL for the Water Metering System Data Collection Unit Upgrades in an Amount Not to Exceed \$24,900

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Village currently utilizes and automated water metering system to determine how much water is being consumed by each water account. As water passes through a water meter from a Village water main, the amount of water is recorded by a register, which then transmits the usage data to the meter transmission unit ("MTU"). The MTU then broadcasts the data it has received to the five Data Collection Units ("DCUs") located throughout the Village via a radio signal. Once the DCUs receive the data, it is sent to the water metering server via the Verizon Wireless 3G cellular network, where staff is then able to view the water customer's consumption. This process allows the Village to accurately bill residents and businesses for water consumption.

The Village's automated water metering system was installed by Aclara Technologies LLC ("Aclara"), of Hazelwood, Missouri, in 2009. In 2017, Aclara informed all municipal customers that Verizon plans to phase out their 3G network by July 2019. After the 3G network is phased out, the existing DCUs will not be able to communicate with the Village's servers. In order to ensure the DCUs continue transmitting consumption data, the DCUs' internal transmission boards must be upgraded to become compatible with Verizon's LTE cellular network. Midwest Meters, Inc., is the sole source provider for Aclara products and equipment in the Chicagoland area, and has provided the attached quotation for upgrading the DCUs. Replacement of the DCU batteries and maintenance are included in the quotation as well. In order to ensure the continued operation of the water metering system, staff recommends waiving the competitive bidding process and authorizing an agreement with the sole provider of the needed equipment, Midwest Meters, Inc.

FINANCIAL IMPACT:

\$30,000 has been budgeted in the Water/Sewer Fund of the Fiscal Year 2018/19 budget for this project.

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Quotation
3. Sole-Source Letter

RECOMMENDED MOTION:

Move to approve an ordinance waiving the competitive bidding process and approving an agreement with Midwest Meter, Inc., of Edinburg, IL for the water metering system data collection unit upgrades.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-_____

**AN ORDINANCE WAIVING COMPETITIVE BIDDING AND
APPROVING AN AGREEMENT FOR
WATER METER SYSTEM DATA COLLECTION UNIT UPGRADES
WITH MIDWEST METERS, INC., OF EDINBURG, ILLINOIS**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2018

Village Clerk

**AN ORDINANCE WAIVING COMPETITIVE BIDDING AND
APPROVING AN AGREEMENT FOR
WATER METER SYSTEM DATA COLLECTION UNIT UPGRADES
WITH MIDWEST METERS, INC., OF EDINBURG, ILLINOIS**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village utilizes an automated water metering system manufactured by Aclara Technologies LLC (“*Water Meter System*”); and

WHEREAS, the Water Meter System currently uses radio signals and a cellular network for transmission of water consumption data; and

WHEREAS, the current cellular network used by the Water Meter System is being phased out of service, and, therefore, the Village must upgrade its water meter data collection units, for proper transmission of water consumption data (collectively, the “*Upgrade Equipment*”); and

WHEREAS, Midwest Meters, Inc., of Edinburg, Illinois, (“*MMI*”), is the only authorized provider of the required Upgrade Equipment for the Water Meter System; and

WHEREAS, MMI has submitted a proposal to the Village to provide and install the required Upgrade Equipment for the Water Meter System, for a total cost not to exceed \$24,900.00 (“*Proposal*”); and

WHEREAS, due to the need to provide and install the Upgrade Equipment for the Water Meter System, and MMI’s position as the sole-source provider of the Upgrade Equipment, the Village desires to enter into an Agreement with MMI, in accordance with the Proposal (“*Agreement*”); and

WHEREAS, in order to accept the Proposal, the President and Board of Trustees have determined that it is appropriate to waive competitive bidding for the Agreement and the provision of the Upgrade Equipment, pursuant to Section 8-8-13 of the Municipal Code of Lincolnwood, as amended (“*Village Code*”); and

WHEREAS, the President and Board of Trustees has determined that it will serve and be in the best interests of the Village to enter into the Agreement with MMI;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the Agreement, and for the provision and installation of the Upgrade

Equipment, are hereby waived in accordance with Section 8-8-13 of the Village Code and the home rule powers of the Village.

SECTION 3. APPROVAL OF AGREEMENT. The Village President and Board of Trustees hereby approve the Agreement with MMI, in an amount not to exceed \$24,900.00, in substantially the form attached to this Ordinance as **Exhibit A**.

SECTION 4. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by MMI; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 5. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 6. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, by a vote of two-thirds of the Board of Trustees, and approval and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ____ day of _____, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2018.

Barry I Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of _____, 2018

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A
AGREEMENT

Midwest Meter, Inc
P.O. Box 318
Edinburg, IL 62531
Phone: 1-800-634-4746
Fax: (217) 623-4216



Quotation

Customer

Name Village of Lincolnwood
Address _____
City Lincolnwood State IL ZIP _____
Phone _____

Misc.

Date 5/30/2018
Terms Net 30
Delivery Various
FOB _____

Qty	Description	Unit Price	TOTAL
5	DCU Upgrade to include: DCU Inspection and preventative maintenance New T-Board New Cellular LTE Card New Battery All labor 1 Year Warranty	\$3,980.00	\$ 19,900.00
1	Bucket Truck Rental for DCU Upgrades	\$5,000.00	\$ 5,000.00
			\$ -
		Total	\$ 24,900.00

Sales Rep

Name Tim O'Connor

Prices are firm for acceptance within 6 months of the date of quotation, and an order placed within that time period will indicate acceptance.
Product specification and prices are subject to change without notice unless specifically stated in this quotation.

Thank you for your business!

Corporate Office:
200 E. Franklin Street
P.O. Box 318
Edinburg, IL 62531-0318
Phone 800-634-4746
Fax 217-623-4216



Branch location:
1078 Wolverine Lane
Cape Girardeau, MO 63701
Phone 800-635-4746
Fax 573-334-0151

Branch location:
200 Commercial Drive
Flora, IN 46929
Phone 877-636-4746
Fax 574-967-4572

Branch location:
N173 W21290 Northwest Passage Way
Jackson, WI 53037
Phone 262-677-2887
Fax 262-677-2882

Website: www.midwest-meter.com

May 30, 2018

To whom it may concern,

Midwest Meter Inc. is the sole, authorized, exclusive distributor for all Aclara products and services sold in the entire Chicagoland area.

Please let me know if you have any questions.

Sincerely,

Timothy W. O'Connor
Sales Manager, Midwest Meter, Inc.

Request For Board Action

REFERRED TO BOARD: June 19, 2018

AGENDA ITEM NO: 2

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Approval of a Recommendation by the Traffic Commission to Approve Ordinances Vacating Portions of Four Alleys

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

Staff recently conducted a survey of the Village's alleys to determine which, if any, no longer serve a public purpose or are not developed as drivable surfaces. Four portions of alleys that are not paved or gravel, do not provide access to any garages, and in most cases are overgrown with trees and other vegetation were identified for potential vacation. The subject portions of alleys are those that run north/south between the 6700 block of Monticello and Lawndale Avenues, the 7300 block of Crawford and Keystone Avenues, the 7300 block of Keystone and Karlov Avenues, and the 7300 block of Karlov and Kedvale Avenues.

On March 22, 2018 the Traffic Commission held a public hearing to seek feedback on the potential vacation of the portions of the subject alleys. Notice of the public hearing was published in the *Lincolnwood Review* on March 8, 2018 and 152 letters were sent via certified mail to those properties located on the same block as the subject alleys. During the public hearing one resident spoke in favor of the vacation. The Traffic Commission unanimously recommended vacation of portions of the subject alleys.

According to Illinois State Statute, when a street or alley is vacated, the title to the land is turned over to the current property owner abutting the alley in equal proportions. The alleys being vacated are 16 feet wide; therefore eight feet will be vested to each property owner contiguous to the boundary of their back property line. All easements for public utilities will be reserved for public utility companies for purposes of maintenance and repair of existing facilities.

FINANCIAL IMPACT:

There is no direct financial impact to the Village. There is an indirect financial impact in a reduction in liability to the Village and reduced maintenance costs.

DOCUMENTS ATTACHED:

1. Proposed Ordinances
2. March 22, 2018 Traffic Commission Minutes

RECOMMENDED MOTION:

Move to approve the following items pertaining to the vacation of portions of four alleys: A) an Ordinance vacating a portion of an alley right-of-way (6700 block of Lawndale and Monticello Avenues), B) an Ordinance vacating a portion of an alley right-of-way (7300 block of Crawford and Keystone Avenues), C) an Ordinance vacating a portion of an alley right-of-way (7300 block of Karlov and Kedvale Avenues), and D) an Ordinance vacating a portion of an alley right-of-way (7300 block of Karlov and Keystone Avenues).

THIS SPACE FOR RECORDERS USE ONLY

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-____

AN ORDINANCE VACATING A PORTION OF AN ALLEY RIGHT-OF-WAY

(6700 Block of Lawndale and Monticello Avenues)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ___ DAY OF _____, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois
this _____ day of _____, 2018

ORDINANCE NO. 2018-___

AN ORDINANCE VACATING A PORTION OF AN ALLEY RIGHT-OF-WAY

(6700 Block of Lawndale and Monticello Avenues)

WHEREAS, the Village has jurisdiction over that certain north-south alley right-of-way located within the block bounded by Pratt Avenue to the north, Monticello Avenue to the east, North Shore Avenue to the south, and Lawndale Avenue to the west ("**Alley**"); and

WHEREAS, Section 11-91-1 of the Illinois Municipal Code, 65 ILCS 5/11-91-1, authorizes the Village Board of Trustees to vacate any public street, alley, or right-of-way, or part thereof, in order to serve the public interest; and

WHEREAS, the Village Board of Trustees has determined that the public interest will be served by vacating that portion of the Alley legally described on **Exhibit A** attached to and, by this reference, made a part of this Ordinance ("**Right-of-Way**"), as described in and depicted on the Plat of Vacation attached to, and by this reference, made a part of this Ordinance as **Exhibit B** ("**Plat of Vacation**"), subject to the terms and conditions set forth in this Ordinance; and

WHEREAS, in accordance with Section 11-91-2 of the Illinois Municipal Code, 65 ILCS 5/11-91-2, upon the effective date of the vacation of the Right-of-Way, title to the Right-of-Way will vest in the then-owners of the land abutting the Right-of-Way (collectively, the "**Abutting Parcels**"), in the same proportions and to the same extent, as though the street or alley has been dedicated by a common law plat (as distinguished from a statutory plat) and as though the fee of the street or alley had been acquired by the owners as a part of the land abutting on the street or alley; and

WHEREAS, the Village Board of Trustees has further determined that, upon the effective date of the vacation of the Right-of-Way, the Right-of-Way is to be incorporated into and made a part of the Abutting Parcels, and title and sole responsibility of upkeep and maintenance will vest in the then-owners of the Abutting Parcels; and

WHEREAS, the Village Board of Trustees has found that the vacation of the Right-of-Way will not inhibit any currently existing street access for any parcel or tract dependent on the Right-of-Way as its sole means of access; and

WHEREAS, the Village Board of Trustees has determined that the vacation of the Right-of-Way will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. VACATION OF THE RIGHT-OF-WAY. Pursuant to 65 ILCS 5/11-91-1 and the home rule powers of the Village, the Village Board of Trustees hereby (a) vacates the Right-of-Way depicted on the Plat of Vacation; and (b) approves the Plat of Vacation.

SECTION 3. MAINTENANCE OF THE VACATED RIGHT-OF-WAY. After the recordation of the Plat of Vacation and this Ordinance, the Village shall have no obligation to maintain or perform improvements on the vacated Right-of-Way.

SECTION 4. COMPENSATION FOR VACATED RIGHT-OF-WAY. The Village Board of Trustees hereby finds and declares that the maintenance of the vacated Right-of-Way by the owners of the Abutting Parcels, and the future payment of real estate taxes to be assessed against the vacated Right-of-Way, collectively constitutes the fair market value of the benefits that will accrue to the Village by reason of the vacation of the Right-of-Way approved pursuant to this Ordinance.

SECTION 5. RESERVATION OF RIGHTS. The vacation of the Right-of-Way shall not affect any easement rights the Village may have with regard to the Property, and such vacation shall be subject to and limited by the easements and other rights set forth on the Plat of Vacation.

SECTION 6. RECORDATION. The Village Clerk shall cause this Ordinance and the Plat of Vacation to be recorded in the Office of the Recorder of Cook County.

SECTION 7. TITLE TO THE VACATED RIGHT-OF-WAY. Upon the recordation of this Ordinance and the Plat of Vacation, as provided in Section 6 of this Ordinance, the vacated Right-of-Way is to be incorporated into and made a part of the Abutting Parcels, and title shall vest in the then-owner of the Abutting Parcels, in the same proportions and to the same extent, as though the street or alley has been dedicated by a common law plat (as distinguished from a statutory plat) and as though the fee of the street or alley had been acquired by the owners as a part of the land abutting on the street or alley, all in accordance within Section 11-91-2 of the Illinois Municipal Code, 65 ILCS 5/11-91-2. Following the recordation of this Ordinance, the vacated Right-of-Way shall be and remain a part of the Abutting Parcels, unless and until one or more plats of subdivision is approved by the Village in accordance with all applicable state and local statutes, ordinances, and regulations.

SECTION 8. DELIVERY. The President and Board of Trustees shall, and do hereby, authorize and direct the Village Clerk to deliver a copy of this Ordinance to each owner of the Abutting Parcels.

SECTION 9. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 10. EFFECTIVE DATE. This Ordinance shall be effective only upon the occurrence of all of the following events:

- A. Passage by three-fourths of the members of the Village Board of Trustees, excluding the Village President, in the manner required by law;
- B. Publication in pamphlet form in the manner required by law; and

- C. The recordation of this Ordinance, together with such exhibits as the Village Clerk deems appropriate for recordation, with the Office of the Recorder of Cook County.

PASSED this ____ day of _____, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
____ day of _____, 2018.

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

LEGAL DESCRIPTION OF THE RIGHT-OF-WAY

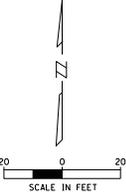
That part of the 16 foot public alley lying west of and adjoining the north 15.00 feet of Lot 19 and all of Lot 20 in Block 8 in Lincoln Avenue Gardens Subdivision, being a subdivision in the southwest quarter of Section 35, Township 41 North, Range 13 East of the Third Principal Meridian, According to the Plat thereof recorded February 11, 1927 as Document No. 9548461 in Cook County, Illinois

EXHIBIT B

PLAT OF VACATION

PLAT OF VACATION

OF
 THAT PART OF THE 16.00 FOOT PUBLIC ALLEY LYING WEST OF AND ADJOINING THE NORTH 11.00 FEET OF LOT 19 AND ALL OF LOT 20 IN BLOCK 8 IN LINCOLN AVENUE GARDENS SUBDIVISION BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 35, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 11, 1927 AS DOCUMENT NO. 9548661 IN COOK COUNTY, ILLINOIS.



LEGEND

00.00	MEASURED
100.00	RECORD
---	PROPERTY LINE
- - - -	R.O.W. LINE
- - - - -	ABANDONED/EXTENSION LINE

COMMONWEALTH EDISON COMPANY

STATE OF ILLINOIS)
 COUNTY OF COOK) SS
 RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN HEREON, APPROVED & ACCEPTED THIS _____ DAY OF _____, A.D., 20____.

COMMONWEALTH EDISON COMPANY
 BY: _____
 TITLE: _____

NICOR GAS
 STATE OF ILLINOIS)
 COUNTY OF COOK) SS
 RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN HEREON, APPROVED & ACCEPTED THIS _____ DAY OF _____, A.D., 20____.

NICOR GAS
 BY: _____
 TITLE: _____

ILLINOIS BELL TELEPHONE DATA AT&T, IL
 STATE OF ILLINOIS)
 COUNTY OF COOK) SS

RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN & DESCRIBED HEREON, APPROVED & ACCEPTED THIS _____ DAY OF _____, A.D., 20____.

AT&T CORPORATION
 BY: _____
 TITLE: _____

COMCAST CABLE COMMUNICATIONS, INC.
 STATE OF ILLINOIS)
 COUNTY OF COOK) SS

RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN HEREON, APPROVED & ACCEPTED THIS _____ DAY OF _____, A.D., 20____.

COMCAST CABLE COMMUNICATIONS, INC.
 BY: _____
 TITLE: _____

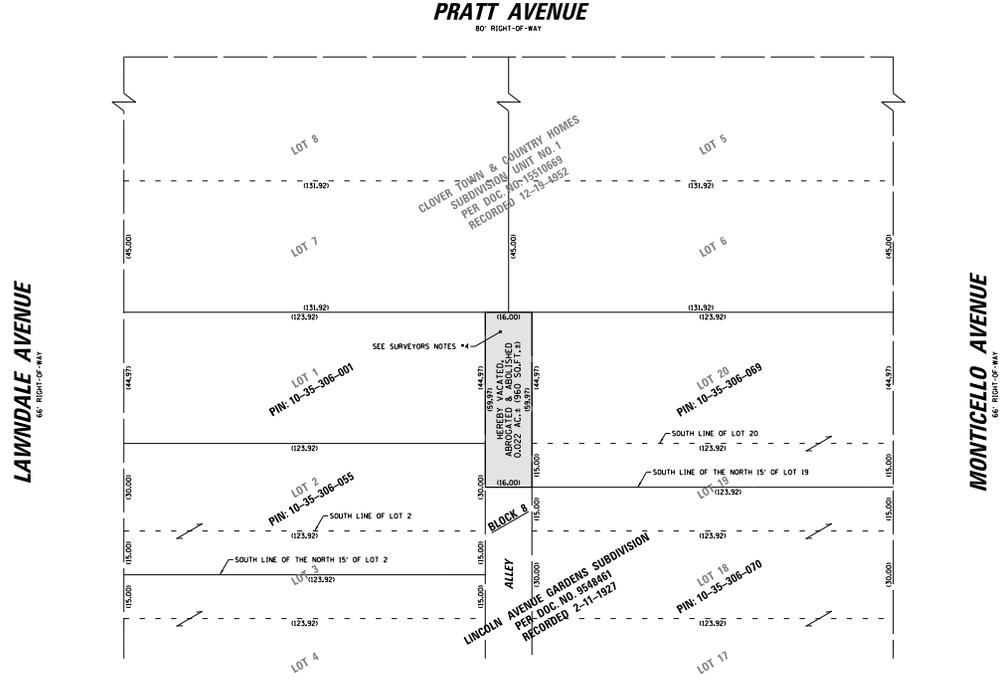
VILLAGE BOARD CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF COOK) SS

THE VILLAGE OF LINCOLNWOOD, A MUNICIPAL CORPORATION, HEREBY CERTIFIES THAT IT IS THE OWNER OF THE PROPERTY DESCRIBED ABOVE, AND FURTHER CERTIFIES THAT THEY HAVE HEREBY CAUSED THE ABOVE DESCRIBED PROPERTY TO BE VACATED, AT A MEETING HELD THIS _____ DAY OF _____, 20____ A.D.

ORDINANCE NO. _____
 BY: _____ VILLAGE PRESIDENT
 ATTEST: _____ VILLAGE CLERK

- GENERAL NOTES:**
- ALL DIMENSIONS ARE GIVEN IN FEET AND DECIMAL PARTS THEREOF.
 - ONLY THOSE BUILDING LINE SETBACKS AND EASEMENTS WHICH ARE SHOWN ON THE RECORDED PLAT OF SUBDIVISIONS ARE SHOWN HEREON. REFER TO THE DEED, TITLE INSURANCE POLICY AND LOCAL ORDINANCES FOR OTHER RESTRICTIONS.
 - COMPARE DEED DESCRIPTION AND SITE CONDITIONS WITH THE DATA GIVEN ON THIS PLAT AND REPORT ANY DISCREPANCIES TO THE SURVEYOR AT ONCE.
 - NO DIMENSIONS SHALL BE DERIVED FROM SCALE MEASUREMENT.

- SURVEYOR NOTES:**
- BEARINGS ARE FOR ANGULAR REFERENCE ONLY AND ARE NOT RELATED TO TRUE OR MAGNETIC NORTH.
 - THIS SURVEY IS SUBJECT TO MATTERS OF TITLE WHICH MAY BE REVEALED BY A CURRENT TITLE REPORT.
 - PROPERTY IS SUBJECT TO: RIGHTS OF THE PUBLIC, THE STATE OF ILLINOIS, AND THE MUNICIPALITY IN AND TO THAT PART OF THE LAND, IF ANY, TAKEN OR USED FOR ROAD PURPOSES.
 - THE VILLAGE RETAINS THE RIGHT TO MAINTAIN, OPERATE, REPAIR, AND REPLACE, BY ITSELF OR BY ANY LICENSEE OR A HOLDER OF A FRANCHISE FROM THE VILLAGE, ANY POLES, WIRES, PIPES, CONDUITS, SEWER MAINS, WATER MAINS, OR ANY OTHER FACILITY OR EQUIPMENT FOR THE MAINTENANCE OR OPERATION OF ANY UTILITY NOW LOCATED IN THAT PORTION OF THE PUBLIC ALLEY THEREIN INDICATED BY THE PLAT HEREON.



PRELIMINARY

PLAT OF VACATION
 IN
 VILLAGE OF LINCOLNWOOD, ILLINOIS
 PREPARED FOR
 VILLAGE OF LINCOLNWOOD

CALC.	KJR	PROJECT NO.
DWN.	AJK	A1801
CHKD.	JRM	SHEET 1 OF 1
SCALE:	1" = 20'	DRAWING NO.
DATE:	05-11-2018	VAC1801.306A

SURVEYOR'S CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF COOK) SS
 ME, CHRISTOPHER B. BURK, ENGINEERING, LTD., AN ILLINOIS PROFESSIONAL DESIGN FIRM, NUMBER 18-001173, DO HEREBY CERTIFY THAT WE HAVE PREPARED THE PLAT OF VACATION OF THE ABOVE DESCRIBED PROPERTY FROM THE OFFICIAL RECORDS, MAPS AND PLATS AND THAT THE PLAT HEREON SHOWN IS A CORRECT REPRESENTATION OF THE PROPERTY TO BE VACATED.
 GIVEN UNDER MY HAND AND SEAL
 THIS _____ DAY OF _____, 20____ A.D.
 CHRISTOPHER B. BURK, P.L.L.C.
 ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3240
 MY LICENSE EXPIRES 11/30/2018

CHRISTOPHER B. BURK ENGINEERING, LTD.
 9575 West Higgins Road, Suite 600
 Rosemont, Illinois 60018
 (847) 823-0500

THIS SPACE FOR RECORDERS USE ONLY

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-____

AN ORDINANCE VACATING A PORTION OF AN ALLEY RIGHT-OF-WAY

(7300 Block of Crawford and Keystone Avenues)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ___ DAY OF _____, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois
this _____ day of _____, 2018

ORDINANCE NO. 2018-___

AN ORDINANCE VACATING A PORTION OF AN ALLEY RIGHT-OF-WAY

(7300 Block of Crawford and Keystone Avenues)

WHEREAS, the Village has jurisdiction over that certain north-south alley right-of-way located within the block bounded by Jarvis Avenue to the north, Crawford Avenue to the east, Chase Avenue to the south, and Keystone Avenue to the west ("**Alley**"); and

WHEREAS, Section 11-91-1 of the Illinois Municipal Code, 65 ILCS 5/11-91-1, authorizes the Village Board of Trustees to vacate any public street, alley, or right-of-way, or part thereof, in order to serve the public interest; and

WHEREAS, the Village Board of Trustees has determined that the public interest will be served by vacating that portion of the Alley legally described on **Exhibit A** attached to and, by this reference, made a part of this Ordinance ("**Right-of-Way**"), as described in and depicted on the Plat of Vacation attached to, and by this reference, made a part of this Ordinance as **Exhibit B** ("**Plat of Vacation**"), subject to the terms and conditions set forth in this Ordinance; and

WHEREAS, in accordance with Section 11-91-2 of the Illinois Municipal Code, 65 ILCS 5/11-91-2, upon the effective date of the vacation of the Right-of-Way, title to the Right-of-Way will vest in the then-owners of the land abutting the Right-of-Way (collectively, the "**Abutting Parcels**"), in the same proportions and to the same extent, as though the street or alley has been dedicated by a common law plat (as distinguished from a statutory plat) and as though the fee of the street or alley had been acquired by the owners as a part of the land abutting on the street or alley; and

WHEREAS, the Village Board of Trustees has further determined that, upon the effective date of the vacation of the Right-of-Way, the Right-of-Way is to be incorporated into and made a part of the Abutting Parcels, and title and sole responsibility of upkeep and maintenance will vest in the then-owners of the Abutting Parcels; and

WHEREAS, the Village Board of Trustees has found that the vacation of the Right-of-Way will not inhibit any currently existing street access for any parcel or tract dependent on the Right-of-Way as its sole means of access; and

WHEREAS, the Village Board of Trustees has determined that the vacation of the Right-of-Way will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. VACATION OF THE RIGHT-OF-WAY. Pursuant to 65 ILCS 5/11-91-1 and the home rule powers of the Village, the Village Board of Trustees hereby (a) vacates the Right-of-Way depicted on the Plat of Vacation; and (b) approves the Plat of Vacation.

SECTION 3. MAINTENANCE OF THE VACATED RIGHT-OF-WAY. After the recordation of the Plat of Vacation and this Ordinance, the Village shall have no obligation to maintain or perform improvements on the vacated Right-of-Way.

SECTION 4. COMPENSATION FOR VACATED RIGHT-OF-WAY. The Village Board of Trustees hereby finds and declares that the maintenance of the vacated Right-of-Way by the owners of the Abutting Parcels, and the future payment of real estate taxes to be assessed against the vacated Right-of-Way, collectively constitutes the fair market value of the benefits that will accrue to the Village by reason of the vacation of the Right-of-Way approved pursuant to this Ordinance.

SECTION 5. RESERVATION OF RIGHTS. The vacation of the Right-of-Way shall not affect any easement rights the Village may have with regard to the Property, and such vacation shall be subject to and limited by the easements and other rights set forth on the Plat of Vacation.

SECTION 6. RECORDATION. The Village Clerk shall cause this Ordinance and the Plat of Vacation to be recorded in the Office of the Recorder of Cook County.

SECTION 7. TITLE TO THE VACATED RIGHT-OF-WAY. Upon the recordation of this Ordinance and the Plat of Vacation, as provided in Section 6 of this Ordinance, the vacated Right-of-Way is to be incorporated into and made a part of the Abutting Parcels, and title shall vest in the then-owner of the Abutting Parcels, in the same proportions and to the same extent, as though the street or alley has been dedicated by a common law plat (as distinguished from a statutory plat) and as though the fee of the street or alley had been acquired by the owners as a part of the land abutting on the street or alley, all in accordance within Section 11-91-2 of the Illinois Municipal Code, 65 ILCS 5/11-91-2. Following the recordation of this Ordinance, the vacated Right-of-Way shall be and remain a part of the Abutting Parcels, unless and until one or more plats of subdivision is approved by the Village in accordance with all applicable state and local statutes, ordinances, and regulations.

SECTION 8. DELIVERY. The President and Board of Trustees shall, and do hereby, authorize and direct the Village Clerk to deliver a copy of this Ordinance to each owner of the Abutting Parcels.

SECTION 9. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 10. EFFECTIVE DATE. This Ordinance shall be effective only upon the occurrence of all of the following events:

- A. Passage by three-fourths of the members of the Village Board of Trustees, excluding the Village President, in the manner required by law;
- B. Publication in pamphlet form in the manner required by law; and

- C. The recordation of this Ordinance, together with such exhibits as the Village Clerk deems appropriate for recordation, with the Office of the Recorder of Cook County.

PASSED this ____ day of _____, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
____ day of _____, 2018.

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

LEGAL DESCRIPTION OF THE RIGHT-OF-WAY

That part of the 16.00 foot public alley lying east of and adjoining lot 16 in Krenn and Dato's Crawford – Chase "L" Subdivision, being a subdivision in the southeast quarter of Section 27, Township 41 North, Range 13 east of the Third Principal Meridian, according to the plat thereof recorded December 27, 1924 as Document No. 8720220 in Cook County, Illinois.

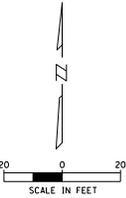
EXHIBIT B
PLAT OF VACATION

LEGEND

00.00	MEASURED
100.00	RECORD
---	PROPERTY LINE
---	R.O.W. LINE
---	ABANDONED/EXTENSION LINE

PLAT OF VACATION

OF
 THAT PART OF THE 16.00 FOOT PUBLIC ALLEY LYING EAST OF AND ADJOINING LOT 16 IN KRENN
 AND DATO'S CRAWFORD - CHASE "L" SUBDIVISION, BEING A SUBDIVISION IN THE SOUTHWEST
 QUARTER OF SECTION 27, TOWNSHIP 41 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL
 MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 27, 1924 AS DOCUMENT NO.
 8720208 IN COOK COUNTY, ILLINOIS.



JARVIS AVENUE

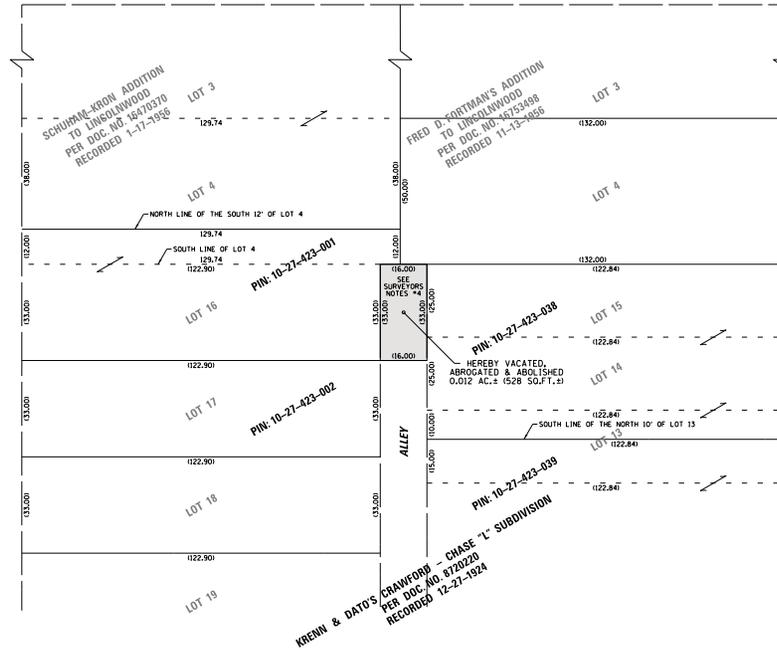
66' RIGHT-OF-WAY

KEYSTONE AVENUE

66' RIGHT-OF-WAY

CRAWFORD AVENUE

66' RIGHT-OF-WAY



COMMONWEALTH EDISON COMPANY
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN HEREIN, APPROVED & ACCEPTED
 THIS _____ DAY OF _____, A.D., 20____.

NICOR GAS
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN HEREIN, APPROVED & ACCEPTED
 THIS _____ DAY OF _____, A.D., 20____.

ILLINOIS BELL TELEPHONE OR A.T&T, IL
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN & DESCRIBED HEREON,
 APPROVED & ACCEPTED THIS _____ DAY OF _____,
 A.D., 20____.

COMCAST CABLE COMMUNICATIONS, INC.
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN HEREIN, APPROVED & ACCEPTED
 THIS _____ DAY OF _____, A.D., 20____.

VILLAGE BOARD CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 THE VILLAGE OF LINCOLNWOOD, A MUNICIPAL CORPORATION, HEREBY CERTIFIES
 THAT IT IS THE OWNER OF THE PROPERTY DESCRIBED ABOVE, AND FURTHER
 CERTIFIES THAT THEY HAVE HEREBY CAUSED THE ABOVE DESCRIBED PROPERTY
 TO BE VACATED, AT A MEETING HELD _____, 20____ A.D.
 ORDINANCE NO. _____
 BY: _____ VILLAGE PRESIDENT
 ATTEST: _____ VILLAGE CLERK

- GENERAL NOTES:**
1. ALL DIMENSIONS ARE GIVEN IN FEET AND DECIMAL PARTS THEREOF.
 2. ONLY THOSE BUILDING LINE SETBACKS AND EASEMENTS WHICH ARE SHOWN ON THE RECORDED PLAT OF SUBDIVISION ARE SHOWN HEREON. REFER TO THE DEED, TITLE INSURANCE POLICY AND LOCAL ORDINANCES FOR OTHER RESTRICTIONS.
 3. COMPARE DEED DESCRIPTION AND SITE CONDITIONS WITH THE DATA GIVEN ON THIS PLAT AND REPORT ANY DISCREPANCIES TO THE SURVEYOR AT ONCE.
 4. NO DIMENSIONS SHALL BE DERIVED FROM SCALE MEASUREMENT.

- SURVEYOR NOTES:**
1. BEARINGS ARE FOR ANGULAR REFERENCE ONLY AND ARE NOT RELATED TO TRUE OR MAGNETIC NORTH.
 2. THIS SURVEY IS SUBJECT TO MATTERS OF TITLE WHICH MAY BE REVEALED BY A CURRENT TITLE REPORT.
 3. PROPERTY IS SUBJECT TO: RIGHTS OF THE PUBLIC; THE STATE OF ILLINOIS, AND THE MUNICIPALITY IN AND TO THAT PART OF THE LAND, IF ANY, TAKEN OR USED FOR ROAD PURPOSES.
 4. THE VILLAGE RETAINS THE RIGHT TO MAINTAIN, OPERATE, REPAIR, AND REPLACE, BY ITSELF OR BY ANY LICENSEE OR A HOLDER OF A FRANCHISE FROM THE VILLAGE, ANY POLES, WIRES, PIPES, ACQUISITS, SEWER MAINS, WATER MAINS, OR ANY OTHER FACILITY OR EQUIPMENT FOR THE MAINTENANCE OR OPERATION OF ANY UTILITY NOW LOCATED IN THAT PORTION OF THE PUBLIC ALLEY THEREIN INDICATED BY THE PLAT HEREON.

SURVEYOR'S CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 ME, CHRISTOPHER B. BURK, ENGINEERING, LTD., AN ILLINOIS PROFESSIONAL DESIGN FIRM, NUMBER 18-001173, DO HEREBY CERTIFY THAT WE HAVE PREPARED THE PLAT OF VACATION OF THE ABOVE DESCRIBED PROPERTY FROM THE OFFICIAL RECORDS, MAPS AND PLATS AND THAT THE PLAT HEREON SHOWN IS A CORRECT REPRESENTATION OF THE PROPERTY TO BE VACATED.
 GIVEN UNDER MY HAND AND SEAL
 THIS _____ DAY OF _____, 20____ A.D.

KENNETH J. KACHIGIAN, F.L.S.
 ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3240
 BY LICENSE EXPIRES 11/30/2018

CHRISTOPHER B. BURK ENGINEERING, LTD.
 9575 West Higgins Road, Suite 600
 Rosemont, Illinois 60018
 (847) 823-0500

PLAT OF VACATION
 IN
 VILLAGE OF LINCOLNWOOD, ILLINOIS
 PREPARED FOR
 VILLAGE OF LINCOLNWOOD

CALC.	KJR	PROJECT NO.
DWN.	AJK	A1801
CHKD.	JRM	SHEET 1 OF 1
SCALE:	1"=20'	DRAWING NO.
DATE:	05-11-2018	VAC1801.423A

THIS SPACE FOR RECORDERS USE ONLY

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-____

AN ORDINANCE VACATING A PORTION OF AN ALLEY RIGHT-OF-WAY

(7300 Block of Karlov and Kedvale Avenues)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ___ DAY OF _____, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois
this _____ day of _____, 2018

ORDINANCE NO. 2018-___

AN ORDINANCE VACATING A PORTION OF AN ALLEY RIGHT-OF-WAY

(7300 Block of Karlov and Kedvale Avenues)

WHEREAS, the Village has jurisdiction over that certain north-south alley right-of-way located within the block bounded by Jarvis Avenue to the north, Karlov Avenue to the east, Chase Avenue to the south, and Kedvale Avenue to the west ("**Alley**"); and

WHEREAS, Section 11-91-1 of the Illinois Municipal Code, 65 ILCS 5/11-91-1, authorizes the Village Board of Trustees to vacate any public street, alley, or right-of-way, or part thereof, in order to serve the public interest; and

WHEREAS, the Village Board of Trustees has determined that the public interest will be served by vacating that portion of the Alley legally described on **Exhibit A** attached to and, by this reference, made a part of this Ordinance ("**Right-of-Way**"), as described in and depicted on the Plat of Vacation attached to, and by this reference, made a part of this Ordinance as **Exhibit B** ("**Plat of Vacation**"), subject to the terms and conditions set forth in this Ordinance; and

WHEREAS, in accordance with Section 11-91-2 of the Illinois Municipal Code, 65 ILCS 5/11-91-2, upon the effective date of the vacation of the Right-of-Way, title to the Right-of-Way will vest in the then-owners of the land abutting the Right-of-Way (collectively, the "**Abutting Parcels**"), in the same proportions and to the same extent, as though the street or alley has been dedicated by a common law plat (as distinguished from a statutory plat) and as though the fee of the street or alley had been acquired by the owners as a part of the land abutting on the street or alley; and

WHEREAS, the Village Board of Trustees has further determined that, upon the effective date of the vacation of the Right-of-Way, the Right-of-Way is to be incorporated into and made a part of the Abutting Parcels, and title and sole responsibility of upkeep and maintenance will vest in the then-owners of the Abutting Parcels; and

WHEREAS, the Village Board of Trustees has found that the vacation of the Right-of-Way will not inhibit any currently existing street access for any parcel or tract dependent on the Right-of-Way as its sole means of access; and

WHEREAS, the Village Board of Trustees has determined that the vacation of the Right-of-Way will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. VACATION OF THE RIGHT-OF-WAY. Pursuant to 65 ILCS 5/11-91-1 and the home rule powers of the Village, the Village Board of Trustees hereby (a) vacates the Right-of-Way depicted on the Plat of Vacation; and (b) approves the Plat of Vacation.

SECTION 3. MAINTENANCE OF THE VACATED RIGHT-OF-WAY. After the recordation of the Plat of Vacation and this Ordinance, the Village shall have no obligation to maintain or perform improvements on the vacated Right-of-Way.

SECTION 4. COMPENSATION FOR VACATED RIGHT-OF-WAY. The Village Board of Trustees hereby finds and declares that the maintenance of the vacated Right-of-Way by the owners of the Abutting Parcels, and the future payment of real estate taxes to be assessed against the vacated Right-of-Way, collectively constitutes the fair market value of the benefits that will accrue to the Village by reason of the vacation of the Right-of-Way approved pursuant to this Ordinance.

SECTION 5. RESERVATION OF RIGHTS. The vacation of the Right-of-Way shall not affect any easement rights the Village may have with regard to the Property, and such vacation shall be subject to and limited by the easements and other rights set forth on the Plat of Vacation.

SECTION 6. RECORDATION. The Village Clerk shall cause this Ordinance and the Plat of Vacation to be recorded in the Office of the Recorder of Cook County.

SECTION 7. TITLE TO THE VACATED RIGHT-OF-WAY. Upon the recordation of this Ordinance and the Plat of Vacation, as provided in Section 6 of this Ordinance, the vacated Right-of-Way is to be incorporated into and made a part of the Abutting Parcels, and title shall vest in the then-owner of the Abutting Parcels, in the same proportions and to the same extent, as though the street or alley has been dedicated by a common law plat (as distinguished from a statutory plat) and as though the fee of the street or alley had been acquired by the owners as a part of the land abutting on the street or alley, all in accordance within Section 11-91-2 of the Illinois Municipal Code, 65 ILCS 5/11-91-2. Following the recordation of this Ordinance, the vacated Right-of-Way shall be and remain a part of the Abutting Parcels, unless and until one or more plats of subdivision is approved by the Village in accordance with all applicable state and local statutes, ordinances, and regulations.

SECTION 8. DELIVERY. The President and Board of Trustees shall, and do hereby, authorize and direct the Village Clerk to deliver a copy of this Ordinance to each owner of the Abutting Parcels.

SECTION 9. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 10. EFFECTIVE DATE. This Ordinance shall be effective only upon the occurrence of all of the following events:

- A. Passage by three-fourths of the members of the Village Board of Trustees, excluding the Village President, in the manner required by law;
- B. Publication in pamphlet form in the manner required by law; and

C. The recordation of this Ordinance, together with such exhibits as the Village Clerk deems appropriate for recordation, with the Office of the Recorder of Cook County.

PASSED this ____ day of _____, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
____ day of _____, 2018.

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

LEGAL DESCRIPTION OF THE RIGHT-OF-WAY

That part of the 16.00 foot public alley lying east of and adjoining lots 60 thru 66 inclusive and the north 6.00 feet of lot 67 in Krenn and Dato's Crawford – Chase "L" Subdivision, being a subdivision in the southeast quarter of Section 27, Township 41 North, Range 13 east of the Third Principal Meridian, according to the plat thereof recorded December 27, 1924 as Document No. 8720220 in Cook County, Illinois.

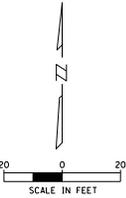
EXHIBIT B
PLAT OF VACATION

LEGEND

00.00	MEASURED
100.00	RECORD
---	PROPERTY LINE
---	R.O.W. LINE
---	ABANDONED/EXTENSION LINE

PLAT OF VACATION

OF
 THAT PART OF THE 16.00 FOOT PUBLIC ALLEY LYING WEST OF AND ADJOINING THE NORTH HALF OF LOT 36 AND ALL OF LOT 37 IN KRENN AND DATO'S CHASE - PHASE "L" SUBDIVISION, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 21, TOWNSHIP 17 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED DECEMBER 27, 1924 AS DOCUMENT NO. 8729220 IN COOK COUNTY, ILLINOIS.



JARVIS AVENUE

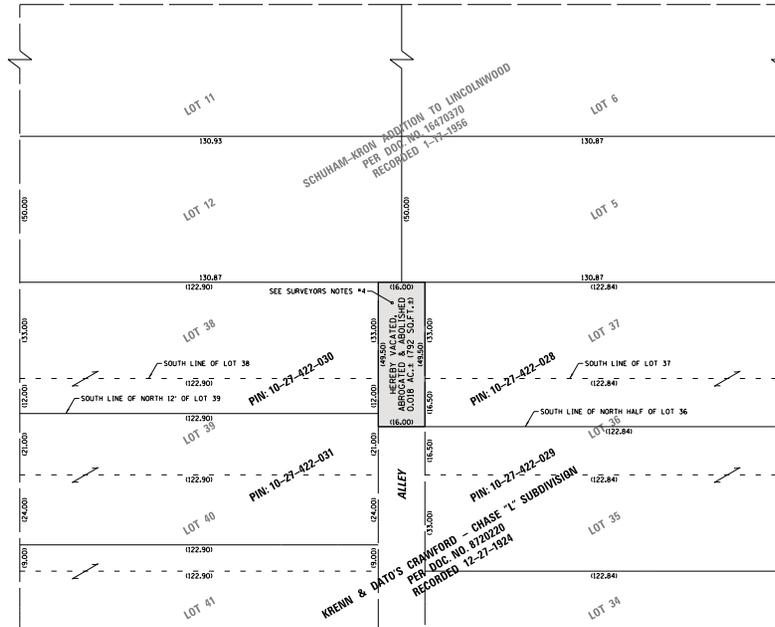
66' RIGHT-OF-WAY

KARLOV AVENUE

66' RIGHT-OF-WAY

KEYSTONE AVENUE

66' RIGHT-OF-WAY



COMMONWEALTH EDISON COMPANY

STATE OF ILLINOIS)
 COUNTY OF COOK)
 RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN HEREON, APPROVED & ACCEPTED THIS _____ DAY OF _____, A.D., 20____.

COMMONWEALTH EDISON COMPANY
 BY: _____
 TITLE: _____

NICOR GAS
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN HEREON, APPROVED & ACCEPTED THIS _____ DAY OF _____, A.D., 20____.

NICOR GAS
 BY: _____
 TITLE: _____

ILLINOIS BELL TELEPHONE OPERATING CO., INC.
 STATE OF ILLINOIS)
 COUNTY OF COOK)

RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN & DESCRIBED HEREON, APPROVED & ACCEPTED THIS _____ DAY OF _____, A.D., 20____.

AT&T CORPORATION
 BY: _____
 TITLE: _____

COMCAST CABLE COMMUNICATIONS, INC.
 STATE OF ILLINOIS)
 COUNTY OF COOK)

RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN HEREON, APPROVED & ACCEPTED THIS _____ DAY OF _____, A.D., 20____.

COMCAST CABLE COMMUNICATIONS, INC.
 BY: _____
 TITLE: _____

VILLAGE BOARD CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF COOK)

THE VILLAGE OF LINCOLNWOOD, A MUNICIPAL CORPORATION, HEREBY CERTIFIES THAT IT IS THE OWNER OF THE PROPERTY DESCRIBED ABOVE, AND FURTHER CERTIFIES THAT THEY HAVE HEREBY CAUSED THE ABOVE DESCRIBED PROPERTY TO BE VACATED, AT A MEETING HELD THIS _____ DAY OF _____, 20____ A.D.

ORDINANCE NO. _____
 BY: _____ VILLAGE PRESIDENT
 ATTEST: _____ VILLAGE CLERK

- GENERAL NOTES:**
- ALL DIMENSIONS ARE GIVEN IN FEET AND DECIMAL PARTS THEREOF.
 - ONLY THOSE BUILDING LINE SETBACKS AND EASEMENTS WHICH ARE SHOWN ON THE RECORDED PLAT OF SUBDIVISIONS ARE SHOWN HEREON. REFER TO THE DEED, TITLE INSURANCE POLICY AND LOCAL ORDINANCES FOR OTHER RESTRICTIONS.
 - COMPARE DEED DESCRIPTION AND SITE CONDITIONS WITH THE DATA GIVEN ON THIS PLAT AND REPORT ANY DISCREPANCIES TO THE SURVEYOR AT ONCE.
 - NO DIMENSIONS SHALL BE DERIVED FROM SCALE MEASUREMENT.

- SURVEYOR NOTES:**
- BEARINGS ARE FOR ANGULAR REFERENCE ONLY AND ARE NOT RELATED TO TRUE OR MAGNETIC NORTH.
 - THIS SURVEY IS SUBJECT TO MATTERS OF TITLE WHICH MAY BE REVEALED BY A CURRENT TITLE REPORT.
 - PROPERTY IS SUBJECT TO RIGHTS OF THE PUBLIC OF THE STATE OF ILLINOIS, AND THE MUNICIPALITY IN AND TO THAT PART OF THE LAND, IF ANY, TAKEN OR USED FOR ROAD PURPOSES.
 - THE VILLAGE RETAINS THE RIGHT TO MAINTAIN, OPERATE, REPAIR, AND REPLACE BY ITSELF OR BY ANY LICENSEE OR A HOLDER OF A FRANCHISE FROM THE VILLAGE, ANY POLES, WIRES, PIPES, CONDUITS, SEWER MAINS, WATER MAINS, OR ANY OTHER FACILITY OR EQUIPMENT FOR THE MAINTENANCE OR OPERATION OF AND UTILITY NOW LOCATED IN THAT PORTION OF THE PUBLIC ALLEY THEREIN INDICATED BY THE PLAT HEREON.

PRELIMINARY

PLAT OF VACATION
 IN
 VILLAGE OF LINCOLNWOOD, ILLINOIS
 PREPARED FOR
 VILLAGE OF LINCOLNWOOD

CALC.	KJR	PROJECT NO.
DWN.	AJK	A1801
CHKD.	JRM	SHEET 1 OF 1
SCALE:	1"=20'	DRAWING NO.
DATE:	05-11-2018	VAC1801-422A

SURVEYOR'S CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 ME, CHRISTOPHER B. BURKE ENGINEERING, LTD., AN ILLINOIS PROFESSIONAL DESIGN FIRM, NUMBER 18-001170, DO HEREBY CERTIFY THAT WE HAVE PREPARED THE PLAT OF VACATION OF THE ABOVE DESCRIBED PROPERTY FROM THE OFFICIAL RECORDS, MAPS AND PLATS AND THAT THE PLAT HEREON SHOWN IS A CORRECT REPRESENTATION OF THE PROPERTY TO BE VACATED.
 GIVEN UNDER MY HAND AND SEAL
 THIS _____ DAY OF _____, 20____ A.D.

KENNETH J. KACHIGIAN, P.L.C.
 ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3240
 BY LICENSE EXPIRES 11/30/2018

CB **CHRISTOPHER B. BURKE ENGINEERING, LTD.**
 9575 West Higgins Road, Suite 600
 Rosemont, Illinois 60018
 (847) 823-0500

THIS SPACE FOR RECORDERS USE ONLY

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-____

AN ORDINANCE VACATING A PORTION OF AN ALLEY RIGHT-OF-WAY

(7300 Block of Karlov and Keystone Avenues)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ___ DAY OF _____, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois
this ____ day of _____, 2018

ORDINANCE NO. 2018-___

AN ORDINANCE VACATING A PORTION OF AN ALLEY RIGHT-OF-WAY

(7300 Block of Karlov and Keystone Avenues)

WHEREAS, the Village has jurisdiction over that certain north-south alley right-of-way located within the block bounded by Jarvis Avenue to the north, Keystone Avenue to the east, Chase Avenue to the south, and Karlov Avenue to the west ("**Alley**"); and

WHEREAS, Section 11-91-1 of the Illinois Municipal Code, 65 ILCS 5/11-91-1, authorizes the Village Board of Trustees to vacate any public street, alley, or right-of-way, or part thereof, in order to serve the public interest; and

WHEREAS, the Village Board of Trustees has determined that the public interest will be served by vacating that portion of the Alley legally described on **Exhibit A** attached to and, by this reference, made a part of this Ordinance ("**Right-of-Way**"), as described in and depicted on the Plat of Vacation attached to, and by this reference, made a part of this Ordinance as **Exhibit B** ("**Plat of Vacation**"), subject to the terms and conditions set forth in this Ordinance; and

WHEREAS, in accordance with Section 11-91-2 of the Illinois Municipal Code, 65 ILCS 5/11-91-2, upon the effective date of the vacation of the Right-of-Way, title to the Right-of-Way will vest in the then-owners of the land abutting the Right-of-Way (collectively, the "**Abutting Parcels**"), in the same proportions and to the same extent, as though the street or alley has been dedicated by a common law plat (as distinguished from a statutory plat) and as though the fee of the street or alley had been acquired by the owners as a part of the land abutting on the street or alley; and

WHEREAS, the Village Board of Trustees has further determined that, upon the effective date of the vacation of the Right-of-Way, the Right-of-Way is to be incorporated into and made a part of the Abutting Parcels, and title and sole responsibility of upkeep and maintenance will vest in the then-owners of the Abutting Parcels; and

WHEREAS, the Village Board of Trustees has found that the vacation of the Right-of-Way will not inhibit any currently existing street access for any parcel or tract dependent on the Right-of-Way as its sole means of access; and

WHEREAS, the Village Board of Trustees has determined that the vacation of the Right-of-Way will serve and be in the best interest of the Village;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. VACATION OF THE RIGHT-OF-WAY. Pursuant to 65 ILCS 5/11-91-1 and the home rule powers of the Village, the Village Board of Trustees hereby (a) vacates the Right-of-Way depicted on the Plat of Vacation; and (b) approves the Plat of Vacation.

SECTION 3. MAINTENANCE OF THE VACATED RIGHT-OF-WAY. After the recordation of the Plat of Vacation and this Ordinance, the Village shall have no obligation to maintain or perform improvements on the vacated Right-of-Way.

SECTION 4. COMPENSATION FOR VACATED RIGHT-OF-WAY. The Village Board of Trustees hereby finds and declares that the maintenance of the vacated Right-of-Way by the owners of the Abutting Parcels, and the future payment of real estate taxes to be assessed against the vacated Right-of-Way, collectively constitutes the fair market value of the benefits that will accrue to the Village by reason of the vacation of the Right-of-Way approved pursuant to this Ordinance.

SECTION 5. RESERVATION OF RIGHTS. The vacation of the Right-of-Way shall not affect any easement rights the Village may have with regard to the Property, and such vacation shall be subject to and limited by the easements and other rights set forth on the Plat of Vacation.

SECTION 6. RECORDATION. The Village Clerk shall cause this Ordinance and the Plat of Vacation to be recorded in the Office of the Recorder of Cook County.

SECTION 7. TITLE TO THE VACATED RIGHT-OF-WAY. Upon the recordation of this Ordinance and the Plat of Vacation, as provided in Section 6 of this Ordinance, the vacated Right-of-Way is to be incorporated into and made a part of the Abutting Parcels, and title shall vest in the then-owner of the Abutting Parcels, in the same proportions and to the same extent, as though the street or alley has been dedicated by a common law plat (as distinguished from a statutory plat) and as though the fee of the street or alley had been acquired by the owners as a part of the land abutting on the street or alley, all in accordance within Section 11-91-2 of the Illinois Municipal Code, 65 ILCS 5/11-91-2. Following the recordation of this Ordinance, the vacated Right-of-Way shall be and remain a part of the Abutting Parcels, unless and until one or more plats of subdivision is approved by the Village in accordance with all applicable state and local statutes, ordinances, and regulations.

SECTION 8. DELIVERY. The President and Board of Trustees shall, and do hereby, authorize and direct the Village Clerk to deliver a copy of this Ordinance to each owner of the Abutting Parcels.

SECTION 9. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 10. EFFECTIVE DATE. This Ordinance shall be effective only upon the occurrence of all of the following events:

- A. Passage by three-fourths of the members of the Village Board of Trustees, excluding the Village President, in the manner required by law;
- B. Publication in pamphlet form in the manner required by law; and

C. The recordation of this Ordinance, together with such exhibits as the Village Clerk deems appropriate for recordation, with the Office of the Recorder of Cook County.

PASSED this ____ day of _____, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
____ day of _____, 2018.

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A

LEGAL DESCRIPTION OF THE RIGHT-OF-WAY

That part of the 16.00 foot public alley lying west of and adjoining the north half of Lot 36 and of Lot 37 in Krenn and Dato's Crawford – Chase "L" Subdivision, being a subdivision in the southeast quarter of Section 27, Township 41 North, Range 13 east of the Third Principal Meridian, according to the plat thereof recorded December 27, 1924 ad Document No. 8720220 in Cook County, Illinois.

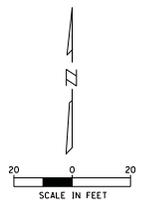
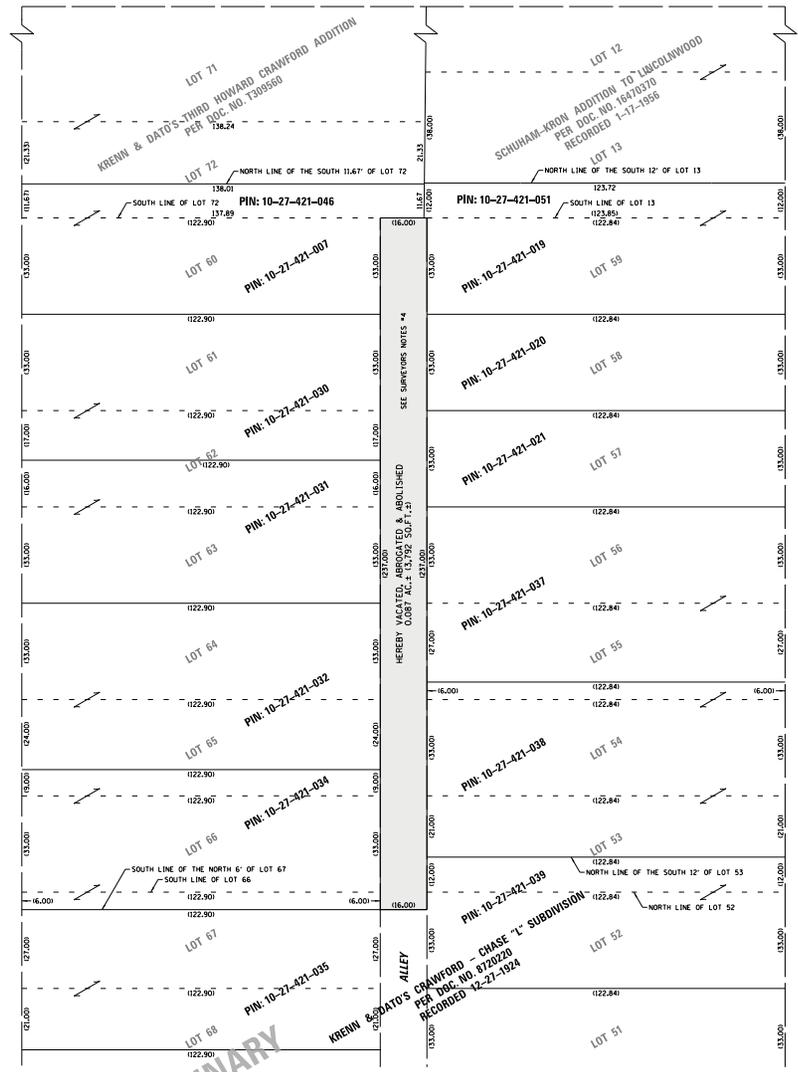
EXHIBIT B
PLAT OF VACATION

PLAT OF VACATION

OF
 THAT PART OF THE 16.00 FOOT PUBLIC ALLEY LYING EAST OF AND ADJOINING LOTS 60 THRU 66
 INCLUSIVE AND THE NORTH 6.00 FEET OF LOT 67 IN KRENW AND DATO'S CRAWFORD - CHASE "C"
 SUBDIVISION, BEING A SUBDIVISION IN THE SOUTHWEST QUARTER OF SECTION 27, TOWNSHIP 41
 NORTH, RANGE 13 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF
 RECORDED DECEMBER 27, 1908 AS DOCUMENT NO. 8702020 IN COOK COUNTY, ILLINOIS.

JARVIS AVENUE

66' RIGHT-OF-WAY



LEGEND

00.00	MEASURED
100.00	RECORD
---	PROPERTY LINE
---	R.O.W. LINE
---	ABANDONED/EXTENSION LINE

COMMONWEALTH EDISON COMPANY
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN HEREIN, APPROVED AND ACCEPTED
 THIS _____ DAY OF _____, A.D., 20____.

NICOR GAS
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN HEREIN, APPROVED AND ACCEPTED
 THIS _____ DAY OF _____, A.D., 20____.

ILLINOIS BELL TELEPHONE OR AT&T, IL
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN & DESCRIBED HEREON,
 APPROVED AND ACCEPTED THIS _____ DAY OF _____,
 A.D., 20____.

CONCAST CABLE COMMUNICATIONS, INC.
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 RIGHT-OF-WAY / EASEMENT VACATION AS SHOWN HEREIN, APPROVED AND ACCEPTED
 THIS _____ DAY OF _____, A.D., 20____.

VILLAGE BOARD CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 THE VILLAGE OF LINCOLNWOOD, A MUNICIPAL CORPORATION, HEREBY CERTIFIES
 THAT IT IS THE OWNER OF THE PROPERTY DESCRIBED ABOVE, AND FURTHER
 CERTIFIES THAT IT HAS HEREBY CAUSED THE ABOVE DESCRIBED PROPERTY
 TO BE VACATED, AT A MEETING HELD _____ DAY OF _____, 20____ A.D.
 ORDINANCE NO. _____

BY: _____
 VILLAGE PRESIDENT
 ATTEST: _____
 VILLAGE CLERK

GENERAL NOTES:
 1. ALL DIMENSIONS ARE GIVEN IN FEET AND DECIMAL PARTS THEREOF.
 2. ONLY THOSE BUILDING LINE SETBACKS AND EASEMENTS WHICH ARE SHOWN ON
 THE RECORDED PLAT OF SURVEYS ARE SHOWN HEREIN, REFER TO THE
 DEED, TITLE INSURANCE POLICY AND LOCAL ORDINANCES FOR OTHER
 RESTRICTIONS.
 3. COMPARE DEED DESCRIPTION AND SITE CONDITIONS WITH THE DATA GIVEN
 ON THIS PLAT AND REPORT ANY DISCREPANCIES TO THE SURVEYOR AT ONCE.
 4. NO DIMENSIONS SHALL BE DERIVED FROM SCALE MEASUREMENT.

SURVEYOR NOTES:
 1. BEARINGS ARE FOR ANGULAR REFERENCE ONLY AND ARE NOT RELATED TO TRUE
 OR MAGNETIC NORTH.
 2. THIS SURVEY IS SUBJECT TO MATTERS OF TITLE WHICH MAY BE REVEALED
 BY A CURRENT TITLE REPORT.
 3. PROPERTY IS SUBJECT TO: RIGHTS OF THE PUBLIC OF THE STATE OF ILLINOIS,
 AND THE MUNICIPALITY IN AND TO THAT PART OF THE LAND, IF ANY, TAKEN
 OR USED FOR HIGH PURPOSES.
 4. THE VILLAGE RETAINS THE RIGHT TO MAINTAIN, OPERATE, REPAIR, AND
 REPLACE BY ITSELF OR BY ANY LICENSEE OR A HOLDER OF A FRANCHISE
 FROM THE VILLAGE, ANY POLES, WIRES, PIPES, CONDUITS, SEWER MAINS,
 WATER MAINS, OR ANY OTHER FACILITY OR EQUIPMENT FOR THE MAINTENANCE
 OR OPERATION OF ANY UTILITY NOW LOCATED IN THAT PORTION OF THE
 PUBLIC ALLEY THEREIN INDICATED BY THE PLAT HEREON.

CHRISTOPHER B. BURKE ENGINEERING, LTD.
 9575 West Higgins Road, Suite 600
 Rosemont, Illinois 60018
 (847) 823-0500

PLAT OF VACATION
 IN
 VILLAGE OF LINCOLNWOOD, ILLINOIS
 PREPARED FOR
 VILLAGE OF LINCOLNWOOD

CALC.	KJR	PROJECT NO.
DWN.	AJK	A1801
CHKD.	JRM	SHEET 1 OF 1
SCALE:	1"=20'	DRAWING NO.
DATE:	05-11-2018	VAC1801-421A

SURVEYOR'S CERTIFICATE
 STATE OF ILLINOIS)
 COUNTY OF COOK)
 I, ME, CHRISTOPHER B. BURKE ENGINEERING, LTD., AN ILLINOIS PROFESSIONAL
 DESIGN FIRM, NUMBER 18-001170, DO HEREBY CERTIFY THAT WE HAVE
 PREPARED THE PLAT OF VACATION OF THE ABOVE DESCRIBED PROPERTY FROM
 THE OFFICIAL RECORDS, MAPS AND PLANS AND THAT THE PLAT HEREON SHOWN
 IS A CORRECT REPRESENTATION OF THE PROPERTY TO BE VACATED.
 GIVEN UNDER MY HAND AND SEAL
 THIS _____ DAY OF _____, 20____ A.D.
 KENNETH J. KAGANSON, P.L.L.C.
 ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 35-3240
 BY LICENSE EXPIRES 11/30/2018



TRAFFIC COMMISSION, VILLAGE OF LINCOLNWOOD
6900 N. Lincoln Avenue, Lincolnwood, IL 60712

Regular Meeting Minutes
March 22, 2018
Village Hall Council Chambers
6900 North Lincoln Avenue
Lincolnwood, IL 60712

1. Call to Order

Chairman Troiani called the meeting to order at 6:59 p.m.

2. Pledge to the Flag

Chairman Troiani led the Pledge to the Flag.

3. Roll-call

Present

Commissioner John Ernst
Commissioner Victor Stojanoff
Commissioner Scott Troiani
Commissioner Stanley Wilk
Commissioner Mark Bonner
Daniel Dem, Christopher B. Burke Engineering, Limited (CBBEL)
Nadim Badran, Assistant to the Public Works Director
Andrew Letson, Public Works Director

Absent

Commissioner, James Lee
Commissioner Antonio Costantino
James Amelio, Village Engineer
Bruce Rottner, Chief of Police (Interim)

4. Report by Chair

None

5. Approval of Minutes

Commissioner Bonner moved to approve the minutes of the February 22, 2018 Traffic Commission meeting as presented. Commissioner Stojanoff seconded. The motion was

unanimously approved.

6. Unfinished Business

None

7. New Business

a. Request for Alley Vacations – Public Hearing

Chairman Troiani requested a motion to open the public hearing regarding the alley vacations. Commissioner Wilk made a motion to open the public hearing and Commissioner Ernst seconded. The public hearing was opened at 7:01 p.m. via unanimous voice vote.

- i. Section/s of the North/South Alleys between the 7300 Blocks of Kedvale & Karlov; Karlov & Keystone; and Keystone & Crawford Avenues
- ii. Section of the North/South Alley Between the 6700 Block of Lawndale and Monticello Avenues

Public Works Director Andrew Letson presented the items. Mr. Letson stated the alleys being considered are currently unimproved alleys and are not drivable. He stated that the Village has brought forward the vacations on its own behalf as the alleys do not serve a public purpose. Mr. Letson stated that if the Village vacates the alleys, ownership would transfer to the adjacent property owners and be split in half. Mr. Letson stated the areas being considered do not have any driveways or garages, and in each of the cases, portions of the same alleys have already been vacated.

Mr. Letson stated public notice was provided and letters were mailed to 152 property owners near the alleys being considered. He stated that he has not received any written comments and as of Monday he only received eight phone calls but that number has increased since then. Mr. Letson turned the presentation to Chairman Troiani. Chairman Troiani asked if there was any public comment on the topic.

Resident Joseph Lou stated that he would like control over the vacated area.

With no further public comment, Chairman Troiani requested a motion to close the public hearing. Commissioner Wilk motioned to close the public hearing and Commissioner Bonner seconded the motion. The public hearing closed at 7:09 p.m. by unanimous roll call vote.

Commissioner Stojanoff asked if the property owners have a right to erect a fence. Mr. Letson stated yes, subject to the Village Code. Commissioner Bonner made a motion to recommend the Village Board approve the alley

vacations. Commissioner Stojanoff seconded the motion. The motion was unanimously approved by roll call vote.

b. Parking Restriction - 6600 Block of Lincoln Avenue

Mr. Letson introduced the item by stating the Brickyard Bank is requesting an hour restriction on the parking spaces along the 6600 block of Lincoln Avenue to accommodate their customers. Mr. Letson stated that the Police Department performed a parking study over the course of a week. The results demonstrated four vehicles that have parked multiple times during the same day or have stayed for extended periods. Mr. Letson stated public notice was sent out regarding the discussion to 57 neighboring property owners, and he received only one response from a neighboring business whose customers utilize the area for parking for their business.

Mr. Douglas Bertagna of the Brickyard Bank requested to speak on the matter. Mr. Bertagna stated that their existing lot is far from the building entrance which makes it difficult for their older customers, specifically during the winter months. Mr. Bertagna stated that his customers cannot utilize the on street parking due to vehicles being parked there. Commissioner Stojanoff asked Mr. Bertagna if handicapped spaces would help. Mr. Letson stated that installation of handicapped spaces would require a permit from IDOT, and would trigger additional ADA improvements. Mr. Letson stated that if the Commission was looking to create an hour restriction in the area, a two hour restriction between 8:00 a.m. and 6:00 p.m. would be on par with what the Village has done in other areas of the community. Mr. Bertagna stated a two hour restriction would be perfect. Officer Michael Knapp asked about the possibility of creating bump out parking in the parkway on Harding Avenue. Mr. Letson stated the Bank could investigate having that done at their own cost.

Chairman Troiani asked how many spaces would be restricted. Mr. Badran stated that since the petitioner's original request was six spaces that is the number staff will bring to the Village Board. Commissioner Wilk made a motion to recommend a two hour parking restriction between the hours of 8:00 a.m. and 6:00 p.m. in front of 6600 Lincoln Avenue. Commissioner Ernst seconded the motion. The motion passed unanimously via voice vote.

c. Edens Expressway – Conflicts with Lincolnwood Drive

Daniel Dem of CBBEL presented the item by stating that Lincolnwood Drive, which runs parallel to the Edens Expressway, has an average daily traffic count of fewer than 500 vehicles. Mr. Dem stated that there were 241 accidents on the Edens between Pratt and Estes Avenues from June 2015 to March 2018. Of the 241 accidents only two have impacted the fence along Lincolnwood Drive. Mr. Dem recommended planting trees along Lincolnwood Drive from Estes to Morse avenues to serve as a barrier from the highway. Mr. Dem recommended that the

Village continue to monitor the stretch of roadway after the plantings are done to determine the effectiveness of the program.

Commissioner Stojanoff noted that by Lunt Avenue, the expressway is higher than Lincolnwood Drive, which is why vehicles have been able to crash onto the parkway. He is concerned about the safety of children walking along the roadway. Commissioner Stojanoff inquired about making Lincolnwood Drive one way to prevent vehicles from speeding north to access the highway. Mr. Letson stated that staff could look into the option and return for further discussion, although it would be a unique change to the Village as there is only one other one way-street located within the Village. Mr. Letson stated that since the option to plant trees along Lincolnwood Drive would have budgetary impacts, staff would present the idea at next year's budget workshop.

Commissioner Wilk made a motion to prepare a cost estimate for the planting of trees along Lincolnwood Drive between Morse and Estes Avenue. Commissioner Stojanoff seconded the motion. The motion passed via voice vote.

8. Public Forum

Resident Pranee Zoprasert requested to speak regarding an unrelated issue, specifically a fence installed in the alley behind her property. Commissioner Wilk stated that staff can investigate that concern for her.

9. Report by Staff

None

10. Good of the Order

Chairman Troiani asked if there are any concerns regarding the Touhy Avenue Overpass project in light of the recent pedestrian bridge collapse in Florida. Mr. Letson stated that the Touhy Avenue Overpass is a different type of bridge than the one that collapsed in Florida, and is already pre-stressed.

11. Adjournment

Commissioner Ernst moved to adjourn the meeting at 7:57 p.m. Commissioner Bonner seconded. The motion was unanimously approved.

Respectfully submitted,



Nadim Badran
Assistant to the Public Works Director

Request For Board Action

REFERRED TO BOARD: June 19, 2018

AGENDA ITEM NO: 3

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Approval of a Recommendation by the Plan Commission to Adopt a Resolution Approving a Preliminary Plat of Subdivision and Acknowledging a Request for a Subdivision Variation for 6739 North Longmeadow Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

John Pikarski, Petitioner, on behalf of Willis Jones, Executor of the Estate of Mary M. McDonald as Property Owner of existing Lot 7, and Chicago Title Land Trust, Trustee, for existing Lot 8 under the Trust Agreement #121437, seeks approval of a Preliminary Plat of Subdivision for the property commonly known as 6739 North Longmeadow Avenue.

The property is currently made up of two parcels and hosts one single-family home. The total area of the zoning lot is approximately 37,200-square feet (.85 acres). The single-family home overlaps the current parcel line delineating the two parcels on the overall zoning lot.

The Petitioner is requesting approval of consolidation and resubdivision of the two existing parcels. The proposed resubdivision would result in a new lot line located to the east of the existing lot line that bisects the zoning lot. This is necessary in order to create a new vacant lot on the east and a new lot on the west that provides a compliant side yard setback for the existing single-family home.

The proposed Subdivision requires the following approvals:

Approval of a Preliminary Plat of Subdivision

Section 16-4-4 of the Subdivision Ordinance requires Preliminary Plat approval for Major Subdivisions. (The requested Subdivision is considered a Major Subdivision due to the fact that it does not meet one of the standards of the Subdivision Ordinance and, therefore, requires a Subdivision Variation.) The Preliminary Plat of Subdivision was recommended for approval by the Plan Commission on June 6, 2018.

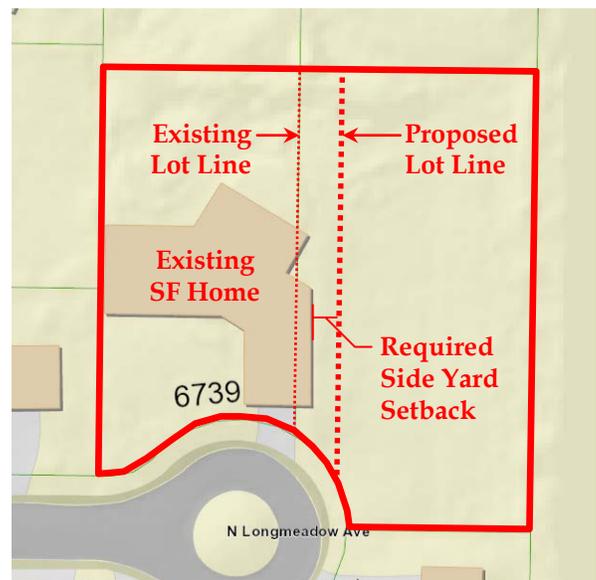
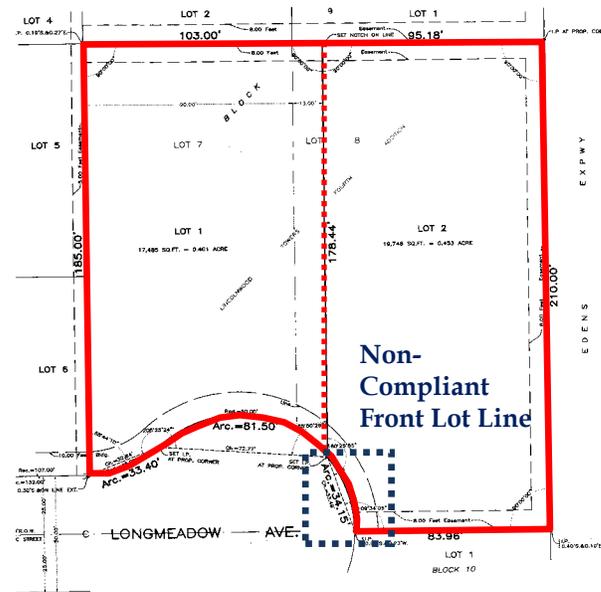


Diagram of Proposed Subdivision

Approval of a Subdivision Variation

The proposed eastern lot includes an arc-shaped lot line along the Longmeadow cul-de-sac right-of-way. As per Section 16-5-2(C)2 of the Subdivision Ordinance, "all lots located on the radius of a cul-de-sac shall have a minimum front lot line of 50 feet." The Subdivision Ordinance defines the front lot line as "the line separating the lot from the street." The proposed eastern lot has a front line with a length of 34.15 feet. Therefore, the proposed Subdivision requires a Variation from Section 16-5-2(C)2 of the Subdivision Ordinance. (It should be noted that the draft Ordinance related to the Preliminary Plat of Subdivision acknowledges the request for this Variation, but final approval of the Variation will be granted in conjunction with approval of the Final Plat of Subdivision.)



Location of Non-Compliant Lot Line

Public Hearing

The Plan Commission held a Public Hearing related to this Subdivision request during its June 6, 2018 regular meeting. During the Hearing, the Plan Commission asked for clarification regarding the required setbacks and how they are interpreted for properties on a cul-de-sac. Development Manager Hammel stated that the Village has typically required a 25-foot front yard setback from the lot line abutting the public right-of-way and a side yard setback from the lot lines intersecting the lot line abutting the public right-of-way. In this instance, the north lot line would be interpreted as the rear lot line. Commissioner Auerbach provided an example of a project where she had interpreted the short side yard lot line as requiring a 25-foot setback. Development Manager Hammel stated that staff would confirm the previous interpretations and work with the Petitioner to reflect that on the Preliminary Plat of Subdivision. (Staff has since confirmed that previous interpretations require a ten-foot setback on what would be the southern lot line for the eastern parcel in the requested Subdivision.)

Commissioners asked staff if the requested subdivision requires any other Variations. Staff noted that it is not unreasonable to conclude that a future development plan for the eastern parcel could require a Variation to accommodate a driveway width that is comparable to other lots in this portion of the Village. The Zoning Ordinance requires that driveways be no wider than twenty feet or one-third the width of the lot frontage, whichever is less. In this instance, the proposed eastern lot would have a lot frontage of 34.15 feet, meaning its maximum driveway width could be less than 11.5 feet. Several other properties in this neighborhood have driveway widths between 18 and 20 feet. Commissioners asked the Petitioner if the prospective purchaser is aware of the zoning implications of the requested Subdivision. Both the Petitioner and staff indicated that the prospective purchaser has been made aware of this matter.

Commissioners also asked if a development plan could meet zoning requirements related to Front Yard coverage. Development Manager Hammel stated that staff has not reviewed any specific plans, but had discussed this issue with the prospective purchaser of the property.

By a vote of 7-0, the Plan Commission unanimously recommended approval of the Preliminary Plat of Subdivision and the requested Subdivision Variation.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. June 6, 2018 Plan Commission Meeting Minutes (Draft)
3. June 6, 2018 Plan Commission Staff Report
4. Subdivision Application
5. Preliminary Plat of Subdivision
6. Relevant Code Sections

RECOMMENDED MOTION:

Move to approve a Resolution approving a Preliminary Plat of Subdivision and acknowledging a request for a Subdivision Variation for 6739 North Longmeadow Avenue.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. _____

A RESOLUTION APPROVING A PRELIMINARY PLAT OF SUBDIVISION

(6739 North Longmeadow Avenue)

WHEREAS, the estate of Mary M. McDonald and Chicago Title Land Trust Company, as trustee under a trust agreement dated December 29, 1997, and known as Land Trust No. 121437 (collectively, the "**Applicant**") are the owners of record of two lots of real property, consisting of approximately 37,200 square feet, and collectively and commonly known as 6739 North Longmeadow Avenue, Lincolnwood, Illinois ("**Property**"); and

WHEREAS, the Applicant seeks to resubdivide the Property into two lots, as depicted on that certain plat entitled Preliminary Ignatius Loyola Resubdivision, prepared by Professional Associated Survey, Inc., consisting of one sheet and dated June 15, 2018, a copy of which is attached to and, by this reference, made a part of this Resolution as **Exhibit A** ("**Preliminary Plat of Subdivision**"); and

WHEREAS, the Applicant has applied for approval of the Preliminary Plat of Subdivision pursuant to Section 16-4-4 of the Municipal Code of Lincolnwood, as amended ("**Village Code**"); and

WHEREAS, on June 6, 2018, the Village Plan Commission recommended approval of the proposed Preliminary Plat of Subdivision, subject to certain specified development conditions;

WHEREAS, the Village President and Board of Trustees have determined that it will serve and be in the best interest of the Village and its residents to approve the Preliminary Plat of Subdivision for the Property;

NOW, THEREFORE, BE IT RESOLVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Resolution are found to be true and correct and are hereby adopted as part of this Resolution.

SECTION 2. APPROVAL OF PRELIMINARY PLAT OF SUBDIVISION. The Preliminary Plat of Subdivision for the Property is hereby approved pursuant to Section 16-4-4(E) of the Village Code.

SECTION 3. ACKNOWLEDGMENT OF REQUEST FOR SUBDIVISION VARIATION. The President and Board of Trustees hereby acknowledge that the Applicant has requested, and that the proposed Preliminary Plat of Subdivision contemplates, a variation from Section 16-5-2(C)(2) of the Village Code to reduce the minimum length of the front lot line for a lot located on the radius of a cul-de-sac, from 50 feet to 34.15 feet. At the time of consideration

of a final plat of subdivision, the Board of Trustees shall consider the requested variation in accordance with, and pursuant to, Article 9 of Chapter 16 of the Village Code.

SECTION 4. SUBMISSION OF FINAL PLAT OF SUBDIVISION. Pursuant to and in accordance with Section 16-4-4(F) of the Village Code, the adoption of this Resolution authorizes the Applicant to submit a final plat of subdivision for the Property to the Plan Commission of the Village. The final plat of subdivision for the Property shall be submitted by the Applicant for review and approval by the Village no later than the date that is 12 months after the effective date of this Resolution, or such extended date as may be approved by the Board of Trustees, in accordance with and pursuant to Section 16-4-4(G) of the Village Code.

SECTION 5. EFFECT OF APPROVALS. Pursuant to Section 16-4-4(F) of the Village Code, the approval of the Preliminary Plat of Subdivision for the Property, as set forth in Section 2 of this Resolution, shall not be deemed or interpreted as authorizing or entitling the Applicant to approval of a final plat of subdivision for the Property or to any other approval, or to the issuance of any permit, until after all of the standards and procedures for such other approvals or permits have been satisfied. Nothing herein shall be deemed or interpreted as obligating or requiring the Board of Trustees or the Village to approve a final plat of subdivision or other approval or permit. Further, the Board of Trustees shall have no obligation to consider or approve a final plat of subdivision unless and until the Applicant complies with the applicable procedures for review and approval of a final plat of subdivision for the Property, as set forth in Section 16-4-5 of the Village Code.

SECTION 6: EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ____ day of June, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of June, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of June, 2018

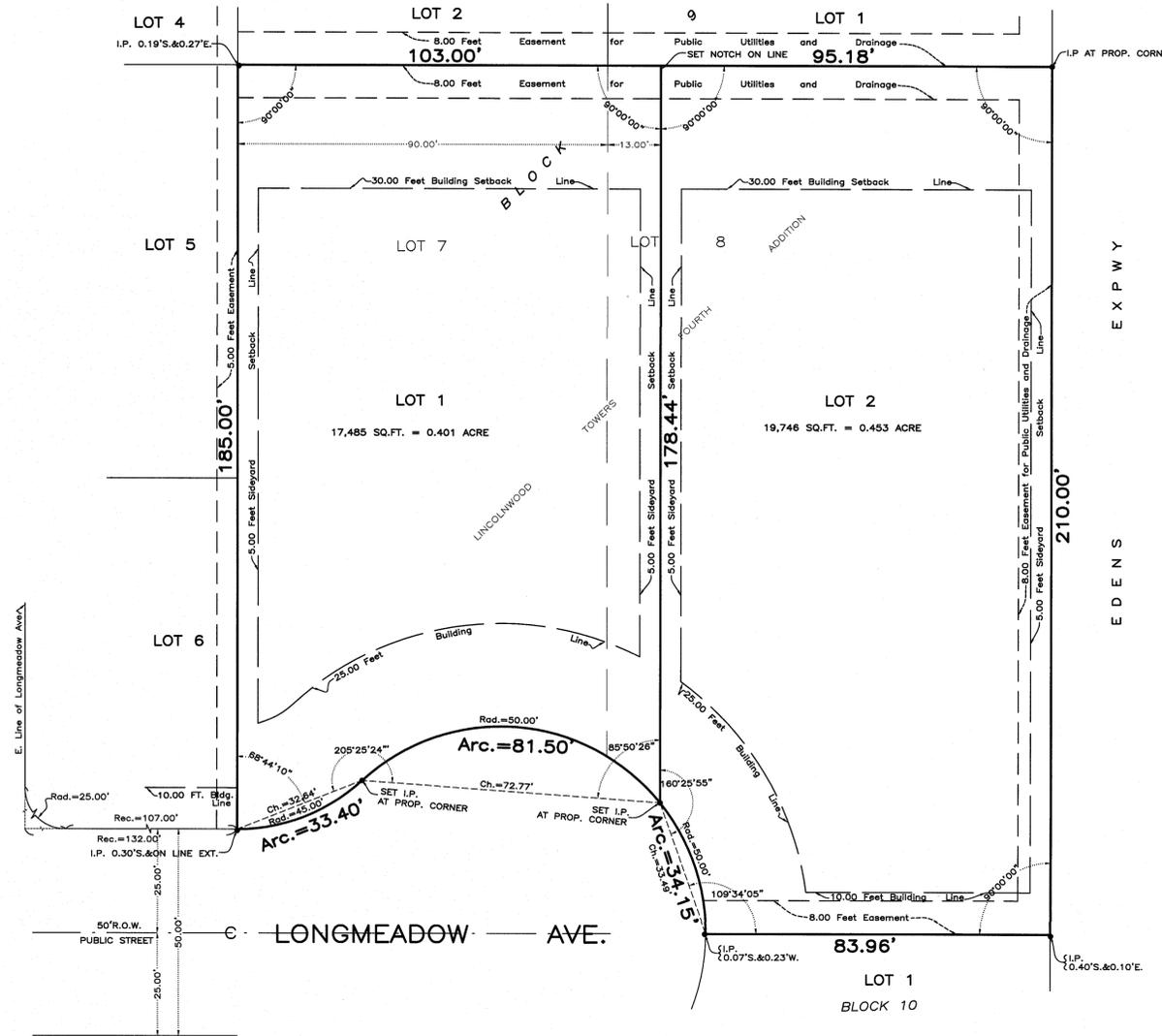
Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A
Preliminary Plat of Subdivision

PRELIMINARY IGNATIUS LOYOLA RESUBDIVISION

BEING A RESUBDIVISION OF LOTS 7 AND 8 IN BLOCK 9 OF LINCOLNWOOD TOWERS FOURTH ADDITION BEING A SUBDIVISION OF PART OF THE EAST FRACTIONAL 1/2 OF THE SOUTHEAST FRACTIONAL 1/4 OF FRACTIONAL SECTION 33, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

COOK COUNTY RECORDER'S CERTIFICATE
STATE OF ILLINOIS)
COUNTY OF COOK) SS
THIS INSTRUMENT _____ WAS FILED FOR RECORD IN THE
RECORDER'S OFFICE OF COOK COUNTY, ILLINOIS, ON THIS _____ DAY OF
A.D. 20____, AT _____ O'CLOCK _____



SCHOOL DISTRICT CERTIFICATE
STATE OF ILLINOIS)
COUNTY OF COOK) ss
THIS IS TO CERTIFY THAT I _____ OWNER OF THE PROPERTY DESCRIBED AS THE
IGNATIUS LOYOLA RESUBDIVISION AND LEGALLY DESCRIBED ON THE PLAT OF THE SAME NAME, HAVE
DETERMINED TO THE BEST OF OUR KNOWLEDGE THE SCHOOL DISTRICT IN WHICH EACH OF THE FOLLOWING
LOTS LIE:
LOT NUMBER _____ SCHOOL DISTRICT _____
1 & 2 _____ ELEMENTARY _____ HIGH SCHOOL _____

OWNER _____ ADDRESS _____
STATE OF ILLINOIS)
COUNTY OF COOK) ss
I, _____ A NOTARY PUBLIC
IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT
TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING
INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT
HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND
VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.
GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF
A.D., 20____.
NOTARY PUBLIC _____

THIS IS TO CERTIFY THAT _____ AS MORTGAGE HOLDER
OF THE PROPERTY DESCRIBED HEREON DOES HEREBY CONSENT TO THE SUBDIVISION
OF SAID PROPERTY AS SHOWN ON THE PLAT HEREON DRAWN.
BY: _____ AS MORTGAGE HOLDER
ATTEST: _____
STATE OF ILLINOIS)
COUNTY OF COOK) ss
I, _____ A NOTARY PUBLIC
IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT
TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING
INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT
HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND
VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.
GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF
A.D., 20____.
NOTARY PUBLIC _____

STATE OF ILLINOIS)
COUNTY OF COOK) ss.
THIS IS TO CERTIFY THAT _____ AS TRUSTEE
UNDER TRUST AGREEMENT DATED _____ AND KNOWN AS TRUST NUMBER _____
IS THE TITLE OWNER OF RECORD OF THE LAND DESCRIBED IN THE ANNEXED
PLAT AND THAT AT THE DIRECTION OF THE BENEFICIARY OF TRUST, HAS CAUSED THE SAME TO BE
SURVEYED AND SUBDIVIDED AS SHOWN ON THE PLAT HEREON DRAWN.
DATED THIS _____ DAY OF _____, A.D., 20____.
AFORESAID _____ AS TRUSTEE
BY: _____
ATTEST: _____

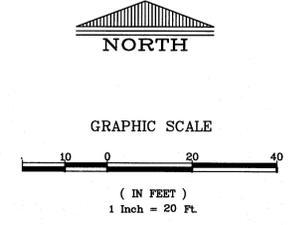
STATE OF ILLINOIS)
COUNTY OF COOK) ss
I, _____ A NOTARY PUBLIC
IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT
TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING
INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT
HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND
VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.
GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF
A.D., 20____.
NOTARY PUBLIC _____

VILLAGE BOARD CERTIFICATE
STATE OF ILLINOIS)
COUNTY OF COOK) SS.
APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF
LINCOLNWOOD, ILLINOIS, THIS _____ DAY OF _____, AD, 20____.
BY: _____ PRESIDENT
ATTEST: _____ VILLAGE CLERK

STATE OF ILLINOIS)
COUNTY OF COOK) SS.
APPROVED BY THE VILLAGE ENGINEER OF THE VILLAGE OF LINCOLNWOOD, COOK
COUNTY, ILLINOIS, THIS _____ DAY OF _____, AD, 20____.
VILLAGE ENGINEER _____

STATE OF ILLINOIS)
COUNTY OF COOK) SS.
I HEREBY CERTIFY THAT THERE ARE NO DELINQUENT TAXES OR UNPAID CURRENT
SPECIAL ASSESSMENTS ON THE ABOVE DESCRIBED PROPERTY.
DATED: _____ AD, 20____.
TREASURER VILLAGE OF LINCOLNWOOD, ILLINOIS _____

PLAN COMMISSION CERTIFICATE
STATE OF ILLINOIS)
COUNTY OF COOK) SS.
RECOMMENDED BY THE PLAN COMMISSION OF THE VILLAGE OF LINCOLNWOOD, ILLINOIS,
AT A MEETING HELD THIS _____ DAY OF _____, 20____.
BY: _____ CHAIRMAN
ATTEST: _____ SECRETARY



PROFESSIONALS ASSOCIATED SURVEY, INC.
PROFESSIONAL DESIGN FIRM NO. 184-003023
7100 N. TRIPP AVE., LINCOLNWOOD, ILLINOIS 60712
TEL. (847) 675-3000 FAX (847) 675-2167
E-mail: pa@professionalsassociated.com
www.professionalsassociated.com

ORDER NO: 18-93569
PERMANENT INDEX NUMBERS: 10-33-432-033 (LOT 7)
10-33-432-034 (LOT 8)

PERMISSION TO RECORD
HYLTON E. DONALDSON, A ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-002819, DO HEREBY GRANT PERMISSION TO THE CITY OF LINCOLNWOOD TO RECORD THIS PLAT AND THIS SURVEY A RECORD COPY OF THE SAME.
DATED THIS _____ DAY OF _____, 20____.
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-002819

SURVEYOR'S CERTIFICATE
STATE OF ILLINOIS)
COUNTY OF COOK) SS.
I, HYLTON E. DONALDSON, A ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I
HAVE SURVEYED AND RESUBDIVIDED THE PROPERTY AS SHOWN ON THE PLAT HEREON DRAWN, AND
DESCRIBED AS FOLLOWS:
LOTS 7 AND 8 IN BLOCK 9 IN LINCOLNWOOD TOWERS FOURTH ADDITION, BEING A SUBDIVISION OF
PART OF THE EAST FRACTIONAL 1/2 OF THE SOUTHEAST FRACTIONAL 1/4 OF FRACTIONAL SECTION
33, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE
CORRECTED PLAT THEREOF RECORDED SEPTEMBER 15, 1953 AS DOCUMENT 15719597 IN COOK
COUNTY, ILLINOIS.
ALL DIMENSIONS ARE IN FEET AND DECIMAL PARTS THEREOF.
I FURTHER CERTIFY THE PROPERTY SHOWN HEREON IS NOT SITUATED IN A SPECIAL FLOOD HAZARD
AREA, IDENTIFIED AS ZONE "X" (AREAS DETERMINED TO BE OUTSIDE 0.2% ANNUAL CHANCE
FLOODPLAIN) BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, AS PER FIRM THE FLOOD
INSURANCE RATE MAP VILLAGE OF LINCOLNWOOD, COMMUNITY NUMBER 171001, PANEL NUMBER
0265 J, MAP NUMBER 1703100285 J, WITH AN EFFECTIVE DATE OF AUGUST 19, 2008.
I FURTHER CERTIFY THAT THE PROPERTY SHOWN HEREON IS SITUATED WITHIN THE CORPORATE LIMITS
OF THE VILLAGE OF LINCOLNWOOD, ILLINOIS.
SIGNED THIS 15 DAY OF JUNE, 2018.
HYLTON E. DONALDSON, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-002819
LICENSE EXPIRATION DATE NOVEMBER 30, 2018.



**DRAFT MEETING MINUTES
OF THE
PLAN COMMISSION
JUNE 6, 2018 – 7:00 P.M.**

**LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN AVENUE
LINCOLNWOOD, ILLINOIS 60712**

MEMBERS PRESENT:

Chairman Mark Yohanna
Sue Auerbach
Steven Jakubowski
Adi Kohn
Henry Novoselsky
Anthony Pauletto
Don Sampen

MEMBERS ABSENT:

STAFF PRESENT:

Steve McNellis, Community Development Director
Doug Hammel, Community Development Manager
Kathryn Kasprzyk, Community Development Coordinator

I. Call to Order

[Redacted for brevity.]

II. Pledge of Allegiance

[Redacted for brevity.]

III. Approval of Minutes

[Redacted for brevity.]

DRAFT

IV. Case #PC-07-18: 6739 North Longmeadow Avenue – Review of a Preliminary Plat of Subdivision and a Subdivision Variation

Chairman Yohanna announced Case #PC-07-18 for consideration of a request by John Pikarski, Petitioner, on behalf of Willis Jones, Executor of the Estate of Mary M. McDonald as property owner of existing Lot 7, and Chicago Title Land Trust, Trustee, for existing Lot 8 under the

Trust Agreement #121437 dated 12/29/97 to approve: 1) a Consolidation and Resubdivision of existing Lots 7 and 8 (two parcels currently making up the lot commonly known as 6739 North Longmeadow Avenue) into two new parcels in the R-1, Residential Zoning District; and 2) a Subdivision Variation that would allow the lot line of the proposed Lot 8 fronting on a cul-de-sac to be less than fifty feet in length.

Chairman Yohanna swore in the Petitioner's representative, Mr. John Pikarski, Jr., 55 West Monroe Street, Chicago, Illinois 60603.

The single-family residence at 6739 North Longmeadow Avenue is in the R-1, Residential Zoning District. The current lot is two distinct parcels totaling 37,231-square feet. The existing structure overlaps the current parcel line, thereby prohibiting development of the eastern lot. The proposed Subdivision would relocate the property line to accommodate the required Side Yard setback of ten percent of the western parcel's lot width. The resubdivision would result in two new parcels, resulting in parcels of 17,485-square feet (west lot) and 19,746-square feet (east lot). The minimum lot size in the R-1 District is 9,000-square feet. The proposed consolidation/subdivision results in a non-compliant frontage for the east lot of 34.15 feet where 50 feet is required for properties on a cul-de-sac. All other Code requirements have been met.

Development Manager Hammel outlined the Required Approvals for a Preliminary Plat of Subdivision, as per Section 16-4-4 of the Subdivision Ordinance, and approval of a Subdivision Variation, as per Section 16-9 of the Subdivision Ordinance, to allow a lot frontage on a cul-de-sac of 34.15 feet where 50 feet is required per Section 16-5-2(C)2). Staff recommends revision to the Side Yard setback for the west lot from twenty-five feet to ten feet. No comments were received regarding this request. A revised Preliminary Plat was distributed to the Commissioners incorporating revisions from the Village Engineer.

The Subdivision Design Standards and Variation Standards were presented for consideration and discussion. Staff stated that even though a site design plan has not yet been submitted, there is a possibility that future Variations may be required. A fully-compliant site plan could be achieved.

Mr. John Pikarski, attorney for the Petitioner, stated he has been in contact with the potential purchaser regarding the possibility of future Variations. Development Manager Hammel stated he met with the potential purchaser to discuss the subdivision and zoning issues. Mr. Pikarski stated this request meets the requirements of the Subdivision Ordinance and complies with the Variation Standards.

Chairman Yohanna asked if there was anyone from the audience who would like to address the Plan Commission on this matter. Let the record state that no one came forward.

Motion to recommend approval of a Preliminary Plat of Subdivision and Subdivision Variation to allow frontage on a cul-de-sac of 34.15 feet and to confirm the side lot of the existing property may require a Variation, along with confirmation of the southern lot line setback by staff prior to Final Plat of Consolidation approval, was made by Commissioner Pauletto and seconded by Commissioner Sampen. Case #PC-07-18, as it relates to the review and approval of the Preliminary Plat of Subdivision, will be heard at the June 19, 2018 meeting of the Village Board.

Aye: Pauletto, Sampen, Auerbach, Jakubowski, Kohn, Novoselsky, and Yohanna
Nay: None
Motion Approved: 7-0

V. Case #PC-08-18: 6636 North Leroy Avenue – Review of a Final Plat of Subdivision

[Redacted for brevity.]

VI. Case #PC-06-18: Zoning Code Text Amendment – Sign Regulations for Large-Scale Developments, Freestanding Sign Location, Portable Sign Requirements, and Temporary Signage

[Redacted for brevity.]

VII. Next Meeting

[Redacted for brevity.]

VIII. Public Comment

[Redacted for brevity.]

IX. Adjournment

[Redacted for brevity.]

Respectfully submitted,

Kathryn Kasprzyk
Community Development Coordinator



Plan Commission Staff Report

Case # PC-07-18

June 6, 2018

Subject Property:

6739 North Longmeadow Avenue

Zoning District:

R-1 Residential

Petitioner:

John Pikarski, on behalf of behalf of Willis Jones, Executor of the Estate of Mary M. McDonald as property owner of existing Lot 7, and Chicago Title Land Trust, Trustee for existing Lot 8 under the Trust Agreement #121437

Nature of Request:

Review of Preliminary Plat of Subdivision and a Request for a Subdivision Variation.

Notification: Notice was published in the Lincolnwood Review on May 10, 2018, Public Hearing Signs were installed at 6739 North Longmeadow Avenue, and mailed legal notices dated May 9, 2018 were provided to properties within 250 Feet.

Background

The property commonly known as 6739 North Longmeadow Avenue is currently made up of two parcels and hosts one single-family home. The total area of the zoning lot is approximately 37,200 square feet (.85 acres). The single-family home overlaps the parcel line delineating the two parcels on the overall zoning lot.



The Petitioner is requesting approval of consolidation and resubdivision of the two existing parcels. The proposed resubdivision would result in a new lot line located to the east of the existing lot line that bisects the zoning lot. This is necessary in order to create a new vacant lot on the east, and a new lot on the west that provides a compliant side yard setback for the existing single-family home.

Required Approvals

The proposed Subdivision requires the following approvals:

Approval of a Preliminary Plat of Subdivision

As explained in additional detail below, the proposed Subdivision includes a characteristic that requires a Variation from the Subdivision Ordinance. This Variation does not allow the proposed Subdivision to be considered a “Minor Subdivision”, meaning it must go through both Preliminary and Final Plat review. At this point in the process, the proposed Subdivision requires Plan Commission approval of the Preliminary Plat of Subdivision.

Approval of a Subdivision Variation

The proposed eastern lot includes an arc-shaped lot line along the Longmeadow cul-de-sac right-of-way. As per Section 16-5-2(C)2 of the Subdivision Ordinance, “all lots located on the radius of a cul-de-sac shall have a minimum front lot line of 50 feet.” The Subdivision Ordinance defines the front lot line as “the line separating the lot from the street.” The proposed eastern lot has a front line with a length of 38.66 feet. Therefore, the proposed Subdivision requires a Variation from Section 16-5-2(C)2 of the Subdivision Ordinance.

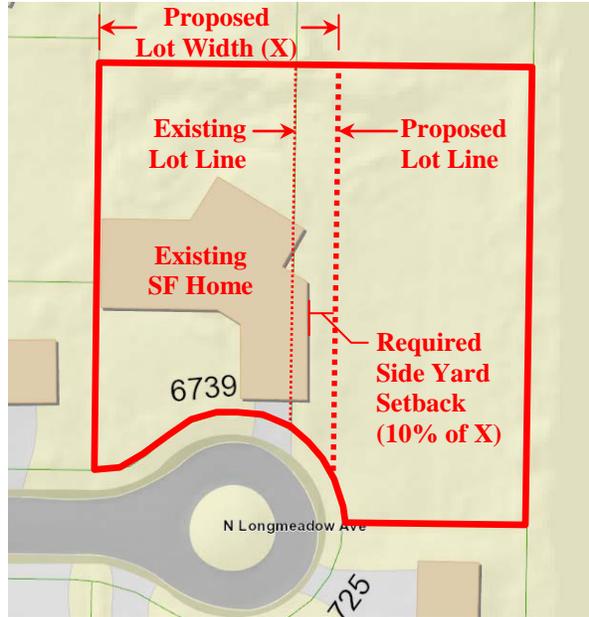
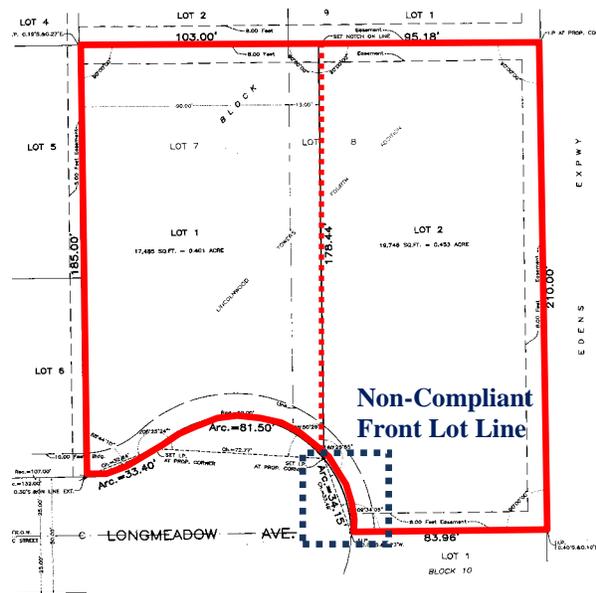


Diagram of Proposed Subdivision



Location of Non-Compliant Lot Line

Considerations

The following may be considered by the Plan Commission when discussing the proposed Subdivision:

Staff Review of the Draft Plat of Subdivision

The Village Engineer conducted a review of the draft Preliminary Plat of Subdivision submitted by the Petitioner with his application. (See Attachment 2.) During that review, the Village Engineer noted the following required revisions:

- Show building setback lines per the current Zoning of the property.
- Add a “School District Certificate” to the plat.
- Label the existing 8-foot easement as to the type of easement it is.
- The County Clerk & County Recorder Certificates can be removed from the plat. Cook County Recorder & Clerk uses their own stamps to certify plats.

As of the drafting of this report, Village Staff has not received a revised Plat of Subdivision addressing these comments. The Plan Commission may consider recommendation of a conditional approval of the Preliminary Plat of Subdivision, with these comments to be addressed prior to Village Board consideration of the Preliminary Plat.

Public Input

Village Staff received no public input regarding the requested Subdivision

Subdivision Design Standards

Chapter 16, Article 5 of the Subdivision Regulations identifies design standards against which a proposed Subdivision should be assessed. (See Attachment 3.) Staff has found the proposed Subdivision to be in compliance with all the design standards, with the exception of the non-compliant lot line that would be addressed by the requested Subdivision Variation.

Subdivision Variation Standards

Chapter 16, Article 9 of the Subdivision Regulations identifies design standards against which a proposed Subdivision Variation should be assessed. (See Attachment 3.) The Plan Commission should consider these standards when considering a recommendation regarding the requested Subdivision Variation.

Requested Action

The Petitioner seeks approval of a Preliminary Plat of Subdivision that would result in the creation of two parcels in the R-1 Residential zoning district. The length of the arc abutting the public right-of-way for the proposed eastern lot requires a Variation from Section 16-5-2(C)2 of the Subdivision Ordinance. If the Plan Commission recommends approval of the requested Variation and Preliminary Plat, staff recommends that the approval include the condition that comments provided by the Village Engineer be addressed and that a revised Preliminary Plat of Subdivision be submitted prior to the Village Board consideration of the Preliminary Plat.

Documents Attached

1. Subdivision Application
2. Preliminary Plat of Subdivision
3. Relevant Code Sections



VILLAGE OF LINCOLNWOOD
Community Development Department

Public Hearing Application
Subdivision/Consolidation

SUBJECT PROPERTY

Property Address: 6739 Longmeadow

Permanent Real Estate Index Number(s): 10-33-432-033 and 10-33-432-034

Zoning District: R-1 Lot Area: 37,231 square feet

List all existing structures on the property. Include fencing, sheds, garages, pools, etc.
one single family dwelling and appertinance

Are there existing development restrictions affecting the property? Yes No

(Examples: previous Variations, conditions, easements, covenants) If yes, describe: _____

8' utility easement at south side Lot 8; east side of Lot 8; North side of Lots 8 and 9

REQUESTED ACTION

- Preliminary Plat of Subdivision
- Final Plat of Subdivision
- Minor Subdivision

- Plat of Consolidation
- Plat of Vacation
- Subdivision Variation

PROJECT DESCRIPTION

Describe the Request and Project: a two lot subdivision is sought so as to form two "buildable" lot each being improved with a single family dwelling

PROPERTY OWNER/PETITIONER INFORMATION

Willis Jones Executor of the Estate of Mary M. McDonald

Property Owner(s): Decreased as to Lot 7, Chicago Title Land Trust Co as Trustee under the Trust Agreement #121437 dated 12/29/97 as to Lot 8

Name: (List all beneficiaries if Trust): See Exhibit #1
C/O John J. Pikarski, Jr.

Address: 55 West Monroe, Suite 1700, Chicago, Illinois 60603

Telephone: (312) 521-7001 Fax: (312) 521-7000 E-mail: jpikarski@gordonpikarski.com

Petitioner (if different from owner):

Name: John J. Pikarski Jr Relationship to Property: Attorney for owners

Address: 55 West Monroe, Suite 1700, Chicago, Illinois 60603

Telephone: (312) 521-7001 Fax: (312) 521-7000 E-mail: jpikarski@gordonpikarski.com

REQUIRED ATTACHMENTS *

Check all Documents that are Attached:

Plat of Survey	<input checked="" type="checkbox"/>
Plat of Subdivision	<input checked="" type="checkbox"/>
Final Engineering (Final Plat Only)	<input type="checkbox"/>
Copy of Current Title Policy	<input checked="" type="checkbox"/>
Copies of Other Applications	<input type="checkbox"/>
PDF Files of all Drawings	<input type="checkbox"/>

**The above documents are required for all applications. The Zoning Officer may release an applicant from specific required documents or may require additional documents as deemed necessary.*

COST REIMBURSEMENT REQUIREMENT

The Village requires reimbursement of certain out-of-pocket costs incurred by the Village in connection with applications for zoning approvals and relief. These costs include, but are not limited to, mailing costs, attorney and engineer costs, and other out-of-pocket costs incurred by the Village in connection with this application. In accordance with Section 5.02 of the Village of Lincolnwood Zoning Ordinance, both the petitioner and the property owner shall be jointly and severally liable for the payment of such out-of-pocket costs. Out-of-pocket costs incurred shall be first applied against any hearing deposit held by the Village, with any additional sums incurred to be billed at the conclusion of the hearing process.

Invoices in connection with this application shall be directed to:

Name: John J. Pikarski, Jr.
Address: 55 West Monroe, Suite 1700
City, State, Zip: Chicago, Illinois 60603

ATTESTMENT AND SIGNATURE

I hereby state that I have read and understand the Village cost reimbursement requirement, as well as the requirements and procedures outlined in Article V of the Village Zoning Ordinance, and I agree to reimburse the Village within 30 days after receipt of an invoice therefor. I further attest that all statements and information provided in this application are true and correct to the best of my knowledge and that I have vested in me the authority to execute this application.

PROPERTY OWNER:
Willis Jones, Executor
Chicago Title Land Trust Company

Signature By: John J. Pikarski Jr

John J. Pikarski, Jr.

Print Name

4/18/18

Date

PETITIONER: (If different than property owner)

Signature

John J. Pikarski Jr

Print Name

4/18/18

Date

Exhibit 1

Equal Beneficiaries of Chicago Title Land Trust # 121437 dated December 29, 1997

Sandra M. Jones

Elizabeth McDonald

Alexandra Jones Haynes

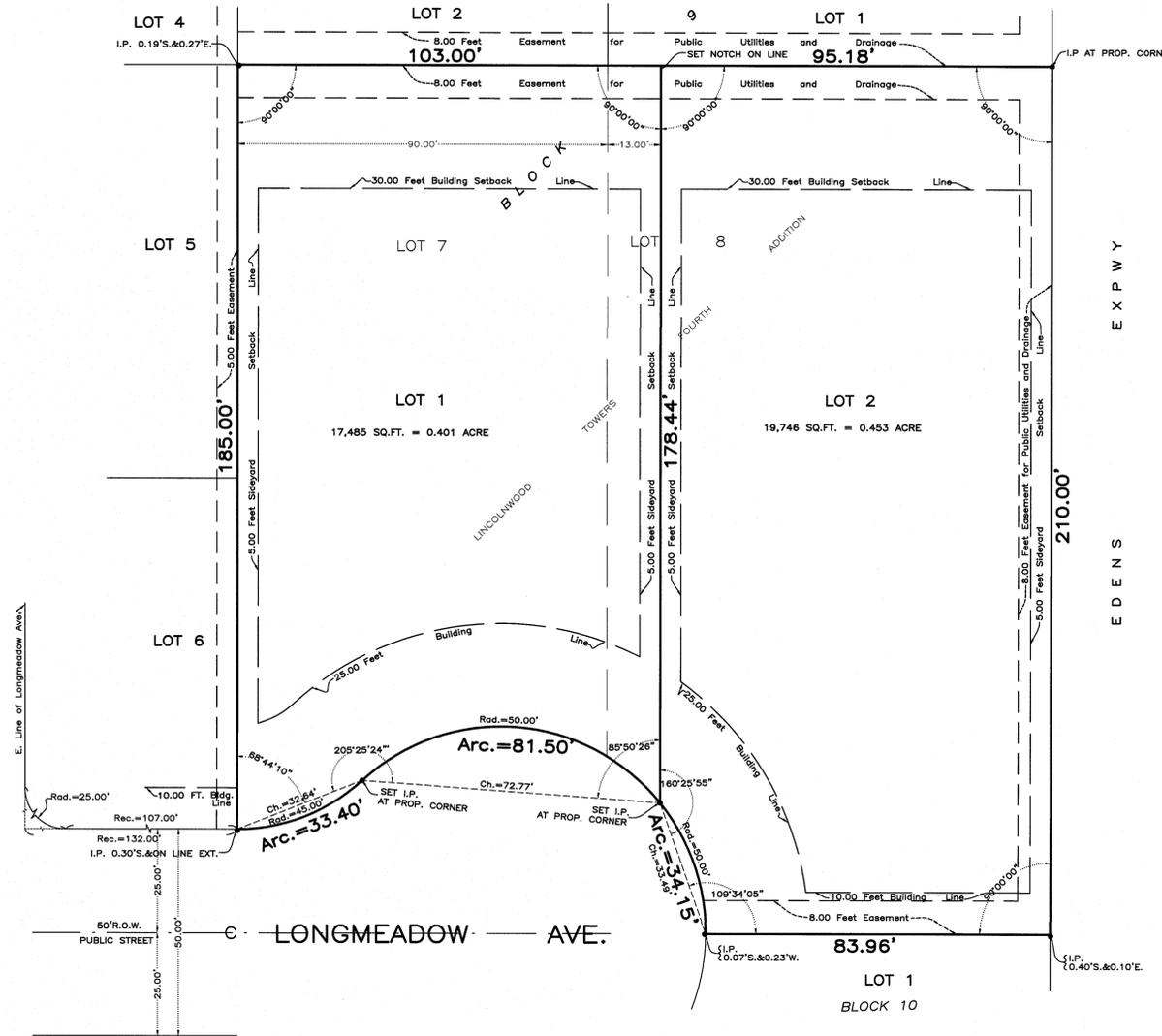
Willis Bryant Jones, Jr

Elizabeth Ann Jones

PRELIMINARY IGNATIUS LOYOLA RESUBDIVISION

BEING A RESUBDIVISION OF LOTS 7 AND 8 IN BLOCK 9 OF LINCOLNWOOD TOWERS FOURTH ADDITION BEING A SUBDIVISION OF PART OF THE EAST FRACTIONAL 1/2 OF THE SOUTHEAST FRACTIONAL 1/4 OF FRACTIONAL SECTION 33, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, IN COOK COUNTY, ILLINOIS.

COOK COUNTY RECORDER'S CERTIFICATE
STATE OF ILLINOIS)
COUNTY OF COOK) SS
THIS INSTRUMENT _____ WAS FILED FOR RECORD IN THE
RECORDER'S OFFICE OF COOK COUNTY, ILLINOIS, ON THIS _____ DAY OF
A.D. 20____, AT _____ O'CLOCK _____



SCHOOL DISTRICT CERTIFICATE
STATE OF ILLINOIS)
COUNTY OF COOK) ss
THIS IS TO CERTIFY THAT I _____ OWNER OF THE PROPERTY DESCRIBED AS THE
IGNATIUS LOYOLA RESUBDIVISION AND LEGALLY DESCRIBED ON THE PLAT OF THE SAME NAME, HAVE
DETERMINED TO THE BEST OF OUR KNOWLEDGE THE SCHOOL DISTRICT IN WHICH EACH OF THE FOLLOWING
LOTS LIE:
LOT NUMBER _____ SCHOOL DISTRICT _____
1 & 2 _____ ELEMENTARY _____ HIGH SCHOOL _____

OWNER _____ ADDRESS _____
STATE OF ILLINOIS)
COUNTY OF COOK) ss
I, _____ A NOTARY PUBLIC
IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT
TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING
INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT
HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND
VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.
GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF
A.D., 20____.
NOTARY PUBLIC _____

THIS IS TO CERTIFY THAT _____ AS MORTGAGE HOLDER
OF THE PROPERTY DESCRIBED HEREON DOES HEREBY CONSENT TO THE SUBDIVISION
OF SAID PROPERTY AS SHOWN ON THE PLAT HEREON DRAWN.
BY: _____ AS MORTGAGE HOLDER
ATTEST: _____
STATE OF ILLINOIS)
COUNTY OF COOK) ss
I, _____ A NOTARY PUBLIC
IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT
TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING
INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT
HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND
VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.
GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF
A.D., 20____.
NOTARY PUBLIC _____

STATE OF ILLINOIS)
COUNTY OF COOK) ss.
THIS IS TO CERTIFY THAT _____ AS TRUSTEE
UNDER TRUST AGREEMENT DATED _____ AND KNOWN AS TRUST NUMBER _____
IS THE TITLE OWNER OF RECORD OF THE LAND DESCRIBED IN THE ANNEXED
PLAT AND THAT AT THE DIRECTION OF THE BENEFICIARY OF TRUST, HAS CAUSED THE SAME TO BE
SURVEYED AND SUBDIVIDED AS SHOWN ON THE PLAT HEREON DRAWN.
DATED THIS _____ DAY OF _____, A.D., 20____.
AFORESAID _____ AS TRUSTEE
BY: _____
ATTEST: _____

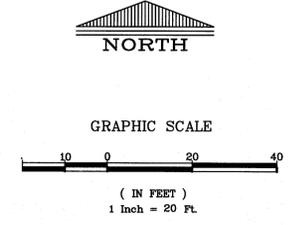
STATE OF ILLINOIS)
COUNTY OF COOK) ss
I, _____ A NOTARY PUBLIC
IN AND FOR SAID COUNTY IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT
TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THE FOREGOING
INSTRUMENT, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT
HE/SHE SIGNED AND DELIVERED THE SAID INSTRUMENT AS HIS/HER OWN FREE AND
VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.
GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF
A.D., 20____.
NOTARY PUBLIC _____

VILLAGE BOARD CERTIFICATE
STATE OF ILLINOIS)
COUNTY OF COOK) SS.
APPROVED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF
LINCOLNWOOD, ILLINOIS, THIS _____ DAY OF _____, AD, 20____.
BY: _____ PRESIDENT
ATTEST: _____ VILLAGE CLERK

STATE OF ILLINOIS)
COUNTY OF COOK) SS.
APPROVED BY THE VILLAGE ENGINEER OF THE VILLAGE OF LINCOLNWOOD, COOK
COUNTY, ILLINOIS, THIS _____ DAY OF _____, AD, 20____.
VILLAGE ENGINEER _____

PLAN COMMISSION CERTIFICATE
STATE OF ILLINOIS)
COUNTY OF COOK) SS.
RECOMMENDED BY THE PLAN COMMISSION OF THE VILLAGE OF LINCOLNWOOD, ILLINOIS,
AT A MEETING HELD THIS _____ DAY OF _____, 20____.
BY: _____ CHAIRMAN
ATTEST: _____ SECRETARY

STATE OF ILLINOIS)
COUNTY OF COOK) SS.
I HEREBY CERTIFY THAT THERE ARE NO DELINQUENT TAXES OR UNPAID CURRENT
SPECIAL ASSESSMENTS ON THE ABOVE DESCRIBED PROPERTY.
DATED: _____ AD, 20____.
TREASURER VILLAGE OF LINCOLNWOOD, ILLINOIS _____



PROFESSIONALS ASSOCIATED SURVEY, INC.
PROFESSIONAL DESIGN FIRM NO. 184-003023
7100 N. TRIPP AVE., LINCOLNWOOD, ILLINOIS 60712
TEL. (847) 675-3000 FAX (847) 675-2167
E-mail: pa@professionalsassociated.com
www.professionalsassociated.com

ORDER NO: 18-93569
PERMANENT INDEX NUMBERS: 10-33-432-033 (LOT 7)
10-33-432-034 (LOT 8)

PERMISSION TO RECORD
HYLTON E. DONALDSON, A ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-002819, DO HEREBY GRANT PERMISSION TO THE CITY OF LINCOLNWOOD TO RECORD THIS PLAT AND THIS SURVEY A RECORD COPY OF THE SAME.
DATED THIS _____ DAY OF _____, 20____.
ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-002819

SURVEYOR'S CERTIFICATE
STATE OF ILLINOIS)
COUNTY OF COOK) SS.
I, HYLTON E. DONALDSON, A ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I
HAVE SURVEYED AND RESUBDIVIDED THE PROPERTY AS SHOWN ON THE PLAT HEREON DRAWN, AND
DESCRIBED AS FOLLOWS:
LOTS 7 AND 8 IN BLOCK 9 IN LINCOLNWOOD TOWERS FOURTH ADDITION, BEING A SUBDIVISION OF
PART OF THE EAST FRACTIONAL 1/2 OF THE SOUTHEAST FRACTIONAL 1/4 OF FRACTIONAL SECTION
33, TOWNSHIP 41 NORTH, RANGE 13, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE
CORRECTED PLAT THEREOF RECORDED SEPTEMBER 15, 1953 AS DOCUMENT 15719597 IN COOK
COUNTY, ILLINOIS.
ALL DIMENSIONS ARE IN FEET AND DECIMAL PARTS THEREOF.
I FURTHER CERTIFY THE PROPERTY SHOWN HEREON IS NOT SITUATED IN A SPECIAL FLOOD HAZARD
AREA, IDENTIFIED AS ZONE "X" (AREAS DETERMINED TO BE OUTSIDE 0.2% ANNUAL CHANCE
FLOODPLAIN) BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, AS PER FIRM THE FLOOD
INSURANCE RATE MAP VILLAGE OF LINCOLNWOOD, COMMUNITY NUMBER 171001, PANEL NUMBER
0265 J, MAP NUMBER 1703100265 J, WITH AN EFFECTIVE DATE OF AUGUST 19, 2008.
I FURTHER CERTIFY THAT THE PROPERTY SHOWN HEREON IS SITUATED WITHIN THE CORPORATE LIMITS
OF THE VILLAGE OF LINCOLNWOOD, ILLINOIS.
SIGNED THIS 15 DAY OF JUNE, 2018.
HYLTON E. DONALDSON, ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 035-002819
LICENSE EXPIRATION DATE NOVEMBER 30, 2018.

Attachment #6: Relevant Subdivision Ordinance Sections

Chapter 16, Article 5: Subdivision Design Standards

16-5-1 Consistency with Zoning Ordinance and Comprehensive Plan; technical standards.

The proposed subdivision shall conform to all applicable requirements of the Zoning Ordinance and shall be consistent with the Comprehensive Plan. The Comprehensive Plan goals include maintaining the existing environmental assets of the Village, preserving and protecting mature trees and existing landscaping, and guiding, controlling, and encouraging development that is consistent with the Village's character.

16-5-2 Lots.

(A) General. All lots shall be designed and subdivided in conformance with the Zoning Ordinance, including, without limitation, compliance with the lot area requirements of the Zoning Ordinance. Outside the corporate limits, the minimum area of each proposed lot shall be not less than the minimum lot area required by the zoning regulations of the County of Cook for the district in which the proposed lot is located.

(B) Lot shapes. Every lot shall have four sides. Exceptions may be approved when the applicant demonstrates that a four-sided lot is not feasible because of peculiar topographical conditions, abutting lots of record or abutting parcels, or preexisting parcels not owned directly or indirectly by the applicant. A lot of other than four sides will not be approved if it appears that it has been formed solely to comply with the minimum area, depth and width requirements of the Zoning Ordinance. As nearly as practicable, intersecting lot lines shall form right angles with each other.

(C) Lot width.

(1) Residential districts. All lots located in residential districts shall be of a minimum width in accordance with the applicable standards set forth in the Zoning Ordinance.

(2) Culs-de-sac. All lots located on the radius of a cul-de-sac shall have a minimum front lot line of 50 feet.

(D) Consolidations.

(1) Two lots. For the consolidation of two lots into one lot, the total side yard setbacks for the new lot shall comply with the setbacks required by the Zoning Ordinance for the district in which the lot is located, and the individual side yard setbacks shall be subject to the review and approval of the Plan Commission.

(2) More than two lots. No consolidation of more than two lots shall be permitted unless a variation is granted pursuant to Article 9 of this Chapter 16. In granting any such variation, the Board of Trustees may, pursuant to Section 16-9-3 of this Code, impose certain conditions, including, without limitation, any one or more of the following conditions:

(a) The installation of additional landscaping on the lot;

(b) An increase in the width of any required yard or yards on such lot beyond what is required by the Zoning Ordinance;

(c) A restriction on the gross floor area for the lot that is less than what is permitted by the Zoning Ordinance; and

(d) A restriction on the maximum impervious surface on the lot.

(E) Street frontage.

(1) Required. All lots shall front on a public street; provided, however, that a lot may front on a private street if such private street has been or is to be approved as part of a planned unit development.

(2) Prohibited. Unless in existence as of the effective date hereof, no lot shall have access to a street solely across another property or through any portion of such property by means of an easement.

(3) Single-family residential districts. Unless in existence as of the effective date hereof, the following shall be prohibited in single-family residential districts of the Village:

(a) Lots oriented in a front-to-rear, front-to-side, or rear-to-rear pattern; and

(b) Through lots.

(F) Through lots.

(1) A multifamily residential use located on a through lot shall contain only one curb or access point to the street.

(2) A landscaped berm or uniform masonry wall, to be designed and constructed with materials, and in a manner, to be approved by the Community Development Department, shall be located

on each through lot along the lot line fronting along the street on which there is no curb cut or access point to the property.

(G) Design. A subdivision, and the lots therein, shall not be designed as to render an existing permanent structure in violation of this Chapter 16 or of the requirements of the Zoning Ordinance.

16-5-3 Tree preservation and protection.

The Comprehensive Plan recognizes that trees and mature landscaping, as well as the ecology of the community, are important characteristics of the Village and should be preserved and protected. In furtherance thereof, the Village has enacted tree preservation regulations in Chapter 14, Article 16 of this Code. All subdivisions shall comply with the Village's tree preservation regulations in Chapter 14, Article 16 of this Code.

16-5-4 Landscaping.

Street trees shall be installed along all parkways in the subdivision, in accordance with Section 16-6-1(G) of this Code. In addition, when the Village determines that additional landscaping is desirable or necessary to mitigate the impact of any new buildings or structures on any lot to be created within a subdivision, the subdivision approval may be conditioned upon the installation of additional landscaping on such lot to screen any new buildings or structures on that lot from an adjacent lot or from the street, or both. If such additional landscaping is required, the applicant shall submit, for the review and approval of the Village, a detailed landscaping plan depicting the additional landscaping. In addition, the Village may require the applicant to provide performance security and guaranty security for the landscaping, which security shall be submitted in accordance with the provisions of Article 6 of this Chapter 16.

16-5-5 Grading and stormwater drainage.

The subdivision shall be developed in strict accordance with all applicable laws, statutes, ordinances, codes, and regulations related to grading and stormwater retention, detention, and drainage, including, without limitation, Chapter 12, Article 6, of this Code, as well as in strict accordance with the grading plans and profiles approved as part of the approved engineering plans. No grade change shall be permitted that would: (a) modify stormwater drainage on the property or an adjacent lot; (b) adversely impact the capacity or operation of the Village's stormwater system; or (c) affect the structural stability of an adjacent lot, unless the Village Engineer, in his or her sole determination, approves in writing an alternative means that will adequately provide for the collection and diversion of stormwater. No grading plan shall be approved that, in the Village Engineer's determination, poses potential adverse impacts to the environment, including, without limitation, significant change to the rate of stormwater runoff, rate or volume of sedimentation, or location of discharge.

16-5-6 Utilities and utility lines.

(A) General. All utilities necessary for the subdivision shall be constructed in accordance with Article 6 of this Chapter 16, and shall be installed underground, except as expressly provided in this Section 16-5-6 or if approved by the Village Engineer upon payment of a fee to the Village in an amount equal to the costs of burying the utilities underground, as determined by the Village Engineer. When the Village Engineer determines that a storm sewer, sanitary sewer, or water supply system should be designed and

constructed larger than is immediately required to serve the subdivision, the applicant may be reimbursed for the additional costs of such oversizing, as determined by the Village Engineer, pursuant to a recapture agreement in accordance with applicable state statutes.

(B) Burial of utility lines.

(1) Except as otherwise provided, all utility lines to be newly installed, or, for major subdivisions, to be reinstalled from existing overhead facilities, shall be placed underground within easements or dedicated public rights-of-way. Specifically, and without limitation of the foregoing, all existing overhead utility lines located on property that is the subject of an application for approval of a major subdivision pursuant to this Chapter 16, or on a public right-of-way adjacent to such property, shall, as a condition of such approval, be placed underground within a dedicated easement or a public right-of-way. No utility lines shall be constructed within a storm or sanitary sewer easement, except for crossings, without the advance written approval of the Village Engineer.

(2) The Village Engineer may, upon receipt of a written request therefor, waive the burial requirement for electric distribution transformers, switch gear, meter pedestals, and telephone pedestals, in accordance with accepted utility practices for underground distribution. Such facilities and equipment shall be screened from public view wherever possible and shall be placed in locations to be approved by the Village Engineer.

(3) Notwithstanding any provision of this Chapter 16 to the contrary, no applicant shall be required to place the following utilities or utility lines underground.

(a) Temporary overhead utility lines used in connection with construction, but only during periods of construction; and

(b) Service connections, meters, and similar equipment normally attached to the outside wall of the premises that they serve.

16-5-7 Easements and dedications.

(A) Easements shall be provided where necessary for the provision of sanitary sewer, water, storm drainage, gas lines, electric lines, telephone, cable television, streets, pathways, sidewalks and other necessary public or private purposes in order to adequately serve the proposed subdivision.

(B) The easements shall be depicted on the preliminary and final plats of subdivision in accordance with Sections 16-3-2 and 16-3-4 of this Code.

(C) The size and location of all such easements shall be subject to the approval of the Village Engineer, and the terms of all such easements shall be subject to the approval of the Village Engineer and Village Attorney.

(D) Easements for Village utilities, including, without limitation, sewer, stormwater or water utilities, shall be no less than 20 feet in width, and shall, to the extent practicable, be located at the rear of each

lot and along such other lot lines so as to provide continuity of alignment of such easements from block to block.

(E) The final plat shall provide for dedications of rights-of-way easements of land necessary for any bicycle paths, greenways, storm- or floodwater runoff channels and basins, ways for public facilities, parks, playgrounds, school grounds, and other public grounds, as may be required by the Plan Commission or Board of Trustees in order to conform with the Comprehensive Plan. Any public lands so designated within the Comprehensive Plan and lying within the proposed subdivision shall be dedicated for the use designated by the Comprehensive Plan.

16-5-8 Lot access and circulation.

All subdivisions shall be designed to provide appropriate public street access to all lots in the subdivision, which access shall be designated on the preliminary and final plats of subdivision.

16-5-9 Survey monuments.

Permanent survey monuments constructed of iron pipe not less than one inch in diameter and 30 inches long, or as otherwise approved by the Village Engineer, shall be installed at all street corners, at all points where street lines intersect the exterior boundaries of the proposed subdivision, and at angle points and points of curve in each street.

Chapter 16, Article 9: Variations

16-9-1 Application.

Upon application to the Village Director of Community Development, variations from the provisions of this Chapter 16 may be authorized by the Board of Trustees in accordance with the provisions of this Article 9. In applying for a variation from the provisions of this Chapter 16, the applicant shall demonstrate, in writing, that each of the following criteria is satisfied.

- (A) The requested variation is in keeping with the overall purpose and intent of this Chapter 16;
- (B) The grant of the requested variation will not impair the public health, safety, or general welfare and will not contravene the goals of the Comprehensive Plan nor the intent of this Chapter 16;
- (C) The grant of the variation will not adversely impact adjacent properties; and
- (D) The situation of the applicant is not of a general or recurring nature for similarly situated properties within the Village or within its jurisdiction.

Request For Board Action

REFERRED TO BOARD: June 19, 2018

AGENDA ITEM NO: 4

ORIGINATING DEPARTMENT: Police

SUBJECT: Approval of a Recommendation by the Traffic Commission to Adopt an Ordinance to Amend Section 7-2-12 of the Municipal Code Concerning Prohibited Parking on Village Streets in the 6700 block of Lincoln Avenue, 4100 block of Pratt Avenue and the 4700 block of Pratt Avenue

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

On May 24, 2018, the Traffic Commission considered a request by the Director of Public works and the Chief of Police to prohibit parking at following locations:

The west side of Lincoln Avenue in the 6700 block from Harding Ave. northwest for 50 feet. Staff presented an overview of the topic and stated that prohibiting parking would allow for vehicles exiting Harding Ave. onto Lincoln Ave., a safer view to reduce the likelihood of an accident or injury from occurring.

The north side of Pratt Avenue in the 4100 block from Lincoln Ave. west to the first residential driveway, a distance of 360 feet. Staff presented an overview of the topic and stated that prohibiting parking would allow for vehicles exiting onto Pratt Ave. an unobstructed view of traffic.

The south side of Pratt Avenue in the 4700 block from Kilpatrick Ave. west for 138 feet. Staff presented an overview of the topic and stated that prohibiting parking would allow for vehicles exiting the St. John's Church driveway onto Pratt Ave. along with pedestrians and vehicles entering Pratt Ave. from Kilpatrick Ave. on the Southside of Pratt Ave., a safer view to reduce the likelihood of an accident or injury from occurring.

Following a review and discussion of the listed locations, the Traffic Commission made a motion, with a seconded motion, and all locations were approved unanimously by the Commission.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Draft Minutes from the May 24, 2018 Traffic Commission Meeting
3. Excerpt from the May 24, 2018 Traffic Commission PowerPoint Presentation

RECOMMENDED MOTION:

Move to approve a recommendation by the Traffic Commission to adopt an Ordinance to amend Section 7-2-12 of the Municipal Code prohibiting parking in the 6700 block of Lincoln Ave. between the northwest curblines of Harding Avenue and a point 50 feet northwest of such curblines, in the 4100 block of Pratt Ave. between the west curblines of Lincoln Avenue and a point 360 feet and the 4100 block of Pratt Ave. between the west curblines of Kilpatrick Avenue and a point 138 feet west of such curblines.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-____

**AN ORDINANCE AMENDING SECTION 7-2-12
(PROHIBITED PARKING)
OF THE MUNICIPAL CODE OF LINCOLNWOOD**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ___ DAY OF _____, 2018.

ORDINANCE NO. 2018-___

**AN ORDINANCE AMENDING SECTION 7-2-12
(PROHIBITED PARKING)
OF THE MUNICIPAL CODE OF LINCOLNWOOD**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village has the authority to adopt ordinances and to promulgate rules and regulations that pertain to its government and affairs; and

WHEREAS, pursuant to Section 7-2-12 of the Municipal Code of Lincolnwood, as amended ("*Village Code*"), vehicular parking is prohibited on certain designated streets within the Village; and

WHEREAS, the Village President and the Board of Trustees desire to amend Section 7-2-12 of the Village Code to prohibit vehicular parking at all times: (i) on the west side of Lincoln Avenue, from the northwest curb line of Harding Avenue northwestward for a distance of 50 feet; (ii) on the north side of Pratt Avenue, from the west curb line of Lincoln Avenue westward for a distance of 360 feet; and (iii) on the south side of Pratt Avenue, from the west curb line of Kilpatrick Avenue westward for a distance of 138 feet; and

WHEREAS, the President and the Board of Trustees have determined that it will serve and be in the best interests of the Village to amend the Village Code pursuant to this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. AMENDMENT OF VILLAGE CODE. Section 7-2-12 of the Village Code is hereby amended further to add the following entries:

"7-2-12: PROHIBITED PARKING: It shall be unlawful to stop, stand or park a motor vehicle at any time on the following designated streets, or portions thereof, within the corporate limits of the municipality:

<u>Street</u>	<u>Side</u>	<u>Location</u>
<u>Lincoln Avenue</u>	<u>West</u>	<u>Between the northwest curbline of Harding Avenue and a point 50 feet northwest of such curbline.</u>
<u>Pratt Avenue</u>	<u>North</u>	<u>Between the west curbline of Lincoln Avenue and a point 360 feet west of such</u>

Additions are bold and double-underlined; deletions are struck through.

Pratt Avenue

South

curbline.

Between the west curbline
of Kilpatrick Avenue and a
point 138 feet west of such
curbline."

SECTION 3. DESIGNATION OF PROHIBITION. The Village Department of Public Works is hereby directed and authorized to install appropriate signs and/or paint the curb of Lincoln Avenue and Pratt Avenue in order to designate the parking prohibitions identified in the amendments set forth in Section 2 of this Ordinance.

SECTION 4. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance will remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 5. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

PASSED this ____ day of _____, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office the
____ day of _____, 2018.

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

Additions are bold and double-underlined; ~~deletions are struck through.~~



TRAFFIC COMMISSION, VILLAGE OF LINCOLNWOOD
6900 N. Lincoln Avenue, Lincolnwood, IL 60712

Draft - Regular Meeting Minutes
May 24, 2018
Village Hall Council Chambers
6900 North Lincoln Avenue
Lincolnwood, IL 60712

1. Call to Order

Chairman Troiani called the meeting to order at 7:03 p.m.

2. Pledge to the Flag

Chairman Troiani led the Pledge to the Flag.

3. Roll-call

Present

Commissioner John Ernst
Commissioner Victor Stojanoff
Commissioner Scott Troiani
Commissioner Stanley Wilk
Commissioner Mark Bonner
Commissioner Antonio Costantino
Daniel Dem, Christopher B. Burke Engineering, Limited (CBBEL)
Nadim Badran, Assistant to the Public Works Director
James Amelio, Village Engineer
Andrew Letson, Public Works Director
Jason Parrott, Chief of Police

Absent

Commissioner James Lee

4. Report by Chair

Chairman Troiani acknowledged the service of interim Police Chief, Bruce Rottner and wished him well. He introduced the new Village Police Chief, Jason Parrott. Chief Parrott provided a brief introduction about himself.

5. Approval of Minutes

Commissioner Bonner moved to approve the minutes of the March 22, 2018 Traffic

Commission meeting as presented. Commissioner Costantino noted that he was absent with permission from the Chair. Commissioner Wilk seconded the motion. The motion was unanimously approved.

6. Unfinished Business

a. Parking Restriction – Pratt Avenue and East Prairie Avenue

Mr. Letson introduced the item by stating that staff is continuing to evaluate the improvements made at the intersection and summarized the improvements which include additional signage and restricted parking to help improve line of sight. Mr. Letson stated that in February of 2018 there was an accident that occurred at the intersection due to a motorist on East Prairie failing to yield to a motorist on Touhy Avenue.

Mr. Letson stated that staff can install a “Stop for Pedestrians” sign in the crosswalk on East Prairie Avenue to help slow traffic and narrow the road. He stated he would like to install the sign and evaluate its effectiveness over a three month period. Chairman Troiani polled the Commission to determine if they are in favor of installing the new sign and evaluating it over a three month period. The Commission unanimously agreed with staff’s recommendation.

7. New Business

a. Parking Restriction Requests

i. 4100 block of Pratt Avenue

Mr. Letson stated that staff received concerns regarding line of sight issues for vehicles exiting the bank. Mr. Letson read a letter from a neighboring business, SIR Management, Inc. which stated the organization’s objection to the removal of parking on Pratt Avenue. Commissioner Wilk stated he has used the Bank’s lot during business hours and stated there was parking available in the lot. Commissioner Earnst asked if the neighboring resident to the west on Pratt Avenue has complained that their driveway was blocked. Chief Parrott stated he has not heard a complaint but has witnessed vehicles parking between driveways. Commissioner Costantino stated that he does not see the parking being a problem. Commissioner Bonner made a motion to recommend the removal of parking from the existing hash marks to the western residential driveway. Commissioner Stojanoff seconded the motion. The motion passed with a unanimous vote.

ii. 4700 block of Pratt Avenue

Mr. Letson introduced the item by stating that St. John’s Church requested the parking restriction due to line of site issues. The Church is requesting that parking be restricted east and west of their driveway due to line of site

concerns. Mr. Letson read an email from Ms. Linda Steffan objecting to the removal of parking. Commissioner Wilk asked if Stefani's employees have been parking in the subject location. Chief Parrott stated there was a previous concern that was occurring but the situation has since improved. Commissioner Earnst agreed that the parking concerns regarding Stefani's employees has decreased.

Mr. Wilk asked how many spaces would be removed. Chief Parrott stated that about three spaces would be removed, one to the east and two to the west of the driveway. A member of the church, Mr. Eric Jeong, spoke and stated that he cannot see when exiting the church, and that it is very dangerous. Commissioner Bonner made a motion to recommend the removal of the space to the east and two spaces to the west of the driveway. Commissioner Wilk seconded the motion. The motion passed via a unanimous vote.

iii. 6700 block of Lincoln Avenue

Mr. Letson stated the request originated due to line of sight concerns for vehicles turning left onto northbound Lincoln Avenue from Harding Avenue. A member from a neighboring business, Mr. Mike Colandy, stated his objection to the removal of parking as he stated there are not many available spaces.

Mr. Wilk stated there has only been one complaint regarding the issue and asked Mr. Amelio what his thought on the item were. Mr. Amelio stated that he would recommend removing at least once space. Mr. Letson stated that this concern exists along Lincoln Avenue due to the angled nature of the roadway. Commissioner Costantino made a motion to recommend the removal of one parking space on Lincoln Avenue, north of Harding Avenue. Commissioner Stojanoff seconded the motion. The motion was unanimously approved.

8. Public Forum

A resident asked why the light at McCormick Boulevard and Pratt Avenue is longer for McCormick Boulevard traffic. Officer Mike Knapp stated that it is due to the heavier traffic on McCormick Boulevard. Mr. Amelio stated that IDOT has previously inspected the timing of the light and stated it is in proper working condition.

9. Report by Staff

None

10. Good of the Order

None

11. Adjournment

Commissioner Bonner moved to adjourn the meeting at 7:51 p.m. Commissioner Costantino seconded. The motion was unanimously approved.

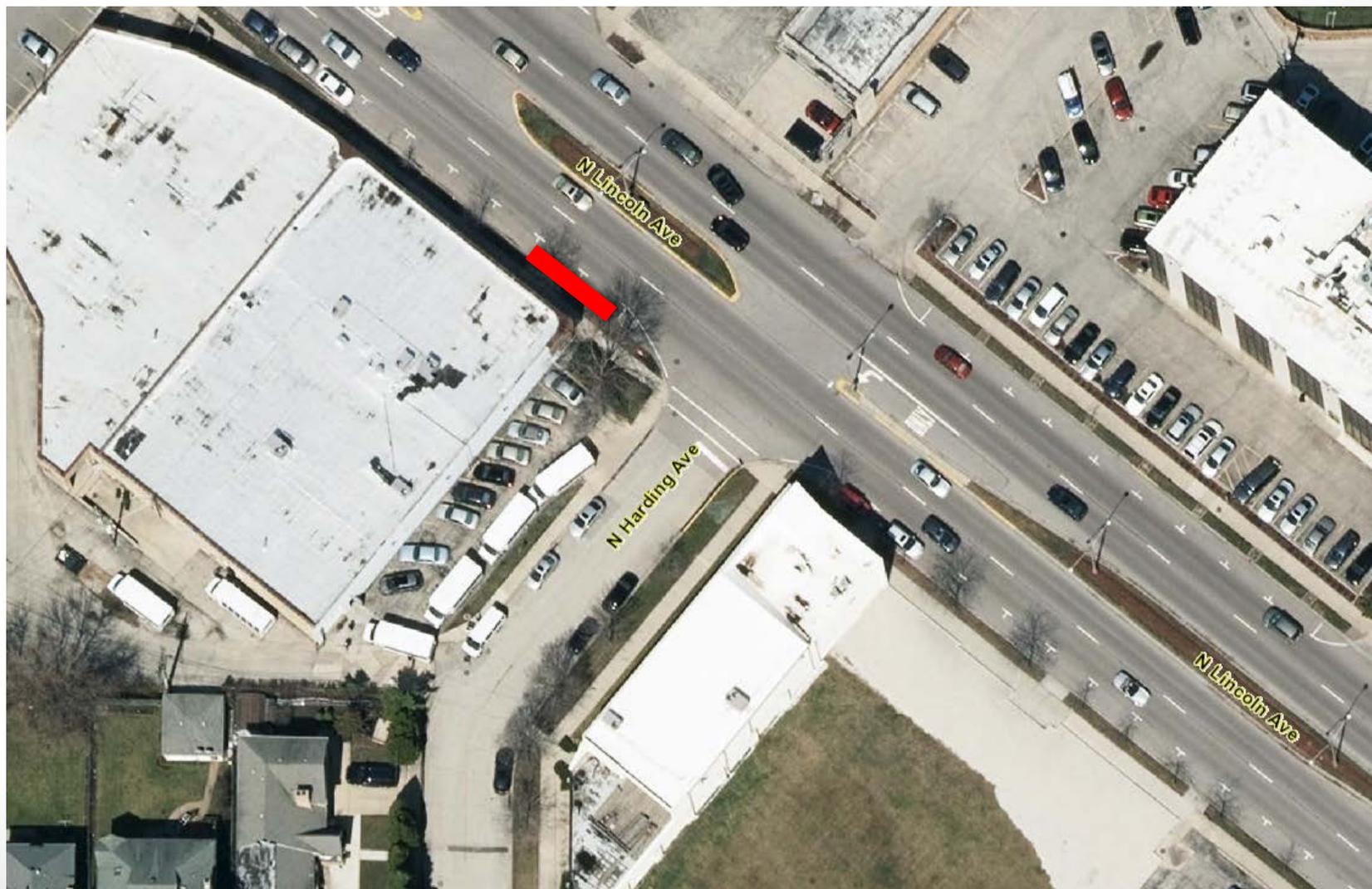
Respectfully submitted,

Nadim Badran
Assistant to the Public Works Director

Parking Restriction

6700 Block of Lincoln Avenue

No Parking Request – 6700 Lincoln Avenue



No Parking Request – 6700 Lincoln Avenue - Northbound



No Parking Request – 6700 Lincoln Avenue



No Parking Request – 6700 Lincoln Avenue



Parking Restriction

4100 Block of Pratt Avenue

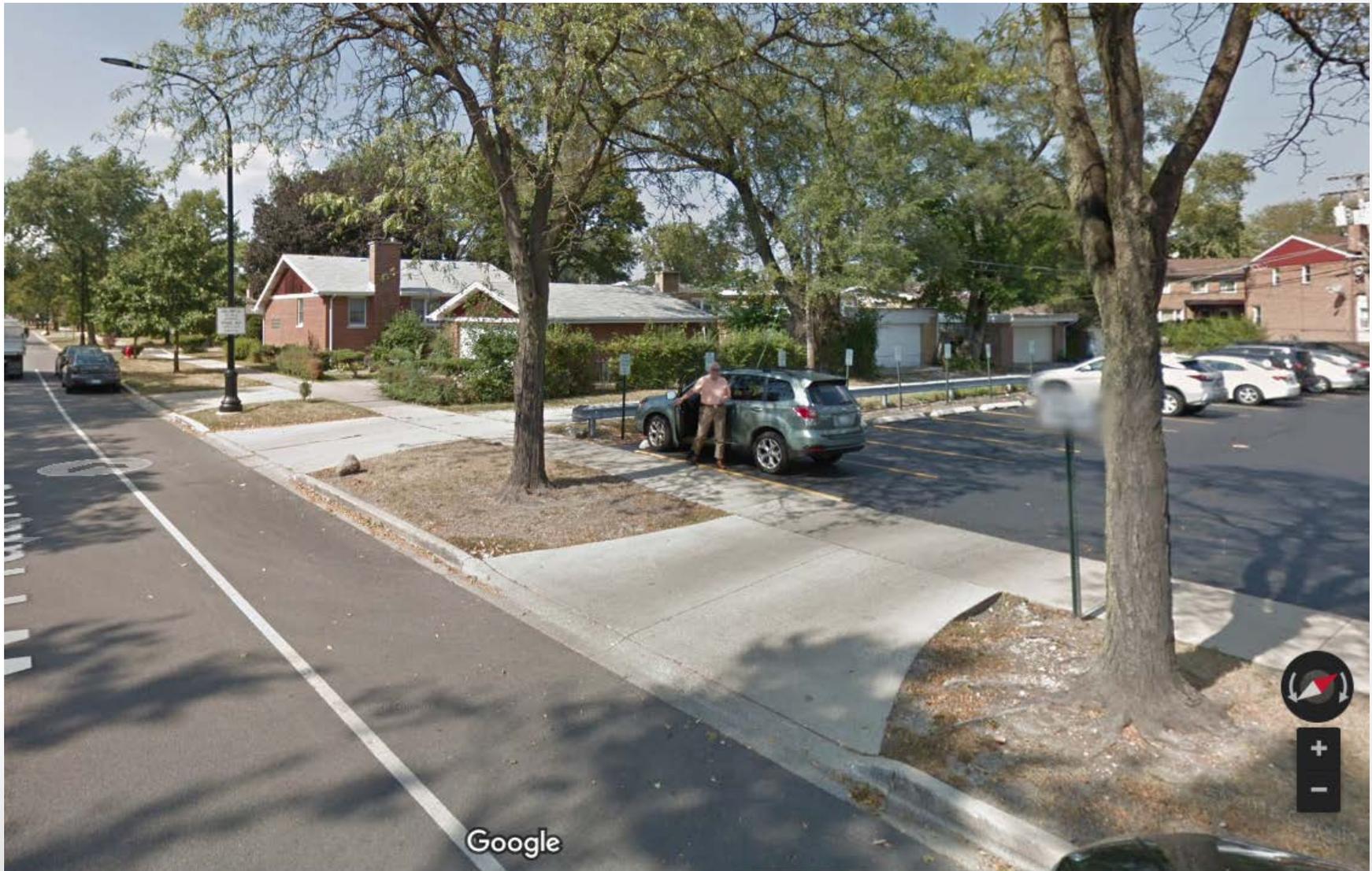
No Parking Request – 4100 Pratt Avenue



No Parking Request – 4100 Pratt Avenue



No Parking Request – 4100 Pratt Avenue



Parking Restriction

4700 Block of Pratt Avenue

No Parking Request – 4700 Pratt Avenue



No Parking Request – 4700 Pratt Avenue



Request For Board Action

REFERRED TO BOARD: June 19, 2018

AGENDA ITEM NO: 5

ORIGINATING DEPARTMENT: Police

SUBJECT: Approval of a Resolution to Approve the Amended Northern Illinois Police Alarm System (NIPAS) Agreement

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Village has been a member of the Northern Illinois Police Alarm System since 1986. Our participation in NIPAS provides essential mutual aid support to the Village during times when a police emergency exceeds our capability. NIPAS has grown in size since its inception to over one hundred participating agencies and has proven to be an essential asset to the region.

The following changes proposed by the NIPAS Board will be enabled by the new NIPAS Amended Agreement:

1. General updates to a document that has not been modified since 1983.
2. Allow for the expansion of NIPAS membership to included non-municipal law enforcement agencies within the NIPAS service area. Such agencies are certified by the State of Illinois and often serve Colleges, Universities and other entities.
3. Simplifies and clarifies procedures for entities wishing to terminate participation in NIPAS.
4. Reduces NIPAS's risk of liability by incorporating "best practice" language designed to aid in defending in case of legal challenges.

The NIPAS Board has asked each participating member to seek approval from its corporate authorities to update the NIPAS Agreement. The approval would take the form of adopting the Resolution approving continued participation in NIPAS under the Amended Agreement. Once three-fourths of the NIPAS members have adopted the Amended Agreement, the NIPAS Board will call a special meeting of all participating members. Adequate notice will be provided to any participating member not yet taking action on adopting the Amended Agreement. It is anticipated NIPAS will adopt the new Amended Agreement and act to adopt the new NIPAS Bylaws at the special meeting to be held later in 2018. Any participating agency that has not adopted the Amended Agreement by the time of the special meeting will cease to be a member of NIPAS.

Staff recommends approval of the amended NIPAS agreement.

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. Proposed Resolution
2. NIPAS Amended Mutual Aid Agreement and Plan
3. Memorandum to Village Manager Requesting Approval of Amended Agreement
4. Original Board Action, Ordinance and Agreement

RECOMMENDED MOTION:

Move to approve a Resolution authorizing the amended NIPAS agreement.

VILLAGE OF LINCOLNWOOD

RESOLUTION NO. R2018-_____

**A RESOLUTION APPROVING AN
AMENDED MUTUAL AID AGREEMENT FOR THE
NORTHERN ILLINOIS POLICE ALARM SYSTEM**

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, Article VII, Section 10 of the 1970 Illinois Constitution and the Illinois Intergovernmental Cooperation Act, 5 ILCS 220/1, *et seq.*, authorizes units of local government to exercise any power or powers, privileges or authority which may be exercised by the unit of local government individually to be exercised and enjoyed jointly with any other local government or body in the State; and

WHEREAS, the Northern Illinois Police Alarm System ("**NIPAS**") is an intergovernmental organization established via an intergovernmental service and mutual aid agreement ("**NIPAS Agreement**") entered into by law enforcement agencies serving the northern Illinois and Chicagoland region ("**Participating Agencies**"); and

WHEREAS, through the NIPAS Agreement, the Participating Agencies have agreed to provide one another with mutual aid in the event of an emergency situation within the primary law enforcement jurisdiction of a Participating Agency that threatens or causes loss of life and property and exceeds the stand-alone physical and organizational capabilities of that Participating Agency; and

WHEREAS, on the 5th Day of February, 1998 the Lincolnwood Board of Trustees adopted Ordinance No. 98-2390 approving the NIPAS Agreement whereby the Village of Lincolnwood Police Department became a Participating Agency in NIPAS subject to the terms and conditions of the NIPAS Agreement; and

WHEREAS, as NIPAS has now expanded to over 100 Participating Agencies, the needs of NIPAS have evolved and grown in complexity beyond the constraints of the NIPAS Agreement as it is currently constituted; and

WHEREAS, in order to adequately continue to meet those needs and serve its growing number of Participating Agencies, NIPAS has requested that its Participating Agencies agree to amend the NIPAS Agreement by entering into an amended NIPAS Agreement ("**Amended NIPAS Agreement**"); and

WHEREAS, the Lincolnwood Board of Trustees has determined that it is in the best interests of the Village of Lincolnwood and its residents to enter into the Amended NIPAS Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Lincolnwood Board of Trustees of the Village of Lincolnwood of Lincolnwood, Cook County, Illinois, as follows:

SECTION 1: RECITALS. The foregoing recitals are incorporated into, and made a part of, this Resolution.

SECTION 2: APPROVAL OF AMENDED NIPAS AGREEMENT. The Lincolnwood Board of Trustees hereby approves the Amended NIPAS Agreement in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 3: AUTHORIZATION TO EXECUTE AMENDED NIPAS AGREEMENT. The Lincolnwood Board of Trustees hereby authorizes and directs the Village President] and the Chief of Police to execute and the Village] Clerk to attest, on behalf of the Village, the Amended NIPAS Agreement approved in Section 2 of this Resolution.

SECTION 4: EFFECTIVE DATE. This Resolution shall be in full force and effect from and after its passage and approval according to law.

PASSED this ___ day of _____, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this _____ day of _____, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
_____ day of _____, 2018

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois



Northern Illinois Police Alarm System

Amended Mutual Aid Agreement and Plan

The undersigned Participating Law Enforcement Agencies agree pursuant to the Constitution of the State of Illinois, 1970, Article VII, Section 10, the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.), 65 ILCS 5/1-4-6, 65 ILCS 5/11-1-2.1, and 745 ILCS 10/7-101 et seq., as follows:

Section 1 Purpose of Amended Mutual Aid Agreement and Plan

This Amended Mutual Aid Agreement and Plan is made in recognition of the fact that natural occurrences, or man-made occurrences, may result in situations which are beyond the ability of individual law enforcement agencies to manage and respond to effectively in terms of manpower and equipment resources on hand at a given time. Each Participating Agency has and does express its intent to assist other Participating Agencies by assigning some of its manpower and equipment resources to a Stricken Agency as resources and situations allow. The specific intent of this Amended Mutual Aid Agreement and Plan is to permit each Participating Agency to more fully safeguard the lives, persons, and property of all citizens within its respective Primary Law Enforcement Jurisdiction.

Section 2 Definitions

For the purpose of this Amended Mutual Aid Agreement and Plan, the following terms are defined as follows:

Aiding Agency: A Participating Agency furnishing police equipment and manpower to a Stricken Agency.

Amended Mutual Aid Agreement and Plan: An amended Mutual Aid Agreement Plan which shall go into effect and supersede the Original Mutual Aid Agreement and Plan pursuant to the procedures set forth in Section 5 of this Amended Mutual Aid Agreement and Plan.

Amended NIPAS Bylaws: Amended NIPAS Bylaws, which shall go into effect and supersede the NIPAS Bylaws upon their adoption, pursuant to Article XV,

Section 1 of the NIPAS Bylaws, by a majority of the Original Participating Agencies present at the special meeting of Original Participating Agencies called, pursuant to Article XI, Section 4 of the NIPAS Bylaws, at least 60 days after the last of the following two events to occur: (i) the passage and approval of an ordinance or resolution approving participation in NIPAS and the Amended Mutual Aid Agreement and Plan, in the manner provided by law, by the corporate authorities of at least three-fourths of the Participating Agencies; and (ii) the execution of this Amended Mutual Aid Agreement and Plan by the heads of the corporate authorities and the commanding officers of at least three-fourths of the Original Participating Agencies.

Emergency Situation: A situation occurring within a Stricken Jurisdiction that requires the Stricken Agency to perform Law Enforcement Services that would exceed the stand-alone physical and organizational capabilities of the Stricken Agency.

Law Enforcement Services: The serving and protecting of the lives, persons, and property of all citizens within a Primary Law Enforcement Jurisdiction, including, without limitation, the investigation of all crimes occurring or alleged or suspected to have occurred within its Primary Law Enforcement Jurisdiction.

Mutual Aid: Response and assistance by the Aiding Agencies in the event of an Emergency Situation.

Mutual Aid Agreement and Plan: A definite and pre-arranged written agreement and plan whereby the provision of Mutual Aid is agreed upon in accordance with the Police Alarm Assignments as developed by the commanding officers of the Participating Agencies.

NIPAS Bylaws: Those bylaws establishing the NIPAS Board, as required pursuant to Section 3.G of the Original Mutual Aid Agreement and Plan, and the rules by which the NIPAS Board shall operate adopted by the Participating Agencies on March 23, 1988, and subsequently amended by the Participating Agencies on March 21, 1991, April 17, 1992, May 11, 1994, May 20, 1998, and May 20, 2009.

NIPAS Board: The Board of Officers of NIPAS, the governing board of NIPAS, established pursuant to Section 3.G of the Original Mutual Aid Agreement and Plan.

Northern Illinois Police Alarm System (NIPAS): An organization of Northern Illinois law enforcement agencies participating in the Original Mutual Aid Agreement and Plan and this Amended Mutual Aid Agreement and Plan.

Original Mutual Aid Agreement and Plan: That Mutual Aid Agreement and Plan pursuant to which NIPAS and the Participating Agencies operate and are governed, which shall be in effect until the Amended Mutual Aid Agreement and Plan goes into effect and supersedes the Original Mutual Aid Agreement and Plan pursuant to the procedures set forth in Section 5 of this Amended Mutual Aid Agreement and Plan.

Original Participating Agencies: Those Participating Agencies whose corporate authorities had approved participation in NIPAS and whose head of corporate authorities and commanding officers had executed the Original Mutual Aid Agreement and Plan prior to May 1, 2018.

Participating Agency: A law enforcement agency dedicated to performing Law Enforcement Services for its Primary Law Enforcement Jurisdiction that commits itself to participate in NIPAS pursuant to the terms of this Amended Mutual Aid Agreement and Plan.

Police Alarm Assignments: A pre-determined listing of manpower and equipment that will respond to aid a Stricken Agency.

Primary Law Enforcement Jurisdiction: A geographically, politically, or contractually defined area for which a Participating Agency is primarily responsible for performing Law Enforcement Services.

Specialized Teams: A subsidiary team of NIPAS established by the NIPAS Board, consisting of Participating Agencies electing to participate pursuant to a separate agreement, and dedicated to performing a specialized set of Law Enforcement Services for the sole benefit of the Participating Agencies electing to participate in the Specialized Team and not for the benefit of all of NIPAS or all of the Participating Agencies.

Stricken Agency: The Participating Agency that is primarily responsible for performing Law Enforcement Services for a Stricken Jurisdiction.

Stricken Jurisdiction: The Primary Law Enforcement Jurisdiction in which an Emergency Situation occurs that is of such magnitude that it cannot be adequately managed or responded to by the Participating Agency primarily responsible for performing the Law Enforcement Services for that Primary Law Enforcement Jurisdiction.

Section 3

Amended Mutual Aid Agreement and Plan

The corporate authorities of each Participating Agency are authorized on behalf of that Participating Agency

to enter into and subsequently alter and amend, on the advice of the commanding officer of the Participating Agency, this Amended Mutual Aid Agreement and Plan as follows:

- A. Whenever an Emergency Situation is of such magnitude and consequence that it is deemed advisable by the senior officer present of the Stricken Agency, or his or her designee, to request Mutual Aid from the Aiding Agencies, the senior officer present of the Stricken Agency, or his or her designee, may do so in accordance with the following:
 1. Immediately determine what resources are required according to the Police Alarm Assignments.
 2. Immediately determine if the required equipment and personnel can be committed in response to the request from the Stricken Agency.
 3. Dispatch immediately the personnel and equipment required to the Stricken Agency in accordance with the Police Alarm Assignments.
- B. The rendering of Mutual Aid under the terms of this Amended Mutual Aid Agreement and Plan shall not be mandatory in accordance with the Police Alarm Assignments if local conditions prohibit response. In that event it is the responsibility of the Aiding Agency to immediately notify the Stricken Agency of the circumstances that prevent the provision of Mutual Aid in response to the Emergency Situation.
- C. The senior officer present of the Stricken Agency, or his or her designee, shall assume full responsibility and command for operations at the scene. The senior officer present of the Stricken Agency, or his or her designee, will assign personnel and equipment, of the Aiding Agencies, to positions when and where he or she deems necessary.
- D. Requests for Mutual Aid under this Amended Mutual Aid Agreement and Plan will be initiated only in the event of an Emergency Situation in which the demands for Law Enforcement Services on the Stricken Agency exceed the stand-alone physical and organizational capabilities of the Stricken Agency. Aiding Agencies will be released and returned to duty in their own Primary Law Enforcement Jurisdiction as soon as the Emergency Situation is resolved to the point which permits the Stricken Agency to satisfactorily handle it with its own resources or, as pursuant to subsection B above, when an Aiding Agency so decides.
- E. All Law Enforcement Services performed under this Amended Mutual Aid Agreement and Plan

shall be rendered without reimbursement of any party from the other(s). Requests for indemnification for unusual or burdensome costs incurred in the performance of Mutual Aid may be submitted by the Aiding Agency to the Stricken Agency. Indemnification of such costs shall be at the discretion of the corporate authorities of the Stricken Agency.

F. Each Participating Agency assumes the responsibility for members of its police force acting pursuant to this Amended Mutual Aid Agreement and Plan, both as to indemnification of said members of the Participating Agency's police force as provided for by 65 ILCS 5/1-4-6 in the case of municipal Participating Agencies or 55 ILCS 5/5-1002 in the case of county Participating Agencies, or any other Statute of the State of Illinois or law or bylaw of the Participating Agencies, as the case may be, and as to personal benefits to said members of the Participating Agency's police force, all to the same extent as they are protected, insured, indemnified and otherwise provided for by the Statutes of the State of Illinois or the laws or bylaws of the Participating Agencies when those members of the Primary Agency's police force are acting solely within the Participating Agency's Primary Law Enforcement Jurisdiction.

G. Defense and Indemnification of NIPAS.

1. Defense. In the event that NIPAS is named as a party to a lawsuit, claim or action as a separate party, either individually or in addition to other Participating Agencies, the Stricken Agency shall be responsible, at its sole cost, for the defense of NIPAS in such lawsuit, claim or action.
2. Indemnification. To the extent permitted by law, the indemnification of NIPAS from and against any liability, damage, cost, including plaintiff's attorney's fees, or expense assessed against NIPAS shall be shared equally between each Participating Agency named as a party to the lawsuit, claim or action.

H. Insurance Requirements. Each Participating Agency under the terms of this Amended Mutual Aid Agreement and Plan shall procure and maintain, at its sole and exclusive expense, insurance coverage which covers itself, its personnel and equipment and liability for its participation in providing Mutual Aid pursuant to this Amended Mutual Aid Agreement and Plan as follows:

1. Commercial General Liability (Including contractual liability coverage): \$1,000,000 combined single limit per occurrence for bodily injury, and property damage and \$1,000,000 per occurrence for personal injury. The general aggregate shall be twice the required occurrence limit. Minimum General Aggregate

shall be no less than \$2,000,000 or a project/contract specific aggregate of \$1,000,000.

2. Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
3. Workers' Compensation and Employers' Liability: Workers' Compensation coverage with statutory limits and Employers' Liability limits of \$500,000 per accident.
4. Each Agency shall bear the responsibility for its own insurance even in the event of inadequate, nonexistent or exhausted coverage.
 - I. The commanding officers of the Participating Agencies shall maintain a governing board, the NIPAS Board, and establish an operational plan for giving and receiving Mutual Aid under this Amended Mutual Aid Agreement and Plan. Said plan shall be reviewed, updated and tested at regular intervals.
 - J. Each Participating Agency agrees to pay dues or fees, as determined by the NIPAS Board in its sole and absolute discretion, in exchange for the Participating Agency's participation in NIPAS. Payments of such dues or fees, if any, are due at the commencement of participation in NIPAS and thereafter upon request from the NIPAS Board.
 - K. The NIPAS Board, from time to time as it sees fit, may establish Specialized Teams within NIPAS dedicated to performing specialized sets of Law Enforcement Services for the sole benefit of those Participating Agencies who elect to participate in each Specialized Team and may set forth the scope of services or mission, participation criteria, rules and regulations, and additional fees or dues for each Specialized Team at its discretion (collectively, "**Additional Requirements**"). Participating Agencies may elect to participate in these Specialized Teams in accordance with the Additional Requirements for each Specialized Team, as set forth by the NIPAS Board. The specialized benefits and additional Mutual Aid offered by each Specialized Team shall be available only to those Participating Agencies which have elected to: (i) participate in that particular Specialized Team; and (ii) comply with the Additional Requirements of that particular Specialized Team, as set forth by the NIPAS Board. Approval and Execution of this Amended Mutual Aid Agreement and Plan by the undersigned law enforcement agency only grant the undersigned law enforcement agency participation in NIPAS as a whole and access to the Mutual Aid from other Participating Agencies in the event of an Emergency Situation, as those terms are defined in Section 2 and pursuant to the terms set forth in this Amended Mutual Aid Agreement and Plan, and do not grant or guarantee to the undersigned law enforcement agency

participation in a Specialized Team or access to the specialized benefits and additional Mutual Aid offered by each Specialized Team.

Section 4 Termination

- A. Any Participating Agency may withdraw from participation in NIPAS and this Amended Mutual Aid Agreement and Plan by notifying the NIPAS Board in writing ("**Termination Notice**"), on or before December 31 of any calendar year, whereupon the participation of the withdrawing Participating Agency will terminate effective as of May 1 of the calendar year following the calendar year in which the Termination Notice is received by the NIPAS Board.
 - B. Any participating agency that fails to meet its obligations in accordance with this Amended Mutual Aid Agreement and Plan or with the NIPAS Bylaws may have its participation in NIPAS terminated by a two-thirds vote of the NIPAS Board pursuant to Article III, Section 8 of the Amended NIPAS Bylaws.
 - C. Any Participating Agency found responsible for any behavior detrimental to law enforcement or whose continued participation would be detrimental to NIPAS, may have its participation in NIPAS suspended or terminated by a two-thirds vote of the NIPAS Board pursuant to Article III, Section 9 of the Amended NIPAS Bylaws. Before any Participating Agency may be suspended or terminated from participation in NIPAS, the Participating Agency will be notified and shall have an opportunity to appear before the NIPAS Board.
3. The Approval of participation in NIPAS and this Amended Mutual Aid Agreement and Plan, in accordance with the procedures set forth in Section 5.A.1 of this Amended Mutual Aid Agreement, by the corporate authorities of at least three-fourths of the Original Participating Agencies;
 4. The Execution of this Amended Mutual Aid Agreement and Plan, in accordance with the procedures set forth in Section 5.A.2 of this Amended Mutual Aid Agreement, by the heads of the corporate authorities and the commanding officers of at least three-fourths of the Original Participating Agencies; and
 5. The adoption of the Amended NIPAS Bylaws, pursuant to Article XV, Section 1 of the NIPAS Bylaws, by a majority of the Original Participating Agencies present at the special meeting of the Original Participating Agencies called, pursuant to Article XI, Section 4 of the NIPAS Bylaws, at least 60 days after the last to occur of the two events listed in Section 5.A.3 and Section 5.A.4 of this Amended Mutual Aid Agreement and Plan.

Section 5 Adoption and Effect of Adoption

- A. If the undersigned law enforcement agency is an Original Participating Agency, this Amended Mutual Aid Agreement and Plan shall be in full force and in effect only upon the date of the last of the following events to occur ("**Original Participating Agency Effective Date**"):
 1. The passage and approval of an ordinance or resolution approving participation in NIPAS and this Amended Mutual Aid Agreement and Plan, in the manner provided by law, by the corporate authorities of the undersigned Original Participating Agency ("**Approval**");
 2. The execution of this Amended Mutual Aid Agreement and Plan by the head of the corporate authorities and the commanding officer of the undersigned Original Participating Agency ("**Execution**");

If this Amended Mutual Aid Agreement and Plan is brought into full force and effect pursuant to this Section 5.A of this Amended Mutual Aid Agreement and Plan, then, as of the Original Participating Agency Effective Date: (i) the undersigned Original Participating Agency shall remain a Participating Agency in NIPAS and, if the undersigned Original Participating Agency has elected to participate in a Specialized Team or Specialized Teams, the participation of the undersigned Original Participating Agency in its respective Specialized Team or Specialized Teams shall continue; (ii) the Original Mutual Aid Agreement and Plan shall be terminated; (iii) this Amended Mutual Aid Agreement and Plan and the provisions contained herein shall supersede and control over the Original Mutual Aid Agreement and Plan and any provision contained therein; (iv) the NIPAS Bylaws shall no longer govern NIPAS; and (v) the Amended NIPAS Bylaws and the provisions contained therein shall govern NIPAS and supersede and control over the NIPAS Bylaws and any provision contained therein.

The participation in NIPAS, and in any Specialized Team, of any Original Participating Agency that fails to complete the Approval and Execution of this Amended Mutual Aid Agreement and Plan in accordance with this Section 5.A on or before the day before the Original Participating Agency Effective Date will be terminated as of the day after the Original Participating Agency Effective Date. Any Original Participating Agency who has its participation in NIPAS terminated may seek participation in NIPAS again at any time in accordance with the procedures set forth in Section 5.B of this Amended Mutual Aid Agreement and Plan.

B. If the undersigned law enforcement agency is not an Original Participating Agency, this Amended Mutual Aid Agreement and Plan shall be in full force and in effect with respect to the undersigned law enforcement agency upon the date of the last of the following events to occur ("**New Participating Agency Effective Date**"):

1. The Approval of participation in NIPAS and this Amended Mutual Aid Agreement and Plan, in accordance with the procedures set forth in Section 5.A.1 of this Amended Mutual Aid Agreement, by the corporate authorities of the undersigned law enforcement agency;
2. The Execution of this Amended Mutual Aid Agreement and Plan, in accordance with the procedures set forth in Section 5.A.2 of this Amended Mutual Aid Agreement, by the head of the corporate authorities and the commanding officer of the undersigned law enforcement agency; and
3. The approval by the NIPAS Board of the undersigned law enforcement agency as a Participating Agency in NIPAS pursuant to Article III of the Amended NIPAS Bylaws.

If this Amended Mutual Aid Agreement and Plan is brought into full force and effect pursuant to this Section 5.B of this Amended Mutual Aid Agreement and Plan, then, as of the New Participating Agency Effective Date: (i) this Amended Mutual Aid Agreement and Plan and provisions contained herein and the Amended NIPAS Bylaws and provisions contained therein shall control the undersigned law enforcement agency's participation in NIPAS; and (ii) any previous agreement or bylaws related to NIPAS to which the

undersigned law enforcement agency is a party shall be superseded by this Amended Mutual Aid Agreement and Plan and provisions contained herein and the Amended NIPAS Bylaws and provisions contained therein.

Section 6 General Provisions

- A. Non-Waiver of Immunities. No Participating Agency to this Amended Mutual Aid Agreement and Plan while performing under the terms of this Amended Mutual Aid Agreement and Plan shall be deemed to waive any governmental immunity or defense to which the Participating Agency would otherwise be entitled under statute or common law.
- B. Contractual Obligation. The obligations and responsibilities incurred by a Participating Agency under this Amended Mutual Aid Agreement and Plan shall remain continuing obligations and responsibilities of such party. Nothing contained herein shall be deemed to affect other Mutual Aid agreements that a party may have executed.
- C. Application of Law and Venue. This Amended Mutual Aid Agreement and Plan shall be governed by and construed under the laws of the State of Illinois. The exclusive venue for the enforcement of the provisions of this Amended Mutual Aid Agreement and Plan or the construction or interpretation of this Amended Mutual Aid Agreement and Plan shall be in a state court in the County of Cook, Illinois.

IN WITNESS WHEREOF, this Amended Mutual Aid Agreement has been duly executed by the following parties:

Name of Law Enforcement Agency

(seal)

Head of Corporate Authorities

Commanding Officer of Law Enforcement Agency

ATTEST:

Clerk

Date



LINCOLNWOOD POLICE DEPARTMENT

INTER-OFFICE MEMO

Jason S. Parrott
Chief of Police

To: Timothy Wiberg, Village Manager
From: Jason Parrott, Chief of Police
Date: June 7, 2018
Subject: Resolution for Amended N.I.P.A.S. Agreement

The Village of Lincolnwood has been a member of the Northern Illinois Police Alarm System since 1986. Our participation in NIPAS provides essential mutual aid support to the Village during times when a police emergency exceeds our capability. NIPAS has grown in size since its inception to over one hundred participating agencies and has proven to be an essential asset to the region.

During the NIPAS annual membership meeting on May 10, 2018, the NIPAS Board of Officers provided a report recommending the NIPAS Agreement and the NIPAS Bylaws be updated. The NIPAS Agreement is the foundation document adopted by action of the corporate authorities of each member agency. The NIPAS Bylaws are adopted and modified from time to time by the NIPAS membership at its annual meeting or any special meeting.

The following changes proposed by the NIPAS Board will be enabled by the new NIPAS Amended Agreement:

1. General updates to a document that has not been modified since 1983.
2. Allow for the expansion of NIPAS membership to included non-municipal law enforcement agencies within the NIPAS service area. Such agencies are certified by the State of Illinois and often serve Colleges, Universities and other entities.
3. Simplifies and clarifies procedures for entities wishing to terminate participation in NIPAS.
4. Reduces NIPAS's risk of liability by incorporating "best practice" language designed to aid in defending in case of legal challenges.

The NIPAS Board has asked each participating member to seek approval from its corporate authorities to update the NIPAS Agreement. The approval would take the form of adopting a Resolution on the agenda approving continued participation in NIPAS under the Amended Agreement. Once three-fourths of the NIPAS members have adopted the Amended Agreement, the NIPAS Board will call a special meeting of all participating members. Adequate notice will be provided to any participating member not yet taking action on adopting the Amended Agreement.

It is anticipated NIPAS will adopt the new Amended Agreement and act to adopt the new NIPAS Bylaws at the special meeting to be held later in 2018. Any participating agency that has not adopted the Amended Agreement by the time of the special meeting will cease to be a member of NIPAS.

As the Chief of Police, I recommend that the amended NIPAS agreement be brought before the Village Board for approval. Failure to approve a Resolution adopting the amended NIPAS agreement will cause the Village's membership to become null and void.

Respectfully submitted,

Jason S. Parrott
Chief of Police



VILLAGE OF LINCOLNWOOD
PRESIDENT AND BOARD OF TRUSTEES
REGULAR MEETING-7:30 P.M.
FEBRUARY 5, 1998 - COUNCIL CHAMBERS

AGENDA

- I. Call to Order
- II. Pledge to the Flag
- III. Roll Call
- IV. Approval of Minutes
- V. Warrant Approval
- VI. Village President's Report
 - A. Presentation to John and Dee Barbino regarding Toys for Tots
- VII. Public Testimony
- VIII. Consent Agenda
 - A. Acceptance of Work as being Complete, and Authorize a Final Payment to Kenny Construction Company in the amount of \$130,176.00 for the 1997 Sewer Relining Project.
 - B. Award of Bid, and Authorize Execution of an Agreement for the 1998 Sewer Relining Project. (The Board is being asked to award the bid to Institutorm Midwest, Inc. in the amount of \$151,170.00.)
 - C. Authorize an Extension of the Channel Runne Park Landscaping Maintenance Contract and Execution of an Agreement. (Bertog Landscaping Co. has provided services the last three years and for the same price each of the three years, that being \$16,112.77. When this project was bid, Bertog was substantially below the competitors, and the firm has provided excellent service.)
 - D. A Resolution Indemnifying the Illinois Department of Transportation for any Excavations or Work Undertaken within IDOT rights-of-way. (The attached resolution is a housekeeping item which must be adopted every two years. By adopting the resolution the Village will indemnify IDOT for any work undertaken within IDOT rights-of-way. Also, adopting the resolution avoids the Village having to provide a surety bond to the state.)
- IX. Unfinished Business
 - A. Authorize the execution of an Open Space Lands Acquisition and Development Grant Program Project Agreement with the State of Illinois Department of Natural Resources for Improvements to Proesel Park. (This is phase one of the Proesel Park improvements and this grant will provide reimbursement of 50% of the development costs up to \$200,000.00)
 - B. An Ordinance approving an agreement between the Village of Lincolnwood and the Northern Illinois Police Alarm System (NIPAS). (As a point of information the Village has participated in NIPAS for many years, however, it appears as though execution of intergovernmental agreement was not previously authorized. This item is a housekeeping matter.)
 - C. Authorize Execution of an Agreement with Davis & Associates, Ltd. For preparation of Plans, Specifications, Construction Documents and Construction Observation for Phase one Improvements to Proesel Park. (Davis & Associates prepared the master plan for improvements to Proesel Park. The work covered by the agreement is the construction and refurbishment of Proesel Park, and, is partially funded by the Illinois Department of Natural Resources Grant. The total estimated cost for this engagement is \$37,000.00.

X. New Business

- A. Authorize Staff to Pursue Negotiations with Dominicks, Inc. regarding the Sale or Lease of the Village Parking Lot located at the intersection of Touhy and Keating Avenues. (Dominicks has expressed an interest in either purchasing or leasing the Village owned parking lot as part as their planned improvements to the grocery store located at Cicero and Touhy Avenue.)
- B. An Ordinance Approving an Intergovernmental Agreement between the County of Cook, Illinois, the Sheriff of Cook County, Illinois and the Village of Lincolnwood, Illinois for the Provision of Criminal Apprehension Booking System Equipment and Related Services. (In addition to authorizing or approving the Intergovernmental Agreement, the Board will also be authorizing a payment in the amount of \$20,000 as the Village's portion of cost to participate in this automated booking and fingerprinting system. The Village's cost of \$20,000.00 will come from forfeiture funds. This item was budgeted for the current fiscal year.)

XI. Village Administrator's Report

XII. Board, Commission and Committee Reports

XIII. Village Clerk's Report

XIV. Trustee Reports

XV. Public Forum

XVI. Executive Session

- A. Personnel Matters

XVII. Adjournment

IXB

**VILLAGE OF LINCOLNWOOD
MEMORANDUM**

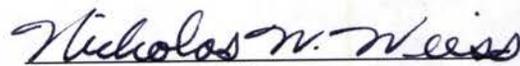
TO: Robert S. Bocwinski, Village Administrator
FROM: Nicholas W. Weiss, Chief of Police
DATE: February 3, 1998
SUBJECT: NIPAS Agreement

I recently received a letter from the Northern Illinois Police Alarm System (NIPAS) that they did not have a copy of our ordinance or resolution approving the intergovernmental agreement between the Village and NIPAS. After doing some research, it looks as if no such ordinance or resolution was ever passed. From the minutes of the Board of Trustees meeting of August 7, 1986 (attached) we found that the Board voted to join NIPAS. The Agreement was subsequently signed, evidently on August 21, 1986. However, no ordinance or resolution authorizing the intergovernmental agreement was ever adopted as required by NIPAS.

NIPAS asked that a copy of the ordinance/resolution be forwarded to its office by January 30, 1998. We have been in contact with them and explained our situation.

I request that this item be placed on the agenda of the February 5, 1998 meeting of the Board of Trustees.

RECOMMENDED MOTION: Move and Second to Adopt an Ordinance Approving an Agreement between the Village of Lincolnwood and NIPAS (Northern Illinois Police Alarm System).


Nicholas W. Weiss
Chief of Police



NORTHERN ILLINOIS POLICE ALARM SYSTEM

P.O. Box 96 • Wheeling, IL 60090-0096 • (847) 459-8531 • Fax (847) 459-0147

BOARD OF OFFICERS

President

Gary Kupsak
Vernon Hills Police

Vice President

Gary O'Rourke
Streamwood Police

Secretary

Robert Boone
Lake Forest Police

Treasurer

David Kelly
Glenview Police

Trustees

George Carpenter
Wilmette Police

Charles D'Urso
Countryside Police

Herbert Livermore
Brookfield Police

Ray Rose
Mundelein Police

Ervin Siemers
Norridge Police

George Wagner
Northfield Police

Past President

Michael Haeger
Wheeling Police

TECHNICAL SUPPORT

System Manager

John Kincaid
Vernon Hills Police

Emergency Services

Team Coordinator

Kevin Tracz
Bannockburn Police

Mobile Field Force

Coordinator

Rick Drehobl
Rosemont Police

Support Services

Coordinator

Bruce Morris
Prospect Heights Police

Communications

Coordinator

Patty Orchell
Northwest Central Dispatch

January 19, 1998

A recent audit of our records indicates we do not have the item(s) checked below relative to your participation as a NIPAS member agency...

Signed NIPAS Agreement

Passage of Ordinance/Resolution

We need to have this missing paperwork forwarded to our office on or before Friday, January 30, 1998. Please photocopy the requested item(s) and mail to:

NIPAS
P.O. Box 96
Wheeling, IL 60090-0096

If you should have any questions, please do not hesitate to contact the NIPAS office at (847) 459-8531.

Thanking you in advance for your prompt attention to this matter.

Sincerely,

NORTHERN ILLINOIS POLICE ALARM SYSTEM

John R. Kincaid
NIPAS System Manager

djb

CALL TO ORDER

President Chulay called the Regular Meeting of the Lincolnwood Board of Trustees to Order at 8:00 P.M. on Thursday, August 7th, 1986 at the Village Hall, 6918 Keeler Avenue, County of Cook, Lincolnwood, Illinois.

PLEDGE TO THE FLAG

The Corporate Authorities and all persons in attendance recited the Pledge of Allegiance to the Flag of our Country.

ROLL CALL

On Roll Call, by Clerk Haring, the following were:

PRESENT: President Chulay, Trustees Couzin, Handelsman, Nitsche, Rossi, Abelson and Litt.

ABSENT: None.

A quorum was present.

ALSO PRESENT: Attorney Susan Kurland, from Village Attorney Ancel's office.

MINUTES

As the Minutes of the last Regular Meeting of the Lincolnwood Board of Trustees, held on July 24th, 1986 had been distributed to all of the Trustees, prior to the August 7th, 1986 meeting and had been examined by all, Trustee Nitsche made a motion to approve said Minutes as presented. Seconded by Trustee Litt. Roll Call Vote resulted as follows:

AYES: Trustees Couzin, Handelsman, Nitsche, Rossi, Abelson and Litt.

NAYS: None.

Motion declared carried and the July 24th, 1986 Minutes were approved as presented.

CORRESPONDENCE

Clerk Haring read a letter from Mary M. McDonald, County Commissioner, commending Mayor Chulay, the Lincolnwood Police Department and the residents of Lincolnwood for the 75th Jubilee Anniversary and their total dedication to making

Lincolnwood one of the finest communities on the North Shore. Trustee Nitsche made a motion to accept this letter for filing. Seconded by Trustee Couzin. On Voice Vote, all Trustees voted AYE.

Motion declared carried.

BOARD, COMMISSION AND COMMITTEE REPORTS

POLICE REPORT

President Chulay called on Trustee Couzin, Chairman of the Police and Fire Commission, who gave the Police Report for the month of July, prepared by Chief Stephen L. Kuhn, as follows: Burglary, down; Theft, over and under \$300.00, down; Bicycle Thefts, up; Auto Thefts, up; Total Index Crime, down; Criminal Arrests, up; Citations Issued, up; Traffic Related Arrests, up over 200%; Personal Injury Accidents, down; Paramedic Runs, up; 20 residents attended C.P.R. classes and 191 residents had blood pressure taken. Trustee Couzin made a motion to accept this Report for filing. Seconded by Trustee Nitsche. On Voice Vote, all Trustees voted AYE.

Motion declared carried and the Police Report for the month of July 1986 was accepted for filing.

FALSE ALARMS

President Chulay discussed the problems involved with false alarms on the Village Alarm System. President Chulay then called on Trustee Couzin, who stated a

August 7, 1986

complete study had been made by Chief Kuhn. Several thousand false alarms occur annually; costing time, money and jeopardizing our offices. A suggested fee for false alarms would be as follows:

- 1 to 3 - no charge
- 4 to 6 - \$25.00 each
- 7 to 9 - \$50.00 each
- 10 and above - \$75.00 each

Trustee Handelsman made a motion to adopt this new false alarm charge and instruct our Village Attorneys to draw up the appropriate Ordinance, covering these fees.

Seconded by Trustee Nitsche. Roll Call Vote resulted as follows:

AYES: Trustees Couzin, Handelsman, Nitsche, Rossi, Abelson and Litt.

NAYS: None.

Motion declared carried.

NORTHERN ILLINOIS POLICE ALARM SYSTEM

Trustee Couzin discussed this system and the advantages. Trustee Handelsman asked Chief Kuhn to explain how this program would operate and benefit Lincolnwood. Chief Kuhn did so very thoroughly. Trustee Abelson asked when we might need this service. Chief Kuhn stated, when we need help it would be available. Trustee Couzin made a motion for the Village to join N.I.P.A.S.

Seconded by Trustee Handelsman. After discussion, Roll Call Vote resulted as follows:

AYES: Trustees Couzin, Handelsman, Nitsche, Rossi, Abelson and Litt.

NAYS: None.

Motion declared carried.

OLD BUSINESS

INSURANCE

President Chulay discussed the problems with our liability insurance. Premiums have become exceedingly high; \$70,000.00 for a \$1,000,000.00 Umbrella Policy. Higher coverage is almost impossible to obtain. Trustee Nitsche made a motion the Village does not take the \$1,000,000.00 Umbrella Insurance for \$70,000.00. Seconded by Trustee Rossi. Under discussion, Trustee Couzin and Trustee Handelsman both suggested we should seek sources for 3 to 5 million, Umbrella Insurance. On the question, Roll Call Vote resulted as follows:

AYES: Trustees Handelsman, Nitsche, Rossi and Litt.

NAYS: Trustees Couzin and Abelson

Motion declared carried by Majority Vote.

Again Trustee Couzin stated he felt other companies should be consulted.

NEW BUSINESS

DEFERRED COMPENSATION PLAN

President Chulay discussed the Deferred Compensation Plan as it would apply to the Village employees. Surrounding communities are offering this to their employees. Trustee Handelsman made a motion to make a Deferred Compensation Plan available to Village employees and instruct the Village Attorneys to check the best companies offering such a program. Seconded by Trustee Couzin. Roll Call Vote resulted as follows:

AYES: Trustees Couzin, Handelsman, Nitsche, Rossi, Abelson and Litt.

NAYS: None.

Motion declared carried.

POLICE CAR BIDS

President Chulay called on Trustee Couzin, who stated he had received a request from Chief Kuhn for the replacement of unmarked Squad Car #217, with no trade-in.

Trustee Couzin made a motion to authorize Chief Kuhn to

August 7, 1986

solicit bids for an unmarked Squad car. Seconded by Trustee Litt. Roll Call Vote resulted as follows:

AYES: Trustees Couzin, Handelsman, Nitsche, Rossi, Abelson and Litt.

NAYS: None.

Motion declared carried.

RESIDENT PARTICIPATION

President Chulay stated in answer to a resident's question at the last meeting: the Village is strictly within State and Village Ordinances, pertaining to the sale of Package Liquors near schools and libraries.

President Chulay stated also that Chief Kuhn had taken a Traffic Useage and Violation survey on Kilbourn Avenue. Traffic proved to be no different than any other residential street.

A resident suggested a "Stop" sign be put on Kilbourn Avenue.

A resident questioned the use of motorcycles with our Police Force. Chief Kuhn stated this would be very beneficial to the Force.

A resident stated he would like any and all information, pertaining to the Bell and Howell transaction. This will be available.

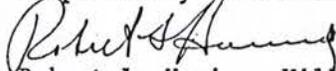
A resident asked about a liquor license for Rockwell (restaurant). No license has been issued.

A resident asked about the Walgreen Liquor License. This was not available when they originally opened. They were told they would be offered such a license if one became available. One became available and they accepted.

ADJOURNMENT

Trustee Couzin made a motion to adjourn. Seconded by Trustee Nitsche. On Voice Vote, all Trustees voted AYE. Motion declared carried and the meeting adjourned at 9:05 P.M. on Thursday, August 7th, 1986.

Respectfully submitted,



Robert L. Haring, Village Clerk

NORTHERN ILLINOIS POLICE ALARM SYSTEM

The undersigned municipalities agree pursuant to Article VII, Section 10 of the Constitution of the State of Illinois, and Chapter 127, Sections 741-748, Chapter 24, Section 1-4-6, Chapter 24, Section 11-1-2.1, and Chapter 85, Article VII, Illinois Revised Statutes, as follows:

Section 1. PURPOSE OF AGREEMENT

This agreement is made in recognition of the fact that natural occurrences, or man-made occurrences, may result in situations which are beyond the ability of the individual community to deal with effectively in terms of manpower and equipment resources on hand at a given time. Each community named (Appendix 1) has and does express its intent to assist its neighbor communities by assigning some of its manpower and equipment resources to an affected community as resources and situations allow. The specific intent of this agreement is to permit the Police Departments of each community to more fully safeguard the lives, persons, and property of all citizens.

Section 2. DEFINITIONS

For the purpose of this agreement, the following terms are defined as follows:

A. "NORTHERN ILLINOIS POLICE ALARM SYSTEM" (NIPAS)

An organization of Northern Illinois Police Departments participating in this mutual aid agreement.

B. "DISASTER"

An emergency situation that threatens or causes loss of life and property and exceeds the physical and organizational capabilities of a unit of local government.

C. "MUNICIPALITY"

A city or village having a recognized Police Department.

D. "MUTUAL AID"

A definite and prearranged written agreement and plan whereby regular response and assistance is provided in the event of alarms from locations in a stricken municipality by the aiding municipalities in accordance with the police alarm assignments as developed by the Police Chiefs of the participating municipalities.

E. "PARTICIPATING MUNICIPALITIES"

A municipality that commits itself to this mutual aid agreement by adopting an ordinance authorizing participation in the program with other participating municipalities for rendering and receiving mutual aid in the event of disaster in accordance with the police alarm assignments.

F. "STRICKEN MUNICIPALITY"

The municipality in which a disaster occurs that is of such magnitude that it cannot be adequately handled by the local Police Department.

G. "AIDING MUNICIPALITY"

A municipality furnishing police equipment and manpower to a stricken municipality.

H. "POLICE ALARM ASSIGNMENTS"

A predetermined listing of manpower and equipment that will respond to aid a stricken municipality.

Section 3. AGREEMENT TO EFFECTUATE THE MUTUAL AID PLAN

The Village President, Mayor, or Board of Trustees of each participating municipality is authorized on behalf of that municipality to enter into and from time to time alter and amend on the advice of the Police Chief and with the consent of the governing body of that municipality, an agreement with other municipalities for mutual aid according to the following:

- A. Whenever a disaster is of such magnitude and consequence that it is deemed advisable by the senior officer present, of the stricken municipality, to request assistance of the aiding municipalities, he is hereby authorized to do so, under the terms of this mutual aid agreement and the senior officer present of the aiding municipalities are authorized to and shall forthwith take the following action:
1. Immediately determine what resources are required according to the mutual aid police alarm assignment.
 2. Immediately determine if the required equipment and personnel can be committed in response to the request from the stricken municipality.
 3. Dispatch immediately the personnel and equipment required to the stricken municipality in accordance with the police alarm assignment.

- B. The rendering of assistance under the terms of this mutual aid agreement shall not be mandatory in accordance with the police alarm assignments if local conditions prohibit response. In that event it is the responsibility of the aiding municipality to immediately notify the stricken municipality of same.
- C. The senior officer present, of the stricken municipality, shall assume full responsibility and command for operations at the scene. He will assign personnel and equipment, of the aiding municipalities, to positions when and where he deems necessary.
- D. It is expected that requests for mutual aid under this agreement will be initiated only when the needs exceed the resources of the stricken municipality. Aiding municipalities will be released and returned to duty in their own community as soon as the situation is restored to the point which permits the stricken municipality to satisfactorily handle it with its own resources or, as per Item B above, when an aiding municipality so desires.
- E. All service performed under this agreement shall be rendered without reimbursement of any party from the other(s). Requests for indemnification for unusual or burdensome costs incurred in the performance of mutual aid may be submitted by the aiding municipality to the stricken municipality. Indemnification of such costs shall be at the discretion of the respective elected municipal Board or Councils.
- F. Each participating municipality assumes the responsibility for members of its police force acting pursuant to this agreement, both as to indemnification of said police officers as provided for by Chapter 24, Section 1-4-6, Illinois Revised Statutes, and as to personal benefits to said police officers, all to the same extent as they are protected, insured, indemnified and otherwise provided for by the Statutes of the State of Illinois and the ordinances of the participating municipalities when acting solely within their own corporate limits.
- G. The Police Chiefs of the participating municipalities shall maintain a governing board and establish an operational plan for giving and receiving aid under this agreement. Said plan shall be reviewed, updated and tested at regular intervals.

Section 4. TERMINATION

Any municipality may withdraw from the Northern Illinois Police Alarm System agreement by notifying the Police Chiefs of the other participating municipalities in writing, whereupon the withdrawing municipality will terminate participation ninety (90) days from the date of written notice.

Section 5. ADOPTION

This mutual aid agreement shall be in full force and in effect with the passage and approval of a companion ordinance by all participating municipalities, in the manner provided by law, and in the signing of this agreement by the Village President, City Mayor or Trustees of a municipality.

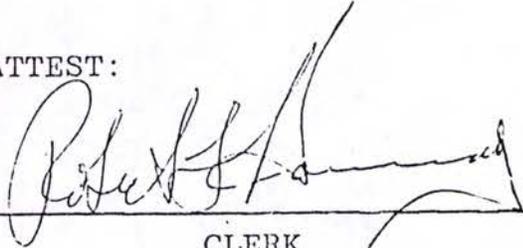
IN WITNESS WHEREOF, this Agreement has been duly executed by the following parties:

VILLAGE OF LINCOLNWOOD
(Name of Municipality)

Frank J. Chulay (President)
(President/Mayor)

Stephen L. Kelen
(Chief of Police)

ATTEST:


CLERK

8-21-86

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 98-2390

AN ORDINANCE APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF
LINCOLNWOOD AND NIPAS (NORTHERN ILLINOIS POLICE ALARM SYSTEM)

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE
VILLAGE OF LINCOLNWOOD
THIS 5th DAY OF February, 1998

Published in pamphlet form by
the authority of the President
and Board of Trustees of the
Village of Lincolnwood, Cook
County, Illinois, this 19th
day of February, 1998.

COPY

ORDINANCE NO. _____

AN ORDINANCE APPROVING AN AGREEMENT BETWEEN THE VILLAGE OF LINCOLNWOOD AND NIPAS (NORTHERN ILLINOIS POLICE ALARM SYSTEM)

WHEREAS, the Village of Lincolnwood ("Village"), is a home rule municipality pursuant to Article VII Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village, as a home rule municipality has the authority to adopt ordinances and to promulgate ordinances, rules and regulations that pertain to its government and affairs; and

WHEREAS, this Ordinance is being adopted pursuant to the Village's home rule authority and pertains to its government and affairs; and

WHEREAS, the Village, pursuant to Article VII Section 10 of the Constitution of the State of Illinois, and Illinois Compiled Statutes 5 ILCS 220/5, has the authority to enter into intergovernmental agreements with other units of local government and governmental agencies; and

WHEREAS, in addition to its home rule authority, the Village is adopting this Ordinance pursuant to the aforementioned constitutional and statutory provisions; and

WHEREAS, the Northern Illinois Police Alarm System ("NIPAS") is a duly constituted governmental agency consisting of more than twenty (20) Illinois suburban communities; and

WHEREAS, NIPAS has established mutual aid procedures to be followed in an emergency situation that threatens or causes loss of life and property and exceeds the physical and organizational capabilities of a single unit of local government; and

WHEREAS, on August 7, 1986, the then Village President and Board of Trustees approved participation by the Village of Lincolnwood in NIPAS; and

WHEREAS, the Village and NIPAS executed an agreement, dated August 21, 1986, (the "Agreement") attached hereto, signed by the Mayor and the Chief of Police and which was attested to by the Village Clerk; and

WHEREAS, it is the intent of the President and Board of Trustees to remain members of NIPAS as they have determined that membership in said organization will continue to benefit the residents of the Village of Lincolnwood; and

WHEREAS, NIPAS requires as a condition of participation in its organization that the Village adopt an ordinance authorizing the intergovernmental Agreement between the Village and NIPAS; and

WHEREAS, NIPAS has notified the Village that it does not have an ordinance on file showing Village approval of the Agreement, and that it must have one by January 30, 1998; and

WHEREAS, after a search of Village records it appears that while the Agreement was entered into on August 21, 1986, no ordinance was prepared or presented to the Board for adoption, nor presented to the Village President for approval at the time of the adoption of the Agreement.

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Lincolnwood, Cook County, Illinois, as follows:

SECTION ONE: That the Preamble to this Ordinance is adopted by reference as if fully set forth herein.

SECTION TWO: The Village President and Board of Trustees hereby ratify the Village's past participation in NIPAS and any acts resulting therefrom, reaffirm the NIPAS Agreement, and authorize the Village's continued participation in NIPAS.

SECTION THREE: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION FOUR: If any provision of this Ordinance is held invalid by a court of competent jurisdiction, such provision shall be stricken and shall not affect any other provision of this Ordinance.

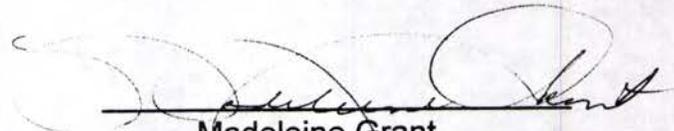
SECTION FIVE: That this Ordinance shall be in full force and effect after its passage, approval, and publication in pamphlet form as provided by law.

AYES: *Trustees May, Kadota, Leptakes, Abelson, Elster & Jussy.*

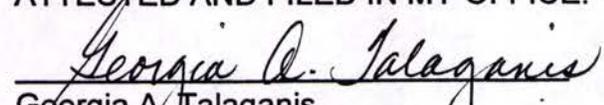
NAYS: *None*

ABSENT: *None*

PASSED this *5th* day of *February*, 1998.



Madeleine Grant
Village President

ATTESTED AND FILED IN MY OFFICE:


Georgia A. Talaganis
Village Clerk

Request For Board Action

REFERRED TO BOARD: June 19, 2018

AGENDA ITEM NO: 6

ORIGINATING DEPARTMENT: Parks and Recreation

SUBJECT: Consideration of a Recommendation by the Parks and Recreation Board to Name the Basketball Courts in Proesel Park after WNBA Basketball Player, Jewell Loyd

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

In September of 2017, the Village received a request to rename Drake Park after WNBA basketball player, Jewell Loyd. The request was submitted by Jarryd Loyd, the brother of Jewell Loyd, in an effort to recognize the impact that Jewell has had in Lincolnwood as a positive role model and representative of the community. The Loyd family has lived in Lincolnwood for over 20 years, and Jewell grew up playing basketball at Drake Park, and has since achieved prominence of the highest level in professional sports.

The Village has a policy governing the naming of park land, buildings, facilities and park amenities. The original policy was developed in 1994 and modified in 1999, 2013 and again in 2016. The policy states that park land cannot be named after individuals, except in the case of historical figures such as Presidents.

When the naming request was initially presented to the Parks and Recreation Board at the October 10, 2017 Board meeting, it was determined that based on the Village naming policy standards, Drake Park could not be renamed after Jewell Loyd. However, as the discussion continued, the idea of naming the basketball court at Drake Park after Jewell Loyd was discussed as an alternative option because the Village naming policy does define criteria for naming park amenities after individuals.

Following the October 10, 2017 meeting, the idea of naming the basketball courts at Drake Park was presented to the Loyd family and this was an agreeable option.

At the November 14, 2017 Parks and Recreation Board meeting, the details of the naming discussion continued and the option of naming the basketball courts in Proesel Park entered the discussion. Proesel Park is considered to be the crown jewel park in the Lincolnwood Parks and Recreation's park system and the Parks and Recreation Board thought this would be a more significant recognition/honor for Jewell.

At the January 9, 2018 Parks and Recreation Board meeting, the Loyd family and Jewell were present to speak to the Parks and Recreation Board about the request to recognize and honor Jewell through a naming project. At the conclusion of the family's comments, the Parks and Recreation Board discussed and presented the option of naming the courts in Drake or Proesel Park after Jewell. At the conclusion of the discussion, the family and Jewell chose the Proesel Park basketball courts for the naming project.

Following the January 9, 2018 Parks and Recreation Board meeting, the Director of Parks and Recreation met with the family to discuss the details of the naming project and the way in which Jewell would be honored. The Loyd family offered to donate funds to cover the cost of the project, which would include: the purchase of two benches

and a bronze plaque engraved with verbiage about Jewell Loyd provided by the family. The benches and the plaque will be installed near the basketball courts in Proesel Park.

Once the installation is complete, a ceremony to recognize the naming of the basketball courts in Proesel Park after Jewell Loyd will be scheduled.

FINANCIAL IMPACT:

The total cost of the project is \$4,000. The Loyd Family has agreed to donate these funds.

DOCUMENTS ATTACHED:

1. Park Land, Building, Facility & Park Amenity Naming Policy
2. Naming Request from the Loyd Family
3. Draft Minutes of the June 12, 2018 Parks and Recreation Board Meeting

RECOMMENDED MOTION:

Move to approve a recommendation by the Parks and Recreation Board to name the basketball courts in Proesel Park after WNBA basketball player, Jewell Loyd.

	<p>Village of Lincolnwood Policy</p> <p>Park Land, Building, Facility and Park Amenity Naming</p>	<p>Effective Date: 1994</p> <p>Revision Dates: 1999, 2012, 2016</p>
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Purpose:

To establish a systematic and consistent approach for the official naming or renaming of park land, buildings, facilities and park amenities.

It is the objective of the Village of Lincolnwood:

1. To ensure that park land, buildings, park amenities and facilities are easily identified and located.
2. To ensure that names of park land, buildings, facilities and amenities will engender a strong public image and have public support.
3. To ensure that the names of park land, buildings, park amenities and facilities will stand the test of time and will be in the best interest of the residents of Lincolnwood.

Definitions:

Park Land: mini parks, neighborhood parks, community parks and bikeways

Buildings: Structures owned and operated by the Village for the purpose of recreation such as the Lincolnwood Community Center

Facilities: Recreation areas that encompass outdoor and indoor space that have a unique identify such as Proesel Park Family Aquatic Center

Park Amenities: Features within park land, buildings of facilities including, but not limited to, athletic fields, skating facilities, disc golf course, rooms, playgrounds, slides,

Types of Naming Rights:

1. Honorary – While only allowed for park amenities and not parks, buildings or facilities, park amenities may be named to honor a resident, person or group who has met the established Criteria set forth in this policy. A lease or memorandum of understanding may be put in place to establish or define the terms of the naming.
2. Philanthropic/Donation – Naming park land, buildings, facilities or park amenities to honor or recognize a significant financial contribution to the Village. This may come in monetary form or a product or equipment donation. Naming may be done to recognize the donor, a group or a third party. All philanthropic/donation naming must be done in conjunction with the Village’s Donation Policy. A lease or memorandum of understanding may be put in place to define the terms of the donation.
3. Sponsorship – Naming park land, buildings, facilities or park amenities may be considered upon the execution of a mutually-beneficial business arrangement with an external entity. Sponsorships are governed by the Advertising and Sponsorship Policy.

Policy:

It is the responsibility of the Park Board to recommend to the Village Board names for park land, buildings, facilities and park amenities, or when appropriate, to change the existing name of park land, buildings, facilities and park amenities of the Village. Naming shall be done only after a discussion has been held on the selection of the name, and an open process allowing for public input is held.

It is the policy of the Village of Lincolnwood to reserve the right to name or rename park land, buildings, facilities and park amenities in a manner that best serves the interest of the community and ensures a worthy and enduring legacy for the Village's parks and recreation system. Naming will be done in a manner that will stand the test of time and will be meaningful for future generations of people residing in Lincolnwood.

- A. Park land, Buildings, Facilities and Park Amenities may be named after streets, neighborhoods, subdivisions, natural assets, topography, purpose of the park land, building, facility or amenity, geographical locations, events, or concepts (e.g. Peace, Unity, Diversity).
- B. Park land, Buildings, and Facilities may not be named after individuals, except in the case of famous historical figures (e.g. former presidents)
- C. Park Amenities may be named after individuals. (See Criteria Below)
- D. The Park Board may solicit public input on park land, building, facility and park amenity names through public meetings or other means.
- E. The Park Board may hold public contests for the naming of park land, buildings, facilities and park amenities. Such contests shall also be subject to the policies outlined above and are advisory, and are not binding.
- F. Renaming of existing park land, buildings, facilities and park amenities is discouraged, except to rename park land, buildings, facilities and park amenities that are named after an individual whose character is or was such that continued use of the individual's name for park land, buildings and facilities is not in the best interest of the Village.
- G. Park land, buildings facilities and park amenities will be named only after discussion by the Park Board and then a waiting period of not less than sixty days. A majority vote is required of the Park Board to name park land, buildings, facilities and park amenities or to change the name of park land, buildings, facilities or park amenities of the Village.
- H. All naming must be consistent with the mission and vision of the Lincolnwood Parks and Recreation Department.
- I. The Park Board reserves the right to reject any and all naming proposals for any reason.

- J. The naming of park land, buildings, facilities and park amenities shall stand on its own merit and will not be precedent setting.

Naming of Park Amenities after Individuals

- A. Park Amenities may be named after individuals, but only if the established criteria have been met.
 - a. The individual must have lived in Lincolnwood for a minimum of 5 years
 - b. The individual has contributed substantial services in the expansion and growth of the Village or were closely associated with a significant community event or brought honor to the Village through meritorious achievement at the national or international level.
 - c. If the individual is living, written consent must be given to allow the naming. If the individual is deceased, permission must be granted in writing by the closest relative.
 - d. The individual must be in support of the Parks and Recreation Department's mission and vision.

On Sep 8, 2017, at 12:19 PM, Jarryd Loyd wrote:

Dear Mayor Bass & Village

Thank you for meeting and going over the goals and objectives for the village in the consideration to re naming Drake Park. This email regards a desire to re-name Drake Park Jewell Loyd Park after a truly outstanding athlete in Lincolnwood sports who has also proven to be an exceptional human being as she continues her journey in the course of her adult life.

Our family has lived in the community for twenty plus years, living at 6706 N Drake. Jewell grew up playing basketball at Drake Park and continued her journey to play at Niles West Highschool becoming an All American, scoring 3,000 points and getting a division 1 scholarship to the University of Notre Dame and later becoming a number 1 draft pick in the WNBA.

At the University of Notre, Dame Jewell reached four final fours and ranked fifth on Notre Dame's career scoring list with 1,909 points. Jewell holds the school record with seven career 30-point games and ranks fifth with 35 career 20-point games.

Jewells extraordinary athletic ability and performance continued as she joined another Chicago native Candace Parker as the second underclassman in league history to be the top drafted in the 2015 WNBA Draft by the Seattle Storm and receiving Rook of the Year Honors.

For all the athletic accolades, it is no mistake that Jewells best achievements have shone forth in the quality of human being she has always been and is becoming. Jewell's focus on community, youth sports, and spokesman for Dyslexia inspires many to achieve their dreams.

Our objectives for the renaming of Drake Park is to align our vision with the parks and rec vision of providing an enjoyable, attractive, safe, park for the residents of Lincolnwood. In this effort, we would like to make an initial donation to the parks and recreation department to help resurface the court of Drake Park as over the years the wear and tear of the court have shown.

Our vision of this renaming is to bring a sense of community of diversity to Lincolnwood because we know that Jewell has impacted not only Lincolnwood residents positively being an African American Female but the nation in extraordinary ways. Jewell has brought honor and dignity to the village, and we are in support of the Parks and Rec's mission and vision.

I would be happy to elaborate, answer questions, produce other sources/references to corroborate and explain my suggestion at the convenience of any who might wish such

Best

Jarryd Loyd



Lincolnwood Parks and Recreation Board Meeting
Lincolnwood Village Hall – Council Chambers
Tuesday, June 12, 2018
DRAFT MINUTES

CALL TO ORDER

The meeting was called to order at 7:03 P.M.

PRESENT AT THE MEETING

Park Board Members: Laura Tomacic, Maria Leberis, Carol Oraha, Art Lovering

Parks and Recreation Department Staff: Laura McCarty, Melissa Rimdzius

Village Board Liaison:

Village Staff:

Audience:

APPROVAL OF MINUTES

On motion Tomacic/Leberis approve the meeting minutes of the April 10, 2018. 4-0. Motion passed.

AUDIENCE PARTICIPATION/LETTERS FROM THE PUBLIC

OLD BUSINESS

A. Consideration of a Request to Name the Basketball Courts in Proesel Park after WNBA Basketball Player, Jewell Loyd

McCarty – Provided background regarding the final details of the naming project

• **Naming project will include:**

- The purchase and installation of two benches that would be installed near the basketball courts in Proesel Park
- A bronze plaque placed a plaque near the benches. The plaque will include verbiage provided by the family about Jewell Loyd
- Once the project is complete a ceremony to recognize the naming of the basketball courts will be scheduled

Board Discussion –

- Expressed desire to have this done right as it will be in the park for a long period of time
- Confirmed this will be on the agenda next month
- Discussed an opening ceremony that will accommodate Ms. Loyd’s schedule and the good weather
- Discussed how this is representative of an amenity naming that follows the policy

On motion Lovering/Tomacic approve a Recommendation to Name the Basketball Courts in Proesel Park After Jewell Loyd, WNBA Basketball Player. 4-0, motion passed.

NEW BUSINESS

**A. Discussion Concerning Land East of the Channel at Centennial Park
McCarty –**

- Seek Park Board direction on developing the land east of the channel at Centennial Park
- Land is leased by the Chicago the Park District through MWRD
- Lincolnwood was never contacted when this land was leased, it was done when CPD took over Thillens Stadium
- CPD says they have plans to develop a park
- Village Attorney suggested that we present a potential plan to develop this land (Touhy to Pratt) as a first step to attempt in relinquishing this land

Board Discussion -

Lovering – Confirmed the location and that this is an attempt to reacquire the land

Leberis – Asked how the land relinquishment process works

McCarty – Stated that a lease would need to be established

Board – Discussion regarding who pays a lease on the land and who owns the land (MWRD). No proof of lease, only a staff memo.

McCarty – Stated that there is no proof of a lease, only an internal memo. The Village attorney recommended the Village establish a plan if the Village would like to acquire the land.

Lovering – Commented on the inaccessibility of this piece of land to Lincolnwood Residents

Leberis – Questioned the use of Centennial Park as people seem to ride through the park more often than hang out in it.

Lovering – Commented that the Board previously recognized the limited use of the land due to the narrow width. Commented on the use of the bike path both north and south of Lincolnwood. Stated that he is unsure of how many people will go to the park, except for rentals.

McCarty – Presented a possible plan provided by the engineer, which includes two soccer fields and a small playground.

Lovering – Commented that a walking path could be considered. It wouldn't be utilized much by Lincolnwood Residents, but would keep the land for the Village's use.

McCarty – Listed benefits of the plan

- Additional and dedicated soccer fields that can be offered to the community for rental and generate revenue
- Expand the park system acreage

Lovering – Asked if it was enough space for soccer fields

Rimdzius – Confirmed soccer fields will fit as depicted in the plan, but that there will not be much open space along the sides of each field.

Leberis – Asked about a dog park at the location.

McCarty – Commented that there may be another location within Lincolnwood for a dog park. Spoke more about the Centennial plan as depicted. Stated the cost would be approximately \$700,000 to develop the land per the possible plan.

Lovering – Asked what Chicago's plan is for the land?

McCarty – Stated that the Village does not know and has not seen the plans

Lovering – Commented that residents of Lincolnwood could still use the park if it were developed by Chicago. What is the advantage to having more park acreage?

McCarty – Grant possibilities and NRPA Standards

Lovering – Commented that it would be a nice spot for a fitness course and that he likes the idea of it being developed but not paying much for it due to limited use

Tomacic – Commented that education would be needed as residents may not know that land is Lincolnwood

Oraha - Confirmed

Oraha – Asked if Chicago has a concrete plan.

McCarty – No

Lovering – Commented that he would hate to give away land that could be sometime used by the Village of Lincolnwood

Oraha – Asked about the history of trying to determine the lease and land use.

Tomacic – Commented that \$700,000 is a lot of money

Lovering – Commented that Lincolnwood residents do not typically use that side of the park.

McCarty – Stated that tonight is to start the discussion and does not require a decision

Lovering – Asked if the Village could sell the lease to Chicago Park District and if value could be derived from that.

Oraha – Commented that Chicago Park District doesn't do anything with the land

Lovering – Commented that Chicago Park District wouldn't be able to develop it if we acquired it.

McCarty – Commented that Chicago Park District might possibly develop it in the future.

Lovering – Commented that even if the Village develops the land, the park would be branded as a Chicago Park District park due to the location

McCarty – Asked the Board if the development is not a consideration, would the Board still like the land

Lovering – Commented that he would rather it be developed by Chicago, rather than the Village own it and not do anything with it.

Leberis – Commented that the land would not make the Village much money because it is in an odd spot

Lovering – Commented that he would rather see more spent on the parks near the Valley Line Trail.

Oraha – Commented that it would be nice to keep the land, if the plan did not cost as much as currently presented.

Leberis – Commented that she doesn't think many residents would utilize the park.

McCarty – Commented that another other approach would be to attempt to acquire the land without a plan to develop.

B. Discussion Concerning the No Dogs Allowed in Parks Policy

McCarty –

- Staff is seeking direction on thoughts about updating/amending the Village Ordinance to allow dogs in the parks under specific conditions
- Village Ordinance states that dogs are not allowed in parks, unless it's in connection with an amusement license or if it's at Centennial Park
- Centennial Park and the Recreational Paths are the only locations dogs are currently allowed within the Lincolnwood park system
- Consider amending the Village Ordinance to allow dogs in the parks under specific conditions such as:
 - Specified leash size (i.e. leash must no more than 8 feet long)
 - Dog must be under control of its owner at all times
 - Restricted areas dogs would be not be allowed (i.e. within playgrounds, baseball and soccer fields, tennis courts, shelters, etc.)
 - Any dog in a Village of Lincolnwood park must have a pet license tag issued by the Village of Lincolnwood or another municipality
 - Owners of dogs must pick up and dispose of any waste produced by the dog

Lovering – Commented that only one dog on a leash per person should be allowed in the park, if a change is considered.

Tomacic – Commented that a change in the Ordinance seems like it could open a can of worms. Also commented that some owners don't pick up after their dogs.

Leberis – Commented that a change in the Ordinance would open a can of worms. She is concerned people won't pick up after their dogs in the park.

Lovering – Asked for which park does this matter.

Tomacic – Commented about a non-resident being turned away from Lincolnwood Fest with their dog. Asked how this would affect Lincolnwood Fest.

McCarty – Commented that restrictions for events can be included.

Lovering – Commented that there are people who do not like dogs.

Oraha – Commented that her family takes their dog everywhere, but sees both sides of the issue.

Lovering – Commented that he prefer the Village develop a dog park as a designated place for dogs.

Leberis – Commented that a dog park might be the best solution

McCarty – Asked if the Board wants to consider allowing dogs on paved walkways within the parks?

Lovering – Questioned why someone with a dog would need to cut through the park, perhaps for a baseball game or another activity within the park.

Lovering – Against it

Leberis – Against it

Tomacic – Against it

Oraha – Sees both sides

Lovering – Commented that the Board is not wild about a change in the policy. Commented that there are great options to walk dogs on the trails.

CHAIRPERSON'S REPORT -

None

COMMISSIONER'S REPORTS -

None

Tomacic – Commented that a couple residents asked her why pool wasn't open on Memorial Day since swim team had been swimming there for a week.

Oraha – Commented that residents also asked her that

McCarty – Commented on the beautiful weather over Memorial Day weekend. Stated that Swim Team does not require as many staff as needed to open the pool. Commented that this is something staff has discussed and has considered trying in the future.

Lovering – Commented that it would not be safe as we do not yet have the staff available. They are part time, predominantly students, and still in school. We cannot open if we do not have the safe levels of staffing.

Rimdzius – Commented on staff training timeline and the additional work that takes place at the facility during the swim team stroke clinic.

Lovering – Commented that a resident would like the Village to plow half of the bike path next winter

Rimdzius – Commented that the truck and plow that plows the paths is too wide to allow for only half of the path to be plowed.

DIRECTOR'S REPORT -

As noted in report

Lovering – Asked if a partial-summer pool pass would be offered

Rimdzius – Not at this time

Lovering – Asked about the Memorial Day Parade

McCarty – Commented on the Parade and the event

McCarty – The July Park & Recreation Board meeting will take place in Police/Fire Training room.

Lovering – Commented that he is concerned about the overpass

McCarty – Stated that there is an issue in the IDOT approval of the bridge structure.

Leberis – Asked if there was a concern about collapse.

Lovering – Commented that it was a different type of structure in the recent collapse in another

state

McCarty – Stated that the Village is still planning for the project to be completed for end of summer or early fall opening date

STAFF REPORTS

A. SUPERINTENDENT OF PARKS AND FACILITIES - RIMDZIUS

As noted in report

B. RECREATION SUPERVISOR – ANTOSZ

As noted in report

C. COMMUNITY OUTREACH AND MARKETING COORDINATOR – VERING

As noted in report

ADJOURNMENT

Meeting adjourned at 8:02 P.M.

Park Board Minutes prepared by: Melissa Rimdzius, Superintendent of Parks and Recreation

Park and Recreation Board President:

Signature

Date

Request For Board Action

REFERRED TO BOARD: June 19, 2018

AGENDA ITEM NO: 7

ORIGINATING DEPARTMENT: Community Development

SUBJECT: Consideration of an Ordinance Waving Competitive Bidding and Authorizing an Agreement with Kane, McKenna and Associates, Inc. for the Provision of Consulting Services for the Redesignation of the Lincoln-Touhy Redevelopment Project Area

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

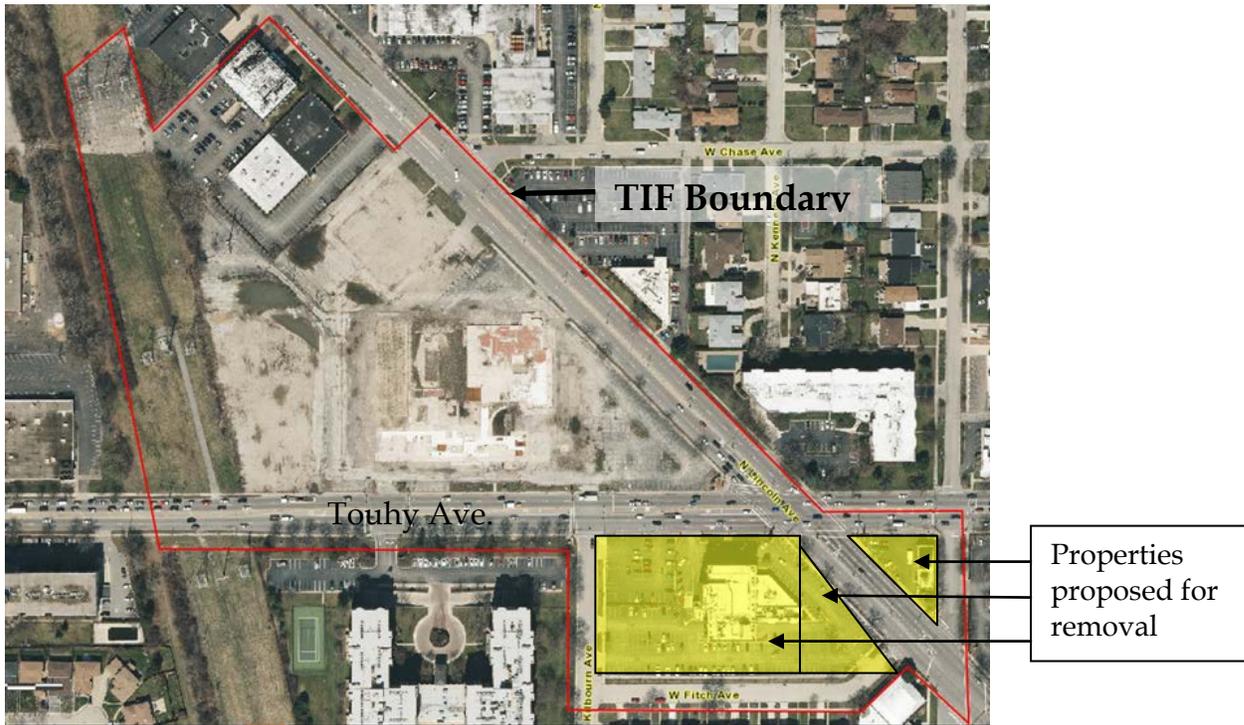
The Village created the Lincoln- Touhy Tax Increment Financing (TIF) District on February 11, 2011. The purpose of the TIF District was to provide the Village with certain powers as well as a financing method that could help carry out redevelopment activities in the designated area. The area included a portion of the Village generally located at the northwest, southwest, and southeast corners of Lincoln and Touhy Avenues. The TIF Boundary was expanded in 2014 to include a parcel of land north and west of the site. A Redevelopment Plan for the TIF was prepared, consistent with state law, which provided the framework for future Village actions, over the next 23 years (the approved time frame of the TIF). Unfortunately, there has been a 45% decline in Equalized Assessed Valuation (EAV) in this TIF, which has been in existence for seven years.

In February, 2017, the Village Board authorized an Agreement with Kane, McKenna and Associates, Inc. (KMA) to prepare an updated Eligibility Study for the Redesignation of the Lincoln-Touhy Redevelopment Area. That work was subsequently undertaken, and a Joint Review Board meeting was convened on May 4, 2017. At that meeting, review of the Eligibility Report was tabled to a continued JRB meeting date of May 16, 2018 in order to provide the Village the opportunity to meet with School District 74 officials who wished to discuss alternatives to the proposed Redesignation. The Village Board decided prior to the May 16, 2018 continued JRB meeting to end the pursuit of a Redesignation at that time, primarily given the uncertainty over the property and who would eventually develop it, as it was in court at that time for a foreclosure action. The Board's determination was that it was not appropriate to re-start the TIF at that time, since there was no developer or plan in place, and, thus, timing again could be an issue.

Since that time, the foreclosure was completed on this property in October, 2018 and Romspen Club Holdings (lender to the former property owner North Capital Group) became owner of the property. As the Mayor and Board are aware, Tucker Development Group of Chicago became the contract purchaser of this property on April 15, 2018 and presented their development credentials to the Village Board at the April 17, 2018 Village Board meeting. At the May 1, 2018 Village Board meeting, the Board approved a Resolution authorizing an Agreement with Romspen Club Holdings, to repeal the Ordinance authorizing the beginning of Eminent Domain proceedings and stay the enforcement of property maintenance violations, with certain stipulations, while Tucker Development is the contract purchaser.

TIF Joint Review Board Recommendation

At their May 24, 2018 annual meeting, the TIF Joint Review Board (JRB) met to discuss annual reports for all three of the Village's TIF Districts. The agenda for that meeting included a discussion regarding a potential Redesignation of the Lincoln-Touhy TIF, so that the JRB could provide the Village Board their recommendation on whether or not to move forward. At that meeting, the JRB also discussed School District 74's previous request, in discussions with Village officials, to amend the boundaries of the TIF to remove the three properties on the south side of Touhy Avenue (see map below and attached draft minutes). There was a consensus of the JRB to support Redesignation of the TIF, with the JRB expressing mixed feelings about a proposed TIF Boundary change.



Agreement Cost Options

The attached Agreement from KMA has two different cost options, depending on the scope of work (retaining existing TIF boundaries vs. amended boundaries). The "Not to Exceed" cost is \$35,000 to complete the Redesignation work with the existing boundaries and \$32,500 for the amended boundary. Since the initial report is only a small part of the overall work in the Agreement, and it is also the only part of the work that changes based on the boundaries, the savings for eliminating property would be minimal. Also attached is a Draft Timetable, prepared by KMA, detailing the schedule for moving through the Redesignation process, should the Village Board approve of this proposal at Tuesday night's meeting.

Update on TIF Legislation in Springfield

In the spring 2017 Legislative Session, a TIF bill sponsored by then State Representative Nekritz was introduced in the Illinois House and appeared to be gaining some traction. That Bill proposed to prohibit municipalities from designating a new TIF Redevelopment Project for any area within a Redevelopment Project Area that has been dissolved or terminated. This prohibition would have been in place for 15 years after the Redevelopment Project Area was dissolved or terminated. The Bill was referred to the Rules Committee in 2017 and remains there as of the end of the most recent Legislative Session (which ended on May 31, 2018). Given the timeline shown in the attached Draft Timetable, and the fact that the next Legislative Session will not begin until 2019, such legislation, if it does leave committee and is eventually enacted, would not impact the Village's proposed Redesignation.

Requested Action

Staff is requesting that the Board approve resources to initiate an update of the Eligibility Study for the Lincoln-Touhy Redevelopment Project Area from Kane, McKenna and Associates, the Village's TIF Consultant. The Village has worked with KMA on the Eligibility Studies for the three active TIF's and the closed Touhy-Lawndale TIF, as well as utilized their services to assist the Village in processing the necessary paperwork for TIF designation. In addition, the Village contracted with KMA last February to complete the Eligibility Study, which will be partly re-used for this current proposal. As a result, KMA has intimate knowledge not only of the Village's experience with TIF's in general, but this proposed Redesignation in particular. Once KMA confirms that the Lincoln-Touhy Redevelopment Project Area still qualifies for Redesignation as a new Redevelopment Project under the TIF Act, and if the Village subsequently approves the new Redevelopment Project Area, it is the intent of the Village that any eligible cost incurred after the date of the designation of the existing Lincoln-Touhy Redevelopment Project Area be included within the new Redevelopment Project Area. If adopted, this Ordinance will constitute the first step in repealing the existing Lincoln-Touhy TIF District, and establishing a brand new Lincoln-Touhy TIF District.

FINANCIAL IMPACT:

Increase the Fiscal Year 2018-2019 budget by up to \$35,000 (the cost would be reduced with an Amended Boundary, as noted in this memo).

DOCUMENTS ATTACHED:

1. May 24, 2018 Annual TIF JRB Minutes (Draft)
2. Proposed Ordinance
3. Proposal from Consultant
4. Proposed Draft Timetable
5. PowerPoint Presentation

RECOMMENDED MOTION:

Move to approve an Ordinance Waving Competitive Bidding and Authorizing an Agreement with Kane, McKenna and Associates, Inc. for the Provision of Consulting Services for the Redesignation of the Lincoln-Touhy Redevelopment Project Area.



DRAFT MEETING MINUTES
OF THE
TIF JOINT REVIEW BOARD
ANNUAL MEETING
May 24, 2018

LINCOLNWOOD VILLAGE HALL
COUNCIL CHAMBERS
6900 NORTH LINCOLN AVENUE
LINCOLNWOOD, ILLINOIS 60712

MEMBERS PRESENT:

Chairperson Su Reynders (Bochenski), Lincolnwood Library District Representative
Peter Dyer, Village Representative
Mohammed Elahi, Cook County representative
Don Gelfund, Niles Township Representative
Sheila Johnson, School District #219 Representative
Kim Nasshan, School District #74 Representative

MEMBERS ABSENT:

Oakton Community College Representative
Jim Kucienski, Public Representative

STAFF PRESENT:

Tim Wiberg, Village Manager
Hart Passman, Village Attorney
Steve McNellis, Community Development Director
Robert Merkel, Finance Director
Andrew Letson, Public Works Director
Ashley Engelmann, Assistant Village Manager
Charles Meyer, Assistant to the Village Manager
Heather McFarland, Management Analyst

OTHERS PRESENT

Barry Bass, Lincolnwood Village President
Georjean Nickell, Lincolnwood Village Trustee
Jesal Patel, Lincolnwood Village Trustee
Scott Anderson, School District #74 Board President
John Vranas, School District #74 Board Member
Robert Ciserella, School District #74 Representative
Kendra L. Beard, Lincolnwood Library District Representative

I. Call to Order

Attorney Passman called the meeting to order at 10:04 a.m., in light of the vacancy of the Chairperson position. It was noted that six of the seven taxing districts having a seat on the Board were present.

II. Selection of Chair

Attorney Passman noted that the former JRB Chairman, who had also served as the Village Representative, is no longer a member of this Joint Review Board, as a new Village representative has been appointed by the Village. As such, the JRB will need to elect a new Chairman. Attorney Passman announced the floor was open for nominations. Board Member Gelfund nominated Board Member Su Reynders of the Lincolnwood Library District to be Chairperson. Hearing no other nominations, Attorney Passman asked for a motion to approve Su Reynders as Chairperson of the JRB.

Motion to approve Su Reynders as Chairperson of the Joint Review Board was made by Board Member Gelfund and seconded by Board Member Elahi.

Aye: Dyer, Elahi, Gelfund, Johnson, Nasshan, Reynders

Nay: None

Abstention: None

Motion Approved: 6-0

III. Approval of JRB Minutes

Motion to approve the August 18, 2017 Annual Joint Review Board Meeting Minutes was made by Board Member Gelfund and seconded by Board Member Dyer.

Aye: Dyer, Elahi, Gelfund, Johnson, Nasshan, Reynders

Nay: None

Abstention: None

Motion Approved: 6-0

IV. Summary of Projects and Activities in TIF Districts &

V. Review of FY 2017 TIF Fund Reports

Village Community Development Director McNellis began by stating that this report is for the 2017 Fiscal Year, between May 1, 2016 and April 30, 2017. He noted the 2018 Fiscal Year had just ended on April 30th of this year and that the 2018 report will be completed in the fall for later review by the JRB.

Director McNellis went on to request a slight deviation from the agenda, in that Village staff believes it best to discuss the projects and financial summary for each TIF District separately, rather than first summarizing all the projects, then reviewing the financial summary for each District in the TIF Fund reports. There was no objection to this change in the agenda.

Director McNellis began his presentation by summarizing the location and purpose of each of the three TIF Districts, including: NEID TIF District (begun in 1996), Lincoln-Touhy TIF District (begun in 2011) and Devon-Lincoln TIF District (begun in 2014).

Northeast Industrial (NEID) TIF District

Director McNellis presented the attached Powerpoint presentation, summarizing the NEID TIF District; its purpose, history, boundaries, improvements, and planning/development issues.

Finance Director Merkel provided a financial review of the NEID TIF District, including the beginning balances, funds expended in the last fiscal year, as well as funds anticipated to be expended in the next fiscal year. He noted that the FY 2017 reports were submitted later than is typical, due to the State's own technical glitch. He further noted that the NEID TIF will be extinguished in Fiscal Year 2019-20 (ending on April 30, 2020). Director Merkel also noted that in the 2017 Fiscal Year, the most significant financial transaction in this District was the distribution of \$3.6 Million to all of the Taxing Bodies as part of the reconciliation of the Bike Path (UP Trail) Grant. Finally, Director Merkel noted that the EAV (Equalized Assessed Valuation) for the property in this TIF District had risen from \$37 Million at the beginning of the TIF to \$50 Million last year. Chairperson Reynders inquired as to when these properties would go back on the tax rolls, to which Director Merkel answered that it would be as of April 30, 2020.

Devon-Lincoln TIF District

Director McNellis presented the attached Powerpoint presentation, summarizing the Devon-Lincoln TIF District; its purpose, history, boundaries, improvements, and planning/development issues. Board Member Dyer asked about the reasons behind the IDOT moratorium, area-wide, on crosswalks, to which Director Letson noted that IDOT was reviewing these designs for traffic safety, and that is all we know on this Moratorium at this time.

Finance Director Merkel provided a financial review of the Devon-Lincoln TIF District, including the beginning balances, funds expended in the last fiscal year, as well as funds anticipated to be expended in the next fiscal year. He noted the EAV and stated that through this TIF Reporting Year, there had been no TIF revenue generated in this District. He further noted that the Village had "ported" funds from the NEID TIF to this TIF to pay expenses, given the lack of a positive balance at this newer TIF. Porting funds is possible as the two Districts (NEID and Devon-Lincoln) abut one another. Director Merkel also noted that the streetscape project, as well as part of the Lincoln Avenue medians, have been or will be funded through this TIF. Finally, he noted that the EAV had risen from \$29 Million to \$31 Million.

Lincoln-Touhy TIF District

Director McNellis presented the attached Powerpoint presentation, summarizing the Lincoln-Touhy TIF District; its purpose, history, boundaries, improvements, and planning/development issues.

Finance Director Merkel provided a financial review of the Lincoln-Touhy TIF District, noting that no funds had been expended as the TIF District remains “underwater”, with an EAV of less than \$7 Million now, which is below the Base EAV of \$10,822,000 at the beginning of this TIF. He further noted that there is a negative Fund Balance of \$63,000, which represents the cost of originally enacting the TIF.

Motion to approve the 2017 Fiscal Year TIF Reports, for the three TIF Districts, as presented, was made by Board Member Gelfund and seconded by Board Member Elahi.

Aye: Dyer, Elahi, Gelfund, Johnson, Nasshan, Reynders

Nay: None

Abstention: None

Motion Approved: 6-0

VI. Discussion of Re-designation of Lincoln-Touhy TIF

Director McNellis began by providing background on what had transpired over the past year, beginning with the TIF Redesignation process, which began in the Spring of 2017, and was ended in late May, after the Village Board determined it was not appropriate to essentially re-start the TIF at that time, with no developer or plan, and the property in foreclosure, when the Village could end up in the same scenario as the current TIF District, where time continues to tick away and there is no ability to move forward. He also noted the Foreclosure process ended in October, 2017 and the lender, Romspen Club Holdings, reached a settlement and obtained title to the property.

Director McNellis went on to discuss the Contract Purchasers Romspen had engaged with, leading up to the recent contract to purchase with Tucker Development of Chicago. He noted that Tucker had presented their credentials at the Village’s Committee of the Whole meeting on April 17th where they also expressed their desire to work together, after which the Village approved an Agreement with property owner Romspen Club Holdings, at the May 1st Village Board meeting. That Agreement spelled out that the Village would stay the enforcement of all property maintenance violations and work with Tucker, so long as Tucker met landmark dates throughout the year.

Director McNellis closed his remarks by stating that the JRB was being asked to weigh-in on whether or not to support the proposed Redesignation of the TIF. Further, he noted that Village officials have had discussions with School District 74 about amending the boundaries of the TIF, if Redesignated, to potentially remove the two properties on the south side of Touhy Avenue.

Village Manager Wiberg then went on to explain the steps to be taken, should the Redesignation process move forward. Attorney Passman noted that ultimately, it is the Village Board's decision about whether or not the Redesignation is sought, and what the boundaries of that Redesignation would be. However, the Village is seeking the JRB's feedback on this proposed Redesignation, given their experience and expertise when it comes to the Village's TIF Districts.

Board Member Dyer inquired as to the impact of removing the two areas south of Touhy from the TIF District, to which Manager Wiberg noted it removes potential incentives which could be used in the future for this area if spinoff development were to occur and removes EAV from the entire District. Board Member Dyer noted that he was especially concerned about removing the Nino's Muffler shop property as he feels the property is sub-standard and needs help. Board Member Elahi asked what the Village's consultants thought about the Redesignation, to which Village staff responded that they have only weighed-in on a Redesignation within the original TIF boundaries, which they support. However, they have not been asked to weigh-in on any change to the boundary.

Chairperson Reynders inquired as to why this developer is the right one, when there have been failures in the past. Director McNellis noted that most importantly, the Contract Purchaser, Tucker Development, has much greater experience completing these types of mixed use projects and has the financial wherewithal that past prospective developers have not. Village Manager Wiberg stated that the PUD process will hold their feet to the fire. Board Member Elahi also weighed-in, stating that money managers (in an allusion to ZS Development, the previous contract purchasers) aren't developers. He has had experience with Tucker Development throughout Cook County and stated they are truly developers and are a solid firm. He referenced the work they had completed on the Six Corners development on Milwaukee Avenue in Chicago and stated they have the ability to handle development of this property.

Board Member Gelfund inquired as to whether there were any JRB Board members who didn't want to Redesignate the TIF. No one stated that they did not want to redesignate this TIF. Board Member Gelfund further stated his opinion that removing the Republic Bank property on the south side of Touhy Avenue from the TIF boundary would be counterproductive, and that he felt that a hotel could end up being located there if the site were redeveloped. He also noted he believes the revenue from that property could close up any gaps.

Board Member Dyer wondered why you would want to cut the Republic Bank property out of the TIF. School District #74 Board President Scott Anderson, from the audience, requested the opportunity to address the JRB on this question, to which the JRB agreed. Board President Anderson noted that the Republic Bank site has been in the TIF for eight years and nothing has happened with that property. He stated he was willing to see what is proposed for that property, if someone actually has a plan to redevelop it, but that right now there hasn't been a proposal, so they're not utilizing the TIF benefits. He further noted he is in favor of extending this TIF. Board Member Elahi stated he can appreciate why School District #74 is looking at removal of this property from the TIF, but he feels development on this site will be inevitable once the Purple

Hotel site is redeveloped and therefore the Village may want TIF funds available to help create a desirable development. He went on to note that someone should talk to Tucker Development to ask them if they would entertain the idea of also redeveloping the Republic Bank site as part of their development of the Purple Hotel site. He believed that would have long-term benefits.

Lincolnwood Library Board President Beard stated that if the Village starts over with a TIF Redesignation, it's another 23 years this property is generating less property tax to the Districts. She wondered why the Village would want to add another seven years to the TIF (this is the case as the current TIF has 16 years remaining and a Redesignation would restart the 23-year clock of a TIF). Village Manager Wiberg answered that the Village needs the additional time period to amortize the cost of improvements that would be part of the Purple Hotel site redevelopment, since the Village has already lost seven years off the TIF with no money generated and it remains "underwater" relative to the EAV. This means that approximately \$3.8 million of increment must be generated from the site before there is any revenue available for use as an incentive. Lincolnwood Library Board President Beard asked how long the Village should keep doing the same thing with the same results. She further stated that we should know if Tucker is moving forward by July 1st, and that she has concerns that the TIF is not helping redevelop the properties. Board Member Johnson clarified that the July 1st date was the deadline for Tucker submitting an application (for PUD), to which staff responded that is correct.

Chairperson Reynders stated she felt there was general support for Redesignation, and a frustration voiced about the (lack of) progress (in redevelopment) that has taken place so far. She summed up what she believed to be the overall sentiment on changing the boundaries, which is that there were concerns and mixed opinions raised by Board members about adjusting the boundary. Lincolnwood School District #74 Board Member John Vranas, from the audience, noted he believes it is most important to first analyze which properties need to be in the TIF to move the project forward, rather than just including all of them. He believes an economic analysis will tell you that you don't need all the properties in the current TIF to make the project work. **There was a consensus of the Joint Review Board to support Redesignation of the TIF, with mixed feelings about a proposed TIF Boundary change.**

VII. Other Business

No other business item was raised.

VIII. Public Forum

There was no member of the public indicating a desire to address the Board.

IX. Adjournment

Motion to adjourn the Annual Meeting of the Lincolnwood TIF Joint Review Board was made by Board Member Elahi and seconded by Board Member Nasshan.

By consensus of the Board Members, the meeting was adjourned at 11:11 a.m.

Respectfully submitted,

Steve McNellis
Community Development Director

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-_____

**AN ORDINANCE WAIVING COMPETITIVE BIDDING
AND AUTHORIZING AN AGREEMENT WITH KANE, MCKENNA AND
ASSOCIATES, INC., FOR THE PROVISION OF CONSULTING SERVICES FOR THE
REDESIGNATION OF THE LINCOLN-TOUHY REDEVELOPMENT PROJECT AREA**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2018

Village Clerk

**AN ORDINANCE WAIVING COMPETITIVE BIDDING
AND AUTHORIZING AN AGREEMENT WITH KANE, MCKENNA AND
ASSOCIATES, INC., FOR THE PROVISION OF CONSULTING SERVICES FOR THE
REDESIGNATION OF THE LINCOLN-TOUHY REDEVELOPMENT PROJECT AREA**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the President and Board of Trustees ("*Corporate Authorities*") of the Village of Lincolnwood, Cook County, Illinois ("*Village*"), desire to revitalize and expand its local economy and provide for the development and redevelopment of existing businesses and underutilized properties and blighted areas within the Village, particularly including the area generally including the properties located at the northwest, southwest, and southeast corners of the intersection of Lincoln Avenue and Touhy Avenue in the Village and areas adjacent or related thereto ("*Study Area*"), in order to encourage private investment and enhance the tax base of the Village and other taxing bodies; and

WHEREAS, the Corporate Authorities have determined that in order to encourage private investment and restore and enhance the tax base of the Village and taxing districts having jurisdiction over the Study Area ("*Affected Taxing Districts*"), certain blighting and adverse conditions within the Study Area must be removed, and the Study Area must be developed and redeveloped; and

WHEREAS, the Village desires to create a plan and comprehensive program for developing and redeveloping the Study Area, which may include expenditure of funds including, but not limited to, studies, plans, financial analyses, architectural and engineering design and cost reviews, and legal matters; and

WHEREAS, the Village is authorized under the Tax Increment Allocation Redevelopment Act, 65 ILCS 11-74.4-1 *et seq.* ("*TIF Act*"), and its home rule powers to finance eligible and qualified redevelopment project costs in connection with redevelopment project areas designated in accordance with the conditions and requirements set forth in the TIF Act, and to provide other incentives to private parties in order to stimulate investment and reinvestment in the Study Area; and

WHEREAS, the Village hereby finds and determines that the assistance and financing requested herein will serve public purposes of the Village; and

WHEREAS, pursuant to the TIF Act, to implement tax increment financing, it is necessary for the Village to: (i) approve a redevelopment plan and redevelopment project; (ii) designate a redevelopment project area by finding, *inter alia*, that the area qualifies pursuant to statutory requirements and that the redevelopment project area on the whole has not been subjected to growth and development through private enterprise and would not reasonably be anticipated to be developed without the adoption of a redevelopment plan and project; and (iii) adopt tax increment allocation financing for said redevelopment project area; and

WHEREAS, on February 17, 2011, the Corporate Authorities adopted: (i) Ordinance No. 2011-2930, approving a redevelopment plan and project prepared by Kane, McKenna and Associates, Inc. ("*Lincoln-Touhy Redevelopment Plan and Project*") for the Study Area in the Village ("*Lincoln-Touhy Redevelopment Project Area*"); (ii) Ordinance No. 2011-2931,

designating the Lincoln-Touhy Redevelopment Project Area as a redevelopment project area pursuant to the TIF Act; and (iii) Ordinance No. 2011-2932, adopting tax increment allocation financing for the Lincoln-Touhy Redevelopment Project Area, pursuant to the TIF Act; and

WHEREAS, on June 3, 2014, the Corporate Authorities adopted: (i) Ordinance No. 2014-3099, approving an amended redevelopment plan and project prepared by Kane, McKenna and Associates, Inc. ("**Amended Redevelopment Plan and Project**") to include both the Lincoln-Touhy Redevelopment Project Area and the real property generally located immediately west and north thereof, along the north side of Touhy Avenue and the west side of Lincoln Avenue ("**Adjacent Redevelopment Area**"); (ii) Ordinance No. 2014-3100, amending the Lincoln-Touhy Redevelopment Project Area to include the Adjacent Redevelopment Area, pursuant to the TIF Act; and (iii) Ordinance No. 2014-3101, adopting tax increment allocation financing for the amended Lincoln-Touhy Redevelopment Project Area, pursuant to the TIF Act; and

WHEREAS, since the designation of the Lincoln-Touhy Redevelopment Project Area as a redevelopment project area, such area has not been redeveloped, and the blighting and adverse conditions remain present in such area; and

WHEREAS, on February 7, 2017, the Corporate Authorities adopted Ordinance No. 2017-3247, directing the Village Manager and Village Attorney to take such steps as are necessary and advisable to initiate: (a) an eligibility study to determine whether the Study Area remains a blighted area and may still qualify as a blighted area, pursuant to the provisions of the TIF Act, and to undertake additional research necessary to determine whether there continues to be a lack of growth and development through private enterprise, so that all or a portion of the Study Area may be re-designated as a redevelopment project area pursuant to the TIF Act ("**Eligibility Study**"); (b) the process required by law for the re-designation of the Lincoln-Touhy Redevelopment Project Area (with or without the Adjacent Redevelopment Area) as a new redevelopment project area under the TIF Act; and (c) if the Eligibility Study concludes that the Lincoln-Touhy Redevelopment Project Area (with or without the Adjacent Redevelopment Area) qualifies for re-designation as a new redevelopment project area under the TIF Act, the termination of the existing redevelopment project area; and

WHEREAS, the Village and Kane, McKenna and Associates, Inc. ("**KMA**") entered into an agreement dated February 22, 2017, for the provision by KMA of consulting services necessary for the re-designation of the Lincoln-Touhy Redevelopment Project Area, including, without limitation, the performance of the Eligibility Study (collectively, the "**Services**"); and

WHEREAS, on May 23, 2017, the Corporate Authorities adopted Ordinance No. 2017-3269, suspending activity and cancelling a public hearing concerning the proposed re-designation of the Lincoln-Touhy Redevelopment Project Area; and

WHEREAS, the Corporate Authorities now desire to resume consideration of the re-designation of the Lincoln-Touhy Redevelopment Project Area; and

WHEREAS, in order to re-designate the Lincoln-Touhy Redevelopment Project Area, it is necessary to update the Eligibility Study completed by KMA in 2017; and

WHEREAS, KMA has successfully performed TIF consulting services for the Village in connection with several prior redevelopment projects, including the designation of the Lincoln-

Touhy Redevelopment Project Area in 2011, its amendment in 2014, and the proposed re-designation of the Redevelopment Project Area in 2017; and

WHEREAS, KMA has submitted a proposal to the Village to update the Eligibility Study for the proposed redevelopment of the Redevelopment Project Area, and to provide continued Services for the proposed re-designation of the Lincoln-Touhy Redevelopment Project Area ("**Proposal**"); and

WHEREAS, due to its successful performance of TIF consulting services in connection with past redevelopment projects in the Village, including the Services provided in 2017, KMA has unique knowledge of the existing condition of property within the Village and of the Village's broader land use objectives; and

WHEREAS, the Village President and Board of Trustees have determined that KMA is uniquely qualified to update the Eligibility Study and to provide continued Services in an efficient and cost-effective manner, and that is appropriate and in the best interests of the Village for KMA to update the Eligibility Study and to continue to provide the Services; and

WHEREAS, the Village desires to enter into an agreement with KMA for completion of the updated Eligibility Study and the continued provision of the Services, in accordance with the Proposal ("**Agreement**"); and

WHEREAS, in order to enter into the Agreement, the President and Board of Trustees have determined that it is appropriate to waive competitive bidding for the Agreement and the performance by KMA of the Services, pursuant to Section 8-8-13 of the Municipal Code of Lincolnwood, as amended ("**Village Code**"); and

WHEREAS, the President and Board of Trustees has determined that it will serve and be in the best interests of the Village to enter into the Agreement for the performance of the Eligibility Study in connection with the proposed redevelopment of the Redevelopment Project Area;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the Services and the Agreement are hereby waived in accordance with Section 8-8-13 of the Village Code and the home rule powers of the Village.

SECTION 3. APPROVAL OF AGREEMENT. The President and Board of Trustees hereby approve the Agreement in substantially the form attached to this Ordinance as **Exhibit A**, and in a final form to be approved by the Village Manager and the Village Attorney.

SECTION 4. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by KMA; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 30 days after the effective date of this Ordinance, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 5. REIMBURSEMENT OF EXPENDITURES. The President and Board of Trustees declare that, if KMA determines that the Lincoln-Touhy Redevelopment Project Area (with or without the Adjacent Redevelopment Area) qualifies for re-designation as a new redevelopment project area under the TIF Act, and if the Village subsequently approves the re-designation of the Lincoln-Touhy Redevelopment Project Area (with or without the Adjacent Redevelopment Area) as a new redevelopment project area, it is the intent of the Village that any eligible cost incurred after the date of designation of the existing Lincoln-Touhy Redevelopment Project Area be included within the redevelopment plan and project for any such newly-designated redevelopment project area.

SECTION 6. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 7. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, by a vote of two-thirds of the Board of Trustees, and approval and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ____ day of _____, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of _____, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of _____, 2018

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

#58359046_v1

EXHIBIT A
AGREEMENT



June 7, 2018

Mr. Robert Merkel
Finance Director
Mr. Steve McNellis
Community Development Director
Village of Lincolnwood
6900 North Lincoln Avenue
Lincolnwood, Illinois 60712

**RE: Letter of Agreement – Village of Lincolnwood
Proposed Lincoln TIF District**

Gentlemen:

Kane, McKenna and Associates, Inc. (“KMA”) is prepared to assist the Village of Lincolnwood (the “Village”) regarding professional services associated with the review and analysis of a proposed redevelopment project for property located within the Village and generally located in the area bounded by the northwest intersection of Touhy and Lincoln Avenue (the “Project”).

**SCOPE OF SERVICES – PREPARE TIF DESIGNATION AND RELATED TIF
REVENUE REVIEW**

- (1) Assist the Village in investigating the desirability and feasibility of utilizing Tax Increment Financing ("TIF") or other appropriate economic development incentives for funding certain redevelopment costs related to redevelopment of the Project.
- (2) Prepare preliminary estimates of tax increment revenues and supportable public assistance.
- (3) Review the characteristics of the Project site in order to recommend the specific boundaries for a TIF district or related economic development programs, and to assess the potential qualification factors (strengths and weaknesses) of any identified area under Illinois law.
- (4) Prepare a preliminary designation analysis which assesses the pros and cons of pursuing TIF or other forms of economic incentives.

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At a minimum, the Report will include the following:

- a. Review area for land use and conditions and summarize results.
 - b. Establish preliminary project boundaries.
 - c. Determine area qualifications for a potential TIF District.
 - d. Prepare survey analysis and identify necessary documentation to back up any findings.
- (5) In the event that other local financing programs or economic development tools are complimentary to or alternatives to TIF, KMA would identify programs and a strategy for implementing them and any conditions for their use in connection with the Project.
- (6) For presentation to the Village, prepare the initial tax revenue projections and prepare related financing alternatives. Identify potentially eligible public improvements and other activities as well as potential public financing options.

Under Village direction complete the redevelopment plan and project required by the TIF law. Among other elements the redevelopment plan prepared for the Proposed TIF District will include:

- (7) A statement of redevelopment goals and objectives.
- (8) Examination of TIF qualification factors and presentation of rationale for basis under which the TIF District is to be justified under State law.
- (9) A statement of eligible redevelopment activities the Village may allow under the plan.
- (10) Presentation of estimated costs for the redevelopment projects contemplated for implementation under the plan.

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- (11) A detailed discussion of impediments to the successful redevelopment of the project area and the measures the Village could undertake to eliminate such barriers so to promote economic revitalization of the project area.
- (12) Assist the Village by participating in required public hearings, and Joint Review Board meetings, as well as helping to insure preparation and execution of proper notification as required for all meetings.
- (13) Assist the Village in participating in meetings with all interested and affected parties, including property owners, and overlapping tax jurisdictions. KMA will help the Village to follow the procedures for such gatherings as required by State law.
- (14) Work with the Village's counsel to meet all the requirements of Illinois law so to insure proper establishment of the TIF District.
- (15) Assist Village's counsel in preparation of the appropriate Ordinances required for adoption of the redevelopment plan and project by the Village to legally put in place the TIF District.
- (16) Assist the Village to establish and maintain complete documentation files to assure proper support of eligibility findings in order to support legal standing for establishment of the TIF District.

COMPENSATION FOR SERVICES

The Village shall be billed monthly for services at the following rates per hour:

<u>Personnel</u>	<u>Hourly Rates</u>
President	\$200.00/Hour
Executive Vice President	\$175.00/Hour
Officers	\$150.00/Hour
Associates	\$100.00/Hour
Research	\$ 60.00/Hour
Administrative	\$ 25.00/Hour

Either party may cancel this contract upon three (3) days written notice.



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Mr. Steve McNellis
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KMA would undertake the services described above for a not to exceed fee of \$35,000.00 in the event all of the current TIF property is included within the boundaries. Should the Village decide to only include the former Purple Hotel properties, this not to exceed fee would be \$32,500. This estimate is based on the fact that the bulk of the work is associated with the TIF designation process which is the same regardless of the size of the area.

In the event that the Village would undertake the following tasks, we estimate that the fee could be reduced as follows:

- a) Preparation and compilation of mailing lists related to the residential addresses within 750 feet of the TIF boundaries and all taxpayers of record.
- b) Undertake and prepare all certified mailings.

Tasks c) and d) could result in savings of \$1,500 to \$2,000.

The estimate above would not include preparation of the legal description, cost of mailings and any newspaper publications.



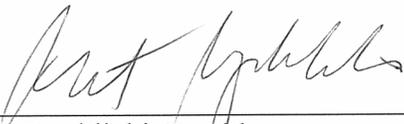
Mr. Robert Merkel
Mr. Steve McNellis
Page Five
June 7, 2018

Please indicate Village's acceptance of this Agreement by executing the original and copy, and by returning the original to us. We look forward to working with you on this project.

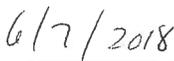
Sincerely,


Robert Rychlicki
President

AGREED TO:



Robert Rychlicki, President
Kane, McKenna and Associates, Inc.



Date

Village of Lincolnwood

Date

**VILLAGE OF LINCOLNWOOD
PROPOSED NORTH LINCOLN TIF DISTRICT
DRAFT TIMETABLE DATED JUNE 12, 2018**

Timing and Status

Week of – (unless noted)

Task

- | | |
|------------------------------|--|
| 1) June 18 | Village staff needs to identify if any Village officials or staff have ownership interests within the TIF boundaries. Procedures relating to any conflicts need to be reviewed. |
| 2) June 25 to July 2 | Village staff and Kane, McKenna prepare the TIF Eligibility Report. Kane, McKenna begins preparation of TIF Plan to be reviewed by Village staff (including determination of preliminary boundaries). |
| 3) July 9 | Draft TIF qualification report prepared by Kane, McKenna. Confirm legal description and TIF map. |
| 4) July 9 | Village sends comments to Kane, McKenna regarding draft TIF Eligibility Report. Kane, McKenna begins preparation of TIF plan. |
| 5) July 9 | TIF legal description and boundary maps confirmed by the County. |
| 6) July 16 to July 23 | Village and Kane, McKenna prepare TIF budget, proposed project EAV estimates, and land uses for the TIF Plan. |
| 7) July 30 | KMA sends Village revised draft TIF Plan and TIF Eligibility Report as needed. |
| 8) August 10
(actual day) | Draft TIF Plan and TIF Eligibility Report must be on file at Village's Clerk's office at least 10 days before the Village Board approval of the TIF Public Hearing ordinance. |
| 9) August 13 | Village Attorney prepares draft ordinance authorizing TIF Public Hearing. |
| 10) August 13 | Kane, McKenna and Village staff identify taxpayers and residential addresses within the TIF and within 750 feet of the proposed boundaries. Kane, McKenna identifies affected taxing districts and compiles contact/address list for the taxing districts. |

* Many tasks show a range of dates, typically for an entire week. Timing will be revised/refined as we select specific dates for key tasks, such as those requiring Village Board action. These key dates will then require adjustment in dates of other tasks, such as those requiring notices.

Timing and Status (Week of unless noted)

Task

- 11) Optional
Village holds preliminary meeting with taxing districts to provide information regarding the proposed TIF District and the Village's plans for the area.
- 12) August 21
(actual date)
Village Board adopts TIF Public Hearing ordinance which authorizes time and place for the public hearing concerning the draft TIF Plan and TIF Eligibility Report. The ordinance also authorizes Village staff to prepare additional notices as required by the TIF Act (see below).
- 13) August 22
(actual date)
Notice of Public Hearing sent by Kane, McKenna to affected taxing districts and IDCEO by certified mail. The notice will also include the time and the place for the first Joint Review Board (JRB) meeting, as well as a draft copy of the TIF Plan and TIF Eligibility Report. The first meeting of the JRB must take place at least 14 days following the notice of public hearing by the Village to the taxing districts (and no more than 28 days following such notice).
- 14) August 27
Notice of availability of interested parties registry is published in a local newspaper and Kane, McKenna prepares notices sent to all residential addresses within 750 feet of the TIF boundaries.
- 15) August 27
Kane, McKenna and Village Attorney prepare three draft TIF ordinances for Village staff review. Village staff prepares materials for JRB review.
- 16) September 5
(actual date)
First meeting of the Joint Review Board. The JRB reviews the planning documents and proposed ordinances regarding the proposed TIF District.
- 17) September 5 to
October 5
The JRB shall make an advisory, **non-binding recommendation** regarding the TIF area within thirty (30) days after the convening of the JRB. The JRB shall base its decision to recommend or not recommend the proposed TIF District on the basis of the proposed TIF District satisfying the statutory eligibility criteria. If the JRB does not recommend TIF District designation, the JRB shall issue a written report describing why the area fails to meet one or more eligibility criteria. The Village then has thirty (30) days to confer and resolve such issues. In the event that such issues are not resolved, the Village may proceed with the adoption of the TIF, but only upon a 3/5s vote of the Village Board. In the event that JRB does not file a report or make a recommendation, it shall be presumed that these taxing districts find the area to satisfy the eligibility criteria, pursuant to the TIF Act. Failure of the JRB to make a recommendation or to submit its report on a timely basis shall not cause a delay in the process of forming the TIF District.

Timing and Status (Week of unless noted)

Task

- 18) September 24 Kane, McKenna updates taxpayer list to include identification of delinquent taxpayers and if taxes are delinquent, taxpayers of record for the last three years.
- 19) September 24 **Village publishes Notice of Public Hearing** in two (2) editions of local newspaper (not more than thirty (30) days nor less than ten (10) days prior to public hearing).
- 20) October 1 **Village and Kane, McKenna send Notices of Public Hearing** to all property taxpayers of record in the proposed TIF District, all residential addresses, and interested parties (not less than ten (10) days before public hearing). Notices include English and Spanish versions. Complete research of delinquent taxpayers and sends notices to taxpayers of record for the previous three years.
- 21) October 16
(actual date) The municipality holds the **public hearing** for the proposed TIF District. Any interested person or affected taxing district may file written objections or be heard orally in this forum. The public hearing may be continued to another date without any further written notices. If any **significant** changes are to be made in the Redevelopment Plan, notices of such changes must be sent to taxing districts and published in a local newspaper at least ten (10) days prior to TIF ordinance adoption.
- 22) October 22 Village Attorney prepares three draft TIF ordinances for Village staff review and comments.
- 23) October 22 Kane, McKenna prepares information to Village Board and provide TIF ordinances to Village Board for review.
- 24) November 6
(actual date) No earlier than 14 days after the public hearing, the Village Board may introduce and **adopt the three ordinances** necessary to adopt the TIF Plan, establish the Redevelopment Project Area and to adopt tax increment financing.
- Immediately after passage of the ordinance designating the boundaries of the TIF District, the Village Clerk must transmit the ordinances to the County Clerk. The County Clerk must determine **the most recently ascertained equalized assessed value** of each parcel of real property in the TIF District, as well as the “total initial equalized assessed value” of the taxable real property within the TIF District and provide a written certificate stating the TIF “base” EAV.

***Redesignation
of
Lincoln-Touhy TIF***

***Agreement with Kane, McKenna &
Associates, Inc. (KMA)***

- ***Agreement to Perform Updated Eligibility Study***
 - ***Waiver of Competitive Bidding***
 - ***Confirmation of TIF Boundary***

Subject Property

Lincoln-Touhy TIF District

Established in 2011, Expanded in 2014



Background

- 45% decline in Equalized Assessed Valuation since TIF began and seven years lost in the ability to amortize any incentive agreement.
- EAV almost \$4 Million below Base EAV, at beginning of TIF (No increment generated into the District until EAV is above the Base EAV).
- Spring, 2017 – VB authorized KMA to conduct Eligibility Study and undertake Redesignation process, if property remains eligible for TIF.
- Process began, but suspended due to uncertainty (Foreclosure, no viable Developer)
- Foreclosure now completed and lender, Romspen Club Holdings, owns the land and has a contract with Tucker Development to buy and develop it.

Agreement with KMA - Options

- Two options, dependent on scope: 1) Retain existing TIF Boundary (Not to Exceed \$35,000), 2) Amend TIF Boundary (Not to Exceed \$32,500)
- Reasons for waiver of Bids: Experience of KMA with the site, base work already completed

Draft Timetable

- Beginning after June 19th Village Board meeting, the process likely takes 4-5 months, ending in early to mid-November.

TIF Legislation Update

- TIF Redesignation Prohibition bill stalled in Committee (will not be addressed until 2019 Session)

Action Requested of the Village Board

Approval of:

Ordinance Waving Competitive Bidding and Authorizing an Agreement with Kane, McKenna and Associates, Inc. for the Provision of Consulting Services for the Redesignation of the Lincoln-Touhy Redevelopment Project Area

Request For Board Action

REFERRED TO BOARD: June 19, 2018

AGENDA ITEM NO: 8

ORIGINATING DEPARTMENT: Community Development

SUBJECT: **Consideration of a Text Amendment to Chapter 14-14-10-M of the Village Code to Permit Extended Hours of Construction in Certain Instances**

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

As part of a Committee of the Whole discussion in late 2017, the Village Board directed staff to prepare draft language related to a Text Amendment for extended hours of construction for projects that meet certain criteria. This matter was brought to the Village Board in light of two requests made in 2017 by property owners seeking permission for extended weekend hours of construction to accommodate work that could not be completed without significant disruptions to weekday commercial operations. In each of those instances, the Village Board granted approval with no discussion.

At the 2017 Committee of the Whole meeting, staff presented the following key questions to the Board:

- Are there certain types of improvements that should qualify for extended hours of construction based on their limited impacts to surrounding properties?
- Are there certain zoning districts in which extended hours of construction should not be permitted based on potential impacts to Lincolnwood residents?
- What types of notification or documentation should be provided by the Petitioner prior to approval of extended hours of construction?
- What criteria should the Petitioner meet prior to approval for extended hours of construction?

Concerns from the Board focused on the potential impacts of extended hours of construction on neighboring properties, especially when the construction activity is located in the proximity of residential areas. Ultimately, staff was directed to draft language for consideration by the Board that would allow for the administrative approval of extended hours of construction when additional impacts to residential properties are minimal or do not exist.

PROPOSED CODE AMENDMENT LANGUAGE:

The following represents staff's recommended revisions to Section 14-14-10-M of the Village Code. (Plain text indicates existing Code language and **bold underlined text** indicates proposed new Code language.)

Chapter 14 (Building Regulations), Section 14-14-10. Site Management Standards

M. Permissible hours of construction. All work undertaken pursuant to a permit may occur only between 7:00 a.m. and 6:00 p.m. Monday through Friday, and between 7:00 a.m. and 12:00 p.m. on Saturday, **as may be extended pursuant to Sections 14-14-10(M)(1) through 14-14-10(M)(3) of this Code.** No work shall be permitted on Sundays or on the following federal holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. However, construction activities performed without compensation by a person upon his or her own place of residence shall be permitted on any day and time; provided, however, that noise emissions associated with such work shall not be plainly audible beyond the boundaries of the property from which it emanates before 7:00 a.m. or after 8:00 p.m. on Mondays through Fridays, or before 8:00 a.m. or after 8:00 p.m. on Saturdays and Sundays. **The permissible hours of construction may be extended in any non-residential zoning district in accordance with the following:**

1. **Procedure for Requesting Special Permission for Extended Hours of Construction. Any property owner or building permit applicant may, as part of the application for a building permit or during the course of construction of work performed pursuant to an active, approved building permit, request extended hours of construction by submitting a letter to the Community Development Department, setting forth: (i) the requested hours of construction, including specific dates, beyond what is already permitted pursuant to Section 14-14-10(M) of this Code; (ii) the nature of the work to be completed outside of regularly permitted hours of construction; (iii) the rationale for why such work cannot be reasonably completed during normally permitted hours of construction; and (iv) the anticipated impacts on neighboring properties or public rights-of-way. The requestor shall provide any additional information requested by the Village to determine the appropriateness of the request.**
2. **Standards for Granting Extended Hours of Construction. The Village Manager shall review and make a determination, in his or her sole discretion, whether to grant or deny a request for extended hours of construction. The decision of the Village Manager shall be final. The Village Manager shall consider the following in determining whether to grant or deny the request:**
 - a) **The general nature of impacts on nearby properties and public rights-of-way, including but not limited to noise, vibration, odor, traffic, and the condition or capacity of public infrastructure;**
 - b) **Any other special events or occurrences that may be impacted depending on the requested dates and times of extended hours of construction;**
 - c) **The legitimate need for the identified work to be completed during extended hours of construction, rather than during hours of construction generally permitted through the Village's Building Permit regulations.**
3. **Standards for Completion of Work During Extended Hours of Construction.**
 - a) **If extended hours of construction are granted, the requestor shall give notice in writing to occupants of each lot located within 150 feet, including streets and alleys, of the property lines of the subject property for which extended hours of construction have been approved. The written notice shall include the approved dates and extended hours of construction, the nature of the work being completed, and the general impacts that may be experienced during**

these hours of construction. Such notice shall be sent via United States mail and shall be delivered not more than 21 days nor less than seven days from the initiation of work in the approved extended hours of construction. A copy of the notice shall be provided to the Community Development Department.

- b) **Only specific work tasks approved by the Village shall be permitted during the extended hours of construction.**

FINANCIAL IMPACT:

None

DOCUMENTS ATTACHED:

1. September 19, 2017 Committee of the Whole Minutes
2. September 19, 2017 Committee of the Whole Meeting Staff Report
3. Relevant Existing Regulations
4. PowerPoint Presentation

RECOMMENDED MOTION:

Move to direct the Village Attorney to prepare an Ordinance for the formal adoption of a Text Amendment.

Five additional case studies were exhibited.

Considerations

- *Should a two-car garage be considered the standard for Lincolnwood/
- *Should the Code provide flexibility in certain areas of the Village or on lots with certain characteristics?
- *What adverse effects might be caused if building coverage allowances are increased?
- *How does building coverage relate to lot coverage, FAR or other regulations?

Approval of Extended Hours of Operation

Current Regulations

- *Construction permitted:
 - Mondays through Fridays, 7AM – 6PM
 - Saturdays, 7AM – Noon
- *Construction NOT permitted:
 - Sundays
 - Six major federal holidays

Current Procedure for Relief

- *Applicant submits a request to the Village
- *Depending on the case, staff identifies relevant conditions
- *Ordinance drafted for Village Board consideration

Over the past six months, two requests have been approved through the Village Board Consent Agenda for extended hours of operation for improvements on private property.

Potential Alternative Process

- *Applicant submits a request to the Village
- *Staff administers any relevant conditions for approval
- *Village Manager considers approval
- *Work is completed and inspected

Two case studies were presented:

Case Study

- *Commercial property adjacent to residential alley
- *Parking lot crack sealing, coating and striping
- *Sought permission for Saturday afternoon/Sunday morning work to maintain business operations

Case Study

- *Staff requested that they notify neighboring properties of request prior to approval

*Village Board granted approval through Consent Agenda

Ordinance included a condition recommended by staff that additional notice was to be provided to neighbors prior to initiation of the work.

Considerations

- *Are there certain types of improvements that should qualify based on minimal potential impacts?
- *Are there certain districts where extended hours of construction should not be permitted?
- *What type of notifications or documentation should a petitioner provide?
- *Are there criteria the proposed work should meet in order to get approval?

Discussion and questions for Mr. Hammel.

Noise consideration needs to be addressed.

Consensus was that all three items to go to Plan Commission.

2. Discussion Concerning Proposed Modifications to the Stormwater Payment-in-Lieu Fee

This item was presented by Mr. Letson using PowerPoint.

Also providing information were Thomas Burke and Jim Amelio of Christopher B. Burke Engineering, Ltd. (CBBEL).

Purpose of Discussion

- *The Village's stormwater detention requirements are stricter than the Metropolitan Water Reclamation District (MWR)
- *The fee in lieu of detention appears to be undervalued compared to the cost of constructing underground detention.
- *Staff is recommending review of the current detention requirements

Detention vs. Retention

What is Detention?

- *Rain that cannot be absorbed into the soil and is collected on site and slowly released into the sewer system
- *Detention does not decrease the overall runoff from a property
- *Detention is typically provided by underground vaults, oversized pipes or above ground basins

What is Retention?

- *Rain that is collected and held permanently on the site by being absorbed into the soil
- *Retention decreases the amount of overall runoff from a property
- *Retention is typically provided by permeable pavement, chambers or pipes under paved surfaces and rain gardens



MEMORANDUM

TO: Timothy Wiberg, Village Manager

FROM: Steve McNellis, Community Development Director
Doug Hammel, Community Development Manager

DATE: September 19, 2017

SUBJECT: Proposed Development-Friendly Zoning and Building Code Text Amendments

This memorandum presents the first in a series of Zoning and Building Code regulations that staff believes warrant discussion and amendment based on input from the Village Board, Plan Commission, and Economic Development Commission. Staff anticipates bringing a new group of potential Code amendments to the Village Board approximately every six weeks. This will allow the opportunity to move these amendments through the Public Hearing process at a reasonable pace, that will not result in an overwhelming number of amendments being heard at one meeting.

The amendments for consideration in this memorandum and in future discussions have arisen primarily because they represent either: 1) repeated routine approvals of specific Variation requests; or 2) provide opportunities to remove development hindrances and be more business-friendly. In general, staff believes the proposed amendments no longer add the same value as they once did and should not require a lengthy review process in public meetings. In some cases, times and values have changed, and, in others, there are Code restrictions in place that protect the overall character of the community, making certain Code requirements unnecessary.

For each issue, the memorandum describes the relevant regulations, the impetus for its review, relevant policy questions that can be discussed as part of the formal amendment and hearing

process, and, where appropriate, potential regulatory solutions to be explored. The Code amendments recommended for consideration and referral include:

- Residential First Floor Height
- Building Coverage for Two-Car Garages
- Authority to Grant Permission for Extended Hours of Construction

Residential First Floor Height

[Redacted for brevity.]

Building Coverage for Two-Car Garages

[Redacted for brevity.]

Authority to Grant Permission for Extended Hours of Construction

Chapter 14, Section 14-14-10 (see Attachment #3) of the Village Code establishes permitted contractor hours for construction in Lincolnwood. Generally, construction is allowed between 7:00 a.m. and 6:00 p.m. Monday through Friday, and between 7:00 a.m. and 12:00 p.m. on Saturday. No work is permitted on Sundays or on six federal holidays. Over the past six months, there have been two requests related to extended hours of construction on private property (the installation of new driving range screening at the Bryn Mawr Country Club and paving work associated with a commercial driveway in the B-1 District intended to minimize disruption to business operations). Such requests currently require the Village Board to adopt an Ordinance waiving enforcement of this section of the Code during specified dates and times. In the case of each of the recent requests, they were approved on the Consent Agenda with no discussion. As an alternative to adoption of an Ordinance, which involves a time delay, staff recommends the Village Board consider granting authority to approve extended hours of construction to the Village Manager.

Relevant policy questions to be explored through the amendment process include the following:

- Are there certain types of improvements that should qualify for extended hours of construction based on their limited impacts to surrounding properties?
- Are there certain zoning districts where extended hours of construction should not be permitted based on potential impacts to Lincolnwood residents?
- What types of notification or documentation should be provided by the Petitioner prior to approval of extended hours of construction?
- What criteria should the Petitioner meet prior to approval for extended hours of construction?

RECOMMENDATION

Staff recommends the Village Board consider referring to the Plan Commission, for a Public Hearing, Text Amendments addressing Residential First Floor Height and Building Coverage for two-car garages. In addition, it is recommended direction be provided to staff to prepare an Ordinance addressing authority to grant Extended Construction Hours.

Documents Attached

1. First Floor Height Regulations
2. Building Coverage Permissibility
3. Permitted Hours of Construction

Attachment #3 – Regulations related to Extended Hours of Construction

Chapter 14, Section 14-14-10. Site management Standards

M. Permissible hours of construction. All work undertaken pursuant to a permit may occur only between 7:00 a.m. and 6:00 p.m. Monday through Friday, and between 7:00 a.m. and 12:00 p.m. on Saturday. No work shall be permitted on Sundays or on the following federal holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, and Christmas Day. However, construction activities performed without compensation by a person upon his or her own place of residence shall be permitted on any day and time; provided, however, that noise emissions associated with such work shall not be plainly audible beyond the boundaries of the property from which it emanates before 7:00 a.m. or after 8:00 p.m. on Mondays through Fridays, or before 8:00 a.m. or after 8:00 p.m. on Saturdays and Sundays.

**Proposed Building Code Text
Amendment regarding Permitted
Hours of Construction**

Background

- Current Regulations:
 - Construction permitted Mondays through Fridays, 7 AM – 6 PM, Saturdays, 7 AM - Noon
 - Construction NOT permitted Sundays and on Six major federal holidays
- In 2017, two requests for extended hours of construction were approved through the Village Board Consent Agenda
- No defined standards or procedures for requesting extended hours of construction

2017 COTW Discussion

- Are there certain types of improvements that should qualify based on minimal potential impacts?
- Are there certain districts where extended hours should not be permitted?
- What types of notifications or documentation should a Petitioner provide?
- Are there criteria the proposed work should meet in order to get approval?

2017 COTW Discussion

- Trustee feedback:
 - Concerns related to impacts on surrounding properties, especially residential properties
 - Directed staff to draft language that allows administrative approval when impacts can be minimized or mitigated

Proposed Text Amendment

- Proposes new additions to Section 14-14-10-M of the Building Regulations
- Applicant must submit a letter to Community Development that describes:
 - The requested special hours of construction, including specific dates
 - The nature of the work to be conducted during that time
 - Rationale for why such work cannot be done within regularly permitted hours
 - Anticipated impacts

Proposed Text Amendment

- Village Manager to make a determination based on:
 - The general nature of anticipated impacts to neighboring properties and/or public right-of-way and infrastructure
 - Any other special events or occurrences in the general vicinity
 - Legitimate need for the extended hours in order for specific work to be conducted
- Properties in residential zoning districts would NOT be eligible for extended hours of construction

Proposed Text Amendment

- If approved:
 - Requestor must give notice via US Mail to properties within 150' between seven and 21 days prior to construction
 - Must provide Community Development with a copy of the notice
 - Community Development would notify Police Department in case complaints are registered or site visits are warranted
 - Only the scope of work specifically approved is permitted during the extended hours of construction

Requested Action

Provide feedback regarding the proposed Text Amendment, and direct the Village Attorney to draft an Ordinance for its formal adoption

Request For Board Action

REFERRED TO BOARD: June 19, 2018

AGENDA ITEM NO: 9

ORIGINATING DEPARTMENT: Public Works

SUBJECT: Consideration of an Ordinance Waiving Competitive Bidding and Authorizing an Agreement with Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois in an amount Not to Exceed \$22,798 for the Design of the Standpipe Repainting Project

SUMMARY AND BACKGROUND OF SUBJECT MATTER:

The Village owns and is responsible for the maintenance of the 1.5 million gallon Standpipe located east of the Public Works Facility on Central Park Avenue. The Standpipe was constructed in 1996 and has not been repainted since it was installed. The Standpipe is a critical component of the Village's water distribution infrastructure as it provides additional storage during high use periods and pressurizes and stabilizes the distribution system. The Village routinely has the Standpipe inspected due to the importance of the structure. In 2017, Midco Marine and Diving Services ("Midco") performed an internal and external inspection of the reservoir. Midco found significant areas of rust throughout the façade and interior, as can be seen in the images below.



Based on the report provided by Midco, staff requested the Village Engineer, Christopher B. Burke Engineering ("CBBEL"), provide a proposal for design services. Due to the location of the standpipe in the Northeast Industrial District, the design and construction costs associated with the exterior of the standpipe are eligible for NEID TIF funds; however, the NEID TIF will expire at the end of Fiscal Year 2019/20. If the Village would like to utilize TIF funding for half of the construction cost, the project must be designed this year, and constructed in Fiscal Year 2019/20.

The purpose of this Request for Board Action is twofold: First, staff is seeking direction on whether to include a Village identifier in the design of the project. At the June 5, 2018 Committee of the

Whole meeting, the Village Board did not reach a consensus, with a split vote of three in favor of an identifier and three against. The Board discussed many of the challenges with including a design such as the presence of the six, three foot wide support columns every 25 feet, making a horizontal design difficult, and the size of lettering needed for a vertical design between support columns. Additionally, the Village Engineer estimates the inclusion of a design will increase the cost of the project by approximately \$75,000.

Second, staff is requesting the Village Board waive the competitive bidding process and award a design services agreement to CBBEL. CBBEL has provided two quotes for consideration in relation to the design of the Standpipe; \$17,566 for design not including a Village identifier, and \$22,798 for design with an identifier. The difference in pricing is due to the inclusion of fees related to the graphic design needed to include an identifier. Staff recommends awarding the contract in the total amount and will work with CBBEL to ensure the design remains within the \$17,566 proposal if the Board elects not to include an identifier. Staff is recommending the competitive bidding process be waived for the following reasons:

- CBBEL is intimately familiar with the Village's water distribution system as they have served as the Village Engineer for four years. CBBEL will have a better understanding of how emptying the Standpipe will impact the Village's system.
- CBBEL provided a cost estimate for construction based on bid tabs received by other communities performing the same type of work. CBBEL's proposal for design with and without an identifier is 1.3% and 1.0%, respectively, of anticipated construction costs.
- Staff compared the design rate to five other communities that have recently had this work performed, with an average design cost of 3.9% of construction costs.

FINANCIAL IMPACT:

Sufficient funds have been budgeted in the FY 2018/19 NEID TIF and Water/Sewer Funds for design of the Standpipe repainting project.

DOCUMENTS ATTACHED:

1. Proposed Ordinance
2. Design Services Proposal with Identifier
3. Design Services Proposal without Identifier
4. June 5, 2018 Committee of the Whole Memorandum
5. PowerPoint Presentation

RECOMMENDED MOTION:

Move to approve an Ordinance waiving competitive bidding and authorizing an agreement with Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois for the design of the Standpipe repainting project.

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018-_____

**AN ORDINANCE WAIVING COMPETITIVE BIDDING AND
AUTHORIZING AN AGREEMENT WITH
CHRISTOPHER B. BURKE ENGINEERING, LTD., OF ROSEMONT, ILLINOIS,
FOR DESIGN ENGINEERING SERVICES FOR THE
STANDPIPE REPAINTING PROJECT**

ADOPTED BY THE
PRESIDENT AND BOARD OF TRUSTEES
OF THE VILLAGE OF LINCOLNWOOD
THIS ____ DAY OF _____, 2018.

Published in pamphlet form
by the authority of the
President and Board of Trustees
of the Village of Lincolnwood,
Cook County, Illinois this
_____ day of _____, 2018

Village Clerk

VILLAGE OF LINCOLNWOOD

ORDINANCE NO. 2018- _____

**AN ORDINANCE WAIVING COMPETITIVE BIDDING AND
AUTHORIZING AN AGREEMENT WITH
CHRISTOPHER B. BURKE ENGINEERING, LTD., OF ROSEMONT, ILLINOIS,
FOR DESIGN ENGINEERING SERVICES FOR THE
STANDPIPE REPAINTING PROJECT**

WHEREAS, the Village of Lincolnwood is a home rule municipal corporation in accordance with Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Village is the record title owner of that certain property commonly known as 7015-17 North Central Park Avenue, which property is improved with a 1.5-million-gallon water standpipe ("*Standpipe*"); and

WHEREAS, the Village has identified the need to repaint the Standpipe as part of its regular maintenance and upkeep ("*Repainting Project*"); and

WHEREAS, the Village now desires to retain a civil engineering consultant to provide design engineering services for the Repainting Project (collectively, the "*Services*"); and

WHEREAS, Christopher B. Burke Engineering, Ltd., of Rosemont, Illinois ("*CBBEL*"), has submitted proposals to the Village to provide the Services;

WHEREAS, CBBEL currently serves as Village Engineer, and, as a result, has unique knowledge of the design and condition of the Village's water distribution system; and

WHEREAS, the Village President and Board of Trustees have determined that CBBEL is uniquely qualified to complete the Services in an efficient and cost-effective manner, and that it is appropriate and in the best interests of the Village for CBBEL to perform the Services; and

WHEREAS, the Village desires to enter into an agreement with CBBEL for the completion of the Services, in an amount not to exceed \$22,798.00 ("*Agreement*"); and

WHEREAS, in order to enter into the Agreement, the President and Board of Trustees have determined that it is appropriate to waive competitive bidding for the Agreement and the completion of the Services by CBBEL, pursuant to Section 8-8-13 of the Municipal Code of Lincolnwood, as amended ("*Village Code*"); and

WHEREAS, the President and Board of Trustees has determined that it will serve and be in the best interests of the Village to enter into the Agreement for the completion of the Services;

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF LINCOLNWOOD, COOK COUNTY, ILLINOIS, as follows:

SECTION 1. RECITALS. The facts and statements contained in the preamble to this Ordinance are found to be true and correct and are hereby adopted as part of this Ordinance.

SECTION 2. WAIVER OF COMPETITIVE BIDDING. The advertising and bidding requirements for the Agreement, and for the completion of the Engineering and Design Services by CBBEL, are hereby waived in accordance with Section 8-8-13 of the Village Code and the home rule powers of the Village.

SECTION 3. APPROVAL OF AGREEMENT. The Agreement by and between the Village and CBBEL is hereby approved in an amount not to exceed \$22,798.00, in substantially the form attached to this Resolution as **Exhibit A**.

SECTION 4. EXECUTION OF AGREEMENT. The Village Manager and the Village Clerk are hereby authorized and directed to execute and attest, on behalf of the Village, the Agreement upon receipt by the Village Clerk of at least one original copy of the Agreement executed by CBBEL; provided, however, that if the executed copy of the Agreement is not received by the Village Clerk within 60 days after the effective date of this Resolution, then this authority to execute and attest will, at the option of the President and Board of Trustees, be null and void.

SECTION 5. SEVERABILITY. If any provision of this Ordinance or part thereof is held invalid by a court of competent jurisdiction, the remaining provisions of this Ordinance are to remain in full force and effect, and are to be interpreted, applied, and enforced so as to achieve, as near as may be, the purpose and intent of this Ordinance to the greatest extent permitted by applicable law.

SECTION 6. EFFECTIVE DATE. This Ordinance will be in full force and effect from and after its passage, by a vote of two-thirds of the Board of Trustees, and approval and publication in the manner provided by law.

[SIGNATURE PAGE FOLLOWS]

PASSED this ____ day of June, 2018.

AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTION: _____

APPROVED by me this ____ day of June, 2018.

Barry I. Bass, President
Village of Lincolnwood, Cook County, Illinois

ATTESTED and FILED in my office this
____ day of June, 2018

Beryl Herman, Village Clerk
Village of Lincolnwood, Cook County, Illinois

EXHIBIT A
AGREEMENT



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

April 20, 2018

REVISED May 9, 2018

Village of Lincolnwood
7001 N. Lawndale
Lincolnwood, IL 60712

Attention: Mr. Andrew Letson
Director of Public Works

Subject: **Proposal for Professional Engineering Services for the Preparation of Contract Documents and Specifications for the Painting of the 1,500,000 Gallon Standpipe**

Dear Mr. Letson:

As requested, Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to provide this proposal for professional engineering services for the Preparation of Contract Documents for the Painting of the 1.5 Million Gallon (MMG) Standpipe. Included below is our Understanding of the Assignment, Scope of Services and Estimate of Fee.

UNDERSTANDING OF THE ASSIGNMENT

For the preparation of bidding documents related to the painting and rehabilitation of the 1 million gallon standpipe, it is our understanding that the Village has a preliminary inspection report and this report and the recommendations provided in this report will be the basis of our document preparation and no further preliminary inspections will be required prior to CBBEL preparing bid documents. It is also our understanding that the Village is anticipating that both the interior and exterior of the tank will be painted in one construction season. In order to facilitate this schedule, CBBEL needs to be given notice to proceed no later than October 1, 2018. This time frame is necessary as the specialized contractors who perform this work usually start filling their schedules and are bidding projects prior to the holidays. It is understood that the 1.5 MMG standpipe currently is not servicing any cellular companies at this facility and coordination with these companies will not be required.

CBBEL has developed the following Scope of Services consistent with the Understanding of the Assignment identified above.

SCOPE OF SERVICES

The Scope of Services was prepared based on our knowledge of the project and the procedures and requirements for similar projects in which CBBEL has undertaken.

Preparation of Contract Documents and Specifications for the Painting of the 1.5 Million Gallon Standpipe

- Task 1: Preparation of Preliminary Design Memo (PDM) and Bid Documents
- Task 2: Coordination Meetings
- Task 3: Village Branding
- Task 4: Bidding Assistance

Task 1 – Preparation of Preliminary Design Memo (PDM) and Bid Documents: Based on the information provided in the inspection report, CBBEL will prepare a Preliminary Design Memorandum (PDM) that outlines the work recommended for improvements to the 1.5 MMG standpipe. We will review the PDM with the Village prior to completing the Bid Documents. This PDM will act as the basis of the Bid Document preparation and establishment of the contract scope of work and Engineer's Opinion of Probable Construction Cost.

Task 2 – Coordination Meetings: CBBEL anticipates 3 meetings with the Village. The first meeting will be on site to review existing conditions with Village staff. The second meeting will be to discuss the information provided in the PDM. The third meeting will be a review meeting to discuss the Bid Documents prior to bidding.

Task 3 – Village Branding: The Village has expressed a desire to include branding on the standpipe. The branding could be the Village logo, name, or other design. CBBEL anticipates providing 3 renderings of alternate logo/name and color designs. This task also includes attendance at two Beautification Committee meetings and one Committee of the Whole meeting.

Task 4 – Bidding Assistance: CBBEL will prepare an Advertisement for Bid on behalf of the Village. CBBEL will notify qualified contractors regarding this project. CBBEL will attend a pre-bid meeting and respond to contractor questions during the bidding process and provide addenda as necessary. CBBEL will assist the Village and attend the bid opening, perform reference checks, provide bid evaluation and tabulation, and provide a letter of recommendation to the Village for the most responsive contractor.

ESTIMATED FEE

Based on the above Scope of Services, our Estimate of Fee of \$22,798.00 is detailed further in the attached CBBEL Work Effort.

We will bill you at the hourly rates specified in our previously accepted Master Agreement. Please note that any requested meetings or additional services are not included in the preceding fee estimate and will be billed at the hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Christopher B. Burke, PhD, PE, D.WRE, Dist.M.ASCE
President

THIS PROPOSAL ACCEPTED FOR THE VILLAGE OF LINCOLNWOOD

BY: _____

TITLE: _____

DATE: _____

[Faint, illegible text]

VILLAGE OF LINCOLNWOOD
 PAINTING OF THE 1,500,000 GALLON STANDPIPE
 WORK EFFORT AND FEE STRUCTURE

EXHIBIT A

Classification	Engineer			Graphic Design	Engineering Technician IV	Total Hours	Total Cost
	VI	IV	III				
Rate (\$/hr)	\$184.00	\$121.00	\$91.00	\$120.00	\$115.00		
Preparation of Contract Documents and Specifications for the Painting of the 1.5 Million Gallon Standpipe							
Task 1 - Preparation of Bidding Documents	1	4	16		90	111	\$ 12,474.00
Task 2 - Coordination Meetings	6	6			6	18	\$ 2,520.00
Task 3 - Village Branding		12		20	12	44	\$ 5,232.00
Task 4 - Bidding Assistance		2	10		8	20	\$ 2,072.00
Subtotals	7	24	26	20	116	193	
Percentage of Hours	3.6%	12.4%	22.4%	10.4%	60.1%	108.9%	
Total Personnel Cost	\$1,288.00	\$2,904.00	\$2,366.00	\$2,400.00	\$13,340.00		Subtotal Cost = \$ 22,298.00
							Direct Costs = \$ 500.00
							Total Cost = \$ 22,798.00





CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

April 23, 2018

Village of Lincolnwood
7001 N. Lawndale
Lincolnwood, IL 60712

Attention: Mr. Andrew Letson
Director of Public Works

Subject: **Proposal for Professional Engineering Services for the Preparation of Contract Documents and Specifications for the Painting of the 1,500,000 Gallon Standpipe**

Dear Mr. Letson:

As requested, Christopher B. Burke Engineering, Ltd. (CBBEL) is pleased to provide this proposal for professional engineering services for the Preparation of Contract Documents for the Painting of the 1.5 Million Gallon (MMG) Standpipe. Included below is our Understanding of the Assignment, Scope of Services and Estimate of Fee.

UNDERSTANDING OF THE ASSIGNMENT

For the preparation of bidding documents related to the painting and rehabilitation of the 1.5 million gallon standpipe, it is our understanding that the Village has a preliminary inspection report and this report and the recommendations provided in this report will be the basis of our document preparation and no further preliminary inspections will be required prior to CBBEL preparing bid documents. It is also our understanding that the Village is anticipating that both the interior and exterior of the tank will be painted in one construction season. In order to facilitate this schedule, CBBEL needs to be given notice to proceed no later than October 1, 2018. This time frame is necessary as the specialized contractors who perform this work usually start filling their schedules and are bidding projects prior to the holidays. It is understood that the 1.5 MMG standpipe currently is not servicing any cellular companies at this facility and coordination with these companies will not be required.

CBBEL has developed the following Scope of Services consistent with the Understanding of the Assignment identified above.

SCOPE OF SERVICES

The Scope of Services was prepared based on our knowledge of the project and the procedures and requirements for similar projects in which CBBEL has undertaken.

Preparation of Contract Documents and Specifications for the Painting of the 1.5 Million Gallon Standpipe

Task 1: Preparation of Preliminary Design Memo (PDM) and Bid Documents

Task 2: Coordination Meetings

Task 3: Bidding Assistance

Task 1 – Preparation of Preliminary Design Memo (PDM) and Bid Documents: Based on the information provided in the inspection report, CBBEL will prepare a Preliminary Design Memorandum (PDM) that outlines the work recommended for improvements to the 1.5 MG standpipe. We will review the PDM with the Village prior to completing the Bid Documents. This PDM will act as the basis of the Bid Document preparation and establishment of the contract scope of work and Engineer's Opinion of Probable Construction Cost.

Task 2 – Coordination Meetings: CBBEL anticipates 3 meetings with the Village. The first meeting will be on site to review existing conditions with Village staff. The second meeting will be to discuss the information provided in the PDM. The third meeting will be a review meeting to discuss the Bid Documents prior to bidding.

Task 3 – Bidding Assistance: CBBEL will prepare an Advertisement for Bid on behalf of the Village. CBBEL will notify qualified contractors regarding this project. CBBEL will attend a pre-bid meeting and respond to contractor questions during the bidding process and provide addenda as necessary. CBBEL will assist the Village and attend the bid opening, perform reference checks, provide bid evaluation and tabulation, and provide a letter of recommendation to the Village for the most responsive contractor.

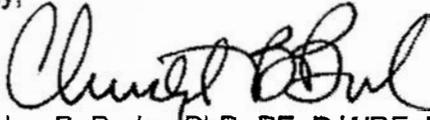
ESTIMATED FEE

Based on the above Scope of Services, our Estimate of Fee of \$17,566.00 is detailed further in the attached CBBEL Work Effort.

We will bill you at the hourly rates specified in our previously accepted Master Agreement. Please note that any requested meetings or additional services are not included in the preceding fee estimate and will be billed at the hourly rates.

Please sign and return one copy of this agreement as an indication of acceptance and notice to proceed. Please feel free to contact us anytime.

Sincerely,



Christopher B. Burke, PhD, PE, D.WRE, Dist.M.ASCE
President

THIS PROPOSAL ACCEPTED FOR THE VILLAGE OF LINCOLNWOOD

BY: _____

TITLE: _____

DATE: _____

VILLAGE OF LINCOLNWOOD
 PAINTING OF THE 1,500,000 GALLON STANDPIPE
 WORK EFFORT AND FEE STRUCTURE

EXHIBIT A

Classification	Engineer			Engineering Technician IV	Total Hours	Total Cost
	VI	IV	I/II			
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Subtotals	7	12	26	104	149	
Percentage of Hours	4.7%	8.1%	17.4%	69.8%	100.0%	
Total Personnel Cost	\$1,288.00	\$1,452.00	\$2,366.00	\$11,960.00		
					Subtotal Cost =	\$ 17,066.00
					Direct Costs =	\$ 500.00
					Total Cost =	\$ 17,566.00





MEMORANDUM

TO: Timothy C. Wiberg, Village Manager

FROM: Nadim Badran, Assistant to the Public Works Director

DATE: June 5, 2018

SUBJECT: Standpipe Painting Design

Background: The Village operates a 1.5 million gallon standpipe located east of the Public Works facility on Central Park Avenue. The Standpipe was built in 1996 and serves as additional storage for treated, potable water, and also pressurizes the distribution system. The Standpipe is 47 feet in diameter and is the tallest structure located within the Village limits, at 125 feet tall. The structure is stabilized by six support columns located every 25 feet around the Standpipe. The Standpipe is currently painted white, which allows it to blend into the background and reduce its visibility.

In 2017, the Village contracted Midco Diving and Marine Services, Inc. to dive the tank and inspect the interior for damage and rust buildup. Midco noted that there were several areas inside the tank where the coating is coming off, causing rust. The exterior of the tank was also inspected and is demonstrating a failure of the coating as shown in the images below.



The standpipe has not been painted since its construction in 1996. The paint used to coat the standpipe is also meant to prevent the steel tank from oxidizing. As the coating has deteriorated over the years, the number and severity of rust spots has increased. The existing rust spots will continue to deteriorate and spread if the interior and exterior are

not recoated, weakening the walls. The standpipe is a critical piece of the Village’s water distribution infrastructure, and must be maintained in order to prevent a failure.

Based on the inspection report, funds have been budgeted in the fiscal year 2018/19 budget for the engineering design work to be completed. Due to the location of the standpipe in the Northeast Industrial District, the engineering and maintenance costs associated with the exterior of the standpipe are eligible for NEID TIF funds. The FY18/19 budget includes a 50/50 split between the NEID TIF and Water/Sewer Fund for design engineering. The overall program cost estimate provided by Christopher B. Burke Engineering is displayed in the table below.

Item	Estimated Cost Without Identifier	Estimated Cost With Identifier
Painting Exterior	\$650,000	\$650,000
Painting Interior	\$750,000	\$750,000
Exterior Containment Curtain	\$100,000	\$100,000
Welding and Repair	\$75,000	\$75,000
Design	\$17,566	
Design with logo or name		\$22,798
Construction Management	\$41,250	\$41,250
Village Name (optional)		\$75,000
Total	\$1,633,816	\$1,714,048

The NEID TIF is set to expire at the end of Fiscal Year 2019/20. If the Village desires to use TIF funding for half of the construction cost, the project must be designed this year, and constructed in Fiscal Year 2019/20. There are a limited number of contractors able to perform this type of work, due to its unique nature. Additionally, the painting process takes a full construction season to complete (approximately eight months). Due to these reasons, a contractor would need to be secured by January of 2019 in order to ensure the project can commence immediately in the beginning of Fiscal Year 2019/20.

Purpose of Discussion: Members of the public and some Trustees have previously expressed an interest in adding a Village identifier to the Standpipe, such as a logo or the Village name. In order to assist and provide clear direction to the Village Engineer in regards to the painting design, staff is requesting the Village Board provide feedback on the concept of adding a Village identifier to the Standpipe.

There are many considerations that require direction in regards to the design of the project. These considerations include, but are not limited to the color of the Standpipe, type of identifier, color of identifier, and location of identifier(s). The six, three foot wide, support columns located every 25 feet present a challenge to adding the Village name horizontally. An option for consideration would include the addition of the Village’s name in a vertical position, between a set of support columns; however, the length of the Village’s name would present a challenge. Additionally, the full 125 foot height could not be utilized as the lower letters would not be visible when looking from a distance; therefore, the letters likely could not exceed six feet in height, which would allow for the Village’s name to extend from the top of the Standpipe to approximately 30 feet from the bottom, while allowing for spacing between letters. For comparative purposes, the Village Board recently reviewed and

approved the “Lincolnwood” signage for the Touhy Overpass, which includes 1 foot lettering spanning approximately 63 feet.



Several other communities utilize a standpipe in place of a traditional water tower. Of the Village’s surrounding communities, three were identified as having identifiers placed on their standpipes as demonstrated below.



The Villages of Niles and Lisle utilize a standpipe most similar in nature to the Village’s; however, both communities have a five lettered names versus the Village’s eleven lettered name. The absence of support columns on Elk Grove’s standpipe allowed for their design to be placed unobstructed. If the Village Board wishes to pursue the option of placing an identifier on the Standpipe, the Village Engineer can draft a design to be presented at future meetings to allow for the Village Board to review, as well as obtain public input.

On April 17, 2018, the Village Board endorsed a branding process, which is expected to produce a report for consideration by the Village Board in January 2019. Unfortunately, the timing of the NEID TIF’s expiration at the end of Fiscal Year 2019/20 will not allow for the branding process to be completed prior to the completion of the painting design and the securing of a contractor.

Staff Direction: Staff is seeking direction on the scope of the standpipe repainting project.



Standpipe Painting Design

Village Board Meeting
June 19, 2018

Purpose of Discussion

- Obtain direction from the Village Board regarding the use of a Village identifier in the design of the Standpipe
- Authorize execution of a design services agreement with CBBEL for the Standpipe repainting project



Background

- Design was previously discussed by the Village Board at the June 5, 2018 Committee of the Whole Meeting
 - Three members of the Board were in favor of including an identifier
 - Three member were not in favor
- Standpipe inspection from 2017 revealed failure of the coating internally and externally
 - Leaving untreated can result in the need for structural repairs
 - The FY18/19 Water/Sewer and NEID TIF funds include funding the design of the project
 - NEID TIF expires at the end of FY2019/20 – painting must occur before then to utilize TIF funds

Background



The areas circled in red are rust spots located within the interior of the tank where the epoxy paint has deteriorated.



Design

- Design considerations include:
 - Color of the standpipe
 - Type of identifier
 - Color of identifier
 - Number of identifiers
 - Location of identifier
- Alternative is to repaint as-is without identifier

Examples of Identifiers



Standpipe Examples



JO-ANN

JO-ANN FABRICS
CRAFTS

ΣΜΓ-Ζ

© 2016 ΣΜΓ

Lisle

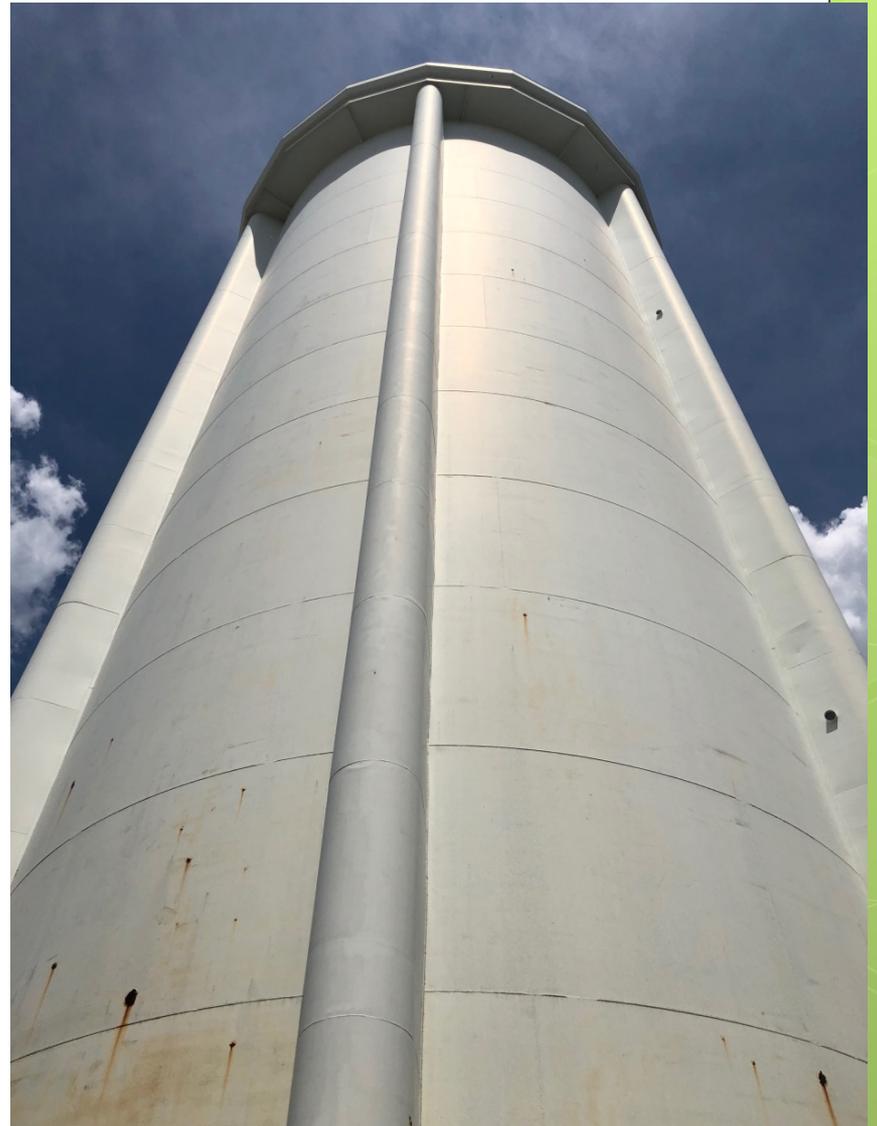


A large white water tower stands against a clear blue sky with a few wispy clouds. The tower features a logo consisting of a black silhouette of an elk's head with large, branching antlers. To the right of the silhouette, the words "ELK GROVE VILLAGE" are printed in a bold, black, sans-serif font, stacked in three lines. On top of the tower, there is a metal ladder structure leading to a platform with a large, silver, dome-shaped satellite dish or antenna. The bottom of the image shows the dark green, snow-dusted branches of a pine tree in the foreground.

**ELK
GROVE
VILLAGE**

Challenges

- Location of 6 support columns
 - Each column is 3 feet wide
 - Spaced every 25 feet
- Length of Village Name
 - Horizontal design
 - May be difficult to read if between columns
 - May look awkward if columns are included in the spacing
 - Vertical design
 - Sizing of lettering



Challenges

- Limited contractor availability due to unique scope of work
 - To complete painting next Fiscal Year a contractor would need to be secured no later than January 2019
 - Anticipated \$75,000 extra in construction costs and additional \$5,232 in design for inclusion of an Identifier
- Design must be completed this fall in order to release a request for bids in preparation for painting in FY2019/20
 - A decision on the design will have to be made prior to completion of the branding process due to the timing of the NEID TIF expiring

Design

- CBBEL provided two quotes for design services
 - \$22,798 – Includes fees related to graphic design for inclusion of an identifier
 - Cost would decrease to \$17,566 if a decision is made to not include an identifier
- Staff recommends waiving competitive bidding and awarding CBBEL with a design services agreement for the design of the Standpipe in an amount not to exceed \$22,798
 - CBBEL is intimately familiar with Village's water system
 - CBBEL has completed similar projects in other Villages
 - Average design cost is 3.9% of construction costs (5 similar projects completed in other communities)
 - CBBEL's quote is 1.3% of anticipated construction cost

Village Board Direction

- Staff is seeking direction regarding whether a Village identifier should be added to the standpipe design for future review
- Staff is requesting the Village Board waive competitive Bidding and award an agreement for design of the standpipe to CBEL